



JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, JANUARY 16, 2019, AT 6:30 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**

Members of the public may address the Board at this time with regard to matters within the Board's jurisdiction that are not listed on the agenda. State law prohibits the Board of Directors from discussing or taking action on items not included on the agenda. Members of the public will have the opportunity for public comment on any item listed on the agenda when it is addressed on the agenda. Please limit comments to three (3) minutes or less.
6. **CONSENT CALENDAR**

Matters on the Consent Calendar are considered routine in nature and will be enacted in a single motion without discussion. Any Board member or member of the public may request that an item be removed from the Consent Calendar and acted on separately.

 - Draft Minutes December 19, 2018
 - 2019 Salary Schedule (reviewed by Finance Committee on January 9, 2019)
7. **1ST QUARTER ENDING 9/30/18 FINANCIAL REPORT** – Recommend that the Board accept and file the Financial Report (reviewed by Finance Committee on January 9, 2019).
8. **JOINING THE COMMUNITY WATER SYSTEMS ALLIANCE** – Recommend that the Board direct the General Manager to take such actions necessary to join the Alliance and approve an annual expenditure of \$5,000 per year to support activities related to State legislation.
9. **DISTRICT GENERAL COUNSEL REPORT** – Mr. Gil Granito
10. **GENERAL MANAGER REPORT** – Curt Sauer
11. **DIRECTOR COMMENTS & REPORTS ON MEETINGS ATTENDED**
 - Public Outreach Consultant – Kathleen Radnich
 - Finance Committee – January 9, 2019 – President Johnson & Vice President Unger
 - Water Resources & Operations Committee – January 9, 2019 - Director Luckman & Director Hund
 - Mojave Water Agency Board of Directors Meeting – January 10, 2019 – Director Hund
 - Citizens Advisory Committee – January 15, 2019 – Chairperson

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12. **FUTURE DIRECTOR MEETINGS AND TRAINING OPPORTUNITIES**

- Mojave Water Agency Board of Directors Meeting – January 24, 2019, at 9:30 a.m.- Vice President Unger
- Mojave Water Agency Technical Advisory Committee (TAC) – February 7, 2019, at 10:00 a.m. – Director Luckman
- Finance Committee – February 13, 2019, at 9:00 a.m.-President Johnson & Vice President Unger
- Water Resources & Operations Committee –February 13, 2019, at 10:30 a.m.- Director Luckman and Director Hund

13. **ADJOURNMENT-**

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

**JOSHUA BASIN WATER DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 19, 2018**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Luckman called the meeting to order at 6:30 p.m.

ADMINISTER OATH OF OFFICE – GM Sauer administered the Oath of Office to Director Mike Reynolds.

ELECTION OF OFFICERS – Outgoing President Luckman nominated Director Johnson as President and Director Unger Vice President. Director Unger seconded.

MSC¹ (Luckman/Unger) motion carried by the following vote

Ayes: Hund, Johnson, Luckman, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

DETERMINATION OF A QUORUM –President Johnson, Vice President Unger, Director Hund, Director Luckman, and Director Reynolds.

STAFF PRESENT -Curt Sauer, GM, Mark Ban, AGM – Operations, Susan Greer, AGM/Controller, Sarah Johnson, HR Mgr., and Beverly Waszak, Executive Assistant

CONSULTANTS PRESENT -Gil Granito, Legal Counsel, Redwine & Sherrill, Kathleen Radnich, Public Outreach

APPROVAL OF AGENDA –Determination of a Quorum was moved ahead of Election of Officers on the Agenda. Director Luckman made a motion to approve the Agenda. Director Reynolds seconded.

MSC¹ (Luckman/Reynolds) motion carried by the following vote:

Ayes: Hund, Johnson, Luckman, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT – Al Marquez, Joshua Tree, congratulated the newest member of the Board, Director Mike Reynolds. He gave condolences to himself and those candidates that did not win a seat on the Board.

CONSENT CALENDAR

Director Luckman made a motion to approve the Consent Calendar. Director Reynolds seconded.

MSC¹ (Luckman/Reynolds) motion carried by the following vote

Ayes: Hund, Johnson, Luckman, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

JOINING THE COMMUNITY WATER SYSTEMS ALLIANCE – GM Sauer gave an overview of the Community Water Systems Alliance. GM Sauer stated that the California Community Water Systems Alliance (CWSA) will be comprised of a group of special districts, county water districts, community service districts, and cities that serve smaller, older, and poorer communities around the state in alliance with CalMutuals. A brief Q&A period followed with the Board.

PUBLIC COMMENT – Tom Floen, Joshua Tree, asked if there is any overlap from this lobbying organization compared to the ones that we are currently in, i.e., ACWA. If we could exercise some influence over the legislature before they do something like Chromium 6, which caused us a lot of effort, but then ended up being halted, at least temporarily. However, if we could influence them early and prevent some of these things from happening early on, it would be a great deal.

ADMINISTRATIVE CODE-REVIEW, REVISE, AND UPDATE – The Board of Directors agreed to hold a workshop to review, revise, and update the Administrative Code.

Vice President Unger made a motion that the Board of Directors hold a workshop to review, revise, and update the Administrative Code. Director Luckman seconded.

MSC' (Unger/Luckman) motion carried by the following vote

Ayes: Hund, Johnson, Luckman, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

CAPACITY FEE REPORTS – AGM Greer gave an overview of the Capacity Fee Report that was previously reviewed and referred to the Board from the Finance Committee. A brief Q&A period followed with the Board.

President Johnson asked for a motion to accept, receive, and file the Capacity Fee Report.

Vice President Unger made a motion to accept, receive, and file the Capacity Fee Report. Director Reynolds seconded.

MSC' (Unger/Reynolds) motion carried by the following vote

Ayes: Hund, Johnson, Luckman, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

DISTRICT GENERAL COUNSEL REPORT – Mr. Gil Granito stated that he had no open session report.

GENERAL MANAGER REPORT – GM Sauer had no report.

DIRECTOR COMMENTS & REPORTS ON MEETINGS ATTENDED –

Kathleen Radnich, Public Outreach Consultant, informed the Board of Directors that Joshua Tree was recently mentioned in Forbes Magazine as one of ten places you must see in 2019. The docent/volunteer meeting will be held on January 11, 2019, at 1 p.m. in the District's boardroom.

Director Luckman gave a brief report on the TAC Committee she attended on December 6, 2018.

Vice President Unger recommended that everyone attend the Finance Committee.

Director Hund gave a brief report on the Water Resources & Operations Committee and invited everyone to attend.

Director Luckman gave a brief report on the Morongo Basin Pipeline Commission she attended on December 12, 2018.

Vice President Unger gave a brief report on the Mojave Water Agency Board of Directors meeting she attended on December 13, 2018.

FUTURE DIRECTOR MEETINGS AND TRAINING OPPORTUNITIES –

Board of Directors Meeting – January 2, 2019 – Director Luckman motioned to cancel the meeting. Vice President Unger seconded.

MSC' (Luckman/Unger) motion carried by the following vote

Ayes: Hund, Johnson, Luckman, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

President Johnson continued to read the upcoming meetings with one change to the CAC meeting date of January 8, 2019, and should be January 15, 2019.

CLOSED SESSION WITH LEGAL COUNSEL – Mr. Gilbert Granito, District General Counsel, reported that at approximately 7:18 p.m., the Board went into Closed Session pursuant to paragraphs 2 of subdivision (d) of Government Code Section 54956.9 (one matter) to consult with legal counsel and the District General Manager on a matter of potential litigation.

The Closed Session ended at approximately 7:47 p.m. and the Board returned to Open Session. No reportable action was taken.

ADJOURNMENT – At 7:48 p.m., Director Luckman motioned to adjourn the Board meeting. Vice President Unger seconded.

