

JOSHUA BASIN WATER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
WEDNESDAY, SEPTEMBER 16, 2020

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Johnson called the meeting to order at 6:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Johnson, Vice President Unger, Director Floen, Director Hund, and Director Reynolds are in attendance via teleconference.

STAFF PRESENT –Mark Ban, GM, Susan Greer, AGM, Jim Corbin, Supervisor – Distribution, Anne Roman, Director of Finance, and Beverly Waszak, Executive Assistant are in attendance via teleconference.

CONSULTANTS PRESENT –Kathleen Radnich, Public Outreach Consultant, Jeff Hoskinson, Legal Counsel, are in attendance via teleconference.

APPROVAL OF AGENDA –.MSC<sup>1</sup> (Reynolds/Unger) 5/0/0 motion carried to approve the Agenda.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger  
Noes: None  
Absent: None  
Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR –

MSC<sup>1</sup> (Hund/Reynolds) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger  
Noes: None  
Absent: None  
Abstain: None

19/20 BAD DEBT WRITE-OFF – AGM Greer informed the Board that an annual write-off of the bad debt is required for the audit. Bad debt is an expense to the District, a reflection of the water charges still unpaid or not liened, remaining from 18/19 fiscal year. This was reviewed by the Finance Committee on September 9, 2020. This was followed by a brief Q&A with the Board members.

MSC<sup>1</sup> (Reynolds/Unger) 5/0/0 motion carried to approve the 19/20 bad debt write-off.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger  
Noes: None  
Absent: None  
Abstain: None

RE-APPROVAL OF THE INVESTMENT POLICY – AGM Greer advised the Board that this is an annual routine matter. This annual re-approval of the Investment Policy is no longer required by the Government Code and it is our intention to discontinue this process, as being unnecessary. The “safety net” in this situation is that any changes to the Investment Policy must still be approved by the Board of Directors. This was followed by a Q&A period with the Board members.

MSC<sup>1</sup> (Unger/Hund) 4/1/0 motion carried to approve the 19/20 bad debt write-off.

Ayes: Floen, Hund, Johnson, and Unger  
Noes: Reynolds  
Absent: None  
Abstain: None

GENERAL MANAGER REPORT – GM Ban reported on the following:

- AGM Greer will be retiring in December.
- Director of Finance position has been filled by Anne Roman.
- Accounting Supervisor position has been filled by Autumn Rich.
- Beginning the process for the Urban Water Management Plan with Kennedy/Jenks.
- Saddleback Project is moving along, however, because of the hurricane pipe has become expensive, sometimes 40 to 50 percent more with long lead times for delivery. Jim Corbin reached out to some of our suppliers and found one that is only 50 cents more per linear foot.

DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS AND FUTURE AGENDA ITEMS –

Kathleen Radnich, Public Information Consultant, reported on the following:

- Swamp/Evaporative Cooler Study will conclude in October 2020
- BLM Wildcrafting Grant
- Wildcrafting Course will conclude at the end of October 2020

President Johnson reported on the virtual Mojave Water Agency Board of Directors meeting he attended on August 27, 2020.

Director Reynolds commented on the virtual Mojave Water Agency Special TAC meeting he attended on September 3, 2020.

Chairperson Karen Tracy reported on the virtual Citizens Advisory Council where they discussed the draft Wastewater Treatment Strategy.

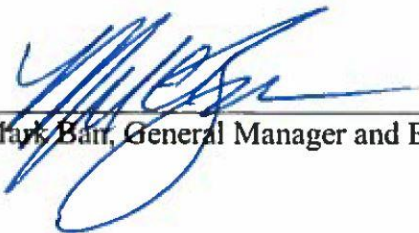
President Johnson reported on the virtual Finance Committee on September 9, 2020.

Vice President Unger reported on the virtual Mojave Water Agency Board of Directors meeting she attended on September 10, 2020.

FUTURE DIRECTOR MEETINGS & TRAINING OPPORTUNITIES – President Johnson read off the list of meetings and added the Legislative and Public Information Committee meeting on October 7, 2020, at 9:30 am.

ADJOURNMENT – MSC<sup>1</sup> (Unger/Floen) 5/0/0 motion carried to adjourn the Board of Directors meeting at 7:36 p.m.

Respectfully Submitted,



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Mark Ban, General Manager and Board Secretary