



JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, NOVEMBER 20, 2019, AT 6:30 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
Members of the public may address the Board at this time with regard to matters within the Board’s jurisdiction that are not listed on the agenda. State law prohibits the Board of Directors from discussing or taking action on items not included on the agenda. Members of the public will have the opportunity for public comment on any item listed on the agenda when it is addressed on the agenda. Please limit comments to three (3) minutes or less.
6. **CONSENT CALENDAR –**
 - Draft Regular Meeting Minutes – October 16, 2019
 - Draft Special Meeting Minutes – October 29, 2019
 - August & September 2019 Check Registers
 - Updated Salary Schedule
7. **CITIZENS ADVISORY COMMITTEE REPORT & APPOINTMENT – Karen Tracy**
Recommend that the Board receive Barbara Delph’s application to the Citizens Advisory Committee and appoint her.
8. **CAPITAL IMPROVEMENT AND REPLACEMENT PRGRAM – FISCAL YEAR 20/21 WATERMAIN REPLACEMENT DESIGN – Mark Ban, General Manager**
Recommend that the Board of Directors approve the attached proposal from West Coast Civil to continue with the Capital Improvement and Replacement Program (CIRP).
9. **BOARDROOM TECHNOLOGY UPDATE – Mark Ban, General Manager**
Recommend that the Board of Directors approve Southwest Networks’ proposal to upgrade the current Boardroom technology.
10. **REQUIRED ETHICS AND ANTI-HARASSMENT TRAINING – Sarah Johnson, Director of Administration –** Recommend that the Board of Directors adopt the attached Resolution 19-1016, updating the Ethics & Anti-Harassment training requirements and amending Admin Codes 5.01 and 5.02.
11. **GENERAL MANAGER REPORT – Mark Ban**

Pages 3-5
Pages 6-8
Pages 9-28
Pages 29-30

Pages 31-32

Pages 33-36

Pages 37-38

Pages 39-43

12. **DIRECTOR COMMENTS & REPORTS ON MEETINGS ATTENDED**

- Mojave Water Agency Technical Advisory Committee-October 21, 2019- Vice President Unger
- Association San Bernardino County Special Districts (ASBCSD) Dinner-West Valley Water District- Sierra Lakes Golf Club, Fontana-October 21, 2019, at 6:00 p.m.- Director Reynolds
- Mojave Water Agency Board of Directors Meeting -October 24, 2019 - Vice President Unger
- Morongo Basin Pipeline Commission October 29, 2019, at 2:00 p.m. – President Johnson
- Mojave Water Agency Board of Directors Meeting – November 14, 2019 – Director Reynolds
- Association of San Bernardino County Special Districts (ASBCSD) – November 18, 2019 – Yucaipa Valley Water District’s Crystal Creek Facility, 35477 Oak Glen Rd., Yucaipa - Director Reynolds

13. **FUTURE AGENDA ITEMS, DIRECTOR MEETINGS, AND TRAINING OPPORTUNITIES**

- Finance Committee – November 13, 2019 – President Johnson & Vice President Unger
- Water Resources & Operations Committee – November 13, 2019-Director Hund & Director Reynolds
- Mojave Water Agency Board of Directors Meeting – November 14, 2019 – Director Reynolds
- Mojave Water Agency Board of Directors Meeting – November 28, 2019 – **CANCELED**
- Mojave Water Agency Board of Directors Meeting – December 12, 2019 – Director Floen
- Mojave Water Agency Technical Advisory Committee – December 19, 2019 – Director Reynolds

14. **ADJOURNMENT**

INFORMATION

The public is invited to comment on any item on the Agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 974-0072, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District’s office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
REGULAR MEETING MINUTES
WEDNESDAY, OCTOBER 16, 2019

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Johnson called the meeting to order at 6:30 p.m.

DETERMINATION OF A QUORUM – President Johnson, Vice President Unger, Director Floen, Director Hund, and Director Reynolds.

STAFF PRESENT –Mark Ban, GM, Sarah Johnson, Director of Administration, and Beverly Waszak, Executive Assistant

CONSULTANTS PRESENT –Kathleen Radnich, Public Outreach Consultant

APPROVAL OF AGENDA – Director Hund moved to approve the Agenda. Director Reynolds seconded.

MSC¹ (Hund/Reynolds) 5/0/0 motion carried by the following vote:

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT –

Marjorie Smith, San Bernardino County Voluntary Organizations Active in Disaster, introduced herself to the Board and public. She informed the Board on how the organization helps and prepares communities to recover from disasters.

Jane Jarlsberg, Joshua Tree, informed the Board that she is a Senior Legislator and she will be going to Sacramento, representing PSA 20, she is also part of the San Bernardino Senior Affairs Commission. Ms. Jarlsberg attended the Morongo Basin Municipal Advisory Committee (MAC) and suggested that the JBWD Water Board may want to give a report at this meeting as well.

Dominic Heiden, Field Representative for State Senator Shannon Grove (Senate Minority Leader), introduced himself to the Board and stated that they are grateful for all that the Board does. He lives full time in Yucca Valley and handles the San Bernardino portion of the District. Mr. Heiden took the Joshua Basin Water District Tour and found it to be phenomenal. He was very impressed with the demonstrations, information, and the work currently in progress.

CONSENT CALENDAR – GM Mark Ban added a change to the minutes of September 18, 2019 on page 4 it should read: Board to consider approving a change in attorney representation from Red Wine and Sherrill to Atkinson, Andelson, Loya, Ruud and Romo (AALRR). Director Reynolds motioned to approve the consent calendar. Vice President Unger seconded.

MSC¹ (Reynolds/Unger) 5/0/0 motion carried by the following vote:

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

MEMORIAL RESOLUTION NO. 19-1013 OF THE BOARD OF DIRECTORS HONORING MICKEY LUCKMAN – President Bob Johnson read aloud the Memorial Resolution as GM Ban presented the Resolution to Ms. Jennifer Carter (Mickey Luckman's daughter). This was followed by a photo with the GM and Board of Directors.

WASTEWATER TREATMENT STRATEGY UPDATE – Mike Metts, Dudek Engineering gave a presentation outlining the District’s Wastewater Treatment Strategy update and how to proceed.

PUBLIC COMMENT – Jane Jarlsberg, Joshua Tree, asked if there was anything that users of septic tanks can do to reduce the nitrates in our home.

Mike Metts responded that the simple answer is no because it is a biological process.

Gayle Austin, Joshua Tree asked if there are any parcels that are not above the aquifer and that if their nitrates do not go into the aquifer, could they stay on septic forever and not be included in the sewer.

Mike Metts replied that everyone gets water from the Basin. If you are way up north it will come from the Copper Mountain Basin. As areas grow you will start having these concentrated areas and that is where you will have the impact.

PUBLIC COMMENT CLOSED-

This was followed by a Q&A period with the Board of Directors.

GENERAL MANAGER REPORT – GM Ban updated the Board on the current status on the Capital Improvement Replacement Project. He stated that about 2,500 feet has been completed on the mainline replacement. 4-Log application is ready to be submitted to the State with schematics, operating plan, how we will operate it, and the permit application. He then turned the rest of his time over to Sarah Johnson, Director of Administration.

Sarah Johnson, Director Administration, informed the Board of Directors that JBWD had received several complaints on high water bills. Meter reading began on September 3, 2019 and on Monday, September 9, 2019, the software that we use for meter reading crashed. Inevitably all the meters that were read up until this point were lost. The meter reading software company had to reinstall the software onto the meter reading equipment, which took about a day. Meter reading began the next day, but it had to be started over. What we ended up with is a longer meter reading cycle than normal. However, this month we are anticipating a shorter meter reading cycle.

PUBLIC COMMENT –

Jane Jarlsberg, Joshua Tree asked if the increase was just the unit of use.

Sarah Johnson, Director Administration, replied that it depends on the unit, tier and how much water was used.

Gayle Austin, Joshua Tree stated that she monitors the District’s Facebook and there were a lot of comments about this issue. The main complaint was that it put individuals into a different tier. However, the individuals that did come into the office to ask about their bill, they were happy with the way the staff handled their situation.

PUBLIC COMMENT CLOSED –

GM Ban responded that Customer Service went on Facebook to look at the feed and contacted about 150 customers.

DIRECTOR COMMENTS & REPORTS ON MEETINGS ATTENDED –

President Johnson updated the Board on the Mojave Water Agency Board of Directors meeting he attended on September 26, 2019, specifically mentioning the “Swamp Cooler Study”. He expressed his appreciation for Micky Luckman’s service and dedication and thanked everyone for attending this evening’s presentation.

Kathleen Radnich, Public Outreach informed the Board that in the next newsletter it will state 5 or 6 different ways your bill could be impacted. United way will be here on Thursday October 24th to assist customers in signing up. Ms. Radnich complimented the staff on an outstanding job with the District Tours.

Vice President Unger reported on the Great Shake Out that was well attended. She mentioned that Director Floen had his Jeep there with survival gear and was able to show people how to use it and adapt it.

Director Floen also commented on the Great Shake Out and referenced that if you take a solar garden light you can use it in your house at night. He Also referred to the current rate structure and suggested that maybe a summary of how the rate structure works would be great for the next newsletter.

Director Hund spoke about the 4-Log treatment design that will help Well 14, that will ensure that the chlorine stays in contact with the water long enough to kill any contaminants. He informed the Board that the Mojave Land Trust had a celebration for the 25th Anniversary of the passage of the California Desert Protection Act, that was enacted in 1994.

Director Reynolds spoke about the Pelican's dinner he attended and is looking forward to the San Bernardino Special District Association dinner.

DIRECTOR MEETINGS, AND TRAINING OPPORTUNITIES-

President Johnson read off the list of upcoming meetings.

ADJOURNMENT – Vice President Unger motioned to adjourn. Director Floen seconded.

MSC¹ (Unger/Floen) 5/0/0 motion carried by the following vote:

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

Respectfully submitted,

Mark Ban, General Manager and Secretary of the Board

JOSHUA BASIN WATER DISTRICT
SPECIAL MEETING MINUTES
TUESDAY, OCTOBER 29, 2019

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Johnson called the meeting to order at 5:30 p.m.

DETERMINATION OF A QUORUM – President Johnson, Vice President Unger, Director Floen, and Director Reynolds. Director Hund is absent.

STAFF PRESENT –Mark Ban, GM, Sarah Johnson, Director of Administration, and Anne Roman, Accountant

CONSULTANTS PRESENT –Nate Kowalski, Labor Counsel, Atkinson, Andelson, Loya, Rudd & Romo (AALAR)

APPROVAL OF AGENDA – Vice President Unger moved to approve the Agenda. Director Reynolds seconded.

MSC¹ (Unger/Reynolds) 4/0/1 motion carried by the following vote:

Ayes: Floen, Johnson, Reynolds, and Unger
Noes: None
Absent: Hund
Abstain: None

PUBLIC COMMENT – None

CLOSED SESSION – Immediately following Item #5 of tonight’s Agenda, at approximately 5:35 p.m., the Board went into Closed Session pursuant to Government Code Section 54957.6 to consult with the District’s Designated Labor Negotiators (Sarah Johnson, Director of Administration, Mark Ban, General Manager, and Nate Kowalski, Labor Counsel, AALAR). The Closed session ended at approximately 6:26 p.m. and the Board returned to open session at 6:30 p.m. No reportable action was taken.

RATIFICATION OF UNION MEMORANDUM OF UNDERSTANDING – Nate Kowalski, Labor Counsel, informed the Board that over the course of five (5) negotiating sessions, they have reached a tentative agreement. The agreement is a comprehensive MOU covering a 22-month period and recommended that the Board adopt Resolution No. 19-1010 authorizing the General Manager to execute the Memorandum of Understanding with the American Federation of State, County, and Municipal Employees. This was followed by a brief Q&A with the Board of Directors.

