



SPECIAL MEETING OF THE FINANCE COMMITTEE
MONDAY FEBRUARY 2, 2015 4:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
- Pg. 1 6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING
- Pg. 2-9 7. CHECK AUDIT REPORT FOR DECEMBER 2014
- Pg. 10-12 8. UNRESOLVED RATE STUDY ISSUES
Recommend that the Committee provide staff direction.
- Pg. 13 9. DISCUSS RISING COSTS OF AND POSSIBLE FUTURE CHANGES TO EMPLOYEE
HEALTH CARE BENEFITS
Recommend that the Committee have discussion only.
10. STAFF REPORT
11. ADJOURNMENT

INFORMATION

During "Public Comment", please use the podium microphone. State your name and have your information prepared and be ready to provide your comments. The District is interested and appreciates your comments. A 3-minute time limit will be imposed. Thank you. Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE FINANCE COMMITTEE
Tuesday December 30, 2014
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER 4:02 PM

2. PLEDGE OF ALLEGIANCE

Committee Members Present: Victoria Fuller, Vice President
Robert Johnson, Director

Staff Present: Susan Greer, Controller
Curt Sauer, General Manager
Anne Roman, Accountant

Guests: 1

3. DETERMINATION OF QUORUM

4. APPROVAL OF AGENDA

MSC/Fuller/Johnson 2/0 to approve the agenda for the December 30, 2014 Regular Meeting of the Finance Committee.

5. PUBLIC COMMENT

None.

6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETINGS

MSC/Fuller/Johnson 2/0 to approve the minutes of November 25, 2014.

7. CHECK AUDIT REPORTS FOR OCTOBER 2014 AND NOVEMBER 2014

Questions asked, clarifications provided.

8. STAFF REPORT

- Pulled meter charges
- Paymentus credit card processing, automatic rate/fee increases.

9. ADJOURNMENT

MSC/Johnson/Fuller 2/0 adjourned the meeting at 4:57 PM

Respectfully submitted;

Susan Greer, Controller



Joshua Basin Water District

***Check Report JBWD**

By Check Number

Date Range: 12/01/2014 - 12/31/2014

Vendor Number Payable #	Vendor DBA Name Payable Type	Payable Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash							
VEN01296 <u>INV0000315</u>	CAPUTO, TERRI Invoice	12/01/2014	12/01/2014 CAPUTO, TERRI	Regular	0.00 0.00	107.14 107.14	55479
VEN01298 <u>INV0000317</u>	IDA WEST INC Invoice	12/01/2014	12/01/2014 IDA WEST INC	Regular	0.00 0.00	53.00 53.00	55480
VEN01297 <u>INV0000316</u>	RUCKER, MARK H Invoice	12/01/2014	12/01/2014 RUCKER, MARK H	Regular	0.00 0.00	40.09 40.09	55481
VEN01295 <u>INV0000314</u>	SOTO, JASON R. Invoice	12/01/2014	12/01/2014 SOTO, JASON R.	Regular	0.00 0.00	151.38 151.38	55482
VEN01299 <u>INV0000318</u>	TAGGER III, JERRETT Invoice	12/01/2014	12/01/2014 TAGGER III, JERRETT	Regular	0.00 0.00	69.79 69.79	55483
VEN01302 <u>INV0000320</u>	ADAMS, AMBER Invoice	12/03/2014	12/03/2014 ADAMS, AMBER	Regular	0.00 0.00	34.04 34.04	55484
VEN01305 <u>INV0000323</u>	DEAN, GARLAND E Invoice	12/03/2014	12/03/2014 DEAN, GARLAND E	Regular	0.00 0.00	54.47 54.47	55485
VEN01301 <u>INV0000319</u>	DRUKAS, JEAN Invoice	12/03/2014	12/03/2014 DRUKAS, JEAN	Regular	0.00 0.00	51.21 51.21	55486
VEN01306 <u>INV0000324</u>	FIRST CHOICE REALTY Invoice	12/03/2014	12/03/2014 FIRST CHOICE REALTY	Regular	0.00 0.00	8.10 8.10	55487
VEN01304 <u>INV0000322</u>	FIRST CHOICE REALTY Invoice	12/03/2014	12/03/2014 FIRST CHOICE REALTY	Regular	0.00 0.00	176.50 176.50	55488
VEN01303 <u>INV0000321</u>	THOMAS, AUBREY J Invoice	12/03/2014	12/03/2014 THOMAS, AUBREY J	Regular	0.00 0.00	70.83 70.83	55489
000575 <u>AFSCME1114</u>	AFSCME LOCAL 1902 Invoice	12/04/2014	12/04/2014 EE UNION DUES - NOV 14	Regular	0.00 0.00	546.00 546.00	55490
000650 <u>AK1114</u>	AKLUF AND WYSOCKI Invoice	11/28/2014	12/04/2014 LEGAL SERVICES - NOV 14	Regular	0.00 0.00	87.50 87.50	55491
004110 <u>BW1214</u> <u>BW1214B</u> <u>BW1214C</u>	BURRTEC WASTE & RECYCLING SVCS Invoice Invoice Invoice	12/04/2014 12/04/2014 12/04/2014	12/04/2014 RECYCLING - DEC 14 TRASH REMOVAL - DEC 14 TRASH REMOVAL - DEC 14	Regular	0.00 0.00 0.00	408.45 58.99 264.53 84.93	55492
001004 <u>BA1214</u>	BUSINESS CARD Invoice	12/04/2014	12/04/2014 UNIFORMS/V30/TRAINING/WATER CONS	Regular	0.00 0.00	2,108.11 2,108.11	55493
001519 <u>CRWA111414</u>	CALIFORNIA RURAL WATER ASSOC Invoice	12/04/2014	12/04/2014 MEMBERSHIP DUES 01/15 - 01/16	Regular	0.00 0.00	1,091.00 1,091.00	55494
002190 002190 <u>CDPH-120114</u>	CDPH-OCF CDPH-OCF Invoice	12/04/2014 12/04/2014 12/04/2014	12/04/2014 12/04/2014 D-3 RENEWAL	Regular Regular	0.00 0.00 0.00	-90.00 90.00 90.00	55495 55495
001595 <u>JBWD179</u>	CHEM-TECH INTERNATIONAL, INC. Invoice	12/04/2014	12/04/2014 WATER TREATMENT EXPENSE	Regular	0.00 0.00	1,125.30 1,125.30	55496
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN	12/04/2014	12/04/2014	Regular	0.00	729.46	55497

