



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252
Phone (760) 366-8438 • Fax (760) 366-9528 • www.jbwd.com
An Equal Opportunity Provider

JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY SEPTEMBER 19, 2012 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
 - A. Approve Minutes of the September 5 2012 Regular Board Meeting
 - B. Approve the Check Audit Report for August 2012
7. PRESENTATION ON CADIZ PROJECT AND CONSIDERATION OF WHETHER OR NOT BOARD WANTS TO TAKE A POSITION ON THE PROJECT
8. ANNUAL APPROVAL OF THE INVESTMENT POLICY
Recommend that the Board approve the District Investment Policy.
9. INDEMNITY AGREEMENT WITH MOJAVE WATER AGENCY (MWA) FOR PASS THROUGH OF \$3 MILLION OF PROPOSITION 84 GRANT FUNDS FROM DEPARTMENT OF WATER SOURCES (DWR)
Recommend that the Board approve an Indemnity Agreement with MWA giving JBWD the responsibility for meeting the requirements of the Proposition 84 funding from DWR.
10. PRESIDENT TO APPOINT DIRECTORS TO REPRESENT THE DISTRICT AT MEETINGS
JT MAC, LAFCO AND SB CO. BOARD OF SUPERVISORS

Pg. 1-3
Pg. 4-24

Pg. 25-30

Pg. 31-34

11. RECHARGE BASIN SECURITY & TORTOISE FENCE
Recommend that the Board authorize the filing of the notice of completion with the County of San Bernardino
12. COMMITTEE REPORTS
 - A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Long: Kathleen Radnich, Public Outreach Consultant to report
 - B. AD HOC GENERAL MANAGER CONTRACT NEGOTIATION COMMITTEE: President Reynolds and Director Long:
 - C. AD HOC UTILITY SERVICES CONTRACT COMMITTEE: Director Coate and Director Long
 - D. AD HOC RECHARGE COMMITTEE: Director Long and Director Coate
 - E. AD HOC ENGINEERING COMMITTEE: Director Long and Director Coate
13. PUBLIC COMMENT
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
14. GENERAL MANAGER REPORT
15. DISTRICT GENERAL COUNSEL REPORT
16. FUTURE AGENDA ITEMS
17. DIRECTORS COMMENTS/REPORTS
18. CLOSED SESSION
 - A. At this time the Board will go into closed session pursuant to Government Code Section 54957.6 in order for the Board to consult with and instruct the Board's Ad Hoc Negotiation Committee (Mike Reynolds and Bill Long), which is acting as the Board's designated representative and is charged with the responsibility of negotiating a new Employment Agreement with the District's General Manager.
19. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on September 26 at 7:00 pm and October 3 at 7:00 pm. DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
September 5, 2012

1. CALL TO ORDER: 7:03 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Frank Coate	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 7

4. APPROVAL OF AGENDA

MSC Luckman/Long 5/0 to approve the agenda for the September 5, 2012 Regular Board Meeting.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MSC Long/Coate 5/0 to approve the Minutes of the August 15, 2012 Regular Board Meeting

7. CONSIDER ADOPTION OF BRANDING STATEMENT

Assistant General Manager/Controller Susan Greer reported the Public Information Committee has been considering several options for a District "branding statement"; input was also gathered from District Staff and the Citizens Advisory Committee. Board discussion ensued and the following action was taken: MSC Long/Luckman 5/0 to adopt the branding statement "Joshua Tree...it's the water!"

8. BAD DEBT WRITE-OFF FOR FISCAL YEAR 11/12

AGM/Controller Greer reported on bad debt for the fiscal year just ended.

MSC Coate/Long 5/0 to approve staff recommendation to approve \$20,898.92 bad debt write-off and authorize filing of liens for unpaid owners bills over \$100.

9. H-1 RESERVOIR SLOPE GRADING REHABILITATION AWARD CONTRACT

General Manager Joe Guzzetta reported the Board had approved award of the contract to Luna Pacific Construction; however, award of the project was delayed and contractor incurred extra costs. The contractor's request was reviewed by the District Engineer and found to be reasonable.

Al Marquez of Joshua Tree commented he felt the 10% contingency in the original bid amount should have been sufficient to cover any additional expenses.

The Board discussed this item and took the following action:

MSC Luckman/Long 5/0 to authorize an increase in the previously awarded contract to Luna Pacific Construction, revising the award amount from \$24,777 to \$29,193, for slope rehabilitation work at the H-1 Reservoir site and approve an increase in the budget of \$4,857 for a total budget of \$32,112 including a 10 percent contingency.

10. DISTRICT STRATEGIC PLAN

GM Guzzetta reported on the final draft of the District's Strategic Plan developed by consultant Martin Rauch and revised by the Board Ad Hoc Strategic Plan Committee and District staff. He reviewed the plan and explained that the Strategic Plan Summary will be presented to the Board monthly to update progress on the Board's identified goals. Vice President Luckman noted several typographical errors in the consultant report.

MSC Luckman/Long 4/1 to approve staff recommendation to adopt the 2012 Strategic Plan.

Coate	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

President Reynolds thanked the committee members and dissolved the Ad Hoc Strategic Plan Committee.

11. AGREEMENT WITH CARPI CLAY FOR REPRESENTATION IN WASHINGTON

GM Guzzetta reported that the current cost for legislative advocate consultants is \$3,500 per month; the consultants are offering a \$1,750 monthly fee going forward. Vice President Luckman requested that the consultants be advised to report regularly on their activities.

MSC Coate/Long 4/1 to approve staff recommendation to authorize continuation of the agreement with Carpi Clay, advocates in Washington DC for Joshua Basin Water District, at reduced cost of \$1,750 per month.

Coate	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

12. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Long; Kathleen Radnich, Public Outreach Consultant thanked Home Depot and Dig Corporation for hosting a landscape workshop last month; the Committee will meet September 10. September 13 the Board will attend the media launch for the package wastewater treatment plant at Hi-Desert Medical Center. September 13 Hi Desert Water District hosts "The ABCs of Water".
- B. AD HOC GENERAL MANAGER CONTRACT NEGOTIATION COMMITTEE: President Reynolds and Director Long: President Reynolds reported the committee is moving forward and negotiations are in process; a closed session will be held this evening.
- C. AD HOC STRATEGIC PLAN COMMITTEE: Director Coate and Director Long: The committee was dissolved after the Strategic Plan was adopted by the Board (Item 10 this agenda).
- D. AD HOC UTILITY SERVICES CONTRACT COMMITTEE: Director Coate and Director Long: Director Long noted the status was covered during review of the strategic plan.
- E. AD HOC RECHARGE COMMITTEE: Director Long and Director Coate: Director Long requested that GM Guzzetta address this item under Item 14, General Manager Report.
- F. AD HOC ENGINEERING COMMITTEE: Director Coate and Director Long: Also to be addressed

during the General Manager's report.

