



AGENDA

FINANCE COMMITTEE MEETING WEDNESDAY, AUGUST 9, 2023, AT 9:00 AM

This meeting may be attended in person at the District Office Boardroom at: 61750 Chollita Rd., Joshua Tree, CA 92252, by phone at 1 669 444 9171, or by video conference.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85256309368?pwd=ck1RcGIYU1M4V1IzVU5xbU03UUV3UT09>

Meeting ID: 852 5630 9368

Passcode: 61750

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **PUBLIC COMMENT**

This is the time set aside for public comment on any item appearing on the agenda. At the discretion of the Board President, however, comments on a particular Agenized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.
4. **CONSENT CALENDAR**

Consent calendar items are expected to be routine and non-controversial, to be acted upon at one time without discussion. If a committee member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

 - A. **DRAFT FINANCE COMMITTEE MEETING MINUTES 06.14.23**
5. **DISCUSSION ITEMS**
 - A. **CHECK REGISTER – MAY 2023**
 - B. **CHECK REGISTER – JUNE 2023**
 - C. **APPROPRIATION LIMIT**
 - D. **BAD DEBT WRITE-OFF**
6. **STAFF REPORTS**
7. **DIRECTOR COMMENTS**
8. **ADJOURNMENT**

JOSHUA BASIN WATER DISTRICT
MINUTES OF THE
FINANCE COMMITTEE MEETING
Wednesday, June 14, 2023
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Floen called the meeting to order at 9:00 am.
2. ROLL CALL – President Floen and Director Fick
STAFF PRESENT – Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Jeremiah Nazario, Interim Director of Operations, David Shook, Director of Administration, Sarah Johnson, General Manager, Lisa Thompson, Executive Assistant.
CONSULTANTS – None
GUESTS – None
3. PUBLIC COMMENT – None
4. CONSENT CALENDAR
 - A. DRAFT FINANCE COMMITTEE MEETING MINUTES 05.10.23
 - 1st - Floen
 - 2nd - FickMotion carried to approve consent calendar 05.10.23 minutes with the correction of adding David Fick as a guest.
5. DISCUSSION ITEMS -
 - A. APRIL 2023 CHECK REGISTER
 - 1st - Fick
 - 2nd - FloenMotion carried to refer to the Board.
 - B. 3RD QUARTER ENDING 3/31/23 FINANCIAL REPORT
Director of Finance, Anne Roman, gave her presentation of the 3rd Quarter Ending 3/31/23 Financial report and explained JBWD financials at a glance information to the Committee in detail. Roman reported on revenues and expenses not incurred evenly throughout the year, Department Heads managing their budgets, operating and capital costs, and analysis continuing throughout the year.
 - 1st - Fick
 - 2nd - FloenMotion carried to refer to the Board.
6. STAFF REPORTS –
General Manager, Sarah Johnson mentioned that the LIWAP Day has been rescheduled to June 22, 2023, and a notice was sent out by Constant Contact to customers.

7. DIRECTOR COMMENTS –
Director Fick suggested broadcasting the LIHWAP program on Joshua Tree Community Connection which is a Facebook group.

8. ADJOURNMENT – President Floen adjourned meeting at 10:36 am.
1st - Fick
2nd - Floen
NEXT MEETING – August 9, 2023, at 10:30 am.

Respectfully Submitted,

Sarah Johnson, General Manager



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
014053	29 PALMS MOBILE NOTARY	05/23/2023	Regular	0.00	160.00	65362
202765	Invoice	05/23/2023	NOTARY FEES	0.00	160.00	
000495	ACQUONTEMP	05/03/2023	Regular	0.00	5,897.58	65303
61892764	Invoice	05/03/2023	TEMPORARY LABOR	0.00	1,209.60	
61893269	Invoice	05/03/2023	TEMPORARY LABOR	0.00	1,018.60	
61909868	Invoice	05/03/2023	TEMPORARY LABOR	0.00	1,572.48	
61916055	Credit Memo	05/03/2023	CREDIT: TEMPORARY LABOR	0.00	-25.20	
61927475	Invoice	05/03/2023	TEMPORARY LABOR	0.00	509.30	
61927478	Invoice	05/03/2023	TEMPORARY LABOR	0.00	1,612.80	
000495	ACQUONTEMP	05/23/2023	Regular	0.00	14,115.02	65356
61961255	Invoice	05/23/2023	TEMPORARY LABOR	0.00	1,612.80	
61961265	Invoice	05/23/2023	TEMPORARY LABOR	0.00	2,037.20	
61991172	Credit Memo	05/23/2023	CREDIT: TEMPORARY LABOR	0.00	-20.16	
61995084	Invoice	05/23/2023	TEMPORARY LABOR	0.00	2,037.20	
62011898	Invoice	05/23/2023	TEMPORARY LABOR	0.00	1,612.80	
62012039	Invoice	05/23/2023	TEMPORARY LABOR	0.00	1,609.50	
62028930	Invoice	05/23/2023	TEMPORARY LABOR	0.00	2,037.20	
62028934	Invoice	05/23/2023	TEMPORARY LABOR	0.00	1,471.68	
62028970	Invoice	05/23/2023	TEMPORARY LABOR	0.00	1,716.80	
000501	ACWA JPIA	05/03/2023	Regular	0.00	22,843.77	65283
JPIA050223	Invoice	05/03/2023	WORKERS COMP JAN - MAR 23	0.00	22,843.77	
000501	ACWA JPIA	05/23/2023	Regular	0.00	27,650.84	65333
0699446	Invoice	05/23/2023	EE HEALTH BENEFIT & EAP JUN 23	0.00	27,650.84	
013998	AMAZON CAPITAL SERVICES INC	05/03/2023	Regular	0.00	3,519.45	65284
1GTX-MTFD-NJKE	Invoice	05/03/2023	ADMIN: COMPUTER EQUIP/OFFICE SUPPLIES	0.00	773.72	
1J1H-PFV6-P49Q	Invoice	05/03/2023	OFFICE SUPP/CUST SVC LOBBY/ADMIN: COMP EQUIP	0.00	2,139.66	
1Y3G-P73K-N9MR	Invoice	05/03/2023	SHOP OFFICE SUPP/AUTO MAINT-V32/COMPRESSOR	0.00	606.07	
000675	AQUA METRIC SALES COMPANY	05/03/2023	Regular	0.00	975.58	65307
INV0094481	Invoice	05/03/2023	ANTENNA FOR METER READING	0.00	975.58	
013019	ARBORIST SERVICES	05/03/2023	Regular	0.00	775.00	65296
9138	Invoice	05/03/2023	DEMO GARDEN/BUILD MAINT THRU 4/15/23	0.00	775.00	
013019	ARBORIST SERVICES	05/23/2023	Regular	0.00	775.00	65347
9139	Invoice	05/23/2023	DEMO GARDEN/BUILD MAINT THRU 5/15/23	0.00	775.00	
001630	ATT MOBILITY	05/17/2023	Manual	0.00	2,937.31	902243
829480028X050...	Invoice	05/17/2023	COMMUNICATIONS - APR 23	0.00	2,937.31	
000214	BABCOCK LABORATORIES INC	05/03/2023	Regular	0.00	1,301.22	65285
CD31514-2287	Invoice	05/03/2023	SAMPLING	0.00	252.00	
CD31551-2287	Invoice	05/03/2023	HDMC WWTP - SAMPLING	0.00	255.97	
CD31656-2287	Invoice	05/03/2023	HDMC WWTP - SAMPLING	0.00	691.25	
CD32015-2287	Invoice	05/03/2023	SAMPLING	0.00	102.00	
000214	BABCOCK LABORATORIES INC	05/23/2023	Regular	0.00	1,242.00	65334
CE30428-2287	Invoice	05/23/2023	SAMPLING	0.00	102.00	
CE30785-2287	Invoice	05/23/2023	HDMC WWTP - SAMPLING	0.00	255.97	
CE30991-2287	Invoice	05/23/2023	SAMPLING	0.00	119.00	
CE31208-2287	Invoice	05/23/2023	SAMPLING	0.00	227.00	

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CE31274-2287	Invoice	05/23/2023	HDMC WWTP - SAMPLING	0.00	368.03	
CE31462-2287	Invoice	05/23/2023	SAMPLING	0.00	102.00	
CE31465-2287	Invoice	05/23/2023	SAMPLING	0.00	34.00	
CE31704-2287	Invoice	05/23/2023	SAMPLING	0.00	34.00	
013356	BUILDERS SUPPLY	05/03/2023	Regular	0.00	279.50	65299
4315487	Invoice	05/03/2023	D1-1 BOOSTER STN UPGRD SUPPLIES/CIRP:SML TOOLS	0.00	279.50	
004110	BURRTEC WASTE AND RECYCLING SVCS	05/03/2023	Manual	0.00	162.03	902230
BW0523	Invoice	05/03/2023	TRASH & RECYCLING (OFFICE) - MAY 23	0.00	162.03	
004110	BURRTEC WASTE AND RECYCLING SVCS	05/03/2023	Manual	0.00	820.86	902237
BW043023	Invoice	05/03/2023	TRASH REMOVAL (SHOP) - APR 23	0.00	820.86	
001517	CalPERS	05/09/2023	Manual	0.00	13,307.98	902240
PPE 4-21-23	Invoice	05/09/2023	PAY PERIOD ENDING 4/21/23	0.00	13,307.98	
001517	CalPERS	05/10/2023	Manual	0.00	200.00	902241
100000017160574	Invoice	05/10/2023	LATE REPORTING FEE	0.00	200.00	
001517	CalPERS	05/16/2023	Manual	0.00	13,331.51	902242
PPE 5-5-23	Invoice	05/16/2023	PAY PERIOD ENDING 5/5/23	0.00	13,331.51	
001517	CalPERS	05/26/2023	Manual	0.00	13,291.27	902250
PPE 5-19-23	Invoice	05/26/2023	PAY PERIOD ENDING 5/19/23	0.00	13,291.27	
013889	CARL OTTESONS CERTIFIED BACKFLOW TESTING	05/03/2023	Regular	0.00	200.00	65286
7108	Invoice	05/03/2023	BACKFLOW TESTING @ OFFICE & SHOP	0.00	200.00	
013889	CARL OTTESONS CERTIFIED BACKFLOW TESTING	05/23/2023	Regular	0.00	-200.00	65286
013889	CARL OTTESONS CERTIFIED BACKFLOW TESTING	05/23/2023	Regular	0.00	300.00	65335
7134	Invoice	05/23/2023	CROSS CONNECTION CONSULTING - MAY 23	0.00	300.00	
013889	CARL OTTESONS CERTIFIED BACKFLOW TESTING	05/23/2023	Regular	0.00	200.00	65368
7108	Invoice	05/03/2023	BACKFLOW TESTING @ OFFICE & SHOP	0.00	200.00	
001555	CENTRATREL LLC	05/03/2023	Regular	0.00	614.71	65287
230502252101	Invoice	05/03/2023	DISPATCH SERVICES - APR 23	0.00	614.71	
000510	CHARTER COMMUNICATIONS	05/23/2023	Regular	0.00	550.00	65336
116905701050123	Invoice	05/23/2023	INTERNET SERVICES - MAY 23	0.00	550.00	
000510	CHARTER COMMUNICATIONS	05/03/2023	Manual	0.00	377.87	902233
0008970042223	Invoice	05/03/2023	SCADA INTERNET - MAY 23	0.00	377.87	
014052	CJ BROWN AND COMPANY CPAS - AN ACCOUNTING	05/23/2023	Regular	0.00	550.00	65337
CJB043023	Invoice	05/23/2023	FINANCIAL AUDIT 22/23 - APR 23	0.00	550.00	
000237	COLONIAL LIFE AND ACCIDENT INSURANCE CO	05/03/2023	Manual	0.00	1,598.68	902235
39905610405922	Invoice	05/03/2023	EE LIFE INSURANCE - APR 23	0.00	1,598.68	
000112	COPPER MOUNTAIN MEDIA KXCM FM	05/23/2023	Regular	0.00	500.00	65338
23040003	Invoice	05/23/2023	ADVERTISING: WATER CONSERVATION MEDIA	0.00	500.00	
013373	CORE AND MAIN LP	05/03/2023	Regular	0.00	8,968.27	65288
R508467	Invoice	05/03/2023	INVENTORY	0.00	8,405.64	
S702590	Invoice	05/03/2023	INVENTORY	0.00	562.63	
013373	CORE AND MAIN LP	05/23/2023	Regular	0.00	4,202.82	65339
S698158	Invoice	05/23/2023	INVENTORY	0.00	4,202.82	
001933	COUNTY OF SAN BERNARDINO	05/23/2023	Regular	0.00	334.39	65340
2022-0184PT	Invoice	05/23/2023	UNPAID SPECIAL ASSESSMENT REPORT	0.00	334.39	
014064	DIGIUM CLOUD SERVICE	05/23/2023	Regular	0.00	739.21	65358
INV00253218	Invoice	05/23/2023	DIGIUM - MAY 23	0.00	739.21	