MSC¹ (Luckman/Unger) motion carried by the following vote

Ayes: Hund, Johnson, Luckman, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

Respectfully Submitted,

Curt Sauer, GM and Board Secretary



IMAGE	JOB DESCRIPTION	CLASS	MONTHLY															ANNUALLY	
			STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	MIN	MAX			
1			\$14,701	\$15,069	\$15,446	\$15,832	\$16,228	\$16,633	\$17,049	\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$2,486.09	\$5,261.96			
2			\$15,069	\$15,446	\$15,832	\$16,228	\$16,633	\$17,049	\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$2,548.74	\$5,343.51			
3			\$15,446	\$15,832	\$16,228	\$16,633	\$17,049	\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$2,611.95	\$5,427.10				
4			\$15,832	\$16,228	\$16,633	\$17,049	\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$20,266	\$2,677.25	\$5,512.78				
5			\$16,228	\$16,633	\$17,049	\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$20,266	\$20,773	\$2,746.41	\$5,600.60				
6			\$16,633	\$17,049	\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$20,266	\$20,773	\$21,291	\$2,817.78	\$5,690.61				
7	PART TIME GENERAL OFFICE ASSISTANT	AIS/OLE	\$17,049	\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$20,266	\$20,773	\$21,291	\$21,820	\$2,892.30	\$5,782.88				
8			\$17,475	\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$20,266	\$20,773	\$21,291	\$21,820	\$22,370	\$2,970.06	\$5,877.45				
9			\$17,912	\$18,360	\$18,819	\$19,290	\$19,774	\$20,266	\$20,773	\$21,291	\$21,820	\$22,370	\$22,929	\$3,050.78	\$5,974.39				
10	OPERATIONS TECHNICIAN		\$18,360	\$18,819	\$19,290	\$19,774	\$20,266	\$20,773	\$21,291	\$21,820	\$22,370	\$22,929	\$23,502	\$3,134.79	\$6,073.75				
11	CHIP LABORER		\$18,819	\$19,290	\$19,774	\$20,266	\$20,773	\$21,291	\$21,820	\$22,370	\$22,929	\$23,502	\$24,090	\$3,220.40	\$6,175.59				
12			\$19,290	\$19,774	\$20,266	\$20,773	\$21,291	\$21,820	\$22,370	\$22,929	\$23,502	\$24,090	\$24,692	\$3,308.02	\$6,280.83				
13	CUSTOMER SERVICE REPRESENTATIVE	AIS/OLE	\$19,774	\$20,266	\$20,773	\$21,291	\$21,820	\$22,370	\$22,929	\$23,502	\$24,090	\$24,692	\$25,309	\$3,397.10	\$6,389.65				
14			\$20,266	\$20,773	\$21,291	\$21,820	\$22,370	\$22,929	\$23,502	\$24,090	\$24,692	\$25,309	\$25,942	\$3,488.02	\$6,502.10				
15	ACCOUNTS RECEIVABLE TECHNICIAN	AIS/OLE	\$20,773	\$21,291	\$21,820	\$22,370	\$22,929	\$23,502	\$24,090	\$24,692	\$25,309	\$25,942	\$26,575	\$3,580.27	\$6,618.18				
16	CHIP OPERATOR I		\$21,291	\$21,820	\$22,370	\$22,929	\$23,502	\$24,090	\$24,692	\$25,309	\$25,942	\$26,575	\$27,218	\$3,673.43	\$6,738.14				
17	CONSTRUCTION & MAINTENANCE I	AIS/OLE	\$21,820	\$22,370	\$22,929	\$23,502	\$24,090	\$24,692	\$25,309	\$25,942	\$26,575	\$27,218	\$27,881	\$3,767.40	\$6,861.91				
18	FIELD SERVICE TECHNICIAN		\$22,370	\$22,929	\$23,502	\$24,090	\$24,692	\$25,309	\$25,942	\$26,575	\$27,218	\$27,881	\$28,564	\$3,862.17	\$6,989.08				
19	WEIGHING TECHNICIAN		\$22,929	\$23,502	\$24,090	\$24,692	\$25,309	\$25,942	\$26,575	\$27,218	\$27,881	\$28,564	\$29,270	\$3,957.64	\$7,120.35				
20	LEAD CUSTOMER SERVICE REPRESENTATIVE	AIS/OLE	\$23,502	\$24,090	\$24,692	\$25,309	\$25,942	\$26,575	\$27,218	\$27,881	\$28,564	\$29,270	\$30,001	\$4,053.91	\$7,256.12				
21	SENIOR ADMINISTRATIVE ASSISTANT		\$24,090	\$24,692	\$25,309	\$25,942	\$26,575	\$27,218	\$27,881	\$28,564	\$29,270	\$30,001	\$30,757	\$4,151.67	\$7,397.19				
22	CONSTRUCTION & MAINTENANCE II	AIS/OLE	\$24,692	\$25,309	\$25,942	\$26,575	\$27,218	\$27,881	\$28,564	\$29,270	\$30,001	\$30,757	\$31,538	\$4,249.94	\$7,543.46				
23	CHIP OPERATOR II		\$25,309	\$25,942	\$26,575	\$27,218	\$27,881	\$28,564	\$29,270	\$30,001	\$30,757	\$31,538	\$32,343	\$4,348.82	\$7,695.57				
24	WATER PRODUCTION OPERATOR II	AIS/OLE	\$25,942	\$26,575	\$27,218	\$27,881	\$28,564	\$29,270	\$30,001	\$30,757	\$31,538	\$32,343	\$33,177	\$4,448.29	\$7,853.22				
25			\$26,575	\$27,218	\$27,881	\$28,564	\$29,270	\$30,001	\$30,757	\$31,538	\$32,343	\$33,177	\$34,041	\$4,548.26	\$8,016.93				
26	REGULATORY COMPLIANCE ADMINISTRATIVE ANALYST	AIS/OLE	\$27,218	\$27,881	\$28,564	\$29,270	\$30,001	\$30,757	\$31,538	\$32,343	\$33,177	\$34,041	\$34,934	\$4,648.73	\$8,186.60				
27			\$27,881	\$28,564	\$29,270	\$30,001	\$30,757	\$31,538	\$32,343	\$33,177	\$34,041	\$34,934	\$35,857	\$4,749.70	\$8,362.27				
28	CONSTRUCTION & MAINTENANCE LEAD	AIS/OLE	\$28,564	\$29,270	\$30,001	\$30,757	\$31,538	\$32,343	\$33,177	\$34,041	\$34,934	\$35,857	\$36,810	\$4,851.17	\$8,543.94				
29	CHIP EQUIPMENT OPERATOR LEAD		\$29,270	\$30,001	\$30,757	\$31,538	\$32,343	\$33,177	\$34,041	\$34,934	\$35,857	\$36,810	\$37,794	\$4,953.14	\$8,730.61				
30	WATER QUALITY SPECIALIST	AIS/OLE	\$30,001	\$30,757	\$31,538	\$32,343	\$33,177	\$34,041	\$34,934	\$35,857	\$36,810	\$37,794	\$38,817	\$5,055.61	\$8,923.30				
31	WATER PRODUCTION OPERATOR LEAD	AIS/OLE	\$30,757	\$31,538	\$32,343	\$33,177	\$34,041	\$34,934	\$35,857	\$36,810	\$37,794	\$38,817	\$39,884	\$5,158.58	\$9,121.17				
32	DEVELOPMENT COORDINATOR	MISC	\$31,538	\$32,343	\$33,177	\$34,041	\$34,934	\$35,857	\$36,810	\$37,794	\$38,817	\$39,884	\$40,999	\$5,262.05	\$9,325.04				
33	PURCHASING & CONTRACTS ADMINISTRATOR	MISC	\$32,343	\$33,177	\$34,041	\$34,934	\$35,857	\$36,810	\$37,794	\$38,817	\$39,884	\$40,999	\$42,160	\$5,366.52	\$9,534.91				
34	ACCOUNTANT	MISC	\$33,177	\$34,041	\$34,934	\$35,857	\$36,810	\$37,794	\$38,817	\$39,884	\$40,999	\$42,160	\$43,372	\$5,471.99	\$9,749.78				
35	TECHNICAL ASSISTANT	MISC	\$34,041	\$34,934	\$35,857	\$36,810	\$37,794	\$38,817	\$39,884	\$40,999	\$42,160	\$43,372	\$44,634	\$5,578.46	\$9,970.65				
36	HUMAN RESOURCES/PERSONNEL CONTRACT ADMINISTRATOR	MISC	\$34,934	\$35,857	\$36,810	\$37,794	\$38,817	\$39,884	\$40,999	\$42,160	\$43,372	\$44,634	\$45,947	\$5,684.93	\$10,197.52				
37			\$35,857	\$36,810	\$37,794	\$38,817	\$39,884	\$40,999	\$42,160	\$43,372	\$44,634	\$45,947	\$47,310	\$5,792.40	\$10,430.39				
38	CONSTRUCTION & MAINTENANCE LEAD	AIS/OLE	\$36,810	\$37,794	\$38,817	\$39,884	\$40,999	\$42,160	\$43,372	\$44,634	\$45,947	\$47,310	\$48,722	\$5,899.87	\$10,669.26				
39	CHIP EQUIPMENT OPERATOR LEAD		\$37,794	\$38,817	\$39,884	\$40,999	\$42,160	\$43,372	\$44,634	\$45,947	\$47,310	\$48,722	\$50,183	\$6,007.34	\$10,914.13				
40	WATER PRODUCTION SUPERVISOR	MISC	\$38,817	\$39,884	\$40,999	\$42,160	\$43,372	\$44,634	\$45,947	\$47,310	\$48,722	\$50,183	\$51,744	\$6,114.81	\$11,165.00				
41			\$39,884	\$40,999	\$42,160	\$43,372	\$44,634	\$45,947	\$47,310	\$48,722	\$50,183	\$51,744	\$53,405	\$6,222.28	\$11,421.87				
42	DISTRIBUTION SUPERVISOR	MISC	\$40,999	\$42,160	\$43,372	\$44,634	\$45,947	\$47,310	\$48,722	\$50,183	\$51,744	\$53,405	\$55,166	\$6,330.75	\$11,684.74				
43			\$42,160	\$43,372	\$44,634	\$45,947	\$47,310	\$48,722	\$50,183	\$51,744	\$53,405	\$55,166	\$57,027	\$6,439.22	\$11,953.61				
44			\$43,372	\$44,634	\$45,947	\$47,310	\$48,722	\$50,183	\$51,744	\$53,405	\$55,166	\$57,027	\$58,988	\$6,547.69	\$12,228.48				
45			\$44,634	\$45,947	\$47,310	\$48,722	\$50,183	\$51,744	\$53,405	\$55,166	\$57,027	\$58,988	\$61,049	\$6,656.16	\$12,510.35				
46			\$45,947	\$47,310	\$48,722	\$50,183	\$51,744	\$53,405	\$55,166	\$57,027	\$58,988	\$61,049	\$63,210	\$6,764.63	\$12,798.22				
47			\$47,310	\$48,722	\$50,183	\$51,744	\$53,405	\$55,166	\$57,027	\$58,988	\$61,049	\$63,210	\$65,471	\$6,873.10	\$13,092.09				
48			\$48,722	\$50,183	\$51,744	\$53,405	\$55,166	\$57,027	\$58,988	\$61,049	\$63,210	\$65,471	\$67,832	\$6,981.57	\$13,391.96				
49			\$50,183	\$51,744	\$53,405	\$55,166	\$57,027	\$58,988	\$61,049	\$63,210	\$65,471	\$67,832	\$70,293	\$7,090.04	\$13,700.83				
50			\$51,744	\$53,405	\$55,166	\$57,027	\$58,988	\$61,049	\$63,210	\$65,471	\$67,832	\$70,293	\$72,854	\$7,198.51	\$14,016.70				
51			\$53,405	\$55,166	\$57,027	\$58,988	\$61,049	\$63,210	\$65,471	\$67,832	\$70,293	\$72,854	\$75,515	\$7,307.00	\$14,339.57				
52			\$55,166	\$57,027	\$58,988	\$61,049	\$63,210	\$65,471	\$67,832	\$70,293	\$72,854	\$75,515	\$78,276	\$7,415.47	\$14,669.44				
53			\$57,027	\$58,988	\$61,049	\$63,210	\$65,471	\$67,832	\$70,293	\$72,854	\$75,515	\$78,276	\$81,137	\$7,523.94	\$15,006.31				
54			\$58,988	\$61,049	\$63,210	\$65,471	\$67,832	\$70,293	\$72,854	\$75,515	\$78,276	\$81,137	\$84,108	\$7,632.41	\$15,350.18				
55			\$61,049	\$63,210	\$65,471	\$67,832	\$70,293	\$72,854	\$75,515	\$78,276	\$81,137	\$84,108	\$87,179	\$7,740.88	\$15,701.05				
56			\$63,210	\$65,471	\$67,832	\$70,293	\$72,854	\$75,515	\$78,276	\$81,137	\$84,108	\$87,179	\$90,350	\$7,849.35	\$16,058.92				
57			\$65,471	\$67,832	\$70,293	\$72,854	\$75,515	\$78,276	\$81,137	\$84,108	\$87,179	\$90,350	\$93,621	\$7,957.82	\$16,423.79				
58	ASSISTANT GENERAL MANAGER - CONTROLLER	MISC	\$67,832	\$70,293	\$72,854	\$75,515	\$78,276	\$81,137	\$84,108	\$87,179	\$90,350	\$93,621	\$97,092	\$8,066.29	\$16,794.66				
59	ASSISTANT GENERAL MANAGER - OPERATIONS	MISC	\$70,293	\$72,854	\$75,515	\$78,276	\$81,137	\$84,108	\$87,179	\$90,350	\$93,621	\$97,092	\$100,663	\$8,174.76	\$17,172.53				

