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JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY JUNE 18, 2014 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CALIFORNIA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENTS:

This public comment portion of this agenda provides an opportunity for the public to address the Board of Directors on items not listed on the agenda that *are of interest to the public at large* and are within the subject matter jurisdiction of this Board. The Board of Directors is prohibited by law from taking action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to public comments at this time. Comments that concern individual customer accounts are welcome, however we encourage doing so only after other administrative avenues for redress have been fully exhausted. In all cases, your concerns will be referred to the General Manager for review and a timely response.

Comments are to be limited to three minutes per speaker and shall not exceed a total of 20 minutes. All comments are to be directed to the Board of Directors and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. Public input may be offered on an agenda item when the item comes up for discussion and/or action. Members of the public who wish to speak shall proceed to the podium when called by the President of the Board. Please state your name and community of residence for the record.

Pg. 1-7

6. PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGES FOR FISCAL YEAR 2014/2015.

Recommend that the Board adopt Resolution 14-918, establishing water availability charges for 14/15 and authorizing collection by San Bernardino County.

Pg. 8-45

7. ADOPTION OF 14/15 – 15/16 OPERATING AND CAPITAL BUDGETS

Recommend that the Board adopt 14/15 – 15/16 Operating Budget and defer adoption of the Capital Budget until after a strategic planning or similar workshop can be held.

Pg. 46

8. APPOINT GENERAL MANAGER SAUER AS LABOR NEGOTIATOR FOR AFSCME UNION NEGOTIATIONS

Recommend that the Board appoint GM Sauer as Labor Negotiator for AFSCME Union negotiations.

9. COMMITTEE REPORTS:
AD HOC:
 - A. HOSPITAL WASTEWATER PROJECT: Director Luckman and President Fuller – no meeting/no report
 - B. MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN COMMITTEE: Director Luckman and President Fuller – no meeting/no report
 - C. TANK RESTORATION PROJECT: Director Wilson and Director Johnson – no meeting/no report
 - D. SOLAR PROJECT REVIEW COMMITTEE: President Fuller and Director Luckman – no meeting/no report
10. STANDING:
 - A. PUBLIC INFORMATION COMMITTEE: Director Luckman and President Fuller: Kathleen Radnich, Public Outreach Consultant to report.
 - B. FINANCE COMMITTEE: President Fuller and Director Johnson
11. PUBLIC COMMENT
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
12. GENERAL MANAGER REPORT
13. FUTURE DIRECTOR MEETINGS AND TRAINING OPPORTUNITIES
Mojave Water Agency (MWA) Technical Advisory Committee – June 23, 2014
14. INDIVIDUAL DIRECTOR REPORTS ON MEETINGS ATTENDED
15. DIRECTORS COMMENTS/REPORTS
16. DISTRICT GENERAL COUNSEL REPORT
17. FUTURE AGENDA ITEMS
18. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.


Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on June 25 at 7:00 pm and July 2 at 7:00 pm. DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library

JOSHUA BASIN WATER DISTRICT
AGENDA REPORT

Meeting of the Board of Directors

June 18, 2014

Report to: President and Members of the Board
From: Susan Greer 

TOPIC:
PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGES FOR FISCAL YEAR 2014/2015.

RECOMMENDATION:
Adopt Resolution 14-918, establishing water availability charges for 14/15 and authorizing collection by San Bernardino County.

ANALYSIS:
The public hearing is a legal requirement, necessary each year whether or not there is a rate change. The proposed rates are unchanged since 1996 and authorized by the Uniform Standby Charge Procedures Act (Government Code 54984 et seq.).

The public hearing should be conducted as follows:

1. Receive Staff Report
2. Board Questions
3. Open Public Hearing; receive public comments
4. Close Public Hearing
5. Board Discussion and action

As required, the updated Engineer's Report from John Egan is attached for 2014/2015. Although no change to the standby charges is proposed, the District is legally required to advertise and hold a public hearing and adopt a resolution setting the rates annually.

Water availability charges, also called standby charges, are levied annually on all non-exempt parcels within the District, whether or not there is water service to the parcel. Since 1992, the Board of Directors has directed the standby assessments primarily for the Morongo Basin Pipeline expenses. Remaining water availability charge revenues will be used exclusively for other lawful purposes of the District, such as capital costs and operation and maintenance expenses of the District's water facilities benefiting the properties assessed or other debt service payments.

To the extent that identified expenses exceed revenues they will be paid from water revenues. To the extent revenues exceed expenses, they will be used for other lawful purposes of the District. As always, some numbers are estimated at the time of the report.

Notice of the public hearing was published in the Hi-Desert Star. Individual mailed notification is not required since we are proposing no change to the rate or methodology. Any written protests will be counted at the hearing and the data included to "fill in the blank" of Resolution 14-918.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

Standby Revenues of \$1,150,845 will be billed as a result of this approval.

RESOLUTION 14-918

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JOSHUA BASIN WATER DISTRICT ESTABLISHING A WATER AVAILABILITY CHARGE FOR FISCAL 2014-2015 AND AUTHORIZING THE COLLECTION THEREOF BY THE COUNTY OF SAN BERNARDINO

WHEREAS, the Board of Directors of the District has found and determined that the availability of a dependable supply of high quality water for domestic uses and purposes is a benefit conferred upon the lands proposed to be charged and, conversely, that the lack of such a supply diminishes the value of such lands; and

WHEREAS, that as a result of steadily-increasing overdraft of its groundwater supplies and in anticipation of the need for a supplemental source of water, the voters approved the formation of assessment districts and the issuance of bonds for the purpose of financing the construction of a supplemental water supply project, thereby obligating the District to repay the bonded indebtedness incurred thereunder; and

WHEREAS, in 1996, the Board of Directors engaged the services of a qualified engineer for the purpose of establishing a schedule of water availability charges varying according to land uses and benefit derived or to be derived from the use and availability of facilities to provide potable water for domestic uses and purposes, which schedule was the subject of a published and mailed notice of hearing and a public protest hearing; and

WHEREAS, the water availability charge for fiscal year 2014-2015 is proposed to be continued at the same rate and in the same manner, and pursuant to the same methodology as established in 1996, and which has been continued from year-to-year since then; and

WHEREAS, pursuant to Section 54984.7 of the Uniform Standby Charge Procedures Act, the Board of Directors conducted a public hearing pursuant to published notice in order to hear any and all objections to the proposed renewal of the water availability charge for fiscal year 2014-2015; and

WHEREAS, the written protests received represent less than _____ percent of the parcels subject to the water availability charge.

NOW, THEREFORE, the Board of Directors of the Joshua Basin Water District hereby resolves as follows:

1. District Zones of Benefit. There is hereby established within the District four Zones of Benefit:

ZONE 1: Any size parcel served by one or more meters.

ZONE 2: Any size parcel within a half mile of a water mainline and in the same pressure zone as the mainline.

ZONE 3: Any size parcel within one mile of a water main and within one pressure zone of the mainline.

ZONE 4: All other parcels.

2. Adoption of Water Availability Charge. That there shall be adopted, for each parcel in the District, for fiscal year 2014-2015, a water availability charge established in accordance with the benefit conferred and in the amount as determined by the applicable District Zone of Benefit and the land use zoning adopted by the County of San Bernardino, which charge is more specifically shown on Exhibit "A" attached hereto and made a part hereof.

3. Rate and Methodology. The rate and methodology of the water availability charge adopted herein is the same and remains unchanged for this Fiscal Year, and that such charge is reasonable and necessary, and does not exceed the actual cost to the District of providing the service.

4. Dedication and Use of Revenue. The revenue generated by the water availability charge is hereby dedicated and shall be used to finance the capital costs of the District's water system, to repay bonded indebtedness incurred by the voters and operation and maintenance of the District's water facilities benefiting the properties assessed.

5. Exemptions. The water availability charge established hereunder is exempt from the California Environmental Quality Act in accordance with Section 21080 (b) (8) of the Public Resources Code, because the revenue generated by such charge shall be used for the repayment of debt related to capital projects necessary to maintain water service, and is also exempt from Article XIID of the California Constitution because (a) the charge was in existence prior to November 6, 1996, (b) because the rate and methodology used to establish the schedule of charges is the same as in previous years, and (c) because the charges are imposed to finance the capital cost of the District's water system and to repay bonded indebtedness. If and to the extent any charge is higher than in previous years, such increase is attributable solely to events other than an increased rate or revised methodology, such as a change in the density, intensity or nature of use of land, or consent of the landowner.

6. Water Service to Exempt Property. No new connection to the District's water system shall be allowed to any parcel which has been exempted from the water availability charge unless the applicant for water service pays an in-lieu water availability fee calculated as the total amount of water availability charges which would have been assessed against that parcel had it not been exempt, and unless the applicant agrees that the parcel will be subject to the water availability charge from that date forward.

7. Delinquent Charge. Water availability charges that have become delinquent shall, with a basic penalty of 6% for non-payment of the charge and

interest at the rate of 1/2 of 1 percent per month for each month of non-payment, become a lien on the property when a certificate is recorded in the office of the San Bernardino County Recorder pursuant to Government Code, Section 54984.9 (b) which lien shall have the force, effect and priority of a judgment lien.

8. Collection by the County. The water availability charge shall be collected on the San Bernardino County Tax Roll in the same manner, and by the same persons and at the same time as, together with and not separately from, the District's general taxes. The Secretary of the District is hereby authorized and directed to forthwith file a certified copy of this Resolution in the office of the Auditor of the County of San Bernardino on or before August 10, 2014.

9. Effective Date. The effective date of this Resolution is the 30th day following the date of its adoption.

PASSED AND ADOPTED this 18th day of June, 2014 pursuant to the following votes:

AYES:
NOES:
ABSTAIN:
ABSENT:

JOSHUA BASIN WATER DISTRICT

By _____
Victoria Fuller
President, Board of Directors

Attest _____
Curt Sauer
Secretary, Board of Directors

EXHIBIT A
JOSHUA BASIN WATER DISTRICT
WATER AVAILABILITY (STANDBY) CHARGES

SCHEDULE A
MINIMUM PER PARCEL UP TO 1.25 ACRES

COUNTY ZONE	District Zone 1	District Zone 2	District Zone 3	District Zone 4
20MRM40M	\$30.00	\$50.00		
3MRM	\$40.00	\$60.00		
4MRM	\$40.00	\$60.00	\$50.00	
RS8M	\$30.00	\$50.00		
RS10M	\$30.00	\$50.00		
RS18M	\$30.00	\$50.00		
RS20M	\$30.00	\$50.00		
RC40	\$40.00	\$60.00	\$40.00	\$40.00
RL20	\$30.00	\$50.00	\$40.00	\$40.00
RL10	\$30.00	\$50.00	\$40.00	\$40.00
RL5	\$30.00	\$50.00	\$40.00	\$40.00
RL2.5	\$30.00	\$50.00	\$40.00	\$40.00
COMMERCIAL / INDUSTRIAL / OTHER	\$40.00	\$60.00	\$50.00	
RS1	\$40.00	\$60.00	\$50.00	

SCHEDULE B
COST PER ACRE FOR PARCELS OVER 1.25 ACRES

District Zone 1	District Zone 2	District Zone 3	District Zone 4	ACREAGE
\$20.00	\$30.00			0+ Acres
\$20.00	\$30.00			0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$35.00	\$25.00		0-40 Acres
	\$25.00	\$15.00		41+ Acres
\$20.00	\$30.00			0+ Acres
\$20.00	\$35.00			0-40 Acres
\$15.00	\$25.00			41-80 Acres
\$10.00	\$15.00			81-160 Acres
	\$10.00			161-320 Acres
	\$1.00			321+ Acres
\$20.00	\$30.00			0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$30.00			0+ Acres
\$15.00	\$25.00	\$15.00	\$15.00	0-40 Acres
	\$12.00	\$10.00	\$8.00	41-160 Acres
	\$5.00	\$4.00	\$3.00	161-320 Acres
	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00				41+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$12.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$8.00	\$10.00	\$8.00	\$8.00	81-160 Acres
\$4.00	\$5.00	\$4.00	\$3.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$10.00	\$15.00	\$10.00	\$10.00	81-160 Acres
\$5.00	\$8.00	\$5.00	\$4.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$25.00	\$35.00	\$25.00		0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$30.00	\$20.00		0-40 Acres
	\$25.00			41+ Acres

EXHIBIT A

JOSHUA BASIN WATER DISTRICT Water Availability (Standby) Zoning Descriptions

DISTRICT ZONE DESCRIPTIONS

- ZONE 1 Any size parcel served by one or more meters
- ZONE 2 Any size parcel within 1/2 mile of a water mainline and in the same pressure zone as the mainline
- ZONE 3 Any size parcel within one mile of a water mainline and within one pressure zone of the mainline
- ZONE 4 All other parcels

COUNTY ZONE DESCRIPTIONS

- 3MRM Residential, multi-family, 3,000 sq. ft. per unit, 14.5 units per acre
- 4MRM Residential, multi-family, 4,000 sq.ft. per unit, 10.8 units per acre
- 20MRM40M Residential, multi-family, 20,000 sq. ft. per unit, 2.18 units per acre
- RS1 Residential, single family, 1 unit per acre
- RS8M Residential, single family, 8,000 sq.ft. per unit, 5.4 units per acre
- RS10M Residential, single family, 10,000 sq. ft. per unit, 4.3 units per acre
- RS18M Residential, single family, 18,000 sq. ft. per unit, 2.4 units per acre
- RS20M Residential, single family, 20,000 sq. ft. per unit, 2.1 units per acre
- RL2.5 Rural Living, one residence per 2.5 acres
- RL5 Rural Living, one residence per 5 acres
- RL10 Rural Living, one residence per 10 acres
- RL20 Rural Living, one residence per 20 acres
- RC40 Resource Conservation, one residence per 40 acres
- CS, CC, CG, Commercial Properties
- CO, CN Commercial Properties
- IC Industrial Properties

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

June 18, 2014

Report to: President and Members of the Board

Prepared by: Susan Greer



TOPIC:

ADOPTION OF 14/15 – 15/16 OPERATING AND CAPITAL BUDGETS

RECOMMENDATION:

Adopt 14/15 – 15/16 Operating Budget and defer adoption of the Capital Budget until after a strategic planning or similar workshop can be held.

ANALYSIS:

The 14/15 – 15/16 draft operating and capital budgets were presented at the June 4 joint meeting between the Board and CAC. A minor error was discovered in the document after that budget packet was distributed and that error has been corrected in this version. The error results in an INCREASE to our net revenue in 14/15 of over \$9,600—a good thing.

To refresh your memory, the 14/15 Operating Budget results in net revenue of \$183,535, including the correction referred to above. The 15/16 Operating Budget provides net revenue of \$57,773. That net revenue each year is then transferred into the Capital Budget to provide funding for capital projects.

The proposed Operating Budget:

- Is fully funded, producing net revenue (more revenue than expense) each year.
- Includes funding for purchase of 500 acre feet of recharge water each year.
- Continues and expands the system maintenance that has been a Board priority for many years.
- Continues and expands the funding of replacement reserves, providing ongoing funding for regular replacement of certain equipment and facilities.
- Is recommended for adoption by the Finance Committee, Manager Sauer and Staff.

The Capital Budget provides funding of \$3,627,085 in 14/15, including \$3,210,000 in grant revenue for our recharge ponds project. The list of projects, totaling \$3,926,892, has been prioritized by Staff into groups 1, 2 and 3, and funding for projects runs out in the priority 2 section in 14/15. The remaining projects are unfunded. The 15/16 Capital Budget provides funding of \$261,773 and funding runs out in the priority 1 section, with the remaining projects unfunded.

Because we have quite a few unfunded capital projects and Staff has prioritized the list of projects, we recommend that adoption of the Capital Budget be deferred until a strategic planning or similar workshop can be held to discuss Board priorities and funding. Alternatively, the Board could adopt the Capital Budget and we could address the funding and priorities at a later date. Remember that there is no legal requirement to have a budget in place by July 1, so adoption of the Capital Budget could be

deferred although deferring for too long could affect completion of projects not yet started and potentially result in Staff priorities being completed instead of Board priorities.