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
002565 202302303	DUDEK AND ASSOCIATES INC Invoice	05/03/2023	05/03/2023 ENG SERV: HDMC WWTP THRU 3/31/23	Regular	0.00 0.00	7,002.50 7,002.50	65289
013991 EI01512734	EIDE BAILLY LLP Invoice	05/03/2023	05/03/2023 ACCOUNTING/AUDIT SERVICES - APRIL 23	Regular	0.00 0.00	2,094.20 2,094.20	65290
002822 L0329986960	EMPLOYMENT DEVELOPMENT DEPT Invoice	05/23/2023	05/23/2023 UNEMPLOYMENT INSURANCE	Manual	0.00 0.00	225.00 225.00	902249
003025 8-121-51608	FEDEX Invoice	05/17/2023	05/17/2023 SHIPPING	Manual	0.00 0.00	55.04 55.04	902245
000156 2300048 2300050 2300052 2300053	FORSHOCK Invoice Invoice Invoice Invoice	05/03/2023 05/03/2023 05/03/2023 05/03/2023	05/03/2023 SCADA COMPUTER & SOFTWARE UPGRADE SCADA COMPUTER & SOFTWARE UPGRADE MONTHLY SCADA MONITORING - MAY 23 MONTHLY SCADA MONITORING - MAY 23	Regular	0.00 0.00 0.00 0.00	30,995.93 22,084.44 8,668.49 38.00 205.00	65297
000156 2300054	FORSHOCK Invoice	05/23/2023	05/23/2023 ANNUAL SCADA SECURITY LICENSE	Regular	0.00 0.00	286.08 286.08	65350
013222 FC0523	FRONTIER COMMUNICATIONS INC Invoice	05/16/2023	05/16/2023 HDMC WWTP - TELEPHONE - MAY 23	Regular	0.00 0.00	218.67 218.67	65316
000058 10737418	GARDA CL WEST INC Invoice	05/23/2023	05/23/2023 COURIER FEES - MAY 23	Regular	0.00 0.00	717.25 717.25	65342
004018 13557770	HACH COMPANY Invoice	05/03/2023	05/03/2023 SMALL TOOLS - PRODUCTION	Regular	0.00 0.00	3,173.89 3,173.89	65291
013802 885886	HASA INC Invoice	05/23/2023	05/23/2023 WATER TREATMENT EXPENSE	Regular	0.00 0.00	819.39 819.39	65343
013199 2023-04006	HI DESERT CULTURAL CENTER Invoice	05/30/2023	05/30/2023 ADVERTISING: WATER CONSERVATION MEDIA 22/23	Regular	0.00 0.00	1,500.00 1,500.00	65369
014050 49853	HI DESERT STAR THE DESERT TRAIL Invoice	05/16/2023	05/16/2023 ADVERTISING: DIRECTOR VACANCY	Regular	0.00 0.00	163.75 163.75	65317
004165 68685	HI GRADE MATERIALS CO Invoice	05/03/2023	05/03/2023 MAINLINE/LEAK REPAIR SUPPLIES	Regular	0.00 0.00	70.05 70.05	65293
004195 HD0423	HOME DEPOT CREDIT SERVICES Invoice	05/23/2023	05/23/2023 D1-1 BOOSTER/PMP PLNT/SHOP OFFICE/SMALL TOOLS	Manual	0.00 0.00	4,301.83 4,301.83	902252
013797 234618	INFOSEND INC Invoice	05/23/2023	05/23/2023 PRINT & MAIL WATER BILL - APR 23	Regular	0.00 0.00	3,491.14 3,491.14	65345
013989 1021	IRIDIUM SOLUTIONS Invoice	05/03/2023	05/03/2023 CONSULTING SERVICES - APRIL 23	Regular	0.00 0.00	5,500.00 5,500.00	65302
013369 3036	ISHRED INCORPORATED Invoice	05/03/2023	05/03/2023 ARCHIVE RECORD SHREDDING - MAY 23	Regular	0.00 0.00	70.00 70.00	65294
009054 23-0423-1 23-0430-1	KATHLEEN J RADNICH Invoice Invoice	05/03/2023 05/03/2023	05/03/2023 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00	2,719.50 987.00 1,732.50	65295
009054 23-0507-1 23-0514-1	KATHLEEN J RADNICH Invoice Invoice	05/23/2023 05/23/2023	05/23/2023 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00	1,772.40 924.00 848.40	65346
006947 318-00020-0008	KCDZ FM Invoice	05/23/2023	05/23/2023 ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	Regular	0.00 0.00	1,400.00 1,400.00	65352

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
014067 LC051623	LA CAGUAMA GO GRANDE INC Invoice	05/16/2023	05/16/2023 EE APPRECIATION CATERING DEPOSIT	Regular	0.00 0.00	283.00 283.00	65315
014067 LC053123	LA CAGUAMA GO GRANDE INC Invoice	05/31/2023	05/31/2023 EE APPRECIATION CATERING BALANCE DUE	Regular	0.00 0.00	283.00 283.00	65370
006507 97584751	McMASTER CARR SUPPLY COMPANY Invoice	05/23/2023	05/23/2023 SHOP EXPENSE	Regular	0.00 0.00	36.81 36.81	65349
014042 MSR051223	MISSION SQUARE RETIREMENT Invoice	05/12/2023	05/12/2023 EE & ER 457 REMITTANCE - 05/12/23	Manual	0.00 0.00	3,517.50 3,517.50	902246
014042 MSR052623	MISSION SQUARE RETIREMENT Invoice	05/26/2023	05/26/2023 EE & ER 457 REMITTANCE - 05/26/23	Manual	0.00 0.00	3,517.50 3,517.50	902251
006800 MWA051023	MOJAVE WATER AGENCY Invoice	05/23/2023	05/23/2023 WATER RECHARGE PURCHASE	Regular	0.00 0.00	171,948.00 171,948.00	65351
013990 202305	MOMS DESERT VALLEY CLEANING Invoice	05/23/2023	05/23/2023 JANITORIAL SERVICES - MAY 23	Regular	0.00 0.00	1,725.00 1,725.00	65348
000233 435241	NAPA AUTO PARTS Invoice	05/03/2023	05/03/2023 SHOP EXPENSE	Regular	0.00 0.00	41.91 41.91	65314
000233 436093 436865 437402 437512	NAPA AUTO PARTS Credit Memo Invoice Invoice Invoice	05/23/2023 05/23/2023 05/23/2023 05/23/2023	05/23/2023 CREDIT: CORE RETURN/CREDIT:BATTERY WARRANTY SHOP EXPENSE/VEHICLE MAINTENANCE: V40 SHOP EXP/VEHICLE MAINT:V37,38,39,30,32,33,35,40 VEHICLE MAINTENANCE: V39	Regular	0.00 0.00 0.00 0.00	-247.55 478.28 249.39 11.67	65367
013352 I-10365-1	NIELSEN FIRE AND ICE HEATING AND AIR Invoice	05/03/2023	05/03/2023 A/C MAINTENANCE - SHOP	Regular	0.00 0.00	94.50 94.50	65301
000070 1187872	ONLINE INFORMATION SERVICES INC Invoice	05/03/2023	05/03/2023 ID VERIF. SERV. THRU 04/30/23	Regular	0.00 0.00	169.13 169.13	65298
008137 2030225040	PARKHOUSE TIRE INC Invoice	05/23/2023	05/23/2023 VEHICLE MAINT: V40/COMPRESSOR	Regular	0.00 0.00	741.30 741.30	65353
013940 P052523	PAYLOCITY Invoice	05/25/2023	05/25/2023 FSA BENEFIT CARD DEPOSIT	Manual	0.00 0.00	46.44 46.44	950043
VEN01533 INV-15-134511	PAYMENTUS GROUP INC Invoice	05/19/2023	05/19/2023 CREDIT CARD PROCESSING FEE - APR 23	Manual	0.00 0.00	3,772.70 3,772.70	902247
008150 PC052223	PETTY CASH, JBWD Invoice	05/23/2023	05/23/2023 BUSINESS EXPENSE	Regular	0.00 0.00	140.96 140.96	65354
008415 23478416 23478423	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	05/03/2023 05/03/2023	05/03/2023 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	223.17 87.88 135.29	65300
008415 23484641 23484643 23490816 23490820	PRUDENTIAL OVERALL SUPPLY Invoice Invoice Invoice Invoice	05/23/2023 05/23/2023 05/23/2023 05/23/2023	05/23/2023 SHOP EXPENSE SHOP EXPENSE SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00 0.00	446.34 87.88 135.29 87.88 135.29	65355
000091 SB052223	SAN BERNARDINO COUNTY RECORDER Invoice	05/23/2023	05/23/2023 RELEASE OF LIENS	Regular	0.00 0.00	180.00 180.00	65357
013831 221988	SATMOD0 LLC Invoice	05/03/2023	05/03/2023 EMERGENCY SATELLITE PHONES - MAY 23	Regular	0.00 0.00	164.26 164.26	65304

