



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS WEDNESDAY, AUGUST 17, 2022, AT 5:30 PM 61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

ON MARCH 4, 2020, CALIFORNIA GOVERNOR GAVIN NEWSOM DECLARED A STATE OF EMERGENCY IN CALIFORNIA AS A RESULT OF THE COVID-19 PANDEMIC, AN EMERGENCY THAT REMAINS IN EFFECT AND FROM WHICH OUTBREAKS AND EXPOSURE CONTINUES TO PRESENT AN IMMINENT THREAT FOR SOME ATTENDEES. **ACCORDINGLY, THE BOARD OF DIRECTORS AND PUBLIC MAY ATTEND THIS MEETING IN-PERSON, TELEPHONE, OR BY VIDEO CONFERENCE.**

To join by Zoom please click the below link:

<https://us02web.zoom.us/j/83342057260?pwd=NkpPKzFkSmQ0T2l3UIFzZmlpWjIyZz09>

Or you may join by phone at 1-253-215-8782, Meeting ID: 833 4205 7260 Passcode: 545884

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE –**
3. **DETERMINATION OF A QUORUM -**
4. **APPROVAL OF AGENDA -**
5. **PUBLIC COMMENT –** This is the time set aside for public comment on any District related matter, whether appearing on the agenda or not. At the discretion of the Board President, however, comments on a particular Agendized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.
6. **STATE OF EMERGENCY FINDINGS – GOVT. CODE § 54953(e) –** On October 6, 2021, the Board, by majority vote, adopted Resolution No. 21-1035, making certain findings that (1) the State of Emergency declared by California Governor Newsom on March 4, 2020, relative to the COVID-19 Emergency, remains in effect; and (2) due to existing rate of community transmission and the small meeting space available to the District for in-person attendance, the provision of a unrestricted physical location for the District’s meetings could present imminent risks to the health and safety of attendees. **It is recommended that the Board resolve by majority roll-call vote to extend the findings in Resolution No. 21-1035, modified to allow for optional in-person attendance for members of the Board and public, for an additional 30 days.**
7. **CONSENT CALENDAR –**
 - June 2022 Check Register (reviewed by the Finance Committee on 08/10/2022)
 - Draft Minutes July 20, 2022

Pages 4-16
Pages 17-18

Pages 19-22

8. **PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 22-1044 ADOPTING THE 2020 URBAN WATER MANAGEMENT PLAN & THE 2020 WATER SHORTAGE CONTINGENCY PLAN –**

The public hearing should be conducted as follows:

- RECEIVE STAFF REPORT
- BOARD QUESTIONS
- OPEN PUBLIC HEARING & RECEIVE PUBLIC COMMENTS
- CLOSE PUBLIC HEARING
- BOARD ACTION – Recommendation: Approve and adopt Resolution No. 22-1044.

Pages 23-25

9. **REAL PROPERTY AUTHORITY DELEGATION –** Recommendation: Approve and adopt Resolution No. 22-1045 delegating authority to the General Manager to perform actions necessary to finalize the acquisition of certain real property interests and execute certificates of acceptance.

Pages 26-28

10. **APPROPRIATION LIMIT FOR FISCAL YEAR 22/23 –** Recommendation: Approve and adopt Resolution No. 22-1043.

Pages 29-30

11. **21/22 BAD DEBT WRITE-OFF OF \$3,358.87 –** Recommendation: Approve the bad debt write-off of \$3,358.87.

Pages 31-32

12. **COPPER MOUNTAIN MESA (CMM) ASSESSMENT DISTRICT STATUS UPDATE –** Recommendation: Receive for information only.

