

# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-MAIL [jbwd@jbwd.com](mailto:jbwd@jbwd.com)

JOSHUA BASIN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY JULY 6, 2011 7:00 PM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda. During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
  - A. Approve Minutes of the Regular Board Meeting of June 15, 2011
  - B. Approve Financial Report for May 2011
- Pg. 1-4  
Pg. 5-33 7. RULES AND REGULATIONS ARTICLE 1.4 METER ACCURACY.  
Pg. 34-36 Recommend that the Board adopt Resolution 11-872 amending the Rules and Regulations regarding standards for meter accuracy.
- Pg. 37 8. BOARD ATTENDANCE AT SAN BERNARDINO COUNTY WATER CONFERENCE  
Recommend that the Board authorize per diem pay for Board members to attend the annual San Bernardino County Water Conference.
- Pg. 38 9. TEMPORARY EMPLOYEE TO CONTINUE VALVE MAINTENANCE PROGRAM  
Recommend that the Board authorize continuing the employment of a temporary contract employee for an additional six months, approximately, to begin the second round of the new systematic valve maintenance program, with funds (\$23,000) to come from salary savings.
- Pg. 39 10. ENDORSEMENT OF ART BISHOP, MOJAVE WATER AGENCY (MWA) BOARD MEMBER, FOR NOMINATION TO THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 9 BOARD OF DIRECTORS  
Recommend that the Board support Director Bishop's application to serve on the ACWA Region 9 Board of Directors; authorize a letter of support to ACWA Region 9 Board.

- Pg. 40
11. **WAIVER OF COST FOR PUBLIC INFORMATION DOCUMENTS**  
Recommend that the Board consider waiving cost of \$224.75 for documents copied in response to a request for information by Director Luhrs; provide direction to staff for future requests.
- Pg. 41-43
12. **PROJECT PRIORITY LIST**
13. **COMMITTEE REPORTS**
- A: **PUBLIC INFORMATION COMMITTEE:** Kathleen Radnich, Public Outreach Consultant
  - B: **AD HOC GENERAL MANAGER PERFORMANCE FACILITATED REVIEW PROCESS:** Vice President Reynolds and Director Long
  - C: **AD HOC PIPELINE REPLACEMENT FUNDING COMMITTEE;** Director Luhrs and Director Wilson
14. **PUBLIC COMMENT**  
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
15. **GENERAL MANAGER REPORT**
16. **DIRECTORS COMMENTS/REPORTS**
17. **CLOSED SESSION**
- A. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
  - B. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).
  - C. At this time, the Board will go into Closed Session to confer with Legal Counsel on a matter of potential litigation pursuant to subdivision (c) of Government Code Section 54956.9. (one matter – unidentified)
18. **REPORT ON CLOSED SESSION**
- Pg. 44
19. **NOTICE OF TERMINATION OF CONTRACT WITH UTILITY SERVICES COMPANY FOR MAINTENANCE OF WATER TANKS**  
Recommend that the Board authorize The General Manager to give notice to Utility Services Company (USC) of termination of the contracts effective October 17, 2011.
20. **ADJOURNMENT**

**INFORMATION**

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

**JOSHUA BASIN WATER DISTRICT**  
**Minutes of the**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**June 15, 2011**

**1. CALL TO ORDER: 7:00 PM**

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM:**

Bill Long	Present
Mickey Luckman	Present
Michael Luhrs	Absent
Mike Reynolds	Present
Gary Wilson	Absent

**STAFF PRESENT:** Joe Guzzetta, General Manager  
Keith Faul, GIS Coordinator  
Marie Salsberry, Executive Secretary

**CONSULTANTS PRESENT:** Gil Granito, District Counsel  
Mike Metts, District Engineer  
Kathleen Radnich, Public Outreach Consultant  
Sandra Carlson, Kennedy/Jenks

**GUESTS 25**

**4. APPROVAL OF AGENDA**

MSC Long/Reynolds 3/0 (2 Absent) to approve the Agenda for the June 15, 2011 Regular Meeting of the Board of Directors.

**5. PUBLIC COMMENT**

Barb Delph of Joshua Tree commented on violations of FPPC rules for campaign information by Directors Luhrs and Wilson. She commented in favor of the Recharge Project.

Gary Lovelace commented on accusations at a prior meeting by Director Luhrs that he made harassing phone calls, and stated that the Sheriff had no record of a report of harassing calls.

Al Marquez of Joshua Tree spoke opposing the presence of law enforcement at the meeting and opposing the Board Vice-President following District Counsel's instructions during the last Board meeting. He stated that legal counsel should have no authority on how to conduct a meeting. He commented opposing the early adjournment of the May 18 Board meeting.

**6. CONSENT CALENDAR**

Vice President Reynolds stated that three items on the demand list had been explained for him to his satisfaction.

MSC Long/Reynolds 3/0 (2 Absent) to approve the Minutes of the June 1, 2011 Regular Board Meeting

**7. PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGE FOR FISCAL YEAR 2011/2012**

General Manager Guzzetta requested that the item be heard later in the meeting.

**8. PRESENTATION BY UNITED STATES GEOLOGICAL SURVEY (USGS)**

President Luckman reported that this item will be deferred to the August 3, 2011 Regular Board Meeting.

**9. ADOPTION OF URBAN WATER MANAGEMENT PLAN (UWMP)**

This item was moved to later in the meeting as the consultant had not yet arrived to report.

**10. E1-D2 BOOSTER PUMP STATION REPLACEMENT PROJECT – NOTICE OF COMPLETION**

District Engineer Mike Metts reported on the project and associated costs, recommending that the Notice of Completion be filed. Board discussion ensued. Mr. Metts offered to deduct \$3,000 from the project administration fees, which the Board accepted.

MSC Reynolds/Long 3/0 (2 Absent) to approve staff recommendation to authorize filing of the Notice of Completion for the E1-D2 Booster Station Replacement Project and authorize final payment in accordance with the Contract Documents.

**7. PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGE FOR FISCAL YEAR 2011/2012**

President Luckman opened the public hearing. General Manager Guzzetta reported that this item needs to be agendized and approved each year even though charges are not increasing and have not increased since 1996. Standby charges are expected to generate 1.3 million for the District in the coming fiscal year.

The Board had no questions for staff and there were no public comments. The public hearing was closed.

MSC Long/Reynolds 3/0 (2 Absent) to approve staff recommendation to adopt Resolution 11-870, establishing water availability charges for fiscal year 11/12 and authorizing collection by San Bernardino County.

**9. ADOPTION OF URBAN WATER MANAGEMENT PLAN (UWMP)**

GM Guzzetta reported noting that the District also has a Groundwater Management Plan and the 2004 USGS study that are the primary planning documents the District uses. He explained the purpose of the UWMP and introduced Sandra Carlson of Kennedy Jenks who was present at the meeting and Mary Lou Cotton of Kennedy Jenks who was available by telephone.

President Luckman opened the Public Hearing. Ms. Cotton and Ms. Carlson reported in detail about the components of the plan and its requirements.

David Fick of Joshua Tree questioned how the population number was arrived at. Ms. Cotton stated the number came from 2000 census data and was projected using Department of Water Resources approved methods. It was noted that the 2010 census data is not yet available and that in 2015 the UWMP will be updated with newer population information.

President Luckman asked if the Board had any questions. Director Long commented the purpose of the UWMP as a long term general planning document providing guidelines for the future.

President Luckman asked if there were any more public comments.

Al Marquez of Joshua Tree commented disagreeing with calculations of aquifer overdraft and availability of water in the aquifer citing information from Department of Water Resources report. GM Guzzetta stated that USGS studies indicate 600,000 gallons of water in the aquifer, but water drawn from lower levels of the aquifer would need to be treated, and productions costs rise when pumping water from a greater depth in the aquifer. He stated that the document cited by Mr. Marquez contained incorrect information from a fraudulent study done by a company whose geologist lost his license. GM Guzzetta stated that he just recently discovered that the information was used in the bulletin and he is working on correcting the information.

President Luckman closed the public hearing and asked if the Board had any questions. There were none, and no further discussion by the Board.

MSC Long/Reynolds 3/0 (2 Absent) to adopt Resolution 11-871 Approving the 2010 Update of the Urban Water Management Plan.

## **11. PURCHASE OF REPLACEMENT COMPUTER SERVER**

GM Guzzetta reported noting that cost is covered by the equipment replacement fund. Board discussion ensued and the following action was taken:

MSC Reynolds/Long 3/0 (2 Absent) to approve staff recommendation to authorize withdrawal of \$19,246 from the Equipment and Technology Reserve account to purchase a server for replacement of the existing five year old server.

## **12. AMENDMENT OF DISTRICT'S ADMINISTRATION CODE**

Legal Counsel Gil Granito reported on the proposed changes to the Administration Code. Board discussion ensued.

Al Marquez of Joshua Tree commented opposing changes to the Administration Code.

MSC Long/Reynolds 3/0 (2 Absent) to approve staff recommendation to adopt the amendment to the Administration Code with the provision that in case of conflict with other District policies the Administration Code will prevail.

## **13. COMMITTEE REPORTS:**

### **A. Public Information Committee: Kathleen Radnich, Public Outreach Consultant**

Ms. Radnich reported that the JBWD Public Information Committee will meet on June 20 at 1:00 pm in the District Boardroom. She reminded the public that water consumption typically rises during hot weather and invited the public to read the District newsletter and visit the Joshua Tree Farmers Market on Saturdays for tips to help lower water use.

**B. Ad Hoc General Manager Performance Facilitated Review Process: Vice President Reynolds and Director Long:** Director Long reported that he had called an agency but has had no response yet.

**C. Ad Hoc Pipeline Replacement Funding Committee: Director Luhrs and Director Wilson:** not present.

## **14. PUBLIC COMMENT**

Barbara Delph of Joshua Tree commented on the absence of Directors Luhrs and Wilson for tonight's meeting. She commented in support of the Sheriff Deputy's presence at the meeting. She stated that the Urban Water Management Plan supports the Recharge Project.

Al Marquez commented negatively on the actions of the Board over the last five years.

Gary Lovelace of Joshua Tree commented on accusations made by Director Luhrs' at a prior meeting. He stated he is past president of the District and that this is one of the best districts in the area.