13. PUBLIC COMMENT

Steven Whitman commented opposing 10% contingency for construction projects and opposing additional expenses for the H-1 Reservoir grading contract.

14. GENERAL MANAGER REPORT

GM Guzzetta reported that the delay of the H-1 Reservoir site grading project saved money due to its relationship to the Recharge fence project which was timed so that the expense of a tortoise monitor would not be needed. The cost saved by not having a tortoise monitor for the recharge excavation saved more than the increased cost of the H-1 Reservoir site grading project as a result.

The Department of Water Resources grant was awarded to MWA, three million dollars of which is for our Recharge Project; this grant is taking longer than the grant awarded to JBWD by the California Department of Public Health. GM Guzzetta updated the Board on the status of the grant reviews.

15. DISTRICT GENERAL COUNSEL REPORT

Gil Granito reported he met with the Ad Hoc General Manager Contract Negotiation Committee this afternoon and there will be a closed session tonight. He noted that the (Brown Act) Government Code code cited in this agenda provides that a committee can confer with the Board in closed session for purposes of soliciting instruction on how to proceed in negotiating the contract. Financial matters, including compensation will be discussed in open session at a Board meeting

16. FUTURE AGENDA ITEMS

Director Coate requested a presentation to the Board on the Cadiz water project.

17. DIRECTORS COMMENTS/REPORTS

Vice President Luckman reported the Open Space Group has dissolved; she will bring the conservation priorities report to the next Board meeting.

President Reynolds thanked District staff Keith Faul and Patricia Freeman for their work which resulted in savings for the District.

18. CLOSED SESSION: At this time the Board will go into closed session pursuant to Government Code Section 54957.6 in order for the Board to consult with and instruct the Board's Ad Hoc Negotiation Committee (Mike Reynolds and Bill Long), which is acting as the Board's designated representative and is charged with the responsibility of negotiating a new Employment Agreement with the District's General Manager.

The Board went to closed session at 8:37 pm and open session resumed at 9:30 pm. District legal counsel Gil Granito reported that the Board met in closed session for Item 18 of tonight's agenda. Only the Board and District Counsel participated. The Ad Hoc General Manager Contract Negotiation Committee and District Counsel reported to the Board on the status of negotiations. After, the committee was directed to conclude negotiations and arrange for a presentation of the final proposed agreement for the Board's consideration and action at a future Board Meeting.

19. ADJOURNMENT

MSC Luckman/Coate 5/0 to adjourn the September 19, 2012 Regular meeting of the Board of Directors.

Respectfully submitted:

Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for September 19, 2012 at 7:00 pm.

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
051755	8/03/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208011778	FALCONE, DARREN :US REFUND	49.60

						49.60
051756	8/03/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208011779	MACLEOD, JAMES D :US REFUND	41.89

						41.89
051757	8/03/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208011780	DESERT GATE REAL EST:US REFUND	66.65

						66.65
051758	8/03/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208011781	WILLIAMS, GARRETT A :US REFUND	58.16

						58.16
051759	8/03/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208011782	HOFFMAN, KRISTINA :US REFUND	10.20

						10.20
051760	8/03/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208011783	SKYLINE VIST EQUITIE:US REFUND	57.37

						57.37
051761	8/03/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208011784	HALSTEAD, ROBERT :US REFUND	37.65
051762-051999		VOID				-----
						37.65
*052000	8/03/2012	R	000656	AMERICAN HERITAGE LIFE INS CO.		
				I-ALL0612	EE LIFE INSURANCE - JUNE 12	118.74

						118.74
052001	8/03/2012	R	001002	BUSINESS CARD		
				I-BA0812	BUSINESS EXPENSE	36.96

						36.96
052002	8/03/2012	R	001004	BUSINESS CARD		
				I-BA0812	OFFC EQUIP/OFFC SUPPLY/BUS EXP	648.78
				I-BA0812A	OFFICE REFRIGERATOR	869.84

						1,518.62

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052003	8/03/2012	R	004110	BURRTEC WASTE & RECYCLING SVCS	
			I-BW0812	RECYCLING - AUG 12	54.63
			I-BW0812B	TRASH REMOVAL - AUG 12	248.81
			I-BW0812C	TRASH REMOVAL - AUG 12	79.92

					383.36
052004	8/03/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-080312	EE REMITTANCE	198.92

					198.92
052005	8/03/2012	R	000230	CHARLES Z. FEDAK & COMPANY, CPA'S	
			I-CFC0712	FINANCIAL AUDIT - 11/12	8,600.00

					8,600.00
052006	8/03/2012	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD152	WATER TREATMENT EXPENSE	1,212.51

					1,212.51
052007	8/03/2012	R	002003	D & B INDUSTRIAL SAFETY	
			I-19049	SAFETY EXPENSE	71.46

					71.46
052008	8/03/2012	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20122360	LGA GRANT WRITING SERVICES	300.00

					300.00
052009	8/03/2012	R	002853	ENVIRONMENTAL SCIENCE ASSOC.	
			I-98863	RECHARGE PROJECT ADDENDUM	870.00

					870.00
052010	8/03/2012	R	000228	FATTY'S FENCE	
			I-FF072412	REPAIR FENCE @ E2-1 TANK	75.00

					75.00
052011	8/03/2012	R	003025	FEDEX	
			I-7-966-22756	SHIPPING	25.48

					25.48
052012	8/03/2012	R	000156	MICHAEL JEAN KLUTTS	
			I-20120604-226	WELL 10 SECURITY	4,112.86

					4,112.86

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052013	8/03/2012	R	009897	THE MALLANTS CORPORATION	
			I-2509	TEMPORARY LABOR	2,541.65

					2,541.65
052014	8/03/2012	R	006200	HELEN A. MCALLISTER	
			I-5689B	JANITORIAL SERVICES - JULY 12	580.00

					580.00
052015	8/03/2012	R	000233	YUCCA VALLEY AUTO PARTS, INC.	
			I-000050	VEHICLE REPAIRS	412.03
			I-000051	VEHICLE REPAIRS	413.45
			I-001250	VEHICLE REPAIRS	11.40

					836.88
052016	8/03/2012	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-432560	ID VERIF. SERV. THRU 7/31/12	272.30

					272.30
052017	8/03/2012	R	000236	PAYPRO ADMINISTRATORS	
			I-PP080312	EE FSA DEDUCTIONS 8-3-12	774.17

					774.17
052018	8/03/2012	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20548826	SHOP EXPENSE	98.02

					98.02
052019	8/03/2012	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0712	LEGAL SERVICES - JULY 12	8,393.70

					8,393.70
052020	8/03/2012	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE0712	POWER FOR PUMPING - JULY 12	25,371.62

