



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252
Phone (760) 366-8438 • Fax (760) 366-9528 • www.jbwd.com
An Equal Opportunity Provider

JOSHUA BASIN WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY MARCH 20, 2013 6:30 PM
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. CLOSED SESSION
 - A. Conference with District Counsel pursuant to subdivisions (c) of Government Code Section 54956.9 [Potential Litigation -one matter].
6. ADJOURN TO THE REGULAR MEETING OF MARCH 20, 2013 AT 7:00 PM



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252
Phone (760) 366-8438 • Fax (760) 366-9528 • www.jbwd.com
An Equal Opportunity Provider

JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY MARCH 20, 2013 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
 - A. Approve Minutes of the March 6, 2013 Regular Meeting of the Board of Directors
 - B. Check Audit Report for February 2013
7. BRIDGES' APPEAL FOR REQUIREMENT OF FIRE HYDRANT
(May be continued following meeting of the Board Ad Hoc Rules and Regulation Committee (Coate and Fuller))
8. APPOINTMENTS TO CITIZENS ADVISORY COMMITTEE
Recommend that the Board review applications to the Citizens Advisory Committee and consider making appointments.
9. DEMONSTRATION GARDEN IMPROVEMENTS
Recommend that the Board approve the educational interpretative plan for the Demonstration Garden authorize the use of \$10,000 in the Supplemental Budget for the purchase of signs to implement the educational interpretive program.
10. MID-TERM BUDGET REVIEW
Recommend That the Board review the 2012-2013 operational budget for information and approve

an additional \$6,000 for large meter purchases and an additional \$4,000 for the new wall in the shop in the supplemental budget.

- 11. INDEMNITY AGREEMENT WITH MOJAVE WATER AGENCY FOR PROPOSITION 84 FUNDING FROM DEPARTMENT OF WATER RESOURCES
Recommend that the Board authorize the indemnity agreement with Mojave Water Agency (MWA) which is necessary to utilize the \$3 million Proposition 84 grant from California Department of Water Resources (DWR) for construction of the Ground Water Recharge Basin and Pipeline.
- 12. CITIZENS ADVISORY COMMITTEE: Report by Chair Jay St. Gaudens
- 13. COMMITTEE REPORTS:
 - A. PUBLIC INFORMATION COMMITTEE: President Luckman and Director Fuller: Kathleen Radnich, Public Outreach Consultant to report - Presentation: New District Website
 - B. RECHARGE BASIN AND PIPELINE PROJECT: Vice President Coate and Director Fuller
 - C. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Coate
 - D. TANK RESTORATION PROJECT: Director Wilson and Vice President Coate
 - E. RULES AND REGULATIONS UPDATE PROJECT: Director Fuller and Vice President Coate
 - F. ADMINISTRATIVE CODE UPDATE PROJECT: Director Fuller and President Luckman
- 14. PUBLIC COMMENT
At this time, any member of the public may address the Board on matters within the Board’s jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
- 15. GENERAL MANAGER REPORT
- 16. DIRECTORS COMMENTS/REPORTS
- 17. DISTRICT GENERAL COUNSEL REPORT
- 18. FUTURE AGENDA ITEMS
- 19. CLOSED SESSION
 - A. At this time, the Board will go into closed session to conduct the annual performance evaluation of the District’s General Manager pursuant to Government Code Section 54957 [Public Employee Performance Evaluation].
- 20. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District’s office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on March 27 at 7:00 pm and April 3 at 7:00 pm. DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
March 6, 2013

1. CALL TO ORDER: 7:00 PM
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM:

Frank Coate	Absent
Victoria Fuller	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

It was noted that Director Coate had advised the District that he would be absent due to illness.

STAFF PRESENT: Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT: Gil Granito, District Counsel
Mike Metts, District Engineer; Dudek
Lisa Lubeley, Dudek
Kathleen Radnich, Public Outreach Consultant

GUESTS 7

4. APPROVAL OF AGENDA
MSC Reynolds/Fuller 4/0 (1 Absent) to approve the agenda for the March 6th 2013 Regular Meeting of the Board of Directors.
5. PUBLIC COMMENT
None.
6. CONSENT CALENDAR
MSC Reynolds/ Fuller 4/0 (1 Absent) to approve the minutes of the February 6, 2013 Regular Meeting of the Board of Directors and to approve the Minutes of the February 20, 2013 Regular Meeting of the Board of Directors.
7. APPEAL OF DORIS BRIDGES FOR REQUIREMENT OF FIRE HYDRANT
The Board considered the appeal of Doris Bridges for the requirement of a fire hydrant to be waived for the line extension in conjunction with the construction of a new home at 61160 Trentwood. Director Reynolds stated that he would abstain from participating in this matter due to his long acquaintance with the applicants and not due to any economic conflict of interest.
GIS Coordinator Keith Faul and District Engineer Mike Metts presented the staff report stating that the Board ad hoc Rules and Regulations Committee had reviewed this appeal and the committee and staff concurred that the appeal should be denied for reasons outlined in the staff report. Mrs. Bridges spoke in favor of the

variance stating that most fire hydrants were spaced at greater than 1300 feet rather than the 600 feet spacing required by the current rules and regulations; and that all other properties at the extension of the new proposed line are already served by other lines.

Richard Fountain, member of the public, spoke in favor of the variance as presented in a written statement submitted.

Director Wilson spoke in favor of granting the variance. Director Fuller stated that she and Director Coate met as the ad hoc Rules and Regulations Committee and do not recommend granting the variance due to reasons in the staff report and because doing so would establish a precedent.

Director Wilson made a motion to grant the variance. The motion failed for lack of a second.

Director Fuller made a motion to deny the variance; President Luckman seconded the motion.

Coate	Absent
Fuller	Aye
Luckman	Aye
Reynolds	Abstain
Wilson	No

The motion failed for lack of three votes. President Luckman declared the matter tabled.

8. GIS PRESENTATION BY DUDEK ENGINEERING

Lisa Lubeley of Dudek Engineering gave the Board a presentation on assisting the District in developing a Geographic Information Systems (GIS) strategic plan and providing web-based software applications to integrate the GIS program with field operations at a total cost of about \$50,000. Staff noted that this was presented for information only for the Board's consideration at the upcoming Strategic Planning Workshop.

9. RECOATING OF RESERVOIRS

General Manager Guzzetta presented a report with recommendation from staff and the Board ad hoc Tank Restoration Project to solicit bids for the interior re-coating of the D-2-1, D-3, F-2 and H-1 tanks. Director Wilson reported on the ad hoc Committee meeting (Vice President Coate and Director Wilson).

MSC Wilson/Fuller 4/0 (1 Absent) to put recoating of the reservoirs out to bid.

Coate	Absent
Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	Aye

10. APPROVE AGREEMENT WITH PUBLIC INFORMATION CONSULTANT

Assistant General Manager/Controller Susan Greer gave the staff report recommending that the Board authorize a new agreement with Kathleen Radnich for Public Information services with five additional hours per week at the same current hourly rate. She noted that this matter arose from the Public Information Committee but that the recommendation was a staff, not a committee recommendation.

Director Wilson spoke in opposition to the agreement. Directors Reynolds, Fuller, and Luckman spoke in favor of the agreement.

MSC Reynolds/Fuller 3/1 (1 Absent) to approve the agreement with the Public Information Consultant.

Coate	Absent
Fuller	Aye
Luckman	Aye

Reynolds Aye
Wilson No

11. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: President Luckman and Director Fuller: Kathleen Radnich, Public Outreach Consultant reported that on Friday, March 8, at 3:00pm the JBWD Garden will be dedicated as a National Wildlife Federation Certified Wildlife Habitat. Docents and prospective docents will receive training on propagation of native plants as part of the dedication. Hi Desert Medical Center will prepare a model of the waste water treatment plant which will be available to JBWD. Ms. Radnich has resumed attending the Saturday Farmers Market in Joshua Tree. The Public Information Committee will meet on March 13.
- B. RECHARGE BASIN AND PIPELINE PROJECT: Vice President Coate and Director Fuller: No report.
- C. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Coate: No report.
- D. TANK RESTORATION PROJECT: Director Wilson and Vice President Coate: No report.
- E. RULES AND REGULATIONS UPDATE PROJECT: Director Fuller and Vice President Coate: No report.
- F. ADMINISTRATION CODE UPDATE PROJECT: President Luckman and Director Fuller: No report.

12. PUBLIC COMMENT

None.

13. GENERAL MANAGER REPORT

GM Guzzetta reported on behalf of himself and Director Coate that they went to Washington DC last week to meet with RJ Lyerly, of Carpi Clay, legislative advocates for JBWD. They held meetings with representatives of Senator Boxer and Senator Feinstein. They also met with Representative Paul Cook, staff to the House T&I Water Resources Subcommittee, and staff of the Federal Emergency Management Agency. GM Guzzetta also reported on the progress of the Recharge Pipeline project.

14. DIRECTORS COMMENTS/REPORTS

Victoria Fuller reported her attendance at the Mojave Water Agency Board meeting where it was noted that MWA had a 20% increase in property tax revenues from Morongo Basin; a greater increase than any region within MWA, resulting in positive revenue effects. General Manager Guzzetta noted that his report on the trip to Washington was also on behalf of Vice President Coate, as required by the District Administrative Code.

15. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito reported on proposed AB 792 which exempts agencies from having to post the agenda on an agency website due to software or hardware impairment beyond reasonable control of the agency. He also reported on proposed AB 194 which subjects a board chairperson to misdemeanor charges if a member of the public is prohibited from criticizing an agency at a public board meeting.

16. FUTURE AGENDA ITEMS

President Luckman requested that a closed session item be placed on the agenda regarding the annual performance evaluation of the General Manager.

Kathleen Radnich requested that an item be placed on the agenda for a presentation on the new website.

Director Fuller requested that the Bridges Appeal be placed on the next agenda.

17. ADJOURNMENT 8:20 PM

MSC Reynolds/Fuller 4/0 (1 Absent) to adjourn the March 6 2013 Regular meeting of the Board of Directors.

Respectfully submitted:

Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for March 20, 2013 at 7:00 pm.

