

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING
MEETING MINUTES
JUNE 7, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 5:30pm.
2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS. - No requests received.
3. DETERMINATION OF A QUORUM – President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

STAFF PRESENT – Director of Finance, Anne Roman, Director of Administration, David Shook, Interim Director of Operations, Jeremiah Nazario, General Manager, Sarah Johnson, Executive Assistant, Lisa Thompson

CITIZENS ADVISORY COUNCIL PRESENT – None

CONSULTANTS PRESENT – Jeff Hoskinson, Legal Counsel, Alex Handlers, Bartle Wells, Kathleen Radnich, Public Outreach Consultant

4. APPROVAL OF AGENDA –
 - 1st - Jarlsberg
 - 2nd - Doolittle5/0/0 motion carried to approve the agenda, with Item 8C- closed session/open session public performance evaluation of the general manager moved to the end of the meeting.
5. PUBLIC COMMENT –

Charles Magda asked about the district providing customers with a survey to get a reduction on the water bill like Southern California Edison. General Manager, Sarah Johnson, said that since the district is a public agency and Prop 218 does not allow discounts to customers, that type of program is primarily used for private agencies.
6. CONSENT CALENDAR –
 - 1st – Doolittle
 - 2nd – Short5/0/0 motion carried to approve consent calendar.
7. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION - None
8. ACTION CALENDAR
 - A. BUDGET: 22/23 REVISED BUDGET AND 23/24 PROPOSED BUDGET

Anne Roman, Director of Finance, made her presentation on the revised 22/23 budget and proposed 23/24 budget to the Board in detail.

 - 1st - Short
 - 2nd - Fick5/0/0 motion carried to for the Board to approve the 22/23 revised budget and 23/24 proposed budget.

B. 2023 WATER CAPACITY STUDY/PROPOSED CHARGE INCREASES & OTHER “DEVELOPMENT FEE” REPORT

Anne Roman, Director of Finance, made her presentation on the 2023 Water Capacity Study/Proposed charge increases and other development fee report to the Board.

Public comment:

- Kathleen Radnich, Public Outreach Consultant, said that she has been approached by customers after we raised the rates, and the discussion about the proposed water capacity charge increase led her to some confusion. Radnich asked if new construction pays its way, will customers with the larger capacity meters only pay a flat consumption fee and other residents subjected to tiered rates. Would it be cheaper to upgrade and just get a flat rate? Alex Handlers, Bartle Wells consultant, said that anyone who has up to a 1” meter pay the tiered rates and customers who have larger meters will pay a uniform rate, they don’t get the benefit of paying at a lower rate, so they are not getting a discount instead they are paying the average cost per unit which is their fair share.
- Charles Magda wanted to know if the proposed increase was for new connections and not for all rate payers.

1st – Doolittle

2nd – Short

5/0/0 motion carried for the Board to approve the 2023 Water Capacity Study/Proposed Charge Increases and Other Development Fee Report, modified to July 1, 2023.

9. INFORMATION ITEMS AND REPORTS

A. GENERAL MANAGERS REPORT – General Manager, Sarah Johnson gave her report on the following items:

- Capital Improvement crew finished major tie-ins in the Tilford 2 project. Johnson said that the crew was incredible, and the safety measures they took were impressive.
- Tomorrow we are going into a new website meeting kickoff. While we won’t see the progress right away, we are excited to end up with a user-friendly streamlined website.
- HDWD has invited our board and me to participate in the board best practices training presented by CSDA. The date is tentatively planned for August 2023.
- We will be kicking off our Strategic Planning process to look to the next five years in conjunction with the Capital Improvement Plan in a couple of months.
- The District has partnered with the County for the LIHWAP program which the date will be rescheduled sometime in June 2023.

B. DIRECTOR REPORTS AND COMMENTS

PRESIDENT FLOEN –

- Reports – President Floen attended the following events: MWA Board Meeting on May 25, 2023. President Floen appointed Director Jarlsberg to be the primary and Vice President Doolittle to be the District’s secondary ACWA JPIA representative.
- Comments – President Floen said that he bonded with Director Jarlsberg on their way to the MWA Board Meeting in Apple Valley, CA.

VICE PRESIDENT DOOLITTLE-

- Reports – Vice President Doolittle will attend the MWA TAC meeting on June 8, 2023, in lieu of President Floen

- Comments - None

DIRECTOR JARLSBERG-

- Reports – Director Jarlsberg attended the MWA Board Meeting on May 11, 2023, along with President Floen.
- Comments – Jarlsberg said there was a discussion of an RFP and water purchases budget at MWA Board Meeting.

DIRECTOR SHORT-

- Reports - No report
- Comments – Director Short said that the MWA Board scheduled meeting for May 11, 2023, got cancelled.

DIRECTOR FICK-

- Reports - No report
- Comments – None

10. ADJOURNED TO CLOSED SESSION AT 7:46PM pursuant to Government Code Section 54957 (b)(1) Public Performance Evaluation of the General Manager.

RETURNED TO OPEN SESSION AT 9:19PM – General Counsel, Jeff Hoskinson stated no reportable action.

11. ADJOURNMENT

1st – Short

2nd – Jarlsberg

President Floen called the board to adjourn at 9:20pm.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary





Draft Meeting Minutes 06.07.23

Final Audit Report

2023-07-05

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