					25,371.62
052021	8/03/2012	R	009920	STANDARD INSURANCE CO	
			I-ST0812	EE LIFE INSURANCE - AUG 12	682.47

					682.47
052022	8/03/2012	R	010990	UTILIQUEST L.L.C.	
			I-185053-Q	CONTRACT LOCATING EXPENSE	28.87

					28.87

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052023	8/03/2012	R	011109	VALLEY INDEPENDENT PRINTING	
			I-29990	OFFICE SUPPLIES:BUSINESS CARDS	204.73
			I-30024	OFFICE SUPPLIES:BUSINESS CARDS	51.18

					255.91
052024	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081785	FIRST CHOICE PROPERT:US REFUND	68.24

					68.24
052025	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081786	LEE, BRANDON :US REFUND	25.93

					25.93
052026	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081787	RIDLON, JEAN A :US REFUND	46.25

					46.25
052027	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081788	DUBE, YVETTE :US REFUND	90.47

					90.47
052028	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081789	STEWART, GINA :US REFUND	12.24

					12.24
052029	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081790	SAFEGUARD PROPERTIES:US REFUND	225.90

					225.90
052030	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081791	JIMENEZ, JERRY :US REFUND	9.19

					9.19
052031	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081792	SOTO, PAUL R :US REFUND	68.66

					68.66
052032	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208081793	GONZALES, FREDDIE R :US REFUND	27.78

					27.78

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052033	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201208081794 ELDRED, GEORGE R :US REFUND	44.29 ----- 44.29
052034	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201208081795 STEWART, GEORGE & PA:US REFUND	58.01 ----- 58.01
052035	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201208081796 BLACK, KIMBERLY A :US REFUND	43.15 ----- 43.15
052036	8/08/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201208081797 ABBOTT, SUSAN M :US REFUND	72.69 ----- 72.69
052037	8/09/2012	R	000501	ACWA/JPIA I-JPIA080812 AUTO & GEN LIAB - 10/12-10/13	82,213.00 ----- 82,213.00
052038	8/09/2012	R	001630	AT&T MOBILITY I-829480028X08052012 COMMUNICATIONS - JULY 12	945.60 ----- 945.60
052039	8/09/2012	R	000229	C & S ELECTRIC I-1070 WELL 14: GENERATOR ADAPTORS	5,262.00 ----- 5,262.00
052040	8/09/2012	R	001555	CENTRATEL I-120803192101 DISPATCH SERVICES- JULY 12	235.82 ----- 235.82
052041	8/09/2012	R	001560	CENTURY FORMS, INC. I-71022 A/P LASER CHECKS	480.58 ----- 480.58
052042	8/09/2012	R	000156	MICHAEL JEAN KLUTTS I-20120715-262 LIGHTENING DAMAGE/WELL 10 SEC	815.00 ----- 815.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052043	8/09/2012	R	000058	GARDA CL WEST, INC. I-183-197912	COURIER FEES - AUGUST 12 436.90 ----- 436.90
052044	8/09/2012	R	003505	LORI PARKER I-6787	GENERATOR GR1: SPARE TIRES 368.07 ----- 368.07
052045	8/09/2012	R	004720	INLAND WATER WORKS I-243990	INVENTORY 944.25 ----- 944.25
052046	8/09/2012	R	000211	LEGEND PUMP & WELL SERVICE INC. I-50200	NAVAJO HYDRO BOOSTER CONTROL 1,680.00 ----- 1,680.00
052047	8/09/2012	R	009897	THE MALLANTS CORPORATION I-2511	TEMPORARY LABOR 2,539.35 ----- 2,539.35
052048	8/09/2012	R	006507	McMASTER-CARR SUPPLY COMPANY I-33407503 I-33498709	CHLORINATION PUMP RPLCMT PARTS 304.61 CHLORINATION PUMP RPLCMT PARTS 163.71 ----- 468.32
052049	8/09/2012	R	000233	YUCCA VALLEY AUTO PARTS, INC. I-001527	GRI GENERATOR: THEFT REPLCMENT 20.42 ----- 20.42
052050	8/09/2012	R	008405	PRECISION ASSEMBLY I-15058	JULY WATER BILLING & PUBL INFO 1,825.76 ----- 1,825.76
052051	8/09/2012	R	008414	ROBERT L. STEPHENSON I-1203	VIDEO TAPING BD MEETINGS - JUL 100.00 ----- 100.00
052052	8/09/2012	R	009054	KATHLEEN J. RADNICH I-072912-29	PUBLIC RELATIONS SERVICES 468.00 ----- 468.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052053	8/09/2012	R	010850	UNDERGROUND SERVICE ALERT	
			I-720120330	TICKET DELIVERY SERVICE - JULY	31.50

					31.50
052054	8/09/2012	R	010990	UTILIQUEST L.L.C.	
			I-185348-Q	CONTRACT LOCATING EXPENSE	35.45

					35.45
052055	8/09/2012	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE0712	EXTERMINATOR - JUL 12	73.50
			I-WE0712B	EXTERMINATOR - JUL 12	32.00

					105.50
052056	8/09/2012	R	013195	JEFFREY G. ZARTLER	
			I-343089	GROUNDS & DEMO GDN CLEANUP	60.00

					60.00
052057	8/17/2012	R	001461	DEBORAH BOLLINGER	
			I-512	WATER CONSERVATION - JULY 12	2,500.00
			I-513	RECHARGE BASIN CONSULT SERVICE	468.75
			I-514	AB1420/DWR GRANT APPLICATION	600.00

					3,568.75
052058	8/17/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-081712	EE REMITTANCE	198.92

					198.92
052059	8/17/2012	R	003015	EUGENE K FAUL	
			I-KF081312	REIMB: POSTAGE/OFFICE SUPPLIES	42.17

					42.17
052060	8/17/2012	R	008102	OFFICEMAX CONTRACT INC.	
			I-797677	OFFICE SUPPLIES	190.60

					190.60
052061	8/17/2012	R	000236	PAYPRO ADMINISTRATORS	
			I-PP081712	EE FSA DEDUCTIONS 8-17-12	774.17

					774.17
052062	8/17/2012	R	009054	KATHLEEN J. RADNICH	
			I-080512-30	PUBLIC RELATIONS SERVICES	666.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-081212-31	PUBLIC RELATIONS SERVICES	500.40

					1,166.40
052063	8/17/2012	R	003595	VERIZON CALIFORNIA	
			I-V0812	TELEPHONE (SHOP) - AUG 12	347.31

					347.31
052064	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161799	ALKIRE, GREGORY R :US REFUND	7.38

					7.38
052065	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161800	HOWELL, ERIC T :US REFUND	40.38

					40.38
052066	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161801	BARRY COOPER TRUST D:US REFUND	75.39