No additional questions or concerns have been raised by the Board or the CAC after the Staff presentation of the budget on June 6.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

Adoption of the Operating Budget has the following fiscal impacts:

Budget Year	Revenues (source of funds)	Expenses (use of funds)	Net Revenue (revenue exceeds expense)
14/15	\$5,157,465	\$4,973,930	\$183,535
15/16	\$5,277,148	\$5,219,375	\$57,775

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July 1, 2014



Joshua Basin Water District

Two Year Budget

Presented: June 18, 2014

Adopted:

DRAFT

Fiscal Years Ending:

June 30, 2015 and

June 30, 2016



TABLE OF CONTENTS

GENERAL MANAGER'S LETTER	3
IMPORTANT ISSUES.....	7
SUMMARY BUDGET.....	8
CASH RESERVE BALANCES.....	9
OPERATING BUDGET GROUP SUMMARY.....	10
OPERATING BUDGET.....	11
PAYROLL BUDGET COMPARISON	17
ORGANIZATIONAL CHART.....	18
CHARTS AND GRAPHS.....	19
CAPITAL BUDGET.....	28
RATE AND FEE SCHEDULES.....	31
WATER AVAILABILITY CALCULATIONS CHART.....	35



JBWD

**Two Year Budget
Fiscal Years Ending
June 30, 2015 and June 30, 2016**

June 4, 2014

Dear President, Members of the Board and Citizens Advisory Committee,

The *draft* budget for the next two years is attached. The Budget consists of an Operational Section and a Capital Section. In the past, a Supplemental Budget was utilized to present any new or one-time expenses, whether operating or capital. Now all operating expenses are included with the Operating Budget and all capital expenses are included in the Capital Budget.

The proposed Operating Budget results in a *surplus* in 14/15 of \$173,888 and a surplus of \$57,773 in the second year. In the proposed budget, operating revenues increase 7% in year one and another 2% in year two. Expenses increase 12% in year one and another 5% in year two.

Considerations affecting operating revenues.

1. The Board has not acted to implement the Basic Fee charge for pulled meters, which was included in the proposed rate structure and would generate over \$200,000 per year.
2. The early payoff of the ID#2 bonds in 2012 has skewed the revenues in 13/14 and again in the proposed 14/15 budget. While this revenue has been collected for 40 years with a corresponding expense paid out to service the debt, in the current year and the first year of the budget, the revenue is received but no corresponding expense is incurred—taxpayers were paying the District back for the early payoff. That revenue, approximately \$100,000 per year goes away completely in year two of the proposed budget.
3. Revenues (and corresponding expenses) for the District's operation of the HDMC treatment plant are included as well as overhead on those revenues which constitutes the District's fees for operating the plant.

Considerations affecting operating expenses.

1. An overall 4% increase has been applied to the expenses for inflation.
2. SCE is projecting a 10% increase in pumping power expense next year and as much as another 10% increase in year two.
3. We are budgeting approximately \$240,000 each of the two years for purchase of 500 acre feet of water for recharge.
4. The valve maintenance program, called out previously in the Supplemental Budget, has been rolled into the operating budget as a normal operating expense; cost \$30,000 each year.

**Two Year Budget
Fiscal Years Ending
June 30, 2015 and June 30, 2016**

5. Legal fees are divided into two categories, general (in the Administration Department) and labor legal fees (in the Personnel Department). Labor Legal Fees are increased significantly to account for negotiation of all of the reopener items in the Union's MOU contract, which will occur over the next two years.
6. Union salaries have been increased pursuant to the MOU and no increases are included for the management group as none have been authorized. The proposed budget provides funding for two currently-vacant positions.

Allocated Expense Accounts

There are many expenses that don't apply to one department only. In lieu of creating a separate account for each department, requiring seven departmental accounts for each expense, those expenses are collected in one 'bucket' and then allocated back to the various departments by percentage. We have three different allocation groups; benefits, field and office, located on pages 5 and 6 of the Operating Budget. For example, the Benefits Allocated Department includes expenses associated with our employee benefits; paid leave, insurance and retirement expenses, etc. These costs are increased pursuant to the union contract and rates from CalPERS. The overall allocation method has changed this year, resulting in some skewed numbers when compared with the historical information. Previously, the methodology was to develop the percentages based on the department's overall budget. We saw over time that this misrepresented the costs. For example, the Production Department has the largest overall departmental budget, with large pumping power and tank maintenance costs, resulting in a disproportionate amount of expense allocated to this department with only three employees. The new methodology determines the percentages based on payroll and makes comparisons of the allocated expenses with prior years nearly impossible. The best way to evaluate these allocated costs is to review the allocated expense department budgets. The individual line item budgets for each allocated expense account are presented and then there is a total at the bottom of each list, shown as a negative number because the costs are allocated back to the other departments.

Staffing, Salaries and Benefits

The proposed budget includes funding for two vacant positions; the Chief of Operations and Executive Secretary. While thorough analysis is not yet complete, I believe the District may indeed need to replace *some version* of the currently-vacant positions. To identify potential costs and serve as a place holder, we have included ½ year of funding for each of those positions, including benefits, for the first year, and full funding for the second year. The Production, Distribution and Administration Department budgets are affected by these proposed staff replacements totaling \$108,000 in year one and \$216,000 in year two, including benefits.



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**Two Year Budget
Fiscal Years Ending
June 30, 2015 and June 30, 2016**

The salary and benefit expense accounts have been increased pursuant to adjustments already authorized by the Union contract. No adjustments have been authorized for the management group, so no increases have been included for those employees. The District budgets all salaries at top step, meaning that we budget for the maximum possible cost to the District. While most of our employees are already at top step because of tenure, even those that are not are budgeted at top step to provide the maximum flexibility to the District in the case of recruitment.

The District is continually reassessing our allocation of expenses, including salaries, to provide the most accurate presentation of costs for each department. We split salaries between departments based on current work assignments and then consider changes to those allocations as assignments change. For example, the Human Resource Manager's position is split between the Administration and Personnel Departments, while her predecessor's salary was split between Personnel and Customer Service because his responsibilities differed. This results in difficult comparisons year to year. Our CFO's guidance for the Board has always been to focus on the bottom line as far as salaries are concerned. We have provided a table in the final budget document showing total salaries for all employees that can be compared to the previous budget.

Capital Budget

The new Capital Budget includes capital revenues (grants and borrowing) as well as our reserve funding. The section titled "Reserve & Other Funding" includes the established annual funding for our Equipment and Technology Reserve and our Well and Booster Reserve accounts.

Overall, we expect to fund equipment and technology replacement projects totaling \$133,550 in 14/15, dipping \$29,550 into the current reserve balance of \$453,000. We propose funding equipment and technology replacement projects in the amount of \$66,000 in the second budget year, resulting in a net increase to our reserve account of \$38,000. Based on these numbers, we expect that our current restricted reserve balance of \$453,000 will increase to \$464,000 at the end of 15/16.

For our Well and Booster Replacement Reserve account, we are funding \$80,000 in projects in year one and no projects in year two. This will result in a projected balance in the reserve account of \$220,000 at the end of 15/16 for this reserve account established only two years ago. With the recent rehab of Well #10 at a cost of over \$80,000, the 14/15 budget request to rehab Well #14, and the need for rehab of several other wells, we have increased the reserve funding from \$50,000 to \$100,000 per year.



JBWD

**Two Year Budget
Fiscal Years Ending
June 30, 2015 and June 30, 2016**

There is insufficient funding in the budget for all of the capital projects on the Board's Strategic Plan list when combined with new capital projects identified by Staff, some of which we believe to be higher priorities. We are recommending elimination of two of the Board's Strategic Plan projects, the \$75,000 record archival system and the \$55,000 Technology Master Plan as not being cost-effective. In order to accomplish ALL projects as identified, we would have to dip into our general reserves \$309,000 in year one and \$656,000 in year two. In addition, we propose funding from the two replacement reserve accounts referred to above, totaling \$214,000 in year one and \$93,000 in year two.

The main reason that the Capital Budget deficit increases in year two is that we are receiving grant funds totaling \$3.2 million in year one while our recharge pond construction-related costs are only \$2.5 million; providing an additional \$700,000 revenue for any purpose. The grant provides for reimbursement of costs incurred prior to construction, such as for our USGS studies to evaluate the recharge basin. We added a running total column to the capital budget report to assist in determining where we "run out of money" for projects. We can discuss with the Board whether projects should be eliminated or we want to fund projects from reserves, or how to otherwise approach this issue.

The capital budgeting process has been difficult this year without the benefit of the typical Strategic Planning Workshop wherein the Board provides direction on their priority projects. Without enough current-year funding to complete all projects identified by the Board and Staff, we need to provide the Board with information about new priorities identified by Staff and ask for direction. I recommend that the Board focus first on adoption of the Operating Budget. Once that is complete, I suggest that we consider holding a Strategic Planning Workshop to discuss these issues, determine priorities and funding strategies and adopt the Capital Budget later. Projects already underway will not be affected and there is no legal requirement to have a budget in place by July 1.

Overall, the proposed budget includes less revenue and more expense and capital projects than anticipated during the rate study.

Several additional documents, providing foundational information, are attached.

I would like to recognize Susan and Anne for their extensive work in preparing this draft budget. Additionally, several good ideas about priorities were identified by the management team, and I would thank Randy, Marie, Keith and Jim for their interest and ideas to further District goals.

Sincerely,
Curt Sauer, General Manager

JOSHUA BASIN WATER DISTRICT 14/15 – 15/16 BUDGET

IMPORTANT ISSUES NOT INCLUDED WITH THE BUDGET

The recent rate study included two important issues, conceptually *but not specifically* agreed to, by the Board of Directors which impact the budget.

1. Charging the Basic Fee for approximately 1,000 pulled and inactive meters which represent nearly 20% of our meter count.
2. Borrowing \$5 million for replacement of approximately 75,000 feet of undersized pipeline resulting in an estimated \$400,000 per year debt service payment.

Basic Fee for Pulled and Inactive Meters

The rate study projected revenues of \$205,000 for 14/15 and \$210,000 for 15/16 for the pulled and inactive meters. Those numbers would actually be less if the fee was implemented as previously discussed; charging one-half of the fee in the first year and then the full price in the second year, to give an opportunity to ease into the payment. The one-half fee was included as part of 13/14 revenue and the Board did not implement the fee yet, so, if adopted as originally discussed, the first year revenue (now 14/15) is projected closer to \$75,000. In addition, there was consideration of refunding capacity fees paid by customers who want to 'opt out' and give back their meters and have no further entitlement. Both of those issues need to be resolved and the Board can make any determination desired going forward, since the rate increase process will have to be repeated to implement the pulled meter charges. You are not bound to previous discussion on this subject, since it was not implemented.

Borrowing \$5 Million for Pipeline Replacement

The issue of replacement of undersized pipeline was identified as a Board priority in several locations within the 2012 Strategic Plan. First, we were to conduct an integrated financial analysis (2.2.1) to "identify revenue needs associated with all district initiatives, *most importantly to carry out pipeline replacement* and for buying water." That financial analysis is complete and was the basis of the next Strategic Plan initiative, the rate study (2.2.2). Based upon the Board and CAC recommendations, borrowing \$5 million for replacement of 75,000 feet of pipeline was included as a component in the rate study. The recommendation was based on the amount of pipeline that needs to be replaced and the current interest rates being so low. The rate study is complete and now the last related Strategic Plan initiative, a "plan, timeline and funding for replacing aging pipelines" needs to be developed (3.6.1). That is not complete yet.

Both of these unresolved issues are included as components of the rate study, as part of the revenues and expenses needed to operate the District. Because the Board has not taken action on either issue, we have not included the revenue or expense in the budget. **If approved, each of these two unresolved issues will impact the budget significantly.**

Joshua Basin Water District

Summary Budget

<u>Source of Funds:</u>	ADJUSTED	<u>2014-15</u>	<u>2015-16</u>
	<u>2013-14</u>		
Operating Revenue	4,831,814	5,157,465	5,277,148
Capital Revenue	5,081,000	3,210,000	0
Reserve Funding	150,000	204,000	204,000
Additional Reserve Drawdown	0	29,550	0
Total Revenue/Source	10,062,814	8,601,015	5,481,148
<u>Use of Funds:</u>			
Operating Expense	4,500,275	4,973,930	5,219,375
<i>FUNDED Capital Projects</i>	<i>5,352,833</i>	<i>3,610,535</i>	<i>150,773</i>
Non-Capital Purchases & Restrictions	85,000	16,550	111,000
Total Expense/Use	9,938,108	8,601,015	5,481,148
Net Revenue (Deficit)	124,706	0	0
<i>UNFUNDED Capital Projects</i>	<i>0</i>	<i>299,807</i>	<i>656,293</i>
Net Revenue (Deficit)	124,706	(299,806)	(656,293)

**Joshua Basin Water District
CASH RESERVE BALANCES**
As of May 28, 2014

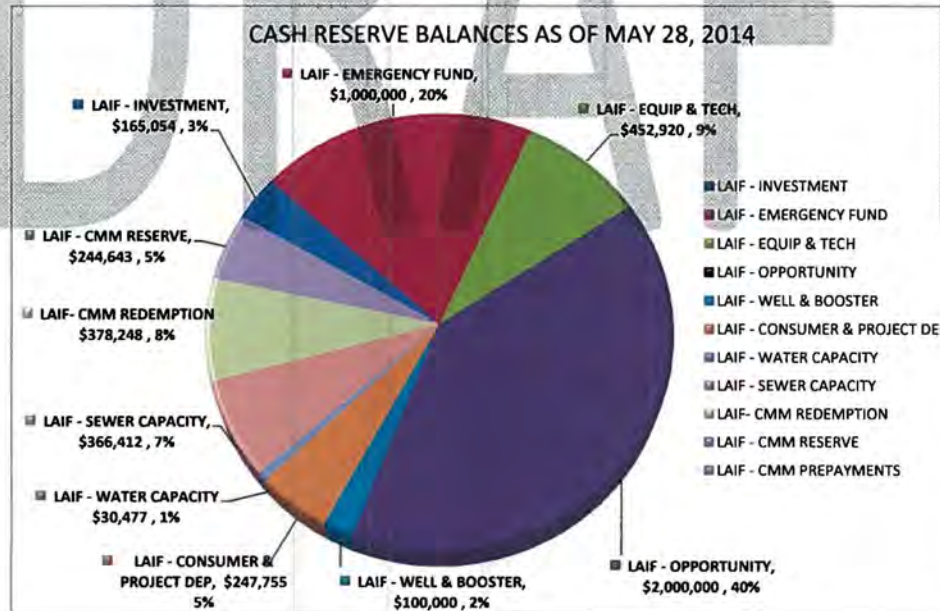
Unrestricted & Board Restricted

01-11300	LAIF - INVESTMENT	\$	165,054	Remaining, unrestricted reserve funds.
01-11305	LAIF - EMERGENCY FUND	\$	1,000,000	Restricted by Board for emergency purposes.
01-11306	LAIF - EQUIP & TECH	\$	452,920	Restricted by Board for replacement equipment and technology purchases.
01-11307	LAIF - OPPORTUNITY	\$	2,000,000	Restricted by Board for designated opportunities.
01-11308	LAIF - WELL & BOOSTER	\$	100,000	Restricted by Board for replacement well/booster projects.
Total Unrestricted & Board Restricted		\$	3,717,975	

Legally Restricted

01-11309	LAIF - CONSUMER & PROJECT DEP	\$	247,755	Legally restricted; in "trust" for customers.
01-11310	LAIF - WATER CAPACITY	\$	30,477	Legally restricted for water expansion projects.
01-11313	LAIF - SEWER CAPACITY	\$	366,412	Legally restricted for sewer expansion projects.
01-11320	LAIF - CMM REDEMPTION	\$	378,248	Legally restricted for Copper Mountain Mesa assessment district purposes.
01-11325	LAIF - CMM RESERVE	\$	244,643	Legally restricted for Copper Mountain Mesa assessment district purposes.
01-11330	LAIF - CMM PREPAYMENTS	\$	2,987	Legally restricted for Copper Mountain Mesa assessment district purposes.
Total Legally Restricted		\$	1,270,521	