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Date Range: 12/01/2014 - 12/31/2014

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>3990561-110567</u>	Invoice	12/04/2014	EE LIFE INSURANCE - NOV 14	0.00	729.46	
VEN01038	CORA CONSTRUCTORS INC.	12/04/2014	Regular	0.00	7,268.01	55498
<u>320-Ret</u>	Invoice	12/04/2014	RETENTION: D3 BOOSTER STATION REPLA	0.00	7,268.01	
002200	DEPT OF THE INTERIOR-BLM	12/04/2014	Regular	0.00	9,728.63	55499
<u>2015008746</u>	Invoice	12/04/2014	RIGHT OF WAY RENTAL - 2015	0.00	500.00	
<u>2015008752</u>	Invoice	12/04/2014	RIGHT OF WAY RENTAL - 2015	0.00	9,228.63	
002565	DUDEK AND ASSOCIATES, INC	12/04/2014	Regular	0.00	26,738.23	55500
<u>20143980</u>	Invoice	12/04/2014	CONST MGMT: RECHARGE POND	0.00	6,215.12	
<u>20145158</u>	Invoice	12/04/2014	ENG SERV: HDMC WASTEWATER PLANT	0.00	3,347.95	
<u>20145574</u>	Invoice	12/04/2014	CONST MGMT: RECHARGE POND	0.00	14,875.16	
<u>20145689</u>	Invoice	12/04/2014	CONST MGMT: RECHARGE POND	0.00	2,300.00	
003025	FEDEX	12/04/2014	Regular	0.00	23.60	55501
<u>2-860-18562</u>	Invoice	12/04/2014	SHIPPING	0.00	23.60	
000058	GARDA CL WEST, INC.	12/04/2014	Regular	0.00	533.98	55502
<u>10051885</u>	Invoice	12/04/2014	COURIER FEES - DEC 14	0.00	533.98	
006200	MCALLISTERS JANITORIAL SERV.	12/04/2014	Regular	0.00	580.00	55503
<u>5959B</u>	Invoice	12/04/2014	JANITORIAL SERVICES - NOV 14	0.00	580.00	
VEN01309	HIGH DESERT MOTEL, INC.	12/04/2014	Regular	0.00	2,514.29	55504
<u>HDM112114</u>	Invoice	12/04/2014	TOILET REBATE PROGRAM	0.00	2,514.29	
004720	INLAND WATER WORKS	12/04/2014	Regular	0.00	2,828.95	55505
<u>269532</u>	Invoice	12/04/2014	INVENTORY	0.00	440.64	
<u>269700</u>	Invoice	12/04/2014	INVENTORY	0.00	660.96	
<u>269701</u>	Invoice	12/04/2014	METER SERVICE REPAIR/INVENTORY	0.00	1,727.35	
000084	JOHNSON POWER SYSTEMS	12/04/2014	Regular	0.00	4,062.48	55506
<u>SW030127854</u>	Invoice	12/04/2014	GENERATOR 3 ANNUAL INSPECTION	0.00	836.18	
<u>SW030127855</u>	Invoice	12/04/2014	GENERATOR 4 ANNUAL MAINTENANCE	0.00	840.64	
<u>SW030127872</u>	Invoice	12/04/2014	GENERATOR 5 ANNUAL MAINTENANCE	0.00	610.66	
<u>SW030127899</u>	Invoice	12/04/2014	GENERATOR 1 ANNUAL INSPECTION	0.00	611.12	
<u>SW030127901</u>	Invoice	12/04/2014	GENERATOR 7 ANNUAL MAINTENANCE	0.00	553.68	
<u>SW0301287871</u>	Invoice	12/04/2014	GENERATOR 2 MAINTENANCE	0.00	610.20	
000282	LABOR COMPLIANCE PROVIDERS, INC.	12/04/2014	Regular	0.00	191.25	55507
<u>101-001-RP-12-1</u>	Invoice	12/04/2014	RECHARGE: LABOR COMPLIANCE	0.00	191.25	
009072	LAW OFFICES REDWINE AND SHERRILL	12/04/2014	Regular	0.00	5,022.47	55508
<u>RS1114</u>	Invoice	12/04/2014	LEGAL SERVICES - NOV 14	0.00	5,022.47	
006029	LIEBERT CASSIDY WHITMORE	12/04/2014	Regular	0.00	2,597.50	55509
<u>1395177</u>	Invoice	12/04/2014	LEGAL SERVICES - OCT 14	0.00	227.50	
<u>1395178</u>	Invoice	12/04/2014	LEGAL SERVICES - MOU NEGOTIATIONS	0.00	1,690.00	
<u>1395179</u>	Invoice	12/04/2014	LEGAL SERVICES - EE MATTERS	0.00	680.00	
000069	LAROCHE FIRE AND ICE	12/04/2014	Regular	0.00	345.00	55510
<u>FI110414</u>	Invoice	12/04/2014	A/C SERVICE CONTRACT - SHOP	0.00	345.00	
000156	FORSHOCK	12/04/2014	Regular	0.00	711.49	55511
<u>20141118-687</u>	Invoice	12/04/2014	PUMPING PLANT: D-3-1 SOLAR PANEL	0.00	711.49	
901353	UNIQUE GARDEN CENTER	12/04/2014	Regular	0.00	1,091.25	55512
<u>UGC100514</u>	Invoice	12/04/2014	DEMO GRDN/ BUILD MAINT- SEPT 14	0.00	197.50	
<u>UGC100714</u>	Invoice	12/04/2014	DEMO GARDEN FLOOD CLEAN UP	0.00	498.75	