					75.39
052067	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161802	BRICKEY, JOSIE :US REFUND	14.03

					14.03
052068	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161803	WALTER, ROBIN T :US REFUND	70.07

					70.07
052069	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161804	VELASQUEZ, ZAIRA :US REFUND	16.64

					16.64
052070	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161805	ROSEMONT, CONRAD :US REFUND	18.54

					18.54
052071	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208161806	FLEMING, BRIANNA :US REFUND	27.34

					27.34
052072	8/17/2012	R	1	CUSTOMER REFUNDS (MISC.)	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-000201208161807	KILLAM, DAVID :US REFUND	56.75

					56.75
052073	8/17/2012	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201208161808	LOPER, BERNARD R :US REFUND	32.04

					32.04
052074	8/17/2012	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201208161809	LUSSIER, KATHERINE :US REFUND	71.90

					71.90
052075	8/23/2012	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201208221810	VAUGH, MATTHEW :US REFUND	44.01

					44.01
052076	8/23/2012	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201208221811	HARMON, WENDY L :US REFUND	12.68

					12.68
052077	8/23/2012	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201208221812	JACKSON, KASEY N :US REFUND	49.35

					49.35
052078	8/23/2012	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201208221813	CARD, DAVID :US REFUND	129.92

					129.92
052079	8/23/2012	R	000505 ACWA		
			I-ACWA0912	EE ASSISTANCE PROGRAM SEP 12	63.72

					63.72
052080	8/23/2012	R	000575 AFSCME LOCAL 1902		
			I-AFSCME0812	EE UNION DUES - AUG 12	468.00

					468.00
052081	8/23/2012	R	000675 AQUA-METRIC SALES COMPANY		
			I-0044333-IN	INVENTORY	1,675.48

					1,675.48
052082	8/23/2012	R	001526 CANYON AUTO SERVICES, INC		

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-6855	VEHICLE REPAIRS	277.08
			I-6859	VEHICLE REPAIRS	120.30
			I-6862	VEHICLE REPAIRS	120.30
			I-6866	VEHICLE REPAIRS	173.32

					691.00
052083	8/23/2012	R	001528	CARPI & CLAY, INC	
			I-CC0712	LOBBYIST - JULY 12	3,500.00

					3,500.00
052084	8/23/2012	R	001888	RICHARD H COOK	
			I-RC081612	EMERGENCY MANAGEMENT PROGRAM	1,350.00

					1,350.00
052085	8/23/2012	R	002213	JOHN ZACCARIA	
			I-11687	SERVICE AGREEMENT - KYOCERA	412.50

					412.50
052086	8/23/2012	R	000218	ROBERT E WHITT	
			I-447131	PUBLIC INFO COMMITTEE BANNER	118.53

					118.53
052087	8/23/2012	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20122158	ENG SERV: MULTIPLE PROJECTS	42,329.06

					42,329.06
052088	8/23/2012	VOID	C-CHECK	VOID CHECK	0.00

					0.00
052089	8/23/2012	R	003505	LORI PARKER	
			I-6835	VEHICLE REPAIRS	240.61
			I-6895	VEHICLE REPAIRS	19.00
			I-6900	VEHICLE REPAIRS	22.00
			I-6904	VEHICLE REPAIRS	19.00

					300.61
052090	8/23/2012	R	000205	LORI HERBEL	
			I-LH081712	PUBLIC INFO/FARMER'S MARKET	125.00

					125.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052091	8/23/2012	R	004195	HOME DEPOT CREDIT SERVICES	
			I-HD0812	PP/SHOP EXP/MAINLN RPR/SM TOOL	679.86

					679.86
052092	8/23/2012	R	004720	INLAND WATER WORKS	
			I-244427	HYDRANT MAINTENANCE	1,551.60

					1,551.60
052093	8/23/2012	R	005870	KRIEGER & STEWART INC.	
			I-35436	ENGINEERING SERVICES: RECHARGE	4,640.55

					4,640.55
052094	8/23/2012	R	009897	THE MALLANTS CORPORATION	
			I-2513	TEMPORARY LABOR	2,541.65

					2,541.65
052095	8/23/2012	R	006790	MOBILE MINI, LLC - CA	
			I-217001879	23' RECORD STORAGE RENTAL	226.71

					226.71
052096	8/23/2012	R	000159	OASIS OFFICE SUPPLY	
			I-208133-0	SHIPPING: WELL 14 FLOW METER	74.99

					74.99
052097	8/23/2012	R	008201	PURCHASE POWER	
			I-PB081212	POSTAGE REFILL FOR METER	500.00

					500.00
052098	8/23/2012	R	008300	POSTMASTER	
			I-SD082012	POSTAGE FOR WATER BILLING	3,000.00

					3,000.00
052099	8/23/2012	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20555710	SHOP EXPENSE	135.92

					135.92
052100	8/23/2012	R	009880	SOUTHERN CALIFORNIA EDISON CO	
			I-SCE0812	POWER TO BUILDINGS - AUG 12	2,424.42

					2,424.42

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052101	8/23/2012	R	003596	SUPERMEDIA LLC	
			I-SM0812	MORONGO BASIN ADVERT - AUG 12	22.25

					22.25
052102	8/23/2012	R	000510	TIME WARNER CABLE	
			I-TW0812	CABLE SERVICE - AUG 12	58.32

					58.32
052103	8/23/2012	R	010990	UTILIQUEST L.L.C.	
			I-185577-Q	CONTRACT LOCATING EXPENSE	55.33

					55.33
052104	8/23/2012	R	003600	VERIZON CALIFORNIA	
			I-V0812	TELEPHONE (OFFICE) - AUG 12	732.42

					732.42
052105	8/23/2012	R	000238	WESTBROOK FENCE, INC.	
			I-3639	RECHARGE FENCE CONTRACT	11,256.30

					11,256.30
052106	8/23/2012	R	013195	JEFFREY G. ZARTLER	
			I-343093	GROUNDS & DEMO GDN CLEANUP	80.00

					80.00
052107	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208291814	FIRST CHOICE PROPERT:US REFUND	8.73

					8.73
052108	8/31/2012	VOID	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208291815	UPHAM, CHARLES :US REFUND	0.58

					0.58
052109	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208291816	FIRST CHOICE REALTY :US REFUND	61.09

					61.09
052110	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201208291817	MARGRAVE, JASON :US REFUND	69.16

					69.16

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052111	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291818	JOHNSON, JOEL B :US REFUND	26.72

						26.72
052112	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291819	CHANTELOIS, LINDA L :US REFUND	0.01

						0.01
052113	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291820	WOJTKOWIAK, ERIK P :US REFUND	44.03

						44.03
052114	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291821	RIDLON, JEAN A :US REFUND	19.23