President Johnson motioned to adopt Resolution N0. 19-1010. Director Reynolds seconded.

MSC¹ (Johnson/Reynolds) 4/0/1 motion carried by the following vote:

Ayes: Floen, Johnson, Reynolds, and Unger
Noes: None
Absent: Hund
Abstain: None

EMPLOYER-EMPLOYEE ORGANIZATION RELATIONS RESOLUTION – Nate Kowalski, Labor Counsel stated that the Employer-Employee Organization Relations Resolution is designed to represent a variety of representational issues that sometimes arise. This Resolution will deal with the questions on how to form a Union, how to certify a Union, what positions are in the Bargaining Unit, and what positions are outside the Bargaining Unit, and how to de-certify a Union. Resolution No. 19-1015 is in accordance with State Law.

Vice President Unger motioned to adopt Resolution No. 19-1015. Director Reynolds seconded.

MSC¹ (Unger/Reynolds) 4/0/1 motion carried by the following vote:

Ayes: Floen, Johnson, Reynolds, and Unger
Noes: None
Absent: Hund
Abstain: None

COMPENSATION PLAN FOR THE MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL EMPLOYEES OF THE DISTRICT – Sarah Johnson, Director of Administration, informed the Board of Directors of the recent changes. The last Compensation Plan, Resolution No. 17-974, was adopted May 2017 for the MSC Employees in terms of cost of living adjustments and health and welfare benefits. In an effort to streamline and facilitate the Board’s decision process, the MSC employees present Resolution No. 19-1011 concurrently with the Board’s consideration of the union employee’s proposal.

Director Reynolds motioned to adopt Resolution No. 19-1011. Director Floen seconded.

MSC¹ (Reynolds/Floen) 4/0/1 motion carried by the following vote:

Ayes: Floen, Johnson, Reynolds, and Unger
Noes: None
Absent: Hund
Abstain: None

NEW EMPLOYEE HANDBOOK – Sarah Johnson, Director of Administration gave the staff report and informed the Board that the last time the Employee Handbook had been updated was 1990 and that it has been reviewed by the Union. This Employee Handbook supersedes the previous Employee Handbook and covers the new employment laws that have changed since then. This was followed by a brief Q&A with the Board of Directors.

MSC¹ (Reynolds/Unger) 4/0/1 motion carried by the following vote:

Ayes: Floen, Johnson, Reynolds, and Unger
Noes: None
Absent: Hund
Abstain: None

WELLNESS PRGRAM FOR ELIGIBLE EMPLOYEES OF THE DISTRICT – Sarah Johnson, Director of Administration gave the staff report. Designing and managing an employee wellness program is an important step to improving the health and productivity of employees and potentially improving the overall cost of employer-provided health care. A brief Q&A followed with the Board of Directors.

MSC¹ (Unger/Floen) 4/0/1 motion carried by the following vote:

Ayes: Floen, Johnson, Reynolds, and Unger
Noes: None
Absent: Hund
Abstain: None

OFFICE HOURS – Sarah Johnson, Director of Administration gave the staff report. Per the new 10/40 work week the District will be closed on Fridays, Saturday, and Sundays, including all posted holidays. A brief Q&A followed with the Board of Directors.

MSC¹ (Reynolds/Floen) 4/0/1 motion carried by the following vote:

Ayes: Floen, Johnson, Reynolds, and Unger

Noes: None

Absent: Hund

Abstain: None

ADJOURNMENT – The Special Board meeting of October 29, 2019 was adjourned at 7:07 p.m.

Respectfully submitted,

Mark Ban, General Manager and Secretary of the Board

DRAFT



Joshua Basin Water District

***Check Report JBWD**

By Check Number

Date Range: 08/01/2019 - 08/31/2019

Vendor Number Payable #	Vendor DBA Name Payable Type	Payable Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
013812 073119	SIGNS FOR LESS Invoice	03/07/2019	08/07/2019 SIGNS: SADDLEBACK MAINLINE REPLACE	Regular	0.00 0.00	500.00 500.00	61517
013812 073119	SIGNS FOR LESS Invoice	03/07/2019	08/07/2019 SIGNS: SADDLEBACK MAINLINE REPLACE	Regular	0.00 0.00	-500.00 500.00	61517 61518
000501 0623375	ACWA/IPIA Invoice	03/14/2019	03/14/2019 EE HEALTH BENEFIT & EAP SEPT 19	Regular	0.00 0.00	22,385.32 22,385.32	61519
000501 0005779	ACWA/IPIA Invoice	03/14/2019	03/14/2019 PROPERTY INSURANCE 7/1/19 - 6/30/20	Regular	0.00 0.00	20,878.12 20,878.12	61520
013346 80611	ANDY'S LANDSCAPE & TREE SERVICE INC. Invoice	03/14/2019	03/14/2019 DEMO GARDEN/BUILD MAINT THRU 7/15	Regular	0.00 0.00	650.00 650.00	61521
VEN01090 1500-00459285	ASBURY ENVIRONMENTAL SERVICES Invoice	03/14/2019	03/14/2019 HAZARDOUS WASTE DISPOSAL	Regular	0.00 0.00	65.00 65.00	61522
001630 829480028X0305	AT&T MOBILITY Invoice	03/14/2019	03/14/2019 IPADS, IPHONES & COMMUNICATIONS - J	Regular	0.00 0.00	11,921.69 11,921.69	61523
001555 180803192101	CENTRTEL Invoice	03/14/2019	03/14/2019 DISPATCH SERVICES - JUL 19	Regular	0.00 0.00	450.63 450.63	61524
013790 39690	COLANTUONO, HIGHSMITH & WHATLEY, PC Invoice	03/14/2019	03/14/2019 LEGAL SERVICES - JUL 19	Regular	0.00 0.00	1,003.33 1,003.33	61525
000237 3990561-070531	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN Invoice	03/14/2019	03/14/2019 EE LIFE INSURANCE - JUL 19	Regular	0.00 0.00	2,097.91 2,097.91	61526
013365 25A8934437	IMAGE SOURCE Invoice	03/14/2019	03/14/2019 OFFICE EXPENSE 7/5/19 - 8/4/19	Regular	0.00 0.00	311.52 311.52	61527
001933 2017-0057PT	COUNTY OF SAN BERNARDINO Invoice	05/30/2019	03/14/2019 UNPAID SPECIAL ASSESSMENT REPORT	Regular	0.00 0.00	455.80 455.80	61528
013223 044073119	LAW OFFICE OF DAVID L. WYSOCKI Invoice	03/14/2019	03/14/2019 LEGAL SERVICES - JUL 19	Regular	0.00 0.00	393.75 393.75	61529
002846 93679913	ESRI, INC. Invoice	03/14/2019	03/14/2019 GIS MAINT PROG 8/24/19 - 8/23/20	Regular	0.00 0.00	3,000.00 3,000.00	61530
VEN01465 F8073119	FEDAX & BROWN LLP Invoice	03/14/2019	03/14/2019 FINANCIAL AUDIT 18/19 - JUL 19	Regular	0.00 0.00	1,205.00 1,205.00	61531
003025 6-675-37506	FEDEX Invoice	03/14/2019	03/14/2019 SHIPPING	Regular	0.00 0.00	25.74 25.74	61532
013222 FC0819	FRONTIER CALIFORNIA INC. Invoice	08/14/2019	03/14/2019 HDMC WWTP - TELEPHONE	Regular	0.00 0.00	204.17 204.17	61533
000058 10504340	GARDA CL WEST, INC. Invoice	03/14/2019	03/14/2019 COURIER FEES - AUG 19	Regular	0.00 0.00	684.29 684.29	61534
VEN01076 57504	HI-DESERT AIR, INC. Invoice	03/14/2019	03/14/2019 A/C MAINTENANCE - OFFICE	Regular	0.00 0.00	60.00 60.00	61535
004720	INLAND WATER WORKS		03/14/2019	Regular	0.00	10,469.93	61536

*Check Report JBWD

Date Range: 08/01/2019 - 08/31/2019

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
51025350.001	Invoice	08/14/2019	MAINTUNE/LEAK REPAIR SUPPLIES & INVE	0.00	5,004.90	
51025558.001	Invoice	08/14/2019	INVENTORY	0.00	5,465.03	
009054	KATHLEEN J. RADNICH	08/14/2019	Regular	0.00	2,516.65	61537
190804-1	Invoice	08/14/2019	PUBLIC RELATIONS SERVICES	0.00	1,034.05	
190811-1	Invoice	08/14/2019	PUBLIC RELATIONS SERVICES	0.00	1,482.60	
010533	LISA THOMPSON	08/14/2019	Regular	0.00	142.00	61538
19051319	Invoice	05/30/2019	EDUCATION REIMBURSEMENT	0.00	142.00	
000205	LORIG. HERBEL	08/14/2019	Regular	0.00	128.00	61539
19090119	Invoice	08/14/2019	PUBLIC INFO/FARMER'S MARKET	0.00	128.00	
013867	MAGNATE FUND #2 LLC	08/14/2019	Regular	0.00	40.97	61540
19081219	Invoice	08/14/2019	PROJECT NC19001 RECONCILIATION REFU	0.00	40.97	
005507	McMASTER-CARR SUPPLY COMPANY	08/14/2019	Regular	0.00	2,765.40	61541
10539178	Invoice	08/14/2019	PUMPING PLANT/SMALL TOOLS/SHOP EX	0.00	2,057.10	
12155363	Invoice	08/14/2019	PUMPING PLANT SUPPLIES & SMALL TOO	0.00	698.30	
000155	FORSHOEK	08/14/2019	Regular	0.00	243.00	61542
1900367	Invoice	08/14/2019	MONTHLY SCADA MONITORING	0.00	38.00	
1900368	Invoice	08/14/2019	MONTHLY SCADA MONITORING	0.00	205.00	
006800	MOJAVE WATER AGENCY	08/14/2019	Regular	0.00	154,208.00	61543
1908072919	Invoice	08/14/2019	WATER RECHARGE PURCHASE	0.00	154,208.00	
007560	NORTHAMERICAN TRANSPORTATION	08/14/2019	Regular	0.00	12.00	61544
29677	Invoice	08/14/2019	MEMBERSHIP IN DRUG PROGRAM	0.00	12.00	
000283	OCCU-MED, LTD.	08/14/2019	Regular	0.00	2,118.00	61545
07197220A	Invoice	08/14/2019	EE RECRUITING EXPENSE	0.00	2,118.00	
013365	OFFICE OF THE ASSESSOR RECORDER-CLERK	08/14/2019	Regular	0.00	7.00	61546
108520	Invoice	08/14/2019	MAP REVISIONS - AUGUST 19	0.00	7.00	
000070	ONLINE INFORMATION SERVICES, INC.	08/14/2019	Regular	0.00	305.70	61547
946906	Invoice	08/14/2019	ID VERIF. SERV. THRU 7/31/19	0.00	305.70	
003405	PRECISION ASSEMBLY	08/14/2019	Regular	0.00	328.71	61548
18432	Invoice	08/14/2019	SHIPPING: RETURNED BILL STOCK & ENVE	0.00	328.71	
008415	PRUDENTIAL OVERALL SUPPLY	08/14/2019	Regular	0.00	354.95	61549
22833969	Invoice	08/14/2019	SHOP EXPENSE	0.00	97.37	
22833971	Invoice	08/14/2019	SHOP EXPENSE	0.00	104.23	
22841185	Invoice	08/14/2019	SHOP EXPENSE	0.00	55.93	
22841189	Invoice	08/14/2019	SHOP EXPENSE	0.00	97.37	
013360	REDWINE AND SHERRILL, LLP	08/14/2019	Regular	0.00	2,886.50	61550
1197	Invoice	08/14/2019	LEGAL SERVICES - THRU 7/31/19	0.00	2,886.50	
013885	4 SPORTS N MORE	08/14/2019	Regular	0.00	250.79	61551
2024	Invoice	08/14/2019	UNIFORMS	0.00	250.79	
003414	PROVIDED	08/14/2019	Regular	0.00	150.00	61552
1683	Invoice	08/14/2019	VIDEO TAPING & YOU TUBE BD MEETINGS	0.00	150.00	
000091	SAN BERNARDINO COUNTY RECORDER	08/14/2019	Regular	0.00	24.00	61553
58030519	Invoice	08/14/2019	RELEASE OF UENIS	0.00	24.00	
013333	SERVICEMASTER 360 PREMIER CLEANING	08/14/2019	Regular	0.00	2,479.50	61554
181173	Invoice	06/30/2019	JANITORIAL SERVICES - JUN 19	0.00	1,239.75	
181259	Invoice	08/14/2019	JANITORIAL SERVICES - AUG 19	0.00	1,239.75	
VEN01020	SOUTHWEST NETWORKS, INC.	08/14/2019	Regular	0.00	4,493.43	61555
19-7051	Invoice	08/14/2019	SUPPLEMENTAL IT SERVICES (AMC) - THR	0.00	1,757.50	

