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JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY MARCH 19, 2014 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CALIFORNIA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENTS:

This public comment portion of this agenda provides an opportunity for the public to address the Board of Directors on items not listed on the agenda that *are of interest to the public at large* and are within the subject matter jurisdiction of this Board. The Board of Directors is prohibited by law from taking action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to public comments at this time. Comments that concern individual customer accounts are welcome, however we encourage doing so only after other administrative avenues for redress have been fully exhausted. In all cases, your concerns will be referred to the General Manager for review and a timely response.

Comments are to be limited to three minutes per speaker and shall not exceed a total of 20 minutes. All comments are to be directed to the Board of Directors and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. Public input may be offered on an agenda item when the item comes up for discussion and/or action. Members of the public who wish to speak shall proceed to the podium when called by the President of the Board. Please state your name and community of residence for the record.

6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
 - A. Approve Draft Minutes of the March 5, 2014 Special Meeting of the Board of Directors
 - B. Approve Draft Minutes of the March 5, 2014 Regular Meeting of the Board of Directors

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Pg. 5

7. CONSIDER CONTRACT FOR COMPUTER/NETWORK SUPPORT FOR OFFICE
Recommend that the Board authorize staff to contract network managed services to the lowest bidder at a monthly cost of \$3,495 and one-time setup fees of \$5,000.

8. REVIEW AND APPROVE LETTER TO COUNTY CONCERNING ALTA LOMA SOLAR PROJECT
Recommendation by the Ad Hoc Solar Project Review Committee to review and approve the letter.
9. COMMITTEE REPORTS:
AD HOC:
 - A. ADMINISTRATION CODE UPDATE PROJECT: President Fuller and Director Luckman
 - B. HOSPITAL WASTEWATER PROJECT: Director Luckman and President Fuller
 - C. MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN COMMITTEE: Director Luckman and President Fuller
 - D. RULES AND REGULATIONS COMMITTEE: President Fuller and Vice President Reynolds
 - E. TANK RESTORATION PROJECT: Director Wilson and Director Johnson
 - F. SOLAR PROJECT REVIEW COMMITTEE: President Fuller and Director Luckman
10. STANDING:
 - A. PUBLIC INFORMATION COMMITTEE: Director Luckman and President Fuller: Kathleen Radnich, Public Outreach Consultant to report.
 - B. FINANCE COMMITTEE: President Fuller and Director Johnson
11. PUBLIC COMMENT
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
12. GENERAL MANAGER REPORT
13. INDIVIDUAL DIRECTOR REPORTS ON MEETINGS ATTENDED
14. DIRECTORS COMMENTS/REPORTS
15. DISTRICT GENERAL COUNSEL REPORT
16. FUTURE AGENDA ITEMS
17. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on March 26 at 7:00 pm and April 2 at 7:00 pm. DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING OF THE BOARD OF DIRECTORS
March 5, 2014

1. CALL TO ORDER: 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Bob Johnson	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Curt Sauer, General Manager
Susan Greer, Assistant General Manager/Controller
Marie Salsberry, HR Manager/Administrative Specialist
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT: Gil Granito, District Counsel, Redwine & Sherrill

GUESTS 0

4. APPROVAL OF AGENDA

MSC Reynolds/Luckman 5/0 to approve the agenda for the March 5, 2014 Special Meeting of the Board of Directors.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

5. PUBLIC COMMENT

None.

6. CLOSED SESSION

At 6:02 pm the Board and designated representative met in closed session to discuss the item described on this meeting's agenda: Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6. No reportable action was taken during the closed session and the meeting resumed in open session at 6:50 pm.

7. ADJOURN TO THE REGULAR MEETING OF MARCH 5, 2014 AT 7:00 PM

At 6:52 pm the Special Meeting was adjourned to the Regular Board meeting, scheduled to begin at 7:00 pm.

Respectfully submitted:

Curt Sauer, General Manager and Board Secretary

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
March 5, 2014

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. PUBLIC OATH OF OFFICE FOR NEW GENERAL MANAGER, CURT SAUER

President Fuller administered the oath to the new General Manager. President Fuller called for a brief recess at 7:02; the meeting resumed at 7:12.

4. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Bob Johnson	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Curt Sauer, General Manager
Susan Greer, Assistant General Manager/Controller
Marie Salsberry, HR Manager/Administrative Specialist
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 5

5. APPROVAL OF AGENDA

MSC Luckman/Reynolds 5/0 to approve the agenda for the March 5, 2014 Regular Meeting of the Board of Directors.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

6. PUBLIC COMMENTS

None.

7. CONSENT CALENDAR

MSC Reynolds/Johnson 5/0 to approve the draft minutes of the February 19, 2014 Regular Meeting of the Board of Directors; to approve the Financial Report for December 2013; to approve the Check Audit Report for January 2014; and to adopt Resolution 14-916 authorizing new signers at US Bank.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

8. STRATEGIC PLAN SUMMARY REVIEW

Assistant General Manager Greer reported on the status of projects in the Strategic Plan Summary,

9. COMMITTEE REPORTS

AD HOC COMMITTEES:

- A. ADMINISTRATION CODE UPDATE PROJECT: President Fuller and Director Luckman: No report.
- B. HOSPITAL WASTEWATER PROJECT: Director Luckman and President Fuller: President Fuller reported the committee and General Manager met with hospital staff.
- C. MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN COMMITTEE: Director Luckman and President Fuller: No report.
- D. RULES AND REGULATIONS COMMITTEE: President Fuller and Vice President Reynolds: President Fuller reported this will be moving forward.
- E. TANK RESTORATION PROJECT: Director Wilson and Director Johnson: No report.

10. STANDING COMMITTEES:

- A. PUBLIC INFORMATION COMMITTEE: Director Luckman and President Fuller: Public Outreach Consultant Kathleen Radnich reported that she is representing the District at the Joshua Tree Farmers Market. She reported the District will host a Water Education Day on March 30; and that the Morongo Basin Emergency Preparedness Committee is meeting regularly again.
- B. FINANCE COMMITTEE: President Fuller and Director Johnson: President Fuller reported that the committee met with finance staff and the general manager to review current financial information. The Committee will continue to meet monthly and will designate some meetings for public education.

11. PUBLIC COMMENT

None.

12. GENERAL MANAGER REPORT

General Manager Sauer reported that staff is motivated, and committed to the mission of the District. He commented on the District's safety record, noting that safety will be his top priority and that he had met with the District safety officer. He and the Hospital Wastewater Committee met with the Chief Executive Officer of Hi-Desert Medical Center regarding the ownership/operation agreement. He joined Construction & Maintenance Supervisor Jim Corbin and Water Production Supervisor Randy Little for a tour of the District and another is planned. He noted that the staff appreciates the support of the Board. A 2014-2016 budget will be brought to the Board soon; it will address system infrastructure needs. He reported authorizing \$6,300 for SCADA system software and replacement of computer hard drives. He plans to meet with the president of the Joshua Tree Chamber of Commerce to discuss the agreement for Turtle Island. The Recharge Pond project is scheduled to begin mid-March. He met with the District's Public Outreach Coordinator, Kathleen Radnich regarding public outreach efforts.

AGM/Controller Greer reported that a check for grant funds in the amount of \$2.3 million was delivered to the District yesterday. She noted that her first reporting for this grant took place in June of 2013 and there were several delays during the reporting process. Another reimbursement request was submitted this week for approximately \$725,000. The reimbursement funds are being received at a good time, with the Recharge Pond Project beginning soon. She complimented Mojave Water Agency, who administered the grant on the District's behalf at no cost. She also reported that recently the sludge was pumped from the treatment plant for the first time.

13. INDIVIDUAL DIRECTOR REPORTS ON MEETINGS ATTENDED

President Fuller reported attending the Association of California Water Agencies (ACWA) Local Government Committee meeting. A goal of the committee is to reach out to agencies for input on proposed legislation. Another goal is finding areas of interest to local special districts. Finance and protection of reserve funds is a subject of interest; the Local Government Committee is supporting a program at the Fall ACWA committee meeting on unfunded liabilities and protected reserves.