<u>UGC103114</u>	Invoice	12/04/2014	DEMO GRDN/ BUILD MAINT- OCT 14	0.00	395.00	
008102	OFFICEMAX CONTRACT INC.	12/04/2014	Regular	0.00	70.21	55513
<u>431890</u>	Invoice	12/04/2014	OFFICE SUPPLIES/SHOP EXPENSE	0.00	70.21	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000070	ONLINE INFORMATION SERVICES, INC.	12/04/2014	Regular	0.00	210.90	55514
<u>616226</u>	Invoice	12/04/2014	ID VERIF. SERV. THRU 11/30/14	0.00	210.90	
000236	PAYPRO ADMINISTRATORS	12/04/2014	Regular	0.00	118.74	55515
<u>PPE112814</u>	Invoice	12/04/2014	EE FSA DEDUCTIONS 12-05-14	0.00	118.74	
008405	PRECISION ASSEMBLY	12/04/2014	Regular	0.00	412.28	55516
<u>16475</u>	Invoice	12/04/2014	NOV WATER BILLING	0.00	412.28	
008415	PRUDENTIAL OVERALL SPLY.	12/04/2014	Regular	0.00	109.55	55517
<u>20964067</u>	Invoice	12/04/2014	SHOP EXPENSE	0.00	109.55	
006150	RANDY MAYES	12/04/2014	Regular	0.00	73.58	55518
<u>RM120114</u>	Invoice	12/04/2014	REIMB: SECTIONAL MAINT MAP	0.00	73.58	
000218	DESERT RATZ GRAFIX / SIGNS	12/04/2014	Regular	0.00	86.40	55519
<u>424761</u>	Invoice	12/04/2014	VINYL LOGOS FOR TRUCKS	0.00	86.40	
008414	PROVIDEO	12/04/2014	Regular	0.00	200.00	55520
<u>1480</u>	Invoice	12/04/2014	VIDEO TAPING BD MEETINGS - NOV	0.00	200.00	
000091	SAN BERNARDINO COUNTY RECORDER	12/04/2014	Regular	0.00	21.00	55521
<u>SB120314</u>	Invoice	12/04/2014	RELEASE OF A LIEN	0.00	21.00	
000091	SAN BERNARDINO COUNTY RECORDER	12/04/2014	Regular	0.00	21.00	55522
<u>SB120314A</u>	Invoice	12/04/2014	RELEASE OF A LIEN	0.00	21.00	
009878	SOUTHERN CALIFORNIA EDISON	12/04/2014	Regular	0.00	29,896.19	55523
<u>SCE1114</u>	Invoice	12/04/2014	POWER FOR PUMPING - NOV 14	0.00	29,896.19	
VEN01020	SOUTHWEST NETWORKS, INC.	12/04/2014	Regular	0.00	9,945.00	55524
<u>14-110025C</u>	Invoice	12/04/2014	IT SERVICES - 01/15 - 3/15	0.00	9,945.00	
009920	STANDARD INSURANCE CO	12/04/2014	Regular	0.00	792.15	55525
<u>ST1214</u>	Invoice	12/04/2014	EE LIFE INSURANCE - DEC 14	0.00	792.15	
009980	SWRCB FEES	12/04/2014	Regular	0.00	3,405.97	55526
<u>LW1460453</u>	Invoice	12/04/2014	WATER SYSTEM FEES 7/13 - 6/14	0.00	3,405.97	
009980	SWRCB FEES	12/04/2014	Regular	0.00	14,929.00	55527
<u>WD-0103412</u>	Invoice	12/04/2014	HDMC WASTEWATER ANN'L DISCHARGE	0.00	14,929.00	
000290	TFI RESOURCES, INC.	12/04/2014	Regular	0.00	1,124.16	55528
<u>NK709691</u>	Invoice	12/04/2014	TEMPORARY LABOR	0.00	374.72	
<u>NK713978</u>	Invoice	12/04/2014	TEMPORARY LABOR	0.00	468.40	
<u>NK713980</u>	Invoice	12/04/2014	TEMPORARY LABOR	0.00	281.04	
000510	TIME WARNER CABLE	12/04/2014	Regular	0.00	402.23	55529
<u>TW1114</u>	Invoice	12/04/2014	CABLE & INTERNET - NOV 14	0.00	402.23	
000013	U.S. POSTAL SERVICE	12/04/2014	Regular	0.00	232.00	55530
<u>PO1214</u>	Invoice	12/04/2014	PO BOX THROUGH 12/31/15	0.00	232.00	
000023	ULTIMATE MOTORS, INC.	12/04/2014	Regular	0.00	527.01	55531
<u>15039</u>	Invoice	12/04/2014	VEHICLE MAINTENANCE	0.00	482.01	
<u>15076</u>	Invoice	12/04/2014	VEHICLE MAINTENANCE	0.00	45.00	
010850	UNDERGROUND SERVICE ALERT	12/04/2014	Regular	0.00	42.00	55532
<u>1120140332</u>	Invoice	12/04/2014	TICKET DELIVERY SERVICE - NOV	0.00	42.00	
010990	UTILIQUEST L.L.C.	12/04/2014	Regular	0.00	156.58	55533
<u>215025-Q</u>	Invoice	12/04/2014	CONTRACT LOCATING EXPENSE	0.00	63.11	
<u>215262-Q</u>	Invoice	12/04/2014	CONTRACT LOCATING EXPENSE	0.00	60.90	
<u>215534-Q</u>	Invoice	12/04/2014	CONTRACT LOCATING EXPENSE	0.00	32.57	
000327	WATER QUALITY SPECIALISTS	12/04/2014	Regular	0.00	3,710.00	55534