DRAFT

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052767	2/01/2013	R	001526	CANYON AUTO SERVICES, INC	
			I-7230	VEHICLE REPAIRS	165.56

					165.56
052768	2/01/2013	R	001850	CLINICAL LAB OF S.B. INC	
			I-925849	SAMPLING - DEC 12	1,535.00

					1,535.00
052769	2/01/2013	R	000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	
			I-3990561-0105001	EE LIFE INSURANCE- JAN 13	669.62

					669.62
052770	2/01/2013	R	002205	DESERT FIRE EXT. CO. INC	
			I-215395	FIRE EXTINGUISHER SERVICE	823.96

					823.96
052771	2/01/2013	R	004201	SCOTT HUDSON	
			I-SH012412	REIMB: MILES: NOVEMBER 2012	108.78
			I-SH012413A	REIMB: MILES: DECEMBER 2012	114.33

					223.11
052772	2/01/2013	R	004720	INLAND WATER WORKS	
			I-248474	INVENTORY	620.48
			I-248475	INVENTORY/BUILD RPR/MAINLN/TLS	2,824.46
			I-248476	LARGE METER TESTING	27.00
			I-248684	LARGE METER TESTING	245.38
			I-248685	INVENTORY	400.79
			I-248686	PUMPING PLANT SUPPLIES	367.20
			I-248687	INVENTORY	1,555.20

					6,040.51
052773	2/01/2013	VOID			
			C-CHECK	VOID CHECK	0.00

					0.00
052774	2/01/2013	R	006029	LIEBERT CASSIDY WHITMORE	
			I-158672	LEGAL SERVICES - NOV 12	690.00

					690.00
052775	2/01/2013	R	000252	DEBORAH S. MALLANTS	
			I-201064	TEMPORARY LABOR	2,978.87

					2,978.87

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052776	2/01/2013	R	008102	OFFICEMAX CONTRACT INC.		
			C-749543	OFFICE SUPPLIES		16.79CR
			I-099752	OFFICE SUPPLIES		273.98

						257.19
052777	2/01/2013	R	000236	PAYPRO ADMINISTRATORS		
			I-PP020113	EE FSA DEDUCTIONS 02-01-13		774.17

						774.17
052778	2/01/2013	R	009054	KATHLEEN J. RADNICH		
			I-010613-01	PUBLIC RELATIONS SERVICES		540.00
			I-011313-02	PUBLIC RELATIONS SERVICES		558.00
			I-012013-03	PUBLIC RELATIONS SERVICES		640.80
			I-012013-03A	REIMB: PUBLIC RELATIONS SUPPLY		173.35

						1,912.15
052779	2/01/2013	R	009898	THE GAS COMPANY		
			I-GAS1212	HEAT FOR SHOP -DEC 12 - JAN 13		765.36

						765.36
052780	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302061991	KIEFFER, JIM	:US REFUND	18.51

						18.51
052781	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302061992	SIMPSON, BLAKE	:US REFUND	54.26

						54.26
052782	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302061993	PRESTIGE PROPERTIES	:US REFUND	60.54

						60.54
052783	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302061994	FURTADO, BRADLEY	:US REFUND	44.59

						44.59
052784	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302061995	WHITE, ARYN	:US REFUND	8.16

						8.16
052785	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		

CHECK NO	CHECK DATE	STATUS		VENDOR INFO	CHECK AMOUNT
				I-000201302061996 NARANJO, ESMERALDA :US REFUND	36.90

					36.90
052786	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201302061997 WRIGHT, ANTOINETTE A:US REFUND	25.35

					25.35
052787	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201302061998 WORLEY, JESSICA :US REFUND	71.11

					71.11
052788	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201302061999 FIRST CHOICE PROPERT:US REFUND	64.52

					64.52
052789	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201302062000 JESTER, DARREN R :US REFUND	1.72

					1.72
052790	2/07/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201302062001 PHILLIPS/NIETO , CRI:US REFUND	119.02

					119.02
052791	2/07/2013	R	000650	AKLUFU AND WYSOCKI	
				I-AK0113 LEGAL SERVICES - JAN 13	43.75

					43.75
052792	2/07/2013	R	001630	AT&T MOBILITY	
				I-829480028X02052013 COMM- JAN 13 & FIELD TABLETS	1,684.01

					1,684.01
052793	2/07/2013	R	001002	BUSINESS CARD	
				I-BA0213 BUSINESS EXPENSE/OFFICE SUPPLY	2,560.24

					2,560.24
052794	2/07/2013	R	001004	BUSINESS CARD	
				I-BA0213 OFFC SUPPLY/DITCH WITCH/SHP EX	521.17

					521.17
052795	2/07/2013	R	001455	BRITHINEE ELECTRIC	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-SI00335	PUMPING PLANT MAINT	197.12

					197.12
052796	2/07/2013	R	004110	BURRTEC WASTE & RECYCLING SVCS	
			I-BW0213	RECYCLING - FEB 13	57.48
			I-BW0213B	TRASH REMOVAL - FEB 13	255.48
			I-BW0213C	TRASH REMOVAL - FEB 13	81.99

					394.95
052797	2/07/2013	R	001526	CANYON AUTO SERVICES, INC	
			I-7325	VACUUM MAINTENANCE	61.23
			I-7341	VEHICLE REPAIRS	232.89
			I-7345	VEHICLE REPAIRS	1,008.19
			I-7351	VEHICLE REPAIRS	407.38
			I-7353	VEHICLE REPAIRS	170.69
			I-7359	VEHICLE REPAIRS	120.30

					2,000.68
052798	2/07/2013	R	001555	CENTRATEL	
			I-130203192101	DISPATCH SERVICES - JAN 13	507.27

					507.27
052799	2/07/2013	R	001865	COMPUTER GALLERY	
			I-307264CW	PLAT. MAINTENANCE - FEB 13	2,937.00
			I-307271CW	BDR BACKUP SERVICE - FEB 13	1,010.00
			I-307304CW	PRINTER MAINTENANCE - DEC 12	84.78

					4,031.78
052800	2/07/2013	R	002205	DESERT FIRE EXT. CO. INC	
			I-216016	EXTINGUISHER PARTS	138.23

					138.23
052801	2/07/2013	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20124654	CONST MGMT: RECHARGE	3,942.50

					3,942.50
052802	2/07/2013	R	002853	ENVIRONMENTAL SCIENCE ASSOC.	
			I-101127	RECHARGE PROJECT ADDENDUM	7,318.75
			I-101339	RECHARGE PIPELINE SERVICES	1,482.50
			I-101389	RFP PREP- RECHARGE	2,877.50
			I-101390	RECHARGE: PRE CONST TESTING	2,626.41

					14,305.16

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052803	2/07/2013	R	000058	GARDA CL WEST, INC. I-159-273613	COURIER FEES - FEB 13 471.44 ----- 471.44
052804	2/07/2013	R	003505	LORI PARKER I-7695	VEHICLE REPAIRS 913.90 ----- 913.90
052805	2/07/2013	R	004201	SCOTT HUDSON I-SH020513	REIMB: MILES: OCTOBER 2012 216.45 ----- 216.45
052806	2/07/2013	R	005870	KRIEGER & STEWART INC. I-35864	ENGINEERING SERVICES: RECHARGE 1,233.90 ----- 1,233.90
052807	2/07/2013	R	000252	DEBORAH S. MALLANTS I-201066	TEMPORARY LABOR 2,569.41 ----- 2,569.41
052808	2/07/2013	R	006200	HELEN A. MCALLISTER I-5749B	JANITORIAL SERVICES - JAN 13 580.00 ----- 580.00
052809	2/07/2013	R	006507	McMASTER-CARR SUPPLY COMPANY I-44625949	SHOP EXPENSE 624.00 ----- 624.00
052810	2/07/2013	R	006790	MOBILE MINI, LLC - CA I-217004129	23' RECORD STORAGE RENTAL 227.18 ----- 227.18
052811	2/07/2013	R	006810	MOJAVE DESERT AQMD I-MD1335	PERMIT FEE- HDMC GENERATOR 269.94 ----- 269.94
052812	2/07/2013	R	000233	YUCCA VALLEY AUTO PARTS, INC. I-017005	VEHICLE EXPENSE 23.20 ----- 23.20

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052813	2/07/2013	R	000070	ONLINE INFORMATION SERVICES, INC. I-473756 ID VERIF. SERV. THRU 01/31/13	214.95 ----- 214.95
052814	2/07/2013	R	008150	PETTY CASH, SUSAN GREER I-PC013113 PETTY CASH REIMBURSEMENT	280.69 ----- 280.69
052815	2/07/2013	R	008300	POSTMASTER I-SD020413 POSTAGE FOR WATER BILLING	3,000.00 ----- 3,000.00
052816	2/07/2013	R	008414	ROBERT L. STEPHENSON I-1266 VIDEO TAPING BD MEETINGS - JAN	200.00 ----- 200.00
052817	2/07/2013	R	008415	PRUDENTIAL OVERALL SPLY. I-20637113 SHOP EXPENSE	98.02 ----- 98.02
052818	2/07/2013	R	009072	LAW OFFICES REDWINE AND SHERRILL I-RS0113 LEGAL SERVICES - JAN 13	7,478.50 ----- 7,478.50
052819	2/07/2013	R	009615	MARIE SALSBERY I-MS020613 REIMB: MEALS & OFFICE SUPPLIES	78.97 ----- 78.97
052820	2/07/2013	R	009659	SENSUS METERING SYSTEMS C-ZA91200526 CREDIT FOR TAX ADJ 2/16/12 I-ZA13014132 ANN'L SUPPORT THRU 3/30/14	56.27CR 1,585.58 ----- 1,529.31
052821	2/07/2013	R	009878	SOUTHERN CALIFORNIA EDISON I-SCE0113 POWER FOR PUMPING - JAN 13	21,466.44 ----- 21,466.44
052822	2/07/2013	R	010690	TYLER TECHNOLOGIES I-025-61187 ONLINE PRODUCTS - FEB 13	185.00 ----- 185.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052823	2/07/2013	R	000247	UNITED STATES PLASTIC CORP		
			I-3582625	PUMPING PLANT SUPPLIES		686.05

						686.05
052824	2/07/2013	R	010990	UTILIQUEST L.L.C.		
			I-191138-Q	CONTRACT LOCATING EXPENSE		406.85

						406.85
052825	2/07/2013	R	012020	XEROX CORPORATION		
			I-066340219	OFFICE EXPENSE 10/30 -12/30/12		1,154.20

						1,154.20
052826	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302112002	NAJAFI, ARASH :US REFUND		71.66

						71.66
052827	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302112003	POLAK, MIROSLAV :US REFUND		1.63

						1.63
052828	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302112004	O'NEIL, JOHN :US REFUND		0.96

						0.96
052829	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302112005	WRIGHT, ANTOINETTE A:US REFUND		40.99

						40.99
052830	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302112006	BAUZA, LAUREN A :US REFUND		96.24