David Fick of Joshua Tree commented on the difficulties in California's delta with pumping water due to the abundance of fish which are caught in the pumps. He stated the State Water Project cannot pump water at this time because of the fish being killed.

## **15. GENERAL MANAGER REPORT**

GM Guzzetta had nothing further to report.

## **16. DIRECTORS COMMENTS/REPORTS**

Director Long commented on the Delta, noting that a record snowpack will produce a lot of water with warming temperatures, and levees in the delta are fragile. He stated he appreciated the presence of the Sheriff Deputy. Vice President Reynolds commented that he approved of the Deputy at the meeting as well. Vice President Reynolds reported attending a meeting in Rancho Cucamonga where Kirby Brill of Mojave Water Agency spoke on MWA's UWMP. He attended an awards ceremony in Rancho Cucamonga for Women of Distinction, where 63 awards were given to women in San Bernardino County. He stated he will not request per diem compensation for attending these meetings.

President Luckman agreed that the Deputy's presence was appreciated.

## **17. CLOSED SESSION**

1. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
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District Counsel Granito reported that the Board would now go to Closed Session on two matters of pending litigation described in Items 17.1 and 17.2. He stated that there would be no reportable action from the Closed Session Meeting. President Luckman called a five minute recess at 8:48 to be followed by the Closed Session.

## **18. REPORT ON CLOSED SESSION ITEMS**

The Board returned to open session at 9:15. District Counsel Granito stated that no reportable action was taken during the Closed Session.

## **19 ADJOURNMENT**

MSC Long/Reynolds 3/0 (2 Absent) to adjourn the June 15, 2011 Regular Meeting of the Board of Directors.

Respectfully submitted;


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Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for Wednesday July 6, 2011 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT

**FINANCIAL REPORT HIGHLIGHTS - MAY 2011**

FROM: Susan Greer 

This report represents the eleventh month of our 10/11 fiscal year.

**SUMMARY**

- CASH – Total cash \$5,081,000, increased \$50,000 from prior month
- REVENUES – 106% Y-T-D including billing of property taxes and standbys
- EXPENSES – 88% Y-T-D
- WATER USAGE – May, 2011—5% more than May, 2010. Year-to-date 3% less than last year due in part to more rainfall this year.

**ACCOUNT RECAP – (CASH BALANCE STATEMENT)**

Total cash of \$5,581,000 is increased \$50,000 from last month and decreased \$462,000 from one year ago. This is the result of capital project investment over the past year, payment of all debt service in the current year and tax payments that are being received at the District.

**CASH FLOW STATEMENT**

Water collections are \$10,000 more than the same *month* last year. Capital expenditures of \$41,000 represent a decrease of \$77,000 compared to last *month*. Operating expenses of \$267,000 (including CalPERS transfer, payroll and taxes) for the *month* increased \$14,000 from last year and decreased \$23,000 from last month. Meter installation sales *year-to-date* are 7 versus 2 last year and 9 the previous year. We have also collected sewer capacity charges for 5 meter installations this year located in the wastewater zone.

**OPERATING FINANCIAL REPORT**

**This is the eleventh month of the fiscal year; if equally distributed throughout the year, expenses and revenues should be at 92%.**

**REVENUES – total revenues are 106% y-t-d, including the entries to account 42110, used to reflect current year standbys not yet received.**

- Metered Water Sales are not equally distributed throughout the year since water usage is higher in the summer. For example, February is typically the month of lowest consumption and August is the highest; with August consumption more than double that of February. These situations are both true in the current year; February consumption of 34,870 ccf is the lowest y-t-d and August consumption of 80,476 ccf is more than double February's consumption. We are at 91%.
- Basic Fees are equally distributed, and at 91% of budget, right on target.
- Special Services Revenue represents the miscellaneous charges such as turn on/turn off, delinquent fees, NSF check charges and fire flow tests and are typically equally distributed. We are at 85%.

JOSHUA BASIN WATER DISTRICT

- Property Taxes including CMM Assessments, Property Taxes ID#2 and Standbys, a major source of revenue, have been sent to the County for inclusion on the property tax bills. Tax bill collections from the County began in December. Y-t-d tax collections through May are higher in total by \$48,000 or 3% compared to last year.

**EXPENSES - total expenses are 88% y-t-d**

**Production**

Including allocated costs, Production expenses are 78% year-to-date.

**Distribution**

Distribution expenses are 90% year-to-date, including allocated costs.

**Customer Service**

Including allocated costs, Customer Service expenses are 92% year-to-date.

**Administration**

Administration expenses are 92% year-to-date including allocated expenses.

**Engineering**

Engineering expenses are 68% year-to-date including allocations.

**Finance**

Including allocated expenses, Finance expenses are 86% year-to-date.

**Personnel**

Including allocations, Personnel expense is 69% year-to-date.

**Legal**

Legal Services expense is 70% year-to-date.

**Bonds & Loans**

Bonds and Loans expense is 99% year-to-date; final 10/11 payment made this month.

**Capital Replacement Expense**

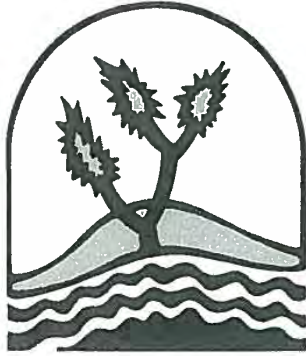
Capital Replacement Expense	May	\$ 96,575
	Year-to-date	\$ 1,036,938

Revenues total 106% year-to-date including taxes; with expenses at 88% year-to-date. Revenues exceed expenses by \$984,000 before Capital Replacement Expense and expenses exceed revenues by \$53,000 after.

Please contact me if you have any questions, comments or suggestions.



		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	62,819.88	1,795.19	26,233.29CR	38,381.78	38,381.78
01 -11210	PAYROLL FUND - U	5,000.00	2.45	0.00	5,002.45	5,002.45
01 -11220	CREDIT CARD ACCO	46,350.71	1,512.97	1,029.69CR	46,833.99	46,833.99
01 -11300	LAIF-INVESTMENT	3,186,486.91	0.00	0.00	3,186,486.91	3,186,486.91
01 -11305	LAIF-RESERVE FUN	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	252,855.98	0.00	0.00	252,855.98	252,855.98
01 -11310	LAIF - WATER CAP	122,085.82CR	0.00	0.00	122,085.82CR	122,085.82CR
01 -11313	LAIF - SEWER CAP	26,689.22	0.00	0.00	26,689.22	26,689.22
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	158,109.78CR	528,003.75	0.00	369,893.97	369,893.97
01 -11325	LAIF - CMM RESER	272,201.25	0.00	0.00	272,201.25	272,201.25
01 -11330	LAIF CMM PREPAYM	2,949.81	0.00	0.00	2,949.81	2,949.81
FUND 01 TOTAL		4,577,258.16	531,314.36	27,262.98CR	5,081,309.54	5,081,309.54
REPORT TOTALS		4,577,258.16	531,314.36	27,262.98CR	5,081,309.54	5,081,309.54



# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
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## Cash Flow

May 31, 2011

Beginning Cash			5,030,775.70
<b>SOURCE OF FUNDS:</b>			
Water A/R Collections	201,678.12		
Turn On/Misc	3,705.60		
Consumer Deposits	8,400.00		
Project Deposits	0.00		
Property Taxes G.D.	92,805.15		
ID #2 Tax Collections	28,278.03		
Standby Collections - Prior	6,940.34		
Standby Collections - Current	200,002.78		
CMM Assessment Collections	42,565.35		
LAIF CMM Payoff	0.00		
Water Capacity Charges	0.00		
Sewer Capacity Charges	0.00		
Meter Installation Fees	0.00		
Interest	42.55		
<b>TOTAL SOURCE OF FUNDS</b>		<u>584,417.92</u>	
<b>FUNDS USED:</b>			
Debt Service	219,291.00		
Capital Additions	40,893.63		
Operating Expenses	115,941.66		
Bank Transfer Payroll Taxes	46,720.15		
CalPERS Transfer	27,423.74	450,270.18	
Bank Transfer Payroll	76,581.45		
Employee Funded 457 Transfer	6,077.07		
Bank Transfer Fees/Charges	955.38	83,613.90	
<b>TOTAL USE OF FUNDS</b>		<u>533,884.08</u>	
Net Increase (Decrease)			50,533.84
Cash Balance at End of Period			<u>5,081,309.54</u>

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## BOARD REPORT

AS OF: MAY 31ST, 2011

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	<u>4,654,876</u>	<u>446,664.23</u>	<u>4,953,726.38</u>	<u>0.00</u> ( <u>298,850.38</u> )	<u>106.42</u>	
TOTAL REVENUES	4,654,876	446,664.23	4,953,726.38	0.00 ( 298,850.38 )	106.42	
<u>EXPENSE SUMMARY</u>						
Production	880,908	67,390.77	683,949.03	0.00	196,958.97	77.64
Distribution	510,901	42,764.20	462,266.06	0.00	48,634.94	90.48
Customer Service	567,982	47,994.09	507,880.82	14,000.00	46,101.43	91.88
Administration	595,481	43,984.06	550,137.36	0.00	45,343.86	92.39
Engineering	223,256	12,268.71	152,833.21	0.00	70,423.09	68.46
Finance	426,574	32,397.99	368,560.56	0.00	58,013.89	86.40
Personnel	84,056	5,211.56	58,394.30	0.00	25,661.82	69.47
Legal	67,320	5,844.00	46,849.99	0.00	20,470.01	69.59
Bonds & Loans	1,147,975	219,608.69	1,139,136.59	0.00	8,838.41	99.23
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	1	0.00	0.00	0.00	1.00	0.00
Office allocated	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>
TOTAL EXPENSES	4,504,456	477,464.07	3,970,007.92	14,000.00	520,448.42	88.45
REVENUE OVER/(UNDER) EXPENSES	150,420 (	30,799.84)	983,718.46 (	14,000.00) (	819,298.80)	644.68