13. **DIRECTOR REPORTS AND COMMENTS –**

- Kathleen Radnich – Public Information Consultant
- Mojave Water Agency Board of Directors Meeting – July 28, 2022, at 9:30 a.m. – President Floen
- Finance Committee – August 10, 2022 -President Floen & Director Delph
- Water Resources & Operations Committee – August 10, 2022 – Vice President Doolittle & Director Jarlsberg
- Mojave Water Agency Board of Directors Meeting – August 11, 2022 - Director Delph
- Mojave Water Agency Board of Directors Technical Advisory Committee (TAC) Meeting – August 11, 2022 – President Floen
- BIA Conference (SBC Water Education) – August 12, 2022 – Kathleen Radnich, Public Information Consultant, Director Delph, and Director Jarlsberg

14. **FUTURE DIRECTOR MEETINGS –**

- CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CONFERENCE August 22, 2022-August 25, 2022 – Director Delph, Director Jarlsberg, GM Johnson, EA Krushat
- Mojave Water Agency Board of Directors Meeting – August 25, 2022, at 9:30 a.m. – Director Doolittle
- JBWD Board of Directors Meeting – September 7, 2022, at 5:30 p.m. – All Directors
- Mojave Water Agency Board of Directors Meeting – September 8, 2022, at 9:30 a.m. – Director Jarlsberg

15. **ADJOURNMENT –**

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item. Members of the public wishing to attend the meeting that require other reasonable modifications or accommodation to facilitate such attendance should contact Beverly Krushat at 760-974-0072 or bkrushat@jbwd.com as soon as feasible before the meeting to make such request.

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Joshua Basin Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board are available online at jbwd.com for public inspection, or in the District's office, 61750 Chollita Road, Joshua Tree, CA 92252 ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available at the reception desk of the District Office and on-line at jbwd.com during business hours at the same time as they are distributed to the Board members. Disability-related accommodations: The Joshua Basin Water District Board of Directors meeting room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.) please contact Ms. Krushat at the District Office at (760) 974-0072 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternative format upon written request to Ms. Krushat in the District Office, at least seventy-two (72) hours prior to the scheduled meeting.

Check Report

By Vendor DBA Name

Date Range: 06/01/2022 - 06/30/2022

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash							
	Void		06/01/2022	Regular	0.00	0.00	64378
000495	ACCOUNTEMPS		06/01/2022	Regular	0.00	2,825.76	64369
60005421	Invoice	06/01/2022	TEMPORARY LABOR		0.00	941.92	
60030163	Invoice	06/01/2022	TEMPORARY LABOR		0.00	941.92	
60071258	Invoice	06/01/2022	TEMPORARY LABOR		0.00	941.92	
000495	ACCOUNTEMPS		06/15/2022	Regular	0.00	1,412.88	64422
60116884	Invoice	06/15/2022	TEMPORARY LABOR		0.00	706.44	
60163880	Invoice	06/15/2022	TEMPORARY LABOR		0.00	706.44	
000495	ACCOUNTEMPS		06/27/2022	Regular	0.00	941.92	64487
60204096	Invoice	06/27/2022	TEMPORARY LABOR		0.00	941.92	
000500	ACE ALTERNATORS, GENERATORS & STARTERS		06/01/2022	Regular	0.00	32.50	64362
122422	Invoice	06/01/2022	VEHICLE MAINTENANCE: V36		0.00	32.50	
000501	ACWA/JPIA		06/01/2022	Regular	0.00	17,645.13	64354
0686144	Invoice	06/01/2022	EE HEALTH BENEFIT & EAP JUN 22		0.00	17,645.13	
000501	ACWA/JPIA		06/15/2022	Regular	0.00	33,700.72	64395
0687684	Invoice	06/15/2022	EE HEALTH BENEFIT & EAP JUL 22		0.00	33,700.72	
000501	ACWA/JPIA		06/15/2022	Regular	0.00	900.00	64396
0-0000008668	Invoice	06/15/2022	PUBL EE FIDELITY INS 7/1/22 TO 7/1/23		0.00	900.00	
014020	AMRIT BAKSHI		06/27/2022	Regular	0.00	74.80	64431
AB06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND		0.00	74.80	
013019	ARBORIST SERVICES		06/27/2022	Regular	0.00	775.00	64482
9107	Invoice	06/27/2022	DEMO GARDEN/BUILD MAINT THRU 6/15/22		0.00	775.00	
014032	ART CABRI		06/27/2022	Regular	0.00	51.80	64432
AC06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND		0.00	51.80	
001630	AT&T MOBILITY		06/15/2022	Manual	0.00	11,412.89	902013
829480028X0605...	Invoice	06/15/2022	COMMUNICATIONS - MAY 22		0.00	11,412.89	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO		06/01/2022	Regular	0.00	6,357.00	64355
651106	Invoice	06/01/2022	LABOR LEGAL SERVICES THRU 4/30/22		0.00	6,357.00	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO		06/15/2022	Regular	0.00	5,047.21	64397
651091	Invoice	06/15/2022	LEGAL SERVICES THRU 4/30/22		0.00	5,047.21	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO		06/27/2022	Regular	0.00	5,533.09	64475
653108	Invoice	05/31/2022	LABOR LEGAL SERVICES THRU 5/31/22		0.00	2,136.44	
653110	Invoice	06/27/2022	LEGAL SERVICES THRU 5/31/22		0.00	3,396.65	
000985	AVALON URGENT CARE		06/01/2022	Regular	0.00	100.00	64379
71577	Invoice	06/01/2022	PHYSICAL DMV/DOT		0.00	100.00	
000214	BABCOCK LABORATORIES, INC.		06/01/2022	Regular	0.00	759.98	64356
CE20880-2287	Invoice	06/01/2022	HDMC WWTP - SAMPLING		0.00	384.75	
CE21684-2287	Invoice	06/01/2022	SAMPLING		0.00	34.00	
CE21686-2287	Invoice	06/01/2022	SAMPLING		0.00	102.00	
CE21741-2287	Invoice	06/01/2022	HDMC WWTP - SAMPLING		0.00	239.23	
000214	BABCOCK LABORATORIES, INC.		06/15/2022	Regular	0.00	1,409.27	64398
CE20687-2287	Invoice	06/15/2022	SAMPLING		0.00	102.00	