*Check Report JBWD

Date Range: 03/01/2019 - 03/31/21

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19-7539	Invoice	03/14/2019	OFFICE SUPPLIES	0.00	2,014.93	
19-80075C	Invoice	03/14/2019	OFFICE 365 MONTHLY MAINT - SEPT 19	0.00	716.00	
19-8505	Invoice	03/14/2019	OFFICE SUPPLIES	0.00	5.00	
011101	VAGABOND WELDING SUPPLY	03/14/2019	Regular	0.00	44.15	61556
108851	Invoice	03/14/2019	SHOP EXPENSE	0.00	44.15	
010535	TOPS H BARRICADES	03/14/2019	Regular	0.00	254.15	61557
1076700	Invoice	03/14/2019	SMALL TOOLS	0.00	254.15	
010850	UNDERGROUND SERVICE ALERT	03/14/2019	Regular	0.00	209.49	61558
18058FF63903	Invoice	03/14/2019	DIG SAFE BOARD FEES - 2018	0.00	93.89	
720150346	Invoice	03/14/2019	TICKET DELIVERY SERVICE - JUL 19	0.00	115.60	
010990	UTILQUEST LLC.	03/14/2019	Regular	0.00	785.60	61559
278622-Q	Invoice	03/14/2019	CONTRACT LOCATING EXPENSE	0.00	229.84	
278831-Q	Invoice	03/14/2019	CONTRACT LOCATING EXPENSE	0.00	119.24	
279099-Q	Invoice	03/14/2019	CONTRACT LOCATING EXPENSE	0.00	173.40	
279435-Q	Invoice	03/14/2019	CONTRACT LOCATING EXPENSE	0.00	263.12	
000327	WATER QUALITY SPECIALISTS	03/14/2019	Regular	0.00	3,310.00	61560
5081	Invoice	03/14/2019	HDMC WWTP: OPERATION & MAINT - JUL	0.00	3,310.00	
013809	WEST COAST CIVIL, INC.	03/14/2019	Regular	0.00	8,215.50	61561
1703	Invoice	03/14/2019	ENGINEERING: SADDLEBACK MAINLINE R	0.00	8,215.50	
011615	WESTERN EXTERMINATOR CO.	03/14/2019	Regular	0.00	34.00	61562
VV6073119	Invoice	03/14/2019	PEST CONTROL SERVICES - SHOP	0.00	34.00	
000233	NIAPA AUTO PARTS	03/14/2019	Regular	0.00	509.80	61563
290689	Invoice	03/14/2019	VEHICLE REPAIRS: V29	0.00	248.90	
290969	Invoice	03/14/2019	VEHICLE REPAIRS: V29	0.00	260.90	
VEN01257	YUCCA VALLEY CHRYSLER CENTER INC.	03/14/2019	Regular	0.00	183.81	61564
111040	Invoice	03/14/2019	VEHICLE REPAIRS: V31	0.00	183.81	
013865	AFSCME	03/21/2019	Regular	0.00	8.00	61582
AFSCME0319	Invoice	03/21/2019	VOLUNTARY CONTRIBUTION BY UNION M	0.00	8.00	
000575	AFSCME LOCAL 1902	03/21/2019	Regular	0.00	558.05	61583
AFSCME0319	Invoice	03/21/2019	EE UNION DUES - AUG 19	0.00	558.05	
013355	IMAGE SOURCE	03/21/2019	Regular	0.00	50.34	61584
25AR984380	Invoice	03/21/2019	SHOP EXPENSE 7/01/19 - 7/31/19	0.00	50.34	
004152	HI-DESERT STAR	03/21/2019	Regular	0.00	216.00	61585
20783	Invoice	05/30/2019	PUBLIC NOTICE: WATER AVAILABILITY ASS	0.00	216.00	
009054	KATHLEEN J. RADNICH	03/21/2019	Regular	0.00	947.15	61586
190818-1	Invoice	03/21/2019	PUBLIC RELATIONS SERVICES	0.00	947.15	
009952	KELLY STEWART	03/21/2019	Regular	0.00	53.99	61587
K5031219	Invoice	03/21/2019	REIMB: SHIPPING	0.00	53.99	
013808	NOBEL SYSTEMS, INC.	03/21/2019	Regular	0.00	39,000.00	61588
14630	Invoice	03/21/2019	GEOVIEWER ANNUAL SUBSCRIPTION- 9/1	0.00	39,000.00	
000236	PAYPRO ADMINISTRATORS	03/21/2019	Regular	0.00	55.00	61589
72430	Invoice	03/21/2019	FSA ADMIN FEES - JUL 19	0.00	55.00	
VEN01020	SOUTHWEST NETWORKS, INC.	03/21/2019	Regular	0.00	15,943.69	61590
19-7517	Invoice	03/21/2019	OFFICE SUPPLIES: 17 COMPUTERS	0.00	15,943.69	
013359	XEROX FINANCIAL SERVICES	03/21/2019	Regular	0.00	612.05	61591
1725824	Invoice	03/21/2019	SHOP EXPENSE 7/27/19 - 8/26/19	0.00	216.40	

*Check Report JBWD

Date Range: 03/01/2019 - 03/31/21

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
1727139	Invoice	03/21/2019	OFFICE EXPENSE 8/7/19 - 9/6/19	0.00	395.65	
013868	CITY NATIONAL BANK	03/28/2019	Regular	0.00	257,890.90	61605
CF18050119	Invoice	03/28/2019	PIPELINE REPLACEMENT LOAN - CIRP	0.00	257,890.90	
005054	KATHLEEN J. RADNICH	03/28/2019	Regular	0.00	840.00	61606
192418-1	Invoice	03/28/2019	PUBLIC RELATIONS SERVICES	0.00	840.00	
013831	SATMODO LLC	03/28/2019	Regular	0.00	759.30	61607
116932	Invoice	05/30/2019	EMERGENCY SATELLITE PHONES - APR 19	0.00	151.85	
119368	Invoice	05/30/2019	EMERGENCY SATELLITE PHONES - MAY 19	0.00	151.85	
123358	Invoice	05/30/2019	EMERGENCY SATELLITE PHONES - JUN 19	0.00	151.85	
126183	Invoice	03/28/2019	EMERGENCY SATELLITE PHONES - JUL 19	0.00	151.85	
128221	Invoice	03/28/2019	EMERGENCY SATELLITE PHONES - AUG 19	0.00	151.85	
013356	THE SOCO GROUP, INC.	03/28/2019	Regular	0.00	4,285.58	61608
0061461-PP	Credit Memo	03/28/2019	CREDIT: FUEL FOR VEHICLES	0.00	-117.23	
0703756-1H	Invoice	03/28/2019	FUEL FOR VEHICLES	0.00	1,500.23	
0703757-1H	Invoice	03/28/2019	FUEL FOR VEHICLES	0.00	2,902.63	
013371	TOMER MEGHNAGI	03/28/2019	Regular	0.00	300.00	61609
TM032819	Invoice	03/28/2019	APPRAISAL SERVICES: APN 0598-152-11-0	0.00	300.00	
002033	NAPA AUTO PARTS	03/28/2019	Regular	0.00	183.20	61610
291482	Invoice	03/28/2019	VEHICLE MAINTENANCE/CIRP SUPPLIES	0.00	183.20	
005830	SOUTHERN CALIFORNIA EDISON CO	03/01/2019	Manual	0.00	3,203.51	501218
SC0719	Invoice	03/01/2019	POWER TO BLDGS & GEN - JUL 19	0.00	3,203.51	
000510	TIME WARNER CABLE	03/09/2019	Manual	0.00	354.11	501219
0006970072219	Invoice	03/09/2019	CABLE & INTERNET - JUL 19	0.00	354.11	
002036	PAYPRO ADMINISTRATORS	03/09/2019	Manual	0.00	79.16	501220
PPE 8-2-19	Invoice	03/09/2019	EE FSA DEDUCTIONS 8-9-19	0.00	79.16	
001517	CalPERS	03/09/2019	Manual	0.00	13,043.34	501221
PPE 8-2-19	Invoice	03/09/2019	PAY PERIOD ENDING 8/02/19	0.00	13,043.34	
004110	BURRTEC WASTE & RECYCLING SVCS	03/14/2019	Manual	0.00	378.78	501222
BW073119	Invoice	03/14/2019	TRASH REMOVAL (SHOP) - AUG 19	0.00	378.78	
004110	BURRTEC WASTE & RECYCLING SVCS	03/14/2019	Manual	0.00	156.51	501223
BW0819	Invoice	03/14/2019	TRASH & RECYCLING (OFFICE) - AUG 19	0.00	156.51	
004110	BURRTEC WASTE & RECYCLING SVCS	03/14/2019	Manual	0.00	287.68	501224
BW0819B	Invoice	03/14/2019	TRASH REMOVAL (SHOP) - AUG 19	0.00	287.68	
001004	BUSINESS CARD	03/14/2019	Manual	0.00	851.31	501225
BA0719	Invoice	03/14/2019	TELEPHONE (OFFICE) & PUBLIC INFO SUP	0.00	851.31	
001005	BANK OF AMERICA	03/14/2019	Manual	0.00	992.31	501226
BA0719	Invoice	03/14/2019	DIRECTOR TRAINING	0.00	992.31	
001009	BUSINESS CARD	03/14/2019	Manual	0.00	10,561.15	501227
BA0719	Invoice	03/14/2019	SMALL TOOLS/MAINLINE/LEAK REPAIR/W	0.00	10,561.15	
001011	BUSINESS CARD	03/14/2019	Manual	0.00	3,095.97	501228
BA0719	Invoice	03/14/2019	OFFICE SUPPLIES/PERSONNEL SUPPLIES/S	0.00	3,095.97	
001013	BUSINESS CARD	03/14/2019	Manual	0.00	65.67	501229
BA0719	Invoice	03/14/2019	OFFICE SUPPLIES	0.00	65.67	
004195	HOME DEPOT CREDIT SERVICES	03/14/2019	Manual	0.00	1,418.01	501230
H00719	Invoice	03/14/2019	PUMPING PLANT/SHOP EXPENSE/EQUIP	0.00	1,418.01	
009978	SOUTHERN CALIFORNIA EDISON	03/14/2019	Manual	0.00	31,127.15	501231