						96.24
052831	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302112007	SHACKELFORD, KYLE :US REFUND		62.59

						62.59
052832	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201302112008	BUCK, THERESA L. :US REFUND		84.83

						84.83

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052833	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201302112009	GIEGERICH, JILL :US REFUND	39.28

						39.28
052834	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201302112010	MASSON, JACQUELINE :US REFUND	69.83

						69.83
052835	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201302112011	SEIBERT, JACOB :US REFUND	44.04

						44.04
052836	2/15/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201302112012	NELSON RE VENTURES I:US REFUND	53.95

						53.95
052837	2/15/2013	R	000675	AQUA-METRIC SALES COMPANY		
				I-0046482-IN	INVENTORY	1,612.27

						1,612.27
052838	2/15/2013	R	001461	DEBORAH BOLLINGER		
				I-537	RECHARGE BASIN CONSULT- JAN 13	75.00
				I-538	WATER CONSERVATION - JAN 13	2,500.00

						2,575.00
052839	2/15/2013	R	002213	JOHN ZACCARIA		
				I-13756	OFFICE SUPPLIES	201.67

						201.67
052840	2/15/2013	VOID	003015	EUGENE K FAUL		
				I-KF021513	REIMB: OFFICE SUPPLIES/POSTAGE	126.31

						126.31
052841	2/15/2013	R	003505	LORI PARKER		
				I-7661	VEHICLE REPAIRS	25.00

						25.00
052842	2/15/2013	R	004152	HI-DESERT STAR		
				I-01551198	AD: SPACE NEEDS ASSESSMENT BID	50.00

						50.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052843	2/15/2013	R	004720	INLAND WATER WORKS	
			I-248943	MAINLINE LEAK REPAIR SUPPLIES	660.96
			I-248944	MAINLINE LEAK REPAIR SUPPLIES	501.12
			I-248945	PUMPING PLANT SUPPLIES	151.20

					1,313.28
052844	2/15/2013	R	006035	LO JACK	
			I-1038323274	LO JACK FOR VEHICLES	533.37
			I-1038323275	LO JACK FOR VEHICLES	533.37
			I-1038323276	LO JACK FOR DITCH WITCH	641.12
			I-1038323277	LO JACK FOR VEHICLES	533.37

					2,241.23
052845	2/15/2013	R	009615	MARIE SALSBERY	
			I-MS020813	REIMB: EMPLOYMENT RECRUIT EXP	20.50

					20.50
052846	2/15/2013	R	010990	UTILIQUEST L.L.C.	
			I-191387-Q	CONTRACT LOCATING EXPENSE	48.30

					48.30
052847	2/15/2013	R	000236	PAYPRO ADMINISTRATORS	
			I-PP021513	EE FSA DEDUCTIONS 2-15-13	774.17

					774.17
052848	2/19/2013	R	009920	STANDARD INSURANCE CO	
			I-ST0113	EE LIFE INSURANCE - JAN 13	712.95
			I-ST0213	EE LIFE INSURANCE - FEB 13	723.69

					1,436.64
052849	2/21/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201302212013	SIMPSON, BRANDON :US REFUND	44.83

					44.83
052850	2/21/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201302212014	GILLHAM, STEPHANI A :US REFUND	40.84

					40.84
052851	2/21/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201302212015	DEROWITSCH, JACK L :US REFUND	22.76

					22.76

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052852	2/21/2013	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201302212016	JEFF LITTON INC	:US REFUND	62.68

						62.68
052853	2/21/2013	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201302212017	BOWEN, ALECIA R	:US REFUND	24.36

						24.36
052854	2/21/2013	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201302212018	WEDGEWOOD COMMUNITY	:US REFUND	38.86

						38.86
052855	2/21/2013	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201302212019	BIENEK, DAVE E	:US REFUND	40.83

						40.83
052856	2/21/2013	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201302212020	PHILLIPS, MEAGAN N	:US REFUND	31.82

						31.82
052857	2/25/2013	R	004195	HOME DEPOT CREDIT SERVICES		
			I-HD0213	MAINLINE/PUMP PLNT/TOOLS/SHOP		2,479.56

						2,479.56
052858	2/26/2013	R	000252	DEBORAH S. MALLANTS		
			I-201068	TEMPORARY LABOR		2,558.94
			I-201069	TEMPORARY LABOR		2,365.88

						4,924.82
052859	2/26/2013	VOID		C-CHECK VOID CHECK		0.00

						0.00
052860	2/26/2013	R	008102	OFFICEMAX CONTRACT INC.		
			C-464517	OFFICE SUPPLIES		37.31CR
			I-423308	OFFICE SUPPLIES/ SHOP EXPENSE		727.23
			I-464558	OFFICE SUPPLIES		72.16

						762.08
052861	2/26/2013	R	008405	PRECISION ASSEMBLY		
			I-15339	JAN WATER BILLING & PUBL INFO		1,823.91

						1,823.91

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052862	2/26/2013	R	009880	SOUTHERN CALIFORNIA EDISON CO	
			I-SCE0213	POWER TO BUILDINGS - FEB 13	2,219.14

					2,219.14
052863	2/26/2013	R	003595	VERIZON CALIFORNIA	
			I-V0213	TELEPHONE (SHOP) - FEB 13	356.11

					356.11
052864	2/26/2013	R	003600	VERIZON CALIFORNIA	
			I-V0213	TELEPHONE (OFFICE) - FEB 13	897.15

					897.15
052865	2/28/2013	R	000575	AFSCME LOCAL 1902	
			I-AFSCME0213	EE UNION DUES - FEB 13	429.00

					429.00
052866	2/28/2013	R	000675	AQUA-METRIC SALES COMPANY	
			I-0046838-IN	INVENTORY	3,048.79

					3,048.79
052867	2/28/2013	R	001455	BRITHINEE ELECTRIC	
			I-SI00359	PUMPING PLANT MAINT	322.92

					322.92
052868	2/28/2013	R	001526	CANYON AUTO SERVICES, INC	
			I-7363	VEHICLE REPAIRS	1,008.19
			I-7364	VEHICLE REPAIRS	263.47
			I-7372	VEHICLE REPAIRS	158.77
			I-7373	VEHICLE REPAIRS	140.00

					1,570.43
052869	2/28/2013	R	001528	CARPI & CLAY, INC	
			I-CC0113	LOBBYIST - JAN 13	1,750.00

					1,750.00
052870	2/28/2013	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD159	WATER TREATMENT EXPENSE	1,215.32

					1,215.32
052871	2/28/2013	R	000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	
			I-3990561-0205912	EE LIFE INSURANCE- FEB 13	669.62

					669.62

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052872	2/28/2013	R	001865	COMPUTER GALLERY	
			I-307310CW	INSTALLATION OF CYBERLINK	125.00

					125.00
052873	2/28/2013	R	002190	CDPH-OCP	
			I-CDPH-022713	T-2 RENEWAL	80.00

					80.00
052874	2/28/2013	R	002820	EMPLOYEE RELATIONS, INC.	
			I-62534	EE RECRUITING EXPENSE	220.00

					220.00
052875	2/28/2013	R	003015	EUGENE K FAUL	
			I-KF022813	REIMB: OFFICE SUPPLY & POSTAGE	89.32

					89.32
052876	2/28/2013	R	003025	FEDEX	
			I-2436936784	SHIPPING: MCMASTER CARR	69.50

					69.50
052877	2/28/2013	R	000156	MICHAEL JEAN KLUTTS	
			I-20130204-386	PUMPING PLANT: SCADA	498.04
			I-20130204-387	PUMPING PLANT: SCADA	1,619.52

					2,117.56
052878	2/28/2013	R	000205	LORI HERBEL	
			I-LH021113	PUBLIC INFO/FARMER'S MARKET	125.00

					125.00
052879	2/28/2013	R	004152	HI-DESERT STAR	
			I-01551197	AD: SPACE NEEDS ASSESSMENT BID	50.00

					50.00
052880	2/28/2013	R	004720	INLAND WATER WORKS	
			I-249351	INVENTORY	2,494.80
			I-249352	SMALL TOOLS	492.17
			I-249558	INVENTORY	855.36

					3,842.33
052881	2/28/2013	R	006029	LIEBERT CASSIDY WHITMORE	
			I-160878	LEGAL SERVICES - JAN 13	180.00

					180.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052882	2/28/2013	R	000252	DEBORAH S. MALLANTS	
			I-201073	TEMPORARY LABOR	2,173.88

					2,173.88
052883	2/28/2013	R	006504	MC CALL'S METERS, INC.	
			I-23520	FLOW METER TEST	1,187.23

					1,187.23
052884	2/28/2013	R	006507	McMASTER-CARR SUPPLY COMPANY	
			I-45180627	SHOP EXPENSE	170.09

					170.09
052885	2/28/2013	R	000236	PAYPRO ADMINISTRATORS	
			I-PP030113	EE FSA DEDUCTIONS 3-1-13	774.17

					774.17
052886	2/28/2013	R	008201	PURCHASE POWER	
			I-PB021213	POSTAGE REFILL FOR METER	500.00

					500.00
052887	2/28/2013	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20643917	SHOP EXPENSE	98.02
			I-20651107	SHOP EXPENSE	141.81

					239.83
052888	2/28/2013	R	009054	KATHLEEN J. RADNICH	
			I-012713-04	PUBLIC RELATIONS SERVICES	122.40
			I-012713-04A	REIMB: PUBLIC RELATIONS SUPPLY	134.05
			I-020313-05	PUBLIC RELATIONS SERVICES	525.60
			I-021013-05	PUBLIC RELATIONS SERVICES	525.60
			I-021013-05A	REIMB: PUBLIC RELATIONS SUPPLY	169.32
			I-2/17/13-7	PUBLIC RELATIONS SERVICES	572.40
			I-2/24/13-8	PUBLIC RELATIONS SERVICES	540.00

					2,589.37
052889	2/28/2013	VOID			
			C-CHECK	VOID CHECK	0.00

					0.00
052890	2/28/2013	R	000257	RITE TRACK EQUIPMENT SERVICES, INC.	
			I-67137	INVENTORY	2,531.25

					2,531.25

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052891	2/28/2013	R	009678	SIGNS BY WANDA	
			I-4151	JBWD BUILDING SIGN	1,456.85