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CE21697-2287	Invoice	06/15/2022	SAMPLING	0.00	384.75	
CF20043-2287	Invoice	06/15/2022	SAMPLING	0.00	34.00	
CF20044-2287	Invoice	06/15/2022	SAMPLING	0.00	252.00	
CF20803-2287	Invoice	06/15/2022	HDMC WWTP - SAMPLING	0.00	500.52	
CF20942-2287	Invoice	06/15/2022	SAMPLING	0.00	34.00	
CF20943-2287	Invoice	06/15/2022	SAMPLING	0.00	102.00	
000214	BABCOCK LABORATORIES, INC.	06/27/2022	Regular	0.00	1,313.46	64476
CF20390-2287	Invoice	06/27/2022	SAMPLING	0.00	34.00	
CF20425-2287	Invoice	06/27/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CF20576-2287	Invoice	06/27/2022	SAMPLING	0.00	34.00	
CF20583-2287	Invoice	06/27/2022	SAMPLING	0.00	68.00	
CF20593-2287	Invoice	06/27/2022	SAMPLING	0.00	70.00	
CF21123-2287	Invoice	06/27/2022	TILFORD - SAMPLING	0.00	255.00	
CF21339-2287	Invoice	06/27/2022	TILFORD - SAMPLING	0.00	170.00	
CF21342-2287	Invoice	06/27/2022	SAMPLING	0.00	85.00	
CF21463-2287	Invoice	06/27/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CF21531-2287	Invoice	06/27/2022	SAMPLING	0.00	119.00	
014027	BENJAMIN SCHOEGGL	06/27/2022	Regular	0.00	92.41	64433
BS06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	92.41	
013356	BUILDER'S SUPPLY	06/27/2022	Regular	0.00	28.25	64483
2915356	Invoice	06/27/2022	TILFORD SUPPLIES	0.00	28.25	
004110	BURRTEC WASTE & RECYCLING SVCS	06/01/2022	Manual	0.00	553.19	901998
BW0622	Invoice	06/01/2022	TRASH & RECYCLING (OFFICE) - JUN 22	0.00	255.37	
BW0622B	Invoice	05/25/2022	TRASH REMOVAL (SHOP) - JUN 22	0.00	297.82	
004110	BURRTEC WASTE & RECYCLING SVCS	06/15/2022	Manual	0.00	430.64	902008
BW053122	Invoice	06/15/2022	TRASH REMOVAL (SHOP) - MAY 22	0.00	430.64	
000229	C & S ELECTRIC	06/15/2022	Regular	0.00	63.00	64430
3164	Credit Memo	06/15/2022	PUMPING PLANT MAINTENANCE	0.00	-412.00	
3535	Invoice	06/15/2022	BUILDING REPAIR/MAINT - OFFICE	0.00	475.00	
001517	CalPERS	06/01/2022	Manual	0.00	9,640.49	902001
PPE 5-20-22	Invoice	06/02/2022	PAY PERIOD ENDING 5/20/22	0.00	9,640.49	
001517	CalPERS	06/10/2022	Manual	0.00	9,772.43	902004
PPE 6-3-22	Invoice	06/10/2022	PAY PERIOD ENDING 6/3/22	0.00	9,772.43	
001555	CENTRATTEL LLC	06/15/2022	Regular	0.00	646.25	64399
220602252101	Invoice	06/15/2022	DISPATCH SERVICES - JUN 22	0.00	646.25	
014000	CHAD BURRIS	06/27/2022	Regular	0.00	115.41	64434
CB06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
000510	CHARTER COMMUNICATIONS	06/01/2022	Manual	0.00	375.63	901997
0008970052222	Invoice	06/01/2022	SCADA INTERNET - JUN 22	0.00	375.63	
014033	CHRISTOPHER NICOLAI	06/27/2022	Regular	0.00	74.80	64435
CN06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
014026	COCO APOLLO AMARIAH FAMILY TRUST	06/27/2022	Regular	0.00	115.41	64436
CA06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
013790	COLANTUONO, HIGHSMITH & WHATLEY, PC	06/27/2022	Regular	0.00	1,501.50	64477
52137	Invoice	06/27/2022	LEGAL SERVICES - MAY 22	0.00	1,501.50	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	06/01/2022	Manual	0.00	1,612.18	901999
39905610505022	Invoice	06/01/2022	EE LIFE INSURANCE - MAY 22	0.00	1,612.18	

