

President
Tom Floen

VP
Stacy Doolittle

Directors
Jane Jarlsberg
Tomas Short
David Fick

**General
Manager**
Sarah Johnson

Legal Counsel
Jeff Hoskinson



REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS

Wednesday, October 2, at 5:30 p.m.

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239

PASSCODE: 61750

MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Calendar for separate action.

A. DRAFT MINUTES – 09.18.24

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. DISCUSSION/ACTION CALENDAR

A. RECOGNIZE AND THANK SHARI LONG AND KAREN MORTON FOR THEIR YEARS OF SERVICE ON THE CITIZENS ADVISORY COUNCIL

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: PRESENT SHARI LONG AND KAREN MORTON WITH CERTIFICATES OF APPRECIATION

B. OVERVIEW OF GROUNDWATER IN THE JOSHUA BASIN WATER DISTRICT SERVICE AREA

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON WILL INTRODUCE THE USGS TEAM, CONSISTING OF JOHN IZBICKI, GEOFF CROMWELL, AND ZACHARY STANKO, WHO WILL PRESENT TO THE BOARD.

RECOMMENDED ACTION: DISCUSS AND PROVIDE DIRECTION

8. REPORTS AND COMMENTS

For informational purposes only on subjects not covered by the agenda. The opinions of individual directors are not necessarily the opinions of the board or district staff. No action is to be taken. The Board may provide staff with requests for future agenda items.

A. DIRECTORS REPORTS

B. GENERAL MANAGER REPORT

9. ADJOURNMENT

CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS	DATE	TIME	ATTENDEE(S)
MWA – TAC MEETING	10.03.24	10:00 AM	JARLSBERG
JBWD – FINANCE COMMITTEE	10.09.24	9:00 AM	FLOEN/SHORT
JBWD – WRO COMMITTEE	10.09.24	CANCELLED	
JBWD – MANAGER MEETUPS	10.09.24	12:00 PM	JARLSBERG/FICK
MWA – BOARD MEETING	10.10.24	9:30 AM	FICK
JBWD – BOARD MEETING	10.16.24	5:30 PM	ALL

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff's availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS September 18, 2024, 5:30 pm

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at: 5:31 pm.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Accounting Supervisor Rich, Executive Assistant Thompson, Compliance Coordinator Paulino

Consultant(s) Present: Legal Counsel, Jeff Hoskinson, Ortega Strategies Consultants, Tim Worley and Susan Allen

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda with the modification, shifting agenda item 7C, 4th Fiscal Quarter Ending 06/30/24 Financial Report, to become the first Discussion/Action item as 7A, seconded by Director Short, and approved by the following vote.

1 st / 2 nd	Jarlsberg /Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

All items were pulled for discussion. Director Jarlsberg pulled the check register, and Vice President Doolittle pulled the minutes.

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

A. DRAFT MINUTES – 09.04.24

Vice President Doolittle wanted to clarify that her remarks regarding the news article were not local but were from Miami. Doolittle made a motion to approve the 09.04.24 draft minutes by adding Miami to her comments, seconded by Short, approved by the following vote:

1 st / 2 nd	Doolittle/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

B. CHECK REGISTER – JULY 2024

Director Jarlsberg had several questions on items on the check register. Afterwards, Jarlsberg made a motion to approve the July 2024 check register, seconded by Vice President Doolittle, and approved by the following vote.

1 st / 2 nd	Jarlsberg/Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

7. DISCUSSION/ACTION CALENDAR

A. 4TH FISCAL QUARTER ENDING 06/30/24 FINANCIAL REPORT (UNAUDITED/PRELIMINARY)

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: REVIEW AND APPROVE

Director of Finance, Anne Roman presented the 4th Fiscal Quarter Ending 06/30/24 Financial Report (unaudited/preliminary) in detail. Roman noted that revenues and expenses are not incurred evenly throughout the year, and each department head manages their own budget. Roman noted that the interest revenue was higher than usual, and most items were under budget.

Director Fick made a motion to approve the 4th Fiscal Quarter Endin 06/30/24 Financial Report (Unaudited/Preliminary), seconded by Director Jarlsberg, and approved by the following vote.