					1,456.85
052892	2/28/2013	R	003596	SUPERMEDIA LLC	
			I-SM0213	MORONGO BASIN ADVERT - FEB 13	22.50

					22.50
052893	2/28/2013	R	009898	THE GAS COMPANY	
			I-GAS0113	HEAT FOR SHOP - JAN/FEB 13	491.53

					491.53
052894	2/28/2013	R	000510	TIME WARNER CABLE	
			I-TW0213	CABLE & INTERNET - JAN 13	416.06

					416.06
052895	2/28/2013	R	000227	TOWN OF YUCCA VALLEY	
			I-TYV021113	PUBLIC INFO- EARTH DAY BOOTH	25.00

					25.00
052896	2/28/2013	R	010690	TYLER TECHNOLOGIES	
			I-025-63349	ONLINE PRODUCTS - MAR 13	185.00

					185.00
052897	2/28/2013	R	010850	UNDERGROUND SERVICE ALERT	
			I-120130333	TICKET DELIVERY SERVICE - JAN	42.00

					42.00
052898	2/28/2013	R	000247	UNITED STATES PLASTIC CORP	
			I-3641423	PUMPING PLANT SUPPLIES	481.73
			I-3641424	PUMPING PLANT SUPPLIES	194.57

					676.30
052899	2/28/2013	R	010990	UTILIQUEST L.L.C.	
			I-191580-Q	CONTRACT LOCATING EXPENSE	48.30
			I-191924-Q	CONTRACT LOCATING EXPENSE	84.72
			I-192167-Q	CONTRACT LOCATING EXPENSE	565.32
			I-192416-Q	CONTRACT LOCATING EXPENSE	60.39

					758.73
052900	2/28/2013	R	000256	WATER INFORMATION SHARING AND ANALYSIS CENTER	

JOSHUA BASIN WATER DISTRICT

FEBRUARY 2013

DIRECTOR PAY

PAY PERIODS: 1/12/2013 - 2/8/2013

Director	Date	Type	Amount	Notes
PAUL F COATE	01/16/2013	Director Pay	173.63	REGULAR JBWD BOARD MEETING
PAUL F COATE	01/24/2013	Director Pay	173.63	MWA MEETING
PAUL F COATE	01/24/2013	Mileage/Vehicle Expense	79.10	140 MILES TO APPLE VALLEY - MWA
PAUL F COATE	02/06/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>599.99</u>	
VICTORIA FULLER				
VICTORIA J FULLER	01/16/2013	Director Pay	173.63	REGULAR JBWD BOARD MEETING
VICTORIA J FULLER	02/06/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICKEY C LUCKMAN	01/16/2013	Director Pay	173.63	REGULAR JBWD BOARD MEETING
MICKEY C LUCKMAN	02/06/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICHAEL P REYNOLDS	01/16/2013	Meals/Lodging	9.01	DINNER - REG BD MEETING
MICHAEL P REYNOLDS	01/16/2013	Director Pay	173.63	REGULAR JBWD BOARD MEETING
MICHAEL P REYNOLDS	01/26/2013	Director Pay	173.63	12/05/12 ACWA CONFERENCE
MICHAEL P REYNOLDS	01/26/2013	Director Pay	173.63	12/06/12 ACWA CONFERENCE
MICHAEL P REYNOLDS	01/26/2013	Director Pay	173.63	12/07/13 ACWA CONFERENCE
MICHAEL P REYNOLDS	01/26/2013	Mileage/Vehicle Expense	84.92	12/05/13 MILES TO ACWA CONFERENCE
MICHAEL P REYNOLDS	01/26/2013	Mileage/Vehicle Expense	84.92	12/07/12 MILES FROM ACWA CONFERENCE
MICHAEL P REYNOLDS	01/26/2013	Director Pay	173.63	01/10/13 MWA MEETING
MICHAEL P REYNOLDS	01/26/2013	Mileage/Vehicle Expense	82.49	01/10/13 MILES: MWA MEETING
MICHAEL P REYNOLDS	01/26/2013	Meals/Lodging	26.79	01/10/13 MEALS: MWA MEETING
MICHAEL P REYNOLDS	01/28/2013	Director Pay	173.63	SPECIAL DISTRICTS MEETING
MICHAEL P REYNOLDS	01/28/2013	Mileage/Vehicle Expense	88.14	MILES: SPECIAL DISTRICTS MEETING
			<u>1,418.05</u>	
GARY L WILSON	01/16/2013	Director Pay	173.63	REGULAR JBWD BOARD MEETING
GARY L WILSON	02/06/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
TOTAL			<u>3,059.82</u>	

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Meeting of the Board of Directors

March 20, 2013

Report to: President and Board Members
From: Joe Guzzetta, General Manager



TOPIC: APPOINTMENTS TO CITIZENS ADVISORY COMMITTEE

RECOMMENDATION: That the Board review applications to the Citizens Advisory Committee and consider making appointments

ANALYSIS: The Citizens Advisory Committee (CAC) has been in place for a number of years and has provided recommendations to the Board on major policy issues and other matters.

Five applications have been received. The only requirement for appointment is that the individual be a voter of the District. The Board looks to the CAC to represent a cross section of the community and to represent various interests of our customers.

The Committee currently has five members: Barbara Delph, Penny Mason, Jay St. Gaudens, Karen Tracy and Frederick Klintworth. The Committee may consist of six to twelve members.

Considerations of these applications will give the opportunity to increase the size of the Committee to the desired number of members.

Attached are the guidelines for membership on the CAC as previously approved by the Board.



Citizens Advisory Committee Application Process and Guidelines for Membership

Purpose: The purpose of the Joshua Basin Water District Citizens Advisory Committee is to review important issues such as policy development and to make recommendations to the Board of Directors. Ideally, the Committee will represent a cross section of the community of Joshua Tree in order to present the varied interests of the community.

Committee: The Committee is made up of 6 to 12 members who are registered voters and residents, account holders or property owners in the District. Membership may be appointed based on other interests, for example involvement with a Joshua Tree based organization. Members should demonstrate an interest in water-related issues.

Ethics: This is a standing committee of the Joshua Basin Water District. As such, its members are expected to perform their duties ethically and responsibly. Ethics training will be required, and will be provided by the District, for Committee members. Transparency and open meeting laws such as The Brown Act and Public Records Act apply to committee members and to committee meetings.

Membership: Prospective members are asked to complete an application form and submit the completed form and a resume, letter of interest, or biography to the District's Executive Secretary. The application will be considered by the Board of Directors at a public meeting. Appointments to the Committee are made by a majority vote of the Board of Directors.

Membership on the Citizens Advisory Committee is strictly voluntary; members do not receive financial compensation.

Meetings: Regular meetings of the Citizens Advisory Committee are scheduled bi-monthly, the fourth Tuesday at 7:00 pm and are held at the District office. Special meetings are sometimes held on other dates.

The Committee will consider and discuss subjects referred by the Board or staff before making recommendations. The Committee may request additional information from staff to clarify subject matter. Recommendations are presented to the Board.

A chairperson will be elected by majority vote of the membership at the last regular Committee meeting of each calendar year. The chairperson is responsible for conducting meetings, and following each CAC meeting will provide a report to the Board at a meeting of the Board of Directors. Reports to the Board on general Committee activities may be verbal; however, recommendations to the Board should be presented in writing.

Attendance: a quorum (or majority) of members must be present for a meeting to take place. Therefore, members are encouraged to attend meetings whenever possible. Members are requested to advise the Executive Secretary whether or not they will attend each meeting in order to assure that a quorum will be present. Low attendance may result in removal from the Committee. A member may request to be temporarily removed from the Committee roster if circumstances prevent him or her from participating for a period of up to six months. Requests for temporary leave of absence should be made to the Executive Secretary.

Discontinuing Membership: Members who no longer wish to serve on the Committee should present written notice to the Executive Secretary.



PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: Douglas A. Buckley

Residence Address: 63593 Walpi Dr, 63527 Walpi Dr.

Mailing Address (if different): HC 1 Box 376 Joshua Tree Ca 92252

Phone (home): 760-974-9550 Phone (cell): 760-819-1299

Email address: dbbuck007@yahoo.com

How did you hear about the Citizen's Advisory Committee (CAC)? Waterline/ Deb Bollinger

Please check all that apply:

- I am a registered voter in the Joshua Basin Water District (Required)
- I own a home in Joshua Tree
- I own a business in Joshua Tree
- I own property in Joshua Tree
- I am a customer of JBWD
- I live in Joshua Tree part-time
- I live in Joshua Tree full-time

Other interest in JBWD and/or community of Joshua Tree (describe below):

Transition Joshua Tree Water/Power Group - we educate ourselves and study ways to become more sustainable in our water ethics.

How do you think you could contribute as a member of the CAC? I have a vested interest in where our water comes from and how we can truly conserve and extend it, life cycle. I am a Calif licensed Plumber, General Contractor and Inventor.

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)

YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S). THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.



PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: Amy Fauls

Residence Address: 61035 Prescott Trail, J.T.

Mailing Address (if different): _____

Phone (home): _____ Phone (cell): 760-401-1089

Email address: Amyfauls@yahoo.com

How did you hear about the Citizen's Advisory Committee (CAC)? _____

the newsletter that came with water bill

Please check all that apply:

I am a registered voter in the Joshua Basin Water District (Required)

I own a home in Joshua Tree

I own a business in Joshua Tree

I own property in Joshua Tree

I am a customer of JBWD

I live in Joshua Tree part-time

I live in Joshua Tree full-time

Other interest in JBWD and/or community of Joshua Tree (describe below):

JBWD

MAR 08 2013

RECEIVED BY

How do you think you could contribute as a member of the CAC? _____

see attached letter of interest

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)

YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S), THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.

To: Joshua Basin Water District Executive Secretary:

My name is Amy Fauls and I am interested in being a part of the Citizens Advisory Committee for Joshua Basin Water District. I have been a resident of Joshua Tree since 1985 and know the importance of protecting, conserving, and recharging our ground water aquifers.

I have enjoyed the lifestyle provided to me and my family as a resident of Joshua Tree for so many years I feel compelled to give some of my time and opinions to assist in the decision making at the Water District. My last community contribution was being a part of a local citizens group that worked to restore Friendly Hills Park. I have also served on several advisory committees (Site Base Management, YVHS band support group) involving policy creation and support at Yucca Valley High School.

I realize that I have little knowledge and experience about the operation of the Water District, but learning more about how our water is managed is a large part of why I am look forward to serving on the Advisory Committee. I have learned that community service is a self-rewarding experience and at the same time allows me to give back to the community I enjoy so much.

