



# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-MAIL [jbwd@jbwd.com](mailto:jbwd@jbwd.com)

JOSHUA BASIN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY SEPTEMBER 16, 2009, 7:00 PM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CONSENT CALENDAR
  - A. Approve Minutes of the Special Meeting of August 19, 2009
  - B. Approve Financial Report for July 2009
7. WASTEWATER CAPACITY CHARGE

Recommend that the Board take the following action: (1) adopt resolution 09-851 establishing a capacity charge of \$5,270.00 per equivalent dwelling unit, (2) amend the district rules and regulations implementing the fee, (3) and consider exempting the first 25 equivalent dwelling units prior to September 1<sup>st</sup>, 2010.
8. ACWA REGION 9 ELECTION OF OFFICERS AND BOARD MEMBERS

Recommend that the Board cast a ballot for Art Bishop for ACWA Region 9 Board Member.
9. PURCHASE OF USED TRACTOR

Recommend that the Board authorize the purchase of a pre-owned John Deere 210 tractor from RDO at a cost not to exceed \$30,000.00.

Pages 1-3  
Pages 4-29

Pages 30-36

Pages 37

Pages 38

Pages 39-41

11. GENERAL MANAGER COMPENSATION

Recommend that the Board set the compensation for the General Manager based on performance and amend the employment agreement with the General Manager as necessary.

12. PROJECT PRIORITY LIST

An update on staff's progress with assigned projects.

13. PUBLIC COMMENT

14. GENERAL MANAGER REPORT

15. DIRECTOR COMMENTS/REPORTS

16. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

**JOSHUA BASIN WATER DISTRICT**  
**Minutes of the**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**August 19, 2009**

**Held at the JBWD Boardroom, 61750 Chollita Road, Joshua Tree, CA 92277**  
**and by Teleconference at 2228 Centralia/Alpha Road, Space G-23**  
**Chehalis, WA 98532**

**1. CALL TO ORDER 4:00 PM**

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM:**

By roll-call:

Gary Given	Present via Teleconference
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

**STAFF PRESENT:**

Joe Guzzetta, General Manager  
Susan Greer, Assistant GM/Controller  
Marie Salsberry, Executive Secretary

**GUESTS: 4**

**4. APPROVAL OF AGENDA**

MSC Luckman/Given 5/0 to approve the agenda for the August 19, 2009 Special Meeting of the Board of Directors.

Roll call vote:

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

**5. PUBLIC COMMENT**

Al Marquez of Joshua Tree commented he is concerned that not many Joshua Basin ratepayers are in attendance; he believes people think attending the Hi-Desert Water District meeting is more important now.

**6. CONSENT CALENDAR**

MSC Luckman/Reynolds 5/0 to approve the minutes of the Regular Meeting of August 5, 2009 and to approve the minutes of the Special Meeting of August 5, 2009.

Roll call vote:

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

**7. CONSIDER AUTHORIZING STAFF TO WRITE-OFF BAD DEBT FOR FISCAL YEAR 08/09**

Assistant General Manager Greer reported; the Water Account Assistant Program was down for last year, but other bad debt increased due to attempts to charge monthly fees for unused meters.

MSC Long/Given 5/0 to approve staff recommendation to authorize staff to write off the bad debt for fiscal year 08/09 in the amount of \$23,291.81.

Roll call vote:

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

**8. FUNDS FOR COMPLETION OF URBAN WATER MANAGEMENT PLAN**

General Manager Guzzetta reported that, since the initial submission of the District's Urban Water Management Plan in December of 2005, the Department of Water Resources has requested more information and more detail than what was anticipated or required in 2005. The updates required extra work by Dudek and Associates Engineers. Board discussion ensued.

MSC Long/Reynolds 5/0 to approve staff recommendation to authorize an increase of \$4,700 to Dudek & Associates District Engineers for completion of the Urban Water Management Plan certification by the Department of water Resources.

Roll call vote:

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

**9. PROJECT PRIORITY LIST**

GM Guzzetta reported that the Wastewater Treatment Strategy and Package Treatment Plant Policy have been completed.

**10. PUBLIC COMMENT**

Al Marquez of Joshua Tree commented he did not understand Item 15, a closed session item regarding property acquisition. He requested that the District be more descriptive of Closed Session items.

**11. GENERAL MANAGER REPORT**

GM Guzzetta reported that District Counsel was asked if it is acceptable to schedule a Regular and Special meeting at the same time; the District's attorney Gil Granito replied that it is acceptable practice and he will issue a written memo on the subject.

**12. DIRECTOR COMMENTS/REPORTS**

Director Wilson asked about a public hearing notice that appeared in the paper. He reported on a committee meeting that he took part in with management and field staff; the topic was leaks and fire flow in the system.

The Board went to closed session at 4:37 pm.

**13. CLOSED SESSION**

**A closed session held to confer with legal counsel on a matter of potential litigation pursuant to subdivision (c) of Government Code Section 54956.9 – One Matter – Potential Litigation**

**14. CLOSED SESSION**

**Public employee performance evaluation; General Manager. Pursuant to Government Code 54957(b).**

**15. CLOSED SESSION**

**Property Acquisition; pursuant to Government Code 54956.8, Conference with Real Property Negotiator regarding price and terms. District negotiator: Joe Guzzetta. APN: 603-231-05; 603-231-06; 603-191-41.**

**16. REPORT ON CLOSED SESSION ITEMS**

The meeting returned to open session at 6:00 pm. Vice President Long stated that no reportable action had been taken during closed session. President Given left the meeting following the closed session.

**17. ADJOURNMENT 6:00 PM**

MSC Luckman/Reynolds 4/0 (1 absent) to adjourn the August 19, 2009 Special Meeting of the Joshua Basin Water District Board of Directors.

Given	Absent
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

Respectfully submitted;

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Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for September 2, 2009.

JOSHUA BASIN WATER DISTRICT

**FINANCIAL REPORT HILIGHTS – JULY 2009**

FROM: Susan Greer 

This report represents the first month of our 09/10 fiscal year.

**ACCOUNT RECAP (CASH STATEMENT)**

Total cash is increased \$120,000 from last month and decreased \$1,358,000 from one year ago. This is the result of significant investment into capital projects over the past year combined with recent debt service payments.

**CASH FLOW STATEMENT**

Water collections are identical to the same *month* last year. Water usage for the *month* is 16% less than the same *month* last year. Capital expenditures of \$161,500 for the month represent an increase of \$129,000 over the previous month and a \$63,100 increase compared to the same month last year. Operating expenses for the *month* more than doubled over the previous year for expenses such as property and liability insurance payments, tank maintenance contract payments and paving. Meter installation sales for the month are 0; same as last year. Two years ago, we sold 8 new meters in July.

**BOARD REPORT**

This is the first month of the fiscal year; if evenly distributed throughout the year, expenses and revenues should be at 9% for the month.

**REVENUES – total revenues are 5%**

- Metered Water Sales are not equally distributed throughout the year since water usage is higher in the summer. We are at 9% of budget, right on target.
- Basic Fees are equally distributed, and at 8% of budget, very close to target.
- Property Taxes including Standbys, a major source of revenue, have NOT YET been billed by the County. Tax bill collections typically begin in November. Not yet billing the estimated \$1.9M in tax revenues skews the total revenue results.

**EXPENSES- total expenses are 4% for the year.**

**Production**

Including allocated costs, Production expenses are 4% year-to-date.

**Distribution**

Distribution expenses are 5% year-to-date, including allocated costs.

JOSHUA BASIN WATER DISTRICT

**Customer Service**

Including allocated costs, Customer Service expenses are 6% year-to-date.

**Administration**

Administration expenses are 7% year-to-date including allocated expenses.

**Engineering**

Engineering expenses are 5% year-to-date including allocations.

**Accounting**

Including allocated expenses, Accounting expenses are 5% year-to-date.

**Personnel**

Including allocations, Personnel expense is 8% year-to-date.

**Legal**

Legal Services expense is 15% year-to-date.

**Bonds & Loans**

Bonds and Loans expense is 0% year-to-date.

**Capital Replacement Expense**

Capital Replacement Expense	May	\$ 98,150
	Year-to-date	\$ 98,150

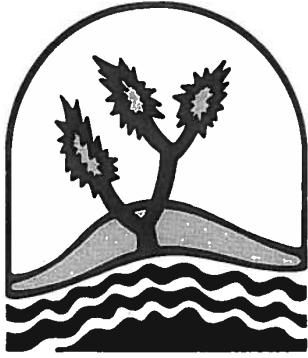
Revenues total 5% year-to-date; with expenses at 4% year-to-date. Revenues exceed expenses by \$59,827 before Capital Replacement Expense and expenses exceed revenues by \$38,323 after.

Please contact me if you have any questions, comments or suggestions.