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Director

January 16, 2019

Report to: Board Members

Prepared by: Susan Greer

TOPIC: 1st QUARTER ENDING 9/30/18 FINANCIAL REPORT

RECOMMENDATION: Accept report and refer to the Board of Directors.

ANALYSIS:

We will discuss the first quarter financial report in detail at the meeting.

FISCAL IMPACT:

N/A



JOSHUA BASIN WATER DISTRICT
1st QUARTER ENDING 9/30/18 FINANCIAL REPORT SUMMARY

CASH BALANCES

Total cash as of 9/30/18 is \$12,453,998
 Cash balance includes \$3,000,000 CIP Board-restricted loan proceeds
 Funds have been reallocated per Reserve Fund Policy adopted 4/18/18

CASH FLOW

\$1,231,686 water bill and related payments collected during the quarter
 \$3,000,000 CIP loan proceeds received
 \$99,440 property taxes/assessments collected during the quarter
 \$177,812 paid for CMMAD debt service
 \$425,775 spent on capital projects
 Total cash increased \$2,784,294 during the quarter

PROPERTY TAX AND ASSESSMENT COLLECTIONS

Collections thus far are clean-up checks from last fiscal year
 Property tax collections for 18/19 begin in December.

BOARD REPORT

Operating Revenues are 36% of budget
 Water Revenues are 27% of budget
 Operating Expenses are 19% of budget
 Total operating revenues exceed total operating expenses by \$1,184,857

WATER SALES CONSUMPTION STATISTICS

Y-T-D usage through 9/30/18 is .13% less than last year and 1.76% less than two years go
 The top 10 users represent the following types of accounts:

Housing (multi-unit)	6,680
Public agency	5,977
Hospital/Medical	4,557
Commercial	1,790
Customer Leak	882
	19,886



CASH BALANCES 9/30/18

Funds are reallocated per the Reserve Policy adopted 4/18/18. Only prior period total comparisons are relevant.

	9/30/18 <u>TOTAL</u>	LEGALLY RESTRICTED	DISTRICT RESTRICTED	UN- RESTRICTED	COMPARISONS	
					6/30/18 <u>Balance</u>	09/30/17 <u>TOTAL</u>
Petty Cash	1,253			1,253	800	
Change Fund	1,500			1,500	1,500	
General Fund	388,170			388,170	349,615	
Payroll Fund	5,000			5,000	5,000	
LAI	1,703,760			1,703,760	1,703,760	
Operating Reserve	229,213			229,213	848,031	
Cash Flow Reserve	450,384		450,384		285,901	
Equip/Technology Reserve	2,000,000		2,000,000		2,000,000	
Emergency Capital Reserve	500,000		500,000		250,000	
Meter Replacement Reserve	275,552	275,552			346,202	
Consumer Deposits	30,000		30,000		0	
Building Reserve	276,252	276,252			266,931	
Water Capacity	823,331	823,331			737,781	
Wastewater Capacity	57,677		57,677		7,678	
Studies/Reports Reserve	2,100,737		2,100,737		2,100,737	
CIP Reserve	361,043	361,043			516,883	
CMM	247,051	247,051			245,826	
Redemption Reserve	3,075	3,075			3,060	
Prepayment	9,453,998	1,986,304	5,138,798	2,328,896	9,669,704	9,083,294
Subtotal	3,000,000	1,986,304	3,000,000			
CIP Loan Proceeds	12,453,998	1,986,304	8,138,798	2,328,896		
TOTAL						



1st Quarter Ending 9/30/18 CASH FLOW EXPLANATION

Beginning Cash Balance 7/1/18 \$9,669,704

Source of Funds (Revenues)

Total cash received during the quarter from all sources 4,556,065

\$3,000,000 Capital Improvement Loan proceeds received

Water bill and related payments of \$1,231,686 received from ratepayers

Property Tax/Assessment Payments \$99,440

HDMC Funding of \$44,480 (Reimb \$36,310, OH \$8,170)

Project Deposits \$44,801

Meter Installation/Capacity Fees of \$90,371 received (1 meter+HDMC cap fee)

Interest Revenue \$45,286

Use of Funds (Expenses)

Total use of cash during the quarter for all purposes 1,771,771

CMMAD debt service - \$177,812

Capital costs during the quarter - \$425,775

- Well 14 Rehab
- Shop Remodel
- Hazard Mitigation Plan
- Scanner/Plotter
- Water model update
- SCADA improvements
- Water Model Update
- Chromium 6 Study
- Asphalt Zipper
- Geoviewer
- GIS computer
- Mainline design