## BOARD REPORT

AS OF: MAY 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,332,808	118,104.36	1,214,182.57	0.00	118,625.43	91.10
01-41011 CUSTOMER REFUND CLEARING ACCT	0	0.00	18,000.00	0.00	( 18,000.00)	0.00
01-41012 ALLOW FOR WAAP/BILLING ADJ	( 5,686)	( 560.72)	( 4,514.85)	0.00	( 1,171.15)	79.40
01-41015 BASIC FEES	1,319,227	111,869.50	1,206,089.41	0.00	113,137.59	91.42
01-41030 PRIVATE FIRE PROTECTION SERV.	19,127	1,628.64	17,481.84	0.00	1,645.16	91.40
01-41040 SPECIAL SERVICES REVENUE	116,098	8,519.30	99,052.26	0.00	17,045.74	85.32
01-41050 CROSS CONNECTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-42100 STANDBY REVENUE-CURRENT	1,163,341	0.00	1,155,242.93	0.00	8,098.07	99.30
01-42110 UNCOLLECTED STANDBY/CURRENT	( 250,000)	200,003.00	( 220,232.00)	0.00	( 29,768.00)	88.09
01-42200 STNBY INCOME PRIOR	161,460	6,940.34	199,496.91	0.00	( 38,036.91)	123.56
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	381,643	0.00	398,294.00	0.00	( 16,651.00)	104.36
01-43010 PROPERTY TAX I.D. #2	121,250	0.00	139,934.87	0.00	( 18,684.87)	115.41
01-43020 PROPERTY TAX REVENUE -CMM	255,205	0.00	256,687.62	0.00	( 1,482.62)	100.58
01-43030 CMM BOND CALL REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	0.00	35,909.00	0.00	( 35,909.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	2,072.07	0.00	( 2,072.07)	0.00
01-44025 H ZONE ML REIMB FEES	0	0.00	12,210.00	0.00	( 12,210.00)	0.00
01-44030 METER INSTALLATION FEES	0	0.00	5,590.00	0.00	( 5,590.00)	0.00
01-44035 METER REPAIR REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44050 SEWER CAPACITY CHARGES	0	0.00	26,650.00	0.00	( 26,650.00)	0.00
01-45000 INTEREST REVENUE G.D.	38,900	42.55	19,559.54	0.00	19,340.46	50.28
01-45010 DIVIDEND INCOME-1ST AMERICAN 3	0	0.00	0.00	0.00	0.00	0.00
01-46100 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-47000 MISCELLANEOUS REVENUE	1,503	117.26	372,020.21	0.00	( 370,517.21)	4,751.84
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>4,654,876</b>	<b>446,664.23</b>	<b>4,953,726.38</b>	<b>0.00</b>	<b>( 298,850.38)</b>	<b>106.42</b>

BOARD REPORT

AS OF: MAY 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	185,979	12,538.64	143,594.05	0.00	42,384.95	77.21
01-501-02205 WATER TREATMENT EXPENSE	12,670	1,223.76	10,661.56	0.00	2,008.44	84.15
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	53,600	2,138.39	40,123.98	0.00	13,476.02	74.86
01-501-03120 TANK & RESERVOIR EXPENSE	186,028	0.00	21,413.04	0.00	164,614.96	11.51
01-501-04005 LABORATORY SERVICES	6,291	663.00	8,512.00	0.00	2,221.00	135.30
01-501-04010 LEAD/COPPER SAMPLING EXPEN	2,500	0.00	0.00	0.00	2,500.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	245,338	29,183.01	238,319.65	0.00	7,018.35	97.14
01-501-07005 PROPERTY INSURANCE	64,741	5,397.50	58,705.24	0.00	6,035.76	90.68
01-501-98001 EE BENEFITS ALLOCATED	101,897	8,233.31	95,252.34	0.00	6,644.66	93.48
01-501-98002 FIELD EXPENSES ALLOCATED	21,864	8,013.16	67,367.17	0.00	45,503.17	308.12
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWARE & COMPUTRS- PRODUC	0	0.00	0.00	0.00	0.00	0.00
TOTAL Production	880,908	67,390.77	683,949.03	0.00	196,958.97	77.64
<u>Distribution</u>						
01-502-01105 MAIN, VALVE & LEAK SALARY	107,239	12,077.48	119,708.26	0.00	12,469.26	111.63
01-502-01130 DISTRIBUTION SALARY	111,261	8,931.52	96,173.10	0.00	15,087.90	86.44
01-502-01140 CROSS CONNECTION CONTRL SA	40,880	822.84	6,469.80	0.00	34,410.20	15.83
01-502-02920 INVENTORY-OVER & SHORT	3,106	0.00	945.53	0.00	4,051.53	30.44
01-502-03105 MAINLINE AND LEAK REPAIR	81,689	2,595.83	47,490.40	0.00	34,198.60	58.14
01-502-03110 EQUIPMENT RENTAL	2,963	0.00	2,514.71	0.00	448.29	84.87
01-502-03130 CROSS CONNECTION CONTROL E	666	0.00	0.00	0.00	666.00	0.00
01-502-04005 CONTRACT LOCATING EXPENSE	4,687	485.73	4,605.93	0.00	81.07	98.27
01-502-98001 EE BENEFITS ALLOCATED	142,112	11,526.64	133,027.82	0.00	9,084.18	93.61
01-502-98002 FIELD EXPENSES ALLOCATED	16,298	5,973.44	50,219.18	0.00	33,921.18	308.13
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99220 METERS	0	350.72	3,002.39	0.00	3,002.39	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Distribution	510,901	42,764.20	462,266.06	0.00	48,634.94	90.48

## BOARD REPORT

AS OF: MAY 31ST, 2011

01 -GENERAL FUND

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EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	113,198	5,050.39	60,401.72	0.00	52,796.28	53.36
01-503-01110 OFFICE SALARY - CUSTOMER S	75,764	9,683.09	89,279.78	0.00 (	13,515.78)	117.84
01-503-01135 STANDBY SALARY	21,039	1,624.69	22,043.45	0.00 (	1,004.45)	104.77
01-503-03105 METER SERVICE REPAIR	15,617	836.91	15,348.40	0.00	268.60	98.28
01-503-04005 PLAN CHECK/INSPECTION	0	380.98	2,453.05	14,000.00 (	16,453.05)	0.00
01-503-07005 CREDIT CARD FEES	7,302	1,029.69	15,850.12	0.00 (	8,548.12)	217.07
01-503-07010 BAD DEBT	20,000 (	44.60) (	1,354.94)	0.00	21,354.94	6.77-
01-503-07015 PUBLIC INFORMATION	43,860	3,794.00	38,299.66	0.00	5,560.34	87.32
01-503-07020 WATER CONSERVATION EXPENSE	18,360	2,792.47	40,078.39	0.00 (	21,718.39)	218.29
01-503-98001 EE BENEFITS ALLOCATED	115,057	9,331.08	107,697.32	0.00	7,359.68	93.60
01-503-98002 FIELD EXPENSES ALLOCATED	1,590	582.77	4,899.43	0.00 (	3,309.43)	308.14
01-503-98003 OFFICE EXPENSE ALLOCATED	136,195	12,932.62	112,884.44	0.00	23,310.81	82.88
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	567,982	47,994.09	507,880.82	14,000.00	46,101.43	91.88
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	243,947	19,497.18	194,318.42	0.00	49,628.58	79.66
01-504-01115 DIRECTORS SALARY	0	2,778.08	10,315.06	0.00 (	10,315.06)	0.00
01-504-01205 DIRECTORS EXPENSE	23,005	0.00	13,369.51	0.00	9,635.49	58.12
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,503	746.33	4,494.85	0.00	5,008.15	47.30
01-504-01215 TRAINING EXPENSE	26,661	96.74	20,941.18	0.00	5,719.82	78.55
01-504-04005 LOBBYIST	42,000	3,500.00	35,000.00	0.00	7,000.00	83.33
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	0.00	60,718.59	0.00 (	60,718.59)	0.00
01-504-04017 CIMIS STATION CLEARING ACC	0	0.00	0.00	0.00	0.00	0.00
01-504-07000 MISCELLANEOUS EXPENSE	2,419	401.96	5,928.49	0.00 (	3,509.49)	245.08
01-504-07005 BUSINESS EXPENSE	15,747 (	1,437.50)	10,913.36	0.00	4,833.64	69.30
01-504-07006 SUBSCRIPTIONS	3,050	0.00	1,176.42	0.00	1,873.58	38.57
01-504-07010 EMERGENCY PREPAREDNESS	7,407	3,000.00	7,335.89	0.00	71.11	99.04
01-504-07015 OUTSIDE SERVICES	38,345	1,973.14	26,387.06	0.00	11,957.94	68.81
01-504-07016 MEMBERSHIP FEES & DUES	17,677	99.00	13,032.26	0.00	4,644.74	73.72
01-504-98001 EE BENEFITS ALLOCATED	133,657	10,977.74	125,681.42	0.00	7,975.58	94.03
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	24,763	2,351.39	20,524.85	0.00	4,238.37	82.88
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	7,300	0.00	0.00	0.00	7,300.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	595,481	43,984.06	550,137.36	0.00	45,343.86	92.39