DATES: 7/31/2009- 7/31/2009

		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
<b>GENERAL FUND</b>						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	49,921.48CR	103,472.99	966.26CR	52,585.25	52,585.25
01 -11210	PAYROLL FUND - U	5,000.00	6.42	0.00	5,006.42	5,006.42
01 -11220	CREDIT CARD ACCO	40,874.65	489.11	839.91CR	40,523.85	40,523.85
01 -11300	LAIF-INVESTMENT	3,452,576.74	0.00	12,944.65CR	3,439,632.09	3,439,632.09
01 -11305	LAIF-RESERVE FUN	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	EQUIP & TECH REP	300,000.00	0.00	0.00	300,000.00	300,000.00
01 -11310	LAIF - CAPACITY	815,188.39	0.00	0.00	815,188.39	815,188.39
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	360,599.07	12,944.65	0.00	373,543.72	373,543.72
01 -11325	LAIF - CMM RESER	269,417.38	0.00	0.00	269,417.38	269,417.38
01 -11330	LAIF CMM PREPAYM	248.90	0.00	0.00	248.90	248.90
	<b>FUND TOTAL</b>	<b>6,196,083.65</b>	<b>116,913.17</b>	<b>14,750.82CR</b>	<b><u>6,298,246.00</u></b>	<b>6,298,246.00</b>





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## Cash Flow

July 31, 2009

Beginning Cash		6,418,642.92
SOURCE OF FUNDS:		
Water A/R Collections	229,008.23	
Turn On/Misc	66,614.24	
Consumer Deposits	11,950.00	
Project Deposits	0.00	
Property Taxes G.D.	34,810.79	
ID #2 Tax Collections	20,257.21	
Standby Collections - Prior	7,032.58	
Standby Collections - Current	26,546.97	
CMM Assessment Collections	12,944.65	
LAIF CMM Payoff	0.00	
Capacity Charges	0.00	
Meter Installation Fees	0.00	
Interest	23,715.10	
Void Stale Checks 6/30/09	5,435.23	
TOTAL SOURCE OF FUNDS		<u>438,315.00</u>
FUNDS USED:		
Debt Service	0.00	
Capital Additions	161,511.26	
Operating Expenses	271,724.10	
Bank Transfer Payroll Taxes	31,883.08	
CalPERS Transfer	14,853.83	<u>479,972.27</u>
Bank Transfer Payroll	72,791.13	
Employee Funded 457 Transfer	4,982.26	
Bank Transfer Fees/Charges	966.26	<u>78,739.65</u>
TOTAL USE OF FUNDS		<u>558,711.92</u>
Net Increase (Decrease)		<u>(120,396.92)</u>
Cash Balance at End of Period		<u><u>6,298,246.00</u></u>

*Handwritten initials/signature*

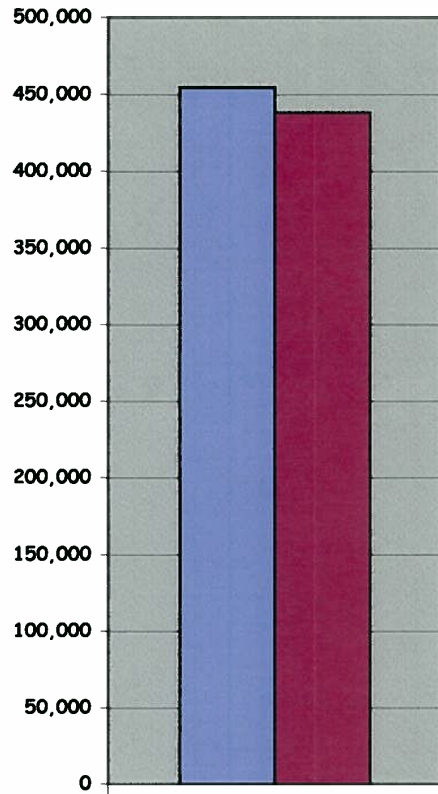
PROVIDE • PROTECT • PROMOTE

01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

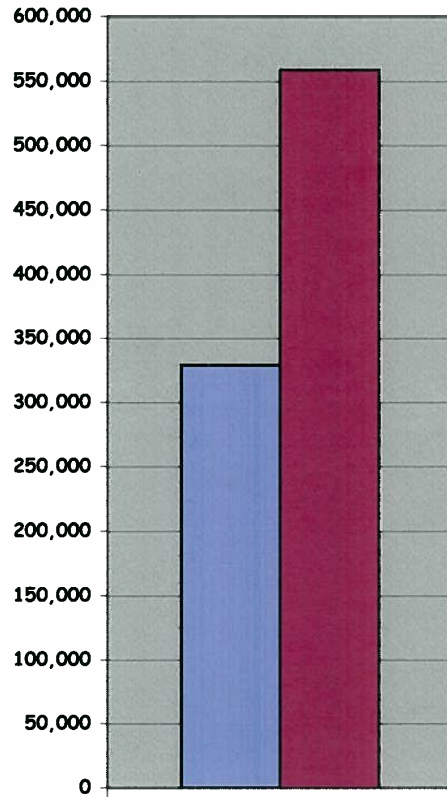
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	5,170,555	257,012.23	257,012.23	0.00	4,913,542.77	4.97
TOTAL REVENUES	5,170,555	257,012.23	257,012.23	0.00	4,913,542.77	4.97
<u>EXPENSE SUMMARY</u>						
Production	1,260,601	53,263.91	53,263.91	0.00	1,207,336.90	4.23
Distribution	432,576	22,645.51	22,645.51	0.00	409,930.13	5.24
Customer Service	671,554	41,655.30	41,655.30	0.00	629,898.25	6.20
Administration	617,921	42,395.47	42,395.47	0.00	575,525.53	6.86
Engineering	239,545	11,421.36	11,421.36	0.00	228,123.64	4.77
Accounting	274,804	14,303.57	14,303.57	0.00	260,500.43	5.21
Personnel	57,089	4,829.46	4,829.46	0.00	52,259.54	8.46
Legal	45,000	6,535.75	6,535.75	0.00	38,464.25	14.52
Bonds & Loans	1,141,193	135.07	135.07	0.00	1,141,057.93	0.01
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	0	0.00	0.00	0.00	0.00	0.00
Office allocated	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES	4,740,282	197,185.40	197,185.40	0.00	4,543,096.60	4.16
REVENUE OVER/(UNDER) EXPENSES	430,273	59,826.83	59,826.83	0.00	370,446.17	13.90

Source of Funds Comparison  
July 2008 July 2009



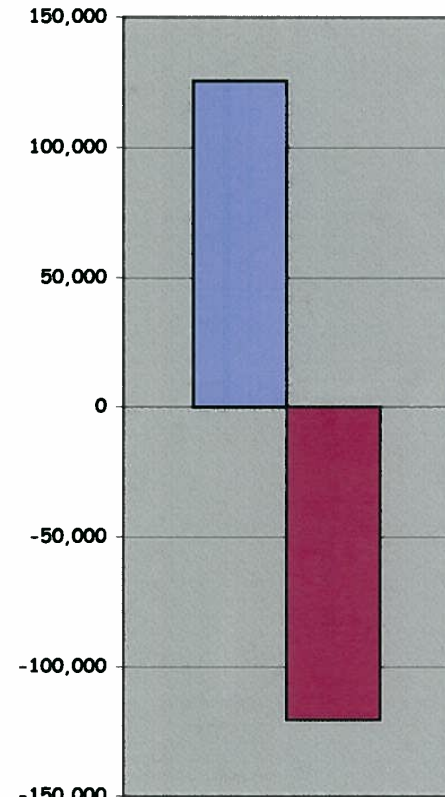
Jul-08	454,956.76
Jul-09	438,315.00

Funds Used Comparison  
July 2008 July 2009



Jul-08	329,173.97
Jul-09	558,711.92

Net Increase (Decrease)  
July 2008 July 2009



Jul-08	125,782.79
Jul-09	-120,396.92

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
042307	7/24/2009	V	M-CHECK	UNPOSTED	83.96CR
					-----
					83.96CR
*046218	7/07/2009	R	008300	POSTMASTER	
			I-070709	POSTAGE FOR CCR09	1,020.00
					-----
					1,020.00
046219	7/10/2009	R	000650	AKLUFY & WYSOCKI	
			I-AW0609	LEGAL SERVICES - JUNE 2009	787.50
					-----
					787.50
046220	7/10/2009	R	001630	AT&T MOBILITY	
			I-829480028x07052009	COMMUNICATIONS	541.28
					-----
					541.28
046221	7/10/2009	R	001445	REFUGIO BOCANEGRA	
			I-JB070609JUNE	CONTRACT LABOR	3,230.64
					-----
					3,230.64
046222	7/10/2009	R	001460	SHIRLEY BOLHA	
			I-SB063009	MILEAGE REIMBURSEMENT	34.10
					-----
					34.10
046223	7/10/2009	R	000020	CE PRIME, INC.	
			I-10326	RIGHT OF WAY ACQ-JEWD OFFICE	1,362.20
			I-10327	RIGHT OF WAY ACQ-RECHG/TANK	7,280.40
					-----
					8,642.60
046224	7/10/2009	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JEWD116	WATER TREATMENT EXPENSE	1,068.01
					-----
					1,068.01
046225	7/10/2009	V			
			I-070609	PERMITS	100.00
			M-CHECK	UNPOSTED	100.00CR
					-----
					0.00
046226	7/10/2009	R	002030	DEBBIE RAPPORT	
			I-010809B	SITE SURVEY	40.00
			I-10809A	SITE SURVEY	65.00
					-----
					105.00