Ending Cash Balance 9/30/18 \$12,453,998

Total cash increased during the quarter by \$2,784,294



P.O. Box 675 • 61750 Chollita Road • Joshua Tree • California 92252
 Phone (760) 366-8438 • Fax (760) 366-9528
 Website www.jbwad.com • Customer Service: customerservice@jbwad.com

CASH FLOW

July - Sept 2018

FUND BALANCE AT BEGINNING OF PERIOD			\$ 9,669,704.41
FUNDS PROVIDED BY:			
Water Sales	\$	1,213,911.64	
CIP Loan Proceeds		3,010,000.00	
Grant Revenues		-	
Turn On/Special Services Revenue/Misc		5,524.83	
Consumer Deposits		12,250.00	
HDMC WWTP Operations Reimbursement		36,310.56	
HDMC WWTP Operations Overhead Revenue		8,169.88	
Project Deposits		44,801.16	
Property Taxes Received - G.D.		97,454.38	
Property Taxes Received - ID #2		-	
Standby Collections - Prior		-	
Standby Collections - Current		1,985.61	
Property Taxes Received - CMM		-	
Water Capacity Charges/Connection Fees		4,207.00	
Wastewater Capacity Charges		84,252.83	
Hzone Reimbursement Fees		-	
Meter installation Fees		1,911.00	
Interest		45,285.79	
		<u>45,285.79</u>	
TOTAL SOURCE OF FUNDS			4,566,064.68
FUNDS USED FOR:			
Debt Service	\$	177,812.35	
Capital Additions		425,775.05	
Operating Expenses		540,957.31	
Total Disbursements		<u>1,144,544.71</u>	
CIP Loan Fees		10,000.00	
Bank Transfer Payroll		342,960.91	
Employee Funded Payroll Taxes & CALPERS		161,550.83	
Employer Funded Payroll Taxes & CALPERS		105,831.36	
Employee Funded 457 Transfer		14,014.18	
Employer Funded 457 Annual Transfer		-	
Bank Fees/Charges		2,869.49	
Total Transfers		<u>637,226.77</u>	
TOTAL USE OF FUNDS			<u>1,781,771.48</u>
FUND BALANCE AT END OF PERIOD			<u>\$ 12,453,997.61</u>



Property Tax and Assessment Revenues and Collections as of 9/30/18

	18/19			17/18		
	<u>Billed Revenue</u>	<u>Y-T-D Collections</u>	<u>Billed % Collected</u>	<u>Billed Revenue</u>	<u>Y-T-D Collections</u>	<u>Billed % Collected</u>
ID#2	0	3		0	108	
General District Taxes	441,402	11,377	3%	420,000	10,238	2%
CMM Assessment District Prior	257,658	8,659 11,342	3%	252,663	7,858 9,239	3%
Standby Assessments Prior	1,148,487	34,886 31,181	3%	1,140,297	27,654 53,874	2%
TOTAL	1,847,547	97,448	3%	1,812,960	108,971	3%

Collections as of 9/30/18 relate to County clean-up checks from the prior fiscal year. The first collections for the 18/19 fiscal year are not due until the second quarter, ending 12/31/18.



1st Quarter Ending 9/30/18 BOARD REPORT SUMMARY

REVENUES

Total Operating Revenues are 36% of budget
 Water Revenues are 27% of budget
 HDMC 0% of budget, billed in arrears after each quarter
 Property Tax Revenues are not billed yet at end of first quarter
 Development-related unbudgeted revenues total \$6,118

<u>EXPENSES</u>	% of budget
Production	14%
Distribution	21%
Customer Service	12%
Administration	23%
Engineering	22%
Finance	22%
Human Resources	23%
Bonds & Loans	36%
HDMC Tmt. Plant	10%
Benefits Allocated	25%
Field Allocated	21%
Office Allocated	27%
<hr/>	
TOTAL	19%

SUMMARY

Total Operating Revenues exceed Total Operating Expenses by \$1,184,857



My *Budget Report (Board Report)

