

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS NOVEMBER 6, 2024, 5:30 PM

1. CALL TO ORDER

President Floen called the meeting to order at 5:30 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Accounting Supervisor Rich, Executive Assistant Thompson

Consultant(s) Present: Public Outreach Consultant, Kathleen Radnich, Legal Counsel, Jeff Hoskinson, USGS Team, John Izbicki, and Geoff Cromwell

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda and seconded by Vice President Doolittle, approved by the following vote:

1 st / 2 nd	Jarlsberg/Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 10.16.24

Director Short made a motion to approve the 10.16.24 draft minutes, seconded by Director Fick, approved by the following vote:

1st/ 2nd	Short/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION - None

7. PRESENTATIONS - For informational purposes only. No action was taken.

A. PUBLIC OUTREACH REPORT

Consultant Radnich provided an outreach report including the following:

- Radnich expressed gratitude to President Floen and Director Short for their participation in the Great ShakeOut event to help the public learn about water for emergencies.
- The MWA conservation campaign grant is in full swing.
- Radnich thanked our Customer Support team for making courtesy calls to customers with high water usage.
- The December newsletter will feature a sneak peek of events planned for 2025.
- In January, Desert Edible Gardening offers a 15-week course and a 4-week course in Wildcrafting in May. There are six stand-alone classes focused on water conservation and three seasonal events, including one plant sale.
- Radnich announced that on November 7, 2024, at 6:00 pm, there will be a class on Winterizing Your Home class on Zoom. Details of the class can be found in our November newsletter.
- Radnich attended the open house meeting hosted by the County of San Bernardino Land Use Department and made valuable connections with several departments. As a result, she received informative updates on various upcoming events. If appropriate, Radnich plans to include these events in our monthly newsletter.
- District closures will occur on the following dates to observe the holidays:
 - Monday, November 11, 2024 – Veteran’s Day
 - Thursday, November 28, 2024 – Thanksgiving Day
 - Tuesday, December 24, 2024 – Christmas Eve
 - Wednesday, December 25, 2024 – Christmas Day
 - Tuesday, December 31, 2024 – New Year’s Eve
 - Wednesday, January 1, 2025 – New Year’s Day

8. DISCUSSION/ACTION CALENDAR

A. APPOINTMENT OF A NEW CITIZENS ADVISORY COUNCIL (CAC) MEMBER

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: RECOMMEND THE BOARD OF DIRECTORS REVIEW APPLICATION AND CONSIDER APPOINTMENT TO THE CITIZENS ADVISORY COUNCIL

Director Short made a motion to appoint Melvin Smith as Citizens Advisory Council Member, seconded by Director Jarlsberg and approved by the following vote.

1 st / 2 nd	Short/Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

B. OVERVIEW OF GROUNDWATER IN THE JOSHUA BASIN WATER DISTRICT SERVICE AREA

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: DISCUSS AND PROVIDE DIRECTION

General Manager Sarah Johnson introduced the USGS team, which consisted of John Izbicki and Geoff Cromwell, who presented an overview of groundwater in the Joshua Basin Water District service area. The board directed the General Manager to work with USGS on a formal proposal for groundwater studies to present to the Board for consideration.

9. REPORTS AND COMMENTS

President Floen

- Floen expressed gratitude for the emergency response team at the Great ShakeOut event in October. Floen shared that there is a household prescription drug disposal facility in Joshua Tree.

Vice President Doolittle

- Doolittle showed gratitude for having the USGS team come out to present to the board.
- Doolittle mentioned the possibility of her sharing research on data related to pool water usage in the future.
- Doolittle requested to view a list of items to be placed on the agenda for future board meetings.

Director Jarlsberg

- Jarlsberg expressed her appreciation of the USGS presentation.
- Jarlsberg appreciated the efforts regarding the minutes prepared by Executive Assistant Lisa Thompson.
- Jarlsberg suggested that future agenda item requests should have a separate line on the agenda and also be included in the minutes.
- Jarlsberg suggested revisiting the Customer Account Assistance Program for customers experiencing unexplained leaks that are not their fault that exceed ten units.
- Jarlsberg attended an MWA tour in October with Director Fick, where they visited a well site and pumping station but wished to have toured more of their facilities.

Director Short

- Attended the Great ShakeOut event with President Floen in October. There was a small number of people at the event, but it was a good turnout. Short discussed the significance of proper prescription drug disposal and suggested promoting it at the Farmer's Market.
- On October 21st, Short reported a water leak and expressed gratitude to the crew who efficiently repaired it.

Director Fick

- Fick attended the MWA board meeting in October.
- Fick congratulated both incumbents on their reelection to their seats on the board.
- Fick expressed his interest in comparing CLASS and LAIF investments with the investment pools from two years ago and would like to gather information from CLASS representative Crystal Lynn.

General Manager Report

Johnson reported on the following:

- Johnson announced that Copper Mountain College (CMC) has developed five water technology courses: Distribution, Treatment, Career Pathways, Wastewater, and Water Fundamentals. Johnson has been collaborating with CMC for over eight years on this initiative. Johnson and HR

& Risk Generalist Audriana Sheehan had the pleasure of reviewing the courses and providing feedback. The process is currently under review for approval. If approved, the courses will be offered in either August 2025 or January 2026.

- Johnson attended the San Bernardino County Land Use meeting and met some contacts from the County.
- Johnson was selected to participate in the San Bernardino Drought Task Force to help with their Drought Task Force Plan.
- Johnson mentioned that we are beginning to make progress with the final draft of the Strategic Plan.
- President Floen and Johnson will tour a customer's olive tree farm on Thursday, November 7th.

10. ADJOURNMENT

On motion by Director Short, seconded by Vice President Doolittle and approved by the Board, the meeting was adjourned at 8:06 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary






2. .JBWD MINUTES TEMPLATE 1ST MEETING TEMPLATE 11.06.24

Final Audit Report

2024-11-22

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