						19.23
052115	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291822	COLELLA, JACOB :US REFUND	45.63

						45.63
052116	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291823	STEWART, GINA :US REFUND	45.27

						45.27
052117	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291824	WAGAMAN, JENNIFER :US REFUND	16.30

						16.30
052118	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291825	THOMPSON, CHRISTOPHE:US REFUND	13.36

						13.36
052119	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291826	TRI VALLEY REALTY :US REFUND	23.82

						23.82
052120	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291827	JACOBS, LARA :US REFUND	12.39

						12.39

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052121	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291828	DENTINO, ROBERT D :US REFUND	106.60

						106.60
052122	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291829	GRAY, MILDRED :US REFUND	23.82

						23.82
052123	8/31/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201208291830	SUTTON, JESSICA :US REFUND	35.28

						35.28
052124	8/31/2012	R	000675	AQUA-METRIC SALES COMPANY		
				I-0044479-IN	INVENTORY	4,962.54
				I-0044480-IN	INVENTORY	8,727.75

						13,690.29
052125	8/31/2012	R	000998	AWWA, CA-NV SECTION		
				I-2253	WATER DISTRIB REVIEW D1-D2	265.00

						265.00
052126	8/31/2012	R	001002	BUSINESS CARD		
				I-BA0912	BUSINESS EXPENSES	120.48

						120.48
052127	8/31/2012	R	001004	BUSINESS CARD		
				I-BA0912	BUILD MAINT/OFFICE SUP/TRN EXP	2,441.67

						2,441.67
052128	8/31/2012	R	000241	BRIAN'S LOCK SHOP		
				I-5727	LOCK SVC: CASH BOX & DEMO GRDN	110.00

						110.00
052129	8/31/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT		
				I-083112	EE REMITTANCE	198.92

						198.92
052130	8/31/2012	R	000230	CHARLES Z. FEDAK & COMPANY, CPA'S		
				I-CFC0812	FINANCIAL AUDIT - 11/12	1,600.00

						1,600.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052131	8/31/2012	R	001595	CHEM-TECH INTERNATIONAL, INC. I-JBWD153 WATER TREATMENT EXPENSE	1,212.51 ----- 1,212.51
052132	8/31/2012	R	001850	CLINICAL LAB OF S.B. INC I-922873 SAMPLING - JULY 12	998.00 ----- 998.00
052133	8/31/2012	R	003025	FEDEX I-7-995-89688 SHIPPING	51.26 ----- 51.26
052134	8/31/2012	R	004720	INLAND WATER WORKS I-244628 INVENTORY	2,430.84 ----- 2,430.84
052135	8/31/2012	R	001700	VALLERI JORGE I-VJ072412 EDUCATION REIMBURSEMENT	190.27 ----- 190.27
052136	8/31/2012	R	005621	KENNY STRICKLAND, INC I-8070687 FUEL FOR VEHICLES I-8070688 FUEL FOR VEHICLES	3,389.90 876.97 ----- 4,266.87
052137	8/31/2012	R	005640	KILLER BEE PEST CONTROL I-2352 BEE REMOVAL	70.00 ----- 70.00
052138	8/31/2012	R	008102	OFFICEMAX CONTRACT INC. I-028678 OFFICE SUPPLIES	76.29 ----- 76.29
052139	8/31/2012	R	008415	PRUDENTIAL OVERALL SPLY. I-20562445 SHOP EXPENSE	98.02 ----- 98.02
052140	8/31/2012	R	009054	KATHLEEN J. RADNICH I-0801912-30 PUBLIC RELATIONS SERVICES	504.00 ----- 504.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
052141	8/31/2012	R	010690 TYLER TECHNOLOGIES I-025-49370 ONLINE PRODUCTS - AUG 12	185.00 ----- 185.00
052142	8/31/2012	R	000071 YALE CHASE MATERIALS HANDLING, INC. I-PSV86487 GENERATOR ANNUAL MAINTENANCE I-PSV86488 GENERATOR ANNUAL MAINTENANCE I-PSV86490 GENERATOR RACOR BOWL CLEANING	791.69 791.69 75.00 ----- 1,658.38
052143	8/31/2012	R	000240 Z SCREEN, LLC I-2695 GRIZZLY STEEL GRATE	10,200.00 ----- 10,200.00
052144	8/31/2012	R	013195 JEFFREY G. ZARTLER I-343097 GROUNDS & DEMO GDN CLEANUP	75.00 ----- 75.00
*900276	8/02/2012	D	001517 CalPERS I-PPE 7-27-12 PAY PERIOD ENDING 7/27/12	8,893.32 ----- 8,893.32
900277	8/06/2012	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 8/3/12 STATE & SDI W/H	2,993.84 ----- 2,993.84
900278	8/06/2012	D	004800 INTERNAL REVENUE SERVICE I-IRD PD 8/3/12 FED W/H, SOC SEC, MEDICARE	14,165.12 ----- 14,165.12
900279	8/16/2012	D	001517 CalPERS I-PPE 8-10-12 PAY PERIOD ENDING 8/10/12	8,913.75 ----- 8,913.75
900280	8/20/2012	D	004800 INTERNAL REVENUE SERVICE I-IRS PD 8/17/12 FED W/H, SOC SEC, MEDICARE	11,491.64 ----- 11,491.64
900281	8/20/2012	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 8/17/12 STATE & SDI W/H	2,297.28 ----- 2,297.28

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
*900284	8/30/2012	D	001517	CalPERS	
			I-PPE 8-24-12	PAY PERIOD ENDING 8/24/12	8,863.22