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
013820 2382659-IN	SC FUELS Invoice	05/16/2023	05/16/2023 FUEL FOR VEHICLES	Regular	0.00 0.00	3,488.16 3,488.16	65318
009880 SCE0423	SOUTHERN CALIFORNIA EDISON CO Invoice	05/17/2023	05/17/2023 POWER TO BLDGS & GEN - APR 23	Manual	0.00 0.00	2,135.26 2,135.26	902244
009878 SCE0423	SOUTHERN CALIFORNIA EDISON Invoice	05/03/2023	05/03/2023 POWER FOR PUMPING - APR 23	Manual	0.00 0.00	45,506.28 45,506.28	902236
VEN01020 23-4041 23-4087	SOUTHWEST NETWORKS INC Invoice Invoice	05/03/2023 05/03/2023	05/03/2023 ADDITIONAL IT SERVICES - 4/1/23 - 4/18/23 SUPPLEMENTAL IT (AMC) - THRU 4/30/23	Regular	0.00 0.00 0.00	1,630.00 300.00 1,330.00	65305
VEN01020 23-5007SC 23-5506 23-5511	SOUTHWEST NETWORKS INC Invoice Invoice Invoice	05/23/2023 05/23/2023 05/23/2023	05/23/2023 OFFICE 365 MONTHLY MAINT - JUN 23 OFFICE COMPUTER EQUIPMENT OFFICE COMPUTER EQUIPMENT	Regular	0.00 0.00 0.00	7,652.30 794.00 1,503.12 5,355.18	65359
009920 ST0523 ST0623	STANDARD INSURANCE CO Invoice Invoice	05/23/2023 05/23/2023	05/23/2023 EE LIFE INSURANCE - MAY 23 EE LIFE INSURANCE - JUN 23	Regular	0.00 0.00 0.00	4,420.13 1,432.51 2,987.62	65360
014068 EC022786-001	STREAMLINE Invoice	05/23/2023	05/23/2023 ONE-TIME WEBSITE MIGRATION SERVICE FEE	Regular	0.00 0.00	1,000.00 1,000.00	65341
013788 1328	STURDIVAN EMERGENCY MANAGEMENT CONS Invoice	05/03/2023	05/03/2023 EMERGENCY COMMUNICATION TOOL - 23/24	Regular	0.00 0.00	3,194.84 3,194.84	65306
009980 SWRCB-050923	SWRCB FEES Invoice	05/23/2023	05/23/2023 GRADE D2 EXAM	Regular	0.00 0.00	60.00 60.00	65361
000023 047670	ULTIMATE MOTORS INC Invoice	05/03/2023	05/03/2023 VEHICLE REPAIRS: V38	Regular	0.00 0.00	2,135.11 2,135.11	65308
010850 420230352	UNDERGROUND SERVICE ALERT Invoice	05/03/2023	05/03/2023 TICKET DELIVERY SERVICE - APR 23	Regular	0.00 0.00	332.00 332.00	65309
014038 218783433-001	UNITED RENTALS NORTH AMERICA INC Invoice	05/03/2023	05/03/2023 COMPRESSOR/JACKHAMMER	Regular	0.00 0.00	80.65 80.65	65310
CC-ANNE US0423	US BANK CORPORATE Invoice	05/03/2023	05/03/2023 TRELLO ANN'L SUBSCRIPTION 4/23 -3/24	Manual	0.00 0.00	72.00 72.00	902231
CC-DAN US0423	US BANK CORPORATE Invoice	05/03/2023	05/03/2023 PUMP PLNT/SM TOOLS/SAFETY/EE TRAINING	Manual	0.00 0.00	6,362.61 6,362.61	902238
CC-DAVID US0423	US BANK CORPORATE Invoice	05/03/2023	05/03/2023 JBWD SIGNS/OFFICE SUPPLIES/OFFSITE STORAGE	Manual	0.00 0.00	1,593.53 1,593.53	902232
CC-SARAH US0423	US BANK CORPORATE Invoice	05/03/2023	05/03/2023 EE RECRUITING/ADOBE/EE & DIRECTOR TRAINING	Manual	0.00 0.00	1,641.11 1,641.11	902239
010900 341639	USABUEBOOK Invoice	05/03/2023	05/03/2023 PUMPING PLANT SUPPLIES	Regular	0.00 0.00	2,895.13 2,895.13	65292
010900 351755	USABUEBOOK Invoice	05/23/2023	05/23/2023 PUMPING PLANT SUPPLIES	Regular	0.00 0.00	1,241.18 1,241.18	65344
011114 19050	VAN DYKE CORP Invoice	05/23/2023	05/23/2023 EXCAVATOR RELOCATION SERVICE: TILFORD PH 2	Regular	0.00 0.00	700.00 700.00	65363
014056 24AR798484 24AR806764	VISUAL EDGE IT INC Invoice Invoice	05/03/2023 05/03/2023	05/03/2023 OFFICE EXPENSE 3/30/23 - 4/29/23 SHOP EXENSE 4/01/23 - 4/30/23	Regular	0.00 0.00	364.92 302.26 62.66	65311

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000327 8743	WATER QUALITY SPECIALISTS Invoice	05/03/2023	05/03/2023 Regular HDMC WWTP: OPERATN & MAINT - APR 23	0.00	3,605.00	65312
011510 9607	WELLS TAPPING SERVICE INC Invoice	05/23/2023	05/23/2023 Regular HOT TAP: D1-1 BOOSTER STATION	0.00	525.00	65364
013809 2304-302 2304-303	WEST COAST CIVIL INC Invoice Invoice	05/23/2023	05/23/2023 Regular ENG: BELMONT DSGN/SRVY THRU 4/30/23 ENGINEERING CONTRACT SERVICES	0.00	10,800.00 6,880.00 3,920.00	65365
011615 44876661	WESTERN EXTERMINATOR CO Invoice	05/23/2023	05/23/2023 Regular PEST CONTROL SERVICES - SHOP	0.00	41.50	65366
000009 W52528	WESTERN PUMP INC Invoice	05/03/2023	05/03/2023 Regular REPAIRS: GAS PUMP	0.00	1,023.30	65313
013359 4197931	XEROX FINANCIAL SERVICES Invoice	05/03/2023	05/03/2023 Manual SHOP EXPENSE 4/27/23 - 5/26/23	0.00	230.13	902234
013359 4232535	XEROX FINANCIAL SERVICES Invoice	05/23/2023	05/23/2023 Manual OFFICE EXPENSE 4/30/23 - 5/29/23	0.00	397.60	902248

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	118	74	0.00	380,847.50
Manual Checks	24	24	0.00	119,402.04
Voided Checks	0	1	0.00	-200.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	142	99	0.00	500,049.54

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	118	74	0.00	380,847.50
Manual Checks	24	24	0.00	119,402.04
Voided Checks	0	1	0.00	-200.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	142	99	0.00	500,049.54

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	5/2023	500,049.54
			500,049.54



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
013940	PAYLOCITY	05/19/2023	Manual	0.00	1,281.04	950042
INV1394415	Invoice	05/19/2023	PAYROLL PROCESSING FEE - MAY 23	0.00	1,281.04	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,281.04
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,281.04

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,281.04
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,281.04

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	5/2023	1,281.04
			1,281.04

