

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING
OF THE CITIZENS ADVISORY COMMITTEE
March 27, 2012

1. **CALL TO ORDER** 7:01 PM
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM:**
- | | |
|-----------------|---------|
| Barbara Delph | Present |
| Victoria Fuller | Present |
| Jay St. Gaudens | Present |
| Bob Johnson | Present |
| Penny Mason | Present |
| Karen Tracy | Present |

STAFF PRESENT: Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller

4. **APPROVAL OF AGENDA**
MSC Tracy/Delph 6/0 to approve the agenda for the March 27, 2012 Meeting of the Citizens Advisory Committee.

5. **PUBLIC COMMENT**
None.

6. **CONSENT CALENDAR**
MSC Tracy/Delph 6/0 to approve the minutes of the December 6, 2011 Special Meeting of the Citizens Advisory Committee.
Committee member Penny Mason left the meeting due to other obligations.

7. **EMERGENCY PHONE TREE PLAN**
Kathleen Radnich gave a presentation on the proposed phone tree to be used to assess the status of major district facilities during a disaster. All CAC members were interested in participating in the phone tree.

8. **PUBLIC OUTREACH PROGRAMS**
Kathleen Radnich gave a presentation on the Public Outreach program, asking for names of people who lived in JT 50 years ago and are available to be interviewed. Next year will be the 50th anniversary of JBWD with a week-long celebration and she will be interviewing Joshua Tree residents from that period.

9. **SOLUTIONS FOR BAD DEBT OF RENTAL PROPERTIES AND PAYMENT FOR DAMAGE TO DISTRICT OWNED METER EQUIPMENT**
The CAC considered its previous draft recommendation to require landlords to sign for water service in their names when a rental property registered bad debt two times within a three-year period. After considerable discussion the Committee determined that the

recommendation was not advisable due to the amount of manual tracking that would be required by staff.

MSC Delph/Fuller 5/0 to rescind the previous recommendation and to ask staff to review the bad debt experience of other agencies that require property owners to sign for water service versus the bad debt of agencies that allow occupants to sign for service.

10. JBWD GROUND WATER MANAGEMENT PLAN

General Manager Joe Guzzetta advised the Committee that the purpose for reviewing the 1996 Ground Water Management Plan is to become familiar with the authority that is given to the District through the Plan, and the general programs outlined by the Plan. This is in preparation for review of a new Plan once it is drafted. The data such as size of the aquifer and certain basin characteristics in the 1996 Plan is outdated and will be updated by the consultants based on the USGS studies that have been written since 1996. The CAC is not expected to try to update the Plan.

This item was continued to a special meeting of Tuesday, April 10 at 7:00 pm.

11. BUDGET CALENDAR/PROCESS FOR FISCAL YEARS ENDING 2013 AND 2014

The CAC reviewed the proposed budget schedule. A quorum of the CAC is expected to be present at the May 16, 2012 Joint Board/CAC meeting to receive the budget. The CAC revised the date for the CAC to review the budget from May 22, 2012 to May 29, 2012, which would be the regular meeting date of the CAC.

MSC Johnson/Fuller 5/0 to accept the amended budget calendar.

12. POLICY FOR SELECTING PARTNERS AND ENDORSING PROJECTS OR ACTIVITIES OF OTHER ENTITIES

The CAC reviewed the policy for selecting partners and endorsing projects or activities of other entities.

MSC Fuller/Delph 5/0 to recommended that the Board continue its practice of considering each request for endorsement or partnership on a case-by-case basis, but requiring an "application" that provides information about the entity if it is not known to the district; and that any endorsed activity must further the goals of JBWD.

13. GENERAL MANAGER REPORT

GM Guzzetta discussed the status of the Recharge Basin and Pipeline Project; Hi-Desert Medical Center Wastewater Project and Emergency Water Supply; and Joshua Tree Elementary School Project. He reported that the Board had requested that a CAC member be present at board meetings following CAC meetings to give the Board a summary of action taken at the CAC meeting. Chairman Jay St. Gaudens was selected to make the presentations to the Board.

14. SET DATE FOR NEXT CITIZENS ADVISORY COMMITTEE MEETING

The Committee will meet on April 10 to discuss the District's Ground Water Management Plan; the Committee will participate in a joint meeting with the Board of Directors on May 16 for presentation of the draft two-year District budget; the next regularly scheduled meeting will be held on May 29 at which time the Committee will discuss the draft budget.

15. COMMITTEE COMMENTS/REPORTS

None.

13. ADJOURNMENT 9:07 PM

MSC St. Gaudens/Delph 5/0 to adjourn to a Special Meeting to be held on April 10, 2012 to consider the Ground Water Management Plan and review results of the survey of other agencies' practices for handling bad debt.

Respectfully submitted;



Joe Guzzetta, General Manager

Future Agenda Items: USGS Study/Septage Density; AB 3030