Grand Total Reserve Funds \$ 4,988,496



*Operating Budget

For Fiscal: 2013-2014 Period Ending: 04/30/2014

Group Summary

Program	2011-2012		2012-2013		2013-2014		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2014-2015 PROP 14/15	2015-2016 PROP 15/16
Revenue								
Program: 40 - ** Revenues **	4,714,640.00	5,223,397.65	4,706,849.56	5,455,223.15	4,831,813.56	4,372,303.75	5,157,464.72	5,277,148.23
Expense								
Program: 00 - ** Asset Expenses **	-100,474.00	-36,647.61	57,885.21	-153,634.72	50,253.00	-617.91	0.00	0.00
Program: 01 - ** Production **	791,854.00	757,466.57	1,027,400.01	697,522.29	1,029,527.87	613,283.75	1,369,997.30	1,463,368.19
Program: 02 - ** Distribution **	359,776.00	351,951.19	650,680.30	520,471.08	651,968.55	497,772.56	837,032.83	904,446.85
Program: 03 - ** Customer Service **	502,526.00	494,011.68	472,173.03	534,923.58	455,967.49	343,139.89	341,996.22	365,267.94
Program: 04 - ** Administration **	737,628.00	895,499.25	840,552.26	768,767.24	829,725.11	497,682.93	849,235.79	880,749.31
Program: 05 - ** Engineering **	219,677.00	163,662.44	194,735.39	187,447.37	187,113.85	144,021.35	196,103.11	203,051.94
Program: 06 - ** Finance **	410,971.00	385,705.80	436,117.62	408,639.61	423,190.57	334,606.87	452,332.74	474,237.51
Program: 07 - ** Personnel **	68,557.00	66,759.09	122,967.50	98,270.12	136,190.86	108,500.47	177,909.01	174,114.63
Program: 09 - ** Bonds & Loans **	607,813.00	419,045.01	595,490.51	395,197.05	595,224.26	251,314.10	472,965.82	474,579.62
Program: 20 - ** HDMC Treatment Plant **	0.00	0.00	0.00	0.00	0.00	29,859.23	72,357.08	75,558.98
Program: 42 - **RESERVE & OTHER FUNDING**	0.00	0.00	132,278.05	0.00	141,113.01	0.00	204,000.00	204,000.00
Program: 51 - ** Benefits Allocated **	-7,032.00	-4,181.41	-6,770.01	-5,926.57	0.00	58,827.96	0.00	0.00
Program: 52 - ** Field Allocated **	73,324.00	36,764.36	-3,665.00	157,244.24	0.00	13,015.92	0.00	0.00
Program: 53 - ** Office Allocated **	26,069.00	-500.00	-0.63	0.00	0.00	10,541.68	0.00	0.00
Report Surplus (Deficit):	1,023,951.00	1,693,861.28	187,005.32	1,846,301.86	331,538.99	1,470,354.95	183,534.82	57,773.26

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***Operating Budget
Account Summary**

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		2011-2012		2012-2013		2013-2014		Defined Budgets	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2014-2015 PROP 14/15	2015-2016 PROP 15/16
Revenue									
Program: 40 - ** Revenues **									
01-40-41010-FI	METERED WATER SALES	1,332,808.00	1,450,523.46	1,426,599.00	1,366,321.39	1,426,599.00	1,180,635.22	1,661,000.00	1,825,000.00
01-40-41012-FI	ALLOW FOR WAAP/BILLING AD	-3,529.00	-2,082.89	0.00	-1,831.00	0.00	0.00	0.00	0.00
01-40-41015-FI	BASIC FEES	1,338,834.00	1,342,780.95	1,323,622.56	1,347,893.67	1,323,622.56	1,131,530.75	1,363,000.00	1,380,000.00
01-40-41030-FI	PRIVATE FIRE PROTECTION SER	19,410.00	19,543.68	19,544.00	19,543.68	19,544.00	18,529.63	18,955.21	23,335.30
01-40-41040-FI	SPECIAL SERVICES REVENUE	118,420.00	105,549.49	112,337.00	99,738.64	112,337.00	87,097.24	107,892.21	112,207.90
01-40-41045-FI	HDMC WWTP OPERATIONS REI	0.00	0.00	0.00	0.00	0.00	7,850.03	72,357.08	75,558.98
01-40-41046-FI	HDMC WWTP OVERHEAD REI	0.00	0.00	0.00	0.00	0.00	0.00	16,280.34	17,000.77
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,163,341.00	1,302,280.44	1,165,554.00	1,134,334.42	1,165,554.00	1,151,912.93	1,151,912.93	1,151,912.93
01-40-42110-FI	STANDBY-UNCOLLECTED CURR	-88,540.00	0.00	-129,483.00	0.00	0.00	0.00	0.00	0.00
01-40-42141-FI	PRIOR YR REFUNDED REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-40-43000-FI	PROPERTY TAX - G.D.	414,829.00	396,283.00	396,283.00	390,640.00	396,283.00	381,014.56	404,000.00	412,000.00
01-40-43010-FI	AD VALOREM REVENUE - ID #2	121,500.00	125,174.03	121,500.00	124,314.11	121,500.00	124,175.56	92,335.81	0.00
01-40-43020-FI	ASSESSMENT REVENUE - CMM	256,356.00	273,269.31	255,801.00	246,367.77	255,801.00	254,878.95	252,525.16	253,626.37
01-40-44000-FI	CONNECTION FEES-HYDRANT,	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-40-44001-FI	MAINLINE REIMBURSEMENT F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-40-44010-FI	WATER CAPACITY CHARGES	0.00	47,803.00	0.00	121,754.00	0.00	14,806.00	0.00	0.00
01-40-44020-FI	PLAN CHECK/INSPECTION FEES	0.00	21,508.26	0.00	6,159.54	0.00	5,299.28	0.00	0.00
01-40-44025-FI	H ZONE ML REIMB FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-40-44030-FI	BOND CALL REVENUE - CMM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-40-44030-FI	METER INSTALLATION FEES	0.00	25,595.21	0.00	17,781.10	0.00	3,317.00	0.00	0.00
01-40-44035-FI	METER REPAIR REVENUE	0.00	1,737.37	0.00	2,586.39	0.00	1,253.30	0.00	0.00
01-40-44050-FI	SEWER CAPACITY CHARGES	0.00	85,920.00	0.00	99,802.00	0.00	0.00	0.00	0.00
01-40-45000-FI	INTEREST REVENUE - G.D.	39,678.00	19,595.69	13,559.00	18,840.19	9,040.00	4,215.26	9,300.00	18,600.00
01-40-46200-FI	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	423,952.18	0.00	0.00	0.00	0.00
01-40-47000-FI	MISCELLANEOUS REVENUE	1,533.00	9,799.26	1,533.00	10,183.60	1,533.00	4,783.04	7,905.98	7,905.98

*Operating Budget

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Defined Budgets							
		2011-2012	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2015-2016
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	PROP 14/15	PROP 15/16
01-40-47010-FI	GAIN/LOSS ON SALE OF ASSET	0.00	0.00	0.00	32,223.00	0.00	0.00	0.00	0.00
01-40-47020-FI	CHANGE IN MARKET VALUE	0.00	-1,882.61	0.00	-5,381.53	0.00	0.00	0.00	0.00
01-40-47030-FI	DEMO GARDEN SALES (SALES T	0.00	0.00	0.00	0.00	0.00	965.00	0.00	0.00
01-40-47040-FI	DEMO GARDEN DONATIONS	0.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00
Program: 40 - ** Revenues ** Total:		4,714,640.00	5,223,397.65	4,706,849.56	5,455,223.15	4,831,813.56	4,372,303.75	5,157,464.72	5,277,148.23
Revenue Total:		4,714,640.00	5,223,397.65	4,706,849.56	5,455,223.15	4,831,813.56	4,372,303.75	5,157,464.72	5,277,148.23
Expense									
Program: 00 - ** Asset Expenses **									
01-00-5-99-00300-AGM	OPERATIONAL RESERVE & COL	0.00	0.00	49,214.00	0.00	51,308.00	0.00	0.00	0.00
01-00-5-99-00400-FI	BUDGET CLEARING	0.00	0.00	3,336.21	0.00	84,945.00	0.00	0.00	0.00
01-00-5-99-08999-AGM	UNCOLLECTABLE STANDBYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-6-02-99451-FI	SHOP TOOLS & EQUIPMNT - DI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-6-60-60002-FI	OVERHEAD - GENERAL & ADMI	-96,093.00	-28,354.34	4,078.00	-153,444.78	-86,000.00	-534.79	0.00	0.00
01-00-6-60-60004-FI	OVERHEAD - LABOR (5390)	-4,381.00	-8,293.27	1,257.00	-189.94	0.00	-83.12	0.00	0.00
Program: 00 - ** Asset Expenses ** Total:		-100,474.00	-36,647.61	57,885.21	-153,634.72	50,253.00	-617.91	0.00	0.00
Program: 01 - ** Production **									
01-01-5-01-01118-FI	PRODUCTION SALARY	183,238.00	191,359.40	220,935.00	207,672.49	219,113.00	172,866.52	241,562.00	280,954.00
01-01-5-01-02205-RI	WATER TREATMENT EXPENSE	12,923.00	13,256.21	14,400.00	13,351.66	14,400.00	9,685.74	14,803.28	15,395.41
01-01-5-01-02210-RI	SMALL TOOLS - PRODUCTION	0.00	0.00	0.00	0.00	0.00	0.00	3,697.78	6,008.89
01-01-5-01-03102-GM	WATER RECHARGE/PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	236,500.00	248,500.00
01-01-5-01-03105-RI	SOURCE OF SUPPLY/WELL MAI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-5-01-03111-RI	EQUIPMENT RENTAL	3,023.00	2,947.23	2,933.00	3,610.05	2,933.00	2,271.80	200.00	200.00
01-01-5-01-03115-RI	PUMPING PLANT REPAIR & MA	18,923.00	103,911.40	66,500.00	79,764.52	66,500.00	39,777.73	94,102.84	94,865.75
01-01-5-01-03120-RI	TANK & RESERVOIR MAINTENA	186,029.00	5,004.53	200,000.00	10,206.54	200,000.00	10,951.12	200,000.00	200,000.00
01-01-5-01-03207-RI	GENERATOR (LARGE) REPAIR &	0.00	0.00	0.00	0.00	0.00	0.00	13,501.57	14,041.63
01-01-5-01-04004-RI	LABORATORY SERVICES	6,417.00	9,093.00	9,500.00	9,237.00	9,500.00	8,107.61	10,692.64	12,680.35
01-01-5-01-06105-RI	POWER FOR PUMPING (ELECT	257,606.00	278,598.73	310,689.00	279,404.44	326,223.45	222,095.17	330,000.00	363,000.00
01-01-5-01-06501-RI	TELEMETRY / SCADA EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-5-01-08001-RI	PRIVATE WELL METERING	0.00	0.00	0.00	0.00	0.00	4,496.53	10,000.00	0.00
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	101,990.00	86,679.21	104,420.96	83,546.96	107,096.72	74,658.54	157,768.07	172,385.51
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	21,705.00	66,616.86	98,022.05	10,728.63	83,761.70	68,372.99	57,169.12	55,336.65
Program: 01 - ** Production ** Total:		791,854.00	757,466.57	1,027,400.01	697,522.29	1,029,527.87	613,283.75	1,369,997.30	1,463,368.19

*Operating Budget

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Defined Budgets							
		2011-2012	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2015-2016
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	PROP 14/15	PROP 15/16
Program: 02 - ** Distribution **									
01-02-5-02-01130-FI	DISTRIBUTION SALARY	108,861.00	141,000.68	350,681.25	294,024.11	358,854.00	284,112.88	384,098.00	439,583.00
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	20,560.00	8,840.00
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	3,168.00	1,615.44	2,000.00	4,516.62	2,000.00	1,133.86	2,392.00	2,300.00
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	83,322.00	29,530.95	67,971.00	84,370.11	67,971.00	48,644.71	81,153.89	84,400.05
01-02-5-02-03130-JC	CROSS CONNECTION CONTROL	679.00	635.63	1,100.00	0.00	1,100.00	0.00	1,000.00	1,100.00
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT.	0.00	0.00	0.00	0.00	0.00	16.28	5,078.00	5,281.12
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	4,780.00	8,005.69	9,668.00	12,596.70	9,668.00	6,921.10	10,088.00	10,491.52
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	142,786.00	121,350.90	146,188.74	116,965.83	149,935.01	104,521.96	244,186.20	266,810.41
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	16,180.00	49,811.90	73,071.31	7,997.71	62,440.54	52,421.77	88,476.74	85,640.75
Program: 02 - ** Distribution ** Total:		359,776.00	351,951.19	650,680.30	520,471.08	651,968.55	497,772.56	837,032.83	904,446.85
Program: 03 - ** Customer Service **									
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SER	111,934.00	75,981.35	22,481.00	25,872.19	22,481.00	22,311.24	23,096.00	25,674.00
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER S	94,439.00	82,811.69	33,948.25	39,767.83	67,705.00	62,954.79	99,766.00	111,096.00
01-03-5-03-03100-AGM	METER INSTALLATION EXPENS	0.00	0.00	0.00	9,199.18	0.00	686.66	0.00	0.00
01-03-5-03-03107-AGM	METER SERVICE REPAIR	15,929.00	20,416.34	43,447.00	102,777.39	29,000.42	26,052.29	52,379.62	54,474.80
01-03-5-03-05201-AGM	METER READING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-03-5-03-07007-AGM	CREDIT CARD FEES (CUSTOME	7,448.00	19,146.13	17,000.00	21,058.29	17,000.00	18,379.01	6,068.74	6,311.50
01-03-5-03-07010-AGM	BAD DEBT	20,400.00	35,494.78	25,000.00	24,388.27	25,000.00	-4,181.58	23,000.00	24,000.00
01-03-5-03-07015-AGM	CUSTOMER SERVICE - OTHER	31,112.00	28,253.94	33,812.00	31,499.61	36,112.00	27,691.53	16,900.00	16,900.00
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	115,589.00	98,236.41	118,343.89	94,686.54	121,376.15	84,613.03	76,562.72	83,656.37
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	1,579.00	4,844.86	6,965.64	780.28	6,091.76	4,972.58	4,799.19	4,645.37
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	104,096.00	128,826.18	171,175.25	184,894.00	131,201.16	99,660.34	39,423.95	38,509.90
Program: 03 - ** Customer Service ** Total:		502,526.00	494,011.68	472,173.03	534,923.58	455,967.49	343,139.89	341,996.22	365,267.94
Program: 04 - ** Administration **									
01-04-5-04-01108-FI	ADMINISTRATION SALARY	238,578.00	242,274.78	227,330.00	200,475.81	204,930.00	79,968.93	205,539.00	230,110.00
01-04-5-04-01115-FI	SAFETY SALARY	9,382.00	4,820.00	9,382.00	7,390.00	9,382.00	5,310.00	9,600.00	9,600.00
01-04-5-04-01121-FI	DIRECTORS SALARY	23,465.00	32,179.37	29,169.84	28,996.21	29,169.84	17,883.89	20,835.60	20,835.60
01-04-5-04-01210-GM	DIRECTORS / C.A.C. EDUCATIO	9,693.00	4,705.83	9,500.00	9,238.87	9,500.00	7,932.61	9,500.00	9,880.00
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	42,000.00	42,000.00	45,600.00	24,500.00	45,600.00	14,000.00	21,000.00	21,070.00
01-04-5-04-07008-GM	BUSINESS EXPENSE	30,712.00	27,586.02	20,550.00	30,687.03	20,550.00	4,368.61	10,400.00	10,400.00
01-04-5-04-07014-GM	PUBLIC INFORMATION	44,737.00	45,665.86	48,650.00	50,448.02	55,130.00	43,212.10	45,430.01	47,399.69