Respectfully Submitted,

Amy Fauls

Amy Fauls

61035 Prescott Trail, Joshua Tree, CA. 92252 • 760-401-1089 • amyfauls@yahoo.com

Career Overview

- Energetic and reliable, Skilled in working with a diverse group of people
- Committed and motivated.
- Strong work ethic, professional demeanor and great initiative

Skill Highlights

- Microsoft Excel and Word skills
- 40 WPM typing
- Self-starter
- Employee training and development
- Schedule management

Core Accomplishments

Scheduling

- Facilitated the bring on board of new employees by scheduling, training, answering questions and processing paperwork

Training

- Responsible for training new employees to ensure continued quality of customer service

Administration

- Answering multiple phone lines, transferred calls to corresponding departments

Customer Service

- Handled customers effectively by identifying needs, quickly gaining trust, approaching complex situations and resolving problems to maximize efficiency

Professional Experience

Tropical Massage

1/2001 to Present

Owner, Massage Therapist

Yucca Valley, CA.

- Managed daily office operations and maintenance of equipment, maintaining accurate records for all business supplies
- Managed incoming and outgoing calls
- Scheduled and confirmed appointments for entire massage therapist team
- Ensured excellent customer relations
- Managed bookkeeping and marketing aspects
- Provide excellent massage therapy sessions.

Professional Experience Continued:

Lucky Stores/Albertsons

4/1984 to 9/2000

Cashier, Bookkeeper, Closing Store Manager, Grocery Clerk & Bakery Manager
Palm Springs, CA.

- Bakery Manager oversaw operations and maintenance of equipment, maintaining accurate records for all bakery supplies, inventories and employee scheduling
- Cashier, processed customer orders and cash handling. Provide excellent customer service
- Bookkeeper, balanced the store safe, oversaw cashier responsibilities, answered telephones and schedule writing
- Closing Store Manager, assisted the Store Manager in the closing of the store, schedule writing, money handling, stocking the shelves and provide excellent customer service

Education

Copper Mountain College
Joshua Tree, CA.

I have taken Keyboarding, Microsoft Office and Microsoft Excel in the 2011-2012 school year. I am currently enrolled in six units of Microsoft Word for the fall semester of 2012-2013 year.

Desert Resort School of Somatherapy
Palm Springs, CA.

2000

Certified Massage Therapist in good standing with the State of California
Massage Therapy

Crafton Hills College
Yucaipa, CA.

1979

Associate of Arts degree
General Education

Redlands High School
Redlands, CA.

1976

High School Diploma

Community Service

- Yucca Valley High School Music Booster Treasurer, 2011 - 2012
- Yucca Valley High School Music Booster President, 2009 - 2011
- Yucca Valley High School Music Booster parent volunteer, 2008 - 2009
- Yucca Valley High School Track timer, 2010 -2012
- Yucca Valley High School Site Base Team Member, 2011 – 2012
- Friendly Hills Elementary School Parent Group Volunteer and Classroom helper, 2000 – 2007
- Campaign Manager for a candidate for Yucca Valley Town Council, 2010



PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: Shari Long

Residence Address: ON FILE JBWD Joshua Tree

Mailing Address (if different): P.O. Box 427 Joshua Tree 92252

Phone (home): ON FILE Phone (cell): _____

Email address: ON FILE

How did you hear about the Citizen's Advisory Committee (CAC)? _____

Board members JBWD

MAR 15 2013

Please check all that apply:

- I am a registered voter in the Joshua Basin Water District (Required)
- I own a home in Joshua Tree
- I own a business in Joshua Tree
- I own property in Joshua Tree
- I am a customer of JBWD
- I live in Joshua Tree part-time
- I live in Joshua Tree full-time
- Other interest in JBWD and/or community of Joshua Tree (describe below):

The future of Joshua Tree

How do you think you could contribute as a member of the CAC? Knowledge of Future water Needs, Mojave Water Agency, JT Community Plan, JT Community Assoc.

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)

YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S), THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.

MAR 14 2013

RECEIVED BY: YJ



PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: STEVEN WHITMAN

Residence Address: 60730 Onaga Trl J.T

Mailing Address (if different): PO BOX 1561 JT CA 92252

Phone (home): _____ Phone (cell): 760 362-3203

Email address: STEVEN.WHITMAN2012@gmail.com

How did you hear about the Citizen's Advisory Committee (CAC)? 3 plus years previous membership & 6 plus years attending Board meetings

Please check all that apply:

I am a registered voter in the Joshua Basin Water District (Required)

I own a home in Joshua Tree

I own a business in Joshua Tree

I own property in Joshua Tree

I am a customer of JBWD

I live in Joshua Tree part-time

I live in Joshua Tree full-time

Other interest in JBWD and/or community of Joshua Tree (describe below):

4 years on the MHC for the County Supervisor

How do you think you could contribute as a member of the CAC? Years of prior experience, regional water conferences, 6 months as a Board Member, 3 years at the Farmers Market all create a knowledge base to use in analyzing current issues.

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)

YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S), THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.

MAR 14 2013

RECEIVED BY: dy



PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: MARYN SERKA

Residence Address: 4601 Avenida La Mañana, Joshua Tree, CA 92252

Mailing Address (if different): P.O. Box 1712

Phone (home): _____ Phone (cell): (760) 974-6326

Email address: ksernka@gmail.com

How did you hear about the Citizen's Advisory Committee (CAC)? Steven Whitman

Please check all that apply:

I am a registered voter in the Joshua Basin Water District (Required)

I own a home in Joshua Tree

I own a business in Joshua Tree

I own property in Joshua Tree

I am a customer of JBWD

I live in Joshua Tree part-time

I live in Joshua Tree full-time

Other interest in JBWD and/or community of Joshua Tree (describe below):

How do you think you could contribute as a member of the CAC? Expert GIS

knowledge from previous employment with a water board of public utilities and self employment as well as Environmental impact analyses as a biologist (Resume attached)

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)

YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S). THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):

N/A

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.

Karyn J. Sernka

P.O. Box 1712, Joshua Tree, CA 92252
(760) 974-6326 e-mail: ksernka@ecostats.com

SUMMARY OF QUALIFICATIONS: A geographical information specialist and wildlife biologist with experience in a variety of professional and physical environments. Strong GIS background developed through education, professional training and positions in various industries. Wildlife and field experience developed through agency and private industry projects. Specialty is in avian surveying, particularly in raptor research and handling. Exceptional skills include data management, presentation preparation and technical editing.

EDUCATION: **Master's Degree** in Geography: Biogeography: December 1999
Bachelor of Arts in Geography: December 1992
Bachelor of Arts in Sociology: May 1988
California State University, Chico

PROFESSIONAL EMPLOYMENT:

Self-Employed and regular contractor for Bloom Biological, Inc. (September 2007 to Present) GIS Specialist, Wildlife Biologist

- Provide GIS spatial data analyses and mapping for a variety of projects.
- Collect data in the field using GPS technology.
- Produce maps, graphics and tabular information for publications and presentations.
- Provide technical writing and editing services.
- Conduct raptor surveys, banding and data management.

City of Cheyenne, Board of Public Utilities (May 2003 to September 2007) Senior GIS Technician III.

- Update and maintain versioned geodatabase. Produce maps for government and private agencies and for public information.
- Collect data in the field using GPS technology.
- Maintain and disseminate information for field crew using ArcPad, ArcExplorer, and ArcReader.
- Convert and incorporate construction drawings (AutoCAD format) into geodatabase.
- Produce maps, graphics and tabular information to support various projects and presentations.

Western EcoSystems Technology, Inc.: (August 1999 to April 2003), Wildlife Biologist.

- Primary duties included field research, technical report writing and editing, production of maps, graphics, presentations, database management, research and literature review.
- Conducted biological surveys (avian, mammal, vegetation) in a variety of habitats and locations throughout the western United States.
- Supervised and trained field technicians.

Garcia and Associates: (October 1998 to August 1999), Field Biologist.

ROSEVILLE FLOOD CONTROL PROJECT - CIRBY CREEK

- Conducted stream surveys for Chinook salmon and steelhead.
- Determined fishery composition through seining and electro-shocking.

California Department of Fish and Game: (January 1993 to 2001)

Fish and Wildlife Scientific Aid (1994 to 2001), Student Intern (1993)

CALIFORNIA WILDLIFE HABITAT RELATIONSHIPS (CWHR) PROGRAM:

- Updated informational databases for the CWHR computer modeling system including 650 species of birds, mammals, amphibians and reptiles in California, and 60 habitat types.
- Assisted in programming the CWHR Version 6.0 for Windows with Visual Dbase
- Provided technical support for program users and produced reports using the CWHR system.
- Assisted with instruction of proper techniques for measuring habitat variables, defining habitat types, and program use to subscribers.
- Performed field research in a variety of areas throughout California for birds, fish, mammals, reptiles, amphibians, and vegetation surveys.
- Provided written and graphic results for data collected in the field. Mapped historic and current ranges for various species corresponding to habitat changes and GPS locations collected.

PROFESSIONAL CERTIFICATIONS/TRAINING:

Desert Tortoise Surveying, Monitoring, and Handling Techniques Workshop (November 2009)
ESRI ArcSDE Administration for SQL Server (2005)
ESRI Managing a Versioned Geodatabase (2004)
ESRI Introduction to ArcSDE (2004)
ESRI Building Geodatabases I/II (2004)
ESRI ArcGIS I/II (2003)
CAD1 Introduction to AutoCAD (2005)
H2OMAP Sewer Pro Training Seminar (2006)
H2OMAP Water Pro Training Seminar (2006)
GPS Techniques and Mapping Applications (1999)