## BOARD REPORT

AS OF: MAY 31ST, 2011

01 -GENERAL FUND

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EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	86,230	6,075.11	70,506.94	0.00	15,723.06	81.77
01-505-02305 MAPS/DRAFTING SUPPLIES	2,500	0.00	2,044.46	0.00	455.54	81.78
01-505-04005 ENGINEERING SERVICES	50,000	0.00	3,060.00	0.00	46,940.00	6.12
01-505-04010 MAPPING SYSTEM UPGRADES	8,078	0.00	1,111.00	0.00	6,967.00	13.75
01-505-98001 EE BENEFITS ALLOCATED	47,245	3,842.21	44,266.80	0.00	2,978.20	93.70
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	24,763	2,351.39	20,524.30	0.00	4,238.92	82.88
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	4,440	0.00	11,319.71	0.00	(6,879.63)	254.94
TOTAL Engineering	223,256	12,268.71	152,833.21	0.00	70,423.09	68.46
<u>Finance</u>						
01-506-01100 FINANCE SALARY	227,774	17,815.25	188,117.54	0.00	39,656.46	82.59
01-506-04005 ACCOUNTING SERVICES	24,480	0.00	23,582.00	0.00	898.00	96.33
01-506-98001 EE BENEFITS ALLOCATED	124,795	9,879.97	115,812.07	0.00	8,982.93	92.80
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	49,525	4,702.77	41,048.95	0.00	8,476.50	82.88
TOTAL Finance	426,574	32,397.99	368,560.56	0.00	58,013.89	86.40
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	27,319	2,228.10	20,976.53	0.00	6,342.47	76.78
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	291.73	0.00	(291.73)	0.00
01-507-01120 SAFETY SALARY	9,382	710.00	4,260.00	0.00	5,122.00	45.41
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,006	0.00	0.00	0.00	2,006.00	0.00
01-507-01910 LABOR NEGOTIATION EXPENSE	18,000	0.00	9,074.41	0.00	8,925.59	50.41
01-507-98001 EE BENEFITS ALLOCATED	14,968	1,097.77	13,529.34	0.00	1,438.66	90.39
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	12,381	1,175.69	10,262.29	0.00	2,118.83	82.89
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	84,056	5,211.56	58,394.30	0.00	25,661.82	69.47
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	67,320	5,844.00	46,849.99	0.00	20,470.01	69.59
TOTAL Legal	67,320	5,844.00	46,849.99	0.00	20,470.01	69.59
<u>Bonds &amp; Loans</u>						
01-509-08105 BOND PAYABLE PRINCP 1997 B	515,000	0.00	515,000.00	0.00	0.00	100.00
01-509-08110 I.D. #2 BONDS FYBLE-PRINCI	95,000	0.00	95,000.00	0.00	0.00	100.00
01-509-08115 CMM PRINCIPAL	80,000	0.00	78,000.00	0.00	2,000.00	97.50
01-509-08120 MORONGO BASIN PIPELINE	224,158	219,291.00	219,291.00	0.00	4,867.00	97.83
01-509-08150 MWA OPERATION & MAINT.	0	0.00	0.00	0.00	0.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	26,008	0.00	26,007.50	0.00	0.50	100.00
01-509-08210 INTEREST EXPENSE I.D. #2	26,250	0.00	26,250.00	0.00	0.00	100.00
01-509-08215 INTEREST EXPENSE - CMM	164,205	0.00	164,899.70	0.00	(694.70)	100.42
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,525	0.00	2,475.00	0.00	50.00	98.02
01-509-08310 ANALYTICAL SERVICES 1997 B	2,540	0.00	2,515.00	0.00	25.00	99.02
01-509-08315 ID #2 BONDS COLLECTION CHA	339	71.04	350.76	0.00 (	11.76)	103.47
01-509-08320 GENERAL TAX COLLECTION CHA	950	246.65	984.24	0.00 (	34.24)	103.60
01-509-08325 ADMINISTRATION - CMM	11,000	0.00	8,363.39	0.00	2,636.61	76.03
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Bonds &amp; Loans</b>	<b>1,147,975</b>	<b>219,608.69</b>	<b>1,139,136.59</b>	<b>0.00</b>	<b>8,838.41</b>	<b>99.23</b>

Benefits Allocated

01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	0.00	0.00	0.00	0.00
01-551-01205 EMPLOYEE EDUCATION	257	0.00	300.00	0.00 (	43.00)	116.73
01-551-01210 COMPENSATED LEAVE	185,000	6,638.66	192,122.00	0.00 (	7,122.00)	103.85
01-551-01215 CAFETERIA PLAN EXPENSE	195,750	17,770.00	190,795.00	0.00	4,955.00	97.47
01-551-01220 GROUP INSURANCE EXPENSE	6,433	198.72	8,504.00	0.00 (	2,071.00)	132.19
01-551-01225 WORKERS COMPENSATION INSUR	31,606	0.00	20,333.90	0.00	11,272.10	64.34
01-551-01230 RETIREMENT	127,921	14,587.87	114,240.54	0.00	13,680.46	89.31
01-551-01235 VEHICLE ALLOWANCE SALARY	0	0.00	0.00	0.00	0.00	0.00
01-551-01240 UNIFORMS	6,770	0.00	7,929.79	0.00 (	1,159.79)	117.13
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	108,285	15,693.47	101,041.88	0.00	7,243.12	93.31
01-551-98000 ALLOCATED EXPENSES	( 662,022)	( 54,888.72)	( 635,267.11)	0.00 (	26,754.89)	95.96
<b>TOTAL Benefits Allocated</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Field Allocated

01-552-02205 SHOP EXPENSE - COMBINED	11,002	1,514.88	8,943.60	0.00	2,058.40	81.29
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,200	2,347.57	6,187.79	0.00	4,012.21	60.66
01-552-02215 SAFETY EXPENSE	6,500	0.00	1,431.14	0.00	5,068.86	22.02
01-552-03205 TRACTOR/TOOL REPAIR	4,064	163.25	4,674.35	0.00 (	610.35)	115.02
01-552-03905 BUILDING REPAIR & MAINT.	29,787	2,141.93	22,139.96	0.00	7,647.04	74.33
01-552-05005 FUEL-VEHICLES	35,779	5,119.59	32,163.32	0.00	3,615.68	89.89
01-552-05010 AUTO EXPENSE	26,520	1,962.67	33,718.61	0.00 (	7,198.61)	127.14
01-552-05015 EQUIPMENT CLEARING ACCOUN(	1,684)	( 70.99)	( 652.13)	0.00 (	1,031.87)	38.73
01-552-06305 COMMUNICATIONS	10,103	927.53	9,637.24	0.00	465.76	95.39
01-552-07005 REGULATORY, PERMITS, ETC	7,956	625.75	12,135.51	0.00 (	4,179.51)	152.53
01-552-07010 OVERHEAD 17 (OTHER)	( 96,093)	( 649.31)	( 6,157.82)	0.00 (	89,935.18)	6.41
01-552-07015 OVERHEAD 16 (LABOR)	( 4,381)	486.50	( 1,735.79)	0.00 (	2,645.21)	39.62
01-552-98000 ALLOCATED EXPENSES	( 39,752)	( 14,569.37)	( 122,485.78)	0.00	82,733.78	308.12
<b>TOTAL Field Allocated</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>

Office allocated

01-553-01405 TEMPORARY LABOR FEES	69,771	4,862.47	39,217.58	0.00	30,553.36	56.21
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	30,600	9,316.23	22,151.95	0.00	8,448.05	72.39
01-553-02110 POSTAGE	22,418	83.52	20,762.27	0.00	1,655.73	92.61
01-553-04005 COMPUTER PROGRAMMING EXPEN	2,665	0.00	0.00	0.00	2,665.00	0.00
01-553-04010 OFFICE EQUIP - REPAIR & MA	41,839	2,705.83	44,051.60	0.00 (	2,212.28)	105.29
01-553-04015 SYSTEM ADMINISTRATION	48,391	3,613.00	45,482.00	0.00	2,909.00	93.99
01-553-06205 TELEPHONE AND UTILITIES	31,944	2,932.81	33,579.43	0.00 (	1,635.43)	105.12
01-553-98000 ALLOCATED EXPENSES	( 247,627)	( 23,513.86)	( 205,244.83)	0.00 (	42,382.43)	82.88
<b>TOTAL Office allocated</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>



JOSHUA BASIN WATER DISTRICT  
 BOARD REPORT  
 AS OF: MAY 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENSES	4,504,456	477,464.07	3,970,007.92	14,000.00	520,448.42	88.45
REVENUE OVER/(UNDER) EXPENSES	150,420 (	30,799.84)	983,718.46 (	14,000.00) (	819,298.80)	644.68

C H E C K   A U D I T   R E P O R T

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
049668	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031156	STRINGFELLOW, KIM :US REFUND	49.67
						-----
						49.67
049669	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031157	CONNELL, GERALDINE :US REFUND	54.57
						-----
						54.57
049670	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031158	BUJAK, TIFFANY :US REFUND	39.21
						-----
						39.21
049671	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031159	MURPHY, LORI :US REFUND	42.19
						-----
						42.19
049672	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031160	ROBLES, SANDY :US REFUND	23.77
						-----
						23.77
049673	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031161	RICKETTS, KYLENE :US REFUND	41.73
						-----
						41.73
049674	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031162	RINEHART, DANIELLE :US REFUND	33.62
						-----
						33.62
049675	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031163	DECKER, DANIELLE :US REFUND	51.89
						-----
						51.89
049676	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031164	HOWER, RYAN M :US REFUND	32.06
						-----
						32.06
049677	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031165	ATKINS, JOHNNIE :US REFUND	6.14
						-----
						6.14

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
049678	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031166	MANNING, CRISTINA :US REFUND	47.77
						-----
						47.77
049679	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031167	BEAM, BRANDON :US REFUND	22.99
						-----
						22.99
049680	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031168	MILLER, LORI & ROBER:US REFUND	108.72
						-----
						108.72
049681	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031169	TRENKLE, VICKY :US REFUND	71.35
						-----
						71.35
049682	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031170	LARUE, ELIA B :US REFUND	45.87
						-----
						45.87
049683	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031171	DUNN, BARBARA :US REFUND	57.92
						-----
						57.92
049684	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031172	DIEHL, AUBREY :US REFUND	45.63
						-----
						45.63
049685	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031173	SPIRES, RANDY :US REFUND	30.74
						-----
						30.74
049686	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031174	LOSCALZO, ANNA :US REFUND	128.55
						-----
						128.55
049687	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031175	REALTY CARE :US REFUND	62.92
						-----
						62.92

