

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
September 4, 2013

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Bob Johnson	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Susan Greer, Acting General Manager  
Marie Salsberry, HR Manager/Administrative Specialist  
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel  
Kathleen Radnich, Public Outreach Consultant

GUESTS 7

4. APPROVAL OF AGENDA

President Luckman requested Item #10 and Item # 9 be moved to follow Item #6, Consent Calendar. MSC Reynolds/Johnson 5/0 to approve the agenda for the September 4, 2013 Regular Meeting of the Board of Directors as modified.

5. PUBLIC COMMENT

Karen Tracy of Joshua Tree commented that her guest soapbox article on rainwater catchment was in today's Hi-Desert Star; the entire story is posted on the Transition Joshua Tree website.

Karl Wyne of Joshua Tree commented in favor of hiring a local applicant for the vacant general manager position; he stated that he believes the District general manager should live in the community of Joshua Tree.

6. CONSENT CALENDAR

MSC Fuller/Reynolds 5/0 to approve the Draft Minutes of the August 21, 2013 Regular Meeting of the Board of Directors.

10. MODIFICATION TO AGREEMENT BETWEEN JOSHUA BASIN WATER DISTRICT AND HI-DESERT MEDICAL CENTER TO ALLOW HI-DESERT MEDICAL CENTER TO RETAIN OWNERSHIP OF THEIR ON-SITE TREATMENT PLANT

Acting General Manager Greer presented the Staff report.

Director Wilson commented that this is the second time the agreement has been changed. He stated that Hi-Desert Medical Center (HDMC) should own and operate the plant.

Director Johnson asked what the cost would be to the District. Gil explained that his firm would bill the District for legal fees and the District would in turn send the bill to HDMC for the legal fees.

The Board took the following action:

MSC Fuller/Reynolds to authorize the Acting General Manager to work with Counsel to modify the JBWD-HDMC agreement and to allow HDMC to retain ownership of the treatment plant.

#### 9. KAY KEENE METER VARIANCE REQUEST

AGM Greer reported on the situation of Mrs. Keene's property within the District's water system and explained that sufficient water pressure cannot be provided to the property.

Ms. Keene was present and commented on her previous requests for variance to the District's Rules and Regulations for water service.

Richard Fountain of Joshua Tree commented opposing staff recommendation to deny the variance.

Vice President Fuller explained that Ms. Keene's property was not part of the Copper Mountain Mesa assessment district. She noted that decisions have to be fairly applied to all.

Director Reynolds commented that if there is a possibility of a shorter pipeline to the property from a different pressure zone supplying adequate pressure he would like for that to be considered.

MSC Reynolds/Fuller 5/0 to deny the request for variance due to insufficient pressure, unless the District revisits the length versus pressure loss question with the District engineer and the possibility is eliminated completely.

#### 7. REVIEW STRATEGIC PLAN SUMMARY

AGM Greer reported on the status of items and projects on the strategic plan list and informed the Board of items that have progressed and those that are complete. There were no questions from the Board.

#### 8. CREDIT CARD PROCESSING BY THIRD PARTY

AGM Greer presented the staff report noting that the District would realize a cost savings by contracting with a third party for credit card payments. Following brief discussion the Board approved the staff recommendation.

MSC Fuller/Reynolds 5/0 to authorize staff to develop a contract with Paymentus for credit card acceptance at an annual savings of \$15,726.

#### 11. COMMITTEE REPORTS

##### AD HOC COMMITTEES:

- A. GENERAL MANAGER SEARCH: Director Reynolds and President Luckman: President Luckman reported that the request for proposals have gone out to executive search firms. Resumes for the vacant general manager position are still being received.
- B. ADMINISTRATION CODE UPDATE PROJECT: Vice President Fuller and President Luckman: No report.
- C. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Fuller: No report.
- D. MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN COMMITTEE: President Luckman and Vice President Fuller: President Luckman will attend a meeting regarding the Integrated Regional Water Management Plan at Mojave Water Agency tomorrow.
- E. RULES AND REGULATIONS COMMITTEE: Vice President Fuller and Director Reynolds: No report.
- F. TANK RESTORATION PROJECT: Director Wilson and Director Johnson: Director Wilson reported that a committee meeting is scheduled for next week.

##### STANDING COMMITTEES:

- A. PUBLIC INFORMATION COMMITTEE: President Luckman and Vice President Fuller: Public Outreach Consultant Kathleen Radnich reported that the final phase of docent training for native seed propagation

was held. The September Farmers Market theme is national disaster preparedness month and the need for water in emergencies, and “protect our groundwater month”. A free e-waste disposal event is this Saturday. The next Public Information Committee meeting is September 18 at 9 am. USGS will give a presentation on local aquifers October 18<sup>th</sup>.

B. FINANCE: Vice President Fuller and Director Johnson: No report.

12. PUBLIC COMMENT

Richard Fountain of Joshua asked if District events are noticed by email; he was answered that they are.

13. GENERAL MANAGER REPORT

AGM Greer reported on the status of testing of the new HDMC wastewater treatment plant. The punch list for completion of the Recharge Pipeline is progressing. She answered Director Wilson’s questions from the last Board meeting.

Director Wilson commented on the waterline on Olympic that sometimes becomes exposed during heavy rains and suggested that something should be done to divert rainwater from that area. AGM Greer stated she will bring information about that situation to the next Board meeting.

14. DIRECTORS COMMENTS/REPORTS

Director Reynolds thanked members of the public for attending the meeting. Vice President Fuller also thanked people for attending. Director Johnson reported attending the San Bernardino County Water Conference. President Luckman reported she also attended the San Bernardino County water Conference. She stated she wants to begin investigating how to locate our employees in the field in case of an emergency.

15. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito reported on an opportunity for membership on Association of California Water Agencies committees. Applications are due September 30 and would need to be approved by the Board of Directors at the September 18<sup>th</sup> Board meeting, if Directors or staff are interested in applying for committee appointment.

16. FUTURE AGENDA ITEMS

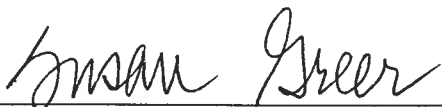
President Luckman stated that a Closed Session will be held regarding a security item.

Richard Fountain of Joshua Tree stated there are issues regarding missing fire hydrants and improperly installed air vacs on a mainline and he wants to see this addressed at the next meeting. AGM Greer replied this is a mapping issue that will be handled by staff and not worthy of the Board’s attention.

17. ADJOURNMENT 8:29 PM

M.SC Fuller/Wilson 5/0 to adjourn the September 4, 2013 Regular Meeting of the Board of Directors.

Respectfully submitted:



Susan Greer, Acting General Manager

The next regular meeting of the Board of Directors is scheduled for September 18, 2013 at 7:00 pm.