

RESOLUTION NO. 19-1006

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
ADOPTING AN AMENDMENT TO THE DISTRICT'S
ADMINISTRATION CODE

WHEREAS, the Joshua Basin Water District has adopted an Administration Code, the purpose of which is to provide interested parties the policies by which the Board of Directors and its designees operate; and

WHEREAS, County Water Code Sections 30540 et seq. prescribes that the Board shall appoint a secretary and that the general manager may also hold the office of secretary.

NOW, THEREFORE BE IT RESOLVED that the following Article is added to the Administration Code in order to specify that the General Manager shall also serve as the Board Secretary.

4.08 Board Secretary. The General Manager, whether Regular or Temporary, shall serve as the Board Secretary, including responsibility to certify or attest to actions taken by the Board when required, sign the minutes of the Board meeting following their approval, sign documents as directed by the Board on behalf of the District, and sign all other items that require the signature of the Secretary, and perform all other duties assigned by the Board. It is also the responsibility of the General Manager, acting as the Board Secretary, to ensure that open session meetings of the Board of Directors are recorded, that minutes of each Board meeting are prepared and maintained, and that Board records and other documents or reports are maintained as required by law.

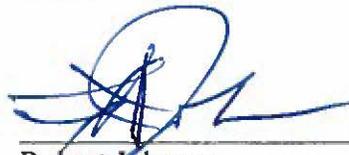
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED, SIGNED, and APPROVED this 17th day of July, 2019, by the Board of Directors of the Joshua Basin Water District by the following vote:

AYES: Johnson, Unger, Hund, + Reynolds.

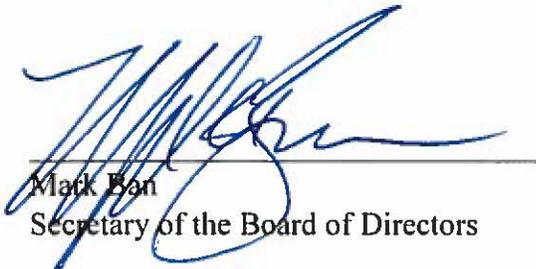
NOES:

ABSENT:

ABSTAIN:



Robert Johnson
President, Board of Directors



Mark Ban
Secretary of the Board of Directors