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
049688	5/03/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105031176	HAMMOND, THOMAS :US REFUND	26.49
						-----
						26.49
049689	5/05/2011	V		C-CHECK	VOID CHECK	0.00
						-----
						0.00
049690	5/05/2011	R	001004	BANK OF AMERICA		
				I-BA0511	DIR EDUC/WTR CONS/BUS EXP	899.09
						-----
						899.09
049691	5/05/2011	R	001002	BUSINESS CARD		
				I-BA0511	BUSINESS EXPENSE	86.45
						-----
						86.45
049692	5/05/2011	R	001010	BARR LUMBER COMPANY, INC		
				I-9540013	MAINLINE & LEAK REPAIR SUPPLY	92.22
				I-9540978	MAINLINE & LEAK REPAIR SUPPLY	45.39
						-----
						137.61
049693	5/05/2011	R	004110	BURRTEC WASTE & RECYCLING SVCS		
				I-BW0511	TRASH REMOVAL - MAY 11	72.71
				I-BW0511B	RECYCLING - MAY 11	52.08
				I-BW0511C	TRASH REMOVAL - MAY 11	226.71
						-----
						351.50
049694	5/05/2011	R	001540	F.C. COMPTON DBA C & S		
				I-14799	PUMPING PLANT REPAIRS	147.20
				I-14805	PUMPING PLANT REPAIRS	206.08
						-----
						353.28
049695	5/05/2011	R	001526	CANYON AUTO SERVICES, INC		
				I-5528	VEHICLE REPAIRS	377.21
				I-5542	VEHICLE REPAIRS	611.41
						-----
						988.62
049696	5/05/2011	R	002190	CDPH-OCF		
				I-CDPH042811	D2 RENEWAL	80.00
						-----
						80.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049697	5/05/2011	R	002625	JOHN A LINDSTROM	
			I-EJ042211	LOCKS: VARIOUS SITES	847.15
			I-EJ042811	CASH DRAWER REPLACEMENT	363.28
					-----
					1,210.43
049698	5/05/2011	R	000058	GARDA CL WEST, INC.	
			I-168-816311	COURIER FEES - MAY 11	431.36
					-----
					431.36
049699	5/05/2011	R	004018	HACH COMPANY	
			I-7218234	SMALL TOOLS/SHOP EXPENSE	1,694.12
					-----
					1,694.12
049700	5/05/2011	R	004720	INLAND WATER WORKS	
			I-231579	PUMPING PLANT SUPPLIES	54.38
			I-231794	CIMIS STN SPLY/INVENTORY/M/L	1,670.41
					-----
					1,724.79
049701	5/05/2011	R	006947	MORONGO BASIN BROADCASTING	
			I-318-0003-0000	ADVERT: NIAGARA TOILET GIVEAWY	225.00
					-----
					225.00
049702	5/05/2011	R	005621	KENNY STRICKLAND, INC	
			I-4027083	FUEL FOR VEHICLES	3,844.26
			I-4027084	FUEL FOR VEHICLES	1,275.33
					-----
					5,119.59
049703	5/05/2011	R	009897	THE MALLANTS CORPORATION	
			I-1910000609	TEMPORARY LABOR	837.20
			I-1910000611	TEMPORARY LABOR	837.20
					-----
					1,674.40
049704	5/05/2011	R	006200	HELEN A. MCALLISTER	
			I-5521B	JANITORIAL SERVICES - APR 11	580.00
					-----
					580.00
049705	5/05/2011	R	006507	MCMASTER-CARR SUPPLY COMPANY	
			I-83175231	WATER CONSERV DEMO SUPPLIES	80.35
					-----
					80.35
049706	5/05/2011	R	006790	MOBILE MINI, LLC - CA	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-941495680	23' RECORD STORAGE RENTAL-JULY	228.61
					-----
					228.61
049707	5/05/2011	R	006800	MOJAVE WATER AGENCY	
			I-0012000-IN	MORONGO BASIN PIPELINE DEBT	219,291.00
					-----
					219,291.00
049708	5/05/2011	R	007053	NEW LIBERTY ADMINISTRATION	
			I-NL0411	CAFETERIA PLAN - APRIL 11	1,145.00
					-----
					1,145.00
049709	5/05/2011	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-331471	ID VERIF. SERV. THRU 04/30/11	30.00
					-----
					30.00
049710	5/05/2011	R	008414	ROBERT L. STEPHENSON	
			I-1459	VIDEO TAPING BD MEETINGS - APR	200.00
					-----
					200.00
049711	5/05/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20314795	SHOP EXPENSE	85.05
					-----
					85.05
049712	5/05/2011	R	009054	KATHLEEN J. RADNICH	
			I-50111-63	PUBLIC RELATIONS SERVICES	558.00
					-----
					558.00
049713	5/05/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0411	LEGAL SERVICES - APR 11	7,364.00
					-----
					7,364.00
049714	5/05/2011	R	010645	TROPHY EXPRESS	
			I-82896	BADGES FOR DOCENTS	87.00
					-----
					87.00
049715	5/05/2011	R	010850	UNDERGROUND SERVICE ALERT	
			I-2011040325	TICKET DELIVERY SERVICE - APR	40.50
					-----
					40.50
049716	5/05/2011	V			

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			C-CHECK	VOID CHECK	0.00
					-----
					0.00
049717	5/05/2011	R	009054	KATHLEEN J. RADNICH	
			I-42411-62	PUBLIC RELATIONS SERVICES	540.00
			I-42411-62REIMB	REIMB: WATER CONS SUPPLIES	24.79
					-----
					564.79
049718	5/13/2011	R	000495	ACCONTEMPS	
			I-33124631	TEMPORARY LABOR: BKGRD	69.50
					-----
					69.50
049719	5/13/2011	R	000505	ACWA	
			I-ACWA0611	EE ASSISTANCE PROGRAM-JUNE11	74.34
					-----
					74.34
049720	5/13/2011	R	000507	ACWA HEALTH BENEFITS AUTHORITY	
			I-ACWA0610	EE HEALTH BENEFIT - JUN 11	10,913.74
					-----
					10,913.74
049721	5/13/2011	R	001630	AT&T MOBILITY	
			I-829480028X05052011	COMMUNICATIONS - APR 11	610.17
					-----
					610.17
049722	5/13/2011	R	001461	DEBORAH BOLLINGER	
			I-460	WATER CONSERV & GRANT PROJECT	2,500.00
			I-460A	URBAN WATER MGMT PLAN	318.75
					-----
					2,818.75
049723	5/13/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-051311	EE REMITTANCE	477.46
					-----
					477.46
049724	5/13/2011	R	001555	CENTRATTEL	
			I-110503192101	DISPATCH SERVICES - MAY 11	262.71
					-----
					262.71
049725	5/13/2011	R	001560	CENTURY FORMS, INC.	
			I-69968	WINDOW STATEMENT ENVELOPES	4,205.04
					-----
					4,205.04

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049726	5/13/2011	R	001595	CHEM-TECH INTERNATIONAL, INC. I-JBWD137 WATER TREATMENT EXPENSE	1,223.76 ----- 1,223.76
049727	5/13/2011	R	001951	COUNTY OF SAN BERNARDINO I-CSB042811 ANNUAL EXCAVATION PERMIT	150.00 ----- 150.00
049728	5/13/2011	R	001865	COMPUTER GALLERY I-305679 PLATINUM MAINTENANCE I-305688 BDR BACKUP SERVICE	2,895.00 810.00 ----- 3,705.00
049729	5/13/2011	R	001888	RICHARD H COOK I-RC051011 EMERGENCY MANAGEMENT PROGRAM	3,000.00 ----- 3,000.00
049730	5/13/2011	R	002201	DEPARTMENT OF JUSTICE I-849190 LIVE SCAN SERVICES	102.00 ----- 102.00
049731	5/13/2011	R	002565	DUDEK AND ASSOCIATES, INC I-20110404 ENG SERV: RECHARGE/IRONWOOD	4,060.00 ----- 4,060.00
049732	5/13/2011	R	001006	SUSAN GREER I-SG050611 REIMB MILES: DMV & HDMC	20.91 ----- 20.91
049733	5/13/2011	R	004152	HI-DESERT STAR I-110117 ADVERT: NIAGARA TOILET GIVEAWY	240.00 ----- 240.00
049734	5/13/2011	R	004195	HOME DEPOT CREDIT SERVICES I-HD0511 SHOP EXP/SM TOOLS/WTR CONS/PP	1,143.16 ----- 1,143.16
049735	5/13/2011	R	000170	INDUSTRIAL INSTRUMENTS & SUPPLIES I-IIS051111 CIMIS STATION SUPPLIES PARTS	177.00 ----- 177.00



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049736	5/13/2011	R	000134	KENNEDY/JENKS CONSULTANTS, INC.	
			I-55736	CONSULTING: WATER SUPPLY ASSES	380.98
					-----
					380.98
049737	5/13/2011	R	009897	THE MALLANTS CORPORATION	
			I-1910000613	TEMPORARY LABOR	669.76
			I-1910000615	TEMPORARY LABOR	837.20
					-----
					1,506.96
049738	5/13/2011	R	000167	MET ONE INSTRUMENTS	
			I-QTE #5503-11DR	CIMIS STATION PARTS	765.00
					-----
					765.00
049739	5/13/2011	R	008405	PRECISION ASSEMBLY	
			I-14407	APR WATER BILLING & PUBL INFO	1,835.95
					-----
					1,835.95
049740	5/13/2011	R	000168	TODD VALLEY FARMS	
			I-16203	CIMIS STATION GRASS	683.06
					-----
					683.06
049741	5/13/2011	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE0411	EXTERMINATOR - APRIL 11	29.50
			I-WE0411B	EXTERMINATOR - APRIL 11	68.50
					-----
					98.00
049742	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201105121177	FLORES, RAY J :US REFUND	364.78
					-----
					364.78
049743	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201105121178	LOCKLIN, ANDREW :US REFUND	13.03
					-----
					13.03
049744	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201105121179	MIX, KEVIN :US REFUND	3.45
					-----
					3.45
049745	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201105121180	MACIAS, CLAUDIA L :US REFUND	65.22
					-----
					65.22

CHECK NO	CHECK DATE	STATUS		VENDOR INFO	CHECK AMOUNT
049746	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121181    CETINBAG, JAZZMINE    :US REFUND	120.61
					-----
					120.61
049747	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121182    PORTILLO, LORI    :US REFUND	30.97
					-----
					30.97
049748	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121183    CRANK, GROVE    :US REFUND	24.28
					-----
					24.28
049749	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121184    BUNNELL, DANIEL T    :US REFUND	12.02
					-----
					12.02
049750	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121185    NIELSEN, COURTNEY    :US REFUND	119.81
					-----
					119.81
049751	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121186    SANNOH, MOHAMED    :US REFUND	21.04
					-----
					21.04
049752	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121187    STALWART CORPORATION:US REFUND	56.82
					-----
					56.82
049753	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121188    JONKER, DAWN    :US REFUND	69.28
					-----
					69.28
049754	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121189    STUDENT CONSERVATION:US REFUND	27.69
					-----
					27.69
049755	5/12/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201105121190    HERNANDEZ, FERNANDO :US REFUND	89.13
					-----
					89.13