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>
11-00380-000	INC, LA PALOMA HOMES	5/3/2023	Refund	217.75 Check #: 65281
65-00497-003	ANTONE, SHERRY L	5/3/2023	Refund	51.18 Check #: 65282
03-00285-020	HYER, MELISSA K	5/11/2023	Reverse Refund Check Adjustment	-108.89 REVERSE REFUND
03-00440-000	BRIAN SARGEANT & BURT WAYNE	5/11/2023	Reverse Refund Check Adjustment	-38.02 REVERSE REFUND
05-00182-016	FOX, JESSICA A	5/11/2023	Reverse Refund Check Adjustment	-73.17 REVERSE REFUND
06-00116-005	STICKLES, SPENCER	5/11/2023	Reverse Refund Check Adjustment	-0.2 REVERSE REFUND
07-00047-001	LI, JUN WEI	5/11/2023	Reverse Refund Check Adjustment	-184.38 REVERSE REFUND
09-00070-008	OAK PROJECT MANAGEMENT	5/11/2023	Reverse Refund Check Adjustment	-188.86 REVERSE REFUND
09-00129-014	ESTOQUE, BENJAMIN	5/11/2023	Reverse Refund Check Adjustment	-8.25 REVERSE REFUND
10-00261-019	HEFFINGTON, DON	5/11/2023	Reverse Refund Check Adjustment	-60.83 REVERSE REFUND
10-00416-006	POTTER, RAND P	5/11/2023	Reverse Refund Check Adjustment	-17.6 REVERSE REFUND
10-00437-010	SZUCS, NATHANIAL	5/11/2023	Reverse Refund Check Adjustment	-201.89 REVERSE REFUND
12-00058-013	KEELY, CHRISTOPHER J	5/11/2023	Reverse Refund Check Adjustment	-137.51 REVERSE REFUND
12-00077-004	LAUE, ALFRED	5/11/2023	Reverse Refund Check Adjustment	-20.29 REVERSE REFUND
12-00165-004	PACHECO, JOSEPHINE C	5/11/2023	Reverse Refund Check Adjustment	-13.9 REVERSE REFUND
12-00373-012	GOMAROONI, ANDREAS	5/11/2023	Reverse Refund Check Adjustment	-208.78 REVERSE REFUND
13-00359-011	WOOD, MISTY	5/11/2023	Reverse Refund Check Adjustment	-1 REVERSE REFUND
52-00089-005	OAK PROJECT MANAGEMENT	5/11/2023	Reverse Refund Check Adjustment	-40.02 REVERSE REFUND
53-00036-014	GREENWOOD, JESSE B	5/11/2023	Reverse Refund Check Adjustment	-183.34 REVERSE REFUND
55-00193-001	AZAMI, MOHAMMAD HASSAN SAMADI	5/11/2023	Reverse Refund Check Adjustment	-198.02 REVERSE REFUND
55-00257-012	AFFORDABLE RENTALS	5/11/2023	Reverse Refund Check Adjustment	-33.74 REVERSE REFUND
55-00312-012	JADE TAILOR & CAROLINE MARTIN	5/11/2023	Reverse Refund Check Adjustment	-72.13 REVERSE REFUND
55-00312-012	JADE TAILOR & CAROLINE MARTIN	5/11/2023	Reverse Refund Check Adjustment	-72.13 REVERSE REFUND
56-00058-008	COASTAL ENDOCRINE MPPP	5/11/2023	Reverse Refund Check Adjustment	-0.2 REVERSE REFUND
56-00128-012	CANADA, ANDREW A	5/11/2023	Reverse Refund Check Adjustment	-0.03 REVERSE REFUND
56-00161-001	RUIZ, MARA YASMIN DIAZ	5/11/2023	Reverse Refund Check Adjustment	-0.18 REVERSE REFUND
58-00254-000	BRESSLER, ADAM L	5/11/2023	Reverse Refund Check Adjustment	-219.98 REVERSE REFUND
61-00171-006	RAMIREZ, CARLOS	5/11/2023	Reverse Refund Check Adjustment	-173.48 REVERSE REFUND
61-00219-009	LAKE TAHOE T-SHIRT COMPANY INC	5/11/2023	Reverse Refund Check Adjustment	-0.4 REVERSE REFUND
61-00243-004	BROWN, JOHN M	5/11/2023	Reverse Refund Check Adjustment	-186.78 REVERSE REFUND
62-00021-008	BIRD, ROLAND B	5/11/2023	Reverse Refund Check Adjustment	-14.11 REVERSE REFUND
62-00100-009	FOGDEN, ALETA	5/11/2023	Reverse Refund Check Adjustment	-9.66 REVERSE REFUND
62-00259-000	RIZO, FRANCISCO MEDINA	5/11/2023	Reverse Refund Check Adjustment	-7.81 REVERSE REFUND
64-99268-000	DOROUGH, RYAN D	5/11/2023	Reverse Refund Check Adjustment	-1862.16 REVERSE REFUND
65-00114-007	GIOVANDO, CHIARA	5/11/2023	Reverse Refund Check Adjustment	-279.61 REVERSE REFUND
65-05953-003	MARGARET JOYCE WHITNEY & JANET DAWN BRIGGS	5/11/2023	Reverse Refund Check Adjustment	-5.34 REVERSE REFUND
02-00021-012	WALSH, MORGAN A.	5/23/2023	Refund	55.15 Check #: 65319
12-00077-009	EALY, CURTIS	5/23/2023	Refund	27.77 Check #: 65320
12-00225-018	TERREY, LAUREN N	5/23/2023	Refund	16.7 Check #: 65321
64-99292-000	COMPANY, PERRY MCMAHON OR LAYNE CHRISTENSEN	5/23/2023	Refund	3167.13 Check #: 65322
06-00086-004	BRIAN DAVILA LTD LLC	5/23/2023	Refund	176.38 Check #: 65323
62-00031-015	THOMSON, KAREN A	5/23/2023	Refund	97.87 Check #: 65324
63-00068-015	A.I.M. RENTAL PROPERTIES	5/23/2023	Refund	272.49 Check #: 65325
05-00182-016	FOX, JESSICA A	5/23/2023	Refund	73.17 Check #: 65326
10-00437-010	SZUCS, NATHANIAL	5/23/2023	Refund	201.89 Check #: 65327
12-00077-004	LAUE, ALFRED	5/23/2023	Refund	20.29 Check #: 65328
12-00373-012	GOMAROONI, ANDREAS	5/23/2023	Refund	208.78 Check #: 65329
53-00036-014	GREENWOOD, JESSE B	5/23/2023	Refund	183.34 Check #: 65330
55-00257-012	AFFORDABLE RENTALS	5/23/2023	Refund	33.74 Check #: 65331
58-00254-000	BRESSLER, ADAM L	5/23/2023	Refund	219.98 Check #: 65332
				<u>400.92</u>

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay Report

04/22/2023 - 05/19/2023

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Reimbursements</u>	<u>Notes</u>
511	FLOEN, TOM	04/26/2023	Board Meeting - Special JBWD - Paid	\$173.63		
		04/27/2023	MWA Board Meeting - Paid	\$173.63		
		05/03/2023	Board Meeting - JBWD - Paid	\$173.63		
		05/10/2023	Committee Meeting - Finance - Paid	\$173.63		
			Totals:	\$694.52	\$0.00	
			Employee Total:	\$694.52		
512	JARLSBERG, JANE	05/07/2023	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$284.27		ACWA CONFERENCE MONTEREY FROM HOME TO HOTEL
		05/09/2023	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$1.18		ACWA CONFERENCE MONTEREY TRAVEL FROM HOTEL TO CONFERENCE AND BACK TO HOTEL
		05/10/2023	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$1.18		ACWA CONFERENCE MONTEREY TRAVEL FROM HOTEL TO CONFERENCE AND BACK TO HOTEL
		05/11/2023	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$1.18		ACWA CONFERENCE MONTEREY TRAVEL FROM HOTEL TO CONFERENCE AND BACK TO HOTEL
		05/12/2023	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$284.92		ACWA CONFERENCE MONTEREY TRAVEL FROM HOTEL AND BACK HOME
		05/11/2023	DIRECTOR TRAINING - MEAL REIMBURSEMENT	\$48.63		Jane Jarlsberg paid for Stacy Doolittle's dinner in Monterey after ACWA Conference.
		05/08/2023	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$1.18		
		04/26/2023	Board Meeting - Special	\$173.63		

513

DOOLITTLE, STACY

		JBWD - Paid		
05/03/2023		Board Meeting - JBWD - Paid	\$173.63	
05/09/2023		Conference - ACWA Spring - Paid	\$520.89	ACWA CONFERENCE MONTEREY 5/9/23 - 5/11/23
05/08/2023		Conference - ACWA Spring - Paid	\$173.63	
		Totals:	\$1,041.78	\$622.54
		Employee Total:	\$1,664.32	
05/08/2023		DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$283.61	
05/08/2023		DIRECTOR TRAINING - MEAL REIMBURSEMENT	\$35.00	
05/09/2023		DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$0.66	HOTEL TO ACWA CONFERENCE & BACK TO HOTEL
05/10/2023		DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$0.66	HOTEL TO ACWA CONFERENCE & BACK TO HOTEL
05/11/2023		DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$0.66	HOTEL TO ACWA CONFERENCE & BACK TO HOTEL
05/12/2023		DIRECTOR TRAINING - MILEAGE REIMBURSEMENT	\$284.27	TRAVEL BACK HOME FROM ACWA CONFERENCE
05/12/2023		DIRECTOR TRAINING - MEAL REIMBURSEMENT	\$21.49	BREAKFAST/LUNCH MEAL TRAVELING BACK HOME FROM CONFERENCE
05/03/2023		Board Meeting - JBWD - Paid	\$173.63	
05/03/2023		Training - Unpaid	\$0.00	CSDA VIRTUAL WORKSHOP - SPECIAL DISTRICT LAWS
05/04/2023		Training - Paid	\$173.63	CSDA VIRTUAL WORKSHOP - SPECIAL DISTRICT LAWS
04/26/2023		Board Meeting - Special JBWD - Paid	\$173.63	
05/08/2023		Conference - ACWA Spring - Paid	\$520.89	5/9/23 - 5/11/23
		Totals:	\$1,041.78	\$626.35

			Employee Total:	\$1,668.13	
515	SHORT, THOMAS				
		04/26/2023	Board Meeting - Special JBWD - Paid	\$173.63	
		05/03/2023	Board Meeting - JBWD - Paid	\$173.63	
		05/10/2023	Committee Meeting - Finance - Paid	\$173.63	
			Totals:	\$520.89	\$0.00
			Employee Total:	\$520.89	
516	FICK, DAVID				
		05/03/2023	Board Meeting - JBWD - Paid	\$173.63	
		04/26/2023	Board Meeting - Special JBWD - Paid	\$173.63	
			Totals:	\$347.26	\$0.00
			Employee Total:	\$347.26	
			Grand Totals:	\$3,646.23	\$1,248.89
			Grand Total:	\$4,895.12	



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACOUNTEMPS	06/07/2023	Regular	0.00	6,250.90	65407
62062163	Invoice	06/07/2023	TEMPORARY LABOR	0.00	2,037.20	
62062234	Invoice	06/07/2023	TEMPORARY LABOR	0.00	1,073.00	
62081019	Invoice	06/07/2023	TEMPORARY LABOR	0.00	1,612.80	
62094835	Invoice	06/07/2023	TEMPORARY LABOR	0.00	1,527.90	
000495	ACOUNTEMPS	06/21/2023	Regular	0.00	21,829.47	65443
62110910	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,287.60	
62117589	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,209.60	
62128063	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,787.64	
62128098	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,716.80	
62143714	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,068.48	
62154723	Invoice	06/21/2023	TEMPORARY LABOR	0.00	5,000.00	
62154724	Invoice	06/21/2023	TEMPORARY LABOR	0.00	5,000.00	
62160235	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,858.95	
62160237	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,612.80	
62160269	Invoice	06/21/2023	TEMPORARY LABOR	0.00	1,287.60	
000495	ACOUNTEMPS	06/28/2023	Regular	0.00	1,716.80	65466
62192133	Invoice	06/28/2023	TEMPORARY LABOR	0.00	1,716.80	
000501	ACWA JPIA	06/21/2023	Regular	0.00	38,236.29	65420
0699717	Invoice	06/21/2023	EE HEALTH BENEFIT & EAP JUL 23	0.00	38,236.29	
000501	ACWA JPIA	06/28/2023	Regular	0.00	782.00	65461
0-0000010022	Invoice	06/28/2023	PUBL EE FIDELITY INS 7/1/23 TO 6/30/24	0.00	782.00	
013998	AMAZON CAPITAL SERVICES INC	06/07/2023	Regular	0.00	5,174.79	65382
139W-PXDC-3QR9	Invoice	06/07/2023	SAFETY EXPENSES	0.00	2,000.65	
139W-PXDC-4CDL	Invoice	06/07/2023	MAINLINE & LEAK REPAIR/SAFETY EXP	0.00	444.52	
13WN-J11H-6H4G	Invoice	06/07/2023	OFFICE COMPUTER EQUIPMENT - PRINTER	0.00	727.22	
19D4-PP9G-1K7J	Credit Memo	06/07/2023	CREDIT: OFFICE SUPPLIES	0.00	-9.68	
1CKP-M33J-136Y	Credit Memo	06/07/2023	CREDIT: OFFICE SUPPLIES	0.00	-9.68	
1FCW-DY1G-MM...	Credit Memo	06/07/2023	CREDIT: OFFICE SUPPLIES	0.00	-9.68	
1NLL-D1RR-1FMD	Credit Memo	06/07/2023	CREDIT: OFFICE SUPPLIES	0.00	-64.64	
1R4R-4LRR-4KR6	Invoice	06/07/2023	OFFICE SUPPLIES/ANNUAL AMAZON MEM" - ko=@7-	0.00	2,096.08	
000675	AQUA METRIC SALES COMPANY	06/07/2023	Regular	0.00	62,673.54	65412
INV0095019	Invoice	06/07/2023	INVENTORY	0.00	62,673.54	
013019	ARBORIST SERVICES	06/21/2023	Regular	0.00	775.00	65435
9143	Invoice	06/21/2023	DEMO GARDEN/BUILD MAINT THRU 6/15/23	0.00	775.00	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	06/07/2023	Regular	0.00	3,598.56	65383
681525	Invoice	06/07/2023	LEGAL SERVICES THRU 4/30/23	0.00	3,598.56	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	06/21/2023	Regular	0.00	5,113.08	65421
683810	Invoice	06/21/2023	LEGAL SERVICES THRU 5/31/23	0.00	5,113.08	
001630	ATT MOBILITY	06/07/2023	Manual	0.00	2,838.88	902263
829480028X060...	Invoice	06/07/2023	COMMUNICATIONS - MAY 23	0.00	2,838.88	
014070	AUDRIANA SHEEHAN	06/07/2023	Regular	0.00	84.00	65384
AS060523	Invoice	06/07/2023	REIMB: LIVE SCAN SCREENING 05/26/23	0.00	84.00	