					8,863.22
*900287	8/31/2012	D	000025	ICMA RC	
			I-900287	457 REMITTANCE - AUG 12	3,308.07

					3,308.07
TOTALS:	160				345,399.36

DIRECTOR PAYROLL & REIMBURSEMENTS**August 2012**

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<u>COATE, PAUL F</u>				
08/03/2012	07/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/08/2012	JBWD SPECIAL BOARD MTG	DIRECTOR'S FEES	173.63
08/31/2012	08/15/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/31/2012	08/23/2012	MWA BOARD MEETING	DIRECTOR'S FEES	173.63
08/31/2012	08/23/2012	REIMB: MILE TO MWA	REIMBURSEMENT	83.25
			Total:	<u>951.40</u>
<u>LONG, WILLIAM C</u>				
08/03/2012	07/18/2012	CONTRACT COMMITTEE MTG	UNPAID	0.00
08/03/2012	07/23/2012	PUBLIC INFO COMMITTEE	UNPAID	0.00
08/03/2012	06/04/2012	PUBLIC INFO MEETING	UNPAID	0.00
08/03/2012	06/06/2012	CONTRACT COMMITTEE MTG	UNPAID	0.00
08/03/2012	06/13/2012	MOJAVE PIPELINE MTG	UNPAID	0.00
08/03/2012	06/13/2012	RCHRGE/STRATEGIC MTG	UNPAID	0.00
08/03/2012	06/19/2012	PUBLIC INFO MEETING	UNPAID	0.00
08/03/2012	06/20/2012	CONTRACT COMMITTEE MTG	UNPAID	0.00
08/03/2012	06/28/2012	MWA BOARD MEETING	UNPAID	0.00
08/03/2012	07/09/2012	PUBLIC INFO MEETING	UNPAID	0.00
08/03/2012	07/11/2012	RECHARGE AD-HOC MTG	UNPAID	0.00
08/03/2012	07/14/2012	JT- FARMER'S MARKET	UNPAID	0.00
08/03/2012	07/07/2012	JT- FARMER'S MARKET	UNPAID	0.00
08/03/2012	07/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/08/2012	JBWD SPECIAL BOARD MTG	DIRECTOR'S FEES	173.63
08/17/2012	07/28/2012	FARMERS MARKET BOOTH	DIRECTOR'S FEES	0.00
08/17/2012	08/01/2012	CONTRACT COMMITTEE MTG	UNPAID	0.00
08/31/2012	08/13/2012	PUBLIC INFO MEETING	UNPAID	0.00
08/31/2012	08/14/2012	ENG COMMITTEE MTG	UNPAID	0.00
08/31/2012	08/15/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
			Total:	<u>694.52</u>
<u>LUCKMAN, MICKEY C</u>				
08/03/2012	07/18/2012	REIMB: ASBCSD DINNER	REIMBURSEMENT	32.00

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
08/03/2012	07/16/2012	ASBCSD DINNER	UNPAID	0.00
08/03/2012	07/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/08/2012	JBWD SPECIAL BOARD MTG	DIRECTOR'S FEES	173.63
08/17/2012	07/12/2012	29 PALMS WATER MTG	UNPAID	0.00
08/17/2012	07/14/2012	FARMER'S MARKET BOOTH	UNPAID	0.00
08/17/2012	07/19/2012	MAC MEETING	UNPAID	0.00
08/17/2012	07/21/2012	FARMER'S MARKET BOOTH	UNPAID	0.00
08/17/2012	07/23/2012	PIC MTG/CEQA WORKSH	UNPAID	0.00
08/17/2012	07/24/2012	AGENDA/CAC MEETING	UNPAID	0.00
08/17/2012	07/25/2012	CADIZ EIR MEETING	UNPAID	0.00
08/17/2012	07/26/2012	MWA BOARD MEETING	UNPAID	0.00
08/17/2012	07/26/2012	MILES TO MWA MEETING	REIMBURSEMENT	73.26
08/17/2012	07/28/2012	FARMER'S MARKET BOOTH	UNPAID	0.00
08/17/2012	07/30/2012	CEQA PROCESS WORKSHOP	UNPAID	0.00
08/17/2012	07/31/2012	CADIZ EIR VOTE	UNPAID	0.00
08/17/2012	07/07/2012	FARMER'S MARKET BOOTH	UNPAID	0.00
08/17/2012	07/09/2012	PUBLIC INFO MEETING	UNPAID	0.00
08/31/2012	08/15/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				799.78

REYNOLDS, MICHAEL P

08/03/2012	07/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/08/2012	JBWD SPECIAL BOARD MTG	DIRECTOR'S FEES	173.63
08/17/2012	08/01/2012	REIMB: MEAL	REIMBURSEMENT	22.31
08/17/2012	07/18/2012	REIMB: MEAL	REIMBURSEMENT	15.92
08/31/2012	08/15/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/31/2012	08/15/2012	REIMB: MEAL	REIMBURSEMENT	25.06
Total:				757.81

WILSON, GARY L

08/03/2012	07/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
08/17/2012	08/08/2012	JBWD SPECIAL BOARD MTG	DIRECTOR'S FEES	173.63
08/31/2012	08/15/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				694.52

Grand Total: 3,898.03

* * T O T A L S * *

	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	150	284,472.54	0.00	284,472.54
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	60,926.24	0.00	60,926.24
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
		VOID DEBITS	VOID DISCOUNTS	VOID CREDITS
VOID CHECKS:	2	0.58	0.00	0.00

TOTAL ERRORS: 0

SELECTION CRITERIA

ACCOUNT: 01 -11200

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 8/01/2012 THRU 8/31/2012

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

PRINT OPTIONS

DETAIL: Vendor Info

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET
AGENDA ITEM

To: President and Board of Directors
From: Susan Greer

September 19, 2012



TOPIC: Annual Approval of the Investment Policy

RECOMMENDATION: Approve the investment policy.

HISTORY: Another routine matter, the District must annually re-approve the investment policy as required by the Government Code. The Code also requires the preparation of a quarterly investment report, which details the District's investments and earnings. Both requirements were enacted in response to the Orange County bankruptcy matter several years ago in which the County Board of Supervisors was unaware of the shaky investments made by the County Treasurer. The Government Code declares that each person, treasurer, or governing body authorized to make investment decisions act with care, skill, prudence and diligence when handling funds. Further, the primary objective of any person investing public funds is to safeguard principal; secondly to meet liquidity needs; and lastly, to achieve a return or yield on invested funds.

No changes from the last investment policy have been proposed. At this time, all investments are maintained at LAIF (the state of California Local Agency Investment Fund).

FISCAL IMPACT: None

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET
AGENDA ITEM

To: President and Board of Directors
From: Susan Greer

September 19, 2012



TOPIC: Annual Approval of the Investment Policy

RECOMMENDATION: Approve the investment policy.

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No changes from the last investment policy have been proposed. At this time, all investments are maintained at LAIF (the state of California Local Agency Investment Fund).

FISCAL IMPACT: None

ARTICLE 8

INVESTMENT POLICY

8.01 The Board of Directors of the Joshua Basin Water District hereby adopt an Investment Policy as follows. Any surplus funds or funds held for any length of time for special projects shall only be invested in the following with reputable institutions.

8.01.01 Direct and general obligations (including obligations issued or held in book entry form on the books of the Department of the Treasury of the United States of America) of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America, including (in the case of direct and general obligations of the United States of America) evidences of ownership of proportionate interests of such obligations. Investments in such proportionate interests must be limited to circumstances wherein;

(a) a bank or trust company acts as custodian and holds the underlying United States obligations;

(b) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations and is a corporation rated A or better by Standard & Poors Corporation (S&P) or the equivalent rating by another recognized rating agency; and

(c) the underlying United States obligations are held in a special account, segregated from the custodian's general assets and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated (the obligations described in this paragraph are referred to herein as "United States Obligations").