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049756	5/16/2011	R	005150	JOSHUA TREE CHAMBER I-JTC0511 MEMBERSHIP RENEWAL THRU 04/12	99.00 ----- 99.00
049757	5/16/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL I-WMA050511 WELL SURVEY: ELLIS	28,840.00 ----- 28,840.00
049758	5/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201105181191 STEVENS, RACHEL M :US REFUND	11.04 ----- 11.04
049759	5/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201105181192 RICHEY, DEREK A :US REFUND	53.55 ----- 53.55
049760	5/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201105181193 TRYON, MARILYN L :US REFUND	82.71 ----- 82.71
049761	5/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201105181194 KUPKA, JASON W :US REFUND	29.99 ----- 29.99
049762	5/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201105181195 DAVIS, MARY :US REFUND	38.29 ----- 38.29
049763	5/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201105181196 WILSON, MARVEL G :US REFUND	69.03 ----- 69.03
049764	5/19/2011	V		C-CHECK VOID CHECK	0.00 ----- 0.00
049765	5/19/2011	R	001526	CANYON AUTO SERVICES, INC I-5586 VEHICLE REPAIRS	105.62 ----- 105.62

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049766	5/19/2011	R	001528	CARPI & CLAY, INC	
			I-CC0411	LOBBYIST - MAY 11	3,500.00
					-----
					3,500.00
049767	5/19/2011	R	001850	CLINICAL LAB OF S.B. INC	
			I-914288	SAMPLING - APRIL 11	663.00
					-----
					663.00
049768	5/19/2011	R	001932	COUNTY OF SAN BERNARDINO	
			I-CSB051811	SECURED ROLL-STANDBY PROCESSNG	256.00
					-----
					256.00
049769	5/19/2011	R	002213	JOHN ZACCARIA	
			I-6114	OFFICE SUPPLIES	133.85
			I-6179	OFFICE SUPPLIES	133.85
			I-6180	OFFICE SUPPLIES	133.85
					-----
					401.55
049770	5/19/2011	R	003025	FEDEX	
			I-7-493-96443	SHIPPING COSTS	42.48
					-----
					42.48
049771	5/19/2011	R	000156	MICHAEL JEAN KLUTTS	
			I-20110510-107	TELEMETRY IMPROVEMENTS	321.88
					-----
					321.88
049772	5/19/2011	R	000109	PATRICIA FREEMAN	
			I-PF051811	REIMB: MILES TO SEMINAR	37.23
					-----
					37.23
049773	5/19/2011	R	003505	LORI PARKER	
			I-4304	VEHICLE REPAIRS	24.00
					-----
					24.00
049774	5/19/2011	R	004720	INLAND WATER WORKS	
			I-231992	MAINLINE & LEAK, CIMIS SUPPLY	371.17
					-----
					371.17
049775	5/19/2011	R	000134	KENNEDY/JENKS CONSULTANTS, INC.	
			I-55995	CONSULTING: URBAN WTR MGMT PLN	2,945.80
					-----
					2,945.80

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049776	5/19/2011	R	001949	LOCAL AGENCY FORMATION COMM	
			I-LAFCO051111	SPHERE OF INFLUENCE UPDATE	475.75
					-----
					475.75
049777	5/19/2011	R	006504	MC CALL'S METERS, INC.	
			I-20760	CERTIFIED FLOW TEST	70.88
			I-20761	REBUILD FLOW METER	1,694.43
					-----
					1,765.31
049778	5/19/2011	R	006507	McMASTER-CARR SUPPLY COMPANY	
			I-84683556	PUMPING PLANT SUPPLIES	18.90
			I-85136723	PUMPING PLANT SUPPLIES	27.32
					-----
					46.22
049779	5/19/2011	R	000110	MORONGO UNIFIED SCHOOL DISTRICT	
			I-T90174	WATER CONSERVATION EDUCATION	100.45
					-----
					100.45
049780	5/19/2011	R	000159	OASIS OFFICE SUPPLY	
			I-201185-0	SHIPPING: FLOW METER REPAIR	90.86
					-----
					90.86
049781	5/19/2011	R	008102	OFFICEMAX CONTRACT INC.	
			C-826804	CREDIT: OFFICE SUPPLIES	50.72CR
			I-112686	SHOP EXPENSE	29.22
			I-917068	OFFICE SUPPLIES/SHOP EXPENSE	798.17
					-----
					776.67
049782	5/19/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20322019	SHOP EXPENSE	87.02
					-----
					87.02
049783	5/19/2011	R	009054	KATHLEEN J. RADNICH	
			I-050811-64	PUBLIC RELATIONS SERVICES	504.00
			I-050811-64REIMB	REIMB: WTR CONSV SUPPLIES	25.90
					-----
					529.90
049784	5/19/2011	R	000042	ROMAN, ANNE	
			I-AR051811	REIMB: SEMINAR LUNCH FOR 2	37.93
					-----
					37.93

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049785	5/19/2011	R	000049	BEN RUFFNER I-BR051711	REIMB: OFC SPLY/POSTAGE/FOOD 101.63 ----- 101.63
049786	5/19/2011	R	009657	SEARS COMMERCIAL ONE ACCOUNT I-T811348	SMALL TOOLS 986.72 ----- 986.72
049787	5/19/2011	R	009880	SOUTHERN CALIFORNIA EDISON CO I-SCE0511	POWER TO BUILDINGS - MAY 11 1,274.77 ----- 1,274.77
049788	5/19/2011	R	009912	TERRY SPURRIER I-TS051211	REIMB: MILES TO SEMINAR 53.86 ----- 53.86
049789	5/19/2011	R	003596	SUPERMEDIA LLC I-SM0511	MORONGO BASIN ADVERT - MAY 11 22.00 ----- 22.00
049790	5/19/2011	R	000510	TIME WARNER CABLE I-TWC0511	CABLE SERVICE - MAY 11 58.31 ----- 58.31
049791	5/19/2011	R	010690	TYLER TECHNOLOGIES I-13594	ONLINE PRODUCTS - MAY 11 185.00 ----- 185.00
049792	5/19/2011	R	010990	UTILIQUEST L.L.C. I-167011-Q I-167400-Q I-167701-Q	CONTRACT LOCATING EXPENSE 33.51 CONTRACT LOCATING EXPENSE 92.49 CONTRACT LOCATING EXPENSE 359.73 ----- 485.73
049793	5/19/2011	R	003595	VERIZON CALIFORNIA I-V0511	TELEPHONE (SHOP) - MAY 11 317.36 ----- 317.36
049794	5/24/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201105241197	PLICHTA, SHANNON :US REFUND 58.95 ----- 58.95

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
049795	5/24/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105241198	MC GEE, WILLIAM :US REFUND	47.19
						-----
						47.19
049796	5/24/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105241199	COKE, JR PATRICK C :US REFUND	23.33
						-----
						23.33
049797	5/24/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201105241200	ZIMMER, BRENDA L :US REFUND	50.39
						-----
						50.39
049798	5/27/2011	R	000505	ACWA		
				I-ACWA0711	EE ASSISTANCE PROGRAM-JULY 11	74.34
						-----
						74.34
049799	5/27/2011	R	000575	AFSCME LOCAL 1902		
				I-AFSCME0511	EE UNION DUES - MAY 11	546.00
						-----
						546.00
049800	5/27/2011	R	000656	AMERICAN HERITAGE LIFE INS CO.		
				I-ALL0411	EE LIFE INSURANCE - APR 11	382.14
						-----
						382.14
049801	5/27/2011	R	000675	AQUA-METRIC SALES COMPANY		
				I-0037796-IN	INVENTORY/METER SERVICE RPR	962.38
						-----
						962.38
049802	5/27/2011	R	001010	BARR LUMBER COMPANY, INC		
				I-11302	MAINLINE & LEAK REPAIR SUPPLY	72.75
						-----
						72.75
049803	5/27/2011	R	001540	F.C. COMPTON DBA C & S		
				I-14853	E2-1 BOOSTER STATION REPAIR	229.29
				I-14855	E2-1 BOOSTER STATION REPAIR	1.64
						-----
						230.93
049804	5/27/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT		
				I-052711	EE REMITTANCE	477.46
						-----
						477.46

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049805	5/27/2011	R	001526	CANYON AUTO SERVICES, INC	
			I-5594	VEHICLE REPAIRS	495.07
			I-5596	TRENCHER REPAIR	163.25
					-----
					658.32
049806	5/27/2011	R	001560	CENTURY FORMS, INC.	
			I-70003	RETURN ENVELOPES	3,904.41
					-----
					3,904.41
049807	5/27/2011	R	002822	EMPLOYMENT DEVELOPMENT	
			I-L0272269312	UNEMPLOYMENT INSURANCE	2,876.56
					-----
					2,876.56
049808	5/27/2011	R	004720	INLAND WATER WORKS	
			I-232383	CIMIS STATION	445.88
					-----
					445.88
049809	5/27/2011	R	009897	THE MALLANTS CORPORATION	
			I-1910000617	TEMPORARY LABOR	774.41
			I-1910000619	TEMPORARY LABOR	837.20
					-----
					1,611.61
049810	5/27/2011	R	007053	NEW LIBERTY ADMINISTRATION	
			I-NL0511	CAFETERIA PLAN - MAY 11	1,145.00
					-----
					1,145.00
049811	5/27/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20329397	SHOP EXPENSE	87.02
					-----
					87.02
049812	5/27/2011	R	009054	KATHLEEN J. RADNICH	
			I-51511-65	PUBLIC RELATIONS SERVICES	378.00
			I-5221166	PUBLIC RELATIONS SERVICES	414.00
					-----
					792.00
049813	5/27/2011	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE0511	POWER FOR PUMPING - APR 11	29,183.01
					-----
					29,183.01
049814	5/27/2011	R	009912	TERRY SPURRIER	
			I-TS051911	REIMB: MILES TO SEMINAR	45.90
					-----
					45.90