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Date Range: 12/01/2014 - 12/31/2014

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
3940	Invoice	12/04/2014	HDMC WWTP: OPERATION & MAINT - NO	0.00	3,710.00	
VEN01308	WHITE NELSON DIEHL EVANS, LLP	12/04/2014	Regular	0.00	195.00	55535
<u>WNDE112014</u>	Invoice	12/04/2014	2014 GOV'T TAX MANUAL	0.00	195.00	
000233	NAPA AUTO PARTS	12/04/2014	Regular	0.00	651.96	55536
<u>088610</u>	Invoice	12/04/2014	VEHICLE REPAIR	0.00	121.59	
<u>089550</u>	Invoice	12/04/2014	PUMPING PLANT MAINTENANCE	0.00	271.94	
<u>089558</u>	Credit Memo	12/04/2014	VEHICLE MAINTENANCE/PUMP PLANT	0.00	-13.51	
<u>089560</u>	Invoice	12/04/2014	PUMPING PLANT MAINTENANCE	0.00	271.94	
VEN01257	YUCCA VALLEY CHRYSLER CENTER INC.	12/04/2014	Regular	0.00	44,563.03	55537
<u>YVCC120214</u>	Invoice	12/04/2014	2015 DODGE RAM 3500 V31	0.00	44,563.03	
009980	SWRCB FEES	12/05/2014	Regular	0.00	90.00	55538
<u>SWRCB-120114</u>	Invoice	12/05/2014	D-3 RENEWAL	0.00	90.00	
VEN01313	ADAMS, STEVEN C	12/10/2014	Regular	0.00	23.12	55539
<u>INV0000327</u>	Invoice	12/10/2014	ADAMS, STEVEN C	0.00	23.12	
VEN01318	BLEICH, PAUL M JR	12/10/2014	Regular	0.00	191.03	55540
<u>INV0000332</u>	Invoice	12/10/2014	BLEICH, PAUL M JR	0.00	191.03	
VEN01314	CASTO, JEFFREY W	12/10/2014	Regular	0.00	44.40	55541
<u>INV0000328</u>	Invoice	12/10/2014	CASTO, JEFFREY W	0.00	44.40	
VEN01312	GLOVER, VALERIE J	12/10/2014	Regular	0.00	129.89	55542
<u>INV0000326</u>	Invoice	12/10/2014	GLOVER, VALERIE J	0.00	129.89	
VEN01316	HAUXWELL, MONICA L	12/10/2014	Regular	0.00	71.77	55543
<u>INV0000330</u>	Invoice	12/10/2014	HAUXWELL, MONICA L	0.00	71.77	
VEN01311	LESSLEY, STEVEN M	12/10/2014	Regular	0.00	107.38	55544
<u>INV0000325</u>	Invoice	12/10/2014	LESSLEY, STEVEN M	0.00	107.38	
VEN01317	MACIAS, MARISSA R	12/10/2014	Regular	0.00	85.54	55545
<u>INV0000331</u>	Invoice	12/10/2014	MACIAS, MARISSA R	0.00	85.54	
VEN01315	WATSON, ELAINE G	12/10/2014	Regular	0.00	24.07	55546
<u>INV0000329</u>	Invoice	12/10/2014	WATSON, ELAINE G	0.00	24.07	
000504	ACTION PUMPING, INC.	12/10/2014	Regular	0.00	1,075.00	55547
<u>2807</u>	Invoice	12/10/2014	HDMC WW: PUMPING	0.00	1,075.00	
001528	CARPI & CLAY, INC	12/10/2014	Regular	0.00	3,500.00	55548
<u>CC1114</u>	Invoice	12/10/2014	LOBBYIST - NOV 14	0.00	3,500.00	
001555	CENTRATEL	12/10/2014	Regular	0.00	347.07	55549
<u>141203192101</u>	Invoice	12/10/2014	DISPATCH SERVICES - NOV 14	0.00	347.07	
000230	CHARLES Z. FEDAK & COMPANY, CPA'S	12/10/2014	Regular	0.00	1,200.00	55550
<u>CF1114</u>	Invoice	12/10/2014	FINANCIAL AUDIT 13/14	0.00	1,200.00	
001850	CLINICAL LAB OF S.B. INC	12/10/2014	Regular	0.00	1,340.00	55551
<u>939995</u>	Invoice	12/10/2014	SAMPLING - NOV 14	0.00	573.00	
<u>939996</u>	Invoice	12/10/2014	HDMC WWTP SAMPLING- NOV 14	0.00	767.00	
001461	BOLLINGER CONSULTING GROUP	12/10/2014	Regular	0.00	3,775.00	55552
<u>612</u>	Invoice	12/10/2014	WATER CONSERVATION - NOV 14	0.00	2,500.00	
<u>612A</u>	Invoice	12/10/2014	NON-CONTRACT CONSERVATION - NOV 1	0.00	75.00	
<u>613</u>	Invoice	12/10/2014	WATER CONSERV: AWAC TOILET REBATE	0.00	1,200.00	
009054	KATHLEEN J. RADNICH	12/10/2014	Regular	0.00	932.40	55553
<u>142311-46</u>	Invoice	12/10/2014	PUBLIC RELATIONS SERVICES	0.00	464.40	
<u>142911-47</u>	Invoice	12/10/2014	PUBLIC RELATIONS SERVICES	0.00	468.00	