8.01.02 Obligations issued or guaranteed by the following instrumentalities or agencies of the United States of America:

- (a) Federal Home Loan Bank system;
- (b) Export-Import Bank of the United States;
- (c) Federal Financing Bank;
- (d) Government National Mortgage Association;
- (e) Farmers Home Administration;
- (f) Federal Home Loan Mortgage Company;
- (g) Federal Housing Administration;

- (h) Private Export Funding Corp;
- (i) Federal National Mortgage Association;
- (j) Federal Farm Credit Bank;
- (k) Maritime Administration; and
- (l) Public Housing Corporation.

8.01.03 Pre-refunded municipal obligations meeting the following conditions:

(a) the bonds are

(i) not to be redeemed prior to maturity or the applicable trustee has been given irrevocable instructions concerning their calling and redemption, and

(ii) the applicable issuer has covenanted not to redeem such bonds other than as set forth in such instructions;

(b) the bonds are secured by cash or United States Obligations that may be applied only to interest, principal, and premium payments of such bonds;

(c) the principal of and interest on the United States Obligations (plus any cash in the escrow fund) are sufficient to meet the liabilities of the bonds;

(d) The United States Obligations serving as security for the bonds are held by an escrow agent or trustee that has a combined capital and surplus of not less than \$50,000,000 and is either subject to supervision or examination by federal or state authority or that is rated A or better by S&P or the equivalent rating by another recognized rating agency;

(e) the United States Obligations are not available to satisfy any other claims, including those against the trustee or escrow agent; and

(f) the municipal obligations are rated AAA by S&P or the equivalent rating by another recognized agency.

8.01.04 Direct and general long-term obligations of any state, to the payment of which the full faith and credit of the state is pledged and that are rated in any of the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

8.01.05 Direct and general short-term obligations of any state, to the payment of which the full faith and credit of the state is pledged and that are rated in any of the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

8.01.06 Interest-bearing demand or time deposits or interests in money market portfolios issued by state banks or trust companies or national banking associations that are members of the Federal Deposit Insurance Corporation (FDIC). These deposits or interests must be continuously and fully insured by FDIC and with banks that are rated at least A or better by S&P or the equivalent rating by another recognized rating agency.

8.01.07 Long-term and medium-term corporate debt guaranteed by any corporation that is rated by S&P or the equivalent rating by another recognized rating agency in its three highest rating categories.

8.01.08 Repurchase agreements, the maturities of which are 30 days or less, entered into with financial institutions such as banks or trust companies organized under state law or national banking associations, insurance companies or government bond dealers reporting to, trading with, and recognized as primary dealers by the Federal Reserve Bank of New York and members of the Security Investors Protection Corporation or with dealers or parent holding companies. The financial institutions, dealers, or parent holding companies must be rated at least A or better by S&P or the equivalent rating by another recognized rating agency. If it is a parent holding company that has the required S&P rating or the equivalent rating by another recognized rating agency, then the counterparty must have combined capital and surplus not less than \$50,000,000. If the counterparty is a parent holding company, then the agreement must be unconditionally guaranteed by a financial institution subsidiary with a combined capital and surplus not less than \$50,000,000. The repurchase agreement must be secured by United States Obligations. The United States Obligations must have a fair market value, exclusive of accrued interest, at least equal to the amount invested in the repurchase agreements. The Trustee (who shall not be the provider of the collateral) must have a perfected first lien in, and retain possession of, the collateral. The obligations serving as collateral must be free from all third party liens.

8.01.09 Prime commercial paper of a United States corporation, finance company or banking institution rated in any of the two highest rating categories of S&P or the equivalent rating by another recognized rating agency.

8.01.10 Public housing bonds issued by public agencies. Such bonds must be fully secured by a pledge of annual contributions under a contract with the United States government; temporary notes, preliminary

loan notes or project notes secured by a requisition or payment agreement with the United States; or state or public agency or municipality obligations; provided that all of the above investments are rated in the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

8.01.11 Shares of a diversified open-end management investment company (as defined in the Investment Company Act of 1940) or shares in a regulated investment company (as defined in Section 851(a) of the Internal Revenue Code of 1986, as amended) that is (A) a money market fund that has been rated in the highest rating category by S&P or the equivalent rating by another recognized rating agency, or (B) a money market account of the Trustee or any state or federal bank that is rated A or better by S&P or the equivalent rating by another recognized rating agency or that has a combined capital and surplus of not less than \$50,000,000.

8.01.12 Units of a money market portfolio rated Am or Am-g by S&P or the equivalent rating by another recognized rating agency composed solely of obligations rated Am-g or better by S&P or the equivalent rating by another recognized rating agency having a federal income tax exclusion.

8.01.13 Tax-exempt obligations rated in any of the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

8.01.14 Units of a taxable government money market portfolio rated at least Am or Am-g by S&P or the equivalent rating by another recognized rating agency composed solely of obligations issued or guaranteed as to payment of principal and interest by the full faith and credit of the United States Government or repurchase agreements collateralized by such obligations.

8.01.15 Certificates of deposit issued by commercial banks, savings and loan associations and mutual savings banks rated A or better by S&P or the equivalent rating by another recognized rating agency and properly secured at all times by collateral security described in paragraphs (1) and (2) above.

8.01.16 The following investments fully insured by the Federal Deposit Insurance Corporation: (a) certificate of deposit, (b) savings accounts, (c) deposit accounts, (d) depository receipts of banks.

8.01.17 Local Agency Investment Fund

Investment Policy Approved September 1, 2010.

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET
AGENDA ITEM

Regular Meeting of the Board of Directors

September 19, 2012

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: INDEMNITY AGREEMENT WITH MOJAVE WATER AGENCY (MWA) FOR PASS THROUGH OF \$3 MILLION OF PROPOSITION 84 GRANT FUNDS FROM DEPARTMENT OF WATER RESOURCES (DWR)

RECOMMENDATION: That the Board approve an Indemnity Agreement with Mojave Water Agency giving JBWD the responsibility for meeting the requirements of the Proposition 84 funding from DWR.

ANALYSIS: Mojave Water Agency was the lead agency in applying for Proposition 84 funds from DWR and has received \$8 million of which \$3 million are allocated to JBWD for construction of the ground water pipeline and recharge project. While JBWD will construct and manage the recharge project, DWR technically holds MWA responsible for meeting all of the financial requirements of the grant such as provide a financial audit, vendor invoices, check copies, bid documents, certified payroll (prevailing wage), and other such documents. This Agreement places on JBWD the obligation to meet those requirements as if JBWD were receiving the funds directly from DWR.

