

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS DECEMBER 6, 2023, 5:30 PM

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at 5:31 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, VP Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Executive Assistant Thompson

Consultant(s) Present: Kathleen Radnich, Public Outreach Consultant, Jeff Hoskinson, Legal Counsel

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Vice President Doolittle approved by the following vote:

1 st / 2 nd	Jarlsberg / Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES - 11.15.2023

Director Jarlsberg made a motion to approve the draft minutes, seconded by Director Short approved by the following vote.

1 st / 2 nd	Jarlsberg / Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

None

7. PROJECT LIST UPDATE - For informational purposes only. No action was taken.

Management shared updates on District projects, giving the Board the opportunity to ask questions and receive additional information from staff.

8. PRESENTATIONS - For informational purposes only. No action was taken.

A. PUBLIC OUTREACH REPORT

Consultant Radnich provided an outreach report including the following:

- Docent training - January 19
- Seed and mulch course - January 9th & January 11
- Seed to Salad 15-week course - January 25 to May 2
- Edible gardening class will be on Thursdays at 6:00 pm
- Native plant sale - March 24
- Wildcrafting course – Every Friday in May
- Water Education Day at the Junior High - May (Date has not been determined)
- District tours - February 22 & 29
- The District’s 60th-anniversary celebration at the regular board meeting – December 20
- The Farmer’s Market booth this month is Holiday Water Gift Ideas
- Shared purifying water with UV and sunlight
- Farmer’s Market – Saturday, December 23 will be the last day for the Farmer’s Market for December & Santa Claus will be there.
- Drought conservation messaging campaign - MWA strategic partner grant shared by all of the local water districts “slow the flow save H2O.”
- 2024 calendars will be available at the Farmer’s Market booth in January
- Legislative bills passed impacting water: SB659, AB1594, AB30, AB423
- District holidays observed - December 25 & 26 and January 1 & 2

9. ACTION CALENDAR

A. PUBLIC OUTREACH CONTRACT

PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER

RECOMMENDED ACTION: RECOMMEND APPROVAL OF THE ATTACHED UPDATED AGREEMENT BETWEEN JOSHUA BASIN WATER DISTRICT AND KATHLEEN RADNICH TO PROVIDE PUBLIC OUTREACH CONSULTING SERVICES

The Public Outreach Contract for Kathleen Radnich was presented to the board. Director Fick made a motion to approve the updated agreement between Joshua Basin Water District and Kathleen Radnich to provide public outreach consulting services, seconded by Director Jarlsberg, and approved by the following vote.

1 st / 2 nd	Fick / Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

B. CITIZENS ADVISORY COUNCIL (CAC) BYLAWS

PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER

RECOMMENDED ACTION: REVIEW, CONSIDER, AND ADOPT CAC BYLAWS

The newly developed CAC Bylaws were presented to the board. Director Jarlsberg made a motion to adopt the CAC Bylaws by adding the language to the purpose that CAC members will represent the community, seconded by President Floen, and approved by the following vote.

1 st / 2 nd	Jarlsberg / Floen
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

C. SECTION 125 & FLEXIBLE SPENDING ACCOUNT

PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER

RECOMMENDED ACTION: ADOPT RESOLUTION 23-1060 APPROVING SECTION 125 CAFETERIA PLAN & FLEXIBLE SPENDING ACCOUNT

The Section 125 Cafeteria Plan and Flexible Spending Account resolution was presented to the board. Director Short made a motion to adopt Resolution 23-1060 approving Section 125 Cafeteria Plan & Flexible Spending Account, seconded by Vice President Doolittle, and approved by the following vote.

1 st / 2 nd	Short /Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

D. CA EXTENDED ARREARAGES PAYMENT PROGRAM

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: REVIEW, DECIDE ON PARTICIPATION, AND ADOPT RESOLUTION 23-1059

Information about the CA Extended Arrearages Program was presented to the board. Roman provided an explanation that the program may seem like a good idea regarding short-term finances, but the potential drawbacks could outweigh any benefits. Vice President Doolittle made a motion *not* to participate in the CA Extended Arrearages Program, seconded by Director Jarlsberg, and approved by the following vote.

1 st / 2 nd	Doolittle / Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Fick
Noes:	Short
Abstain:	None
Absent:	None

10. REPORTS AND COMMENTS

President Floen

Reports - President Floen attended the MWA board meeting on 11.16.2023

Comments - Floen commented that he went up to the D1-1 tank and saw Production Operator, Ware who was testing the chlorine level at the tank. Floen had a discussion with Ware on testing chlorine levels at the tanks.

VP Doolittle

Reports - Vice President Doolittle attended the ACWA Fall Conference in Indian Wells, from November 27 to November 30.

Comments - Doolittle learned the following at the ACWA JPIA conference: PPO increase, KIND, employee assistance hotline. ACWA conference: Mission Springs Water District received a grant for wastewater treatment, Taxpayer Protection Act, climate's impact on infrastructure, and CLASS investment

Director Jarlsberg

Reports - Director Jarlsberg attended the ACWA Fall Conference in Indian Wells, from November 27 to November 30.

Comments - Jarlsberg commented that as the district's representative of ACWA JPIA, she was able to vote and learn about the following: JPIA employee training, the employer assistance hotline, new SB700 bill. Jarlsberg attended a workshop on Prop 218 at the ACWA conference.

Director Short

Reports - Director Short attended the ASBCSD dinner meeting in Yucaipa on November 17

Comments - Short learned about the Southcoast Water District desalination plant at the ASBCSD meeting.

Director Fick

Reports - Director Fick attended CSDA at MWA on November 17 and the ACWA Fall Conference in Indian Wells, from November 27 to November 30.

Comments - Fick learned at the CSDA meeting about the Class investment and a budget system of 29 Palms.

General Manager Report

Johnson reported on the following:

- Johnson attended the ACWA Fall Conference on November 29 & 30th with Executive Assistant, Lisa Thompson, and Interim Director of Operations, Jeremiah Nazario
- Reminded the board that the WRO Committee on December 13th is cancelled.
- Announced that the Morongo Basin Pipeline Commission Meeting is being held at Bighorn Desert View Agency on December 13 at 2:00 pm.

11. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Govt. Code 54956.9(d)1) Name of case: In Re: Aqueous Film-Forming Foams Products Liability Litigation, MDL No. 2:18-mn-2873 (D.S.C.); City of Camden, et al., v. 3M Company, No. 2:23-cv-03147-RMG (PFAS Litigation)

Adjourned to Closed Session at 8:03 pm.

Returned to Open Session at 8:38 pm. Legal Counsel, Jeff Hoskinson reported no reportable action.

12. ADJOURNMENT

On motion by Vice President Doolittle, seconded by Director Short and approved by the Board, the meeting was adjourned at 8:39 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'SJ', with a long horizontal flourish extending to the right.

Sarah Johnson, General Manager & Board Secretary





1. JOSHUA BASIN WATER DISTRICT MINUTES TEMPLATE 12.06.23

Final Audit Report

2024-01-13

Created:	2024-01-09
By:	LISA THOMPSON (lthompson@jbwd.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAapVsWWD0UT6atEV5q1TpgZJI7DP6jYtZ

"1. JOSHUA BASIN WATER DISTRICT MINUTES TEMPLATE 12.06.23" History

-  Document created by LISA THOMPSON (lthompson@jbwd.com)
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