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000214	BABCOCK LABORATORIES INC	06/07/2023	Regular	0.00	1,567.58	65385
CE31861-2287	Invoice	06/07/2023	HDMC WWTP - SAMPLING	0.00	255.97	
CE31998-2287	Invoice	06/07/2023	HDMC WWTP - SAMPLING	0.00	411.67	
CE32029-2287	Invoice	06/07/2023	SAMPLING	0.00	252.00	
CE32121-2287	Invoice	06/07/2023	SAMPLING	0.00	34.00	
CE32360-2287	Invoice	06/07/2023	SAMPLING	0.00	102.00	
CF30101-2287	Invoice	06/07/2023	HDMC WWTP - SAMPLING	0.00	255.97	
CF30330-2287	Invoice	06/07/2023	HDMC WWTP - SAMPLING	0.00	255.97	
000214	BABCOCK LABORATORIES INC	06/21/2023	Regular	0.00	583.74	65422
CF30589-2287	Invoice	06/21/2023	SAMPLING	0.00	68.00	
CF31032-2287	Invoice	06/21/2023	SAMPLING	0.00	127.33	
CF31042-2287	Invoice	06/21/2023	SAMPLING	0.00	242.89	
CF31260-2287	Invoice	06/21/2023	SAMPLING	0.00	145.52	
000214	BABCOCK LABORATORIES INC	06/28/2023	Regular	0.00	299.61	65462
CF31364-2287	Invoice	06/28/2023	HDMC WWTP - SAMPLING	0.00	299.61	
001012	BARTLE WELLS ASSOCIATES	06/21/2023	Regular	0.00	18,087.51	65423
447D-1004	Invoice	06/21/2023	2023 RATE & FEE STUDY	0.00	18,087.51	
004110	BURRTEC WASTE AND RECYCLING SVCS	06/07/2023	Manual	0.00	162.03	902257
BW0623	Invoice	06/07/2023	TRASH & RECYCLING (OFFICE) - JUN 23	0.00	162.03	
004110	BURRTEC WASTE AND RECYCLING SVCS	06/21/2023	Manual	0.00	430.64	902266
BW053123	Invoice	06/21/2023	TRASH REMOVAL (SHOP) - MAY 23	0.00	430.64	
000229	C AND S ELECTRIC	06/21/2023	Regular	0.00	5,430.00	65429
3727	Invoice	06/21/2023	REPAIR OF E2-1 BOOSTER @ D1-2 TANK	0.00	565.00	
3730	Invoice	06/21/2023	D1-1 BOOSTER STN UPGRADE SUPPLIES	0.00	4,865.00	
001517	CalPERS	06/09/2023	Manual	0.00	13,529.59	902264
PPE 6-2-23	Invoice	06/09/2023	PAY PERIOD ENDING 6/2/23	0.00	13,529.59	
001517	CalPERS	06/26/2023	Manual	0.00	12,957.47	902269
PPE 6-16-23	Invoice	06/26/2023	PAY PERIOD ENDING 6/16/23	0.00	12,957.47	
013889	CARL OTTESONS CERTIFIED BACKFLOW TESTING	06/07/2023	Regular	0.00	500.00	65386
7174	Invoice	06/07/2023	CROSS CONNECTION CONSULTING - JUN 23	0.00	500.00	
001555	CENTRATTEL LLC	06/07/2023	Regular	0.00	751.97	65387
230602252101	Invoice	06/07/2023	DISPATCH SERVICES - MAY 23	0.00	751.97	
000510	CHARTER COMMUNICATIONS	06/21/2023	Regular	0.00	550.00	65424
116905701060123	Invoice	06/21/2023	INTERNET SERVICES - JUN 23	0.00	550.00	
000510	CHARTER COMMUNICATIONS	06/07/2023	Manual	0.00	377.88	902258
0008970052223	Invoice	06/07/2023	SCADA INTERNET - JUN 23	0.00	377.88	
000237	COLONIAL LIFE AND ACCIDENT INSURANCE CO	06/07/2023	Manual	0.00	1,598.66	902253
39905610505053	Invoice	06/07/2023	EE LIFE INSURANCE - MAY 23	0.00	1,598.66	
000112	COPPER MOUNTAIN MEDIA KXCM FM	06/07/2023	Regular	0.00	380.00	65388
23050005	Invoice	06/07/2023	ADVERTISING: WATER CONSERVATION MEDIA	0.00	380.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Payable	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Description		Discount Amount	Payable Amount	
013373	CORE AND MAIN LP	06/07/2023	Regular		0.00	47,338.80	65389
S785741	Invoice	06/07/2023	D1-1 BOOSTER STN UPGRADE SUPPLIES		0.00	2,265.33	
S830664	Invoice	06/07/2023	TILFORD PH2 INSTALL SUPPLIES		0.00	3,536.74	
S864909	Invoice	06/07/2023	PUMPING PLANT SUPPLIES		0.00	117.53	
S879972	Invoice	06/07/2023	TILFORD PH2 INSTALL SUPPLIES		0.00	2,313.42	
S879991	Invoice	06/07/2023	INVENTORY		0.00	35,178.22	
S880010	Invoice	06/07/2023	TILFORD PH2 INSTALL SUPPLIES		0.00	1,646.20	
S888682	Invoice	06/07/2023	TILFORD PH2 INSTALL SUPPLIES		0.00	122.19	
S893108	Invoice	06/07/2023	PUMPING PLANT SUPPLIES		0.00	391.54	
S893641	Invoice	06/07/2023	TILFORD PH2 INSTALL SUPPLIES		0.00	1,733.29	
S924533	Invoice	06/07/2023	MAINLINE/LEAK REPAIR SUPPLIES		0.00	150.85	
S926283	Credit Memo	06/07/2023	CREDIT: TILFORD PH2 INSTALL SUPPLIES		0.00	-22.11	
S961036	Credit Memo	06/07/2023	CREDIT: D1-1 BOOSTER STN UPGRADE SUPPLIES		0.00	-94.40	
013373	CORE AND MAIN LP	06/21/2023	Regular		0.00	21,941.42	65425
R820386	Invoice	06/21/2023	MAINLINE/LEAK REPAIR SUPPLIES		0.00	5,410.41	
S930572	Invoice	06/21/2023	INVENTORY		0.00	8,533.80	
S985837	Invoice	06/21/2023	INVENTORY/ TILFORD PH2 INSTALL SUPPLIES		0.00	7,997.21	
013373	CORE AND MAIN LP	06/28/2023	Regular		0.00	472.56	65463
T010803	Invoice	06/28/2023	INVENTORY		0.00	472.56	
014069	DANI PAULINO	06/07/2023	Regular		0.00	84.00	65390
DP060523	Invoice	06/07/2023	REIMB: LIVE SCAN SCREENING 05/31/23		0.00	84.00	
013967	DAVID P SUZUKI	06/21/2023	Regular		0.00	-74.80	64127
013967	DAVID P SUZUKI	06/21/2023	Regular		0.00	74.80	65426
DS082521	Invoice	06/30/2021	METER UPGRADE RECONCILIATION REFUND		0.00	74.80	
014064	DIGIUM CLOUD SERVICE	06/21/2023	Regular		0.00	739.21	65444
INV00256737	Invoice	06/21/2023	DIGIUM - JUN 23		0.00	739.21	
002565	DUDEK AND ASSOCIATES INC	06/07/2023	Regular		0.00	1,140.00	65391
202303616	Invoice	06/07/2023	ENG SERV: HDMC WWTP THRU 4/28/23		0.00	1,140.00	
002565	DUDEK AND ASSOCIATES INC	06/21/2023	Regular		0.00	1,140.00	65427
202304318	Invoice	06/21/2023	ENG SERV: HDMC WWTP THRU 5/26/23		0.00	1,140.00	
014071	FERGUSON US HOLDINGS INC	06/21/2023	Regular		0.00	9,237.97	65428
0829057	Invoice	06/21/2023	INVENTORY		0.00	4,886.66	
0829057-1	Invoice	06/21/2023	INVENTORY		0.00	2,796.89	
0829057-2	Invoice	06/21/2023	INVENTORY		0.00	1,554.42	
000156	FORSHOCK	06/07/2023	Regular		0.00	243.00	65399
2300067	Invoice	06/07/2023	MONTHLY SCADA MONITORING - JUN 23		0.00	38.00	
2300068	Invoice	06/07/2023	MONTHLY SCADA MONITORING - JUN 23		0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC	06/07/2023	Regular		0.00	219.45	65392
FC0623	Invoice	06/07/2023	HDMC WWTP - TELEPHONE - JUN 23		0.00	219.45	
000058	GARDA CL WEST INC	06/07/2023	Regular		0.00	816.95	65393
10740268	Invoice	06/07/2023	COURIER FEES - JUN 23		0.00	816.95	
003950	GRANITE CONSTRUCTION CO	06/21/2023	Regular		0.00	2,098.18	65430
2492810	Invoice	06/21/2023	MAINLINE/LEAK REPAIR SUPPLIES		0.00	2,098.18	
004018	HACH COMPANY	06/07/2023	Regular		0.00	875.89	65395
13586276	Invoice	06/07/2023	WATER TREATMENT SUPPLIES		0.00	875.89	
013802	HASA INC	06/21/2023	Regular		0.00	897.14	65431
892216	Invoice	06/21/2023	WATER TREATMENT EXPENSE		0.00	897.14	
014050	HI DESERT STAR THE DESERT TRAIL	06/07/2023	Regular		0.00	120.00	65394
50458	Invoice	06/07/2023	ADVERTISING: WATER CONSERV MEDIA CAMPAIGN		0.00	120.00	

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Date Range: 06/01/2023 - 06/30/2023

