

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS September 18, 2024, 5:30 pm

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at: 5:31 pm.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Accounting Supervisor Rich, Executive Assistant Thompson, Compliance Coordinator Paulino

Consultant(s) Present: Legal Counsel, Jeff Hoskinson, Ortega Strategies Consultants, Tim Worley and Susan Allen

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda with the modification, shifting agenda item 7C, 4th Fiscal Quarter Ending 06/30/24 Financial Report, to become the first Discussion/Action item as 7A, seconded by Director Short, and approved by the following vote.

1 st / 2 nd	Jarlsberg /Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

All items were pulled for discussion. Director Jarlsberg pulled the check register, and Vice President Doolittle pulled the minutes.

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

A. DRAFT MINUTES – 09.04.24

Vice President Doolittle wanted to clarify that her remarks regarding the news article were not local but were from Miami. Doolittle made a motion to approve the 09.04.24 draft minutes by adding Miami to her comments, seconded by Short, approved by the following vote:

1st / 2nd Doolittle/Short
Ayes: Floen, Doolittle, Jarlsberg, Short, and Fick
Noes: None
Abstain: None
Absent: None

B. CHECK REGISTER – JULY 2024

Director Jarlsberg had several questions on items on the check register. Afterwards, Jarlsberg made a motion to approve the July 2024 check register, seconded by Vice President Doolittle, and approved by the following vote.

1st / 2nd Jarlsberg/Doolittle
Ayes: Floen, Doolittle, Jarlsberg, Short, and Fick
Noes: None
Abstain: None
Absent: None

7. DISCUSSION/ACTION CALENDAR

A. 4TH FISCAL QUARTER ENDING 06/30/24 FINANCIAL REPORT (UNAUDITED/PRELIMINARY)

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: REVIEW AND APPROVE

Director of Finance, Anne Roman presented the 4th Fiscal Quarter Ending 06/30/24 Financial Report (unaudited/preliminary) in detail. Roman noted that revenues and expenses are not incurred evenly throughout the year, and each department head manages their own budget. Roman noted that the interest revenue was higher than usual, and most items were under budget.

Director Fick made a motion to approve the 4th Fiscal Quarter Ending 06/30/24 Financial Report (Unaudited/Preliminary), seconded by Director Jarlsberg, and approved by the following vote.

1st/ 2nd Fick/Jarlsberg
Ayes: Floen, Doolittle, Jarlsberg, Short, and Fick
Noes: None
Abstain: None
Absent: None

B. REVIEW OF DRAFT STRATEGIC PLAN

PRESENTED BY: GENERAL MANAGER SARAH JOHNSON

RECOMMENDED ACTION: DISCUSS, REVIEW, AND PROVIDE FEEDBACK

General Manager Sarah Johnson introduced Ortega Strategies Consultants Tim Worley and Susan Allen, who provided a presentation. Johnson informed the board to submit their marked-up comments on the draft Strategic Plan by September 30. The board proposed holding a workshop, and Johnson mentioned the possibility of scheduling it in October. No action was taken.

C. INFORMATION REGARDING CHROMIUM 6 MCL COMPLIANCE

PRESENTED BY: GENERAL MANAGER SARAH JOHNSON

RECOMMENDED ACTION: FOR INFORMATION ONLY

General Manager Sarah Johnson introduced Tim Worley, the Managing Director of the Community Water Systems Alliance. Worley provided a presentation on Chromium 6 MCL Compliance, which included a study of affordability impacts, the history of Chromium 6 rulemaking, estimated annual household compliance costs, and concerns regarding financial need.

A. REPORTS AND COMMENTS

President Floen

- Floen brought up the topic of decorum during meetings and emphasized the importance of ensuring that everyone has a fair opportunity to speak and contribute to the discussion.

Vice President Doolittle

- Vice President Doolittle attended the CSDA Annual Conference from September 9th to 11th.
- Doolittle learned the following at the CSDA Annual Conference: some water agencies use tiering based on peaking, Tahoe City raising fixed cost for second homes, measure for vacancy tax, and the Fair Political Practices Commission warned that board members should refrain from getting involved in customer or personnel matters as it is beyond their scope of authorization and they could personally liable.

Director Jarlsberg

- Jarlsberg mentioned that she is looking forward to the upcoming Z1077 Candidate Forum Show on Friday.

Director Short

- Director Short extended his best wishes to Vice President Doolittle for Friday's upcoming Candidate Forum Show.

Director Fick

- Director Fick attended the ASBCSD dinner on September 16. Fick reported that he learned about information regarding public comments and the Brown Act.
- Fick announced that the Z1077 Up Close and Personal Show Candidate Forum Show is on Friday.
- Fick attended the JTABC Formation on September 17.

General Manager Report

Johnson reported on the following:

- Johnson announced that we received the Transparency Certificate award from the California Special Districts Association (CSDA), highlighting the staff's worked hard in gathering all the required documents to qualify for the award. Johnson also thanked Executive Assistant Lisa Thompson for her assistance with the project, which played a key role in achieving this recognition. Johnson shared that President Floen, Vice President Doolittle, Executive Assistant Lisa Thompson, and herself got to go onstage at the CSDA conference on Wednesday, September 11, and were honored with the award.
- Johnson mentioned that the team from the US Water Alliance will visit the district for a tour and luncheon on Thursday, September 26. They will also be managing the Farmers Market booth on Saturday, September 28.

- Johnson mentioned that we have a temporary sign for Joshua Basin Water District outside the building in preparation for the US Water Alliance visit. They will be accompanied by a New York Times photographer. Additionally, we are in the process of working with a company to create a permanent sign.
- Johnson mentioned that she has a meeting tomorrow to discuss the windbreaks outside the building.
- Johnson shared that the Hazard Mitigation Plan is complete and FEMA-approved.
- Johnson attended the Morongo Basin Pipeline Commission at Hi-Desert Water District on September 17 at 2:00 pm along with President Floen.

Staff Reports

- Director of Administration David Shook reported that the district would be applying for a cybersecurity grant.

B. ADJOURNMENT

On motion by Director Short, seconded by Vice President Doolittle and approved by the Board, the meeting was adjourned at: 8:10 pm.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary

3. JBWD MINUTES 2ND MEETING TEMPLATE






09.18.24

Final Audit Report

2024-10-03

Created:	2024-10-03
By:	LISA THOMPSON (lthompson@jbwd.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAABVRhfnpdURJaRUReTOKTGb2Us_9_3m0T

"3. JBWD MINUTES 2ND MEETING TEMPLATE 09.18.24" History

-  Document created by LISA THOMPSON (lthompson@jbwd.com)
2024-10-03 - 4:31:08 PM GMT
-  Document emailed to Sarah Johnson (sjohnson@jbwd.com) for signature
2024-10-03 - 4:31:28 PM GMT
-  Email viewed by Sarah Johnson (sjohnson@jbwd.com)
2024-10-03 - 6:16:17 PM GMT
-  Document e-signed by Sarah Johnson (sjohnson@jbwd.com)
Signature Date: 2024-10-03 - 6:16:25 PM GMT - Time Source: server
-  Agreement completed.
2024-10-03 - 6:16:25 PM GMT