The Indemnity Agreement provides the following in the event that JBWD fails to meet the requirements of the Grant:

- Requires JBWD to indemnify, defend, and hold harmless MWA.
- Requires JBWD to pay MWA's reasonable attorney fees in reference to this Agreement.
- Requires JBWD to pay or reimburse MWA for any funds that it is required by DWR to pay.
- Provides that if MWA initiates litigation or is sued, JBWD will either contribute to the cost of litigation or may take over the defense or prosecution of the action.
- In any action between MWA and JBWD the prevailing party shall be entitled to be paid for reasonable expenses.

Approval of this Agreement is necessary in order to receive the \$3 million and should place no greater obligation on JBWD than if we were to receive the grant funds directly from DWR.

INDEMNITY AGREEMENT
by and between
THE MOJAVE WATER AGENCY
And
Joshua Basin Water District
_____, **2012**

This Indemnity Agreement (“Agreement”) is entered into the 6th day of July, 2012, between the Mojave Water Agency, a self-governing special water district duly organized and operating pursuant to the Mojave Water Agency Law, California Water code Appendix Section 97 (“Agency”) on the one hand and the Joshua Basin Water District (“District”) on the other hand.

WHEREAS, the Agency has been awarded a grant from the State of California Department of Water Resources (“DWR”) in accordance with the Agency’s Grant Agreement number 4600009704 (“Grant”) and associated work plan, awarded August 16, 2011. Such award is in the amount of eight million dollars (\$8,000,000). The Grant Agreement Number 4600009704 is attached hereto as Exhibit A and is incorporated herein by this reference.

WHEREAS, the Agency must follow DWR regulations for financial management systems set forth in Exhibit D – Standard Conditions of the Grant.

WHEREAS, pursuant to the terms of prior agreement(s) between the Agency and the District, as a condition to receiving grant money, the District is required to provide the Agency with a financial audit, vendor invoices, check copies, bid documents, certified payroll, and other such documents as required by the Grant.

WHEREAS, should the District fail to provide such documentation in a timely manner, the Agency may be liable for the return of some, or all, of the grant money to the DWR.

WHEREAS, the District agrees to indemnify the Agency against any damages resulting from its actions, or failure to take required actions, as set forth herein.

NOW, THEREFORE, in consideration for the covenants, conditions, and mutual promises set forth herein, the Agency and the District agree as follows:

INDEMNITY AGREEMENT

1. **Recitals.** The recitals listed above are incorporated into this Agreement as though fully set forth herein.
2. **Indemnification.** The District shall indemnify, defend, and hold harmless the Agency, including without limitation the Agency’s officers, directors, employees,

attorneys, agents and insurers, against all liability, claims, demands, losses, damages, costs, charges, and expenses, including reasonable attorneys' fees, that the Agency may in any way sustain, incur, or become liable as a consequence of the District's failure to timely provide required documentation in compliance with the agreement(s) between the parties and/or the Grant, or in which the Agency may in any way sustain, incur or become liable for in defending or prosecuting any suit, action, or other proceeding brought in connection therewith. The District shall reimburse the Agency for, or pay over to the Agency, all sums of money which the Agency pays or becomes liable to pay by reason of any of the foregoing, and shall make those payments to the Agency as soon as the Agency becomes liable therefore, whether or not the Agency shall have paid out those sums, or any part thereof.

3. Rights with Respect to Litigation. If any suit, action, or other proceeding is brought by or against the Agency in connection with any of the District's obligations under the agreement(s) by and between the District and the Agency with respect to the above-referenced Grant, at District's expense, the District may either participate in, or, at its election, assume the defense or prosecution of that suit, action, or other proceeding. In the latter event, the District may employ counsel and participate therein. If any suit, action, or other proceeding is brought by the Agency against the District for breach of its covenant for indemnity contained in this Agreement, separate suits may be brought as causes of action accrue, without prejudice or bar to the bringing of subsequent suits on any other cause or causes of action, whether theretofore or thereafter accruing.

4. District Primarily Liable. Between the District and the Agency, the District shall be primarily liable for the payment of all of its obligations guaranteed herein. Nothing in this Agreement shall be construed to waive, abridge, or diminish any right or remedy the Agency might otherwise have against the District.

5. Evidence of the District's Liability. If the Agency pays any sums of money, or returns any sums of money, by reason of the District's failure to comply with the terms of any agreement(s) between the District and the Agency, or the Grant, the evidence showing any such payment or return of money shall be prima facie evidence against the District of the fact and amount of its liability to the Agency hereunder.

6. Successors. This Agreement shall be binding on and inure to the benefit of the parties and their legal representatives and successors, but it shall not inure to the benefit of the assigns of either party unless the other party gives prior written consent thereto.

7. Notices. Any notice given by any party under this Agreement shall be personally delivered or sent by United States mail, postage prepaid, and addressed to the District

or the Agency at their respective addresses, as may be amended from time to time. Notice shall be deemed given 48 hours after mailing, first class, postage prepaid. The Agency's address is 13846 Conference Center Drive, Apple Valley, California 92307. The District's address is 61750 Chollita Road, PO Box 675, Joshua Tree, California 92252..

8. Attorneys' Fees. If any action, proceeding, or arbitration arising out of or relating to this Agreement is commenced by either the Agency or the District, the prevailing party shall be entitled to receive from the other party, in addition to any other costs and expenses, the reasonable attorneys' fees, costs, and expenses incurred by the prevailing party in the action, proceeding, or arbitration.

9. Governing Law and Venue. This Agreement and the legal relations between the parties shall be governed by and construed in accordance with the laws of the State of California. This Agreement is entered into in San Bernardino County. Venue for any action or proceeding arising out of or relating to this Agreement shall only be proper in the Superior Court of the State of California, San Bernardino County, Victorville District.

10. Headings. Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.

11. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have signed this Agreement, effective as of the date first written above.

Kirby Brill, General Manager
Mojave Water Agency

Date

Joe Guzzetta, General Manager
Joshua Basin Water District

Date

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

September 19, 2012

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: RECHARGE BASIN SECURITY & TORTOISE FENCE

RECOMMENDATION: That the Board authorize the filing of the notice of completion with the County of San Bernardino.

ANALYSIS: The District conducted a public bid opening for the above referenced project on June 4, 2012. The apparent low bidder was determined to be Westbrook Fence Company. The district awarded the project on July 11, 2012 to Westbrook Fence Company with a bid of \$112,563.

Contract documentation was completed and submitted on July 24, 2012 and the notice to proceed was issued. Construction on the project began on the August 1, 2012 and was completed on September 6, 2012 with a total construction time of 27 working days.

A final walkthrough was completed on September 6, 2012 that included Charles Greely P.E., the District representative from Dudek and Kyle Westbrook, the representative from Westbrook Fence Company. At the walkthrough, the final punchlist was approved as completed and construction was deemed completed pursuant to the project plans and specifications. On September 11, 2012 all required project paperwork and submittals were completed and submitted including the project as-built drawings.