***Operating Budget**

For Fiscal: 2013-2014 Period Ending: 04/30/2014

								Defined Budgets	
		2011-2012	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2015-2016
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	PROP 14/15	PROP 15/16
01-04-5-04-07016-GM	MEMBERSHIP, DUES & SUBSCR	18,031.00	10,871.26	22,420.00	13,508.95	22,420.00	12,697.12	17,459.00	18,157.36
01-04-5-04-07020-GM	WATER CONSERVATION EXPEN	18,727.00	34,813.70	45,000.00	42,596.19	45,000.00	25,503.47	55,000.00	45,000.00
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSO	68,666.00	215,800.55	104,000.00	109,008.07	104,000.00	72,032.18	104,000.00	104,000.00
01-04-5-04-07218-GM	SAFETY EXPENSE	5,132.00	3,750.83	5,100.00	2,317.05	5,100.00	5,242.49	19,356.96	14,976.84
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	7,555.00	5,091.00	8,500.00	3,279.91	17,293.12	17,306.98	5,704.06	5,932.22
01-04-5-04-07401-GM	PROPERTY INSURANCE	66,036.00	86,581.50	95,000.00	101,308.10	95,000.00	74,559.75	100,686.56	107,834.02
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	135,987.00	115,572.29	139,227.28	111,395.95	142,795.30	99,544.73	138,464.49	151,293.43
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	18,927.00	23,786.26	31,123.14	33,617.08	23,854.85	18,120.07	86,260.11	84,260.15
Program: 04 - ** Administration ** Total:		737,628.00	895,499.25	840,552.26	768,767.24	829,725.11	497,682.93	849,235.79	880,749.31
Program: 05 - ** Engineering **									
01-05-5-05-01109-FI	ENGINEERING/GIS/IT SALARY	83,299.00	81,421.36	83,433.00	86,098.46	81,831.00	65,419.29	85,638.00	88,091.00
01-05-5-05-02305-ENG	MAPS/DRAFTING SUPPLIES	1,616.00	2,038.50	1,950.00	2,038.50	1,950.00	2,104.45	2,698.08	3,118.00
01-05-5-05-04006-ENG	PLAN CHECK / INSPECTION	0.00	4,933.73	0.00	2,228.20	0.00	0.00	0.00	0.00
01-05-5-05-04008-GM	ENGINEERING CONTRACT SERV	60,000.00	9,275.00	25,000.00	24,195.31	25,000.00	23,536.88	21,590.78	23,234.42
01-05-5-05-04013-ENG	ENG-TRAINING, MAPPING & O	8,240.00	2,120.62	4,500.00	281.25	4,500.00	0.00	3,354.97	1,669.16
01-05-5-05-98001-FI	EE BENEFITS ALLOCATED	47,595.00	40,450.30	48,729.25	38,988.57	49,978.00	34,840.66	52,127.81	56,957.52
01-05-5-05-98003-FI	OFFICE EXPENSE ALLOCATED	18,927.00	23,422.93	31,123.14	33,617.08	23,854.85	18,120.07	30,693.47	29,981.84
Program: 05 - ** Engineering ** Total:		219,677.00	163,662.44	194,735.39	187,447.37	187,113.85	144,021.35	196,103.11	203,051.94
Program: 06 - ** Finance **									
01-06-5-06-01101-FI	FINANCE SALARY	225,760.00	211,262.91	224,985.00	213,249.04	223,383.00	196,293.34	213,156.00	224,147.00
01-06-5-06-04009-AGM	ACCOUNTING SERVICES	24,970.00	23,582.00	23,582.00	27,900.00	23,582.00	11,740.00	23,600.00	24,100.00
01-06-5-06-07001-AGM	FINANCE - OTHER	0.00	0.00	0.00	0.00	0.00	743.16	15,912.00	16,548.00
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	122,388.00	104,015.02	125,305.35	100,256.37	128,515.87	89,590.25	124,373.69	135,897.10
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	37,853.00	46,845.87	62,245.27	67,234.20	47,709.70	36,240.12	75,291.05	73,545.41
Program: 06 - ** Finance ** Total:		410,971.00	385,705.80	436,117.62	408,639.61	423,190.57	334,606.87	452,332.74	474,237.51
Program: 07 - ** Personnel **									
01-07-5-07-01102-FI	PERSONNEL SALARY	26,455.00	25,009.86	40,111.00	26,379.30	40,111.00	26,193.31	34,500.00	34,913.00
01-07-5-07-01215-HR	TRAINING & EE EDUCATION	16,994.00	16,408.06	20,573.00	6,997.83	20,573.00	8,241.68	24,300.00	15,700.00
01-07-5-07-01905-HR	EMPLOYMENT RECRUITING EX	2,046.00	2,072.47	2,800.00	3,121.05	19,300.00	29,962.52	10,000.00	10,000.00
01-07-5-07-01910-HR	LABOR LEGAL FEES	0.00	0.00	30,000.00	33,823.80	30,000.00	25,088.45	62,400.00	64,896.00
01-07-5-07-01915-HR	PERSONNEL - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	8,632.00	8,977.28
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	13,599.00	11,557.22	13,922.93	11,139.61	14,279.43	9,954.49	21,014.02	22,960.98

*Operating Budget

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Defined Budgets							
		2011-2012	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2015-2016
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	PROP 14/15	PROP 15/16
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	9,463.00	11,711.48	15,560.57	16,808.53	11,927.43	9,060.02	17,062.99	16,667.37
Program: 07 - ** Personnel ** Total:		68,557.00	66,759.09	122,967.50	98,270.12	136,190.86	108,500.47	177,909.01	174,114.63
Program: 09 - ** Bonds & Loans **									
01-09-5-09-08110-FI	ID #2 BONDS PYBLE-PRINCPLE	100,000.00	0.00	105,000.00	0.00	110,000.00	0.00	0.00	0.00
01-09-5-09-08115-FI	CMM PRINCIPLE	84,000.00	0.00	85,000.00	0.00	89,000.00	89,000.00	93,000.00	98,000.00
01-09-5-09-08120-FI	MORONGO BASIN PIPELINE	228,642.00	219,544.00	219,797.01	219,797.00	219,695.76	0.00	219,426.00	219,898.00
01-09-5-09-08210-FI	INTEREST EXPENSE I.D. #2	21,500.00	19,893.06	16,500.00	7,428.96	11,250.00	0.00	0.00	0.00
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	160,356.00	160,976.20	157,567.50	156,820.75	153,652.50	153,627.20	149,557.50	145,260.00
01-09-5-09-08250-FI	MAINLINE PIPELINE REPLACEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-09-5-09-08315-FI	ID #2 BONDS COLLECTION CHA	346.00	320.93	330.00	332.17	330.00	303.48	0.00	0.00
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CH	969.00	1,203.78	1,296.00	965.37	1,296.00	894.99	1,014.66	1,055.25
01-09-5-09-08325-FI	ADMINISTRATION - CMM	12,000.00	9,633.08	10,000.00	9,589.80	10,000.00	7,470.43	9,967.66	10,366.37
01-09-5-09-09205-FI	MISC NON-OP EXPENSE	0.00	7,473.96	0.00	263.00	0.00	18.00	0.00	0.00
Program: 09 - ** Bonds & Loans ** Total:		607,813.00	419,045.01	595,490.51	395,197.05	595,224.26	251,314.10	472,965.82	474,579.62
Program: 20 - ** HDMC Treatment Plant **									
01-20-5-20-03101-AGM	HDMC: OTHER	0.00	0.00	0.00	0.00	0.00	0.00	17,245.88	17,935.72
01-20-5-20-04100-AGM	HDMC: CONTRACTED OPERATI	0.00	0.00	0.00	0.00	0.00	21,192.13	39,720.00	41,308.80
01-20-5-20-06100-AGM	HDMC: PUMPING POWER	0.00	0.00	0.00	0.00	0.00	8,667.10	15,391.20	16,314.46
Program: 20 - ** HDMC Treatment Plant ** Total:		0.00	0.00	0.00	0.00	0.00	29,859.23	72,357.08	75,558.98
Program: 42 - **RESERVE & OTHER FUNDING**									
01-42-5-99-00100-AGM	EQUIP&TECH RES <from>/to	0.00	0.00	82,278.05	0.00	91,113.01	0.00	104,000.00	104,000.00
01-42-5-99-00200-AGM	WELL/BOOSTER RES <from>/to	0.00	0.00	50,000.00	0.00	50,000.00	0.00	100,000.00	100,000.00
01-42-5-99-00310-FI	<NET REVENUE>/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program: 42 - **RESERVE & OTHER FUNDING** Total:		0.00	0.00	132,278.05	0.00	141,113.01	0.00	204,000.00	204,000.00
Program: 51 - ** Benefits Allocated **									
01-51-5-51-01211-FI	COMPENSATED LEAVE	185,000.00	203,395.50	193,458.00	245,721.95	193,458.00	159,421.61	213,000.00	221,500.00
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	195,750.00	195,790.00	198,240.00	175,563.27	203,880.00	158,066.34	233,300.00	251,900.00
01-51-5-51-01220-FI	GROUP INSURANCE EXPENSE	6,562.00	9,650.17	10,359.00	11,381.36	10,815.00	7,107.69	8,890.00	9,244.40
01-51-5-51-01225-FI	WORKERS COMPENSATION IN	28,000.00	27,910.28	26,066.00	26,005.28	28,486.00	30,290.45	54,328.00	58,965.92
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%	149,304.00	139,705.80	149,964.39	131,376.15	166,565.50	111,227.84	147,550.00	176,511.00
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@	0.00	0.00	0.00	296.10	0.00	4,739.51	25,953.00	28,943.00
01-51-5-51-01232-FI	RETIREMENT - TEMP	0.00	284.24	0.00	3,446.01	0.00	94.36	0.00	0.00

***Operating Budget**

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Defined Budgets							
		2011-2012	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2015-2016
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	PROP 14/15	PROP 15/16
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUT	0.00	0.00	0.00	264.00	0.00	764.00	5,850.00	5,850.00
01-51-5-51-01245-FI	ALLOWANCE AND ADJUSTMEN	0.00	-111,648.59	0.00	-161,390.80	0.00	0.00	0.00	0.00
01-51-5-51-01305-FI	PAYROLL TAXES	108,285.00	108,592.54	111,281.00	118,389.94	110,771.00	84,839.82	125,626.00	137,047.00
01-51-5-51-98000-FI	ALLOCATED EXPENSES	-679,933.00	-577,861.35	-696,138.40	-556,979.83	-713,975.50	-497,723.66	-814,497.00	-889,961.32
Program: 51 - ** Benefits Allocated ** Total:		-7,032.00	-4,181.41	-6,770.01	-5,926.57	0.00	58,827.96	0.00	0.00
Program: 52 - ** Field Allocated **									
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	6,770.00	3,867.58	6,770.00	5,926.57	6,770.00	5,001.21	8,170.00	8,170.00
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	11,222.00	12,514.97	28,198.00	34,009.19	16,024.00	8,101.29	14,998.74	15,598.69
01-52-5-52-02212-D/P	SMALL TOOLS EXPENSE - COM	10,404.00	8,956.07	10,985.00	12,339.56	8,500.00	8,624.15	7,050.00	0.00
01-52-5-52-03205-D/P	TOOL / EQUIP REPAIR	4,145.00	16,867.16	10,207.00	9,155.20	14,000.00	11,827.96	4,070.00	4,232.80
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHO	0.00	3,363.30	24,337.00	14,684.48	8,200.00	9,281.44	15,284.00	12,195.36
01-52-5-52-05005-D/P	FUEL-VEHICLES	36,494.00	41,819.22	39,500.00	40,503.96	39,500.00	36,259.04	41,000.00	42,640.00
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	27,050.00	26,685.47	26,600.00	33,949.36	31,100.00	31,955.60	29,947.00	31,143.59
01-52-5-52-05015-FI	EQUIPMENT CLEARING ACCOU	-1,718.00	-1,447.49	0.00	-1,225.17	0.00	-69.30	0.00	0.00
01-52-5-52-06305-ENG	COMMUNICATIONS	10,305.00	14,385.18	15,000.00	16,575.47	15,000.00	16,720.62	18,094.15	19,337.92
01-52-5-52-07009-D/P	REGULATORY, PERMITS, ETC	8,115.00	12,642.21	13,200.00	10,832.24	13,200.00	9,628.43	11,831.16	12,304.41
01-52-5-52-98000-FI	ALLOCATED EXPENSES	-39,463.00	-102,889.31	-178,462.00	-19,506.62	-152,294.00	-124,314.52	-150,445.05	-145,622.77
Program: 52 - ** Field Allocated ** Total:		73,324.00	36,764.36	-3,665.00	157,244.24	0.00	13,015.92	0.00	0.00
Program: 53 - ** Office Allocated **									
01-53-5-53-01405-AGM	TEMPORARY LABOR FEES	22,870.00	44,555.29	90,015.90	118,176.57	21,983.50	16,032.85	12,047.20	2,500.00
01-53-5-53-02105-AGM	OFFICE SUPPLIES & EQUIPMEN	66,870.00	79,057.11	44,864.96	38,179.54	47,218.59	34,464.71	50,690.56	49,390.18
01-53-5-53-02110-AGM	POSTAGE	22,866.00	22,336.52	23,200.00	22,325.51	23,200.00	17,942.26	23,768.97	24,719.73
01-53-5-53-03906-AGM	BUILDING REPAIR/MAINT - OFF	28,787.00	22,623.05	17,200.00	21,237.13	17,200.00	11,249.03	25,763.69	23,447.16
01-53-5-53-04015-AGM	COMPUTER SOFTWARE & SUP	49,359.00	48,047.96	99,145.88	91,192.98	92,145.88	72,468.58	87,756.70	92,254.97
01-53-5-53-05010-AGM	AUTO EXPENSE - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	5,494.00	5,713.76
01-53-5-53-06205-AGM	TELEPHONE AND UTILITIES	32,583.00	35,493.77	36,800.00	45,059.16	36,800.00	39,584.87	43,210.45	44,938.87
01-53-5-53-98000-FI	ALLOCATED EXPENSES	-197,266.00	-252,613.70	-311,227.37	-336,170.89	-238,547.97	-181,200.62	-248,731.57	-242,964.67
Program: 53 - ** Office Allocated ** Total:		26,069.00	-500.00	-0.63	0.00	0.00	10,541.68	0.00	0.00
Expense Total:		3,690,689.00	3,529,536.37	4,519,844.24	3,608,921.29	4,500,274.57	2,901,948.80	4,973,929.90	5,219,374.97
Report Surplus (Deficit):		1,023,951.00	1,693,861.28	187,005.32	1,846,301.86	331,538.99	1,470,354.95	183,534.82	57,773.26