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Date Range: 12/01/2014 - 12/31/2014

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
006790 <u>217016084</u>	MOBILE MINI, LLC - CA Invoice	12/10/2014	23' RECORD STORAGE RENTAL	0.00	227.18	55554
VEN01319 <u>SA120914</u>	SAFELITE AUTOGLASS Invoice	12/10/2014	AUTO REPAIR	0.00	196.89	55555
003605 <u>V1214</u>	VERIZON CALIFORNIA Invoice	12/10/2014	HDMC WWTP - TELEPHONE	0.00	155.81	55556
VEN01320 <u>INV0000333</u>	DAVIS, GEOFF L Invoice	12/16/2014	DAVIS, GEOFF L	0.00	4.37	55557
VEN01322 <u>INV0000335</u>	FIRST CHOICE PROPERTY MGMT Invoice	12/16/2014	FIRST CHOICE PROPERTY MGMT	0.00	21.02	55558
VEN01321 <u>INV0000334</u>	HOFFMAN, KRISTINA D Invoice	12/16/2014	HOFFMAN, KRISTINA D	0.00	22.23	55559
VEN01324 <u>INV0000337</u>	OGLESBY, PHYLLIS Invoice	12/16/2014	OGLESBY, PHYLLIS	0.00	43.81	55560
VEN01325 <u>INV0000338</u>	OOSTERMAN, RENATA M Invoice	12/16/2014	OOSTERMAN, RENATA M	0.00	135.17	55561
VEN01323 <u>INV0000336</u>	SHORTT, GLEN Invoice	12/16/2014	SHORTT, GLEN	0.00	149.43	55562
000501 <u>0324363</u>	ACWA/JPIA Invoice	12/17/2014	EE HEALTH BENEFIT & EAP JAN 15	0.00	10,721.32	55563
000950 <u>ASBCSD121614</u>	ASSOCIATION OF THE S.B. CO. SPEC. DISTRICTS Invoice	12/17/2014	MONTHLY DINNER 12/15/14	0.00	28.00	55564
001630 <u>829480028X1205</u>	AT&T MOBILITY Invoice	12/17/2014	COMMUNICATIONS - NOV 14	0.00	1,692.38	55565
000281 <u>131049</u>	C & L SERVICE, INC. Invoice	12/17/2014	2-WAY RADIO INSTALL V#30 & RADIO REP	0.00	282.92	55566
001560 <u>190798</u>	CENTURY FORMS, INC. Invoice	12/17/2014	YELLOW DOOR HANGERS	0.00	548.66	55567
001865 <u>308807CW</u> <u>308811CW</u>	COMPUTER GALLERY Invoice Invoice	12/17/2014 12/17/2014	PRINTER MAINTENANCE - DEC 14 PRINTER MAINT SHOP - DEC 14	0.00 0.00	82.37 58.06	55568
004195 <u>HD1214</u>	HOME DEPOT CREDIT SERVICES Invoice	12/17/2014	PUMP PLANT/RECHARGE PND/SHOP EXP/	0.00	794.97	55569
VEN01326 <u>VFW121214</u>	JOSHUA TREE VFW POST 7264 Invoice	12/17/2014	TOILET REBATE PROGRAM	0.00	150.00	55570
006800 <u>MWA120114</u>	MOJAVE WATER AGENCY Invoice	12/17/2014	WATER RECHARGE PURCHASE	0.00	35,250.00	55571
006800 <u>201412100198</u>	MOJAVE WATER AGENCY Invoice	12/17/2014	2015 AWAC CALENDARS	0.00	178.00	55572
008102 <u>672054</u>	OFFICEMAX CONTRACT INC. Invoice	12/17/2014	OFFICE SUPPLIES/SHOP EXPENSE	0.00	340.08	55573
000236 <u>51431</u>	PAYPRO ADMINISTRATORS Invoice	12/17/2014	FSA ADMIN FEES - NOV 14	0.00	50.00	55574
000236 <u>PPE121214</u>	PAYPRO ADMINISTRATORS Invoice	12/17/2014	EE FSA DEDUCTIONS 12-19-14	0.00	118.74	55575