*Check Report IBWD

Date Range: 03/01/2019 - 03/31/21

Vendor Number	Vendor D&A Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>SCF0219</u>	Invoice	03/05/2019	POWER FOR PUMPING - JUL 19	0.00	31,127.15	
013156	TELEPACIFIC COMMUNICATIONS	08/14/2019	Manual	0.00	483.80	901232
<u>119265641-0</u>	Invoice	08/14/2019	TELEPHONE (OFFICE) - JUL 19	0.00	483.80	
VEND1533	PAYMENTUS GROUP INC.	03/19/2019	Manual	0.00	2,690.50	901233
<u>U519070248</u>	Invoice	03/19/2019	CREDIT CARD PROCESSING FEE - JUL 19	0.00	2,690.50	
000235	PAYPRO ADMINISTRATORS	08/23/2019	Manual	0.00	79.16	901234
<u>PPE 8-16-19</u>	Invoice	08/23/2019	EE FSA DEDUCTIONS 8-23-19	0.00	79.16	
000248	PAYCHEX	03/23/2019	Manual	0.00	354.03	901235
<u>333553</u>	Invoice	03/23/2019	PAYROLL PROCESSING FEE	0.00	354.03	
009330	SOUTHERN CALIFORNIA EDISON CO	08/23/2019	Manual	0.00	2,884.55	901236
<u>SCF0819</u>	Invoice	03/23/2019	POWER TO BLDGS & GEN - AUG 19	0.00	2,884.55	
000025	ICMA RC	03/31/2019	Manual	0.00	5,370.32	901237
<u>ICMARC0219</u>	Invoice	03/31/2019	457 REMITTANCE - AUG 19	0.00	5,370.32	
001517	CalPERS	03/31/2019	Manual	0.00	12,866.53	901239
<u>PPE 8-16-19</u>	Invoice	08/30/2019	PAY PERIOD ENDING 8/16/19	0.00	12,866.53	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	87	64	0.00	597,017.67
Manual Checks	21	21	0.00	90,354.55
Voided Checks	0	1	0.00	-500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	108	85	0.00	686,872.22

*Check Report JBWD

Date Range: 03/01/2019 - 03/31/21

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: CN-CITY NATIONAL BANK - MUNI FIN LOAN						
009065	RDO EQUIPMENT COMPANY	03/15/2019	Manual	0.00	509.59	800021
<u>P34710</u>	Invoice	03/15/2019	JD EXCAVATOR 135G MAINTENANCE	0.00	939.43	
<u>P35165</u>	Credit Memo	03/15/2019	CREDIT: JD EXCAVATOR 135G MAINTENAN	0.00	-939.43	
<u>P35165</u>	Invoice	03/15/2019	JD EXCAVATOR 135G MAINTENANCE	0.00	509.59	
013848	INDUSTRIAL METAL SUPPLY CO.	03/15/2019	Manual	0.00	603.62	800022
<u>299166</u>	Invoice	03/15/2019	CIRP SUPPLIES	0.00	603.62	
004720	INLAND WATER WORKS	03/15/2019	Manual	0.00	2,903.61	800023
<u>51025740.001</u>	Invoice	03/15/2019	CIRP SUPPLIES	0.00	111.79	
<u>51025740.002</u>	Invoice	03/15/2019	CIRP SUPPLIES	0.00	131.24	
<u>51025740.003</u>	Invoice	03/15/2019	CIRP SUPPLIES	0.00	2,660.58	
004720	INLAND WATER WORKS	03/15/2019	Manual	0.00	17,652.64	800024
<u>51025328.001</u>	Invoice	03/15/2019	INVENTORY	0.00	17,965.51	
<u>51025328.002</u>	Invoice	03/15/2019	CIRP INVENTORY	0.00	4,637.13	
003001	PEARIS FENCE & SUPPLY	03/15/2019	Manual	0.00	3,996.56	800025
<u>35214</u>	Invoice	03/15/2019	TEMP FENCING - EQUIPMENT SECURITY	0.00	3,996.56	

Bank Code CN Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	10	5	0.00	25,056.42
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	5	0.00	25,056.42

JOSHUA BASIN WATER DISTRICT
 UTILITY REFUND REGISTER

<u>Account</u>		<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
<u>Number</u>	<u>Name</u>				
01-00026-013	JONES, KEVIN P	8/14/2019	Refund	16.60	Check #: 61565
05-00051-007	WALTERS, MINDEE	8/14/2019	Refund	15.40	Check #: 61566
08-00109-016	WALSTON, AMBER	8/14/2019	Refund	18.58	Check #: 61567
09-00002-011	MERLIN, SAYLER VAN	8/14/2019	Refund	35.10	Check #: 61568
10-00109-012	PDQ INVESTMENTS	8/14/2019	Refund	51.04	Check #: 61569
12-00225-014	SATIN, PETER M	8/14/2019	Refund	16.60	Check #: 61570
13-00098-008	EBSARY, KELLY A	8/14/2019	Refund	166.60	Check #: 61571
13-00244-009	FJALLSTAM, THOMAS P	8/14/2019	Refund	30.70	Check #: 61572
52-00067-004	PANTUS, ROLAND R	8/14/2019	Refund	132.39	Check #: 61573
52-00074-003	BURTON, JUDY A	8/14/2019	Refund	124.90	Check #: 61574
52-00127-011	PATTERSON, MERCEDES	8/14/2019	Refund	59.95	Check #: 61575
55-00080-026	CUSHMAN, ALICIA	8/14/2019	Refund	225.00	Check #: 61576
55-00308-014	AIM RENTAL PROPERTIES	8/14/2019	Refund	207.73	Check #: 61577
56-00132-016	LIVINGSTONE, BARRIE	8/14/2019	Refund	165.96	Check #: 61578
58-00087-008	HOUT, MARANIE	8/14/2019	Refund	9.46	Check #: 61579
61-00219-012	FAJARDO, KATY	8/14/2019	Refund	4.81	Check #: 61580
63-00012-008	LAGRAPPE, JAMES C III	8/14/2019	Refund	118.44	Check #: 61581
06-00057-017	GARRISON, JULIETTE K	8/21/2019	Refund	0.10	Check #: 61592
07-00098-009	THOMPSON, BROOKE I	8/21/2019	Refund	70.12	Check #: 61593
07-00125-000	MONUMENT DEVELOPMENT	8/21/2019	Refund	0.99	Check #: 61594
07-00146-000	MONUMENT DEVELOPMENT 1	8/21/2019	Refund	0.99	Check #: 61595
07-00147-000	MONUMENT DEVELOPMENT 1	8/21/2019	Refund	0.99	Check #: 61596
07-00148-000	MONUMENT DEVELOPMENT	8/21/2019	Refund	1.00	Check #: 61597
10-00018-001	MCCLATCHY, MARLEEN K	8/21/2019	Refund	1.90	Check #: 61598
56-00132-016	LIVINGSTONE, BARRIE	8/21/2019	Refund	165.96	Check #: 61599
03-00487-000	STANFORD, JONATHAN TOBIAS	8/28/2019	Refund	0.50	Check #: 61600
50-00002-012	WYNWOOD, BRYAN	8/28/2019	Refund	30.70	Check #: 61601
53-00022-004	GRAHAM, MELVERN	8/28/2019	Refund	25.24	Check #: 61602
59-00012-003	HARTMAN, CHRISTOPHER P	8/28/2019	Refund	48.30	Check #: 61603
64-00059-002	HOYT, JASON M	8/28/2019	Refund	73.90	Check #: 61604
				<u>1,819.95</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 JOSHUA TREE, CA 92252

DIRECTOR PAY
 07/20/2019 - 08/16/2019

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	07/31/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	5173.63	
		08/07/2019	Director Pay Note: LEGISLATIVE & PUBLIC INFO COMMITTEE 1/DIR/504/	1.0000	5173.63	
Totals:					5347.26	\$0.00
Employee Total:					5347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10510	Hund, Geary	02/03/2019	Director Training Note: BOARD MEMBER LEADERSHIP TRAINING: 7/7/19 - 7/10/19 1/DIR/504/		\$584.52	
		02/03/2019	Director Training Note: MEALS: BOARD MEMBER LEADERSHIP TRAINING: 7/7/19 - 7/10/19 1/DIR/504/		5107.14	
		03/03/2019	Director Training Note: LODGING: BOARD MEMBER LEADERSHIP TRAINING: 7/7/19 - 7/10/19 1/DIR/504/		\$992.31	
		03/03/2019	Director Training Note: TRANSPORTATION: BOARD MEMBER LEADERSHIP TRAINING: 7/7/19 - 7/10/19 1/DIR/504/		5477.12	
Totals:					\$2,271.09	\$0.00
Employee Total:					\$2,271.09	

DIRECTOR PAY
07/20/2019 - 08/16/2019

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Johnson, Robert	07/31/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/14/2019	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	07/31/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/14/2019	Director Pay Note: WATER RESOURCES & OPS COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

DIRECTOR PAY
07/20/2019 - 08/16/2019

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	07/31/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/07/2019	Director Pay Note: LEGISLATIVE & PUBLIC INFO COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		08/08/2019	Director Pay Note: MWA BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/08/2019	Mileage / Vehicle Exp Note: MILES: MWA BOARD MEETING 1/DIR/504/		\$77.72	
		08/14/2019	Director Pay Note: FINANCE & WATER RESOURCES & OPS COMMITTEE MEETINGS 1/DIR/504/	1.0000	\$173.63	
Totals:					\$772.24	\$0.00
Employee Total:					\$772.24	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	<u>Grand Totals:</u>	<u>Grand Total:</u>
Director Pay	10.0000	\$1,738.30		\$4,085.11	\$0.00
Director Training		\$2,271.09		\$4,085.11	
Mileage / Vehicle Exp		\$77.72			