PAYROLL BUDGET COMPARISON

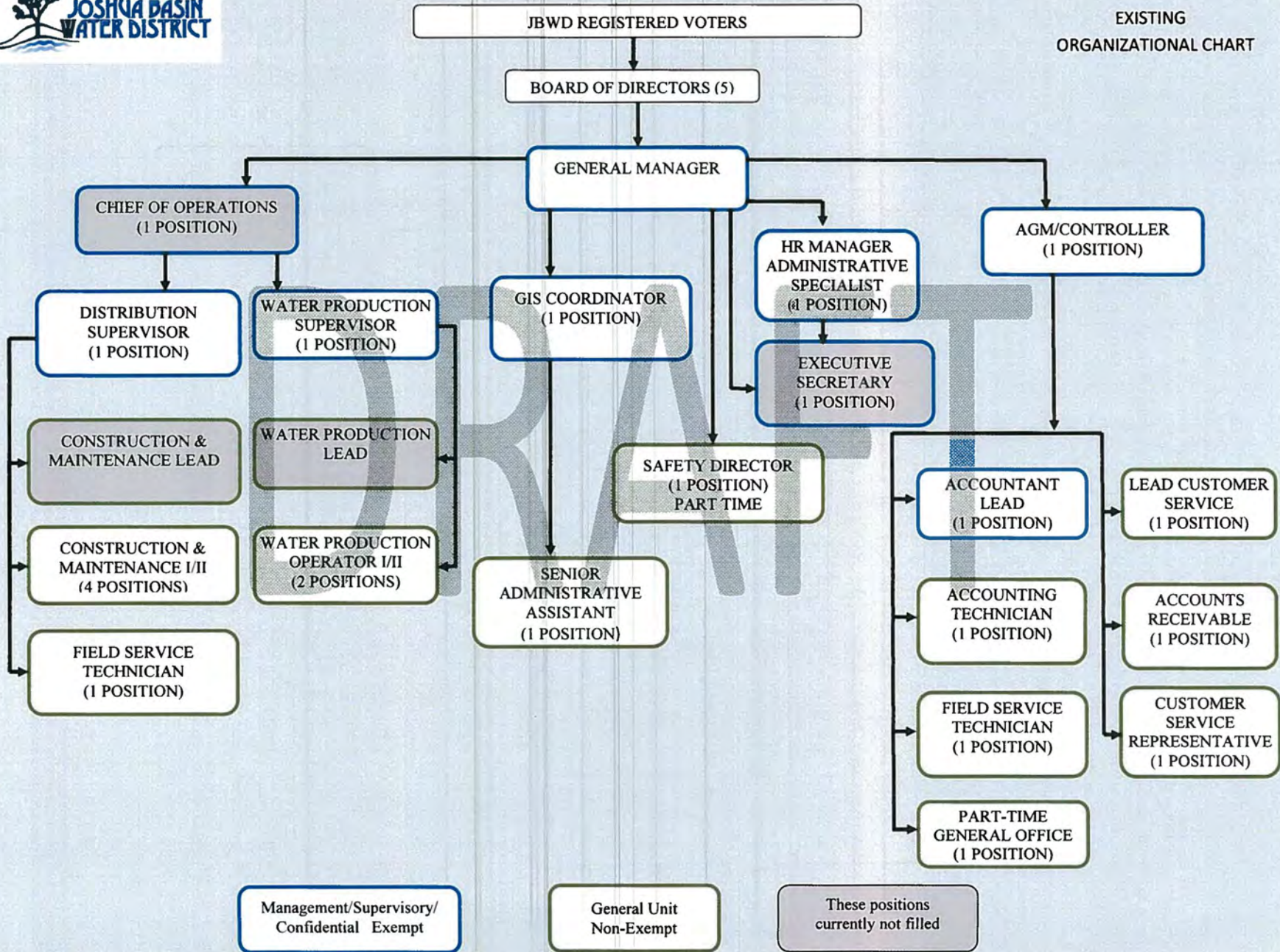
2013/2014 PAYROLL BUDGET	
PRODUCTION (3 positions)	
Chief of Operations (Shared with Distribution)	<i>Unfunded</i>
Production Supervisor	
Production II (2)	
DISTRIBUTION (6 positions)	
Chief of Operations (Shared with Production)	<i>Unfunded</i>
Maintenance Supervisor	
Maintenance II (2)	
Maintenance I (2)	
CUSTOMER SERVICE (5 positions)	
HR/Administrative Services	
Customer Service / Cashier (2)	
Field Service Tech (2)	
ENGINEERING (2 Positions)	
GIS Coordinator	
Senior Administrative Assistant	
ADMINISTRATION (2.5 Positions)	
General Manager	
Executive Secretary	
Safety Officer - Part Time	
FINANCE (4.5 Positions)	
Assistant G.M. / Controller	
Accountant	
Accounting Technician	
Accounts Receivable	
General Office - Part Time	
PERSONNEL (0 Positions)	
DIRECTORS (5 Positions)	
Director	
Director	
Director	
Director	
Director	
TOTAL PAYROLL (28)	\$ 1,523,163
WITHOUT EXEC. SEC. FOR COMPARISON	\$ 1,454,601

2014/2015 PAYROLL BUDGET	
PRODUCTION (3.5 positions)	
In Lieu of Chief of Operations (split w/ Distrib.)	<i>1/4 Year Funding</i>
Production Supervisor	
Production II (2)	
DISTRIBUTION (6.5 positions)	
In Lieu of Chief of Operations (split w/ Prod.)	<i>1/4 Year Funding</i>
Maintenance Supervisor	
Maintenance II (2)	
Maintenance I (2)	
CUSTOMER SERVICE (4 positions)	
Customer Service / Cashier (2)	
Field Service Tech (2)	
ENGINEERING (2 Positions)	
GIS Coordinator	
Senior Administrative Assistant	
ADMINISTRATION (3.5 Positions)	
General Manager	
Executive Secretary	<i>Unfunded</i>
Safety Officer - Part Time	
Secretary	<i>1/2 Year Funding</i>
FINANCE (4.5 Positions)	
Assistant G.M. / Controller	
Accountant	
Accounting Technician	
Accounts Receivable	
General Office - Part Time	
PERSONNEL (1 Position)	
Human Resources Manager/Administrative Specialist	
DIRECTORS (5 Positions)	
Director	
Director	
Director	
Director	
Director	
TOTAL PAYROLL (30)	\$ 1,530,812
LESS RE-FILLED POSITIONS	\$ 1,453,114

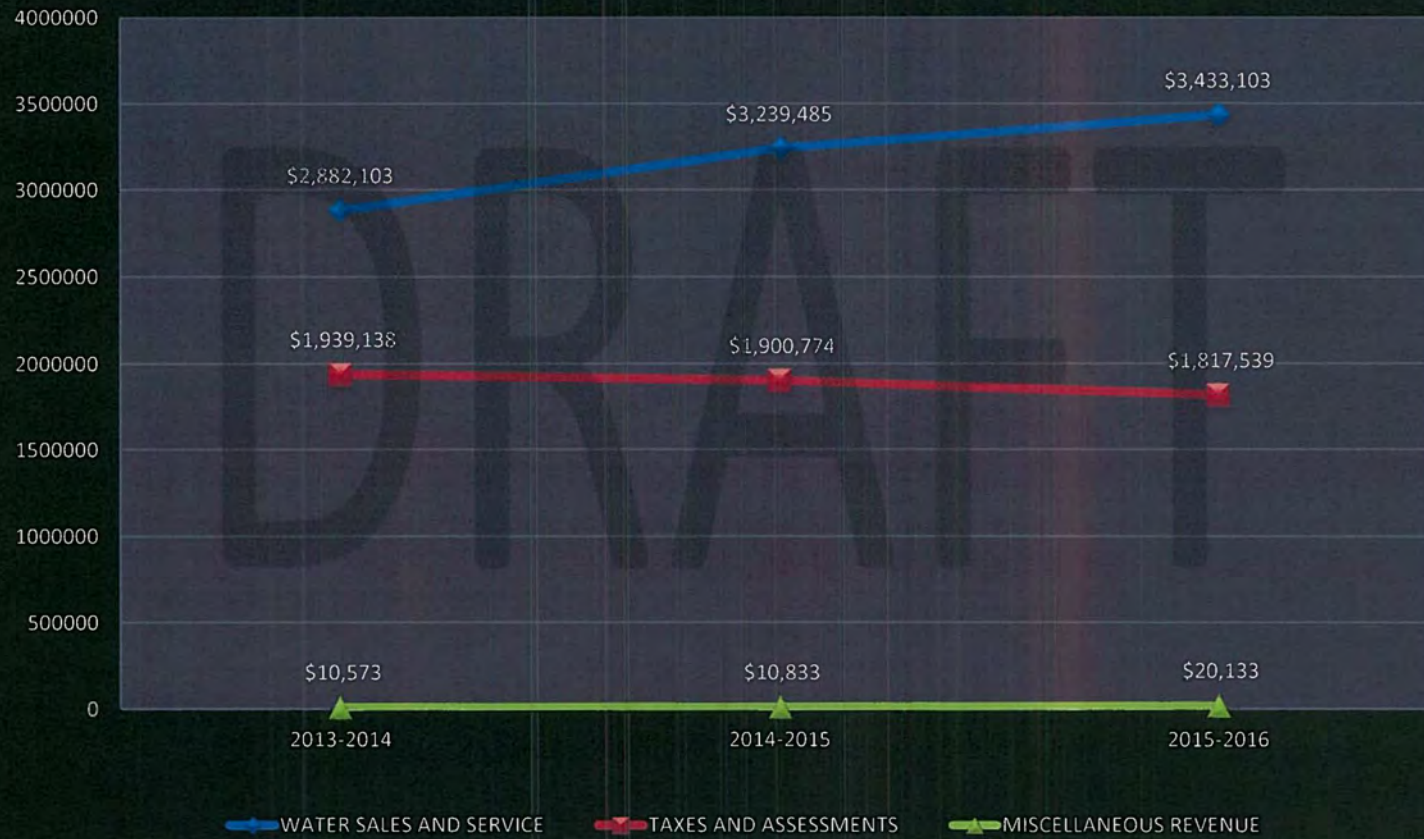
2015/2016 PAYROLL BUDGET	
PRODUCTION (3.5 positions)	
Chief of Operations (Shared with Distribution)	
Production Supervisor	
Production II (2)	
DISTRIBUTION (6.5 positions)	
Chief of Operations (Shared with Production)	
Maintenance Supervisor	
Maintenance II (2)	
Maintenance I (2)	
CUSTOMER SERVICE (4 positions)	
Customer Service / Cashier (2)	
Field Service Tech (2)	
ENGINEERING (2 Positions)	
GIS Coordinator	
Senior Administrative Assistant	
ADMINISTRATION (3.5 Positions)	
General Manager	
Executive Secretary	<i>Unfunded</i>
Safety Officer - Part Time	
Secretary	
FINANCE (4.5 Positions)	
Assistant G.M. / Controller	
Accountant	
Accounting Technician	
Accounts Receivable	
General Office - Part Time	
PERSONNEL (1 Position)	
Human Resources Manager/Administrative Specialist	
DIRECTORS (5 Positions)	
Director	
Director	
Director	
Director	
Director	
TOTAL PAYROLL (30)	\$ 1,686,525
LESS RE-FILLED POSITIONS	\$ 1,531,129