*Check Report JBWD

Date Range: 12/01/2014 - 12/31/2014

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
008403 <u>28483</u>	PRECISION GARAGE DOORS & GATES, INC. Invoice	12/17/2014	Regular PREVENTATIVE MAINT OF BAY DOORS &	0.00	435.00	55576
008415 <u>20971070</u>	PRUDENTIAL OVERALL SPLY. Invoice	12/17/2014	Regular SHOP EXPENSE	0.00	109.55	55577
008201 <u>PB121214</u>	PURCHASE POWER Invoice	12/17/2014	Regular POSTAGE REFILL FOR METER	0.00	500.00	55578
000257 <u>73831</u>	RITE TRACK EQUIPMENT SERVICES, INC. Invoice	12/17/2014	Regular METER MXU BATTERIES	0.00	4,898.40	55579
009980 <u>SWRCB-121714</u>	SWRCB FEES Invoice	12/17/2014	Regular D-4 RENEWAL	0.00	105.00	55580
000290 <u>NK716056</u>	TFI RESOURCES, INC. Invoice	12/17/2014	Regular TEMPORARY LABOR	0.00	468.40	55581
010690 <u>025-112730</u>	TYLER TECHNOLOGIES Invoice	12/17/2014	Regular ONLINE PRODUCTS - JAN 15	0.00	185.00	55582
000023 <u>15203</u>	ULTIMATE MOTORS, INC. Invoice	12/17/2014	Regular VEHICLE MAINTENANCE	0.00	45.70	55583
010990 <u>215790-Q</u> <u>216029-Q</u>	UTILIQUEST L.L.C. Invoice Invoice	12/17/2014 12/17/2014	Regular CONTRACT LOCATING EXPENSE CONTRACT LOCATING EXPENSE	0.00 0.00	602.71 398.40 204.31	55584
011109 <u>33962</u>	VALLEY INDEPENDENT PRINTING Invoice	12/17/2014	Regular OFFICE SUPPLIES: BUSINESS CARDS	0.00	36.18	55585
003595 <u>V1114</u>	VERIZON CALIFORNIA Invoice	12/17/2014	Regular TELEPHONE (SHOP) - NOV 14	0.00	222.42	55586
012020 <u>077289513</u>	XEROX CORPORATION Invoice	12/17/2014	Regular OFFICE EXPENSE 10/30/14-12/04/14	0.00	420.60	55587
000233 <u>089474</u>	NAPA AUTO PARTS Invoice	12/17/2014	Regular VEHICLE MAINTENANCE	0.00	43.16	55588
VEN01333 <u>INV0000345</u>	ACF DISPOSITION LLC Invoice	12/23/2014	Regular ACF DISPOSITION LLC	0.00	48.40	55589
VEN01328 <u>INV0000340</u>	DUFFY, CARL P Invoice	12/23/2014	Regular DUFFY, CARL P	0.00	47.85	55590
VEN01330 <u>INV0000342</u>	LANGFORD, TERESA A Invoice	12/23/2014	Regular LANGFORD, TERESA A	0.00	94.33	55591
VEN01327 <u>INV0000339</u>	MYERS, JESSICA B Invoice	12/23/2014	Regular MYERS, JESSICA B	0.00	49.89	55592
VEN01331 <u>INV0000343</u>	POWELL, STEPHEN M Invoice	12/23/2014	Regular POWELL, STEPHEN M	0.00	70.41	55593
VEN01329 <u>INV0000341</u>	SCHWARTZ, KEVIN M Invoice	12/23/2014	Regular SCHWARTZ, KEVIN M	0.00	72.05	55594
VEN01332 <u>INV0000344</u>	STEWART, KELLEY C Invoice	12/23/2014	Regular STEWART, KELLEY C	0.00	92.71	55595
000575 <u>AFSCME1214</u>	AFSCME LOCAL 1902 Invoice	12/30/2014	Regular EE UNION DUES - DEC 14	0.00	546.00	55596
000237 <u>3990561-120568</u>	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN Invoice	12/30/2014	Regular EE LIFE INSURANCE - DEC 14	0.00	729.46	55597

*Check Report JBWD

Date Range: 12/01/2014 - 12/31/2014

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000330 <u>CS121814</u>	CURT SAUER Invoice	12/30/2014	12/30/2014 Regular REIMB: NOV/DEC MONTHLY MILEAGE	0.00	437.92	55598
003596 <u>DM1214</u>	DEX MEDIA Invoice	12/30/2014	12/30/2014 Regular MORONGO BASIN ADVERT - DEC 14	0.00	23.00	55599
VEN01220 <u>11870</u>	MONJARAS AND WISMEYER GROUP, INC. Invoice	12/30/2014	12/30/2014 Regular LEGAL SERVICES - EE MATTERS	0.00	700.00	55600
000236 <u>PPE122614</u>	PAYPRO ADMINISTRATORS Invoice	12/30/2014	12/30/2014 Regular EE FSA DEDUCTIONS 1-2-15	0.00	118.74	55601
009880 <u>SCE1214</u>	SOUTHERN CALIFORNIA EDISON CO Invoice	12/30/2014	12/30/2014 Regular POWER TO BLDGS & GEN - DEC 14	0.00	2,282.30	55602
000290 <u>NK703276</u> <u>NK717700</u> <u>NK720085</u>	TFI RESOURCES, INC. Invoice Invoice Invoice	12/30/2014 12/30/2014 12/30/2014	12/30/2014 Regular TEMPORARY LABOR TEMPORARY LABOR TEMPORARY LABOR	0.00 0.00 0.00	1,299.82 380.58 474.26 444.98	55603
009898 <u>GAS1214</u>	THE GAS COMPANY Invoice	12/30/2014	12/30/2014 Regular HEAT FOR SHOP - NOV/DEC 14	0.00	397.75	55604
000510 <u>TW1214</u>	TIME WARNER CABLE Invoice	12/30/2014	12/30/2014 Regular CABLE & INTERNET - DEC 14	0.00	402.23	55605
003600 <u>V1214</u>	VERIZON CALIFORNIA Invoice	12/30/2014	12/30/2014 Regular TELEPHONE (OFFICE) - DEC 14	0.00	723.26	55606
001517 <u>PPE 11-28-14</u>	CalPERS Invoice	12/04/2014	12/04/2014 Manual PAY PERIOD ENDING 11/28/14	0.00	8,590.28	900478
000248 <u>240415</u>	PAYCHEX Invoice	12/05/2014	12/05/2014 Manual PAYROLL PROCESSING FEE	0.00	296.04	900479
000248 <u>12428247</u>	PAYCHEX Invoice	12/12/2014	12/12/2014 Manual TIME & LABOR ONLINE USAGE FEE	0.00	70.00	900480
000248 <u>241778</u>	PAYCHEX Invoice	12/19/2014	12/19/2014 Manual PAYROLL PROCESSING FEE	0.00	306.80	900481
001517 <u>PPE 12-12-14</u>	CalPERS Invoice	12/22/2014	12/22/2014 Manual PAY PERIOD ENDING 12/12/14	0.00	8,772.35	900482
000025 <u>900483</u>	ICMA RC Invoice	12/31/2014	12/31/2014 Manual 457 REMITTANCE - DEC 14	0.00	1,781.10	900483
000025 <u>900484</u>	ICMA RC Invoice	12/31/2014	12/31/2014 Manual 457 REMITTANCE - 2014 ER CONT	0.00	1,116.00	900484