Joshua Basin Water District

***Check Report JBWD**

By Check Number

Date Range: 09/01/2019 - 09/30/2019

Vendor Number Payable #	Vendor DBA Name Payable Type	Payable Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash							
013346 <u>80711</u>	ANDY'S LANDSCAPE & TREE SERVICE INC. Invoice	09/05/2019 09/05/2019	09/05/2019 DEMO GARDEN/BUILD MAINT THRU 8/15	Regular	0.00 0.00	650.00 650.00	61613
013863 <u>574668</u>	ATKINSON, ANDELSON, LOYA, RUUD AND ROM Invoice	09/05/2019 09/05/2019	09/05/2019 LEGAL SERVICES - THRU 7/31/19	Regular	0.00 0.00	9,071.48 9,071.48	61614
013863 000237 <u>3990561-080527</u>	ATKINSON, ANDELSON, LOYA, RUUD AND ROM COLONIAL LIFE & ACCIDENT INSURANCE CO, IN Invoice	09/05/2019 09/05/2019	09/05/2019 EE LIFE INSURANCE - AUG 19	Regular	0.00 0.00	-9,071.48 2,251.64	61614 61615
013802 <u>651954</u>	HASA, INC. Invoice	09/05/2019 09/05/2019	09/05/2019 WATER TREATMENT EXPENSE	Regular	0.00 0.00	550.32 550.32	61616
009054 <u>190901-1</u>	KATHLEEN J. RADNICH Invoice	09/05/2019 09/05/2019	09/05/2019 PUBLIC RELATIONS SERVICES	Regular	0.00 0.00	609.00 609.00	61617
009920 <u>5T0919</u>	STANDARD INSURANCE CO Invoice	09/05/2019 09/05/2019	09/05/2019 EE LIFE INSURANCE - SEPT 19	Regular	0.00 0.00	1,235.73 1,235.73	61618
013800 <u>1599</u>	WATER SYSTEMS OPTIMIZATION INC. Invoice	09/05/2019 09/05/2019	09/05/2019 SYSTEM WATER AUDIT - LEVEL 1	Regular	0.00 0.00	2,500.00 2,500.00	61619
000501 <u>0627633</u>	ACWA/JPIA Invoice	09/23/2019 09/23/2019	09/23/2019 EE HEALTH BENEFIT & EAP OCT 19	Regular	0.00 0.00	30,081.74 30,081.74	61620
000214 <u>B190556-2287</u>	BABCOCK LABORATORIES, INC. Invoice	09/23/2019 09/23/2019	09/23/2019 SAMPLING - TILFORD	Regular	0.00 0.00	84.00 84.00	61621
013813 <u>3911</u>	BACKFLOW SOLUTIONS, INC. Invoice	09/23/2019 09/23/2019	09/23/2019 BACKFLOW SOLUTIONS ONLINE SUBSCRIP	Regular	0.00 0.00	495.00 495.00	61622
001015 <u>917656</u>	BAVCO Invoice	09/23/2019 09/23/2019	09/23/2019 CALIBRATION CHECK TEST KIT	Regular	0.00 0.00	119.80 119.80	61623
013874 <u>BSM082919</u>	BLU SEQUOIA MODERN Invoice	09/23/2019 09/23/2019	09/23/2019 REFUND OF 3 METER QUOTE FEES PAID 8/	Regular	0.00 0.00	57.00 57.00	61624
001555 <u>190903192101</u>	CENTRATEL Invoice	09/23/2019 09/23/2019	09/23/2019 DISPATCH SERVICES - AUG 19	Regular	0.00 0.00	642.81 642.81	61625
001850 <u>970086</u> <u>970087</u> <u>970600</u>	CLINICAL LAB OF S.B. INC Invoice Invoice Invoice	09/23/2019 09/23/2019 09/23/2019	09/23/2019 SAMPLING - JUL 19 HDMC WWTP SAMPLING- JUL 19 SAMPLING - AUG 19	Regular	0.00 0.00 0.00	2,454.00 867.00 1,062.00 525.00	61626
013365 <u>25AR1002731</u> <u>25AR999564</u>	IMAGE SOURCE Invoice Invoice	09/23/2019 09/23/2019	09/23/2019 OFFICE EXPENSE 8/5/19 - 9/4/19 SHOP EXPENSE 8/01/19 - 8/31/19	Regular	0.00 0.00 0.00	424.00 380.37 43.63	61627
001953 <u>CSBDP083119</u>	COUNTY OF SAN BERNARDINO DEPT OF PUBLIC Invoice	09/23/2019 09/23/2019	09/23/2019 EXCAVATION PERMIT #T1900577 - VARIO	Regular	0.00 0.00	400.00 400.00	61628
013873 <u>JBWD18D326</u>	CROWN MOTORS Invoice	09/23/2019 09/23/2019	09/23/2019 2018 DODGE RAM 5500 CHASSIS (REPLAC	Regular	0.00 0.00	69,200.00 69,200.00	61629
010956 <u>90749334</u>	DOI-USGS Invoice	06/30/2019	09/23/2019 USGS CO OP WATER RES PRGM- THRU 6/3	Regular	0.00	3,735.08	61630
002565	DUDEK AND ASSOCIATES, INC	09/23/2019	09/23/2019	Regular	0.00	21,942.50	61631

*Check Report JBWD

Date Range: 09/01/2019 - 09/30/2019

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>20191885</u>	Invoice	06/30/2019	CHROMIUM III REOXIDATION	0.00	17,920.00	
<u>20195666</u>	Invoice	09/23/2019	ENG SERV: MULTIPLE PROJECTS THRU 7/2	0.00	4,022.50	
VEN01466	FEDAK & BROWN LLP	09/23/2019	Regular	0.00	1,464.00	61632
<u>FB082819</u>	Invoice	09/23/2019	FINANCIAL AUDIT 18/19 - AUG 19	0.00	1,464.00	
003025	FEDEX	09/23/2019	Regular	0.00	51.36	61633
<u>6-716-56255</u>	Invoice	09/23/2019	SHIPPING	0.00	25.74	
<u>6-737-39135</u>	Invoice	09/23/2019	SHIPPING	0.00	25.62	
000229	C & S ELECTRIC	09/23/2019	Regular	0.00	205.00	61634
<u>2847</u>	Invoice	09/23/2019	BUILDING MAINTENANCE - SHOP	0.00	205.00	
013222	FRONTIER CALIFORNIA INC.	09/23/2019	Regular	0.00	204.17	61635
<u>FC0919</u>	Invoice	09/23/2019	HDMC WWTP - TELEPHONE	0.00	204.17	
000058	GARDA CL WEST, INC.	09/23/2019	Regular	0.00	684.29	61636
<u>10511172</u>	Invoice	09/23/2019	COURIER FEES - SEPT 19	0.00	684.29	
VEN01076	HI-DESERT AIR, INC.	09/23/2019	Regular	0.00	300.00	61637
<u>57899</u>	Invoice	09/23/2019	A/C MAINTENANCE - OFFICE	0.00	300.00	
004720	INLAND WATER WORKS	09/23/2019	Regular	0.00	39,096.16	61638
<u>S1024946.002</u>	Invoice	09/23/2019	INVENTORY & MAINLINE/LEAK REPAIR SU	0.00	32,178.08	
<u>S1026703.001</u>	Invoice	09/23/2019	INVENTORY/MAINLINE & CIRP SUPPLIES	0.00	3,692.59	
<u>S1026703.002</u>	Invoice	09/23/2019	MAINLINE/LEAK REPAIR SUPPLIES	0.00	110.98	
<u>S1026703.003</u>	Invoice	09/23/2019	MAINLINE/LEAK REPAIR SUPPLIES	0.00	107.75	
<u>S1026703.004</u>	Invoice	09/23/2019	INVENTORY	0.00	2,796.65	
<u>S1026703.005</u>	Invoice	09/23/2019	MAINLINE/LEAK REPAIR SUPPLIES	0.00	210.11	
009054	KATHILEEN J. RADNICH	09/23/2019	Regular	0.00	1,596.87	61639
<u>190908.1</u>	Invoice	09/23/2019	PUBLIC RELATIONS SERVICES	0.00	693.00	
<u>191508.1</u>	Invoice	09/23/2019	PUBLIC RELATIONS SERVICES	0.00	903.87	
005640	KILLER BEE PEST CONTROL	09/23/2019	Regular	0.00	80.00	61640
<u>5459</u>	Invoice	09/23/2019	BEE REMOVAL	0.00	80.00	
000205	LORI G. HERBEL	09/23/2019	Regular	0.00	128.00	61641
<u>LH100119</u>	Invoice	09/23/2019	PUBLIC INFO/FARMER'S MARKET	0.00	128.00	
003215	FRED'S TIRE & AUTOMOTIVE	09/23/2019	Regular	0.00	711.96	61642
<u>24753</u>	Invoice	09/23/2019	VEHICLE MAINT: V25	0.00	696.96	
<u>24992</u>	Invoice	09/23/2019	VEHICLE MAINT: V35	0.00	15.00	
006507	McMASTER-CARR SUPPLY COMPANY	09/23/2019	Regular	0.00	239.01	61643
<u>13075054</u>	Invoice	09/23/2019	CIRP SUPPLIES	0.00	161.22	
<u>14096142</u>	Invoice	09/23/2019	TOOL REPAIR	0.00	77.79	
000156	FORSHOCK	09/23/2019	Regular	0.00	243.00	61644
<u>1900371</u>	Invoice	09/23/2019	MONTHLY SCADA MONITORING	0.00	38.00	
<u>1900372</u>	Invoice	09/23/2019	MONTHLY SCADA MONITORING	0.00	205.00	
006800	MOJAVE WATER AGENCY	09/23/2019	Regular	0.00	183,912.00	61645
<u>MWA091019</u>	Invoice	09/23/2019	WATER RECHARGE PURCHASE	0.00	183,912.00	
000070	ONLINE INFORMATION SERVICES, INC.	09/23/2019	Regular	0.00	191.15	61646
<u>951475</u>	Invoice	09/23/2019	ID VERIF. SERV. THRU 8/31/19	0.00	191.15	
000236	PAYPRO ADMINISTRATORS	09/23/2019	Regular	0.00	55.00	61647
<u>72725</u>	Invoice	09/23/2019	FSA ADMIN FEES - AUG 19	0.00	55.00	
008403	PRECISION GARAGE DOORS & GATES, INC.	09/23/2019	Regular	0.00	3,750.00	61648
<u>56010</u>	Invoice	09/23/2019	GATE ENTRY PHONE INTERCOM SYSTEM	0.00	3,750.00	
013828	PRO SECURITY SYSTEMS, INC.	09/23/2019	Regular	0.00	2,115.49	61649