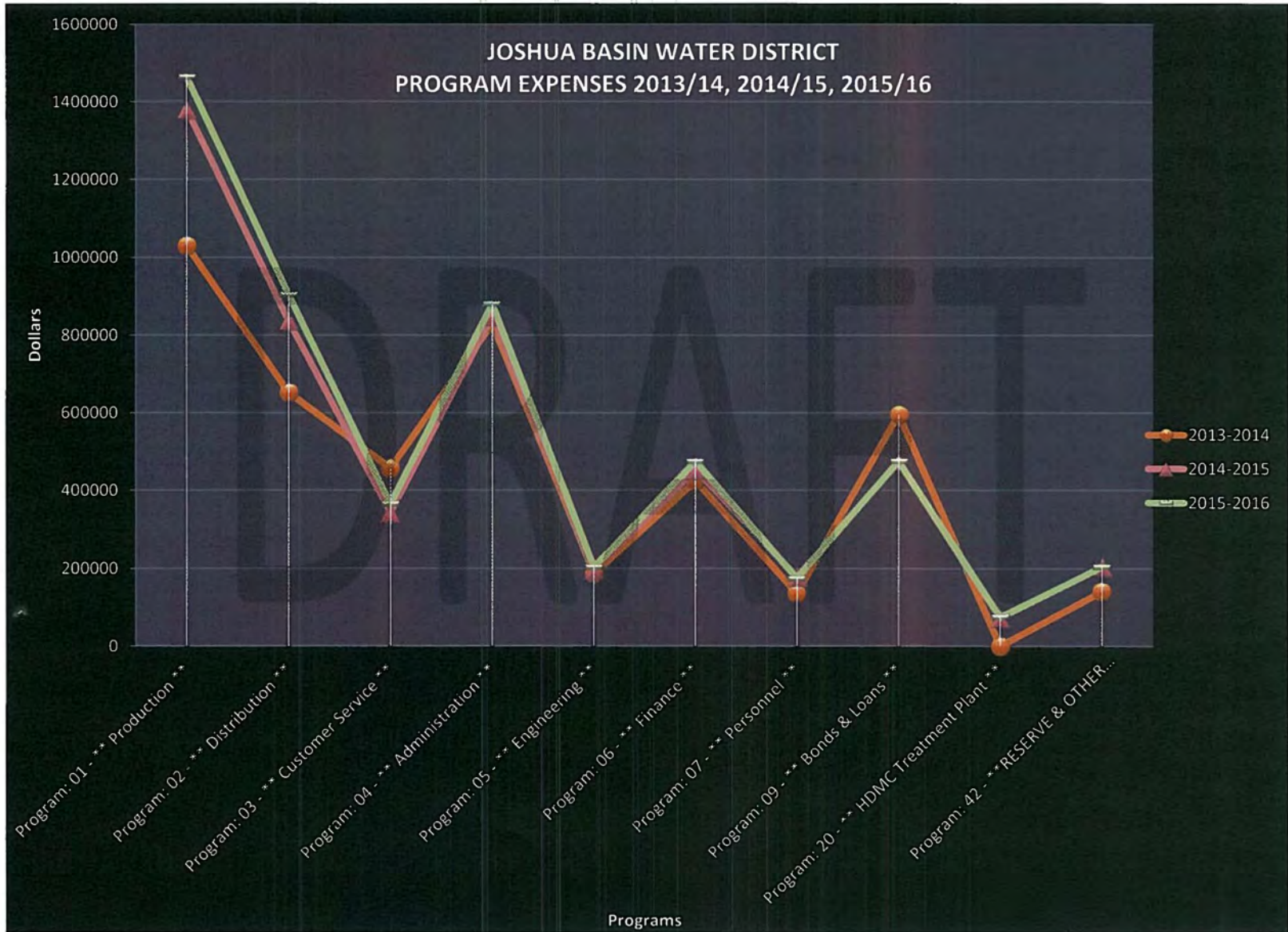


EXISTING ORGANIZATIONAL CHART

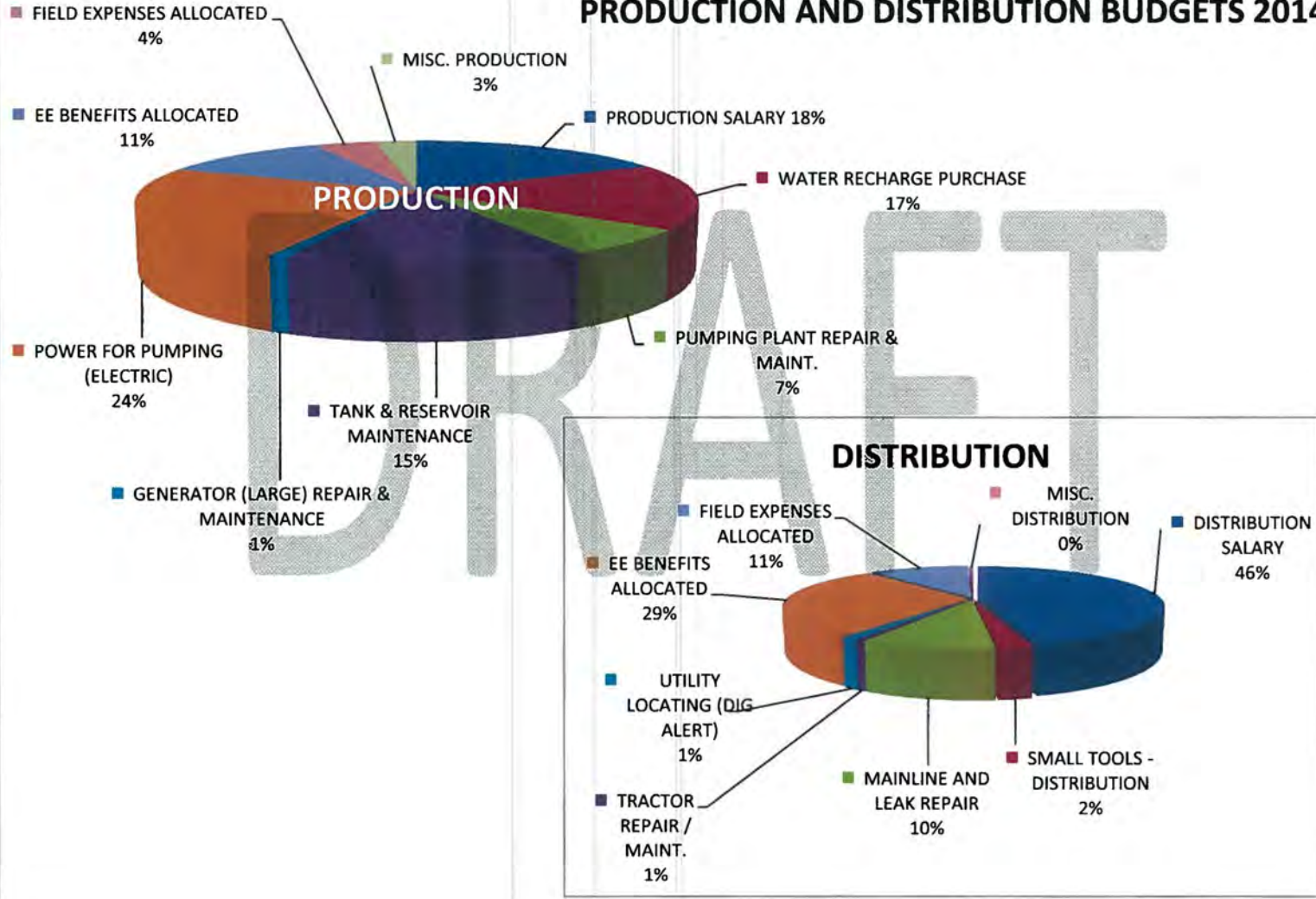


JOSHUA BASIN WATER DISTRICT REVENUE BUDGET 2013/14, 2014/15, 2015/2016

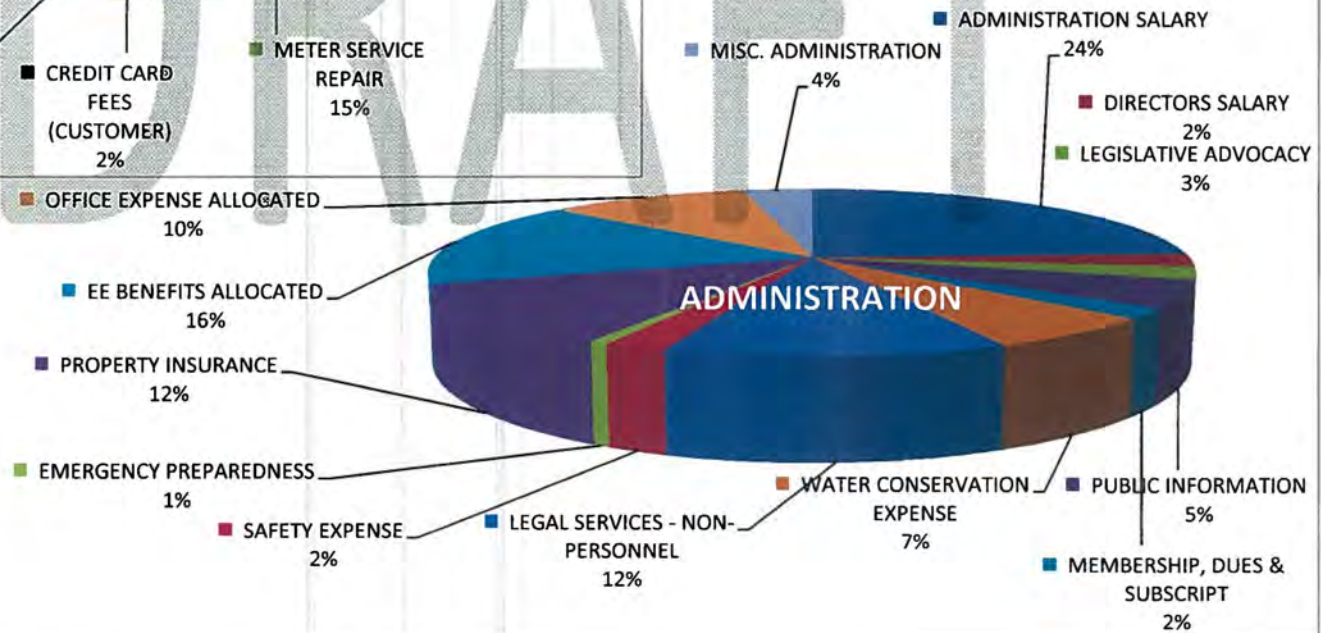
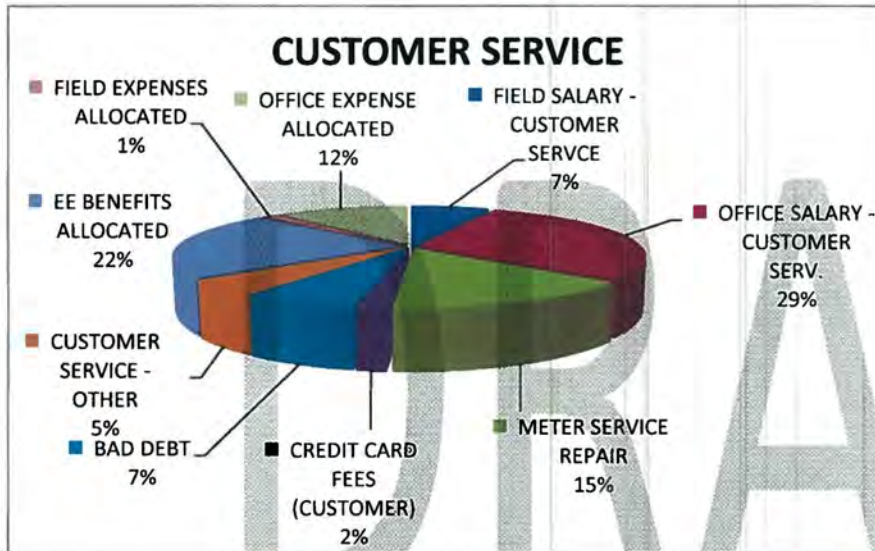