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	161	128	0.00	263,531.76
Manual Checks	7	7	0.00	20,932.57
Voided Checks	0	1	0.00	-90.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	168	136	0.00	284,374.33

JOSHUA BASIN WATER DISTRICT

DECEMBER 2014

DIRECTOR PAY

PAY PERIODS: 11/15/2014 - 12/12/2014

Director	Date	Type	Amount	Notes
VICTORIA J FULLER	11/19/2014	Director Pay	173.63	JBWD BOARD MEETING
VICTORIA J FULLER	11/25/2014	UNPAID DIRECTOR	0.00	FINANCE COMMITTEE MEETING
			<u>173.63</u>	
ROBERT JOHNSON	11/25/2014	UNPAID DIRECTOR	0.00	FINANCE COMMITTEE MEETING
			<u>0.00</u>	
MICKEY C LUCKMAN	11/17/2014	UNPAID DIRECTOR	0.00	MWA ASBCSD DINNER
MICKEY C LUCKMAN	11/17/2014	Mileage/Vehicle Expense	82.88	MILES: MWA ASBCSD DINNER
MICKEY C LUCKMAN	11/17/2014	Meals/Lodging	34.00	MWA ASBCSD DINNER
MICKEY C LUCKMAN	11/19/2014	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	11/30/2014	Director Pay	173.63	ACWA/JPIA CONFERENCE
MICKEY C LUCKMAN	11/30/2014	Mileage/Vehicle Expense	83.44	MILES TO ACWA/JPIA CONFERENCE
MICKEY C LUCKMAN	12/01/2014	Director Pay	173.63	ACWA/JPIA CONFERENCE
MICKEY C LUCKMAN	12/02/2014	Director Pay	173.63	ACWA/JPIA CONFERENCE
MICKEY C LUCKMAN	12/03/2014	Director Pay	173.63	ACWA/JPIA CONFERENCE
MICKEY C LUCKMAN	12/04/2014	Director Pay	173.63	ACWA/JPIA CONFERENCE
MICKEY C LUCKMAN	12/04/2014	Mileage/Vehicle Expense	83.44	MILES FROM ACWA/JPIA CONFERENCE
			<u>1,325.54</u>	
MICHAEL P REYNOLDS	11/19/2014	Director Pay	173.63	JBWD BOARD MEETING
MICHAEL P REYNOLDS	11/19/2014	Meals/Lodging	21.55	MEALS: JBWD BOARD MEETING
			<u>195.18</u>	
GARY L WILSON	11/19/2014	Director Pay	173.63	JBWD BOARD MEETING
			<u>173.63</u>	
		TOTAL	<u>1,867.98</u>	

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Finance Committee

February 2, 2015

Report to: Finance Committee

Prepared by: Susan Greer



TOPIC:
UNRESOLVED RATE STUDY ISSUES

RECOMMENDATION:
Provide staff direction.

ANALYSIS:

There are two unresolved issues from the 13/14 Rate Study that need attention and Staff needs direction regarding how to proceed.

1. Charging customers for pulled meters was a new revenue source included in the 13/14 rate study, implemented in March 2014. At the time the rest of the rates were implemented, the Board elected not to implement the rates for pulled meters, intending to revisit it later.

In order to move forward with implementing rates for pulled meters, an amendment to the previous rate study needs to be created, another Prop 218 notice mailed to customers and another public hearing held. By the time that could possibly occur, it will be fiscal year end. The District will have lost approximately \$280,000 in revenue that was projected in the rate study from those pulled meter accounts over the 13/14 and 14/15 fiscal years.

I'm estimating the cost of an amendment to the rate study at \$10,000 or less and the cost of the mailed notice at \$7,000, including postage. There is no existing budget for this work. Since we would be re-opening the rate study anyway, this offers an opportunity to revisit anything that's needed, such as including more funding for purchase of recharge water.

2. Another rate study issue is the borrowing of \$5M for replacement of 70,000 feet of aging 4" pipeline, with a 20-year loan, as previously recommended by both the CAC and the Board. Debt service on that loan was conservatively calculated for planning purposes at \$400,000 per year, and plugged into the rate study as an expense. Real costs could be more or less, depending on the amount borrowed and the interest rates.