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
046227	7/10/2009	R	002525 JEFF DROZD I-JD070309JUNE MAPPING SYSTEM UPGRADES	814.00 ----- 814.00
046228	7/10/2009	R	002853 ENVIRONMENTAL SCIENCE ASSOC. I-85169R ENVIRONMENTAL STUDY - RECHARGE I-85595 ENVIRONMENTAL STUDY - RECHARGE	22,224.55 16,123.15 ----- 38,347.70
046229	7/10/2009	R	001006 SUSAN GREER I-SG052009 5/17/09-5/20/09 ACWA/JPIA REIM	692.38 ----- 692.38
046230	7/10/2009	R	004201 SCOTT HUDSON I-SH070709 MILEAGE REIMBURSEMENT	222.75 ----- 222.75
046231	7/10/2009	R	006029 LIEBERT CASSIDY WHITMORE I-104179 LEGAL SERVICES	162.00 ----- 162.00
046232	7/10/2009	R	006504 MC CALL'S METERS SALES I-17821 CERTIFIED FLOW TEST	36.34 ----- 36.34
046233	7/10/2009	R	006507 MCMASTER-CARR I-31895848 PUMPING PLANT/SMALL TOOLS	206.86 ----- 206.86
046234	7/10/2009	R	008137 PARKHOUSE TIRE INC I-2030060367 VEHICLE REPAIRS	507.43 ----- 507.43
046235	7/10/2009	R	008414 ROBERT L. STEVENS I-1162 VIDEO TAPING BD MEETINGS-JUNE	100.00 ----- 100.00
046236	7/10/2009	R	008415 PRUDENTIAL OVERALL SPLY. I-0359373 SHOP EXPENSE I-0385066 SHOP EXPENSE	64.11 64.11 ----- 128.22

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
046237	7/10/2009	R	009072	LAW OFFICES REDWINE AND I-RS0609 LEGAL SERVICES - JUNE 2009	1,117.00 ----- 1,117.00
046238	7/10/2009	R	009878	SOUTHERN CALIF. EDISON I-ED0609 POWER FOR PUMPING - JUNE 09	22,632.00 ----- 22,632.00
046239	7/10/2009	R	009951	STEVE'S OFFICE SUPPLY I-168356-0 OFFICE SUPPLIES	40.23 ----- 40.23
046240	7/10/2009	R	010633	LISA THOMPSON I-LT070609 EDUCATION REIMBURSEMENT	241.96 ----- 241.96
046241	7/10/2009	R	010645	TROPHY EXPRESS I-78768 NAMEPLATES - CAC	12.51 ----- 12.51
046242	7/10/2009	R	010850	UNDERGROUND SERVICE ALERT I-620090320 TICKET DELIVERY SERVICE - JUNE	43.50 ----- 43.50
046243	7/10/2009	R	010956	DOI-USGS I-9-9677-09305 NITRATE STUDY	31,805.00 ----- 31,805.00
046244	7/10/2009	R	010990	UTI I-124271-Q CONTRACT LOCATING EXPENSE I-124742-Q CONTRACT LOCATING EXPENSE I-125162-Q CONTRACT LOCATING EXPENSE	47.38 23.69 50.21 ----- 121.28
046245	7/10/2009	R	010995	UTILITY SERVICE CO., INC I-211480 B-2 TANK MAINT. I-211481 A-1 TANK MAINT. I-213597 D-1-1 TANK REHAB	1,287.00 1,250.00 25,560.96 ----- 28,097.96
046246	7/10/2009	R	011615	WESTERN EXTERMINATOR CO.	

CASE ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-WE0609A            EXTERMINATOR - JUNE 09	29.50
			I-WE0609B            EXTERMINATOR - JUNE 09	68.50
				-----
				98.00
046247	7/10/2009	R	012020    XEROX CORPORATION	
			I-041537613        OFFICE EXPENSE 3/23/09-6/30/09	1,966.25
				-----
				1,966.25
046248	7/10/2009	R	000505    ACWA	
			I-ACWA0809        EE ASSISTANCE PROGRAM-AUG 09	81.42
				-----
				81.42
046249	7/10/2009	R	000501    ACWA/JPLA	
			I-JPIA06209B        AUTO & LIABILITY - 07/09-10/09	10,913.00
			I-JPIA062909A        PUBLIC EE FIDELITY INSURANCE	164.00
			I-JPIA062909C        PROPERTY INS - 07/09 - 4/10	14,754.00
				-----
				25,831.00
046250	7/10/2009	R	000575    AFSCME LOCAL 1902	
			I-AFSC0709        EE UNION DUES - JULY 09	702.00
				-----
				702.00
046251	7/10/2009	R	000061    SANTOS AMADOR	
			I-SA070609        REFUND MTR INSTL/CAPACITY FEES	2,979.00
				-----
				2,979.00
046252	7/10/2009	R	001445    REFUGIO BOCANEGRA	
			I-JB070609JULY    CONTRACT LABOR	980.73
				-----
				980.73
046253	7/10/2009	R	004110    BURRTEC WASTE & RECYCLING SVCS	
			I-BW0709A            RECYCLING - JULY 09	52.08
			I-BW0709B            TRASH REMOVAL - JULY 09	226.71
			I-BW0709C            TRASH REMOVAL - JULY 09	72.71
				-----
				351.50
046254	7/10/2009	R	001865    COMPUTER GALLERY	
			I-304437            PLAT. MAINTENANCE - JULY 09	2,886.00
				-----
				2,886.00
046255	7/10/2009	R	002026    DATASTREAM	

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-3309	MAINT. AGREEMENT - 3RD QTR 09	720.00
					-----
					720.00
046256	7/10/2009	R	002525	JEFF DROZD	
			I-JD070309JULY	MAPPING SYSTEM UPGRADES	110.00
					-----
					110.00
046257	7/10/2009	R	000058	GARDA CL WEST, INC.	
			I-147-308609	COURIER FEES - JULY 09	380.41
					-----
					380.41
046258	7/10/2009	R	010645	TROPHY EXPRESS	
			I-78856	NAME BADGES - CAC	12.51
					-----
					12.51
046259	7/24/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907200116	CRAWFORD, HARRIE	62.74
					-----
					62.74
046260	7/24/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907200117	HAKOLA, KIMBERLY	61.52
					-----
					61.52
046261	7/24/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907200118	ASHER, GREG	79.62
					-----
					79.62
046262	7/24/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907200119	WEBB-WATSON, LINDA	24.56
					-----
					24.56
046263	7/24/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907200120	SOKOLOWSKA, ELZBIETA	53.10
					-----
					53.10
046264	7/24/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907200121	MAJEWSKI, RYAN	52.08
					-----
					52.08
046265	7/24/2009	R	1	MISCELLANEOUS VENDOR	



CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-000200907200122    DOIDGE, DAVID	76.19
				-----
				76.19
046266	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200123    MUMAW, JODI	35.29
				-----
				35.29
046267	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200124    BADGETT, PETER A	116.03
				-----
				116.03
046268	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200125    ROMANO, VINCENT	216.14
				-----
				216.14
046269	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200126    WILLOW TREE REALTY	86.90
				-----
				86.90
046270	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200127    YOUNG, PAMELA	23.88
				-----
				23.88
046271	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200128    MELTON, JUANITA	84.92
				-----
				84.92
046272	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200129    WRIGET, CHRISTINE	58.49
				-----
				58.49
046273	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200130    KUDRER, SEAN	85.72
				-----
				85.72
046274	7/24/2009	R    1	MISCELLANEOUS VENDOR	
			I-000200907200131    WARICK, CATHERINE A	93.45
				-----
				93.45
046275	7/24/2009	R    1	MISCELLANEOUS VENDOR	