PUBLICATIONS/REPORTS/COMPUTER PROGRAMS

- Anderson, R.; Tom, J.; Neumann, N.; Erickson, W. P.; Strickland, M. D.; Bourassa, M.; Bay, K. J.; Sernka, K. J. 2005. Avian Monitoring and Risk Assessment at the San Geronio Wind Resource Area, Phase I Field Work: March 3, 1997 – May 29, 1998; Phase II Field work: August 18, 1999 – August 11, 2000. 138 pp.; NREL Report No. SR-500-38054.
- Anderson, R.; Neumann, N.; Tom, J.; Erickson, W. P.; Strickland, M. D.; Bourassa, M.; Bay, K. J., Sernka K. J. 2004. Avian Monitoring and Risk Assessment at the Tehachapi Pass Wind Resource Area; Period of Performance: October 2, 1996 – May 27, 1998. 102 pp.; NREL Report No. SR-500-36416.
- Erickson, W. P., G. D. Johnson, M. D. Strickland, K. J. Sernka and R. Good. 2001. Avian collisions with wind turbines: a summary of existing studies and comparisons to other sources of collision mortality in the United States. Prepared for the National Wind Coordinating Committee.
- Erickson, W., K. Kronner, E. Lack, M. Bourassa and K. Sernka. 2001. Wildlife baseline study for the Nine Canyon wind project. Prepared for Energy Northwest by Western EcoSystems Technology, Inc. and Northwest Wildlife Consultants. 78 pp.
- Garrison, B. A., K. W. Hunting and K. J. Sernka. 1997. Training manual for the California Wildlife Habitat Relationships System CWHR Database version 6.0. California Department of Fish and Game, Wildlife Management Division, Sacramento, Ca.
- Garrison, B. A., and K. J. Sernka. 1997. User's manual for version 6.0 of the California Wildlife Habitat Relationships System Database. California Department of Fish and Game, Wildlife Management Division, Sacramento, Ca. Technical Report No. 38.
- Hunting, K. W., and K. J. Sernka, programmers. 1997. California Wildlife Habitat Relationships Program, version 6.0 for Windows. California Department of Fish and Game, Wildlife Management Division, Sacramento, Ca.
- Lack, E., S. Howlin and K. Sernka. 2002. Baseline vegetation survey: Jeffrey Island and Cottonwood Ranch, central Platte River, Nebraska. Prepared for Central Nebraska Public Power and Irrigation District, Gothenburg, Nebraska. 219 pp.
- Sallee, K. L., and K. J. Sernka, program editor. 1997. Biotas™. Ecological Software Solutions. Sacramento, Ca.
- Sallee, K. L. and K. J. Sernka. 1997. The Biotas™ computer program and its utility for GIS and biogeographical data analysis. Presentation for the Wildlife Society Fourth Annual Conference (September 21-27) and for the Forum on Wildlife Telemetry (September 21-23). Snowmass, CO.

Sernka, K. J. 1999. A biogeographical analysis of Swainson's hawks breeding in the Central Valley of California. M. A. Thesis, California State University, Chico. 91pp.

Sernka, K. J. 2001. Results of surveys for five bird species and raptor nest structures along the Union Pacific Railroad, Keith County, Nebraska. Prepared for Parsons Engineering Science, Inc., Denver, CO.

Young, David P. Jr., Wallace P. Erickson, Karyn J. Sernka, Kimberly Bay, Rhett Good and Karen Kronner. 2001. Baseline avian studies for the proposed Maiden Wind Project, Yakima and Benton Counties, Washington. Prepared for Bonneville Power Administration, Portland, Oregon by Western EcoSystems Technology, Inc. and Northwest Wildlife Consultants.

REFERENCES

Professional:

Glenn Sibbald

California Department of Fish and Game
Environmental Specialist
(916) 358-2990 Work
(916) 729-6310 Home
gsibbald@ospr.dfg.ca.gov

Peter Bloom

Bloom Biological, Inc.
Zoologist
(714) 544-6147
(714) 313-8678 Cell
phbloom1@aol.com

Rob Aramayo

Garcia and Associates
Aquatic Ecologist
(415) 458-5803 Work
(510) 526-2395 Home
(415) 999-1544 Cell
raramayo@garciaandassociates.com


Mark Burton

City of Cheyenne, Board of Public Utilities
Engineering, Instrumentation
(307) 631-5616 Work
(307) 214-9928 Home
mburton47@bresnan.net

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Meeting of the Board of Directors

March 20, 2013

Report to: President and Board Members
From: Joe Guzzetta, General Manager 

TOPIC: DEMONSTRATION GARDEN IMPROVEMENTS

RECOMMENDATION: That the Board approve the educational interpretative plan for the Demonstration Garden and authorize the use of \$10,000 in the Supplemental Budget for the purchase of signs to implement the educational interpretive program.

ANALYSIS: During the last budget \$10,000 was allocated to Demonstration Garden improvements. The Citizens Advisory Committee recommended that the District investigate using some of the money for a fabric shade structure given that the permanent shade structure designed for the Garden is expected to cost in the \$25,000 range. It was also anticipated that some of the \$10,000 would be used for signage in the Garden. The shade structure within the Garden is intended to be a place for 20 to 30 people to hear lectures or presentations about low water usage irrigation, drought resistant and native plants, water conservation practices etc.

Several months ago a small shade structure was installed outside of the Garden for employee breaks. Although the fabric sails cost only \$1,248, the cost of properly installing the structure brought the total cost to \$4,348. We realized that a shade structure inside the garden would have to be much larger to provide adequate shade, and at a much greater cost.

It is proposed that the \$10,000 be used for an educational interpretive program at the Garden that would provide appropriate plant and water conservation messages and signage. Presently, there is nothing printed in the Garden to identify plants or tell the Public about the five landscape templates, the irrigation system, or other features.

The educational interpretive signage program was developed by Deborah Bollinger, Water Conservation Specialist. It has been presented to the Board Public Information Committee and the Citizens Advisory Committee. The Public Information Committee recommends approval of the program. The Citizens Advisory Committee recommends approval as the program but with smaller plant identification signs, natural

color tones for the plant ID sign holders, and with the plant identification holders set closer to the ground to be less obtrusive. The CAC suggested that the shade structure be deferred until a more permanent structure can be funded. The Public Information Specialist and staff concur with the educational interpretive program as well.

Deborah Bollinger will give a presentation on the educational materials proposed for the Garden. It is also proposed that staff explore the possibility of grant funding for a permanent shade structure and gateway portals at the corner and main entrance of the Garden as designed originally by the landscape architect.

Approval of this recommendation will result in an educational interpretive and signage program for the Garden.



Joshua Tree Water Wise Demonstration Garden Interpretive Plan and Proposal

Prepared for:

Joshua Basin Water District

Prepared by:

Deborah Bollinger and Pat Flanagan

Revised February 7, 2013

Project Description:

Provide interpretive signs and plant identification signs for the Joshua Tree Water Wise Demonstration Gardens. The objective for the gardens is to provide homeowners with design resources that will serve as a catalyst for the installation of attractive desert-appropriate landscapes that use 1/3 the water of conventional landscapes, and encourage adoption of water-efficient landscaping early in the design build process in order to achieve the highest potential water savings at the lowest practical cost. The signs will give visitors the information they need in order to make water smart choices in their landscapes, before and after landscapes are installed.

Project Scope:

1. Interpretive Signs – Eleven 18x36 signs
 - Plan creation
 - Research
 - Graphic design, text development, and review
 - images (photos and gathered images, no original drawings)
 - fabrication and installation
2. Plant Identification Signs – 52 signs (3 plants each)
 - Graphic design and text development
 - Plant images
 - Printing, fabrication, and installation

Schedule:

Action Steps	Responsibility	Start	Finish
1 Prepare sign concepts and determine costs for budgetary purposes	Deb	2/1/12	4/1/12
2 Budget approval – by Citizens Advisory Council and Board	Staff	4/1/12	6/15/12
3 Present concepts to Public Information Committee	Deb	6/15/12	7/9/12
4 Determine cost of shade structure and budget available for signs	Deb	7/9/12	8/30/12
5 Research resources for artwork, graphic & text design	Deb	8/30/12	10/8/12
6 Prepare interpretive plan (number, messages, etc.). Incorporate PI comments.	Deb & Pat	9/10/12	10/30/12
7 Prepare proposal for PI Committee meeting on 11/12	Deb & Pat	10/30/12	11/12/12
8 Compile info needed for each sign	Deb	11/12/12	3/30/13
9 Prepare text for each sign	Pat	11/12/12	3/30/13
10 Select graphics and coordinate w/designer	Pat	3/30/13	4/30/13
11 Prepare draft signs for review (real size)	Pat	4/30/13	5/15/13
12 Sign fabrication by Fossil Industries	Deb	5/15/13	6/15/13
13 Install signs	Staff?	6/15/13	6/30/13
14			
15			
16			

Note: Items in red will be scheduled upon approval of the Interpretive Plan by the PI Committee. The entire sign development process is estimated to take 6 to 7 months from the date of approval contingent on team schedules.

Costs

1. Interpretive Signs

Description	Unit Price	Total (11 signs)
Conservation Consultant (topic research & plan)	\$0	\$0
Text and Graphic Designers	\$413	\$4540
Fabrication, signs	\$250	\$2750
Fabrication, 6 metal frames	\$200	\$1200
TOTAL		\$8490

2. Plant Identification Signs

Description	Unit Price	Total (75 Signs)
Conservation Consultant	\$0	\$0
Fabrication by Popsignage	\$112/25	\$422
Subscription to Popsignage		\$300
TOTAL		\$722

Interpretive Plan:

Introductory message signs (main ideas) – 3 signs, size varies

- 1) Where our water comes from – an illusion of abundance – (graphic: faucet turned on)
 - a. Ancient aquifers – Ice Age water (between 1950s and late 1980s down 35')
Graphic in background: Pleistocene scene
 - b. California Water Project – Aquifer recharge and storage (MWA map)
 - c. Watershed – surface water – watershed
- 2) We can live with a lot less water...starting with our landscaping (irrigation message here?)
 - a. Most of our potable water is used in the landscape, much of it is wasted due to inefficient irrigation methods and poor scheduling, selection of high water use plants
- 3) Nature can show us the way. It starts in your back yard.
 - a. Working with nature to reduce water use and work (maintenance).

Signs for individual gardens – 5 signs, each 18" x 36"

Themed gardens: Native & Wildlife, Desert Ranch, Mediterranean, Thornless, Rock Garden slope

For each individual garden sign there will be a **main message** relating to garden design followed by **water/gardening tips** relative to that garden. All garden signage will be available on the JBWD **website**. Visitors are encouraged to **take pictures**. Students (and adults) will be provided with **Observation cards*** containing questions that can only be answered by observing plants and reading the signage. When the Q & A sheet is complete students will be **rewarded** with a token water saving device.

Other Garden features: 3 signs, size not yet determined- Message determined by need

1. Riparian Area
2. Smart Irrigation
3. Attracting Wildlife (to go with Certified Wildlife Habitat sign)

*Additional educational component

APPENDIX

Fossil Industries High Pressure Laminate Signs

Popsignage Database and Templates Subscription

FOSSIL INDUSTRIES EXTERIOR GRADE HIGH PRESSURE LAMINATE

Fossil is the most durable graphic made... guaranteed.

FOSSIL combines the most advanced graphic imaging with the proven durability of High Pressure Laminate. Using extreme heat and pressure, the final product is a permanent fusion of image and HPL that can never delaminate, separate, crack or peel. FOSSIL di-HPL signs and murals are graffiti proof, impervious to moisture, and are extremely resistant to UV rays, scratching, impact, and cigarette burns. In fact, they're so durable we guarantee them for 10 full years. Even in the harshest conditions, the original beauty of your FOSSIL graphic will live on.