Account Summary

For Fiscal: 2018-2019 Period Ending: 09/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Program: 40 - ** REVENUES **							
<u>01-40-41010-FI</u>	METERED WATER SALES	2,219,000.00	2,219,000.00	236,978.00	754,596.61	-1,464,403.39	34.01 %
<u>01-40-41012-FI</u>	ALLOW FOR CAAP/BILLING ADJ	-5,000.00	-5,000.00	-622.08	-2,507.12	2,492.88	50.14 %
<u>01-40-41015-FI</u>	BASIC FEES	1,903,000.00	1,903,000.00	128,922.85	387,317.67	-1,515,682.33	20.35 %
<u>01-40-41016-FI</u>	BASIC FEES - LOCKED/PULLED	298,000.00	298,000.00	23,182.65	69,263.11	-228,736.89	23.24 %
<u>01-40-41030-FI</u>	PRIVATE FIRE PROTECTION SERV.	22,000.00	22,000.00	2,176.82	6,530.46	-15,469.54	29.68 %
<u>01-40-41040-FI</u>	SPECIAL SERVICES REVENUE	141,000.00	141,000.00	11,101.57	36,138.40	-104,861.60	25.63 %
<u>01-40-41045-FI</u>	HDMC WWTP OPERATIONS REIMB	132,500.00	132,500.00	0.00	0.00	-132,500.00	0.00 %
<u>01-40-41046-FI</u>	HDMC WWTP OVERHEAD/FEES RE	29,812.50	29,812.50	0.00	0.00	-29,812.50	0.00 %
<u>01-40-42100-FI</u>	STANDBY REVENUE-CURRENT	1,139,000.00	1,139,000.00	1,148,486.50	1,148,486.50	9,486.50	100.83 %
<u>01-40-43000-FI</u>	PROPERTY TAX REVENUE - G.D.	437,000.00	437,000.00	0.00	0.00	-437,000.00	0.00 %
<u>01-40-43010-FI</u>	AD VALOREM REVENUE - ID #2	0.00	0.00	3.41	3.41	3.41	0.00 %
<u>01-40-43020-FI</u>	ASSESSMENT REVENUE - CMM	256,240.00	256,240.00	0.00	0.00	-256,240.00	0.00 %
<u>01-40-44010-FI</u>	WATER CAPACITY CHARGES	0.00	0.00	0.00	4,207.00	4,207.00	0.00 %
<u>01-40-44030-FI</u>	METER INSTALLATION FEES	0.00	0.00	0.00	1,911.00	1,911.00	0.00 %
<u>01-40-44035-FI</u>	METER REPAIR REVENUE	0.00	0.00	297.76	1,197.50	1,197.50	0.00 %
<u>01-40-47000-FI</u>	MISCELLANEOUS REVENUE	20,000.00	20,000.00	-97,171.10	659.21	-19,340.79	3.30 %
<u>01-40-47002-FI</u>	INTEREST REVENUE - G.D.	99,000.00	99,000.00	0.00	0.00	-99,000.00	0.00 %
Program: 40 - ** REVENUES ** Total:		6,691,552.50	6,691,552.50	1,453,356.38	2,407,803.75	-4,283,748.75	35.98 %
Revenue Total:		6,691,552.50	6,691,552.50	1,453,356.38	2,407,803.75	-4,283,748.75	35.98 %
Expense							
Program: 01 - ** PRODUCTION **							
<u>01-01-5-01-01118-FI</u>	PRODUCTION SALARY	391,069.00	391,069.00	26,208.88	71,393.71	319,675.29	18.26 %
<u>01-01-5-01-02205-RI</u>	WATER TREATMENT EXPENSE	5,000.00	5,000.00	476.80	1,445.30	3,554.70	28.91 %
<u>01-01-5-01-02210-RI</u>	SMALL TOOLS - PRODUCTION	7,000.00	7,000.00	21.71	989.72	6,010.28	14.14 %
<u>01-01-5-01-03102-GM</u>	WATER RECHARGE PURCHASE	418,000.00	418,000.00	0.00	0.00	418,000.00	0.00 %
<u>01-01-5-01-03105-GM</u>	WATER SUPPLY MONITORING	40,000.00	40,000.00	4,334.13	4,334.13	35,665.87	10.84 %
<u>01-01-5-01-03106-RI</u>	RECHARGE MAINT/REPAIR	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<u>01-01-5-01-03111-D/P</u>	EQUIPMENT RENTAL	5,000.00	5,000.00	764.91	764.91	4,235.09	15.30 %
<u>01-01-5-01-03115-RI</u>	PUMPING PLANT REPAIR & MAINT.	35,000.00	35,000.00	659.14	6,222.99	28,777.01	17.78 %
<u>01-01-5-01-03120-RI</u>	TANK & RESERVOIR MAINTENANCE	58,000.00	58,000.00	2,250.00	2,250.00	55,750.00	3.88 %
<u>01-01-5-01-03207-RI</u>	GENERATOR (LARGE) REPAIR & MA	16,000.00	16,000.00	6,434.24	6,841.34	9,158.66	42.76 %
<u>01-01-5-01-04004-RI</u>	LABORATORY SERVICES	13,000.00	13,000.00	3,683.00	3,683.00	9,317.00	28.33 %
<u>01-01-5-01-06105-RI</u>	POWER FOR PUMPING (ELECTRIC)	350,000.00	350,000.00	36,120.22	70,832.91	279,167.09	20.24 %
<u>01-01-5-01-06501-RI</u>	TELEMETRY / SCADA EXPENSE	2,500.00	2,500.00	0.00	917.38	1,582.62	36.70 %
<u>01-01-5-01-07002-AGM</u>	RIGHT OF WAY	16,204.00	16,204.00	0.00	0.00	16,204.00	0.00 %
<u>01-01-5-01-96001-FI</u>	EE BENEFITS ALLOCATED	211,824.21	211,824.21	52,621.98	52,621.98	159,202.23	24.84 %
<u>01-01-5-01-96002-FI</u>	FIELD EXPENSES ALLOCATED	56,691.30	74,229.34	15,558.45	15,558.45	58,670.89	20.96 %
Program: 01 - ** PRODUCTION ** Total:		1,628,288.51	1,645,826.55	149,133.46	237,855.82	1,407,970.73	14.45 %
Program: 02 - ** DISTRIBUTION **							
<u>01-02-5-02-01130-FI</u>	DISTRIBUTION SALARY	485,427.00	485,427.00	41,392.75	104,057.96	381,369.04	21.44 %
<u>01-02-5-02-02211-IC</u>	SMALL TOOLS - DISTRIBUTION	18,000.00	18,000.00	3,367.53	3,991.42	14,008.58	22.17 %
<u>01-02-5-02-02920-FI</u>	INVENTORY-OVER & SHORT	6,800.00	6,800.00	0.00	0.00	6,800.00	0.00 %
<u>01-02-5-02-03106-IC</u>	MAINLINE AND LEAK REPAIR	80,000.00	80,000.00	2,169.63	3,502.02	76,497.98	4.38 %
<u>01-02-5-02-03130-IC</u>	CROSS CONNECTION CONTROL EXP	1,500.00	1,500.00	495.00	495.00	1,005.00	33.00 %
<u>01-02-5-02-03206-IC</u>	TRACTOR REPAIR / MAINT.	2,000.00	2,000.00	402.75	909.10	1,090.90	45.46 %
<u>01-02-5-02-04005-IC</u>	UTILITY LOCATING (DIG ALERT)	15,000.00	15,000.00	498.08	1,345.01	13,654.99	8.97 %
<u>01-02-5-02-96001-FI</u>	EE BENEFITS ALLOCATED	308,299.76	308,299.76	76,588.72	76,588.72	231,711.04	24.84 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-02-5-02-98002-FI</u>	FIELD EXPENSES ALLOCATED	82,461.45	107,971.75	22,630.85	22,630.85	85,340.90	20.96 %
	Program: 02 - ** DISTRIBUTION ** Total:	999,488.21	1,024,998.51	147,545.31	213,520.08	811,478.43	20.83 %
	Program: 03 - ** CUSTOMER SERVICE **						
<u>01-03-5-03-01107-FI</u>	FIELD SALARY - CUSTOMER SERVICE	84,329.00	84,329.00	5,575.96	15,054.55	69,274.45	17.85 %
<u>01-03-5-03-01114-FI</u>	OFFICE SALARY - CUSTOMER SERV.	131,927.00	131,927.00	7,214.84	20,534.01	111,392.99	15.56 %
<u>01-03-5-03-03107-AGM</u>	METER SERVICE REPAIR	275,000.00	275,000.00	1,695.97	2,219.38	272,780.62	0.81 %
<u>01-03-5-03-07004-AGM</u>	LOW INCOME ASSISTANCE (LIA)	0.00	6,650.00	600.00	2,150.00	4,500.00	32.33 %
<u>01-03-5-03-07010-AGM</u>	BAD DEBT	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
<u>01-03-5-03-07015-AGM</u>	CUSTOMER SERVICE - OTHER	91,800.00	91,800.00	4,025.66	9,232.58	82,567.42	10.06 %
<u>01-03-5-03-98001-FI</u>	EE BENEFITS ALLOCATED	133,635.64	133,635.64	33,198.15	33,198.15	100,437.49	24.84 %
<u>01-03-5-03-98002-FI</u>	FIELD EXPENSES ALLOCATED	12,347.25	16,166.99	3,388.60	3,388.60	12,778.39	20.96 %
<u>01-03-5-03-98003-FI</u>	OFFICE EXPENSE ALLOCATED	45,678.43	47,072.36	12,703.37	12,703.37	34,368.99	26.99 %
	Program: 03 - ** CUSTOMER SERVICE ** Total:	814,717.32	826,580.99	68,402.55	98,480.64	728,100.35	11.91 %
	Program: 04 - ** ADMINISTRATION **						
<u>01-04-5-04-01108-FI</u>	ADMINISTRATION SALARY	360,556.30	360,556.30	26,100.50	94,907.68	265,648.62	26.32 %
<u>01-04-5-04-01115-FI</u>	SAFETY SALARY	8,640.00	8,640.00	838.46	2,655.38	5,984.62	30.73 %
<u>01-04-5-04-01121-FI</u>	DIRECTORS SALARY	32,642.24	32,642.24	1,736.30	7,292.46	25,349.78	22.34 %
<u>01-04-5-04-01210-GM</u>	DIRECTORS / C.A.C. EDUCATION	16,000.00	16,000.00	699.00	699.00	15,301.00	4.37 %
<u>01-04-5-04-04007-GM</u>	LEGISLATIVE ADVOCACY	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<u>01-04-5-04-07008-EXA</u>	BUSINESS EXPENSE	13,000.00	13,000.00	32.98	238.44	12,761.56	1.83 %
<u>01-04-5-04-07014-GM</u>	PUBLIC INFORMATION	74,805.00	74,805.00	5,603.71	17,939.31	56,865.69	23.98 %
<u>01-04-5-04-07016-EXA</u>	MEMBERSHIP, DUES & SUBSCRIPT	37,792.00	37,792.00	477.99	11,126.21	26,665.79	29.44 %
<u>01-04-5-04-07020-GM</u>	WATER CONSERVATION EXPENSE	30,000.00	30,000.00	912.00	1,539.74	28,460.26	5.13 %
<u>01-04-5-04-07025-GM</u>	LEGAL SERVICES - NON-PERSONNEL	85,000.00	85,000.00	5,583.00	10,502.50	74,497.50	12.36 %
<u>01-04-5-04-07218-GM</u>	SAFETY EXPENSE (EQUIP & SUPPLIE	20,000.00	20,000.00	0.00	80.50	19,919.50	0.40 %
<u>01-04-5-04-07219-GM</u>	EMERGENCY PREPAREDNESS	5,000.00	5,000.00	0.00	2,230.80	2,769.20	44.62 %
<u>01-04-5-04-07401-AGM</u>	PROPERTY INSURANCE	72,800.00	72,800.00	17,156.34	17,156.34	55,643.66	23.57 %
<u>01-04-5-04-98001-FI</u>	EE BENEFITS ALLOCATED	238,316.89	238,316.89	59,203.37	59,203.37	179,113.52	24.84 %
<u>01-04-5-04-98003-FI</u>	OFFICE EXPENSE ALLOCATED	124,413.62	128,209.39	34,599.99	34,599.99	93,609.40	26.99 %
	Program: 04 - ** ADMINISTRATION ** Total:	1,120,966.05	1,124,761.82	152,943.64	260,171.72	864,590.10	23.13 %
	Program: 05 - ** ENGINEERING **						
<u>01-05-5-05-01109-FI</u>	ENGINEERING/GIS/IT SALARY	95,973.00	95,973.00	5,176.63	21,940.60	74,032.40	22.86 %
<u>01-05-5-05-02305-ENG</u>	MAPS/DRAFTING SUPPLIES	4,000.00	4,000.00	11.00	19.00	3,981.00	0.48 %
<u>01-05-5-05-04006-ENG</u>	PLAN CHECK / INSPECTION (CUSTO	0.00	0.00	2,043.01	2,072.19	-2,072.19	0.00 %
<u>01-05-5-05-04008-GM</u>	ENGINEERING CONTRACT SERVICES	30,000.00	30,000.00	550.00	550.00	29,450.00	1.83 %
<u>01-05-5-05-04013-ENG</u>	ENG-TRAINING, MAPPING & OTHE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<u>01-05-5-05-98001-FI</u>	EE BENEFITS ALLOCATED	70,334.55	70,334.55	17,472.71	17,472.71	52,861.84	24.84 %