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-000200907200132 STREET, MICHAEL	103.51
				-----
				103.51
046276	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200133 DRISCOLL, VALERIE	62.35
				-----
				62.35
046277	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200134 ABEL, MERL R	82.43
				-----
				82.43
046278	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200135 GANGETELLA JR, MICHAEL	9.90
				-----
				9.90
046279	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200136 BERNSTON, PAUL	38.85
				-----
				38.85
046280	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200137 FOXWORTH, ANDREW	7.05
				-----
				7.05
046281	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200138 BARR, BRIAN	55.59
				-----
				55.59
046282	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200139 SINGH, SARAH	73.59
				-----
				73.59
046283	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200140 LOEW, GEORGE	52.38
				-----
				52.38
046284	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200141 GREENSHIELDS, VICKI	52.64
				-----
				52.64
046285	7/24/2009	R 1	MISCELLANEOUS VENDOR	

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-000200907200142 ELITE RENTALS & PROF MGMT	79.29
				-----
				79.29
046286	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200143 LYNCH, LAURA	3.15
				-----
				3.15
046287	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200144 GOLDEN, LAWRENCE J	146.59
				-----
				146.59
046288	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200145 EB INVESTMENTS	76.70
				-----
				76.70
046289	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200146 BENJAMIN, ELMO	14.06
				-----
				14.06
046290	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200147 WADE, BOB	25.57
				-----
				25.57
046291	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200148 JORDAN, CRISTIANO	62.74
				-----
				62.74
046292	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200149 BRISCOE, RITA	16.26
				-----
				16.26
046293	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200150 JV DEVELOPMENT	200.00
				-----
				200.00
046294	7/24/2009	R 1	MISCELLANEOUS VENDOR	
			I-000200907200151 PINEDA, RAFAEL	100.00
				-----
				100.00
046295	7/24/2009	R 1	MISCELLANEOUS VENDOR	

CASE ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-000200907200152    CRUSSELL, JEFF	52.73
				-----
				52.73
046296	7/24/2009	R	000507    ACWA HEALTH BENEFITS AUTHORITY	
			I-ACWA0809            HE HEALTH BENEFIT - AUG 09	10,835.54
				-----
				10,835.54
046297	7/24/2009	R	001445    REFUGIO BOCANEGRA	
			I-JB071709            CONTRACT LABOR	4,326.75
				-----
				4,326.75
046298	7/24/2009	R	001526    CANYON AUTO SERVICES, INC	
			I-3639                VEHICLE REPAIRS	494.64
				-----
				494.64
046299	7/24/2009	R	001530    CARQUEST/SOUTHERN AUTO SUPPLY	
			I-7340-257225            TRACTOR SUPPLIES	58.98
			I-7340-258258            VACUUM TRAILER REPAIRS	80.86
				-----
				139.84
046300	7/24/2009	R	002820    EMPLOYEE RELATIONS NETWORK	
			I-46990                RE RECRUITING EXPENSE	96.25
				-----
				96.25
046301	7/24/2009	R	003680    GARY J GIVEN	
			I-GG071509            7/15/09 BOARD MEETING	173.63
				-----
				173.63
046302	7/24/2009	R	003950    GRANITE CONSTRUCTION CO	
			I-192806                3/8" COLD MIX - LEAK REPAIR	1,061.84
				-----
				1,061.84
046303	7/24/2009	R	004720    INLAND WATER WORKS	
			I-212331                INVENTORY	104.40
			I-212592                INVENTORY	1,943.36
				-----
				2,047.76
046304	7/24/2009	R	005621    KENNY STRICKLAND, INC	
			I-247143                FUEL FOR VEHICLES	2,652.83
				-----
				2,652.83

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
046305	7/24/2009	R	006029    LIEBERT CASSIDY WHITMORE I-103802            CV EMPL REL CNSRT 07/09-6/10	1,885.00 ----- 1,885.00
046306	7/24/2009	R	006045    WILLIAM C. LONG I-BL071509            7/15/09 BOARD MEETING	173.63 ----- 173.63
046307	7/24/2009	R	000018    MICKY C. LUCKMAN I-ML071509            7/15/09 BOARD MEETING	173.63 ----- 173.63
046308	7/24/2009	R	006507    MCMASTER-CARR I-32297119            PUMPING PLANT SPLY / SHOP EXP	181.03 ----- 181.03
046309	7/24/2009	R	006790    MOBILE MINI, LLC - CA I-941350701            23' RECORD STORAGE RENTAL-AUG	227.74 ----- 227.74
046310	7/24/2009	R	007053    NEW LIBERTY ADMINISTRATION I-ML0709              CAFETERIA PLAN - JULY 09	666.33 ----- 666.33
046311	7/24/2009	R	008102    OFFICEMAX CONTRACT INC. C-184196              REBATE C-93406116            CREDIT: OPC SPLY RETURN I-218512              OFFICE SUPPLIES I-449343              OFFICE SUPPLIES	112.74CR 156.67CR 107.21 1,184.47 ----- 1,022.27
046312	7/24/2009	R	008137    PARKHOUSE TIRE INC I-2030061616            VEHICLE REPAIRS	928.18 ----- 928.18
046313	7/24/2009	R	008201    PURCHASE POWER I-PB071209            POSTAGE REFILL FOR METER	1,018.99 ----- 1,018.99
046314	7/24/2009	R	008415    PRUDENTIAL OVERALL SPLY. I-0409609              SHOP EXPENSE	64.11 ----- 64.11

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
046315	7/24/2009	R	009065	RDO EQUIPMENT COMPANY	
			I-W08214	TRACTOR REPAIR	26.10
					-----
					26.10
046316	7/24/2009	R	000017	MICHAEL PAUL REYNOLDS	
			I-MR071509	7/15/09 BOARD MEETING	173.63
					-----
					173.63
046317	7/24/2009	R	000049	BEN RUFFNER	
			I-BR072009	POSTAGE REIMBURSEMENT	61.21
					-----
					61.21
046318	7/24/2009	R	902396	PETER SCHNURR	
			I-53000603	WATER ACCOUNT REFUND	83.96
					-----
					83.96
046319	7/24/2009	R	009880	SO CALIFORNIA EDISON CO	
			I-BD0709	POWER TO BUILDINGS - JULY 09	2,281.63
					-----
					2,281.63
046320	7/24/2009	R	000510	TIME WARNER CABLE	
			I-TW0709	CABLE SERVICE - JULY 09	58.03
					-----
					58.03
046321	7/24/2009	R	010690	TYLER TECHNOLOGIES-INCODE	
			I-79876	ANN'L MAINT 8/01/09 - 07/31/10	5,375.00
			I-80367	ONLINE PRODUCTS & SERVICES	185.00
					-----
					5,560.00
046322	7/24/2009	R	010900	USABLUEBOOK	
			I-855307	PUMPING PLANT SUPPLIES	581.19
					-----
					581.19
046323	7/24/2009	R	010990	VTI	
			I-126156-Q	CONTRACT LOCATING EXPENSE	32.26
					-----
					32.26
046324	7/24/2009	R	003595	VERIZON CALIFORNIA	
			I-V0709	TELEPHONE (SHOP) - JULY 09	243.63
					-----
					243.63

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
046325	7/24/2009	R	003600 VERIZON CALIFORNIA I-V0709 TELEPHONE (OFFICE) - JULY 09	630.68 ----- 630.68
046326	7/24/2009	R	011701 GARY WILSON I-GW071509 7/15/09 BOARD MEETING	173.63 ----- 173.63
046327	7/24/2009	R	013195 JEFF ZARTLER I-106658 GROUNDS CLEANUP	30.00 ----- 30.00
046328	7/24/2009	R	000063 TARIK ASSAGAL I-1560 ANN'L WEBSITE HOST THRU 12/09	180.00 ----- 180.00
046329	7/24/2009	R	000656 AMERICAN HERITAGE LIFE INS CO. I-ALLO609 RE LIFE INSURANCE - JUNE 09	414.81 ----- 414.81
046330	7/24/2009	R	001461 DEBORAH BOLLINGER I-399 WATER CONSERV & GRANT PROJ I-399a AB1420 COMPLIANCE	2,500.00 731.25 ----- 3,231.25
046331	7/24/2009	R	001528 CARPI & CLAY, INC I-CC0609r LOBBYIST - JUNE 09	3,500.00 ----- 3,500.00
046332	7/24/2009	R	000020 CE PRIME, INC. C-10342 RIGHT OF WAY ACQ: RCHG, TANK I-10343 RIGHT OF WAY ACQ: RECHARGE I-10344 RIGHT OF WAY ACQ: TANK SITES	56.14CR 270.00 5,983.50 ----- 6,197.36
046333	7/24/2009	R	001850 CLINICAL LAB OF S.B. INC I-902630 SAMPLING	680.00 ----- 680.00
046334	7/24/2009	R	003045 FICARA PAVING CO, INC. I-7282 PAVING VARIOUS LOCATIONS	23,568.13 ----- 23,568.13