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
014018	COPPER MOUNTAIN COLLEGE	06/27/2022	Regular	0.00	149.60	64437
CM06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
CM06242022-1	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
000112	COPPER MOUNTAIN MEDIA/KXCM-FM	06/01/2022	Regular	0.00	580.00	64358
22040004	Invoice	06/01/2022	ADVERTISING: WATER CONSERVATION MEDIA	0.00	400.00	
22050001	Invoice	06/01/2022	ADVERTISING: WATER CONSERVATION MEDIA	0.00	180.00	
013373	CORE & MAIN LP	06/01/2022	Regular	0.00	9,393.09	64359
Q557946	Invoice	06/01/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	841.09	
Q732668	Invoice	06/01/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	153.82	
Q820262	Invoice	06/01/2022	TILFORD SUPPLIES	0.00	8,398.18	
013373	CORE & MAIN LP	06/15/2022	Regular	0.00	229.94	64401
Q917149	Invoice	06/15/2022	TILFORD SUPPLIES	0.00	229.94	
013373	CORE & MAIN LP	06/27/2022	Regular	0.00	15,220.34	64478
Q896850	Invoice	06/27/2022	INVENTORY	0.00	14,964.32	
Q945516	Invoice	06/27/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	256.02	
014003	DANNY STRUNK	06/27/2022	Regular	0.00	115.41	64438
DS06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
014012	DAWN TISZAI	06/27/2022	Regular	0.00	115.41	64439
DT06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
013928	DIRTY BOYS DESIGNZ	06/15/2022	Regular	0.00	219.68	64410
52244	Invoice	06/15/2022	UNIFORMS	0.00	219.68	
014022	DOUGLAS VAN SOEST	06/27/2022	Regular	0.00	51.80	64440
DV06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	51.80	
002565	DUDEK AND ASSOCIATES, INC	06/15/2022	Regular	0.00	855.00	64402
202204128	Invoice	06/15/2022	ENG SERV: HDMC WWTP THRU 5/27/22	0.00	855.00	
013991	EIDE BAILLY LLP	06/27/2022	Regular	0.00	2,083.85	64479
246437	Invoice	06/27/2022	ACCOUNTING/AUDIT SERVICES APRIL - MAY 2022	0.00	2,083.85	
013781	EISENHOWER OCCUPATIONAL HEALTH SERVICES	06/15/2022	Regular	0.00	734.00	64403
126287	Invoice	06/15/2022	PRE-EMPLOYMENT PHYSICAL/DRUG SCREENING	0.00	734.00	
000156	FORSHOCK	06/01/2022	Regular	0.00	243.00	64367
2200193	Invoice	06/01/2022	MONTHLY SCADA MONITORING - JUN 22	0.00	38.00	
2200194	Invoice	06/01/2022	MONTHLY SCADA MONITORING - JUN 22	0.00	205.00	
000156	FORSHOCK	06/15/2022	Regular	0.00	5,873.57	64415
2200189	Invoice	06/15/2022	WELL 14 4-LOG TREATMENT REPAIRS	0.00	5,873.57	
013222	FRONTIER COMMUNICATIONS INC.	06/01/2022	Regular	0.00	208.40	64360
FC0622	Invoice	06/01/2022	HDMC WWTP - TELEPHONE	0.00	208.40	
000058	GARDA CL WEST, INC.	06/01/2022	Regular	0.00	727.49	64361
10694098	Invoice	06/01/2022	COURIER FEES - JUN 22	0.00	727.49	
013837	GEMINI GROUP LLC	06/15/2022	Regular	0.00	3,150.00	64404
122-14771	Invoice	06/15/2022	CONSUMER CONFIDENCE REPORT PRODUCTION	0.00	3,150.00	
014002	GHAZAL SHOKOUFANDEH	06/27/2022	Regular	0.00	74.80	64441
GS06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
014030	GREG PATTERSON & BACHIR YOUNES	06/27/2022	Regular	0.00	51.80	64442
GP06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	51.80	
004018	HACH COMPANY	06/15/2022	Regular	0.00	1,092.02	64405
13072261	Invoice	06/15/2022	WATER TREATMENT SUPPLIES	0.00	1,092.02	

