

JOSHUA BASIN WATER DISTRICT
MEETING MINUTES
WEDNESDAY, MAY 20, 2020

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Johnson called the meeting to order at 6:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Johnson, Vice President Unger, Director Floen, Director Hund, and Director Reynolds are in attendance via teleconference.

STAFF PRESENT –Mark Ban, GM, Susan Greer, AGM, Sarah Johnson, Director of Administration, Anne Roman, Accountant, and Beverly Waszak, Executive Assistant, are in attendance via teleconference.

CONSULTANTS PRESENT –Kathleen Radnich, Public Outreach Consultant, and Jeff Hoskinson, District Counsel, are in attendance via teleconference.

APPROVAL OF AGENDA –MSC¹ (Hund/Unger) 5/0/0 motion carried to approve the Agenda with the following amendments:

- Table Item #8 Receive Parcel Audit Report.
- Table Item #12 Closed Session
- Add Citizens Advisory Committee meeting on June 9, 2020, at 6 p.m. under Future Meetings

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT – Jane Jarlsberg, Joshua Tree, stated that she was hoping to hear the Board talk about the November election process, and wondered if they plan to postpone the changes to the District election process this year as the 'Yucca Valley Water District' has done.

GM Ban responded that JBWD would not postpone the changes to the District election process as it has already been voted on and passed.

CONSENT CALENDAR – There was a brief discussion between Director Floen and AGM Greer.

MSC¹ (Reynolds/Hund) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

CONSIDER AMENDMENT TO THE ADMINISTRATION CODE TO IDENTIFY BANKING AUTHORITY FOR SIGNING DISTRICT-GENERATED CHECKS AND INCORPORATING DISTRICT-BASED VOTING REQUIREMENTS – There was a brief discussion, followed by a short Q&A period with the Board of Directors.

Director Hund commented that only AGM Greer would have the patience and the tenacity to go through every resolution, that the District has provided, and recognize things that should be incorporated into our Admin Code. He understands that her time here is limited but expressed how impressed he is with AGM Greer and how much he appreciates her.

MSC¹ (Hund/Unger) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

GENERAL MANAGER REPORT – GM Ban stated that the District continues to provide essential services, mixed with remote and on-site employees. They are working staggered schedules to accomplish this. We have been discussing with our ADHOC COVID-19 Committee on how to get workers returned to work safely. Having employees return to work depends on ensuring that we have the correct masks, hand sanitizer, and disinfectant wipes. We have received a few of our orders now, however, still waiting on more masks. Director of Admin Sarah Johnson has been working with our legal counsel on a "Return to Work Policy."

DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS, AND FUTURE AGENDA ITEMS –

Kathleen Radnich, Public Information Consultant, informed the Board of Directors that she and GM Ban have been working on digitizing the Newsletter. This means that the June edition will be the last hard copy mailed out. Using the digital program Constant Contact, we will be sending a reformatted online version out beginning in July.

Jane Jarlsberg commented on how much she really likes the Newsletter and what a great job Kathleen Radnich does putting it all together.

Vice President Unger reported on the COVID-19 ADHOC Committee that she attended with President Johnson. She stated that we need to have phases for the employees to return to work and what it would take to do so. We have completed Phase I and are waiting to move into Phase II, which means JBWD has received the hand sanitizer, gloves, wipes, and masks (which took over a month to receive).

Director Hund reported on the MWA Board of Directors meeting on April 23, 2020, and stated that they had a Workshop for Groundwater Banking Evaluation, which was very interesting. They also asked for proposals for consulting services to prepare the MWA 2021 UWMP; afterward, they authorized Contemporary Landscape, Inc. to provide landscaping services to the HQ facility, RW1, and various ops facilities.

Director Reynolds asked everyone to stay safe.

Director Floen asked if the Board would consider having the Veteran's memorial in the Demonstration Garden.

Director Hund reported on the MDLT and had just finished a draft of Phase II and what it would take to bring employees back to the workplace, while some still work remotely. He commented that he understood what it takes to get the necessities i.e., hand sanitizer, masks, gloves, and wipes into the workplace to have a few of the essential employees come back to work.

President Johnson thanked all the first responders and the men and women in uniform.

FUTURE DIRECTOR MEETINGS & TRAINING OPPORTUNITIES – President Johnson read off the upcoming meetings.

ADJOURNMENT – MSC¹ (Unger/Reynolds) 5/0/0 motion carried to adjourn the Board of Directors meeting at 7:33 p.m.



Mark Hund, General Manager and Board Secretary