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
046335	7/24/2009	R	008200	PITNEY BOWES INC.	
			I-PB071309	LEASING CHARGES - 2ND QTR 09	318.00
					-----
					318.00
046336	7/24/2009	R	008405	PRECISION ASSEMBLY	
			I-13380	JUNE WATER BILLING & PUBL INFO	2,053.06
			I-13421	CONSUMER CONFIDENCE REPORT	1,512.37
					-----
					3,565.43
046337	7/24/2009	R	010690	TYLER TECHNOLOGIES-INCODE	
			I-79622	FINAL LICENSE: CONTENT MANAGER	1,187.50
			I-79639	PROJECT MANAGEMENT	5,000.00
			I-79665	CONTENT MANAGER: REMOTE&SITE	3,180.15
			I-79817	INSITE TRANS FEES THRU 6/30/09	141.25
					-----
					9,508.90
046338	7/24/2009	R	010990	UTI	
			I-125597-Q	CONTRACT LOCATING EXPENSE	25.87
					-----
					25.87
046339	7/24/2009	R	011205	E.H. WACHS COMPANY	
			I-INV046873	VACUUM TRAILER SUPPLIES	553.90
					-----
					553.90
046340	7/24/2009	R	000009	WESTERN PUMP, INC.	
			I-0078114-IN	REPAIRS-VAPOR RECOVERY SYSTEM	555.26
			I-0078175-IN	ANNU AQMD 461 TEST: VAPOR RCVY	580.00
					-----
					1,135.26
046341	7/24/2009	R	002525	JEFF DROZD	
			I-JD071709	MAPPING SYSTEM UPGRADES	1,006.50
					-----
					1,006.50
*046344	7/30/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907300154	MURRA, RONALD	50.70
					-----
					50.70
046345	7/30/2009	R	1	MISCELLANEOUS VENDOR	
			I-000200907300155	GONZALES, RAY	126.76
					-----
					126.76



CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
046346	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300156 CHURCH, RENE	7.61
				----- 7.61
046347	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300157 MARTINEZ, RICARDO	39.93
				----- 39.93
046348	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300158 GOTT, AARON	53.69
				----- 53.69
046349	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300159 CENTURY 21 SHOWCASE	72.34
				----- 72.34
046350	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300160 BREWER, ADAM	80.86
				----- 80.86
046351	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300161 AVERY, REBECCA	66.25
				----- 66.25
046352	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300162 CONWAY, KAY	35.13
				----- 35.13
046353	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300163 BRUMFIELD, F. K.	64.45
				----- 64.45
046354	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300164 FLETT, ROBIN D.	33.62
				----- 33.62
046355	7/30/2009	R 1	MISCELLANEOUS VENDOR I-000200907300165 OCHOA, MARIA	52.98
				----- 52.98

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
046356	7/30/2009	R 1	MISCELLANEOUS VENDOR		
			I-000200907300166	CENTURY 21 SHOWCASE	73.02
					-----
					73.02
046357	7/30/2009	R 1	MISCELLANEOUS VENDOR		
			I-000200907300167	SCHILLACI, FRANCESCO&JENNI	76.19
					-----
					76.19
046358	7/30/2009	R	001951	COUNTY OF SAN BERNARDINO	
			I-072409	PERMITS	1,357.20
					-----
					1,357.20
046359	7/30/2009	R	002565	DUDEK AND ASSOCIATES, INC	
			C-20092216	CREDIT FOR INV#20091370	3,000.00CR
			I-20092220	ENGINEER: ACQ/WASTEWTR/WELL17	2,315.00
			I-20092277	ENGINEERING: GEN/ACQ/WELL17	10,320.00
			I-20092278	ENGINEERING: RECHARGE PIPELINE	20,335.00
			I-20092279	ENGINEERING: RECHARGE PIPELINE	3,400.00
			I-20092517	ENGINEERING: RECHARGE PIPELINE	210.00
			I-20092518	ENGINEER: ACQ/WASTEWTR/WELL17	1,110.00
					-----
					34,690.00
046360	7/30/2009	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
046361	7/30/2009	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
046362	7/30/2009	R	002853	ENVIRONMENTAL SCIENCE ASSOC.	
			I-86060	ENVIRONMENTAL STUDY - RECHARGE	4,833.05
					-----
					4,833.05
046363	7/30/2009	R	006029	LIEBERT CASSIDY WHITMORE	
			I-105189	LEGAL SERVICES THRU 6/30/09	675.00
					-----
					675.00
046364	7/30/2009	R	007064	NOLTE ASSOCIATES, INC.	
			I-9110163	ENGINEERING: MEDICAL CENTER	7,373.95
					-----
					7,373.95

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
046365	7/30/2009	R	008150	PETTY CASH, SUSAN GREER	
			I-SG072809	PETTY CASH REIMBURSEMENT	131.49
					-----
					131.49
046366	7/30/2009	R	000505	ACWA	
			I-ACWA0909	HE ASSISTANCE PROG - SEPT 09	81.42
					-----
					81.42
046367	7/30/2009	R	000501	ACWA/JPIA	
			I-JPIA073009	AUTO LIAB - 10/09-10/10	43,550.00
					-----
					43,550.00
046368	7/30/2009	R	000575	AFSCME LOCAL 1902	
			I-AFSC0809	HE UNION DUES - AUG 09	702.00
					-----
					702.00
046369	7/30/2009	R	000650	AKLUFY & WYSOCKI	
			I-AW0709	LEGAL SERVICES - JULY 2009	2,143.75
					-----
					2,143.75
046370	7/30/2009	R	001004	BANK OF AMERICA	
			I-BA0723	DIRECTOR EDUC/AUTO EXP/EMP PLT	1,720.76
					-----
					1,720.76
046371	7/30/2009	R	001002	BUSINESS CARD	
			I-BA0723	TRAINING EXPENSE/BUS. EXP.	772.45
					-----
					772.45
046372	7/30/2009	R	001445	REFUJIO BOCANEGRA	
			I-JB080409	CONTRACT LABOR	5,000.00
					-----
					5,000.00
046373	7/30/2009	R	004110	BURRTEC WASTE & RECYCLING SVCS	
			I-BW080109	RECYCLING - AUGUST 09	52.08
			I-BW0801A	TRASH REMOVAL - AUG 09	109.32
			I-BW0809B	TRASH REMOVAL - AUG 09	226.71
					-----
					388.11
046374	7/30/2009	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY	
			I-7340-259385	SHOP EXPENSE	70.34
			I-7340-259867	VEHICLE REPAIRS	9.70

CASE ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-7340-260060      SHOP EXPENSE & VEHICLE SUPPLY	13.66
			I-7340-260067      SHOP EXPENSE	1.73
				-----
				95.43
046375	7/30/2009	R	001555      CENTRATEL	
			C-090703192101      DISPATCH SERVICES - JULY 09	45.46CR
			I-090803192101      DISPATCH SERVICES - AUG 09	290.33
				-----
				244.87
046376	7/30/2009	R	001595      CHERM-TECH INTERNATIONAL, INC.	
			I-JBWD117              WATER TREATMENT EXPENSE	1,223.76
				-----
				1,223.76
046377	7/30/2009	R	001933      COUNTY TREASURER	
			I-3113                  LAFCO 2009 - 2010 BUDGET	10,000.00
				-----
				10,000.00
046378	7/30/2009	R	001865      COMPUTER GALLERY	
			I-304463              PLAT.MAINTENANCE- AUGUST 09	2,886.00
			I-304496              SETUP & DISASTER BACKUP-AUG09	1,520.00
				-----
				4,406.00
046379	7/30/2009	R	000050      CONNEY SAFETY PRODUCTS, LLC	
			I-03499558            SAFETY SUPPLIES	144.53
				-----
				144.53
046380	7/30/2009	R	002003      D & B INDUSTRIAL SAFETY	
			I-15288                SAFETY SUPPLIES	446.78
				-----
				446.78
046381	7/30/2009	R	002420      DLT SOLUTIONS, INC	
			I-SI091439            2010 SUBSCRIPTION RENEWAL	1,275.96
				-----
				1,275.96
046382	7/30/2009	R	002525      JEFF DROZD	
			I-JD073109            MAPPING SYSTEM UPGRADES	990.00
				-----
				990.00
046383	7/30/2009	R	003025      FEDEX	
			I-9-274-22268        SHIPPING CHARGES	23.83
				-----
				23.83