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
004195 HD0523	HOME DEPOT CREDIT SERVICES Invoice	06/21/2023	06/21/2023 TILFORD PH2/SHOP EXP/PUMPING PLT	Manual	0.00 0.00	2,450.57 2,450.57	902268
013797 240329	INFOSEND INC Invoice	06/21/2023	06/21/2023 PRINT & MAIL WATER BILL - MAY 23	Regular	0.00 0.00	3,479.31 3,479.31	65432
013989 1023	IRIDIUM SOLUTIONS Invoice	06/07/2023	06/07/2023 CONSULTING SERVICES - MAY 23	Regular	0.00 0.00	5,500.00 5,500.00	65406
013369 3464	ISHRED INCORPORATED Invoice	06/28/2023	06/28/2023 ARCHIVE RECORD SHREDDING - JUN 23	Regular	0.00 0.00	70.00 70.00	65464
014009 014009 JG06242022	JAMES GANN JAMES GANN Invoice	06/21/2023 06/21/2023 06/27/2022	06/21/2023 06/21/2023 METER UPGRADE RECONCILIATION REFUND	Regular Regular	0.00 0.00 0.00	-74.80 74.80 74.80	64445 65433
009054 23-0521-1 23-0528-1 23-0604-1	KATHLEEN J RADNICH Invoice Invoice Invoice	06/07/2023 06/07/2023 06/07/2023	06/07/2023 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00 0.00 0.00	2,877.00 861.00 903.00 1,113.00	65396
009054 23-0611-1 23-0618-1	KATHLEEN J RADNICH Invoice Invoice	06/21/2023 06/21/2023	06/21/2023 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00 0.00	1,533.00 787.50 745.50	65434
009054 23-0625-1	KATHLEEN J RADNICH Invoice	06/28/2023	06/28/2023 PUBLIC RELATIONS SERVICES	Regular	0.00 0.00	703.50 703.50	65465
006947 318-00021-0000	KCDZ FM Invoice	06/07/2023	06/07/2023 UCR FREE TREE GIVEAWAY EVENT PROMO ADS	Regular	0.00 0.00	377.00 377.00	65400
000205 JUL-SEP 23	LORI G HERBEL Invoice	06/07/2023	06/07/2023 PUBLIC INFO/FARMER'S MARKET	Regular	0.00 0.00	490.00 490.00	65397
006507 98321712	McMASTER CARR SUPPLY COMPANY Invoice	06/07/2023	06/07/2023 E2-1 RESERVOIR UPGRADE/SAFETY SUPPLIES	Regular	0.00 0.00	3,646.73 3,646.73	65398
006507 98982408 99079134	McMASTER CARR SUPPLY COMPANY Invoice Invoice	06/21/2023 06/21/2023 06/21/2023	06/21/2023 SHOP EXPENSE/WATER TREATMENT SUPPIES SHOP EXPENSE	Regular	0.00 0.00 0.00	1,607.27 1,448.21 159.06	65437
014042 MSR060923	MISSION SQUARE RETIREMENT Invoice	06/13/2023	06/13/2023 EE & ER 457 REMITTANCE - 06/09/23	Manual	0.00 0.00	3,517.50 3,517.50	902265
014042 MSR062323	MISSION SQUARE RETIREMENT Invoice	06/23/2023	06/23/2023 EE & ER 457 REMITTANCE - 06/23/23	Manual	0.00 0.00	3,470.00 3,470.00	902270
013990 202306	MOMS DESERT VALLEY CLEANING Invoice	06/21/2023	06/21/2023 JANITORIAL SERVICES - JUN 23	Regular	0.00 0.00	1,500.00 1,500.00	65436
000193 MBCA052523	MORONGO BASIN CONSERVATION ASSOCIATIO Invoice	06/07/2023	06/07/2023 SUPPORT OF DESERT WISE LANDSCAPE TOURS	Regular	0.00 0.00	1,000.00 1,000.00	65401
000233 438741 438804 439409 439819 439887	NAPA AUTO PARTS Invoice Invoice Invoice Invoice Invoice	06/07/2023 06/07/2023 06/07/2023 06/07/2023 06/07/2023	06/07/2023 VEHICLE MAINTENANCE: V31 TRACTOR: E5410/MOTOR GRADER: E6672 TRACTOR MAINT: E71 VEHICLE MAINTENANCE: V39 VEHICLE MAINTENANCE: V38	Regular	0.00 0.00 0.00 0.00 0.00	1,484.52 338.85 535.33 23.70 343.21 243.43	65419
000233 439922 440215 440911 440921	NAPA AUTO PARTS Credit Memo Invoice Invoice Invoice	06/21/2023 06/21/2023 06/21/2023 06/21/2023	06/21/2023 CREDIT: CORE RETURN VEHICLE MAINTENANCE: V39 VEHICLE MAINTENANCE: V43 VEHICLE MAINTENANCE: V37 & V38	Regular	0.00 0.00 0.00 0.00	1,202.37 -39.15 65.26 418.82 170.54	65450

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
440940	Invoice	06/21/2023	SHOP EXPENSE	0.00	586.90	
000233	NAPA AUTO PARTS	06/28/2023	06/28/2023 Regular VEHICLE MAINTENANCE: V33	0.00	188.30	65468
441334	Invoice	06/28/2023		0.00	188.30	
003930	NBS	06/21/2023	06/21/2023 Regular STANDBY ADMIN FEES - 4TH QTR 23	0.00	7,715.73	65438
202306-2179	Invoice	06/21/2023		0.00	5,178.89	
202306-2191	Invoice	06/21/2023	CMM ADMIN FEES - 4TH QTR 23	0.00	2,017.44	
202306-2342	Invoice	06/21/2023	CMM DELINQUENT LETTERS	0.00	519.40	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	06/07/2023	06/07/2023 Regular A/C MAINTENANCE - SHOP	0.00	490.00	65405
I-10855-1	Invoice	06/07/2023		0.00	490.00	
013808	NOBEL SYSTEMS INC	06/07/2023	06/07/2023 Regular TYLER INTEGRATION SUPPORT SERVICE	0.00	15,000.00	65402
15688	Invoice	06/07/2023		0.00	15,000.00	
013808	NOBEL SYSTEMS INC	06/21/2023	06/21/2023 Regular GEOVIEWER ANNUAL SUBSCRIPTION- 7/1/23 - 6/30/24	0.00	93,380.00	65439
15708	Invoice	06/21/2023		0.00	93,380.00	
000070	ONLINE INFORMATION SERVICES INC	06/07/2023	06/07/2023 Regular ID VERIF. SERV. THRU 05/31/23	0.00	321.99	65403
1193670	Invoice	06/07/2023		0.00	321.99	
014004	PAUL FISHER	06/21/2023	06/21/2023 Regular	0.00	-115.41	64458
014004	PAUL FISHER	06/21/2023	06/21/2023 Regular	0.00	115.41	65440
PF06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
008202	PITNEY BOWES INC	06/07/2023	06/07/2023 Manual OFFICE SUPPLIES	0.00	98.36	902256
1023215170	Invoice	06/07/2023		0.00	98.36	
008415	PRUDENTIAL OVERALL SUPPLY	06/07/2023	06/07/2023 Regular SHOP EXPENSE	0.00	292.96	65404
23496988	Invoice	06/07/2023		0.00	87.88	
23496991	Invoice	06/07/2023	SHOP EXPENSE	0.00	205.08	
008415	PRUDENTIAL OVERALL SUPPLY	06/21/2023	06/21/2023 Regular SHOP EXPENSE	0.00	288.45	65441
23503204	Invoice	06/21/2023		0.00	153.16	
23503210	Invoice	06/21/2023	SHOP EXPENSE	0.00	135.29	
009065	RDO EQUIPMENT COMPANY	06/21/2023	06/21/2023 Regular TRACTOR REPAIR: JD WHEEL LOADER 544K	0.00	1,840.37	65442
W3036845	Invoice	06/21/2023		0.00	1,840.37	
013831	SATMODO LLC	06/07/2023	06/07/2023 Regular EMERGENCY SATELLITE PHONES - JUN 23	0.00	164.26	65408
224844	Invoice	06/07/2023		0.00	164.26	
013820	SC FUELS	06/07/2023	06/07/2023 Regular FUEL FOR VEHICLES	0.00	3,972.82	65409
2396869-IN	Invoice	06/07/2023		0.00	3,972.82	
013820	SC FUELS	06/21/2023	06/21/2023 Regular FUEL FOR VEHICLES	0.00	3,995.37	65445
2412855-IN	Invoice	06/21/2023		0.00	3,995.37	
013011	SERGIO D FIERRO	06/28/2023	06/28/2023 Regular CIMIS STATION MAINT: APR TO JUN 2023	0.00	990.00	65467
JBWD-111	Invoice	06/28/2023		0.00	990.00	
014011	SHAWN GRUBER	06/21/2023	06/21/2023 Regular	0.00	-115.41	64460
014011	SHAWN GRUBER	06/21/2023	06/21/2023 Regular	0.00	115.41	65446
SG06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
009880	SOUTHERN CALIFORNIA EDISON CO	06/07/2023	06/07/2023 Manual POWER TO BLDGS & GEN - MAY 23	0.00	2,221.53	902254
SCE0523	Invoice	06/07/2023		0.00	2,221.53	
009878	SOUTHERN CALIFORNIA EDISON	06/07/2023	06/07/2023 Manual POWER FOR PUMPING - MAY 23	0.00	50,780.87	902255
SCE0523	Invoice	06/07/2023		0.00	50,780.87	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Payable Description	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date			Payable Amount		
VEN01020	SOUTHWEST NETWORKS INC				0.00	22,275.08	65410
23-4035SC	Invoice	06/07/2023		MOBILE DEVICE MANAGEMENT FEE - 06/30/23	0.00	45.00	
23-4505	Invoice	06/07/2023		OFFICE COMPUTER EQUIPMENT/SHOP COMP EQUIP	0.00	2,699.14	
23-5077	Invoice	06/07/2023		SUPPLEMENTAL IT (AMC) - THRU 5/31/23	0.00	3,610.00	
23-5087SC	Invoice	06/07/2023		MOBILE DEVICE MANAGEMENT FEE - 06/30/23	0.00	40.00	
23-5094	Invoice	06/07/2023		ADMIN: COMPUTER EQUIPMENT	0.00	236.94	
23-5099	Invoice	06/07/2023		ADDITIONAL SUPPLEMENTAL IT (AMC) - THRU 5/31/23	0.00	800.00	
23-5514	Invoice	06/07/2023		PRINTER RECYCLE FEE	0.00	10.00	
23-6029SC	Invoice	06/07/2023		OFFICE 365 MONTHLY MAINT - JUL 23	0.00	794.00	
23-6030SC	Invoice	06/07/2023		MICROSOFT AZURE - JUN & JUL 23	0.00	408.00	
23-6031SC	Invoice	06/07/2023		IT SERVICES - 7/23 - 9/23	0.00	13,632.00	
009920	STANDARD INSURANCE CO	06/21/2023	Regular		0.00	66.50	65447
ST0723	Invoice	06/21/2023		EE LIFE INSURANCE - JUL 23	0.00	66.50	
014072	TRISTON TAYLOR	06/21/2023	Regular		0.00	84.00	65449
TT061223	Invoice	06/21/2023		REIMB: LIVE SCAN SCREENING 06/08/23	0.00	84.00	
010690	TYLER TECHNOLOGIES	06/07/2023	Regular		0.00	4,098.50	65413
025-423477	Invoice	06/07/2023		SUPPORT ACCT MGR & HARDWARE MAINT 7/23 TO 2/24	0.00	4,098.50	
010850	UNDERGROUND SERVICE ALERT	06/07/2023	Regular		0.00	148.25	65414
520230354	Invoice	06/07/2023		TICKET DELIVERY SERVICE - MAY 23	0.00	148.25	
CC-DAN	US BANK CORPORATE	06/07/2023	Manual		0.00	3,638.88	902261
US0523	Invoice	06/07/2023		PUMPING PLANT/SMALL TOOLS - DIST/EE TRAINING	0.00	3,638.88	
CC-DAVID	US BANK CORPORATE	06/07/2023	Manual		0.00	1,090.97	902260
US0523	Invoice	06/07/2023		EE TRAIN/OFFSITE STORAGE/ABLEBITS/OFFICE SUPPLIES	0.00	1,090.97	
CC-SARAH	US BANK CORPORATE	06/07/2023	Manual		0.00	1,199.41	902259
US0523	Invoice	06/07/2023		EE TRAINING/ADOBE SUBSCRIPTION/OFFICE SUPPLIES	0.00	1,199.41	
011101	VAGABOND WELDING SUPPLY	06/07/2023	Regular		0.00	43.12	65411
119317	Invoice	06/07/2023		SHOP EXPENSE	0.00	43.12	
011101	VAGABOND WELDING SUPPLY	06/21/2023	Regular		0.00	12.18	65448
119372	Invoice	06/21/2023		PAVING @ SHOP SUPPLIES	0.00	12.18	
014056	VISUAL EDGE IT INC	06/07/2023	Regular		0.00	254.31	65415
24AR849369	Invoice	06/07/2023		OFFICE EXPENSE 4/30/23 - 5/29/23	0.00	228.87	
24AR858905	Invoice	06/07/2023		SHOP EXENSE 5/01/23 - 5/31/23	0.00	25.44	
000327	WATER QUALITY SPECIALISTS	06/07/2023	Regular		0.00	3,605.00	65416
8810	Invoice	06/07/2023		HDMC WWTP: OPERATION & MAINT - MAY 23	0.00	3,605.00	
011615	WESTERN EXTERMINATOR CO	06/07/2023	Regular		0.00	41.50	65417
46848973	Invoice	06/07/2023		PEST CONTROL SERVICES - SHOP	0.00	41.50	
013359	XEROX FINANCIAL SERVICES	06/07/2023	Regular		0.00	287.54	65418
XFS061723	Invoice	06/07/2023		SHOP COPIER RETURNED - FINAL INVOICE	0.00	287.54	
013359	XEROX FINANCIAL SERVICES	06/07/2023	Manual		0.00	230.13	902262
4327104	Invoice	06/07/2023		SHOP EXPENSE 5/27/23 - 6/26/23	0.00	230.13	
013359	XEROX FINANCIAL SERVICES	06/21/2023	Manual		0.00	397.60	902267