*Check Report JBWD

Date Range: 09/01/2019 - 09/30/2019

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>12994</u>	Invoice	09/23/2019	ALARM SYSTEM UPGRADES @ OFFICE	0.00	2,115.49	
008415	PRUDENTIAL OVERALL SUPPLY	09/23/2019	Regular	0.00	511.72	61650
<u>22848391</u>	Invoice	09/23/2019	SHOP EXPENSE	0.00	107.65	
<u>22848393</u>	Invoice	09/23/2019	SHOP EXPENSE	0.00	97.37	
<u>22856103</u>	Invoice	09/23/2019	SHOP EXPENSE	0.00	55.98	
<u>22856104</u>	Invoice	09/23/2019	SHOP EXPENSE	0.00	97.37	
<u>22863320</u>	Invoice	09/23/2019	SHOP EXPENSE	0.00	55.98	
<u>22863323</u>	Invoice	09/23/2019	SHOP EXPENSE	0.00	97.37	
009065	RDO EQUIPMENT COMPANY	09/23/2019	Regular	0.00	82,584.03	61651
<u>CDIR26</u>	Credit Memo	06/30/2019	REFUND DMV FEES	0.00	-78.00	
<u>EQ6164</u>	Invoice	09/23/2019	2019 MCCLAUGHLIN VX50-800 VACUUM	0.00	82,662.03	
008414	PROVIDEO	09/23/2019	Regular	0.00	150.00	61652
<u>1689</u>	Invoice	09/23/2019	VIDEO TAPING & YOU TUBE BD MEETINGS	0.00	150.00	
000091	SAN BERNARDINO COUNTY RECORDER	09/23/2019	Regular	0.00	8.00	61653
<u>SB091219</u>	Invoice	09/23/2019	RELEASE OF A LIEN	0.00	8.00	
000091	SAN BERNARDINO COUNTY RECORDER	09/23/2019	Regular	0.00	48.00	61654
<u>SB090919</u>	Invoice	09/23/2019	RELEASE OF LIENS	0.00	48.00	
004201	SCOTT HUDSON	09/23/2019	Regular	0.00	698.90	61655
<u>SH091319</u>	Invoice	09/23/2019	REIMB MILES: APR - SEPT 19	0.00	698.90	
013833	SERVICEMASTER 360 PREMIER CLEANING	09/23/2019	Regular	0.00	1,239.75	61656
<u>J81305</u>	Invoice	09/23/2019	JANITORIAL SERVICES - SEPT 19	0.00	1,239.75	
VEN01020	SOUTHWEST NETWORKS, INC.	09/23/2019	Regular	0.00	17,329.45	61657
<u>19-8031</u>	Invoice	09/23/2019	SUPPLEMENTAL IT SERVICES (AMC) - THR	0.00	4,108.75	
<u>19-8533</u>	Invoice	09/23/2019	OFFICE 365 MONTHLY MAINT - SEPT 19	0.00	30.00	
<u>19-8536</u>	Invoice	09/23/2019	OFFICE EQUIPMENT	0.00	59.20	
<u>19-90015C</u>	Invoice	09/23/2019	IT SERVICES - 10/19 - 12/19	0.00	11,880.00	
<u>19-90075C</u>	Invoice	09/23/2019	OFFICE 365 MONTHLY MAINT - OCT 19	0.00	746.00	
<u>19-9508</u>	Invoice	09/23/2019	OFFICE EQUIPMENT	0.00	505.50	
011101	VAGABOND WELDING SUPPLY	09/23/2019	Regular	0.00	115.16	61658
<u>109161</u>	Invoice	09/23/2019	CIRP SUPPLIES	0.00	47.73	
<u>109273</u>	invoice	09/23/2019	SHOP EXPENSE	0.00	67.43	
010850	UNDERGROUND SERVICE ALERT	09/23/2019	Regular	0.00	212.79	61659
<u>1805BFF4512</u>	Invoice	09/23/2019	DIG SAFE BOARD FEES - 2018	0.00	93.89	
<u>820190341</u>	Invoice	09/23/2019	TICKET DELIVERY SERVICE - AUG 19	0.00	118.90	
013870	UPS	09/23/2019	Regular	0.00	95.00	61660
<u>228753394</u>	Invoice	09/23/2019	SHIPPING	0.00	95.00	
010990	UTILIQUEST L.L.C.	09/23/2019	Regular	0.00	1,317.88	61661
<u>279702-Q</u>	Invoice	09/23/2019	CONTRACT LOCATING EXPENSE	0.00	233.92	
<u>279965-Q</u>	Invoice	09/23/2019	CONTRACT LOCATING EXPENSE	0.00	133.76	
<u>280208-Q</u>	Invoice	09/23/2019	CONTRACT LOCATING EXPENSE	0.00	104.40	
<u>280540-Q</u>	Invoice	09/23/2019	CONTRACT LOCATING EXPENSE	0.00	595.08	
<u>280784-Q</u>	Invoice	09/23/2019	CONTRACT LOCATING EXPENSE	0.00	127.40	
<u>281062-Q</u>	Invoice	09/23/2019	CONTRACT LOCATING EXPENSE	0.00	123.32	
011114	VAN DYKE CORP	09/23/2019	Regular	0.00	920.00	61662
<u>18543</u>	Invoice	09/23/2019	EXCAVATOR RELOCATION SERVICES	0.00	920.00	
000327	WATER QUALITY SPECIALISTS	09/23/2019	Regular	0.00	7,900.86	61663
<u>6129</u>	Invoice	09/23/2019	HDMC WWTP: OPERATION & MAINT - AU	0.00	3,310.00	
<u>6146</u>	Invoice	09/23/2019	HDMC WWTP: MAINT & REPAIR	0.00	4,590.86	
011510	WELLS TAPPING SERVICE, INC.	09/23/2019	Regular	0.00	900.00	61664

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Date Range: 09/01/2019 - 09/30/21

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>8546</u>	Invoice	09/23/2019	2 HOT TAPS: TILFORD & SUNNYVISTA	0.00	900.00	
011615	WESTERN EXTERMINATOR CO.	09/23/2019	Regular	0.00	34.00	61665
<u>WE083119</u>	Invoice	09/23/2019	PEST CONTROL SERVICES - SHOP	0.00	34.00	
013359	XEROX FINANCIAL SERVICES	09/23/2019	Regular	0.00	612.06	61666
<u>1769331</u>	Invoice	09/23/2019	OFFICE EXPENSE 9/7/19 - 10/6/19	0.00	395.66	
<u>1769332</u>	Invoice	09/23/2019	SHOP EXPENSE 8/27/19 - 9/26/19	0.00	216.40	
000233	NAPA AUTO PARTS	09/23/2019	Regular	0.00	823.17	61667
<u>293820</u>	Invoice	09/23/2019	VEHICLE MAINTENANCE: V38	0.00	108.21	
<u>295348</u>	Invoice	09/23/2019	SMALL TOOLS - CIRP	0.00	301.20	
<u>295837</u>	Invoice	09/23/2019	SMALL TOOLS/VEHICLE MAINT: V31	0.00	316.03	
<u>295841</u>	Invoice	09/23/2019	VEHICLE MAINTENANCE: V31	0.00	10.31	
<u>296464</u>	Invoice	09/23/2019	SMALL TOOLS - CIRP	0.00	56.08	
<u>296851</u>	Invoice	09/23/2019	VEHICLE MAINTENANCE: V30 & V32	0.00	31.34	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROM	09/24/2019	Regular	0.00	9,071.48	61672
<u>574668</u>	Invoice	09/05/2019	LEGAL SERVICES - THRU 7/31/19	0.00	9,071.48	
009880	SOUTHERN CALIFORNIA EDISON CO	09/24/2019	Regular	0.00	3,085.73	61674
<u>SCE0919</u>	Invoice	09/24/2019	POWER TO BLDGS & GEN - SEPT 19	0.00	3,085.73	
009500	USDA RURAL DEVELOPMENT	09/02/2019	Manual	0.00	180,314.85	901238
<u>USDA 09/19 LN</u>	Invoice	09/02/2019	CMM PRINCIPAL & INT LOAN #2	0.00	180,314.85	
000510	TIME WARNER CABLE	09/05/2019	Manual	0.00	354.11	901240
<u>0008970082219</u>	Invoice	09/05/2019	CABLE & INTERNET - AUG 19	0.00	354.11	
000248	PAYCHEX	09/06/2019	Manual	0.00	354.03	901241
<u>333979</u>	Invoice	09/06/2019	PAYROLL PROCESSING FEE	0.00	354.03	
000236	PAYPRO ADMINISTRATORS	09/06/2019	Manual	0.00	360.41	901242
<u>PPE 8-30-19</u>	Invoice	09/06/2019	EE FSA DEDUCTIONS 9-6-19	0.00	360.41	
001517	CalPERS	09/11/2019	Manual	0.00	12,882.27	901243
<u>PPE 8-30-19</u>	Invoice	09/11/2019	PAY PERIOD ENDING 8/30/19	0.00	12,882.27	
009878	SOUTHERN CALIFORNIA EDISON	09/16/2019	Manual	0.00	30,145.24	901244
<u>SCE0819</u>	Invoice	09/16/2019	POWER FOR PUMPING - AUG 19	0.00	30,145.24	
004110	BURRTEC WASTE & RECYCLING SVCS	09/16/2019	Manual	0.00	444.19	901245
<u>BW0919</u>	Invoice	09/16/2019	TRASH & RECYCLING (OFFICE) - SEPT 19	0.00	156.51	
<u>BW0919B</u>	Invoice	09/16/2019	TRASH REMOVAL (SHOP) - SEPT 19	0.00	287.68	
001009	BUSINESS CARD	09/18/2019	Manual	0.00	2,018.18	901246
<u>BA0819</u>	Invoice	09/18/2019	OPS COMP EQUIP/COMPUTER SUPPORT/	0.00	2,018.18	
001013	BUSINESS CARD	09/18/2019	Manual	0.00	42.98	901247
<u>BA0819</u>	Invoice	09/16/2019	OFFICE SUPPLIES & POSTAGE	0.00	42.98	
001011	BUSINESS CARD	09/18/2019	Manual	0.00	5,623.49	901248
<u>BA0819</u>	Invoice	09/16/2019	EMPLOYEE TRAINING/OFFICE EQUIP MAI	0.00	5,623.49	
001004	BUSINESS CARD	09/18/2019	Manual	0.00	1,219.95	901249
<u>BA0819</u>	Invoice	09/18/2019	TELEPHONE (OFFICE)/MEMBERSHIP/PUBL	0.00	1,219.95	
001517	CalPERS	09/18/2019	Manual	0.00	700.00	901250
<u>10000001577979</u>	Invoice	09/18/2019	GASB-68 REPORTS & SCHEDULES	0.00	700.00	
013196	TELEPACIFIC COMMUNICATIONS	09/18/2019	Manual	0.00	483.80	901251
<u>120374750-0</u>	Invoice	09/18/2019	TELEPHONE (OFFICE) - AUG 19	0.00	483.80	
001630	AT&T MOBILITY	09/18/2019	Manual	0.00	3,127.56	901252
<u>829480028X0905</u>	Invoice	09/18/2019	COMMUNICATIONS - AUG 19	0.00	3,127.56	

*Check Report JBWD

Date Range: 09/01/2019 - 09/30/2019

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000236	PAYPRO ADMINISTRATORS	09/20/2019	Manual	0.00	135.41	901253
<u>PPE 9-13-19</u>	Invoice	09/20/2019	EE FSA DEDUCTIONS 9-20-19	0.00	135.41	
000248	PAYCHEX	09/20/2019	Manual	0.00	369.03	901254
<u>334403</u>	Invoice	09/20/2019	PAYROLL PROCESSING FEE	0.00	369.03	
001517	CalPERS	09/20/2019	Manual	0.00	13,068.07	901255
<u>PPE 9-13-19</u>	Invoice	09/20/2019	PAY PERIOD ENDING 9/13/19	0.00	13,068.07	
VEN01533	PAYMENTUS GROUP INC.	09/20/2019	Manual	0.00	2,734.70	901256
<u>US19080502</u>	Invoice	09/20/2019	CREDIT CARD PROCESSING FEE - AUG 19	0.00	2,734.70	
001517	CalPERS	09/23/2019	Manual	0.00	400.00	901257
<u>10000001578991</u>	Invoice	09/23/2019	SSA 218 ANNUAL FEE	0.00	400.00	
004195	HOME DEPOT CREDIT SERVICES	09/23/2019	Manual	0.00	7,682.43	901258
<u>HD0819</u>	Invoice	09/23/2019	EQUIP RENTAL/SMALL TOOLS/ALARM UP	0.00	7,682.43	
000025	ICMA RC	09/30/2019	Manual	0.00	4,170.32	901260
<u>ICMARC0919</u>	Invoice	09/30/2019	457 REMITTANCE - SEPT 19	0.00	4,170.32	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	96	57	0.00	509,189.54
Manual Checks	22	21	0.00	266,631.02
Voided Checks	0	1	0.00	-9,071.48
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	118	79	0.00	766,749.08

JOSHUA BASIN WATER DISTRICT
 UTILITY REFUND REGISTER

Account

<u>Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
10-00261-017	ERWIN, SHELBY	9/5/2019	Refund	152.38	Check #: 61611
56-00060-013	HERNANDEZ, NURIAN N	9/5/2019	Reverse Refund Check Adjustment	(73.92)	VOID REFUND CHECK #61396
56-00060-013	HERNANDEZ, NURIAN N	9/5/2019	Refund	73.92	Check #: 61612
08-00039-003	BRAIN, TRACI L	9/23/2019	Refund	64.78	Check #: 61668
14-00004-009	66031 TWENTYNINE PALMS HWY, LLC	9/23/2019	Refund	157.20	Check #: 61669
55-00300-010	SANDOVAL, DANIELLE L	9/23/2019	Refund	140.81	Check #: 61670
65-05953-001	WHITNEY, MARGARET	9/23/2019	Refund	19.79	Check #: 61671
05-00003-007	ANDERSON, DAWN	9/24/2019	Reverse Refund Check Adjustment	(215.79)	VOID REFUND CHECK
05-00003-007	ANDERSON, DAWN	9/24/2019	Refund	215.79	Check #: 61673
				<u>534.96</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 JOSHUA TREE, CA 92252