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
046384	7/30/2009	R	003215	CORY A. COLLETT DBA FRED'S TIRE	
			I-6402	VEHICLE REPAIRS	60.00
					-----
					60.00
046385	7/30/2009	R	004044	HERCULES INDUSTRIES, INC	
			I-60791	LOCKS & STAMPING	275.66
			I-60877	LOCKS COVERS	27.77
					-----
					303.43
046386	7/30/2009	R	004201	SCOTT HUDSON	
			I-SH080309	MILEAGE REIMBURSEMENT	227.70
					-----
					227.70
046387	7/30/2009	R	006045	WILLIAM C. LONG	
			I-WL072309	07/23/09 MEETING - MWA	173.63
			I-WL072309REIMB	MILEAGE REIM-7/23/09 MWA	72.05
					-----
					245.68
046388	7/30/2009	R	006200	HELEN MCALLISTER	
			I-5275B	JANITORIAL SERVICES - JULY 09	580.00
					-----
					580.00
046389	7/30/2009	R	007064	NOLTE ASSOCIATES, INC.	
			I-9110163A	ENGINEERING: MEDICAL CENTER	2,451.50
					-----
					2,451.50
046390	7/30/2009	R	008102	OFFICEMAX CONTRACT INC.	
			I-634438	OFFICE SUPPLIES	163.33
					-----
					163.33
046391	7/30/2009	R	008137	PARKHOUSE TIRE INC	
			I-2030061560	TRACTOR REPAIR	279.82
					-----
					279.82
046392	7/30/2009	R	008150	PETTY CASH, SUSAN GREER	
			I-PC072809	PETTY CASH REIMBURSEMENT	169.48
					-----
					169.48
046393	7/30/2009	R	000054	ROBIN LYNN KOBALY	
			I-4010	L'SCAPE TEMPLATES/PLINT PALET	750.00
					-----
					750.00

CASE ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
046394	7/30/2009	R	008414	ROBERT L. STEVENS	
			I-1176	VIDEO TAPING BD MEETINGS - JUL	100.00
					-----
					100.00
046395	7/30/2009	R	009072	LAW OFFICES REDWINE AND	
			I-RS0709	LEGAL SERVICES- JULY 09	4,392.00
					-----
					4,392.00
046396	7/30/2009	R	009878	SOUTHERN CALIF. EDISON	
			I-ED0709	POWER FOR PUMPING - JULY 09	25,669.52
					-----
					25,669.52
046397	7/30/2009	R	010635	TOPS N BARRICADES	
			I-1010430	SAFETY SUPPLIES	929.81
					-----
					929.81
046398	7/30/2009	R	010881	UNITED GLASS & DOOR, INC.	
			I-56216	BUILDING REPAIR-FRNT WINDBREAK	628.75
					-----
					628.75
046399	7/30/2009	R	010900	USABLURBOOK	
			I-860854	PUMPING PLANT SUPPLIES	652.50
					-----
					652.50
046400	7/30/2009	R	010990	UTI	
			I-126578-Q	CONTRACT LOCATING EXPENSE	25.87
					-----
					25.87
046401	7/30/2009	R	011101	VAGABOND WELDING SUPPLY	
			I-79448	SMALL TOOLS (HELMET)	211.63
					-----
					211.63
*900019	7/13/2009	D	001517	CalPERS	
			I-PPR070309	PAY PERIOD ENDING 07/03/09	7,463.72
					-----
					7,463.72
900020	7/13/2009	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS ED 071009	FED W/H, SOC SEC, MEDICARE	14,368.67
					-----
					14,368.67

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900021	7/13/2009	D	002822	EMPLOYMENT DEVELOPMENT	
			I-ED PD 071009	STATE & SDI W/H	2,432.20
					-----
					2,432.20
900022	7/27/2009	D	001517	CaPERS	
			I-PPE 7-17-09	PAY PERIOD ENDING 7/17/09	7,390.11
					-----
					7,390.11
900023	7/27/2009	D	004800	INTERNAL REVENUE SERVICE	
			I-PD 7-24-09	FED W/H, SOC SEC, MEDICARE	12,913.37
					-----
					12,913.37
900024	7/27/2009	D	002822	EMPLOYMENT DEVELOPMENT	
			I-PD 07-24-09	STATE & SDI W/H	2,168.84
					-----
					2,168.84
<b>TOTALS:</b>	189				479,972.27

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET  
AGENDA ITEM #

Regular Meeting of the Board of Directors

September 16, 2009

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager



TOPIC: WASTE WATER CAPACITY FEE

RECOMMENDATION: That the Board take the following action:  
1) Adopt a resolution setting the Wastewater Capacity Fee of \$5,270, and making changes to the District Rules and Regulations as noted in the resolution to accomplish this; and  
2) Consider exempting the first 25 equivalent dwelling units from the fee until September 1, 2010.

ANALYSIS: At the July 15 meeting the Board adopted the Waste Water Strategy setting out the road map to avoid septic systems in new developments. The purpose is to protect the aquifer from contamination by nitrates from new development.

One part of the strategy was to implement a Wastewater Capacity Fee of \$5,270 to pay for a central waste water treatment plant and transmission system. It fits in the overall waste water strategy as noted in item 2 below. The fee will be adjusted annual according to the Construction Index and will be collected at some point between when the "will-serve" letter is issued and the Certificate of Occupancy. Presently, the only way to assure collection of the fee is prior to issuance of a Building Permit.

The fee will apply to all new residential and commercial units within the waste water zone, shown on the attached map, which is 35 square miles, or about a third of the District. An exception is that lots of half acre size or greater would not pay the fee unless or until they connect to the sewer or a package treatment plant. This assumes that the USGS study currently underway, will determine that homes on lots of half acre or larger can sustain a septic system. It also assumes that the Regional Board will exempt those lots from connecting to a sewer if there is no sewer in the area. If either of these conditions change, the fee would apply to the larger lots.

Each new single family residence would be considered one "equivalent dwelling unit" or one "EDU." A duplex would be



two EDU's and pay twice the fee; a triplex would be 3 EDU's and pay three times the fee, etc. The number of EDU's for a particular project other than single family residence could be adjusted by the District Engineer. For example, a Senior Citizen complex with 100 small apartments might be calculated at less than 100 EDU's. The District Engineer would determine the EDU's for all commercial property taking into account the use, number of plumbing fixtures, building size, etc.

The Waste Water Strategy identified 7,000 parcels in one third of the District (35 square miles), mostly along Twentynine Palms Highway, where densities are currently zoned at rates that would require new development to provide waste water treatment.

The Baldy View Building Industry Association has asked the District to consider delaying the implementation of the fee for one year for at least 100 units in order not to impede economic recovery. The District has issued 6 meters during the first eight months of this year. Given that, staff would recommend considering delaying the fee until September 1, 2010, or until building permits are issued for construction of 25 EDU's whichever comes first. District's Legal Counsel advises that the District may not distinguish between single family, multi family, or commercial, or other uses in deferring implementation for 25 EDU's.

The attached resolution proposes changes to the District Rules and Regulations that will acknowledge the new fee. For example, certain sections that previously referenced "water" now reference "water and wastewater." Another example is that the changes allow for reimbursement agreements for wastewater lines as well as water lines.

This fee is a critical element of the District's Waste Water Strategy. Simplified, the overall strategy provides for a three-prong mechanism to address the future waste water needs of Joshua Tree:

- 1) In compliance with the orders of the Colorado River Basin Regional Water Quality Control Board, local "**package waste water treatment plants**" will be installed by developers in projects exceeding 15 units. They will be designed to JBWD specifications, and will typically be owned and operated by JBWD. A "**community facilities district**" will be established only for those properties served by the package treatment plant to provide an annual fee that will pay for **replacement** of the package plant. The cost will vary depending on the size

of the project and type of package plant, but could be in the \$200 to \$500 per year range, with a typical life of 15 years. If the customers within the community facilities district later connect to a central waste water treatment plant, funds remaining in the community facilities district could be used to help connect to the new plant.

1.a) Depending on location, size, and other factors, the package treatment plants may have the flexibility of being tied into larger future package plants. For example, two small package plants might be moved or eliminated and tied into a larger package plant that becomes available in the same vicinity at a later time. The system needs to be flexible because there is no way to know in advance, what areas will develop and to what extent.

2) Eventually it is expected that there will be enough users on package treatment plants to justify eliminating the package plants and connecting to a **centralized waste water treatment plant**. In order to pay for the central treatment plant, every property within the waste water zone will pay a \$5.270 **capacity fee** at the time they develop. The fee will be placed in a fund until it is time to construct the central plant and main transmission lines. Smaller lines would be paid by developers and/or from funds remaining in the community facilities district accounts (number 1 above).

3) Customers on a new waste water system will receive a **monthly fee** for **maintenance** of the package treatment plant and collection system. The cost would vary significantly depending on size, from \$15 per month to \$70 per month, in addition to administrative and billing costs.

This strategy provides for an equitable way for future development to pay for the costs of wastewater treatment, assuring that the ground water is protected, and in a way that doesn't force existing customers to pay unless they later connect to the system. While this adds a cost to new builders, the cost of not addressing wastewater early leaves fewer, more onerous options for future Boards to consider.