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049815	5/27/2011	R	003596	SUPERMEDIA LLC I-SM5/11-4/12      SUPERPAGES.COM: 5/11 - 4/12	155.40 ----- 155.40
049816	5/27/2011	R	009898	THE GAS COMPANY I-GAS0511      HEAT FOR SHOP - APR/MAY 11	441.28 ----- 441.28
049817	5/27/2011	R	011116	VEHICLE REGISTRATION COLLECTIONS I-VRC052711      EE REMITTANCE	51.91 ----- 51.91
049818	5/27/2011	R	003600	VERIZON CALIFORNIA I-V0511      TELEPHONE (OFFICE) - MAY 11	718.34 ----- 718.34
*900159	5/02/2011	D	001517	CalPERS I-PPE 04-22-11      PAY PERIOD ENDING 04/22/11	9,113.76 ----- 9,113.76
900160	5/02/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 04/29/11      FED W/H, SOC SEC, MEDICARE	12,107.42 ----- 12,107.42
900161	5/02/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 04/29/11      STATE & SDI W/H	2,367.40 ----- 2,367.40
900162	5/16/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 05/13/11      INTERNAL REVENUE SERVICE	13,432.51 ----- 13,432.51
900163	5/16/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 05/13/11      STATE & SDI W/H	2,686.88 ----- 2,686.88
900164	5/16/2011	D	001517	CalPERS I-PPE 05/06/11      PAY PERIOD ENDING 05/06/11	9,159.01 ----- 9,159.01

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900165	5/31/2011	D	001517	CalPERS	
			I-PPE 05-20-11	PAY PERIOD ENDING 05/20/11	9,150.97
					-----
					9,150.97
900166	5/31/2011	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 05/27/11	FED W/H, SOC SEC, MEDICARE	13,450.13
					-----
					13,450.13
900167	5/31/2011	D	002822	EMPLOYMENT DEVELOPMENT	
			I-EDD PD 05/27/11	STATE & SDI W/H	2,675.81
					-----
					2,675.81
TOTALS:	160				450,270.18

**DIRECTOR PAYROLL & REIMBURSEMENTS**

**MAY 2011**

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<b><u>LONG, WILLIAM C</u></b>				
05/13/2011	05/04/2011		DIRECTOR'S FEES	173.63
05/27/2011	05/05/2011	MWA BD MTG	REIMBURSEMENT	66.30
05/27/2011	05/18/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u><u>413.56</u></u>
<b><u>LUCKMAN, MICKEY C</u></b>				
05/13/2011	04/28/2011	PARKING: SDI SEMINAR	REIMBURSEMENT	5.00
05/13/2011	04/29/2011	PARKING: SDI SEMINAR	REIMBURSEMENT	5.00
05/13/2011	04/18/2011	ASBCSD DINNER	REIMBURSEMENT	35.00
05/13/2011	04/28/2011 - 04/29/2011, 05/04/2011		DIRECTOR'S FEES	520.89
<b>Total:</b>				<u><u>565.89</u></u>
<b><u>LUHRS, MICHAEL</u></b>				
05/13/2011	05/04/2011		DIRECTOR'S FEES	173.63
05/27/2011	05/18/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u><u>347.26</u></u>
<b><u>REYNOLDS, MICHAEL P</u></b>				
05/13/2011	05/04/2011		DIRECTOR'S FEES	173.63
05/27/2011	04/28/2011	MILES: MWA	REIMBURSEMENT	70.38
05/27/2011	05/11/2011	MEAL: ACWA CONF	REIMBURSEMENT	21.58
05/27/2011	05/13/2011	TRANS: ACWA CONF	REIMBURSEMENT	13.00
05/27/2011	05/10/2011	MILES: ACWA CONF	REIMBURSEMENT	98.33
05/27/2011	05/16/2011	MILES: SPEC DISTRICT	REIMBURSEMENT	72.73
05/27/2011	04/26/2011, 04/28/2011, 05/11/2011 - 05/13/2011, 05/16/2011, 05/18/11		DIRECTOR'S FEES	1,215.41
<b>Total:</b>				<u><u>1,665.06</u></u>
<b><u>WILSON, GARY L</u></b>				
05/13/2011	05/04/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u><u>173.63</u></u>
<b>Grand Total:</b>				<u><u>3,165.40</u></u>

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

To: President and Board of Directors July 6, 2011  
From: Joe Guzzetta, General Manager

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TOPIC: RULES AND REGULATIONS ARTICLE 1.4 METER ACCURACY.

RECOMMENDATION: Adopt Resolution 11-872 amending the Rules and Regulations to align with American Water Works Association (AWWA) standards for testing standards of meter accuracy and new meter standards.

ANALYSIS:

We propose that the District use the American Water Works Association (AWWA) standard for accuracy of meter testing and new meter flow standards. These standards state that a meter is accurate if it measures within the percentages of accuracy below depending on the rate of flow.

Under the AWWA standards a meter is considered accurate if it is within:

95% to 101% accuracy at low flow  
98.5% to 101.5% accuracy at moderate flow  
98.5% to 101.5% accuracy at high flow

This is the industry standard for all sizes of meter from the smallest to the largest meters.

The current JBWD Rules and Regulations state that a meter must be within 2% accuracy irrespective of whether being tested at low flow, moderate flow, or high flow. The **AWWA's** standards could cause a slight decrease in revenue.

Using the AWWA standard will afford the District the opportunity of testing meters more accurately. This standard will be more in line with the other AWWA standards used by the District and with industry standard.

RESOLUTION 11-872

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE JOSHUA BASIN WATER DISTRICT  
AMENDING RESOLUTION 97-572, AS AMENDED,  
REPEALING "ARTICLE 1.4 METER ACCURACY" AND ADOPTING A NEW  
"ARTICLE 1.4 METER ACCURACY" USING ACCURACY STANDARDS SET  
BY THE AMERICAN WATER WORKS ASSOCIATION

WHEREAS, the Joshua Basin Water District currently states that "All meters shall be tested prior to installation and no meter shall be installed that registers greater than a 2% variance, plus or minus, of actual water passing through the meter;" and

WHEREAS, the above standard is used for determining the acceptable accuracy of meters in place as well as new meters; and

WHEREAS, standards set by the American Water Works Association define the following ranges as being accurate at various flow levels; and

- 95% to 101% accuracy at low flow
- 98.5% to 101.5% accuracy at moderate flow
- 98.5% to 101.5% accuracy at high flow

WHEREAS, the American Water Works Association is considered to be the authoritative organization for establishing such standards; and

WHEREAS, other water districts and manufacturers, including Sensus Meter Manufacturing, the manufacturer of meters used by the Joshua Basin Water District, have adopted the standards of the American Water Works Association.

NOW, THEREFORE BE IT RESOLVED, that the Joshua Basin Water District does hereby enact the following:

**Article 1.4. Meter Accuracy**

All meters shall be tested prior to installation and no meter shall be installed that registers greater than the following variance of actual water passing through the meter:

- 95% to 101% at low flow
- 98.5% to 101.5% at moderate flow
- 98.5% to 101.5% at high flow

The same standard shall be acceptable for existing meters. Any customer has the right to have his meter examined and tested by the district upon completion

of a meter test application form and payment of the meter test fee as stated in Article 13.22.

The District may from time to time or as a matter of policy, institute a periodic meter testing program. The District reserves the right to test any customer's meter at any time without notification and without charge to the customer.

ADOPTED this 6<sup>th</sup> day of July, 2011.

By: \_\_\_\_\_  
Mickey Luckman, President

Attest: \_\_\_\_\_  
Joe Guzzetta, Secretary

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

July 7, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager

TOPIC: BOARD ATTENDANCE AT SAN BERNARDINO COUNTY WATER  
CONFERENCE

RECOMMENDATION: That the Board authorize per diem pay for board members to  
attend the annual San Bernardino County Water Conference.

ANALYSIS: The 2011 San Bernardino County Water Conference will take  
place on Friday, August 26 at the Double Tree Hotel in  
Ontario. The Board previously authorized Joshua Basin Water  
District to co-host of the event at no cost to the District.

Cost to attend the conference is \$85 this year which is \$40 less  
than the cost in previous years. Cost has been reduced by  
ending at noon without a lunch, and by holding the event at  
the Double Tree Hotel rather than the Ontario Convention  
Center.

As in previous years, members of the Citizens Advisory  
Committee will be invited to attend at district cost.

Under the Administrative Code revisions, Board approval is  
required only for board members to receive their per diem  
compensation. Board approval is not necessary for the  
conference cost or mileage.

The event is co-produced by the County of San Bernardino and  
the Baldy View Building Industry Association.

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

July 7, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager

TOPIC: TEMPORARY EMPLOYEE TO CONTINUE VALVE MAINTENANCE PROGRAM

RECOMMENDATION: That the Board authorize continuing the employment of a temporary contract employee for an additional six months, approximately, to begin the second round of the new systematic valve maintenance program, with funds (\$23,000) to come from salary savings.

ANALYSIS: Two and a half years ago the Board authorized hiring two temporary positions to initiate the systematic valve maintenance program. For the past 9 months only one position has been authorized.

The program has entailed locating each valve and fire hydrant, taking a GPS reading, exercising the valve, and recording data such as the type of valve, number of turns required, and maintenance performed. Some valves and hydrants were also rebuilt or replaced and about another 100 valves need to be repaired or replaced.

**In the "second round", staff is exercising all valves and identifying a few that were not logged the first time. They are also confirming data entered the first time for accuracy.**

It is important to continue this program. Without the temporary employee it will take a very long time to complete the exercising of the valves and repair or replace the 100 that are in disrepair. Valves typically should be exercised on a regular schedule of one to three years.

This funding will allow for continuation of a very important District operational program. Cost of the temporary employee will be about \$23,000 for the six months. Funding will come from a vacancy due to retirement in September.



JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

July 6, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager

TOPIC: ENDORSEMENT OF ART BISHOP, MOJAVE WATER AGENCY (MWA) BOARD MEMBER, FOR NOMINATION TO THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 9 BOARD OF DIRECTORS

RECOMMENDATION: Support **Director Bishop's application to serve on the ACWA** Region 9 Board of Directors and authorize a letter of support to ACWA Region 9 Board of Directors.

ANALYSIS: ACWA has issued a call for nominations for the Region 9 Board of Directors term for 2012 and 2013. Director Bishop has expressed his interest in the position and the MWA Board has endorsed him for the position.

ACWA Region 9 covers San Bernardino, Riverside, and Imperial Counties. The current seven-member Region 9 board does not have representation from a high desert water agency. Director Bishop hopes to become the representative to assure that high desert interests and concerns are addressed. The term would be for two years.

Responsibilities of the regional board are:

- 1) To provide a structure where agencies can come together and discuss/solve issues of mutual concern and interest; and provide input to the ACWA board.
- 2) To provide grassroots support for state and federal legislative matters and ACWA policy committees.
- 3) To provide a forum to educate local members on ACWA issues and priorities.
- 4) To assist with membership recruitment.
- 5) To take positions recommending specific to the ACWA Board on local, regional state and federal issues.
- 6) To support program planning and activities for the region.
- 7) **To participate and encourage involvement in ACWA's** Outreach program.

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

July 6, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager

TOPIC: WAIVER OF COST FOR PUBLIC INFORMATION DOCUMENTS

RECOMMENDATION: That the Board consider waiving the cost of \$224.75 for documents that were copied in response to a request for information by Director Luhrs and provide direction to staff for future requests.

ANALYSIS: **The Board's policy regarding** requests for information from board members is to authorize staff to copy a few pages or provide general information requiring limited research at no cost to the director.

Requests that require copying more than a few pages are to **be treated the same as "Public Information Requests,"** so that the board member pays \$.25 per copy.

Requests that require extensive research and that are not **subject to "Public Information Requests" are to be brought to** the board for approval prior to providing the information.

Staff copied 899 pages of documents for Director Luhrs in order to comply with his public information request. However he believes that these documents were not necessary and do not meet his needs. Staff had brought a request to the board for consideration of the research that Director Luhrs wanted, but the item was pulled from the agenda.

The board may waive this request. Staff looks for any direction for future requests to avoid the cost of staff time and making copies that are unnecessary.

## ***Project Priority List***

### **PROJECTS NEARING COMPLETION**

#### **Personnel Policy Manual** (Joe Guzzetta)

This will be considered during labor negotiations this year.

### **PROJECTS UNDERWAY**

- **Conduct Fee Study/Update Rate Study** (Susan Greer – Year 1)

The Board approved Bartle Wells Associates to conduct a fee study at a cost not to exceed \$14,700, including 10% contingency.

#### **Election to Charge Private Wells for Replacement Water**

Attorney is reviewing election options.

#### **Property Acquisition for Future Water Facilities** (Joe Guzzetta – Year 1)

The Master Plan identifies 27 to 37 million gallons of additional reservoir storage that will be needed to operate the District in the future. Staff proposes to begin acquiring the land before the most ideal parcels are developed, especially for reservoirs which are constrained by altitude, proximity to the existing system, and other considerations. Potential sites are under evaluation. . The Board has authorized staff to prioritize the proposed sites and receive some preliminary information from CE Prime to consider phasing the acquisition of the parcels.

#### **Recharge Basin & Pipeline Project** (Joe Guzzetta)

Property has been purchased. Monitoring well has been installed. Final design contract was awarded to Krieger & Stewart Engineers at August 4<sup>th</sup> Board meeting and is about 70% complete. Construction is contingent on Proposition 84 and other funding.

#### **Final Phase of 4" Pipe Replacement** (Director Luhrs, Director Wilson, Joe Guzzetta)

Priorities have been established. 15,000' of pipeline has been designed with 60,000' yet to be designed. Completion design and construction of this project is pending a financial strategy to be considered by the Board. Referred to Board Committee (Luhrs/Wilson) at the January 19, 2011 Regular Board Meeting. The Committee has recommended installing 15,000 feet of pipe and is now considering funding.

#### **Record Archival System** (Susan Greer – Year 1)

Staff had second presentation. This will eventually enable the District to maintain more electronic files for easier access and less physical storage.

#### **Hauling Station Coin/Card Reader – Under Study** (Jim Corbin – Year 1)

Staff is considering a system to enable selling of water at the hauling station.

### **PROJECTS COMPLETED**

- **Update Urban Water Management Plan** (Joe Guzzetta – Year 1)

The Public Hearing was held and the 2010 UWMP approved on June 15<sup>th</sup>.

#### **Field Laptop Computers** (Keith Faul – Year 1)

Laptops are installed

#### **Well #16** (Randy Little)

The well has been completed and is permitted by Department of Health Services.

#### **Hot Master + Backup Computer – SCADA** (Randy Little – Year 1)

Complete. This computer provides backup to the Telemetry System.

#### **LAFCO Mandatory Municipal Services Review** (Joe Guzzetta – Year 1)

State law requires LAFCO to conduct a review of each agency's boundaries and services (at agency cost) to determine the appropriateness and to recommend any changes. LAFCO will conduct a hearing on January 19.

### **PROJECTS NOT BEGUN: YEAR 1**

**Develop/Update Board Policies and Procedures** (Susan Greer)

**Update 3030 Plan** (Joe Guzzetta)

Staff intends to solicit proposals for this project.

**Fire Cabinet for Maps** (Keith Faul – Year 1)

**Custom Software Programming** (Susan Greer/Keith Faul – Year 1)

Staff is re-assessing this issue and considering whether modifications to the existing software or an upgrade to the Version X software which adds the lacking features plus more is a better alternative.

**GIS Server for Field Login** (Keith Faul – Year 1)

Field crew will receive laptop computers to be used in the field for more accuracy and efficiency. This server is needed in order to connect to the GIS system.

**Pressure Reducing Station Replace/Refurbishment** (Randy Little – Years 1-2)

Assess and overhaul or replace PRV/PSV/Altitude valve over a three year period. Twelve in use, one completed.

### **PROJECTS NOT BEGUN: YEAR 2**

**Carpet for Office** (Terry Spurrier – Year 2)

**D31 New Booster Pumps and Housing** (Randy Little – Year 2)

The pumps at this booster station operate at a low efficiency rate such that it is timely to replace them.

**Chlorine Analyzers With Telemetry Programming** (Randy Little – Year 2)

Install analyzers to monitor chlorine residual at up to four remote sites.

**Flow Meter Refurbishment** (Randy Little – Year 2)

Four remaining flow meters (2 this year) with digital displays and telemetry plus DTS programming.

**Storage Bays for Rock, Sand, Asphalt** (Jim Corbin – Year 1)

This will allow for more orderly storage of rock, sand, and asphalt which are used regularly in normal district operations. This item is being moved to Year 2 because lack of meter sales/leaks under pavement has reduced the need for these materials at this time.

**Asphalt Installation Equipment – Under Study** (Jim Corbin – Year 2)

**Altitude Valves at C2B, SCADA Electric Controls C1 and C3 Tanks** (Randy Little – Year 2)

These valves will prevent the overflowing of the C Zone tanks.

**Space Needs Assessment for Office Building Addition** (Joe Guzzetta – Year 2 (per Board deferral)

A needs assessment will determine how much space the District needs for an Emergency Operations Center in order to apply for grant construction funds. This item was discussed at the August 4, 2010 Board meeting, and deferred.

**Relocate C2 Tank & J Booster** (Randy Little – Years 2-3)

This project has been designed and would relocate a 500,000 gallon tank from the C Zone where it is no longer needed to the H Zone where it is severely needed. The project was deferred pending funding.

**System Reliability Upgrade for Hospital and County Complex; C, B and D3 zones** (Jim Corbin – Years 2-3)

This entire area has one single water supply feed. It does not have a redundant water supply for emergency situations. Staff has proposed a secondary “emergency” source.

### **PROJECTS NOT BEGUN: YEAR 3**

**Security (Motion Sensors) at Shop and Well 10** (Randy Little – Year 3)

This would provide security to an expanded area at the shop.

**EMERGENCY PREPAREDNESS PROJECTS:** (Postponed to determine funding potential)

**Well 10 and 14 Soft Start Bypass – Generator Controls** (Randy Little – Year 1)

The new 600 KW generators need this equipment in order to operate properly at the two largest producing wells.

**Earthquake Shutoff Valves for Three Tanks** (Randy Little – Year 1)

Currently, if a pipe from a reservoir is broken the entire reservoir can be drained unless a valve is manually located and shut off. This will provide automatic shutoff in case of earthquake to the two major C tanks and the B tank serving the hospital.

**Transfer Switches at Remaining Booster Sites** (Randy Little – Year 1)

The switches are needed in order to be able to use the emergency generators at the pump stations.

**Large Meter Bypasses** (Jim Corbin – Year 1)

Currently, in order to test or remove a large meter, the service needs to be disconnected. This is a serious problem for some large meters such as the hospital. The bypass will allow the meter to be removed and replaced without discontinuing service.

**Emergency Supplies** (Rick Cook – Years 1-2)

These include food, water, cots, etc. for serious emergencies for employees.

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

July 7, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager

TOPIC: NOTICE OF TERMINATION OF CONTRACT WITH UTILITY SERVICES COMPANY FOR MAINTENANCE OF WATER TANKS

RECOMMENDATION: That the Board authorize The General Manager to give notice to Utility Services Company (USC) of termination of the contracts effective October 17, 2011.

ANALYSIS: District staff believes that USC has failed to complete its work under the terms of the contract to maintain the District reservoirs. The contract allows for termination on October 17 provided that notice is served prior to July 17 of each year. Staff intends to give notice of termination prior to July 17.

In 2008 the District contracted with Utility Services Company to inspect and maintain 15 of **the District's reservoirs**. **Only** one reservoir was recoated on the inside although seven reservoirs were to have been recoated inside and repainted outside during the first two years. Most reservoirs requiring exterior painting were painted. Other less significant work was left incomplete as well such as installing cages around ladders.

Issuing a notice of termination will allow staff the time to research alternatives for accomplishing this service.