DIRECTOR PAY
 08/17/2019 - 09/13/2019

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	08/19/2019	Director Pay Note: 8/13/19 GROUNDBREAKING CEREMONY 1/DIR/504/	1.0000	\$173.63	
		08/21/2019	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/31/2019	Director Pay Note: 8/28/19 MEETING W/ HR RE: EMPLOYEE HANDBOOK 1/DIR/504/	1.0000	\$173.63	
		09/09/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		09/11/2019	Director Pay Note: WATER RESOURCES & OPS COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
		09/12/2019	Director Pay Note: MWA BOARD MEETING 1/DIR/504/	0.0000		
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10510	Hund, Geary	08/19/2019	Director Pay Note: 8/13/19 GROUNDBREAKING CEREMONY 1/DIR/504/	1.0000	\$173.63	
		08/21/2019	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		09/11/2019	Director Pay Note: WATER RESOURCES & OPS COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

DIRECTOR PAY
08/17/2019 - 09/13/2019

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10508	Johnson, Robert	08/19/2019	Director Pay Note: 8/13/19 GROUNDBREAKING CEREMONY 1/DIR/504/	1.0000	\$173.63	
		08/20/2019	Director Pay Note: INTERIM GM REVIEW 1/DIR/504/	1.0000	\$173.63	
		08/20/2019	Meal / Lodging Note: MEAL: INTERIM GM REVIEW 1/DIR/504/		\$48.75	
		08/21/2019	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/31/2019	Director Pay Note: 8/28/19 MEETING W/ HR RE: EMPLOYEE HANDBOOK 1/DIR/504/	1.0000	\$173.63	
		09/09/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		09/11/2019	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$1,090.53	\$0.00
Employee Total:					\$1,090.53	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
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DIRECTOR PAY
08/17/2019 - 09/13/2019

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	08/19/2019	Director Pay Note: ASBCSD DINNER 1/DIR/504/	1.0000	\$173.63	
		08/19/2019	Director Pay Note: 8/13/19 GROUNDBREAKING CEREMONY 1/DIR/504/	1.0000	\$173.63	
		08/19/2019	Meal / Lodging Note: MEAL: ASBCSD DINNER 1/DIR/504/		\$34.00	
		08/20/2019	Director Pay Note: INTERIM GM REVIEW 1/DIR/504/	1.0000	\$173.63	
		08/21/2019	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/31/2019	Director Pay Note: 8/22/19 MWA BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/31/2019	Director Pay Note: 8/28/19 MEETING W/ HR RE: EMPLOYEE HANDBOOK 1/DIR/504/	1.0000	\$173.63	
		09/09/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$1,249.41	\$0.00
Employee Total:					\$1,249.41	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
------------------------	----------------------	-------------	-------------	--------------	------------------	-------------------

DIRECTOR PAY
08/17/2019 - 09/13/2019

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	08/19/2019	Director Pay Note: 8/13/19 GROUNDBREAKING CEREMONY 1/DIR/504/	1.0000	\$173.63	
		08/21/2019	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/31/2019	Director Pay Note: 8/29/19 MEETING W/ HR RE: EMPLOYEE HANDBOOK 1/DIR/504/	1.0000	\$173.63	
		09/09/2019	Director Pay Note: SPECIAL JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		09/11/2019	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	<u>Grand Totals:</u>	<u>\$4,597.13</u>	<u>\$0.00</u>
Director Pay	26.0000	\$4,514.38		Grand Total:	\$4,597.13	
Meal / Lodging		\$82.75				

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT**

Meeting of the Board of Directors

November 20, 2019

Report to: President and Board of Directors

Prepared by: Sarah Johnson, Director of Administration

TOPIC: STATUTORY AND REGULATORY REQUIREMENT FOR SALARY SCHEDULE.

RECOMMENDATION: Recommend Board adoption of the District's Salary Schedule implementing the November 2019 COLA approved by resolutions 19-1010 and 19-1011.

ANALYSIS: As a public employer, the District must comply with statutory and regulatory requirements that obligate that a salary schedule is Board adopted and made publicly available. Adoption of the District's salary schedule must be completed when the Board approves salary changes. Public employers must keep their pay schedules up-to-date and verify that all employee's pay amounts are included within the pay schedule.

STRATEGIC PLAN ITEMS:

- 2.11 – Continuously update administrative policies and procedures
- 2.9.1 - Continuously improve, maintain, and comply with Employee Life Cycle best practices
- 2.9.3 - Continuously stay abreast of new HR laws/regulations



PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: BARBARA DELPH

Residence Address: [REDACTED] JOSHUA TREE CA

Mailing Address (if different): _____

Phone (home): [REDACTED] Phone (cell): [REDACTED]

Email address: [REDACTED]

How did you hear about the Citizen's Advisory Committee (CAC)? I USED TO BE A MEMBER OF THE CAC

Please check all that apply:

- I am a registered voter in the Joshua Basin Water District (Required)
- I own a home in Joshua Tree I own a business in Joshua Tree
- I own property in Joshua Tree I am a customer of JBWD
- I live in Joshua Tree part-time I live in Joshua Tree full-time

Other interest in JBWD and/or community of Joshua Tree (describe below):

IT'S IMPORTANT FOR COMMUNITY MEMBERS TO BE INVOLVED WITH OUR LOCAL AGENCIES AND WATER IS ONE OF OUR MOST IMPORTANT RESOURCES.

How do you think you could contribute as a member of the CAC? I AM SELF MOTIVATED AND HAVE PREVIOUS EXPERIENCE.

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)
YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S), THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):
N/A

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Board of Directors Meeting Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.

Barbara Delph

Joshua Tree, CA. 92252

I am an active participant in our local agencies; I attend the JBWD bi-weekly meetings; I am an active member in the CAC (Citizens Advisory Council) and am an active member of the Joshua Tree Municipal Advisory Committee. I take great pride in our community, and want to be part of the success of our local agencies.

OBJECTIVE

To obtain the open position for Director, where I can best use by knowledge, education, experience and people skills in a productive manner to enhance the position for which I am applying; as well as allowing for personal growth and development.

FUNCTIONAL SUMMARY

I am a responsible, self-motivated individual as well as being a team player. I have managerial and organizational skills with the ability to implement organizational goals and tasks. I am well versed in business acumen and am able to carry out complex tasks.

EMPLOYMENT

Desert Medical Advances Research Center

Responsible for regulatory tasks on over two thousand clinical trials during my tenure at the Medical Research Center. These tasks include communications with major pharmaceutical companies and their representatives; submission and communications with global and nationwide regulatory boards; submission and oversight of good clinical practices at the site level; and communications and submissions to the FDA (Food and Drug Administration).

Tri-Con Corporation

Responsible for multi-store operations, as well as training and profitability of individual stores. Job description included management development of all subordinate managers and their assistants; responsibility for all administrative tasks, including personnel and profit of all line items on the P&L.

J.J.R. Management Corporation

Responsible for single-store overall operations; training, profit and customer satisfaction. Job description included management development and training; local store marketing and overall customer satisfaction.

Dates of employment and references are available on request

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Board of Directors Meeting

November 20, 2019

Report to: Board of Directors

Prepared by: Mark Ban, General Manager

**TOPIC: CAPITAL IMPROVEMENT AND REPLACEMENT PROGRAM - FISCAL YEAR 20/21
WATERMAIN REPLACEMENT DESIGN**

RECOMMENDATION: That the Board of Directors approve a proposal from West Coast Civil to continue with the Capital Improvement and Replacement Program (CIRP)

ANALYSIS:

In order to continue our Capital Improvement and Replacement Program's (CIRP) annual watermain replacement progress, the District must begin the design of a project the year prior to its execution. Our fiscal year 2019-20 project is currently underway via the "Saddleback" project and now the District is looking ahead to prepare for our 2020-21 project which is currently identified as the "Tilford Watermain Replacement Project". The "Tilford" project will consist of approximately 25,000 linear feet of watermain replacement with new service lines and properly spaced valves and fire hydrants.

The total cost of the design is \$105,860.00 (see attached proposal) and has been included within this year's budget.

REVISED

November 7, 2019

Joshua Basin Water District
ATTN: Mark Ban
61750 Chollita Road
Joshua Tree, CA 92252

Subject: Proposal for Tilford Waterline Replacement Project

Mr. Ban,

In response to your request, West Coast Civil, Inc. (WCC) is pleased to submit this proposal to provide engineering services for the Joshua Basin Water District's (District) Tilford Waterline Replacement Project. We are excited about the opportunity to assist the District with the improvement of the District's water distribution system.

WCC will provide construction documents and construction support services for approximately 31,200 LF of waterline replacement. Based on our understanding, it is anticipated that the project will consist of one design package. The technical support services are described below by task.

I. SCOPE OF SERVICES

A. Project Management and Meetings

WCC will perform project management services and attend project status meetings for the duration of the contract. Project management duties will consist of general coordination, preparing project status reports, and development of monthly invoices. It is anticipated that the design portion of the contract will last no longer than one year and the project will require regular meetings at typical submittal intervals. Up to 3 meetings at the District's office will be required for the Project. Conference calls and/or video conferences may also be required throughout the project duration.

B. Topographic Survey

WCC will retain Michael Baker International to perform the surveying services for the Project. It is anticipated that the surveying will consist of aerial photography supplemented with field survey shots of road centerline at intervals of 100 feet, existing fire hydrants and Survey Monuments.

C. Tilford Design Package

WCC will prepare design plan sets for the replacement of water mains identified for replacement within the public Right-of-Way maintained by Joshua Basin Water District. The plans will be designed at a minimum of 1-inch equal to 40-feet and will stack plan views for all 6" to 8" waterline replacement (18 sheets) and plan and profile for all 16" waterline improvements (5 sheets). The design package will encompass work to be performed in unpaved streets and is estimated to have 25 sheets. It is assumed that the package will have interim submittals at the design development (50%) and pre-final design (90%) stages for District review and comment. Design review submittal meetings have been included in Task 1. Quantities will be developed for each design package.

D. Construction Support

WCC will provide miscellaneous support services to answer any questions and/or requests for clarification. This task includes reviewing construction documents/submittals for conformance to plans and aiding the District if minor adjustments are required to support construction activities. WCC will prepare final record drawings from as-built mark-ups provided by the District. This task assumes that the as-built mark-ups are complete and thorough, and therefore, does not include field verification by WCC.

E. Expenses

As a result of the project location and required activities there will be reimbursable expenses incurred. An expense budget of \$1,000 has been allocated for reprographics, mileage and GSA standard per diem costs.

II. ADDITIONAL SERVICES

If requested by the District, WCC will provide the following additional services, beyond the services included in Section I, Scope of Services, on a time and material basis at WCC Standard Rates.

A. Attendance at additional meetings beyond those specifically identified in Section I, Scope of Services.

B. Geotechnical Investigation

At the District's request WCC will retain Converse Consultants to perform the geotechnical engineering services for the Project. It is anticipated that the investigation will consist of three borings with locations spread across the Project. The budget for this additional service is \$16,000.

C. Scour Analysis

At the District's request WCC will perform a scour analysis for the Project. The budget for this additional service is estimated to be \$13,000.

D. Plats and Legals

At the District's request WCC will retain Alyson Corp. to perform any necessary easement acquisition for the properties along La Crescenta Drive for the Project. The budget for this additional service is estimated to be \$20,000.

III. DISTRICT FURNISHED SERVICES

The District will provide the following services or information:

- A. GIS Utility Information
- B. Assign one person to serve as the District's project manager who has the authority to represent the District and will serve as the point of interface for all project issues and communications.

IV. FEES AND CONDITIONS

The services described in Section I, Scope of Services will be provided on a lump sum basis, with the estimated total cost amounting to **\$105,860** in accordance with our fee schedule.