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4363046	Invoice	06/21/2023	OFFICE EXPENSE 5/30/23 - 6/29/23	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	77	0.00	447,156.76
Manual Checks	18	18	0.00	100,990.97
Voided Checks	0	4	0.00	-380.42
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	166	99	0.00	547,767.31

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	77	0.00	447,156.76
Manual Checks	18	18	0.00	100,990.97
Voided Checks	0	4	0.00	-380.42
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	166	99	0.00	547,767.31

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	6/2023	547,767.31
			547,767.31



Joshua Basin Water District

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By Vendor DBA Name

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
013940	PAYLOCITY	06/20/2023	06/20/2023 Manual	0.00	34.25	950044
INV1428852	Invoice	06/20/2023	HR ONLINE - JUN 23	0.00	34.25	
013940	PAYLOCITY	06/20/2023	06/20/2023 Manual	0.00	1,253.85	950045
INV1443133	Invoice	06/20/2023	PAYROLL PROCESSING FEE - JUN 23	0.00	1,253.85	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,288.10
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,288.10

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,288.10
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,288.10

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	6/2023	1,288.10
			1,288.10

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>
64-99292-000	COMPANY, PERRY MCMAHON OR LAYNE CHRISTENSEN	6/21/2023	Reverse Refund Check Adjustment	-3,167.13 Check #: 65322
03-00122-003	GOODBAN, STEPHEN E	6/7/2023	Refund	208.31 Check #: 65371
09-00002-015	HENRY, JENNIFER	6/7/2023	Refund	153.33 Check #: 65372
09-00093-002	MATTOON, JEFFREY S	6/7/2023	Refund	5.77 Check #: 65373
10-00141-005	COMMONWEALTH GROUP LLC	6/7/2023	Refund	231.88 Check #: 65374
50-00029-007	DIXON, CRAIG L	6/7/2023	Refund	74.84 Check #: 65375
52-00064-004	PFLUEGER, TAWNJA T	6/7/2023	Refund	86.40 Check #: 65376
63-00174-001	LLC, LE FEVRE CANADA	6/7/2023	Refund	237.85 Check #: 65377
64-99286-000	EVOQUE MODERN LLC	6/7/2023	Refund	2,800.23 Check #: 65378
64-99289-000	JEREMY HARRIS CONSTRUCTION INC	6/7/2023	Refund	2,618.44 Check #: 65379
65-00224-001	ANDREAS PARAMONOFF & BRENDA HEMSING	6/7/2023	Refund	37.59 Check #: 65380
65-00529-003	ANITA KAZMIERSKI AND RICHARD IWANICKI	6/7/2023	Refund	10.04 Check #: 65381
50-00068-024	TRUST, THE MCGREW 1997	6/21/2023	Refund	250.65 Check #: 65451
55-00327-000	VANDENBURG, RODNEY B	6/21/2023	Refund	199.26 Check #: 65452
64-99292-000	COMPANY, PERRY MCMAHON OR LAYNE CHRISTENSEN	6/21/2023	Refund	3,167.13 Check #: 65453
65-01040-005	OUTRIDER INVESTMENTS LLC	6/21/2023	Refund	161.65 Check #: 65454
05-00047-016	HANSON, PETER	6/21/2023	Refund	47.54 Check #: 65455
12-00278-009	JIA, JUNWEN	6/21/2023	Refund	141.15 Check #: 65456
14-00203-000	CROWN RENTAL & INVESTMENTS LLC	6/21/2023	Refund	175.70 Check #: 65457
59-00250-002	SCHROEDER, LINDA J	6/21/2023	Refund	89.30 Check #: 65458
63-00048-014	FRENCH, BUDDY C	6/21/2023	Refund	106.70 Check #: 65459
63-00138-005	JORDAN, BRANDY	6/21/2023	Refund	168.05 Check #: 65460
				<u>7,804.68</u>

Director Pay Report

05/20/2023 - 06/16/2023

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Reimbursements</u>	
513	DOOLITTLE, STACY	05/30/2023	Committee Meeting - ADHOC - Paid	\$173.63		
		05/23/2023	Board Meeting - Special JBWD - Paid	\$173.63		
		06/03/2023	Conference - ACWA Spring - Paid	\$173.63	Stipend for travel day up to the ACWA Spring Conference on 05/08/23.	
		06/03/2023	Conference - ACWA Spring - Paid	\$173.63	Stipend for travel day up to the ACWA Spring Conference on 05/12/23.	
		06/03/2023	Committee Meeting - ADHOC - Paid	\$173.63	Stacy attended the Ad Hoc Meeting on 05/28/23 with Tom	
		06/03/2023	Committee Meeting - ADHOC - Paid	\$173.63	Stacy attended the Ad Hoc Meeting on 06/1/23 with Tom	
		06/04/2023	Committee Meeting - ADHOC - Paid	\$173.63	Stacy attended the Ad Hoc Meeting on 06/4/23 with Tom	
		06/05/2023	Committee Meeting - ADHOC - Paid	\$173.63	Stacy attended the Ad Hoc Meeting on 06/05/23 with Tom	
		06/06/2023	Committee Meeting - ADHOC - Paid	\$173.63	Stacy attended the Ad Hoc Meeting on 06/06/23 with Tom	
		06/08/2023	MWA Board Meeting – Paid	\$173.63		
		06/12/2023	Committee Meeting - ADHOC - Paid	\$173.63	Stacy attended the Ad Hoc Meeting on 06/12/23 with Tom	
		06/14/2023	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
		06/07/2023	Board Meeting - JBWD - Paid	\$173.63		
				Totals:	\$2,257.19	\$0.00
				Employee Total:	\$2,257.19	
516	FICK, DAVID	05/23/2023	Board Meeting - Special JBWD - Paid	\$173.63		
		06/07/2023	Board Meeting - JBWD - Paid	\$173.63		
		06/14/2023	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
				Totals:	\$520.89	\$0.00
		Employee Total:	\$520.89			
511	FLOEN, TOM	05/23/2023	Board Meeting - Special JBWD - Paid	\$173.63		
		05/30/2023	Committee Meeting - ADHOC - Paid	\$173.63		
		06/03/2023	Committee Meeting - ADHOC - Paid	\$173.63	Tom met with Stacy on 05/28/23	
		06/03/2023	Committee Meeting - ADHOC - Unpaid	\$0.00	Tom met with Stacy on 6/01/23 but declined payment for attendance of the AD Hoc Meeting	
		06/04/2023	Committee Meeting - ADHOC - Paid	\$173.63		

	06/05/2023	Committee Meeting - ADHOC - Unpaid	\$0.00	Tom met with Stacy on 6/05/23 but declined payment for attendance of the AD Hoc Meeting
	06/06/2023	Committee Meeting - ADHOC - Unpaid	\$0.00	Tom met with Stacy on 6/06/23 but declined payment for attendance of the AD Hoc Meeting
	06/07/2023	Board Meeting - JBWD - Paid	\$173.63	
	06/12/2023	Committee Meeting - ADHOC - Paid	\$173.63	
	06/14/2023	Committee Meeting - Finance - Paid	\$173.63	
		Totals:	\$1,215.41	\$0.00
		Employee Total:	\$1,215.41	
512	JARLSBERG, JANE			
	05/22/2023	DIRECTOR TRAINING - MEAL REIMBURSEMENT		\$28.00
	05/22/2023	Dinner - ASBCSD - Paid	\$173.63	
	05/23/2023	Board Meeting - Special JBWD - Paid	\$173.63	
	05/25/2023	MWA Board Meeting – Paid	\$173.63	
	06/03/2023	Conference - ACWA Spring - Paid	\$173.63	Daily Stipend for the ACWA Conference travel day on 05/07/23, per Sarah
	06/03/2023	Conference - ACWA Spring - Paid	\$173.63	Daily Stipend for the ACWA Conference travel day on 05/12/23, per Sarah
	06/07/2023	Board Meeting - JBWD - Paid	\$173.63	
	06/14/2023	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
		Totals:	\$1,215.41	\$28.00
		Employee Total:	\$1,243.41	
515	SHORT, THOMAS			
	05/23/2023	Board Meeting - Special JBWD - Paid	\$173.63	
	06/07/2023	Board Meeting - JBWD - Paid	\$173.63	
		Totals:	\$347.26	\$0.00
		Employee Total:	\$347.26	
		Grand Totals:	\$5,556.16	\$28.00
		Grand Total:	\$5,584.16	



Finance Committee Staff Report

MEETING DATE: 08/09/23
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **APPROPRIATION LIMIT FOR FISCAL YEAR 2023/24**
RECOMMENDATION: Refer resolution 23-1057 to Board for adoption.