1 st / 2 nd	Fick/Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

B. REVIEW OF DRAFT STRATEGIC PLAN

PRESENTED BY: GENERAL MANAGER SARAH JOHNSON

RECOMMENDED ACTION: DISCUSS, REVIEW, AND PROVIDE FEEDBACK

General Manager Sarah Johnson introduced Ortega Strategies Consultants Tim Worley and Susan Allen, who provided a presentation. Johnson informed the board to submit their marked-up comments on the draft Strategic Plan by September 30. The board proposed holding a workshop, and Johnson mentioned the possibility of scheduling it in October. No action was taken.

C. INFORMATION REGARDING CHROMIUM 6 MCL COMPLIANCE

PRESENTED BY: GENERAL MANAGER SARAH JOHNSON

RECOMMENDED ACTION: FOR INFORMATION ONLY

General Manager Sarah Johnson introduced Tim Worley, the Managing Director of the Community Water Systems Alliance. Worley provided a presentation on Chromium 6 MCL Compliance, which included a study of affordability impacts, the history of Chromium 6 rulemaking, estimated annual household compliance costs, and concerns regarding financial need.

A. REPORTS AND COMMENTS

President Floen

- Floen brought up the topic of decorum during meetings and emphasized the importance of ensuring that everyone has a fair opportunity to speak and contribute to the discussion.

Vice President Doolittle

- Vice President Doolittle attended the CSDA Annual Conference from September 9th to 11th.
- Doolittle learned the following at the CSDA Annual Conference: some water agencies use tiering based on peaking, Tahoe City raising fixed cost for second homes, measure for vacancy tax, and the Fair Political Practices Commission warned that board members should refrain from getting involved in customer or personnel matters as it is beyond their scope of authorization and they could personally liable.

Director Jarlsberg

- Jarlsberg mentioned that she is looking forward to the upcoming Z1077 Candidate Forum Show on Friday.

Director Short

- Director Short extended his best wishes to Vice President Doolittle for Friday's upcoming Candidate Forum Show.

Director Fick

- Director Fick attended the ASBCSD dinner on September 16. Fick reported that he learned about information regarding public comments and the Brown Act.
- Fick announced that the Z1077 Up Close and Personal Show Candidate Forum Show is on Friday.
- Fick attended the JTABC Formation on September 17.

General Manager Report

Johnson reported on the following:

- Johnson announced that we received the Transparency Certificate award from the California Special Districts Association (CSDA), highlighting the staff's worked hard in gathering all the required documents to qualify for the award. Johnson also thanked Executive Assistant Lisa Thompson for her assistance with the project, which played a key role in achieving this recognition. Johnson shared that President Floen, Vice President Doolittle, Executive Assistant Lisa Thompson, and herself got to go onstage at the CSDA conference on Wednesday, September 11, and were honored with the award.
- Johnson mentioned that the team from the US Water Alliance will visit the district for a tour and luncheon on Thursday, September 26. They will also be managing the Farmers Market booth on Saturday, September 28.

- Johnson mentioned that we have a temporary sign for Joshua Basin Water District outside the building in preparation for the US Water Alliance visit. They will be accompanied by a New York Times photographer. Additionally, we are in the process of working with a company to create a permanent sign.
- Johnson mentioned that she has a meeting tomorrow to discuss the windbreaks outside the building.
- Johnson shared that the Hazard Mitigation Plan is complete and FEMA-approved.
- Johnson attended the Morongo Basin Pipeline Commission at Hi-Desert Water District on September 17 at 2:00 pm along with President Floen.

Staff Reports

- Director of Administration David Shook reported that the district would be applying for a cybersecurity grant.

B. ADJOURNMENT

On motion by Director Short, seconded by Vice President Doolittle and approved by the Board, the meeting was adjourned at: 8:10 pm.

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary

Certificate of Appreciation

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Karen Morton

Thank you for your 11 years of service and dedication on the Citizens Advisory Council.
With deep appreciation for your visionary guidance and exemplary leadership skills.

October 2, 2024

Sarah Johnson
General Manager



Thomas Floen
President

Certificate of Appreciation

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Shari Long

Thank you for your 11 years of service and dedication on the Citizens Advisory Council.
With deep appreciation for your visionary guidance and exemplary leadership skills.

October 2, 2024

Sarah Johnson
General Manager



Thomas Floen
President