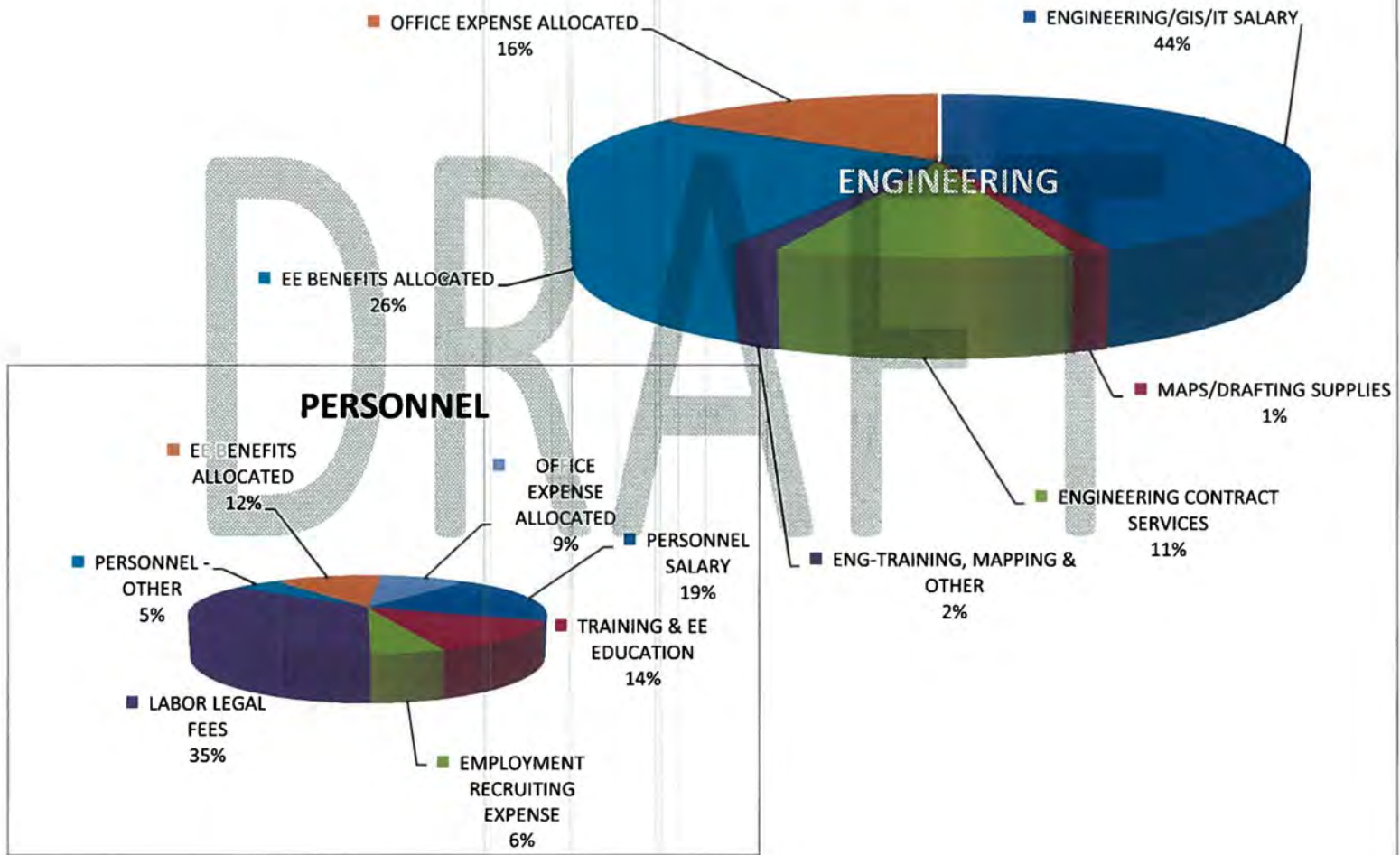
JOSHUA BASIN WATER DISTRICT PRODUCTION AND DISTRIBUTION BUDGETS 2014/15



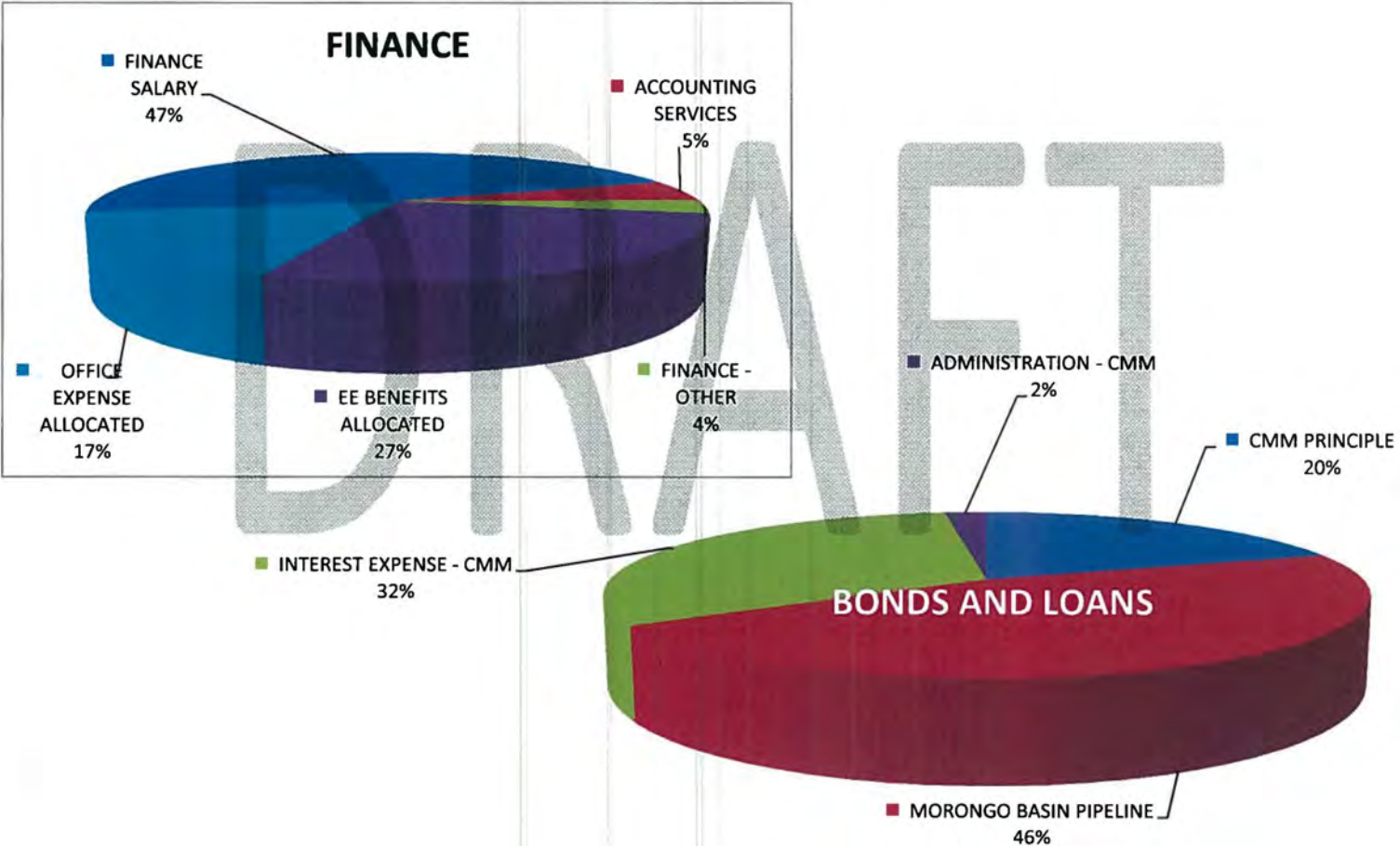
JOSHUA BASIN WATER DISTRICT CUSTOMER SERVICE AND ADMINISTRATION BUDGETS 2014/15



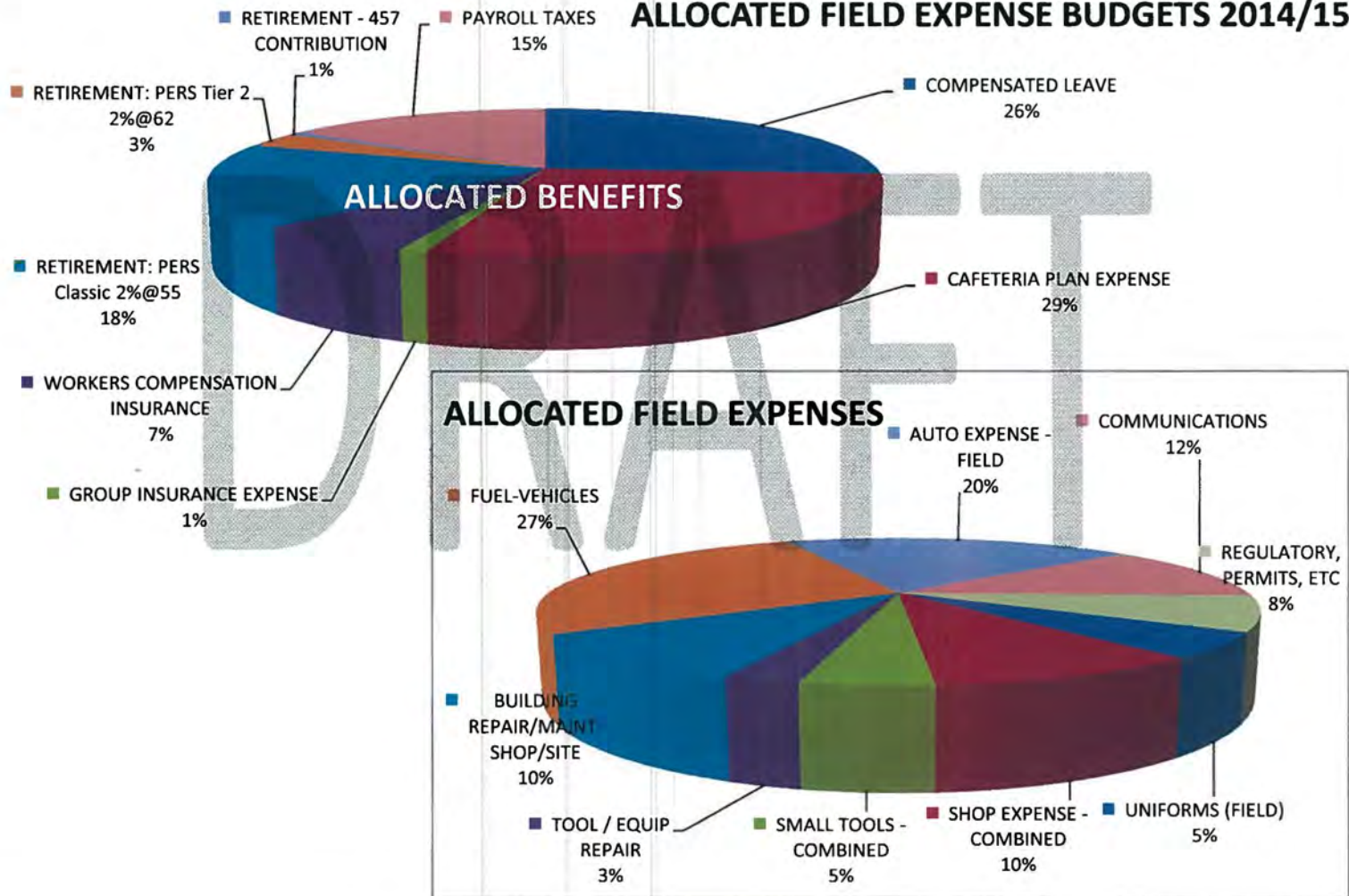
JOSHUA BASIN WATER DISTRICT ENGINEERING AND PERSONNEL BUDGETS 2014/15



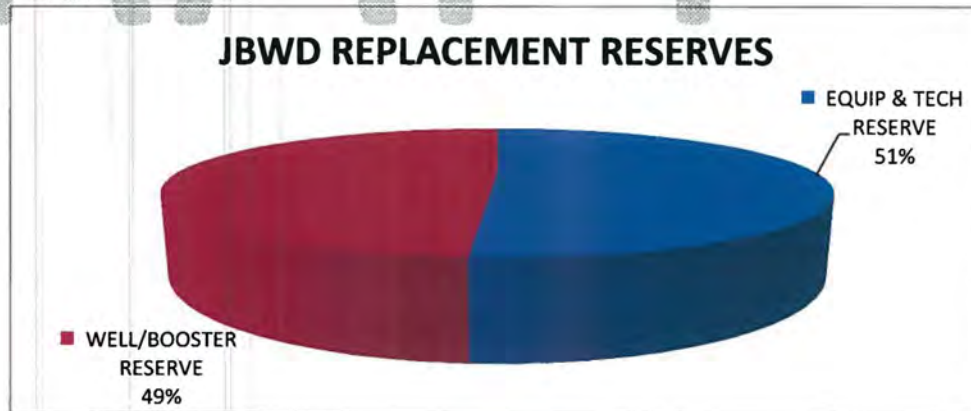
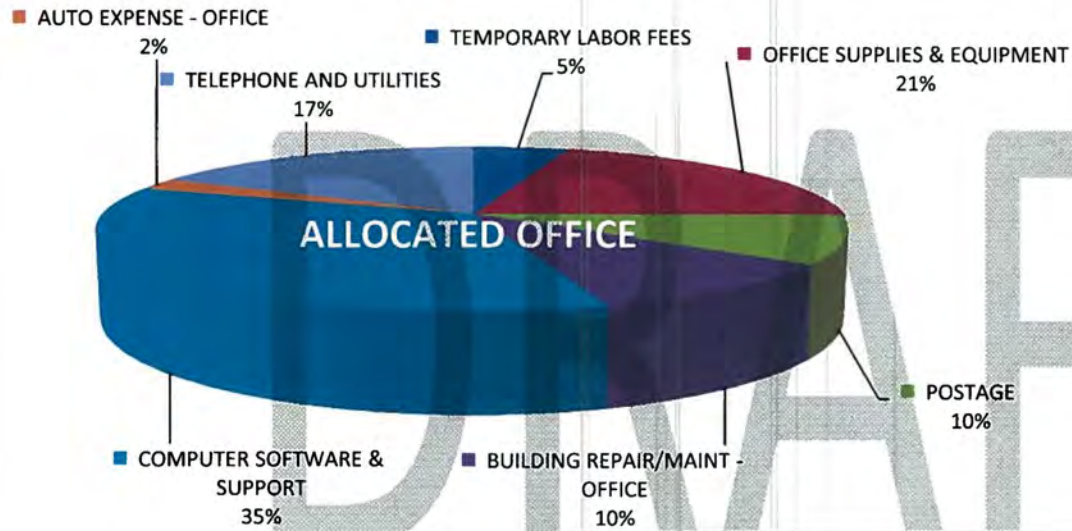
JOSHUA BASIN WATER DISTRICT FINANCE AND BOND/LOAN BUDGETS 2014/15



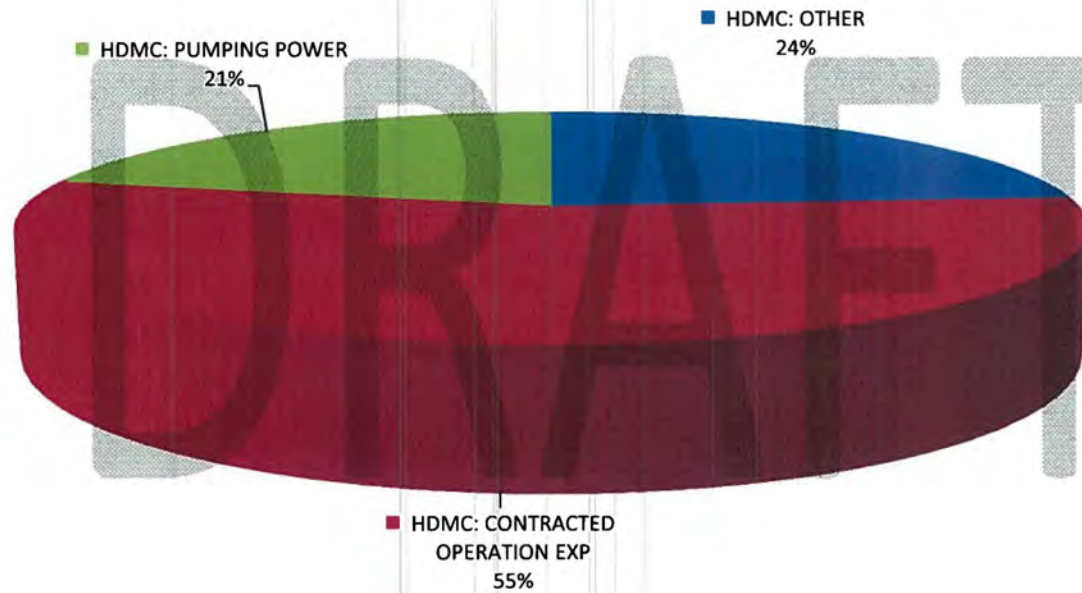
JOSHUA BASIN WATER DISTRICT ALLOCATED BENEFITS AND ALLOCATED FIELD EXPENSE BUDGETS 2014/15



JOSHUA BASIN WATER DISTRICT ALLOCATED OFFICE EXPENSE AND JBWD REPLACEMENT RESERVES BUDGETS 2014/15



JOSHUA BASIN WATER DISTRICT HDMC WASTEWATER PLANT MAINTENANCE BUDGET 2014/15



EXPENSES ARE OFFSET BY REIMBURSEMENT INCLUDING OVERHEAD.

Joshua Basin Water District

Capital Budget

ACCOUNT #	STRATEGIC PLAN #	PROJECT	DESCRIPTION	2014-2015 PROP 14/15	SURPLUS <DEFICIT>	2015-2016 PROP 15/16	SURPLUS <DEFICIT>
CAPITAL REVENUE							
Revenue							
Program: 41 - **CAPITAL REVENUE**							
		GRANTS & LOANS					
TOTAL CAPITAL REVENUE				3,210,000.00	3,210,000.00	0.00	0.00
Expense							
Program: 42 - **RESERVE & OTHER FUNDING**							
		EQUIPMENT & TECHNOLOGY RESERVE FUNDING		104,000.00		104,000.00	
		WELL/BOOSTER RESERVE FUNDING		100,000.00		100,000.00	
		EQUIPMENT & TECHNOLOGY RESERVE DRAWDOWN		29,550.00		0.00	
		NET OPERATING REVENUE / LOSS		183,534.82		57,773.26	
		UNRESTRICTED RESERVE DRAWDOWN		0.00		0.00	
FUNDING FROM OPERATING BUDGET/RESERVES				417,084.82	3,627,084.82	261,773.26	261,773.26
AVAILABLE FUNDING				3,627,084.82		261,773.26	
RESERVE FUNDED PROJECTS / PURCHASES							
01-73-7-70-71300-RL		CP#A: WELL 14 REHAB	Tear down, evaluate, and rebuild the well motor and pump equipment to improve the efficiency of the well; A video of the column before and after the cleaning process will be provided; no "down-hole" work performed on this well since 1981.	80,000.00	3,547,084.82	0.00	261,773.26
<i>RESTRICT REVENUE FOR SPECIFIC USE</i>				20,000.00	3,527,084.82	100,000.00	161,773.26
01-71-7-70-76001-AGM	5.5.2	CP#039: INCODE VERSION X	Upgrade to Incode Version X for better data search capability and features.	45,000.00	3,482,084.82	0.00	161,773.26
01-73-7-70-72004-D/P		CP#L: 3 TRUCKS	Replace 2 vehicles in year 1; 1 vehicle in year 2	60,000.00	3,422,084.82	30,000.00	131,773.26
01-73-7-70-75002-ENG		CP#N: 36" FORMAT PRINTER/SCANNER MFP	Replace old equipment used for printing large scale maps.	12,000.00	3,410,084.82	0.00	131,773.26
01-73-7-70-72300-JC		CP#J: DITCHWITCH TRENCHER W/TRAILER (PR 3)	Used to trench new and replacement services and a variety of other tasks.	0.00	3,410,084.82	55,000.00	76,773.26
01-73-7-70-72301-JC		CP#K: MOLE/BORING MACHINE (PR 3)	Used to bore under streets.	0.00	3,410,084.82	8,000.00	68,773.26
MISC. NON-CAPITAL PURCHASES				16,550.00	3,393,534.82	0.00	68,773.26
<i>RESTRICT REVENUE FOR SPECIFIC USE</i>				0.00	3,393,534.82	11,000.00	57,773.26
RESERVE FUNDED CAPITAL PROJECTS / NON-CAPITAL PURCHASES & RESTRICTIONS				233,550.00		204,000.00	

Joshua Basin Water District

Capital Budget

ACCOUNT #	STRATEGIC PLAN #	PROJECT	DESCRIPTION	2014-2015 PROP 14/15	SURPLUS <DEFICIT>	2015-2016 PROP 15/16	SURPLUS <DEFICIT>
CAPITAL PROJECTS							
<i>Priority 1</i>							
01-71-7-70-72005-JC	3.6.1	CP#817: 15K' MAIN/75K' MAIN REPLACE	Develop design for replacement of approximately 75K' of aging pipeline. Design is completed for 15K' of pipeline replacement.	0.00	3,393,534.82	0.00	57,773.26
01-71-7-70-71000-RL	3.6.3	CP#022: CHLORINE ANALYZERS	Install analyzers to monitor chlorine residual at remote sites.	36,000.00	3,357,534.82	24,000.00	33,773.26
01-71-7-70-71006-RL	3.3.1	CP#019: HZONE TANK	New tank required to meet state water storage requirement for emergency capacity demand. Cost to be reimbursed from future capacity fees in the H-zone.	300,000.00	3,057,534.82	300,000.00	(266,226.74)
01-71-7-70-74500-GM	1.1.1	CP#108: RECHARGE POND	Grant funded Recharge pond construction.	2,553,976.05	503,558.77	0.00	(266,226.74)
01-71-7-70-76000-AGM	2.2.3	CP#D: UPDATE DISTRICT FEES	Carry out study to identify needed and fair fees.	15,000.00	488,558.77	0.00	(266,226.74)
01-73-7-70-71002-RL		CP#B: PRESS RELIEF-WLS10,14,15	To protect the distribution system from pressure spikes, which will reduce mainline damage.	45,000.00	443,558.77	0.00	(266,226.74)
01-73-7-70-71007-RL		CP#R: 10 RASCALS TO PLC'S	Replace obsolete and unavailable SCADA equipment and upgrade the equipment to current standards.	56,065.90	387,492.87	56,065.90	(322,292.64)
01-71-7-70-71001-RL		CP#013: C2B TANK DRAIN/OVERFLOW	Second phase of the altitude valve installation project; to remedy the very poor drainage area/erosion on the east side of the tank.	0.00	387,492.87	100,000.00	(422,292.64)
01-73-7-70-71009-RL		CP#S: A-1 ROAD	To lessen costly damage to vehicles and decrease unsafe driving conditions.	70,000.00	317,492.87	0.00	(422,292.64)
01-71-7-70-74007-GM	1.3.3	CP#Z65: GROUNDWATER MANAGEMENT PLAN	Update AB303D ground water management plan.	50,000.00	267,492.87	0.00	(422,292.64)
01-73-7-70-75000-GM		CP#G: WATER MASTER PLAN UPDATE	Update 2002 Plan	77,000.00	190,492.87	0.00	(422,292.64)
01-73-7-70-74008-GM		CP#O: URBAN WATER MANAGEMENT PLAN	5 year update to Plan	0.00	190,492.87	64,000.00	(486,292.64)
01-73-7-70-75001-GM		CP#H: CAPITAL IMPROVEMENT PLAN	Create Plan	0.00	190,492.87	50,000.00	(536,292.64)
<i>Priority 2</i>							
FUNDING FROM WELL & BOOSTER RESERVE FOR PROJECT CP#M:ELECTRICAL WIRING...				(20,000.00)	210,492.87	0.00	(536,292.64)
01-73-7-70-71005-RL		CP#M: ELECTRICAL WIRING DIAGRAMS @ WELL & BOOSTER	These facilities require electrical control system diagrams for safe and less costly maintenance and repairs, "as-built" diagrams were not provided after construction.	65,000.00	145,492.87	100,000.00	(636,292.64)
01-73-7-70-71003-RL		CP#C: CHROMIUM STUDY	To evaluate the source of CR6 in the district wells via Spinner Logs and Depth Dependent Sampling to identify which zones within the well columns contribute the CR6 and the potential for mitigation.	100,000.00	45,492.87	0.00	(636,292.64)
01-71-7-70-74006-GM	3.5.3	CP#040: SPACE NEEDS ASSESSMENT FOR OFFICE	Conduct a facilities plan and assessment to identify space needs, estimated costs, etc. for a new or upgraded office building and Emergency Operations Center.	25,800.00	19,692.87	0.00	(636,292.64)
01-73-7-70-74003-GM		CP#F: MOBILE MINI	Purchase storage	8,500.00	11,192.87	0.00	(636,292.64)
01-71-7-70-73000-AGM	3.5.2	CP#036: PARCEL FILING SYSTEM	Parcel files have expanded past our current storage area and can't be locked. This will allow us to store, secure and access our current files and any new files for the foreseeable future.	30,000.00	(18,807.13)	0.00	(636,292.64)
01-73-7-70-72000-JC		CP#I: VACUUM MOUNT VLV EX (PR 1)	Used for exercising the in-line valves throughout our distribution system.	23,000.00	(41,807.13)	0.00	(636,292.64)

