

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
SPECIAL JOINT MEETING OF THE BOARD OF DIRECTORS  
AND CITIZENS ADVISORY COMMITTEE

November 28, 2012

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF BOARD QUORUM:

Frank Coate	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

DETERMINATION OF CITIZENS ADVISORY COMMITTEE QUORUM:

Barbara Delph	Present
Victoria Fuller	Present
Jay St. Gaudens	Present
Penny Mason	Absent
Karen Tracy	Present

STAFF PRESENT:

Joe Guzzetta, General Manager  
Susan Greer, Assistant General Manager/Controller  
Keith Faul, GIS Coordinator  
Marie Salsberry, Executive Secretary

CONSULTANTS PRESENT:

Gil Granito, District Counsel  
Kathleen Radnich, Public Outreach Consultant

GUESTS 7

Citizens Advisory Committee (CAC) Chair Jay St. Gaudens called the special meeting of the CAC to order.

4. APPROVAL OF AGENDA

Board: MSC Long/Luckman 5/0 to approve the agenda for the November 28, 2012 Special Meeting of the Board of Directors and Citizens Advisory Committee.

CAC: MSC Fuller/Tracy 4/0 (1 Absent) to approve the agenda for the November 28, 2012 Special Meeting of the Board of Directors and Citizens Advisory Committee.

5. PUBLIC COMMENT

Michael Perez of Joshua Tree commented he feels we are in crisis in California concerning water; he is here to learn.

6. CONSENT CALENDAR

President Reynolds noted regarding Item 6d he is considering appointing a committee to act as negotiators with the Management/Supervisory and Exempt Employees regarding benefit and compensation. Director Coate requested clarification on the draft minutes of the November 7 Board meeting. District Counsel Gil Granito clarified the word "Board" could be replaced with "District" on page 3 of the draft

minutes of the November 7<sup>th</sup> Board meeting under Item 19.

MSC Luckman/Long 5/0 to approve the minutes of the November 7, 2012 Regular Board Meeting with changes as noted; to approve the check audit report for October 2012; to approve the financial report for October 2012; and to continue Item D of the consent calendar to a future meeting.

7. PRESENTATION ON EMERGENCY PHONE TREE

Public Outreach Consultant Kathleen Radnich explained the purpose and use of the emergency phone tree and entertained questions from the Board, CAC and guests.

8. ADOPTION OF RESOLUTIONS FOR GRANTS FOR GROUND WATER RECHARGE PROJECT

GM Guzzetta reported that the Board had previously approved submittal of a Title XVI Grant proposal and there is an opportunity for the District to submit an additional proposal for grant funding.

Michael Perez of Joshua Tree requested a brief description of the second grant; GM Guzzetta reported that the intent is to use possible funding from both grants for the Recharge Pipeline and Basin Project.

Director Wilson stated he is opposed to the project. Director Long stated he is in favor of the second grant proposal to better the chances of the District being awarded grant funds. CAC Chair Jay St. Gaudens commented in favor of both grant proposals.

MSC Long/Luckman 3/1 (1 Abstain) to adopt Resolution 12-894 authorizing submittal of a Title XVI Bureau of Reclamation Grant in the amount of about \$2.3 million as authorized at the last meeting; to authorize Resolution # 12-895 authorizing submittal of a Water Smart Water and Energy Efficiency Grant from the Bureau of Reclamation in the amount of \$2 million; and, recognize that the General Manager has authorized Dudek Engineering to initiate the Water Smart Energy Efficiency Grant in an amount of approximately \$10,000 to be paid from the General Fund Opportunity Reserve.

Coate	Abstain
Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

9. APPROVE JOB DESCRIPTION FOR CROSS-CONNECTION POSITION

GM Guzzetta reported on the proposed job description that will include responsibility for the District's Cross Connection Control/Backflow prevention program.

Discussion ensued. Director Coate made a motion to approve the job description for Cross Connection Control Specialist/ Construction & Maintenance Worker I and II. GM Guzzetta requested that the item be continued to a future meeting.

10. JOB DESCRIPTION AND SALARY RANGE FOR HUMAN RESOURCES  
MANAGER/ADMINISTRATIVE SPECIALIST

GM Guzzetta reported, noting that the position of HR/Administrative Services Supervisor position was vacated several months ago as a cost-saving measure. HR responsibilities have been assigned to the executive Secretary for the last six months. Board discussion ensued.

MSC Coate/Luckman 4/1 to approve staff recommendation to approve the job description for Human Resources Manager/Administrative Specialist and to approve a salary range of \$58,597 to \$76,184.

Coate	Aye
Fuller	Aye
Luckman	Aye
Reynolds	Aye

Wilson No

11. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Long; Kathleen Radnich, Public Outreach Consultant reported the Public Information Committee regular meeting will be postponed. A groundbreaking ceremony will be held for the pipeline project.
- B. AD HOC ENGINEERING AND RECHARGE COMMITTEE: Director Long and Director Coate: Director Coate reported on the Hi-Desert Medical Center wastewater facility project which is proceeding ahead of schedule. USGS continues to work on the study. SEMS reporting is working well and SEMS reports will come to the Board soon. Director Coate reported that he and the general manager are the committee for new director orientation process.

12. PUBLIC COMMENT

CAC Chair Jay St. Gaudens thanked Victoria Fuller who has been elected to a Board director position and will be missed on the CAC.

13. GENERAL MANAGER REPORT

The general manager had nothing further to report.

14. DISTRICT GENERAL COUNSEL REPORT

District Counsel Granito reported that the Ellis litigation, tried in spring of 2011 is now in appellate court and extensions have been granted. District Counsel Gil Granito received a notice from the court that they are proceeding without further days.

GM Guzzetta noted that special meeting cannot be held without notification of all board members; staff will bring to the board a waiver form that can be used in case a special meeting is needed when there is a situation that may prevent notification of a board member.

15. FUTURE AGENDA ITEMS

Director Coate requested that Dudek Engineering prepare a report regarding hospital wastewater treatment contract to consider the comparative costs of contracting for maintenance services or providing those services in-house.

16. DIRECTORS COMMENTS/REPORTS

Director Coate thanked Director Long for his support noting that he has served with Director Long on several committees.

Director Long reported attending the Mojave Water Agency Board meeting where discussion was held on updating the regional water management plan; consideration of whether to spend a large amount of money for preparation of an updated regional water management plan hinged on future grant possibilities.

Vice President Luckman commented that she will be attending the next Mojave Water Agency Board meeting. She attended the Local Agency Formation Commission meeting the day before Thanksgiving which dealt with Twentynine Palms Cemetery District and Morongo Valley Community Services District.

President Reynolds reported attending the Association of San Bernardino County Special Districts monthly meeting. He welcomed Victoria Fuller who will be the new JBWD Board member, and noted Director Long has been on the JBWD Board nine years; he expressed gratitude for Director Long being a mentor for him.

Director Long commented he has been a Board member for nine years and the majority of people here are

like family to him; he was thankful for these friendships. He noted the value of serving on the Board is tremendous.

President Reynolds thanked all who attended tonight's meeting and commented there will be a vacancy on the Citizens Advisory Committee.

17. CLOSED SESSION

There was no closed session.

18. ADJOURNMENT 8:36 PM

MSC Long/Luckman 5/0 to adjourn the November 28, 2012 Special Joint Meeting of the Board of Directors and Citizens Advisory Committee.

Respectfully submitted:



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Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for December 5, 2012 at 7:00 pm.