<u>01-05-5-05-98003-FI</u>	OFFICE EXPENSE ALLOCATED	36,694.58	37,814.11	10,204.93	10,204.93	27,609.18	26.99 %
	Program: 05 - ** ENGINEERING ** Total:	239,002.13	240,121.66	35,458.28	52,259.43	187,862.23	21.76 %
	Program: 06 - ** FINANCE **						
<u>01-06-5-06-01101-FI</u>	FINANCE SALARY	257,221.00	247,878.99	16,327.63	48,358.34	199,520.65	19.51 %
<u>01-06-5-06-04009-AGM</u>	ACCOUNTING/AUDIT SERVICES	24,975.00	24,975.00	2,100.00	3,382.00	21,593.00	13.54 %
<u>01-06-5-06-07001-AGM</u>	FINANCE - OTHER	21,600.00	21,600.00	1,770.05	5,311.96	16,288.04	24.59 %
<u>01-06-5-06-98001-FI</u>	EE BENEFITS ALLOCATED	181,814.80	181,814.80	45,166.96	45,166.96	136,647.84	24.84 %
<u>01-06-5-06-98003-FI</u>	OFFICE EXPENSE ALLOCATED	94,899.78	97,795.11	26,392.06	26,392.06	71,403.05	26.99 %
	Program: 06 - ** FINANCE ** Total:	580,510.58	574,063.90	91,756.70	128,611.32	445,452.58	22.40 %
	Program: 07 - ** HUMAN RESOURCES **						
<u>01-07-5-07-01102-FI</u>	PERSONNEL SALARY	39,466.00	39,466.00	2,861.63	8,263.48	31,202.52	20.94 %
<u>01-07-5-07-01215-HR</u>	EMPLOYEE TRAINING	22,500.00	22,500.00	2,196.00	2,576.00	19,924.00	11.45 %
<u>01-07-5-07-01217-HR</u>	EMPLOYEE EDUCATION	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
<u>01-07-5-07-01905-HR</u>	EMPLOYMENT RECRUITING EXPEN	6,000.00	6,000.00	360.00	502.35	5,497.65	8.37 %
<u>01-07-5-07-01910-HR</u>	LABOR LEGAL FEES	30,000.00	30,000.00	16,774.00	16,774.00	13,226.00	55.91 %
<u>01-07-5-07-01915-HR</u>	PERSONNEL - OTHER	15,700.00	15,700.00	0.00	12.00	15,688.00	0.08 %
<u>01-07-5-07-98001-FI</u>	EE BENEFITS ALLOCATED	28,016.58	28,016.58	6,959.97	6,959.97	21,056.61	24.84 %
<u>01-07-5-07-98003-FI</u>	OFFICE EXPENSE ALLOCATED	14,646.19	15,093.04	4,073.18	4,073.18	11,019.86	26.99 %
	Program: 07 - ** HUMAN RESOURCES ** Total:	168,328.77	168,775.62	33,224.78	39,160.98	129,614.64	23.20 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 09 - ** BONDS, LOANS & NON-OP EXP **							
<u>01-09-5-09-08115-FI</u>	CMM PRINCIPLE	111,000.00	111,000.00	111,000.00	111,000.00	0.00	100.00 %
<u>01-09-5-09-08120-FI</u>	MORONGO BASIN PIPELINE	219,881.25	219,881.25	0.00	0.00	219,881.25	0.00 %
<u>01-09-5-09-08125-FIO</u>	CHROM 6 LOAN PRINCIPLE	18,800.00	18,800.00	0.00	0.00	18,800.00	0.00 %
<u>01-09-5-09-08215-FI</u>	INTEREST EXPENSE - CMM	133,152.50	133,152.50	66,812.35	66,812.35	66,340.15	50.18 %
<u>01-09-5-09-08315-FI</u>	ID #2 BONDS COLLECTION CHARGE	0.00	0.00	0.02	0.02	-0.02	0.00 %
<u>01-09-5-09-08320-FI</u>	GENERAL TAX COLLECTION CHARG	910.00	910.00	36.38	36.38	873.62	4.00 %
<u>01-09-5-09-08325-FI</u>	ADMINISTRATION - CMM	10,000.00	10,000.00	0.00	2,078.69	7,921.31	20.79 %
Program: 09 - ** BONDS, LOANS & NON-OP EXP ** Total:		493,743.75	493,743.75	177,848.75	179,927.44	313,816.31	36.44 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **							
<u>01-20-5-20-03101-DWR</u>	HDMC: OTHER	40,000.00	40,000.00	2,380.20	2,380.20	37,619.80	5.95 %
<u>01-20-5-20-04100-DWR</u>	HDMC: CONTRACTED OPERATION	85,000.00	85,000.00	5,192.59	8,863.77	76,136.23	10.43 %
<u>01-20-5-20-06100-DWR</u>	HDMC: PUMPING POWER	7,500.00	7,500.00	783.10	1,714.98	5,785.02	22.87 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** To		132,500.00	132,500.00	8,355.89	12,958.95	119,541.05	9.78 %
Program: 42 - ** RESERVE & OTHER FUNDING-OP**							
<u>01-42-5-99-00010-FI</u>	%BUILDING RES (OP Funded)	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
<u>01-42-5-99-00100-AGM</u>	%EQUIP&TECH RES (OP Funded)	170,000.00	170,000.00	0.00	0.00	170,000.00	0.00 %
<u>01-42-5-99-00110-FI</u>	=EQUIP&TECH RES (OP Used)	-15,988.31	-15,988.31	0.00	0.00	-15,988.31	0.00 %
<u>01-42-5-99-00150-FI</u>	%METER REPL RES (OP Funded)	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
<u>01-42-5-99-00152-FI</u>	=METER REPL RES (OP Used)	-250,000.00	-250,000.00	0.00	0.00	-250,000.00	0.00 %
<u>01-42-5-99-00250-FI</u>	%STUDIES/REPORTS RES (OP Funde	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<u>01-42-5-99-00252-FIC</u>	=STUDIES/REPORTS RES (OP Used)	-4,800.00	-4,800.00	0.00	0.00	-4,800.00	0.00 %
Program: 42 - ** RESERVE & OTHER FUNDING-OP** Total:		229,211.69	229,211.69	0.00	0.00	229,211.69	0.00 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **							
<u>01-51-5-51-01211-FI</u>	COMPENSATED LEAVE	250,681.00	250,681.00	32,892.38	76,334.11	174,346.89	30.45 %
<u>01-51-5-51-01216-FI</u>	CAFETERIA PLAN EXPENSE	562,650.00	562,650.00	34,897.62	109,767.86	452,882.14	19.51 %
<u>01-51-5-51-01220-FI</u>	GROUP INSURANCE EXPENSE	15,608.63	15,608.63	1,996.45	4,035.17	11,573.46	25.85 %
<u>01-51-5-51-01225-FI</u>	WORKERS COMPENSATION INSUR	58,759.00	58,759.00	0.00	0.00	58,759.00	0.00 %
<u>01-51-5-51-01230-FI</u>	RETIREMENT: PERS Classic 2%@55	208,173.34	208,173.34	10,524.34	53,295.27	154,878.07	25.60 %
<u>01-51-5-51-01231-FI</u>	RETIREMENT: PERS Tier 2 2%@62	23,376.46	23,376.46	1,693.90	7,150.62	16,225.84	30.59 %
<u>01-51-5-51-01232-FI</u>	RETIREMENT: PERS - TEMP	5,645.00	5,645.00	0.00	0.00	5,645.00	0.00 %
<u>01-51-5-51-01233-FI</u>	RETIREMENT - 457 CONTRIBUTION	10,000.00	10,000.00	448.04	1,401.44	8,598.56	14.01 %
<u>01-51-5-51-01305-FI</u>	PAYROLL TAXES	174,298.00	174,298.00	13,183.64	39,227.39	135,070.61	22.51 %
<u>01-51-5-51-98000-FI</u>	ALLOCATED EXPENSES - BENEFITS	-1,172,242.43	-1,172,242.43	-291,211.86	-291,211.86	-881,030.57	24.84 %
<u>01-51-5-51-98050-FI</u>	WIP EXPENSE CLEARING (BENEFITS	-136,949.00	-136,949.00	0.00	0.00	-136,949.00	0.00 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:		0.00	0.00	-195,575.49	0.00	0.00	0.00 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS **							
<u>01-52-5-52-01240-D/P</u>	UNIFORMS (FIELD)	13,600.00	13,600.00	0.00	0.00	13,600.00	0.00 %
<u>01-52-5-52-02206-D/P</u>	SHOP EXPENSE - COMBINED	15,000.00	19,868.08	1,317.33	4,698.86	15,169.22	23.65 %
<u>01-52-5-52-02212-D/P</u>	SMALL TOOLS EXPENSE - COMBINE	3,500.00	3,500.00	2,556.98	2,669.49	830.51	76.27 %
<u>01-52-5-52-03205-D/P</u>	TOOL / EQUIP REPAIR	1,650.00	1,650.00	124.35	124.35	1,525.65	7.54 %
<u>01-52-5-52-03905-D/P</u>	BUILDING REPAIR/MAINT-SHOP/SI	10,000.00	10,000.00	5,862.92	7,290.32	2,709.68	72.90 %
<u>01-52-5-52-04015-D/P</u>	OPS: SOFTWARE,SUPPORT & COM	0.00	42,000.00	16,571.28	16,571.28	25,428.72	39.46 %
<u>01-52-5-52-05005-D/P</u>	FUEL-VEHICLES	25,000.00	25,000.00	0.00	3,851.26	21,148.74	15.41 %
<u>01-52-5-52-05010-D/P</u>	AUTO EXPENSE - FIELD	20,000.00	20,000.00	140.65	994.19	19,005.81	4.97 %
<u>01-52-5-52-05015-FI</u>	EQUIPMENT CLEARING ACCOUNT	0.00	0.00	0.00	-27.81	27.81	0.00 %
<u>01-52-5-52-06305-ENG</u>	COMMUNICATIONS	24,000.00	24,000.00	1,418.76	2,855.96	21,144.04	11.90 %
<u>01-52-5-52-07009-D/P</u>	REGULATORY-PERMITS, FEES, CERT	38,750.00	38,750.00	50.00	2,550.00	36,200.00	6.58 %
<u>01-52-5-52-98000-FI</u>	ALLOCATED EXPENSES - FIELD	-151,500.00	-198,368.08	-41,577.90	-41,577.90	-156,790.18	20.96 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:		0.00	0.00	-13,535.63	0.00	0.00	0.00 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **							
<u>01-53-5-53-01405-HR</u>	TEMPORARY LABOR FEES	10,000.00	36,448.77	6,276.52	11,679.55	24,769.22	32.04 %
<u>01-53-5-53-02105-EXA</u>	OFFICE SUPPLIES	38,740.00	38,740.00	1,659.82	3,658.40	35,081.60	9.44 %
<u>01-53-5-53-02107-EXA</u>	OFFICE EQUIP & MAINT.	21,792.60	21,924.52	435.66	2,778.58	19,145.94	12.67 %
<u>01-53-5-53-02110-EXA</u>	POSTAGE	35,152.00	35,152.00	4,147.69	9,219.79	25,932.21	26.23 %
<u>01-53-5-53-03906-AGM</u>	BUILDING REPAIR/MAINT - OFFICE	20,000.00	20,000.00	9,297.06	14,359.86	5,640.14	71.80 %
<u>01-53-5-53-04015-AGM</u>	ADMIN: COMPUTER SOFTWARE &	117,120.00	100,190.40	26,934.89	28,313.54	71,876.86	28.26 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-53-5-53-05010-AGM</u>	AUTO EXPENSE - OFFICE	5,943.00	5,943.00	7.03	540.04	5,402.96	9.09 %
<u>01-53-5-53-06205-AGM</u>	TELEPHONE AND UTILITIES	67,585.00	67,585.00	6,098.68	17,423.77	50,161.23	25.78 %
<u>01-53-5-53-98000-FI</u>	ALLOCATED EXPENSES - OFFICE	-316,332.60	-325,983.71	-87,973.53	-87,973.53	-238,010.18	26.99 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:		0.00	-0.02	-33,116.18	0.00	-0.02	0.00 %
Expense Total:		6,406,757.01	6,460,584.47	622,442.06	1,222,946.38	5,237,638.09	18.93 %
Fund: 01 - GENERAL FUND Surplus (Deficit):		284,795.49	230,968.03	830,914.32	1,184,857.37	953,889.34	513.00 %
Report Surplus (Deficit):		284,795.49	230,968.03	830,914.32	1,184,857.37	953,889.34	513.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	284,795.49	230,968.03	830,914.32	1,184,857.37	953,889.34
Report Surplus (Deficit):	284,795.49	230,968.03	830,914.32	1,184,857.37	953,889.34