Director Luckman reported attending the recent Mojave Water Agency (MWA) meeting where General Manager Sauer also attended and was introduced to the MWA Board.

14. DIRECTORS COMMENTS/REPORTS

Director Johnson welcomed General Manager Sauer. He stated he was encouraged to hear that infrastructure needs will be addressed in the budget; and offered kudos to staff for receipt of the grant funds. Vice President Reynolds reported that local resident Richard Fountain is in the hospital. Vice President Reynolds reported he will attend the Association of San Bernardino County Special Districts meeting on March 17th. Director Luckman reported she is the District representative for the Joint Powers Insurance Authority (JPIA); who distributed a newsletter with an article entitled "Limiting Liability Through Governance" for boards of directors; the San Bernardino Local Agency Formation Commission (LAFCO) is offering Governance training on March 25 at MWA; she urged directors to attend if they can. President Fuller reported that she and Director Luckman have decided not to follow up on the nomination for the LAFCO seats, having discovered that the incumbents wish to continue.

15. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito reported on a law that will allow special districts to collect delinquent accounts through the Franchise Tax Board's collection process. This opportunity for collection of funds owed was formerly not available to special districts.

16. FUTURE AGENDA ITEMS

None requested.

17. ADJOURNMENT 7:40 PM

MSC Reynolds/Luckman 5/0 to adjourn the March 5, 2014 Regular Meeting of the Board of Directors.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

Respectfully submitted:

Curt Sauer, General Manager and Board Secretary

JOSHUA BASIN WATER DISTRICT
AGENDA REPORT

Regular Meeting of the Board of Directors

Date: 3-19-2014

Report to: President and Members of the Board

From: E. Keith Faul, GIS Coordinator 

TOPIC:

REQUEST FOR PROPOSAL: NETWORK MANAGED SERVICES

RECOMMENDATION:

AUTHORIZE STAFF TO CONTRACT NETWORK MANNAGED SERVICES WITH LOWEST BIDDER

ANALYSIS:

At the Regular Meeting of the Board of Directors on 1/15/2014 the board gave staff the authorization to request proposals for network managed services. Staff sent out 14 RFP packets and received three proposals back.

Staff has reviewed the three summited proposals and after careful review staff is ready to make their recommendations; these recommendations are based on:

1. Eliminating one of the proposals dues to vendors' lack of staff and qualifications.
2. Cost savings of over \$10,000 per year to District after eliminating setup fees.

	RFP A	RFP B
Monthly Charge	\$3,495.00	\$4,376.00
Setup fees (one time fee)	\$5,000.00	\$0.00
First Year Costs (excluding and Add/Moves/Change)	\$46,940.00	\$52,512.00
Hourly Labor Rate	\$80.00	\$110.00

Percent Savings With one time Setup fee Included	11%
Percent Savings Without one time Setup fee Included	20%

RFP A = Southwest Networks Inc. RFP B = Computer Gallery

At this time staff is recommending that JBWD accept proposal from RFP A. Staff will negotiate contract with Southwest Networks for a contract term of one year. Due to the complexity of the services staff is recommending that there be a month overlap of services between the current provider and the new provider. This overlap would create a smoother conversion and provide continued network security while in transition.

STRATEGIC PLAN ITEM:

Maximize Technological Resources

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Regular Meeting of the Board of Directors

March 19, 2014

Report to: President and Members of the Board

Prepared by: Ad Hoc Solar Project Review Committee

TOPIC:

REVIEW AND APPROVE LETTER TO COUNTY CONCERNING ALTA LOMA SOLAR PROJECT

RECOMMENDATION:

That the Board review and approve the letter.

ANALYSIS:

On January 3, 2014 the District received a planning project notice from the County concerning:

Project Number P201300559/CF Conditional Use Permit for Alta Loma Solar Project to Establish a 4.5 MW Commercial Photovoltaic Solar Power Generating Facility on a 24 Acre Portion of a 56 Acre Site and a Lot Line Adjustment Between Two Parcels Totaling 56 Acres.