RESOLUTION NO. 09-851

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE JOSHUA BASIN WATER DISTRICT  
ESTABLISHING WASTEWATER CAPACITY CHARGES

WHEREAS, the Board of Directors of the Joshua Basin Water District contracted for a Wastewater Strategy Study that identified the geographical areas of the District that will be subject to connecting to a Central Wastewater Treatment and Collection System; and

WHEREAS, the Study further identified the capacity, type, and general location for a Central Wastewater Treatment Plant; and

WHEREAS, the Study also identified the sizes, lengths, and general locations of the wastewater collection system and other related facilities that will be needed to transport wastewater to the Central Wastewater Treatment Plant; and

WHEREAS, the Study included a comprehensive Rate and Fee analysis for Wastewater Capacity Charges (referred to as “Connection Fees” in the Study) that will be necessary to pay for the cost of the Central Wastewater Treatment Plant, Collection System, and related facilities; and

WHEREAS, a public meeting was appropriately noticed in accordance with Government Code Section 6066 and subsequently held today to review the proposed Wastewater Capacity Charges.

NOW THEREFORE BE IT RESOLVED that the Wastewater Capacity Charges set forth below are hereby adopted. Said charges shall be imposed only as a condition of taking out a building permit for construction of new single-family housing units, multi-family housing units, and non-housing construction that results in the requirement for one or more equivalent dwelling unit of capacity in the Central Wastewater Treatment Plant, or which connects to the Central Wastewater Treatment Plant; and

RESOLVED FURTHER, the Sewer Capacity Fee is exempt from compliance with the California Environmental Quality Act, pursuant to CEQA Guidelines Sections 15002(d) and 15378(b)(4); and

RESOLVED FURTHER AND DETERMINED that the Capacity Charges set forth below are reasonably related to the costs of providing services or facilities for which said charges are imposed; and

RESOLVED FURTHER that the following sections of Article 13 of the District's Rules and Regulations are hereby amended to specifically apply to the Central Wastewater Treatment and Collection System:

Article 13.1 Variance Application Processing Fee

A fee of \$25.00 is payable upon the submission of a variance Application *for water and wastewater facilities*. If the District determines that a complex matter requires that professional services be obtained, the applicant will pay all of the cost of such services.

Article 13.14 Mainline Extension Project application Fee

An application fee of \$25.00 will be charged for all Mainline Extension applications, either residential or commercial, *for water and wastewater facilities*.

Add Article 13.16.1 *Standard Wastewater Front Footage Fee*

*This fee applies to waste water service applicants that connect to the wastewater system where the District has installed or replaced a mainline. The standard Wastewater Front Footage Fee will be the amount of the most recently calculated front footage reimbursement fee as approved by the Board of Directors.*

Article 13.17 Plan Check and Processing and Inspection Fees

The cost of plan check and processing, feasibility studies and inspection shall be borne by the applicant *for water and wastewater facilities*. Fees shall be the actual cost of services plus 15% for District administration. The District will provide a written estimate of the fees to the applicant who must deposit the same amount with the District prior to commencement of work. If the fees deposited are insufficient to pay all costs incurred by the District, a bill for the balance will be sent to the applicant and must be paid before water service will be initiated; *or before a Wastewater Certificate of Compliance will be issued.*

Article 13.19 Capacity Charges is amended to read *Wastewater Capacity Charges*

Add Article 13.19.1 *Wastewater Capacity Charges*

*This charge is used to provide for a source of wastewater treatment, pumping, collection, transmission, and related facilities needed as a result of new demands caused by new single family residential, multi family residential, commercial, industrial, and agricultural development. It is a charged levied on each new development that will contribute a rightful share of the costs of the District's wastewater facilities. The Capacity Charges shall be computed by the District and collected as follows and shall be automatically adjusted effective on the 1<sup>st</sup> day of January of each calendar year following the adoption of Resolution #09-851 (For example, 1/1/2011) based upon the change in the engineering News-Record Construction Cost Index – Los Angeles (ENR-CCI LA) starting from the base month of June, 2009. For example, the first automatic increase taking effect 1/1/20011 shall be based on the increase in said index from June, 2009 to June, 2010. The second automatic increase taking effect 1/1/2012 shall be based on the increase in said index from June, 2010 to June 2011 and so forth.*

*Single Family Residential: 1 Equivalent Dwelling Unit (EDU) = \$5,270*

*Multi Family Residential: 1 EDU per residential unit (duplex = 2 units, tri-plex = 3 units, etc) or less if determined by the District Engineer (e.g. Senior Housing, studio apartments, etc.).*

***Non Residential: \$5,270 per EDU with the number of EDU's to be determined by District Engineer based on plans provided.***

***The Wastewater Capacity Charge applies to all new development in the Wastewater Planning Area as identified in the attached map. A list of parcels within the area is attached as appendix \_***

***Capacity Charges do not apply to additions to existing residential units, but will apply to any new residential structures, including a second home on a parcel, other than guest house.***

***Capacity fees will be applied to expansion of non-residential development if it increases the number of EDU's by one or more based on review of the District Engineer.***

***Fee will be collected at the District's option either with the "will-serve" letter, or prior to issuance of a Building Permit, but in any case no later than the time of Certificate of Occupancy as feasible in each case to assure that the District receives payment.***

RESOLVED FURTHER that upon satisfying all District requirements a Certificate of Wastewater Compliance or similar document will be issued so that the County may issue a building permit.

RESOLVED FURTHER that any other reference to the Basic Facilities Charge contained in the Rules and Regulations or other District documents has the same meaning as the Capacity Charge; and.

RESOLVED FURTHER that the effective date of this resolution shall be September 17, 2009 with the following exceptions:

Exemption (Deferred Implementation Date) - All affected new development projects will be exempt from imposition of the Wastewater Capacity Charge until the earlier of (1) the date affected new development projects, in the aggregate reach a level of 25 EDU's, as determined by the District's Engineer, or (2) September 1, 2010. Thereafter, all affected new development projects will be subject to the Wastewater Capacity Charge.

APPROVED AND ADOPTED this 16<sup>th</sup> day of September, 2009.

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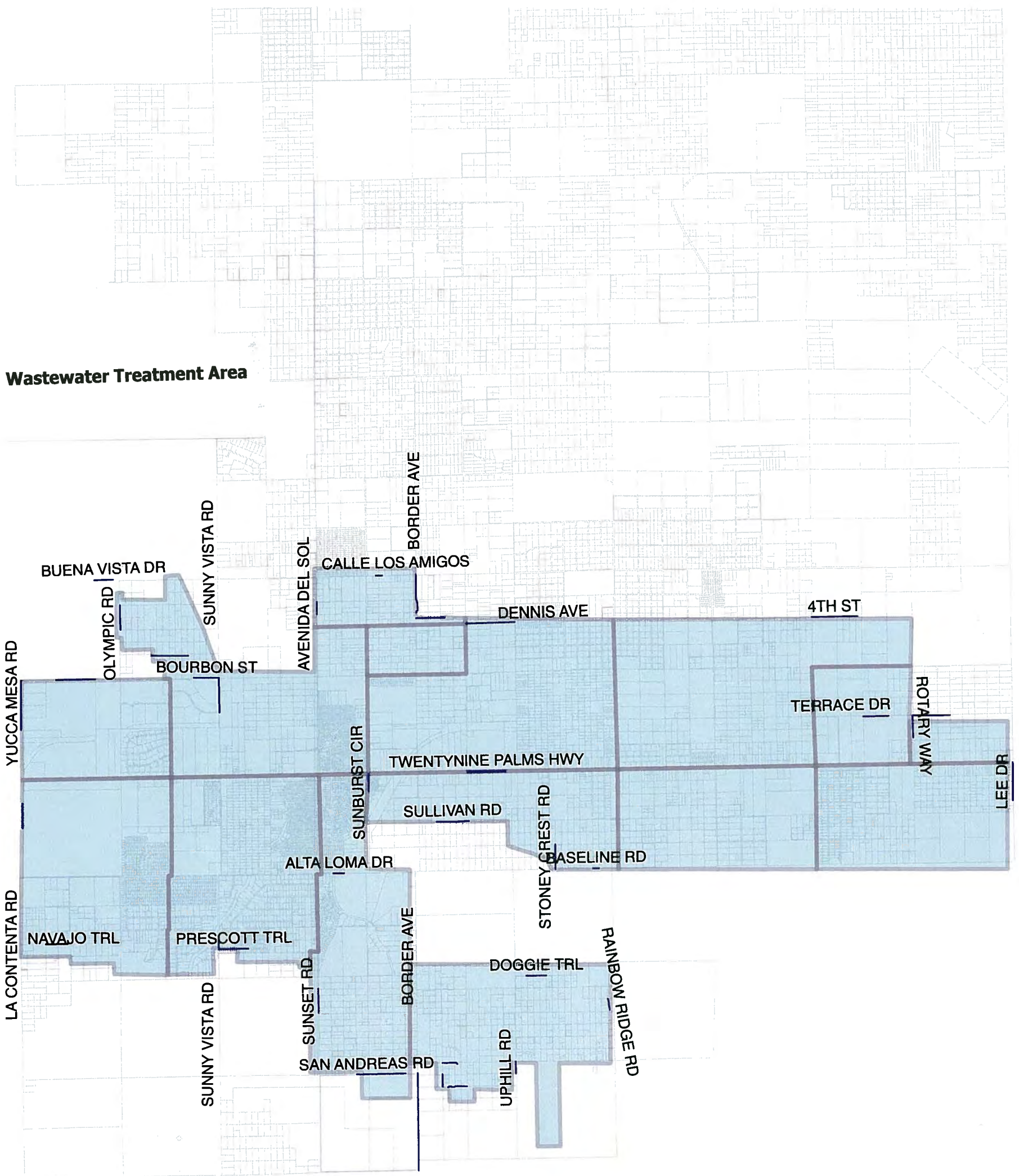
Gary Given, President, JBWD