JOSHUA BASIN WATER DISTRICT

Water Sales Consumption Statistics as of 9/30/18

Consumption - 12 months ending:	CURRENT 9/30/2018	PRIOR 1 9/30/2017	PRIOR 2 9/30/2016
CCF	509,909	510,584	519,734
Gallons	381,411,932	381,916,832	388,761,032
Acre Feet	1,171	1,172	1,193
Change/PY	-0.13% decrease	-1.76% decrease	-1.89% decrease

Change 2016 - 2018

Change does not correlate to conservation mandate.

CONSUMPTION RANKING - TOP TEN - Quarter Ending 9/30/18

<u>Ranking</u>	<u>Account Name</u>	<u>Consumption (CCF)</u>
1	Joshua Tree Parks & Recreation	4,448
2	Hi Desert Medical Center (hospital)	3,697
3	Quail Springs Village Apartments	3,664
4	Joshua Tree Memorial park	1,790
5	Morongo Unified School District	1,533
6	Lazy H Mobilehome Park	1,266
7	Yucca Trails Apartments	915
8	Customer Leak	882
9	Hi Desert Medical Center (CC)	860
10	William Pyle (mobilehome park)	835
		19,886

Breakdown of Top Ten Users by type:

Housing (multi-unit)	6,680
Public agency	5,977
Hospital/Medical	4,557
Commercial	1,790
Customer Leak	882
	19,886

CAPITAL IMPROVEMENT LOAN - CUSTODIAN ACCOUNT

1/3/2019

<u>Date</u>	<u>Description</u>	<u>Transaction</u>	<u>Balance</u>	<u>Purpose</u>
9/12/2018	Loan funded	3,010,000.00		
	Reimbursement	<u>-10,000.00</u>		Bond Counsel
	Proceeds to JBWD Custodian		<u><u>3,000,000.00</u></u>	9/30/18 balance
10/2/2018	Interest earnings	2,256.14		
10/9/2018	Reimbursement	-112,361.70		Asphalt Zipper
10/29/2018	Reimbursement	-139,320.10		Backhoe Loader
	Reimbursement	-39,242.38		Broom
	Reimbursement	<u>-350,432.55</u>		Motor Grader
			<u><u>2,360,899.41</u></u>	10/31/18 balance
11/1/2018	Interest earnings	<u>3,921.09</u>		
			<u><u>2,364,820.50</u></u>	11/30/18 balance
12/3/2018	Interest earnings	<u>3,221.15</u>		
			<u><u>2,368,041.65</u></u>	12/31/18 balance

COSTS:

Bond Counsel	10,000.00
Equipment (4)	<u>641,356.73</u>
	651,356.73

INTEREST EARNED: 9,398.38

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

January 16, 2018

Report to: President and Board of Directors

Prepared by: Curt Sauer *CS*

TOPIC: Joining the Community Water Systems Alliance

RECOMMENDATION:

Direct the General Manager to take such actions necessary to join the Alliance and approve an annual expenditure of \$5,000 per year to support activities related to State legislation.

ANALYSIS:

We discussed this topic at the December 19 Board meeting. An updated Memorandum of Understanding is attached for your review.

The purpose of the Alliance is: to potentially augment resources through California Association of Mutual Water Companies, to include income-limited and disadvantaged communities, who are served by well run and operated water supply agencies, in organized efforts to prevent that their resources will be diverted by the state through the assessment of local taxes or economically infeasible regulations (i.e. Chromium 6).

The costs to JBWD would be \$5,000 per year for an expected period of 2 years. In the past, the District has spent \$42,000 per year on lobbying, during the recharge project (2008 thru 2012). Another \$24,000 in 2013/14 and \$31,000 in 2014/15. \$5,000 for this concerted effort to affect legislation appears reasonable.

The other part of the unwritten agreement is that each participating agency is requested to respond and support recommended positions on legislation. That includes writing and contacting our respective legislators / staff and being willing to testify at hearings as needed. There may well be travel expenses to Sacramento.

FISCAL IMPACT: \$5,000 per year for two years.