Joshua Basin Water District

Capital Budget

ACCOUNT #	STRATEGIC PLAN #	PROJECT	DESCRIPTION	2014-2015 PROP 14/15	SURPLUS <DEFICIT>	2015-2016 PROP 15/16	SURPLUS <DEFICIT>
01-72-7-70-71007-RL		CP#Z60: WATER UTILITY TRAILER	Multi-purpose use including potable water source and daily workload applications (i.e. chlorination during mainline shutdown/repairs, wash down of streets after mainline repairs)	5,000.00	(46,807.13)	0.00	(636,292.64)
01-73-7-70-74002-GM		CP#E: PAVE OFFICE PARKING LOT		30,000.00	(76,807.13)	0.00	(636,292.64)
01-72-7-70-72007-JC		CP#005: HAULING STATION	Install card-operated bulk water hauling station at Sunfair/Hwy 62 for delivery of all water to non-metered properties (haulers, construction, etc.)	0.00	(76,807.13)	20,000.00	(656,292.64)
<i>Priority 3</i>							
01-71-7-70-75003-ENG	5.5.1	CP#S: TECHNOLOGY MASTER PLAN*	*NOT RECOMMENDED BY STAFF Develop Strategic Plan.	55,000.00	(131,807.13)	0.00	(656,292.64)
01-73-7-70-74009-GM		CP#P: ORGANIZATIONAL STUDY		15,000.00	(146,807.13)	0.00	(656,292.64)
01-71-7-70-74001-AGM	5.5.3	CP#038: RECORD ARCHIVAL SYSTEM*	*NOT RECOMMENDED BY STAFF This will eventually enable the District to maintain more electronic files for easier access and less physical storage.	75,000.00	(221,807.13)	0.00	(656,292.64)
01-71-7-70-74000-AGM	3.5.5	CP#Z62: OFFICE CARPETING	Carpeting of all offices	13,000.00	(234,807.13)	0.00	(656,292.64)
01-71-7-70-74004-GM	3.5.4	CP#Z28: RESERVOIR LAND ACQUISITION	Conduct a property needs assessment; what facilities will be needed over time; in what locations and what size; purchase properties.	50,000.00	(284,807.13)	0.00	(656,292.64)
01-73-7-70-77000-HR		CP#O: COMPENSATION STUDY	Per the current MOU, conduct a comparative survey of total compensation (wages and benefits), and review of all General Unit employee job descriptions.	15,000.00	(299,807.13)	0.00	(656,292.64)
* NOT RECOMMENDED BY STAFF.				TOTAL CAPITAL PROJECTS	3,926,891.95	918,065.90	
				UNFUNDED CAPITAL PROJECTS	(299,807.13)	(656,292.64)	



JOSHUA BASIN WATER DISTRICT
RATE and FEE SCHEDULE
 Supporting 14/15 Budget Calculations

Basic Fee

Meter Size	Flow (G.P.M.)	Monthly rate
3/4" & 1"	30 - 50	\$ 24.31
1 1/2"	100	\$ 81.03
2"	160	\$ 129.65
3"	300	\$243.09

Private Fire Protection

Device Size	Monthly Rate
2"	\$13.50
3"	\$27.02
4"	\$54.04
6"	\$81.06
8"	\$121.57

Monthly Water Flow Charges

3/4" AND 1" METERS

Consumption Amount	Rate per unit
0 – 5 units	\$2.30
5.01 – 10 units	\$2.60
10.01 – 20 units	\$2.90
20.01 + units	\$3.20

1-1/2", 2" AND 3" METERS

Consumption Amount	Rate per unit
All Usage	\$2.71

1 unit = one hundred cubic feet = 748 gallons

Miscellaneous Charges

48-Hour Tag Fee	\$ 10.00
Backflow/Cross Connection Devices	\$25.00 per year
Broken Lock Fee	\$ 5.00
Cancellation of New Meter Installation After Application Process and Payment of Fees	\$50.00
Customer-Requested Meter Testing	Free once every 5 years 3/4" or 1" - \$40.00 1-1/2" - \$75.00 Larger - cost + 15%
Delinquent Account Service Charge	1.5%/ month plus a one-time 10% penalty
Delinquent Account Unlock Charge	\$ 25.00
Document Charge – photocopies computer printout	\$ 0.25/page \$1.00/page with \$2.00 minimum
Fire Flow Test/Hydrant Testing	\$ 55.00
Guarantee Deposit – Temporary Service	\$250.00

Guarantee Deposit- Regular Service	\$100.00 unless waived with good credit
Meter Exchange	Actual cost
Meter Reinstallation Charge	\$ 40.00
New Account Deposit	\$100.00
Permit to Supply Water for Domestic Irrigation to Adjoining Same Ownership Parcel	¾" meter - \$30.000 per year 1" meter - \$501.00 per year
Plan Check, Processing and Inspection Fees	Actual cost of services plus 15% for administration
Refund Agreement Processing Fee	Initial preparation - \$25.00 plus \$25.00 for each separate parcel covered. Annual processing costs - \$5.00 for each collection made
Remote Meter Front Footage Payment Plan	\$17.00 per month, per \$1,000.00 or portion of the deferred fee
Remote Meter Front Footage Payment Plan Carrying Fee	5% of unpaid balance annually
Returned Check Charge	\$ 20.00
Sale of Water to Other Water Agencies	\$9.53 per unit (100 cubic feet) Plus direct labor, material and equipment costs
Standard Front Footage Fee (mainline or wastewater)	Most recently-calculated front footage reimbursement (e.g. 2008 H Zone, \$37 per foot) as approved by Board of Directors
Standby (Water Availability) Fees (billed through property taxes)	See attached schedule
Temporary (Construction) Meter Minimum Charge and Quantity Rates	50% surcharge on Basic Fee and Flow charges
Temporary Service Installation Charge	\$30.00
Turn on Charge	\$ 15.00
Variance Application Processing Fee	\$25.00

Meter Installation and Capacity Charges

Each meter installation with require payment of either tract or non-tract installation charge, depending on location, plus the corresponding capacity charges.

Meter Size	Tract Installation	Non-Tract Installation	Water Capacity Charge	Wastewater Capacity Charge
¾" Meter	\$ 526.00	\$1,518.00	\$3,558.00	\$5,418 per EDU
1" Meter	\$ 594.00	\$1,603.00	\$5,928.00	\$5,418 per EDU
1 ½" Meter	Cost + 15%	\$ 1,525.00	\$11,855.00	\$5,418 per EDU
2" Meter	Cost + 15%	Cost + 15%	\$18,970.00	\$5,418 per EDU
3" Meter	Cost + 15%	Cost + 15%	\$35,570.00	\$5,418 per EDU

Standby Rate Table Attached

JOSHUA BASIN WATER DISTRICT
RATE and FEE SCHEDULE
 Supporting 15/16 Budget Calculations

Basic Fee

Meter Size	Flow (G.P.M.)	Monthly rate
3/4" & 1"	30 - 50	\$ 24.80
1 1/2"	100	\$ 82.67
2"	160	\$ 132.27
3"	300	\$248.01

Private Fire Protection

Device Size	Monthly Rate
2"	\$11.58
3"	\$23.15
4"	\$46.29
6"	\$69.45
8"	\$104.60

Monthly Water Flow Charges

3/4" AND 1" METERS

Consumption Amount	Rate per unit
0 – 5 units	\$2.50
5.01 – 10 units	\$2.90
10.01 – 20 units	\$3.30
20.01 + units	\$3.70

1-1/2", 2" AND 3" METERS

Consumption Amount	Rate per unit
All Usage	\$3.07

1 unit = one hundred cubic feet = 7.48 gallons

Miscellaneous Charges

48-Hour Tag Fee	\$ 10.00
Backflow/Cross Connection Devices	\$25.00 per year
Broken Lock Fee	\$ 5.00
Cancellation of New Meter Installation After Application Process and Payment of Fees	\$50.00
Customer-Requested Meter Testing	Free once every 5 years 3/4" or 1" - \$40.00 1-1/2" - \$75.00 Larger - cost + 15%
Delinquent Account Service Charge	1.5%/ month plus a one-time 10% penalty
Delinquent Account Unlock Charge	\$ 25.00
Document Charge – photocopies computer printout	\$ 0.25/page \$1.00/page with \$2.00 minimum
Fire Flow Test/Hydrant Testing	\$ 55.00
Guarantee Deposit – Temporary Service	\$250.00

Guarantee Deposit- Regular Service	\$100.00 unless waived with good credit
Meter Exchange	Actual cost
Meter Reinstallation Charge	\$ 40.00
New Account Deposit	\$100.00
Permit to Supply Water for Domestic Irrigation to Adjoining Same Ownership Parcel	¾" meter - \$30.000 per year 1" meter - \$501.00 per year
Plan Check, Processing and Inspection Fees	Actual cost of services plus 15% for administration
Refund Agreement Processing Fee	Initial preparation - \$25.00 plus \$25.00 for each separate parcel covered. Annual processing costs - \$5.00 for each collection made
Remote Meter Front Footage Payment Plan	\$17.00 per month, per \$1,000.00 or portion of the deferred fee
Remote Meter Front Footage Payment Plan Carrying Fee	5% of unpaid balance annually
Returned Check Charge	\$ 20.00
Sale of Water to Other Water Agencies	\$9.53 per unit (100 cubic feet) Plus direct labor, material and equipment costs
Standard Front Footage Fee (mainline or wastewater)	Most recently calculated front footage reimbursement (e.g. 2008 H Zone, \$37 per foot) as approved by Board of Directors
Standby (Water Availability) Fees (billed through property taxes)	See attached schedule
Temporary (Construction) Meter Minimum Charge and Quantity Rates	50% surcharge on Basic Fee and Flow charges
Temporary Service Installation Charge	\$30.00
Turn on Charge	\$ 15.00
Variance Application Processing Fee	\$25.00

Meter Installation and Capacity Charges

Each meter installation with require payment of either tract or non-tract installation charge, depending on location, plus the corresponding capacity charges.

Meter Size	Tract Installation	Non-Tract Installation	Water Capacity Charge	Wastewater Capacity Charge
¾" Meter	\$ 526.00	\$1,518.00	\$3,558.00	\$5,418 per EDU
1" Meter	\$ 594.00	\$1,603.00	\$5,928.00	\$5,418 per EDU
1 ½" Meter	Cost + 15%	\$ 1,525.00	\$11,855.00	\$5,418 per EDU
2" Meter	Cost + 15%	Cost + 15%	\$18,970.00	\$5,418 per EDU
3" Meter	Cost + 15%	Cost + 15%	\$35,570.00	\$5,418 per EDU

Standby Rate Table Attached

JOSHUA BASIN WATER DISTRICT
WATER AVAILABILITY (STANDBY) CHARGES SUPPORTING 14/15 AND 15/16 BUDGET CALCULATIONS
SCHEDULE A
MINIMUM PER PARCEL UP TO 1.25 ACRES

COUNTY ZONE	DISTRICT ZONE 1	DISTRICT ZONE 2	DISTRICT ZONE 3	DISTRICT ZONE 4
20MRM40M	\$30.00	\$50.00		
3MRM	\$40.00	\$60.00		
4MRM	\$40.00	\$60.00	\$50.00	
RS8M	\$30.00	\$50.00		
RS10M	\$30.00	\$50.00		
RS18M	\$30.00	\$50.00		
RS20M	\$30.00	\$50.00		
RC40	\$40.00	\$60.00	\$40.00	\$40.00
RL20	\$30.00	\$50.00	\$40.00	\$40.00
RL10	\$30.00	\$50.00	\$40.00	\$40.00
RL5	\$30.00	\$50.00	\$40.00	\$40.00
RL2.5	\$30.00	\$50.00	\$40.00	\$40.00
COMMERCIAL / INDUSTRIAL / OTHER	\$40.00	\$60.00	\$50.00	
RS1	\$40.00	\$60.00	\$50.00	

SCHEDULE B
COST PER ACRE FOR PARCELS OVER 1.25 ACRES

DISTRICT ZONE 1	DISTRICT ZONE 2	DISTRICT ZONE 3	DISTRICT ZONE 4	ACREAGE
\$20.00	\$30.00			0+Acres
\$20.00	\$30.00			0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$35.00	\$25.00		0-40 Acres
	\$25.00	\$15.00		41+ Acres
\$20.00	\$30.00			0+ Acres
\$20.00	\$35.00			0-40 Acres
\$15.00	\$25.00			41-80 Acres
\$10.00	\$15.00			81-160 Acres
	\$10.00			161-320 Acres
	\$1.00			321+ Acres
\$20.00	\$30.00			0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$30.00			0+ Acres
\$15.00	\$25.00	\$15.00	\$15.00	0-40 Acres
	\$12.00	\$10.00	\$8.00	41-160 Acres
	\$5.00	\$4.00	\$3.00	161-320 Acres
	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00				41+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$12.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$8.00	\$10.00	\$8.00	\$8.00	81-160 Acres
\$4.00	\$5.00	\$4.00	\$3.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$10.00	\$15.00	\$10.00	\$10.00	81-160 Acres
\$5.00	\$8.00	\$5.00	\$4.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$25.00	\$35.00	\$25.00		0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$30.00	\$20.00		0-40 Acres
	\$25.00			41+ Acres

EXHIBIT A

JOSHUA BASIN WATER DISTRICT
Water Availability (Standby) Zoning Descriptions

DISTRICT ZONE DESCRIPTIONS

- ZONE 1 Any size parcel served by one or more meters
- ZONE 2 Any size parcel within 1/2 mile of a water mainline and in the same pressure zone as the mainline
- ZONE 3 Any size parcel within one mile of a water mainline and within one pressure zone of the mainline
- ZONE 4 All other parcels

COUNTY ZONE DESCRIPTIONS

- 3MRM Residential, multi-family, 3,000 sq. ft. per unit, 14.5 units per acre
- 4MRM Residential, multi-family, 4,000 sq.ft. per unit, 10.8 units per acre
- 20MRM40M Residential, multi-family, 20,000 sq. ft. per unit, 2.18 units per acre
- RS1 Residential, single family, 1 unit per acre
- RS8M Residential, single family, 8,000 sq.ft. per unit, 5.4 units per acre
- RS10M Residential, single family, 10,000 sq. ft. per unit, 4.3 units per acre
- RS18M Residential, single family, 18,000 sq. ft. per unit, 2.4 units per acre
- RS20M Residential, single family, 20,000 sq. ft. per unit, 2.1 units per acre
- RL2.5 Rural Living, one residence per 2.5 acres
- RL5 Rural Living, one residence per 5 acres
- RL10 Rural Living, one residence per 10 acres
- RL20 Rural Living, one residence per 20 acres
- RC40 Resource Conservation, one residence per 40 acres
- CS, CC, CG, Commercial Properties
- CO, CN Commercial Properties
- IC Industrial Properties

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

June 18, 2014

Report to: President and Members of the Board

Prepared by: Susan Greer



TOPIC:

APPOINT GENERAL MANAGER SAUER AS LABOR NEGOTIATOR FOR AFSCME UNION NEGOTIATIONS

RECOMMENDATION:

Appoint GM Sauer as Labor Negotiator for AFSCME Union negotiations.

ANALYSIS:

The District is in ongoing negotiations with our General Unit employee's union, AFSCME. The General Manager has always been appointed as the Negotiator, as Susan Greer was during her recent Acting General Manager assignment. That responsibility needs to be formally transferred to the new General Manager by replacing existing Negotiator Susan Greer with General Manager Curt Sauer as the District's Negotiator.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

N/A