Niagara Falls State Park
New York State Parks



Los Angeles State Historic Park
California State Parks



Yosemite Visitors Center
National Park Services



San Luis Obispo Creek
City San Luis Obispo



The screenshot shows the Popsignage website interface. At the top, there's a navigation bar with the Popsignage logo and a search bar. Below the logo, a green banner reads "Customized Garden Master Bench Cards Step 1: Choose of Next Business Day". A shopping cart icon indicates "New cart | 3 item(s) in your cart, \$336.00 subtotal".

The main content area is divided into several sections:

- Cost effective, customized plant bench cards on demand:**
 - \$300 Annual Subscription + per card fees:** The annual subscription is \$300 and it is for 365 days from the day you subscribe. Your annual subscription allows you to:
 - Access to our complete plant database with over 11,450 records plus all the new records we are adding regularly. We are adding plant records daily and will continue to add new varieties as they are introduced.
 - Customize card data including price, descriptions, height, spread, hardiness zone and characteristics. Of course if you like our info, you can leave it as is.
 - Add new varieties that may not be in our database.
 - Select from multiple design styles and standard sizes (5" x 7" or 7" x 11").
 - Download PDF files of your custom cards for printing on your own printer.
 - Order cards from the site.
- Subscriber Pricing:**

	Card Size		
	5"x7"	7"x11"	8.5"x11"
Ordered Cards	\$ 0.95	\$ 1.95	\$ 1.95
Downloading PDFs	\$ 0.25	\$ 0.45	\$ 0.45
- NON-Subscriber Pricing:**

	Card Size		
	5"x7"	7"x11"	8.5"x11"
Ordered Cards	\$ 3.90	\$ 4.95	\$ 4.95
Downloading PDFs	\$ 2.50	\$ 3.25	\$ 3.25
- Bench Card Pricing:** You can download your customized cards in a PDF format on a local printer for as little as \$.25 per 5" x 7" or \$.45 per 7" x 11". You can also order them online. These orders will be printed on tear resistant, waterproof stock utilizing UV resistant toner at the cost of \$.95 for the 5" x 7" card or \$1.95 for the 7" x 11" based on the \$300 annual membership. See chart above for other pricing options.
- Minimum Order Charge:** If your order does not total \$30 before shipping, a \$12.00 order handling fee will be added to your order.
- Order Fulfillment:** Your cards will be printed and shipped by Clarly Connect in North Carolina. Orders received by noon EST will TYPICALLY ship SAME business day. Orders received after noon will ship the next working day. Orders will ship via the UPS shipping method (ground, next day air, etc.) you selected during checkout. The only exception to this is on the rare early Spring day that we receive so many orders that our production facility cannot get all of the printing completed in one day. To avoid this, please plan ahead and get your orders in sooner than later. We do print orders on a first-come, first-served basis.

On the left side, there is a navigation menu with categories like "Home", "How it Works", "Getting Started", "Card Formats", "Product Categories", "Annuals", "Butterflies", "Bulk Mulch", "Vegetables", and "All Products". The "All Products" section lists various plant types such as Annuals, Stem Material, Ornamental Grasses, Conical Spikes, Laser Printers, Laser Print, Plant Labels, etc.

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Meeting of the Board of Directors

March 20, 2013

Report to: President and Board Members
From: Joe Guzzetta, General Manager



TOPIC: MID TERM BUDGET REVIEW

RECOMMENDATION: That the Board review the 2012-2013 operational budget for information and approve an additional \$6,000 for large meter purchases and an additional \$4,000 for the new wall in the shop in the supplemental budget as outlined below.

ANALYSIS: The Board adopted a 2-year budget in June of 2012. There are two parts to the budget: the operational budget which includes routine maintenance, salaries, and on-going programs; and the supplemental budget which includes one-time capital items, programs, and other investments.

Operational Budget

The operational budget is projected to be at \$4,506,934 which is the total approved by the Board in June 2012 adjusted by changes that have been approved by the Board such as the Customer Service Lead Worker and the Public Information consulting contract.

We are in the process of making two accounting changes to the operational budget as the result of recommendations by our new auditors, which will show more operational expenses that will be offset by other changes. The first is to show materials costing less than \$5,000 as "expenditures", rather than showing them as "assets." This will be offset by lower asset and depreciation expense. We also plan to discontinue charging overhead to our internal capital projects since it results in more fluctuating operational expenses from year-to-year, causes more accounting work, and has no advantage. The overhead change will show less operational income offset by lower supplement project costs. There is no action for the Board to take on the operational budget. It is presented for information.

Supplemental Budget

The supplemental budget is projected over three years. The current year's supplemental budget is \$4,736,833. After completing some of the projects there is a savings of \$12,394 from the security motion sensors at the shop, and \$29,700

from the second year budget by purchasing a used MXU (part of the radio meter-reading technology) for \$300 instead of a new one for \$30,000. The chlorination pumps cost \$1,349 above the budget of \$12,000. Net savings is \$40,745.

Staff proposes to increase the large meter replacement program from \$30,000 to \$36,000 because we are replacing all of the approximately 40 large meters. We also propose to increase the wall in the shop from \$12,000 to \$16,000 based on more detailed analysis of the requirements. Additional cost of these two items will be \$10,000.

In general, the District expenses continue to be within the available funds and as planned by the Board.

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
1.0.0 GOAL 1.0 PROTECT GROUNDWATER. Recognize groundwater as the District's most valuable asset and protect it as a top priority									
1.1.0 Slow and eventually reverse declining groundwater levels and protect the imported water entitlement									
1.1.1	JG	Recharge Basin & Pipeline Project	Construction Phase. \$6.2 mil from prop 84 plus \$1.3 million left from MWA. Board has delayed Pond construction pending BOR grant awards.	\$ 3,952,000	\$ 3,952,000			Awaiting approval by DWR. CDPH Approved; Contract is signed	12/31/2013
1.1.2	JG	Water Purchase	1,100 acre feet of water to replenish aquifer.				\$ 500,000		6/30/2016
1.2.0 Obtain statutory authority to manage the Basin									
1.2.1	JG	Centralized Treatment Authority	Apply for Authority from LAFCO to construct a centralized treatment plant early, before it is needed.					Prioritize before needed	4/1/2015
1.2.2	JG	Centralized Treatment MOU	Complete the MOU with the Regional Water Quality Control Board to give the agency authority to decide when a package waste water treatment plant needs to be required by a developer. This may be changed based on new state policy on densities for septic systems.					Dependent on USGS study and RWQCB	4/1/2016
1.3.0 Manage the Basin effectively to protect groundwater supply and quality									
1.3.1	JG	USGS Wastewater Density Study	Complete the USGS study to understand allowed building density based on wastewater.					USGS expects draft in March/April 2013.	
1.3.2	JG	Urban Water Management Plan.	Complete the Urban Water Management Plan.					Complete	12/1/2013
1.3.3	JG	Groundwater Mgmt. Plan	Update AB3030 ground water management plan	\$ 50,000					12/31/2013
2.0.0 GOAL 2. FINANCIAL MANAGEMENT. Continue strong and conservative financial management that is cost conscious, reliable and avoids rate shocks									
2.1.0 Develop Mechanisms to link strategic plan initiatives so both the staff and board can track progress and not approve projects that exceed resources.									
2.1.1	MR	Tie Budget to Strategic Plan	Tie the Budget to strategic plan initiatives					Complete	6/1/2012
2.2.0 Provide reliable financial resources to meet critical projects within legal and revenue requirements, are incremental, and are perceived as fair to the public without rate shocks.									
2.2.1	SG	Integrated Financial Analysis	Carry out analysis needed to identify revenue needs associated with all district initiatives, most importantly to carry out pipeline replacement and for buying water					Start January 2013	1/1/2014
2.2.2	SG	Rate Study	Conduct rate study, including review and update of structure and analysis of pay/go versus debt financing.	\$ 30,000					1/31/2014
2.2.3	SG	Update District Fees	Carry out study to identify needed and fair fees.	\$ 15,000					12/1/2012
2.3.0 Seek to maximize grant funding, especially for large capital projects									
2.3.1	JG	Funding Lobbyist	Board authorized a new contract on 09 05 2012					Completed 09 05 2012	3/1/2013
2.4.0 Improve Board oversight of finance									
2.4.1	Board	Establish Finance Committee	Goal is to improve board policy guidance and oversight.					Complete	4/1/2012
3.0.0 GOAL 3. OPERATIONAL AND ASSET MANAGEMENT. Design, build, operate, and maintain facilities for reliability and cost efficiency									
3.1.0 Carry out a strong maintenance management program that is fully proactive and document									
3.1.1	RL	DEVELOP Maintenance Management System for <u>Production Operations</u>	Identify features of a fully proactive and documented maintenance management program for production operations: wells, pumps, booster stations, reservoirs, including: tracking, recording, cost/benefit analysis, replacement timing.					Complete	9/1/2012
3.1.2	RL	IMPLEMENT Maintenance Management System for <u>Production Operations</u>	Implement Phase 1 of fully documented Maintenance Management Program for production operations.					Complete	9/1/2013