During the January 15, 2014 Board Meeting, Acting General Manager Greer reported receipt of this proposal to the Board. The Board approved a motion (5-0) for the General Manager to submit comments to the County regarding the proposed solar project at Alta Loma. At this Board meeting it was also suggested that AGM Greer and District Legal Counsel Gil Granito may want to meet with the County on this project.

Ms. Greer and Mr. Granito met with the County on Jan 10, 2014. They were informed verbally that the County would accept a response from the Board even though the January 16 due date had passed.

On January 22 the District received another Planning Project Notice from the County concerning another proposed solar project at Cascade and Terrace.

At the February 19 Board meeting an ad hoc solar committee was appointed to comment on solar projects. The committee recommends that the Board submit separate letters for the Alta Loma and Cascade/Terrace proposed projects.

The committee is bringing the Alta Loma letter to the Board tonight. The committee recommends: 1) the Board be aware of its content and 2) approve it.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

None.



JOSHUA BASIN WATER DISTRICT

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March 20, 2014

San Bernardino County Land Use Services
385 North Arrowhead Avenue, First Floor
San Bernardino, CA 92415

**Re: Project Number P201300559/CF
Conditional Use Permit for Alta Loma Solar Project to Establish a 4.5 MW
Commercial Photovoltaic Solar Power Generating Facility on a 24 Acre Portion of a
56 Acre Site and a Lot Line Adjustment Between Two Parcels Totaling 56 Acres**

Joshua Basin Water District's Board of Directors wishes to formally comment on CF SBC
Owner One LLC, parcel number 0588-131-02.

Joshua Basin Water District (JBWD) received the County's Planning Project Notification on
January 3, 2014. The notification was not received in time to allow the District to comment on
the project through our normal Board processes in order to meet the County's response date of
January 16. Pursuant to direction from the Board, the District's acting general manager
contacted the planning department and was assured verbally that our official comments would be
accepted after the January 16 due date.

To date, we have not received any information from the project proponent. We did receive a
copy of the project proponent's Application Worksheet from the County. A review of their
application indicates they are claiming no water will be needed for the project, and that only
"minor" grading would be needed. Based on our experience with Cascade Solar in 2013, it
appears likely this newest project would indeed require grading, necessitating the delivery of
approximately 10 acre feet of water for construction. We would also need an estimate of water
needed for periodic maintenance of the system. Until we have that information, we are unable to
accurately determine the impacts of the project's requirements on the District's water production
and delivery systems.

JBWD, a public agency, is responsible for providing quality water to our community on a
sustainable basis while protecting the aquifer.

JBWD currently relies solely on groundwater for its water supply. The area receives virtually no
natural recharge. JBWD recently completed construction of a pipeline to import water, and is in
the process of constructing recharge ponds that will partially address the overdraft issue.
Nonetheless, the Board remains concerned with the long term overdraft situation, in view of the
uncertainties relative to imported water supplies.

Joshua Tree residents are extremely careful with water and have one of the lowest water uses in the state - less than 100 gallons per resident per day. They were therefore shocked to learn that the Cascade Solar Project off Sunfair Road, whose owners claimed their water use would be insignificant, had used 38 AF during 3 months of construction. That's enough water to serve 40-50 District households for a year.

The District is also concerned with the long term cumulative effects on the water supply from random, serial solar project proposals. For example, Clean Focus, the current project proponent, also has an application before the County for another project at Cascade and Terrace. The District is also aware of possible plans for another facility at Joshua Tree Airport.

With solar projects proliferating, JBWD is concerned that although these projects claim that they will use insignificant amounts of water, so far this has not been our experience. This raises grave questions about the long-term consequences of pumping such large amounts of potable water out of our declining aquifer and dumping it on the ground for dust control. These projects are expected to last between 25 – 30 years, with potential long term effects on our ground water supply.

We respectfully request that the County work in cooperation with our District to obtain pertinent information needed to determine the short and long term water requirements of this project, and its potential impacts on the District's water supplies. This includes requiring the project proponent meet with the District and supply accurate and reliable information on estimated water needs for construction and maintenance of the proposed facility.

Until JBWD's concerns are fully addressed to its satisfaction, JBWD is community and duty bound to lodge a "Standing Objection" to the application.

We trust you will give our comments due consideration.

Respectfully,