Community Water Systems Alliance

The Community Water Systems Alliance is an initiative in California to provide a voice in Sacramento for water systems serving disadvantaged communities that are reliably and affordably providing water to low income and income limited residents such as seniors.

What We Care About:

We want to preserve the ability of local water suppliers that provide water to disadvantaged and income limited communities to provide safe and affordable water through efficiency, good management practices and fairness. We care about legislation and regulations that affect disadvantaged and income limited communities where our community voices need to be heard.

What Threatens Safe Drinking Water for Our Communities:

Pending legislation may propose to levy water meter taxes that could transfer our local revenues to other parts of the state. The State Water Resources Control Board is soon considering economic feasibility guidelines for evaluating the viability of drinking water standards like Chromium 6.. These two factors may damage the viability of well operated water systems serving disadvantaged communities around the state.

What do we want?

Our communities want a seat at the table as legislation and regulations are considered affecting disadvantaged communities so we can advocate for:

- Equitable grant programs that don't discriminate against suppliers serving disadvantaged communities with more than 10,000 customers
- A revenue source to help disadvantaged communities that is not based upon regressive taxes that shift funds from some disadvantaged and income limited communities to others
- Strategies for dealing with chronically failing water systems that don't burden or typecast water systems serving disadvantaged and income limited communities that are functioning well

Where are we from?

Participating agencies in CWSA stretch from California's Central Valley, the greater Los Angeles Basin, Coachella Valley and the high desert's Morongo Basin.

CWSA is an initiative of the California Association of Mutual Water Companies on behalf of public water systems needing a voice for funding fairness. Questions? 714 449-8403, or adan@calmutuals.org



California Water Systems Alliance Proposed Budget 2019		
	Proposed	Notes
INCOME		
Member Contributions	\$72,500-\$85,000	A
Total Income	\$72,500-\$85,000	
EXPENSE		
First Year Activities		
Advocacy & Representation (Lobbyist) Support	20,000	
Coordination & Analysis of Issues & Activities (OSG)	18,000	
Legal Fees (Lagerlof, Senecal, Gosney & Kruse)	6,000	
Travel (Staff & Smaller Members)	8,000	
CalMutuals Administrative Fee	6,000	
Communications & Graphic Design Support	2,000	
Total Expense	60,000	
Beginning Reserve	\$12,000-\$25,000	B
Net Total		
NOTES		
A Reflects contributions of from members as follows:		
Big Horn Water District ^	\$2,500-\$10,000	(Monthly) ^ Board Action be
Cabazon Water District #	\$5,000-\$10,000	(Monthly) # Board Action co
Eastern Municipal Water District *	\$10,000	* Final Action tak
East Orange County Water District #	\$10,000	
Mesa Water District #	\$10,000	
North of the River Municipal Water District #	\$5,000	
Santa Margarita Water District *	\$20,000	
Twentynine Palms Water District *	\$10,000	

72,000 - 85,000

**MEMORANDUM OF UNDERSTANDING
COMMUNITY WATER SYSTEMS ALLIANCE**

This Memorandum of Understanding (“MOU”) is entered into this ___ day of _____, 2018 (“Effective Date”) by and between the California Association of Mutual Water Companies, a California non-profit mutual benefit corporation (“Cal Mutuals”), and _____ (“Participant”) with respect to the following.

RECITALS

- A. There are numerous regulatory and legislative issues facing water suppliers in California, including, but not limited to, water quality standards, requirements to limit water losses, a potential water tax, funding mechanisms for low-income rate assistance and long-term water use efficiency requirements.
- B. There are numerous water suppliers serving disadvantaged and severely disadvantaged communities that while operating efficiently and well, do not, on an individual basis, have the financial resources to be able to effectively advocate with respect to the issues identified in Recital A.
- C. Cal Mutuals is a non-profit association formed to provide effective advocacy for, and to facilitate operational and educational resources to ensure effective and compliant operation and governance of, mutual water companies and other small water systems in California.
- D. Cal Mutuals has worked with various water systems to develop a collaborative program to assist water systems serving disadvantaged and severely disadvantaged communities with regulatory and legislative advocacy, as described in Section 1, below (the “Initiative”).
- E. The Community Water Systems Alliance (“CWSA”) is an alliance of water systems who are undertaking the Initiative, working with and through Cal Mutuals as described herein.
- F. Participant desires to participate in CWSA and desires to make a financial contribution to help offset the costs of the Initiative, in accordance with the provisions set forth below.

NOW, THEREFORE, Participant and Cal Mutuals agree as follows:

1. **The Initiative.** Cal Mutuals will provide the services necessary to administer and coordinate the functions relating to the Initiative, as guided by the principles attached hereto as Exhibit A and incorporated herein by this reference. Participant, in its sole discretion and at its sole cost, may provide services of its employees to assist with implementing the Initiative.

2. **Participant's Financial Contribution.** Participant shall contribute the sum of \$ _____ to CWSA, through Cal Mutuals, in order to join and participate in CWSA. That amount may be paid in a lump sum or through a payment arrangement to be agreed upon by Participant and Cal Mutuals. Cal Mutuals shall separately account for all such contributions and shall utilize Participant's and other CWSA members' contributions only for costs related to the Initiative and its administration. Cal Mutuals shall issue a quarterly report of CWSA's income and expenses, including the use of Participant's contribution, on or before the thirtieth (30th) day following the end of each calendar quarter (i.e., March 31, June 30, September 30 and December 31). Participant acknowledges that the financial contributions of other CWSA members may vary and may be greater than or less than Participant's contributions, although Cal Mutuals will use its best efforts to ensure a fair structure concerning such overall contributions, including through application of the revenue-based contribution model set forth in Exhibit A hereto.

3. **CWSA Participant Issues.** Participant shall allow Cal Mutuals to use Participant's name in any correspondence that Cal Mutuals may send regarding the Initiative and in any materials used in soliciting additional members in CWSA; provided, however, that if such correspondence relates to a position on legislation, Participant shall be provided the opportunity to opt out of being specifically named in any such correspondence and Cal Mutuals will remove Participant's name if so instructed. Upon written request of Participant, Cal Mutuals shall promptly (i.e., within three business days) provide Participant by e-mail with a list of all participants in CWSA and their respective contributions.

4. **Audit/Inspection.** Upon at least forty-eight (48) hours' prior written notice, Participant may audit or inspect, at Participant's sole cost and expense, Cal Mutuals' accounting books and records relating to CWSA and the Initiative.

5. **Term; Termination.** This MOU shall have an indefinite term, although it is contemplated to last approximately two years. Because CWSA is intended to be a temporary program, it may be terminated at any time by the vote of at least sixty percent (60%) of its members. Participant may withdraw from CWSA at any time, upon at least seven (7) days' written notice. Such withdrawal shall not entitle Participant to a refund of any portion of its contribution under Section 2, above, unless any audit or inspection under Section 4, above, reveals the misappropriation of funds by Cal Mutuals, in which case CWSA shall be entitled to the return of its entire contribution or such other amount thereof as the parties may agree.

6. **Indemnification.** Cal Mutuals shall indemnify and defend Participant against any third party claims, losses, liabilities damages, lawsuits, claims, judgments or other costs resulting from Cal Mutuals' gross negligence or intentional misconduct in performing its duties hereunder.

7. **Notices.** Any notice or other communication to be provided under this MOU shall be in writing, and shall be deemed effectively given upon personal delivery; or upon deposit in any United States mail box, by registered, certified, Priority, or Express mail, postage prepaid; or upon delivery by nationally recognized overnight courier; or upon confirmed transmission by facsimile, addressed to the other party at the address shown below.

8. Governing Law. This MOU shall be governed by and construed in accordance with the laws of the State of California.

9. Amendment. This MOU may be modified only by a written agreement signed by both parties.

10. Severability. If any court determines that any provision of this MOU is invalid or unenforceable, any invalidity or unenforceability will affect only that provision and will not make any other provision of this MOU invalid or unenforceable and such provision shall be modified, amended or limited only to the extent necessary to render it valid and enforceable

11. Counterparts; Execution Transmitted by E-Mail or Fax. This MOU may be executed in counterparts, effective as of the Effective Date first set forth above. The parties agree that this MOU will be considered signed when the signature of a party is delivered by e-mail or by facsimile transmission. Such e-mailed or facsimile signature shall be treated in all respects as having the same effect of an original signature.

IN WITNESS WHEREOF, the Participant and Cal Mutuals have executed this MOU as of the date first above written.

California Association of Mutual Water Companies

By _____
Lisa Yamashita-Lopez, President

Address: 1370 N. Brea Blvd., Suite 238
Fullerton, CA 92835

Fax Number: _____

Participant

By _____
Its _____

Address: _____

Fax Number: _____