There seems to now be disagreement on whether we should borrow money at all. That basic question needs to be answered, and in the meantime, we have no mainline replacement projects planned and no mainline replacement projects have been completed since Phase II of the H Zone project in 2008.

Another option for pipeline replacement is the pay-as-you-go (pay/go) system. Assuming implementation of the pulled meter charges, the existing rate structure would provide \$400,000 per year for pay/go if we didn't borrow money, since the rate structure is designed to generate \$400,000 per year for debt service. For discussion purposes, the H Zone project costs were \$75 per foot in 2008, so \$400,000 would get us approximately 5,300 feet of pipeline installed, just over a mile. With 300 miles of pipeline in the District, you can see how long it will take to replace it one mile per year using the pay/go system. As costs increase, we will have to fund more and more each year to replace the same amount of pipeline.

A third, recently-discovered option for pipeline replacement is grant funding when pipelines are causing water loss, for water conservation. I'm not sure of any of these particulars. While such free money is certainly a benefit to the District, it needs to be considered a one-time solution and not a long-term pipeline replacement plan, since the money isn't forthcoming year-after-year.

An analysis needs to be completed, which should include an inventory of all pipelines to determine the magnitude and urgency of the project. That will help us develop a long-term replacement plan and determine which option is best for the District. Our proposed capital improvement plan should include this.

The new revenue to be generated from pulled meters discussed above was intended to provide a significant source of the funding for the new expense of the debt service. Until such pulled meter charges are implemented, or another source of funding is determined, there is no cash flow to support a loan payment. For now, we're not generating the revenue or incurring the charge, so we're OK.

A copy of the financial assumptions used to develop projections used for the rate study, which was approved by the Board of Directors on 12/18/13, is attached. The list includes both issues discussed above.

STRATEGIC PLAN ITEM:

- 2.2.2 Rate Study. Conduct rate study, including review and update of structure and analysis of pay/go versus debt financing.

FISCAL IMPACT:

Depending on staff direction provided.

4.2 Water Enterprise Financial Projections

Bartle Wells Associates developed long-term cash flow projections to determine JBWD's annual revenue requirements and project water rate increases. The financial projections incorporate the latest information available as well as a number of reasonable and slightly conservative assumptions. Key assumptions are listed below:

- The financial projections are based on JBWD's 2013/14 Budget.
- Operating cost inflation is projected at 4% per year.
- Growth is projected to escalate from 10 new single family homes or equivalent dwelling units (EDUs) per year to 20 new EDUs per year in 5 years and beyond.
- Water sales are projected to decline by 3% for each 10% of rate increases (-0.3 elasticity) for the next 2 years, then by 2% (-0.2 elasticity) in future years.


- ▪ The projections assume JBWD starts billing the fixed meter charge to accounts with pulled meters, with the charge phased in from 50% of the fixed meter charge during the first year to 100% thereafter. The projections assume roughly 1/3 of pulled meter accounts will opt not to pay ongoing charges and instead request a refund of their capacity fee.
- JBWD's payments for its share of Morongo Pipeline debt reaches final maturity in 2020/21, freeing up \$220,000 per year in subsequent years that can be applied to other funding needs. These payments are accounted for as non-operating expenses since they are not direct obligations of JBWD.
- JBWD is projected to receive a little over \$3.5 million of reimbursements this fiscal year, predominantly from grants reimbursing the District for prior expenditures on groundwater recharge facilities.
- The projections account for the purchase of 500 Acre-Feet (AF) of imported water purchases from Mojave Water Agency for the next 7 years. This equates to a little less than one-third of JBWD's total annual water demand. After 7 years, longer-term water purchases are projected to increase 800 AF per year, roughly half of total annual customer demand.
- ▪ The projections assume JBWD uses debt financing to fund a \$5 million replacement of 70,000 feet of aging, substandard 4" water pipelines in 2014/15. Debt service projections are estimated based on a 20-year loan with a 4.75% interest rate (estimated conservatively on the high side for planning purposes). BWA recommends the District pursue low-cost financing alternatives such as the Safe Drinking Water State Revolving Fund financing program that currently offers 20-year loans at an interest rate of approximately 2%.

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Finance Committee

February 2, 2015

Report to: Committee

Prepared by: Susan Greer 

TOPIC:

DISCUSS RISING COSTS OF AND POSSIBLE FUTURE CHANGES TO EMPLOYEE HEALTH CARE BENEFITS

RECOMMENDATION:

Discussion only

ANALYSIS:

A few of us watched a webinar presented recently by ACWA/JPIA entitled “The Future of Health Care Benefits” which was also presented at the recent ACWA conference. The webinar focused on the rising cost of health care benefits and high-deductible health plan options, which can significantly reduce costs.

The District has not changed health plans since 1999 and costs to the District and employees continue to climb; it’s time to evaluate options. Employee health benefits are subject to negotiation with the union, and unrepresented employees also have a stake in this issue, so it will take quite some time to work through the process with so many stakeholders. The current union contract expires 9/2/16, so we’ve got a little over a year and one-half until that time, if we’re trying to coordinate with that date.

Hi-Desert Water District changed to a high-deductible health plan a few years ago, along with a health reimbursement account and we’ll share information about what they did and how it works for them at the meeting. We’d like to start this discussion, about potential changes to our health care plan and funding options, with the Finance Committee. We need the Committee to understand the current cost and plan options along with possible options for the future.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

N/A