ANALYSIS:

The appropriation limit calculation for fiscal year 2023/24 is attached. This is another routine matter, requiring annual calculation, posting and approval by the governing body. The posting of the calculation is required, by law, to be at least 15 days prior to adoption by the Board and occurred on July 19, 2023. Upon the Committee's recommendation, the resolution will be submitted to the Board for adoption on August 16, 2023. The appropriation limit is also reviewed annually during the audit.

The appropriation limit (a.k.a. the Gann Limit) was enacted in 1980. The purpose of the Limit is to place an annual limit or restriction on the growth of *tax-funded* programs and services. The Limit provides for an annual increase no greater than the increase in the cost of living, plus the increase in population. The proceeds of taxes *in excess of* appropriations must be designated for purposes exempt from limitation or returned to taxpayers. Proceeds of *taxes* have been interpreted to include:

- general tax revenues
- proceeds from investment of tax revenue
- revenue from user fees/charges that exceed the cost of providing the service
- *unrestricted* state/federal grant revenue

Factors of the 2023/24 calculation that is set forth by the CA Department of Finance are below:

- The cost of living (based on per capita personal income) decreased from 7.55% in 22/23 to 4.44% in 23/24.
- The population for *unincorporated* portions of San Bernardino County, which applies to JBWD, decreased by 0.45% (-0.45%) in 23/24.
- The calculation using these two figures results in an increase to the \$2,172,660 2022/23 appropriation limit of \$86,255 or 3.97%, making the 2023/24 limit \$2,258,915.
- The District anticipates approximately \$685,000 in general tax revenues (the "free" portion of the 1% property tax) plus up to \$194,000 in interest revenue, which is also subject to the Limit. All other revenues, such as user rates and fees (because they do not exceed the cost of service) are not subject to the Limit. The total of these subject revenues, \$879,000, is significantly below the 2023/24 appropriation limit of \$2,258,915.

Please consider and refer resolution 23-1057 to the Board of Directors for adoption.

STRATEGIC PLAN ITEM: N/A
FISCAL IMPACT: None Anticipated.

RESOLUTION 23-1057
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
ESTABLISHING THE APPROPRIATION LIMIT
OF THE DISTRICT FOR THE FISCAL YEAR 2023/2024

BE IT RESOLVED by the Board of Directors of the Joshua Basin Water District as follows:

1. That in accordance with Article XIII B of the California Constitution and Section 7910 of the Government Code of this State, the appropriation limit for this District is established at \$2,258,915.
2. The Board of Directors selects the per capita personal income as the cost-of-living factor to compute the appropriation limit.
3. That documentation used in the determination of such appropriation limit has been available to the public at least fifteen days prior to this meeting of the Board of Directors.
4. This resolution is effective August 16, 2023.

ADOPTED this 16th day of August, 2023.

Ayes:

Noes:

Absent:

Tom Floen, President, Board of Directors

Sarah Johnson, Board Secretary



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2023/2024 APPROPRIATION LIMIT CALCULATION

PER CAPITA INCOME FACTOR CHANGE: 4.44%
 POPULATION FACTOR CHANGE: -0.45%
 (unincorporated San Bernardino County)

Per Capita Conversion to Ratio: 4.44 + 100 / 100 = 1.0444
 Population Conversion to Ratio: -0.45 + 100 / 100 = 0.9955

CHANGE FACTOR CALCULATION: 1.0444 x 0.9955 = 1.0397 3.970 %

2022/2023 APPROPRIATION LIMIT	\$	2,172,660
2023/2024 CHANGE FACTOR	x	<u>3.970%</u>
2023/2024 CHANGE LIMIT	\$	86,255

2022/2023 APPROPRIATION LIMIT	\$	2,172,660
2023/2024 CHANGE LIMIT	+	<u>86,255</u>
2023/2024 APPROPRIATION LIMIT	\$	<u>2,258,915</u>

Posted July 19, 2023
 AMR approved



Finance Committee Staff Report

MEETING DATE: 08/09/23
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **22/23 BAD DEBT WRITE-OFF OF \$34,791.59**
RECOMMENDATION: Recommend that the 2022/23 Bad Debt Write-off in the amount of \$34,791.59 be referred to the Board of Directors for approval.

ANALYSIS:

The annual write-off of the bad debt is required for the audit. Bad debt is an expense to the District (an expense that is borne by all ratepayers). The **22/23** bad debt is comprised of water charges still unpaid or not liened, remaining from the **21/22** fiscal year.

Normally, we would compare the 22/23 bad debt with the 21/22 bad debt in our analysis. However, we need to keep in mind that the 21/22 bad debt reflects debt incurred during the COVID period and the state's 21-month long moratorium on shutoffs, as well as credits applied under the California State Water Arrearages Payment Program. While the state's moratorium on shutoffs ended on December 31, 2021, the District did not resume shutoffs until October 2022 due to several factors, including staffing challenges. This year's increased bad debt reflects the lack of shutoffs for non-payment during this time.

The 22/23 proposed bad debt write-off of \$34,791.59 amounts to approximately 89% of the \$39,000 budget and 0.52% (about ½ of a percent) of what remains unpaid and/or not liened from the 21/22 water revenues totaling \$6,658,475. The 22/23 bad debt budget was set at \$39,000 in anticipation of increased bad debt due to the lack of shutoffs for non-payment, which is the primary method of enforcing payment. In comparison with this year, the 21/22 bad debt, which benefited from the State Arrearages Payment Program, was exceptionally low at \$3,359 versus a more average bad debt figure of around \$23,000.

To make the comparison more meaningful, we'll compare 22/23 with 20/21. Here are few statistics:

- The number of accounts to be written-off this year is 156, versus 154 in 20/21.
- The 22/23 unpaid balances range from \$0.10 to \$2,935.04, averaging \$223. In 20/21, the average balance was \$124. This increase reflects the extended period of non-shutoff.
- There are four accounts on the list that have prior bad debt, down from 25 in 20/21. This is most likely due to the 2021 revisions to the Rules & Regulations fortifying collection policies and implementing the Owner Tenant Request for Water Service.
- 80 (or 52%) of the 156 bad debt accounts are locked basic fee accounts (inactive water service). Since its inception in 2016, the locked basic fee group remains the largest portion of bad debt due to the passive nature of these accounts (more information to follow).

- In 22/23, owners amounted to 20 (13%) of the 156 accounts with a balance of \$4,824 (2%), while previous owners left 80 accounts (51%) with bad debt totaling \$41,435 (42%). Tenants consisted of 56 accounts (36%) and a balance of \$10,543 (55%).
- A few parcels had two bad debts, where quick ownership turnover resulted in unpaid retroactive balance adjustments. A lag in County record updates makes this nearly impossible to avoid.
- Comparison with prior year bad debt write-offs follows:

▼ 2022/23	\$34,792	▼ 2019/20	\$20,585
2021/22	\$3,359*	2018/19	\$22,940
2020/21	\$19,978	2017/18	\$27,534

*California Arrearage Credits paid down bad debt.

The guarantee deposit is the District’s first defense against bad debt and automatically increases each January as water rates increase. The applicant for each new *unlocked basic fee* (active water service) account must undergo a credit check or pay an automatic deposit. The resulting credit “score” determines the deposit collected, with red and yellow requiring a deposit and green requiring no deposit. While the current deposit stands at \$313, many accounts on this bad debt list had old deposits as low as \$100 or \$200. The initial credit score for 22/23 accounts is:

Credit Status	# Accts (% of Total)	Balance (% of Total)
Locked basic fee (no active water)	80 (52%)	\$9,420 (27%)
Red (active water)	46 (29%)	\$18,565 (54%)
Yellow (active water)	8 (5%)	\$3,856 (11%)
Green (active water)	22 (14%)	\$2,951 (8%)
TOTAL	156 (100%)	\$34,792 (100%)

Additional analysis indicates that the larger the deposit, the less frequent bad debt occurs and with a lower balance. This affirms that the automatic annual deposit escalation is working to help cover most debt upon account closing. Such policies do make a difference in the bad debt results.

Locked basic fee (inactive water service) accounts, which are automatically set up **without a credit check or deposit**, comprise the highest percentage of bad debt accounts. Unfortunately, we have no leverage against locked basic fee accounts, besides liens, to motivate payment and liens can take years to materialize in a debt collection. Still, bad debt related to locked basic fee accounts amounts to only about 2.7% of locked revenues.

Lien statistics related to 22/23 fiscal year debt:

- As of 06/30/23, the District had over \$125,000 in liens receivable.
- This year, we received payment on 229 liens and lien-related balances totaling approximately \$150,141. We filed 39 new liens totaling \$46,271.
- When we receive lien payoff requests from escrow, we communicate all additional unliened balances and are often able to collect those as well. So, an additional \$34,604 or 23% more was collected beyond the lien-secured balance of \$150,141.

Late in fiscal year 22/23, responsibility for the Collections program was transferred from the Finance Department to the Customer Service Department under the Director of Administration. As new staff take over, we are striving toward a smooth transition and continued program effectiveness.

Thank you to the Staff who continually work hard to ensure that lingering balances are collected, account establishment polices are followed, and liens are processed as needed. The collections process is a complex one but their diligent efforts have a positive impact on this program!

Please refer the bad debt expense write off to the Board of Directors for approval.

STRATEGIC PLAN ITEM: Financial 2.1, Conduct an annual audit.

FISCAL IMPACT: Write off \$34,791.59 bad debt expense for 22/23 fiscal year, 89% of the 22/23 budget of \$39,000.