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
3.1.3	JC	DEVELOP Maintenance Management System for <u>Distribution Operations</u>	Identify features of fully proactive and documented Maintenance Management Program for distribution operations. Set Priorities and phases to incorporate parts of the distribution system: Vehicles, valves, meters, equipment, hydrants, Main lines, services, air vacs, blow-offs, asphalt and other processes. include tracking, recording, cost/benefit analysis, replacement timing, and training.					Complete	9/1/2012
3.1.4	JC	IMPLEMENT Maintenance Management System for <u>Distribution Operations</u>	Implement Phase 1 of fully documented Maintenance Management Program for distribution operations.					Complete	9/1/2013
3.1.5	KF	VXU Meter Reading Unit	Provide for a backup VXU for meter reading		\$ 30,000			Complete	6/30/2014
3.1.6	JC	Large Meter Testing	Establish a program for regularly testing large customer meters	\$ 30,000				9 have been tested. 36 remaining.	6/30/2012
3.1.7	JC	Enclosure (Wall) in Shop	For safety & to block noise, fumes, arc flash.	\$ 12,000					06 30 2013
3.1.8	JC	Grizzly	Steel grate device for separating dirt, rocks and debris to enable us to stay on top of various waste material.	\$ 10,000				Complete	6/30/2013
3.1.9	JC	(2) Aluminum/Steel Carports	To cover outside equipment & PVC pipe to protect against elements and add security; 48 x 20; 2 units total.		\$ 6,000				6/30/2014
3.2.0	For large projects, provide a high level of project management to ensure project proceeds on time, on budget and to plan. Assure there is independent review and assessment of engineering and construction set up so that those involved clearly represent the District's interests								
3.2.1	JG	Project Management Oversight and Reporting	Review, update and document process for project management, oversight and reporting.					DUDEK is providing project oversight and tracking.	12/1/2013
3.3.0	Ensure redundancy and reliability of key parts of the water and wastewater system								
3.3.1	RL	H-Zone Tank (prev. Relocate C2A Tank to Hzone)	The cost will eventually be reimbursed to the operational budget from future capacity fees in the H-Zone. NEW TANK	\$ 510,000	\$ 90,000			Plans 90% complete. Bids May 1, 2013. Construction July 1, 2013	6/30/2014
3.3.2	JG	HDMC Wastewater	Complete the sewer project for the Hospital. To be paid by HDMC.	\$ 750,000	\$ 750,000			Under Construction	9/30/2013
3.3.3	JG	Emergency Line to Hospital	Prepare plan for the redundant water service line for the hospital. Construction contingent on funding.					Dependent on funding and hospital decisions for permanent line	6/1/2013
3.3.4	JG	Altitude Valve at C2B Tank – SCADA Controls at C2-B, C-1, and C-3	The three tanks in the C zone are at different altitudes. If the one at the highest altitude is filled, the other two overflow. These valves will prevent the overflowing.	\$ 75,000				Under Construction	10/31/2012
3.3.5	RL	Reservoir Maintenance/Renovation	Reservoir renovation/recoat					Funding in operating budget; 4 by 06/30/13. Agreement has been drafted and submitted to contractor.	6/30/2013
3.3.6	JC	Valve & Fire Hydrant Maintenance Program	Repair or Replace 100 Valves	\$ 33,333	\$ 33,333	\$ 33,334		Ongoing	
3.4.0	Design and operate the water and wastewater system for cost-efficiency								

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
3.4.1	SG	Identify Cost Savings	Identify cost savings opportunities in the operation and management of capital facilities, including through power management					Utilize outside consultant.	6/1/2015
3.5.0 Provide appropriate, safe facilities with adequate space to effectively carry out the District's goals and objectives									
3.5.1	RL	Security (Motion Sensors) at Shop and Well 10	This would provide security to an expanded area at the shop.	\$ 20,000				Complete	6/30/2013
3.5.2	SG	Customer Service Account Filing System	Parcel files have expanded past our current storage area and can't be locked. This will allow us to store, secure and access our current files and any new files for the foreseeable future.	\$ 30,000					6/30/2013
3.5.3	JG	Facilities Plan/Space Needs Assessment	Conduct a facilities plan and assessment to identify space needs, estimated costs, etc. for a new or upgraded office building and Emergency Operations Center.					Soliciting proposals	6/1/2013
3.5.4	JG	Property Needs Assessment and Purchase	Conduct a property needs assessment: what facilities will be needed over time, in what locations and what size: purchase properties.					underway	12/1/2012
3.5.5	SG	Office Carpet	This provides for carpeting of all offices.	\$ 13,000				On hold pending space needs assessment	12/31/2012
3.6.0 Plan new facilities, upgrade and replacements in a way that promotes long-term reliability and cost-effectiveness									
3.6.1	SG/Brd	Pipeline replacement plan	Develop plan, timeline and funding for replacing aging pipelines. Design is completed for 15,000' of pipeline replacement					(see 2.2.0)	1/1/2014
3.6.2	RL	Replace Chlorination Pumps - 4 at \$3,000 each.	Current pumps are over 10 years old and unreliable. New pumps will operate with SCADA.	\$ 12,000				Complete	6/30/2012
3.6.3	RL	Chlorine Analyzers W/Telemetry programming	Install analyzers to monitor chlorine residual at up to four remote sites.	\$ 20,000					6/30/2013
3.6.4	RL	D-3-1 New Booster Pumps and Housing	The pumps at this booster station operate at a very low efficiency rate such that it is timely to replace them.	\$ 250,000				Ready for bid March - April 2013 with construction May - November 2013	5/31/2013
3.7.0 Coordinate with the customer service representatives to develop standardized approaches to providing customer service									
3.7.1	SG	Customer Service Procedure for Leaks	Complete customer service procedure around leaks, including water conservation survey.					Nearly complete	9/1/2012
3.7.2	SG	Complete SOPs	Major SOPs have been identified					(see 5.1.3) Complete	6/10/2013
4.0.0 GOAL 4. GOVERNMENTAL AND COMMUNITY RELATIONS. The District acts as a good neighbor and partner that is highly regarded in the community									
4.1.0 Take actions needed to ensure the community understands and supports the District									
4.1.1	KR	Public Outreach Plan & Program	Carry out ongoing public outreach plan and program.					PI Committee.	Annual report
4.1.2	KR	Update the Website							6/1/2012
4.1.3	JG	Demonstration Garden Improvements			\$ 10,000				6/30/2014
4.2.0 Be an active and collaborative leader and partner with other organizations throughout the region to meet District goals, including obtaining grants, groundwater management authority and sewer authority									
4.3.0 Ensure clear communications between the Board and Manager so the Board can provide proper oversight and clear policy direction									
4.3.1	JG	Board Tours	Plan and carry out Board tours of administrative, management and operational activities and facilities.						Ongoing
4.3.2	JG	Board Member Orientation	Form an ad-hoc Board Committee to develop new Board member orientation.					Committee and staff.	Ongoing
4.3.3	JG	Develop New Reporting to Board	Develop new monthly reporting practices to the Board.					Complete	9/1/2013

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
4.3.4	JG	Bi-monthly Board Workshops	Plan and conduct bi-monthly board workshops to provide enhanced communication on important District activities and progress.					Ongoing	Ongoing
5.0.0 ADMINISTRATION AND MANAGEMENT. Continue strengthening administration and management for increased consistency, performance and individual accountability									
5.1.0 Continue to standardize and systematize training and procedures									
5.1.1	JG	Personnel Manual	Complete Personnel Manual.					Draft has been completed.	06 01 2013
5.1.2	JG	Standard Operating Procedures	Identify and develop key standard operating procedures and timeline for less critical procedures.					Major SOPs are identified and are being developed.	06 01 2013
5.1.3	JG	Training Manuals and Procedures	Develop standard training manuals and procedures.					Each operation.	01 01 2014
5.2.0 Staff should have clear goals and priorities that align with the strategic plan and be evaluated and rewarded based on performance									
5.2.1	Mgmt.	Performance evaluations	Update performance, evaluations and accountability approach. For example, consider options for a merit performance system and staff evaluations.					All supervisors and managers.	Begin 12/1/2013
5.3.0 The District will provide the tools, training and support so that staff can grow and improve in their careers									
5.4.0 The District chain of command at all levels will be clearly articulated , understood and followed									
5.5.0 The District's IT system will be fully functional									
5.5.1	KF	GIS Strategic Plan	Develop GIS strategic plan.						6/1/2013
5.5.2	SG	Incode Version 10 Upgrade	Upgrade software to version 10; integrate with SEMS.		\$ 65,000				6/30/2014
5.5.3	SG	Record Archival System	This will eventually enable the District to maintain more electronic files for easier access and less physical storage.	\$ 37,500	\$ 37,500				6/30/2014
5.6.0 Ensure that there is a thorough emergency management program that is tested and exercised									
5.6.1	RL	Earthquake Shut Off Valves or Retrofit for Three Tanks -- C2-B, C-1 and B	This, or a similar system, will provide a feature to the two major C tanks and the B tank serving the hospital, to shut off in the event of an earthquake or other event that results in an unusually large amount of water draining from the tank.	\$ 80,000				Under contract for March 2013 completion	3/31/2013
5.6.2	RC	Emergency Supplies	These include food, water, cots, etc. for serious emergencies for employees.	\$ 17,000					6/30/2013
5.6.3	RL	Transfer Switches at Remaining Booster Sites	These switches are needed in order to be able to use the emergency generators at the pump stations.	\$ 60,000					9/30/2013
5.6.4	RL	Well 10 & 14 Soft Start Bypass - Generator Controls	The new 600 KW generators need this equipment in order to operate properly at the two largest producing wells, well 10 and well 14.	\$ 20,000				Design underway. Expect completion Spring of 2013	8/31/2012
5.6.5	RC	Table Top Exercises	Continue annual table tops internally, and windshield survey, update the manual.					Constant updates manual has been updated.	9/1/2012

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Meeting of the Board of Directors

March 20, 2013

Report to: President and Board Members
From: Joe Guzzetta, General Manager



TOPIC: INDEMNITY AGREEMENT WITH MOJAVE WATER AGENCY FOR PROPOSITION 84 FUNDING FROM DEPARTMENT OF WATER RESOURCES

RECOMMENDATION: That the Board authorize the attached indemnity agreement with Mojave Water Agency (MWA) which is necessary to utilize the \$3 million Proposition 84 grant from California Department of Water Resources (DWR) for construction of the Ground Water Recharge Basin and Pipeline.

ANALYSIS: On August 16, 2011, the MWA was awarded a grant from DWR for \$8 million that included \$3 million for the Joshua Basin Water District (JBWD) Ground Water Recharge Basin and pipeline Project, \$3 million for the Hi-Desert Water District (HDWD) Waste Water and Reclamation Program, and \$2 million for a MWA Turf Removal Conservation Incentive Program. MWA was the agency that received the grant because it was the only eligible agency in our geographic area. The grant required any eligible projects to be identified in an Integrated Regional Water Management Plan, and it is the MWA Integrated Plan that identified the JBWD recharge and two other projects.

As with any grant, this one requires a financial audit of project expenditures, vendor invoices, check copies, bid documents and other documents. JBWD would need to provide those documents to DWR for its \$2 million share of the grant. However, under the agreement between DWR and MWA, MWA would be responsible for returning funds if JBWD does not provide those audits and other documents.

MWA is seeking to limit its liability through this indemnity agreement, which would require JBWD to reimburse MWA and pay for legal and other costs in the event that DWR demands funds back from MWA due to JBWD's failure to provide those documents.

If JBWD were able to receive this grant directly, JBWD would have the same obligation to submit proper documentation and to return funds if demanded by DWR.

Approval of the Agreement will officially provide \$3 million to JBWD for the recharge pipeline.