



AGENDA

WATER RESOURCES & OPERATIONS COMMITTEE WEDNESDAY, MAY 08, 2024, AT 11:00 AM

This meeting may be attended in person at the District Office Boardroom at: 61750 Chollita Rd., Joshua Tree, CA 92252, by phone at 1 669 444 9171, or by video conference.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85434372718?pwd=OE02L2dlclAxMGhxZDBmWTR3L2ZFdz09>

Meeting ID: 854 3437 2718

Passcode: 61750

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

This is the time set aside for public comment on any item not appearing on the agenda. At the discretion of the Board President, however, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

4. **CONSENT CALENDAR**

Consent calendar items are expected to be routine and non-controversial, to be acted upon at one time without discussion. If a committee member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

A. DRAFT WATER RESOURCES & OPERATIONS COMMITTEE MEETING MINUTES 03.13.24

5. **DISCUSSION ITEMS**

A. MONTHLY OPERATIONS REPORT

B. CAPITAL BUDGET/PROJECT PRESENTATIONS FOR FY 24/25

6. **STAFF REPORTS**

7. **DIRECTOR COMMENTS**

8. **ADJOURNMENT**

JOSHUA BASIN WATER DISTRICT
MINUTES
WATER RESOURCES & OPERATIONS COMMITTEE MEETING
Wednesday, March 13, 2024
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Vice President Doolittle called the meeting to order at 11:00 am.
2. ROLL CALL – Vice President Doolittle and Director Short

STAFF PRESENT –Interim Director of Operations Jeremiah Nazario, Director of Administration David Shook, General Manager Sarah Johnson, Executive Assistant Lisa Thompson

CONSULTANTS PRESENT – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT WATER RESOURCES & OPERATIONS COMMITTEE MEETING MINUTES 02.14.24

1st– Short

2nd– Doolittle

Motion carried to approve consent calendar.

5. DISCUSSION ITEMS

- A. MONTHLY OPERATIONS REPORT

Interim Director of Operations, Jeremiah Nazario provided an operational statistics report with the February 2024 data. The report included statistical information on service order totals, distribution, production, and CIRP updates. Nazario mentioned the following:

- Nazario pointed out that although the Distribution update may not include significant changes, the Operations report statistics reflect the completed work for this department.
- The A1 tank has been upgraded with solar and motion sensors and serves as a key site for relaying signals to other tank sites.
- Production is waiting for the chlorine pump so that the Miox system can begin producing chlorine in-house at well 14.
- Nazario stated that the increase in LCRRs in the Operations report statistics is due to the start of LCRRs by the CIRP crew.
- Nazario discussed hydrant tampering prevention and provided a demonstration.

6. STAFF REPORTS –

General Manager, Sarah Johnson reported the following:

- Johnson mentioned that the month of May will be busy with budget workshops.
 - May 1st board meeting in May - Operation Budget Workshop.
 - May 8th WRO Committee - Capital Budget Presentation.
 - May 15th board meeting - Capital Budget Workshop.
 - The 1st board meeting in June will hopefully be the adoption of the budget.
- The April 10 Finance and WRO Committees will be cancelled due to a conflicting meeting with the State Water Resources Control Board kick-off meeting for the Urban Water Management Plan process.
- The April 17 board meeting has been cancelled because Johnson will attend the State Water Resources Control Board (SWRCB) meeting in Sacramento. The SWRCB intends to possibly vote on

the Chromium 6 MCL along with Community Systems Water Alliance. Johnson will update the board at the next meeting.

7. DIRECTOR COMMENTS –

- Vice President Doolittle expressed her admiration for the District tour, stating that she found it interesting and informative.
- Doolittle mentioned that a customer contacted her to report water theft from a fire hydrant and asked if the district would consider installing cameras in problem areas.

8. ADJOURNMENT – Vice President Doolittle adjourned the meeting at 11: 24 pm.

1st – Jarlsberg

2nd – Doolittle

NEXT MEETING – May 8, 2024, at 11:00 am.

Respectfully Submitted,

Sarah Johnson, General Manager

OPERATIONS STATISTICS

REPORT PRESENTED ON MAY 8, 2024

Operational	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Total Service Orders	449	274	446	344								
<i>New Water Service</i>	42	37	41	33								
<i>Water Quality/Pressure</i>	1	1	1	2								
<i>Cutoffs (Non-Payment)</i>	26	15	10	22								
Operational Activities												
<i>Fire Flows</i>	3	2	3	1								
<i>USA's (Dig Alert)</i>	73	61	57	49								
<i>LCRR</i>	59	238	820	835								
<i>Service Line Replacement</i>	3	5	8	4								
<i>New Service Line Installs</i>	5	1	7	2								
<i>Fire Hydrants Inspect/Repair</i>	21	9	0	15								
<i>Valves Exercised</i>	41	24	0	119								
<i>Vehicle Maintenance</i>	7	7	5	4								
Meter Activity												
<i>Meter Upgrades</i>	0	0	1	3								
<i>Meters Replaced</i>	104	116	76	69								
Total Leaks	1	11	9	6								
<i>Service Line Leaks</i>	1	9	9	6								
<i>Main Line Leaks</i>	0	2	0	0								
Total Water Loss (gallons)	1,427	55,866	266,732	8,891								
<i>Service Line Water Loss</i>	1,427	22,100	266,732	8,891								
<i>Main Line Water Loss</i>	0	33,694	0	0								

OPERATIONS UPDATE

Distribution Update:

Leaks, service line replacement, valve maintenance, new service installs, LCRR, and blow off maintenance.

Production Update:

E and I tanks were inspected, cleaned, and repaired.

Production staff started to update the SOP program for the department. Water Production Operator I, Shawn Thomas, is working on a tank inspection SOP. Water Quality Specialist I, Kenny Ware, is working on the tank disinfection SOP and flushing program.

Repainted Well 17.

Relocated the VFD controller at Well 14 in preparation for CL2 pump setup for the MIOX system.

At this time, more administrative tasks are being carried out to document the section's procedures on paper and on the F Drive.

CIRP Update:

LCRR along with setting the new CL2 pump and plumbing it in at the Miox site.