ATTEST:

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Joe Guzzetta, Secretary, JBWD

**Wastewater Treatment Area**



JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

September 16, 2009

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager



TOPIC: ACWA REGION 9 ELECTION OF OFFICERS AND BOARD MEMBERS

RECOMMENDATION: That the Board vote for Art Bishop, Mojave Water Agency, rather than concur with the Region 98 Nominating Committee's recommended slate.

ANALYSIS: The Association of California Water Agencies (ACWA) is conducting elections for Region 9, the region to which Joshua Basin Water District belongs. The proposed slate includes:

Chair: W. Ben Wicke, Elsinore Valley Water District  
Vice Chair: Brian J. Brady, Imperial Irrigation District  
Board Members:

Craig Alexander Ewing, Desert Water Agency  
Joseph J. Kuebler, Eastern Municipal Water District  
Steve Robbins, Coachella Valley Water District  
John v. Rossi, Western Municipal Water District  
Kathy Tiegs, Cucamonga Valley Water District

Art Bishop, who the Board supported, has served since May of this year as Director for Region 9, filling a vacated term.

The nominating committee has now proposed the slate above which excludes Art Bishop. Supporting the proposed slate would continue the practice of having one representative of San Bernardino County, five from Riverside County, and one from Imperial County. Of the 49 water agencies in ACWA District 9, 27 are in San Bernardino County, and 10 of those are within Mojave Water Agency.

We also note that the High Desert Region has never been represented on the District 9 Board prior to Art Bishop.

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET  
AGENDA ITEM #

Regular Meeting of the Board of Directors

September 16, 2009

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager



TOPIC: PURCHASE OF USED TRACTOR

RECOMMENDATION: That the Board authorize the purchase of a used 2005 John Deer 210 LE tractor at a cost not to exceed \$30,000, from RDO Equipment Co.

ANALYSIS: District staff has searched for a used tractor over the past six months in order to take advantage of the poor construction economy. The least expensive used tractor found was with RDO Equipment Co. It is listed for \$30,000, and staff proposes to offer something less than that.

The tractor would be used to grade dirt roads after making leak repairs or installing new connection lines. It will be used extensively to maintain roads to the seventeen reservoir tanks which require regular, continuing work. The tractor comes equipped with a gannon (grader) on the back, and a broom and bucket either of which can be mounted on the front. We expect to have the broom mounted on the front most of the time.

Presently, the backhoe is able to restore grading on dirt roads only to a limited extent depending on the slope and grade of the street. This has been a source of some customer dissatisfaction especially where dirt roads are maintained by homeowners. Paved roads are swept by hand marginally.

Because our staff has become much better trained and more productive we expect them to be performing more of the work that will require this equipment to do a good job.



## ***Project Priority List***

### ***PROJECTS NEARING COMPLETION***

**Miscellaneous Pipeline Replacement Project: Juniper north of Hwy 62, Veterans Way and Center St. between Chollita Rd. and Commercial St., easement behind Hwy 62 (south side) between El Reposo Circle and Sunset Rd., easement behind Hwy 62 (south side) Conejo Ave. and Outpost Rd; Torres Ave., Division St., San Angelo Way; Sunflower Rd., Sun Mesa Rd. between Sunever Ave. and Sun Kist Rd.**

Project is ready to go to bid, awaiting possible grant funds.

**Conservation Landscape Demonstration Garden & Residential Landscape Designs**

The Board awarded contract for construction at July 15<sup>th</sup> Board meeting.

**Review of Community Service District (CSD)**

The Board referred to the Citizens Advisory Committee consideration of the impacts of a CSD on Joshua Basin Water District. Committee recommendations were presented at the July 18<sup>th</sup> 2007 Board meeting and continued to a later date.

**Conduct Fee Study** (Susan)

Water rates, capacity and inter-agency fee studies have been completed. Miscellaneous fees are being developed, based upon resources used – staff, vehicle, equipment, etc.

**Well #16** (Joe Bocanegra)

Pending resolution of Well #17 since the two wells will be completed at the same time.

**Personnel Policy Manual** (Joe Guzzetta)

Completed and under review by the labor counsel.

**Landscape Ordinance** (Joe Guzzetta)

AWAC will draft a new model ordinance to comply with new state legislation AB 8118

### ***PROJECTS UNDERWAY***

**Implement “Best Management Practices” of the California Urban Water Conservation Council** (Terry Spurrier)

Report will be presented to the Board in October.

**Develop Public Outreach Program**

The Ad Hoc committee met July 16. Public information for the Groundwater Recharge Project and the Water and Land Use Forum are underway.

**Land Use/Water Policy Forum** (Joe Guzzetta)

Staff and Ad Hoc Public Information committee met with Water Resources Institute to continue planning for a forum. Agreement with CSUSB was approved at March 18<sup>th</sup> Board meeting. Planning for forum is ongoing.

**Record Archival System** (Susan)

Staff had second presentation.

**Recharge Site Evaluation/USGS Study**

The Final EIR has been circulated and will be considered by the Board on September 23.

**C-2 Tank Relocation** (Joe Bocanegra)

Ready to go to bid pending funding. A USDA Grant Pre-Application has been submitted for this project.

## ***PROJECTS NOT BEGUN***

### **Final Phase of 4" Pipe Replacement** (Joe Guzzetta, Joe Bocanegra, Keith Faul)

Staff met to more clearly define needed replacements. A request for proposals for engineering and design is being prepared.

### **Develop/Update Board Policies and Procedures** (Susan Greer)

### **Emergency Preparedness/Response Exercises**

### **Update 3030 Plan** (Joe Guzzetta)

Staff intends to solicit proposals for this project.

### **Equipment Carport at Shop** (Joe Bocanegra)

Needs are being evaluated.

### **Election to Charge Private Wells for Replacement Water**

Attorney is reviewing election options.

## ***PROJECTS COMPLETED***

### **Complete Wastewater Treatment Strategy and Implementation Mechanisms** (Joe

Guzzetta, Susan Greer, Joe Bocanegra)

The Board adopted the Wastewater Strategy at the July 15<sup>th</sup>, 2009 meeting.

### **Package Treatment Plant Policy Regarding Construction and Maintenance**

Complete with Board's adoption of the Wastewater Treatment Strategy

### **Site Security and Telemetry System Upgrades:**

Enhancements to security including motion sensors and intrusion alarms: complete.

### **Tank Recoating** (Joe Bocanegra)

Completed and has been put into routine maintenance program.

### **Replace Accounting Mainframe** (Susan)

First water bills using new system were mailed.

### **Emergency Generator** (Joe Bocanegra)

Generators have been delivered.

### **Remote Meter Policy** (Susan)

Board has adopted revised policy.

### **Website Development /Establish District Public Information Program** (Joe Guzzetta)

The website is up and running.

### **Property Acquisition for Future Water Facilities**

Property acquisition consultant was selected at the September 9<sup>th</sup> Board meeting.

### **Construction of H Zone Phase II Pipeline Replacement Project**

Completed. Notice of Completion filed.

### **Replace Line Printer** (Susan)

Replaced with smaller printers.

### **Develop Cross-Connection Control Program**

Program is being implemented.

### **Replace JD310 Tractor**

Complete.

### **Replace Septic Tank at Shop**

Complete.

### **Sewer Management Authority**

LAFCO designated JBWD as the wastewater authority on August 15<sup>th</sup>.

### **Construction of H Zone Phase I Pipeline Replacement Project**

Construction of Phase I is complete.

**Well 17 Wellhead Construction**

Well became operational in July.

**Organization Study**

Completed. Staff is implementing the study.

**Closed Circuit Security System**

Video monitoring system is in place.

**Safety Consultant; Program**

Initial safety plans are complete.