Task	Principal \$170	Project Mngr. \$150	Design Engr. \$125	CAD Tech. \$90	Total Hours	FEE
1. Project Management	8	20			28	\$4,360
2. Surveying						\$31,300
3. Tilford Design Package (25 Sheets)	20	80	240	180	520	\$61,600
4. Construction Support	4	8	40	8	60	\$7,600
5. Expenses						\$1,000
TOTALS	32	108	280	188	608	\$105,860

Additional Services:

- 1. Additional Meetings - Varies
- 2. Geotechnical Investigation - \$16,000
- 3. Scour Analysis - \$13,000
- 4. Plats and Legals - \$20,000

The fees for the services described in Section II, Additional Services, will be provided on an hourly rate basis in accordance with the WCC Standard Rate Schedule in effect at the time the services are being performed.

We appreciate the opportunity to offer this proposal. If you have any questions, please contact myself or our President, Anthony Gonzalez.

Sincerely,



Sean McCarty, P.E., PMP, QSD
Project Manager, West Coast Civil, Inc.
(619) 929 - 1866 | sean@westcoastcivil.com



Anthony Gonzalez, P.E.
President, West Coast Civil, Inc.
(858) 869 - 1332 | anthony@westcoastcivil.com

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Board of Directors Meeting

November 20, 2019

Report to: Board of Directors

Prepared by: Mark Ban, General Manager

TOPIC: BOARDROOM TECHNOLOGY UPGRADE

RECOMMENDATION: That the Board of Directors approve Southwest Networks proposal to upgrade the current Boardroom technology.

ANALYSIS:

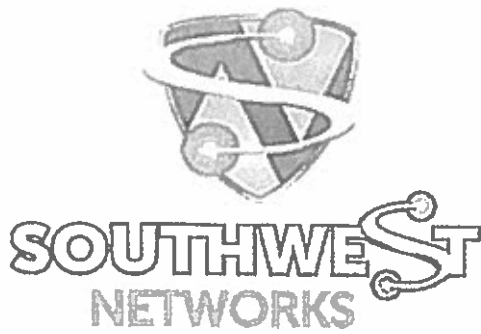
Currently, the Board of Directors does not have ideal access to visual media during Board Meetings. In addition, the Board is also unable to access electronic forms of the agenda packet during meetings which would not only make reviewing information easier at times, but would also decrease staff time in preparing supplemental information and potentially agenda packets for meetings.

Using the technology outlined within the proposal provided by Southwest Networks, each Board member would have a monitor installed in front of their station on the dias where media such as PowerPoints and videos can be displayed. In addition, the proposal allows for “thin clients” (small computer) to be installed as part of a new terminal server that would allow staff to electronically move Board Agenda material to each individual station by clicking and dragging the information to a folder on the network from a desktop. Board Members would then be able to open and navigate through documents such as agenda packets and supplemental information via the use of a typical mouse and keyboard.

These changes would improve Board Members’ experience during meetings but also, if there is a possibility of moving toward a fully electronic distribution of agenda items to the Board, the technology would exist to allow the District to move closer to a paperless environment during meetings.

There are other options available, that include: 1) a partial installation using monitors at each station without “thin clients” that would be controlled by a member of staff from a single computer; or 2) the installation of another television monitor located along the east wall of the Board Room without any monitor solution at each station. These options would reduce initial costs for equipment and labor, however limit the flexibility each Board member has to control what they are reviewing and do nothing to impact staff time in agenda packet preparation.

The total cost of the upgrades with all possible equipment including the monitors, thin clients, terminal server and miscellaneous connectors, splitters, chords, etc. is \$4,827.88. Southwest’s proposal has been provided as an attachment to this report.



Quote

Salesperson:	Matt Disher
Date:	10/9/2019
Terms:	Net 20
Valid For:	10 days

Issued To:

Beverly
 Joshua Basin Water District
 61750 Chollita Road
 Joshua Tree, CA 92252
 P: 760-366-2042

Qty	Description	Price	Extended Price
5	nComputing Thin Client	\$210.00	\$1,050.00
5	Windows 2019 RDP Device CAL	\$109.00	\$545.00
5	Viewsonic 24" LED Monitor - VGA, DVI, HDMI	\$145.00	\$725.00
5	USB Keyboard and Mouse Combo	\$20.00	\$100.00
5	Tilt Monitor Mount	\$50.00	\$250.00
1	HDMI Splitter - 1 x Input and 8 x Output	\$300.00	\$300.00
6	HDMI Cable	\$29.00	\$174.00
Labor Estimate = 12 to 16 hours			

Dear Beverly,

Here is the quote you requested.

Please call me with any questions.

Sincerely,

 Matt Disher

Subtotal	\$3,144.00
Tax rate	7.75%
Sales tax	\$243.61
Bench labor	TB
Onsite Labor	TB
Total	\$3,387.61

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting: Board of Directors

November 20, 2019

Report to: President and Members of the Board

Prepared by: Sarah Johnson

TOPIC: REQUIRED ETHICS AND ANTI-HARASSMENT TRAINING

RECOMMENDATION: Staff recommends that the Board of Directors adopt the attached Resolution 19-1016, updating the Ethics & Anti-Harassment training requirements.

SUMMARY:

Cities, counties, and special districts in California are required by law to provide ethics training to their local officials and designated staff members no later than six months from the first day of employment, appointment, or election to the board, and every two years thereafter.

Cities, counties, and special districts in California are required by law to provide anti-harassment training to their local officials and all staff members no later than six months from the first day of employment, appointment, or election to the board, and every two years thereafter.

Complying with these regulations will present an opportunity to expand the knowledge of employees and board members. These laws are predominantly in place to maintain the safety of the workplace and the dignity of employees. Participating in these trainings helps to prevent poor conduct and ensure proper governance of the District. This helps to minimize risk, maintain a healthy reputation, and provide a better environment for employees to work in - benefiting productivity in the long run.

STRATEGIC PLAN ITEMS:

- 2.11 – Continuously update administrative policies and procedures
- 2.9.1 - Continuously improve, maintain, and comply with Employee Life Cycle best practices
- 2.9.3 - Continuously stay abreast of new HR laws/regulations
- 3.2.2 - Continue providing Regulatory Training – including Ethics & Harassment
- 3.2.7 - Develop and Implement Board of Directors Training
- 3.2.10 - Continuously Update and Improve the System to Document Completed Training

ARTICLE 5

ETHICS AND HARASSMENT TRAINING
FOR BOARD MEMBERS AND KEY EMPLOYEES

(Resolution No. 06-791 Amending Articles 2 and 5 Adopted on April 19, 2006)

(Resolution No. 13-903 Amending Article 5 Adopted on February 20, 2013)

5.01 Ethics training is required of board members and key staff members and shall be conducted in compliance with Government Code Section 53235 et seq. In addition, the board may designate any non-elected officials and staff to receive ethics training. Designated staff and board members shall receive ethics training no later than one year from the first day of employment, or appointment or election to the board. Thereafter, individuals subject to this provision must receive two hours of ethics training every two years.

5.02 Sexual Harassment Training is required of board members and supervisory staff members. Designated staff and board members shall receive sexual harassment training no later than six months from the first day of employment or their assumption of the designated position. Thereafter, all designated individuals must receive two hours of sexual harassment training every two years. The required training shall be in accordance with Government Code Section 12950.1.

5.03 Officials should provide the original certificates of attendance to the District and keep a copy of the certificates for their own records.

EDITS

ARTICLE 5

ETHICS AND HARASSMENT TRAINING FOR BOARD MEMBERS AND KEY EMPLOYEES

(Resolution No. 06-791 Amending Articles 2 and 5 Adopted on April 19, 2006)

(Resolution No. 13-903 Amending Article 5 Adopted on February 20, 2013)

5.01 Ethics training is required of Bboard members and managementkey staff members and shall be conducted in compliance with Government Code Section 53235AB 1234 et seq. In addition, the Board of Directors or General Managerboard may designate any non-elected officials and staff to receive ethics training. Designated staff and board members shall receive ethics training no later than one yearsix months from the first day of employment, or appointment or election to the board. Thereafter, individuals subject to this provision must receive two hours of ethics training every two years.

5.02 ~~Sexual~~Anti-Harassment ~~t~~Training is required of bBoard members and ~~supervisory~~allstaff members. ~~Designated~~All staff and Bboard members shall receive ~~sexual~~anti-harassment training no later than six months from the first day of employment or their assumption of the designated position. Thereafter, ~~all designated individuals must receive two hours of sexual harassment training every two years. The required training shall be in accordance with Government Code Section 12950.1.~~Board members and management staff members must receive two hours of Anti-Harassment training every two years. All other staff members must receive one hour of Anti-Harassment training every two years. The required training shall be in accordance with AB 1825 and

5.03 Officials must~~should~~ provide the original certificates of attendance to the JBWD District and keep a copy of the certificates for their own records.

AMENDED ARTICLE 5

ARTICLE 5

ETHICS AND HARASSMENT TRAINING FOR BOARD MEMBERS AND KEY EMPLOYEES

(Resolution No. 06-791 Amending Articles 2 and 5 Adopted on April 19, 2006)

(Resolution No. 13-903 Amending Article 5 Adopted on February 20, 2013)

5.01 Ethics training is required of board members and management members and shall be conducted in compliance with AB 1234. In addition, the Board of Directors or General Manager, may designate any non-elected officials and staff to receive ethics training. Designated staff and board members shall receive ethics training no later than six months from the first day of employment, appointment, or election to the board. Thereafter, individuals subject to this provision must receive two hours of ethics training every two years.

5.02 Anti-Harassment Training is required of board members and all staff members. All staff and board members shall receive Anti-Harrasement training no later than six months from the first day of employment or their assumption of the designated position. Thereafter, Board members and management staff members must receive two hours of Anti-Harrasment training every two years. All other staff members must receive one hour of Anti-Harrasment training every two years. The required training shall be in accordance with AB 1825 and AB 1343.

5.03 Officials must provide the original certificates of attendance to the District and keep a copy of the certificates for their own records.

RESOLUTION NO. 19-1016

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
JOSHUA BASIN WATER DISTRICT, AMENDING ARTICLE 5
OF THE ADMINISTRATION CODE**

WHEREAS, Joshua Basin Water District has previously adopted an Administration code; and

WHEREAS, the Board of Directors desires to amend the Administration Code, Article 5, to update said Article 5, sections 5.01, 5.02 and 5.03 to the new California State regulations.

NOW THEREFORE BE IT RESOLVED, Article 5, sections 5.01, 5.02 and 5.03 are amended as follows:

5.01 Ethics training is required of board members and management members and shall be conducted in compliance with AB 1234. In addition, the Board of Directors or General Manager, may designate any non-elected officials and staff to receive ethics training. Designated staff and board members shall receive ethics training no later than six months from the first day of employment, appointment, or election to the board. Thereafter, individuals subject to this provision must receive two hours of ethics training every two years.

5.02 Anti-Harassment Training is required of board members and all staff members. All staff and board members shall receive Anti-Harassment training no later than six months from the first day of employment or their assumption of the designated position. Thereafter, Board members and management staff members must receive two hours of Anti-Harassment training every two years. All other staff members must receive one hour of Anti-Harassment training every two years. The required training shall be in accordance with AB 1825 and AB 1343.

5.03 Officials must provide the original certificates of attendance to the District and keep a copy of the certificates for their own records.

ADOPTED, SIGNED, AND APPROVED on this 20th day of November 2019.

Tom Floen _____
Geary Hund _____
Bob Johnson _____
Mike Reynolds _____
Rebecca Unger _____

Robert Johnson, President, Board of Directors

Mark Ban, General Manager