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013802	HASA, INC.	06/15/2022	Regular	0.00	885.82	64406
820589	Invoice	06/15/2022	WATER TREATMENT EXPENSE	0.00	885.82	
013199	HI-DESERT CULTURAL CENTER	06/15/2022	Regular	0.00	500.00	64407
20220204	Invoice	06/15/2022	ADVERTISING: WATER CONSERVATION MEDIA	0.00	500.00	
004195	HOME DEPOT CREDIT SERVICES	06/28/2022	Manual	0.00	3,234.63	902015
HD0522	Invoice	06/28/2022	SHOP EXP/TILFORD SUPPLIES/SMALL TOOLS/CUST CVS	0.00	3,234.63	
000025	ICMA RC	06/02/2022	Manual	0.00	2,952.50	902003
ICMARC052722	Invoice	06/02/2022	EE & ER 457 REMITTANCE - 5/27/22	0.00	2,952.50	
000025	ICMA RC	06/14/2022	Manual	0.00	3,031.25	902005
ICMARC061022	Invoice	06/14/2022	EE & ER 457 REMITTANCE - 6/10/22	0.00	3,031.25	
014014	IGNACIO ANGELES	06/27/2022	Regular	0.00	115.41	64443
IA06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
013365	IMAGE SOURCE	06/01/2022	Regular	0.00	130.14	64357
25AR1453006	Invoice	06/01/2022	OFFICE EXPENSE 4/30/22 - 5/29/22	0.00	130.14	
013365	IMAGE SOURCE	06/15/2022	Regular	0.00	46.80	64400
25AR1457424	Invoice	06/15/2022	SHOP EXPENSE 5/01/22 - 5/31/22	0.00	46.80	
013797	INFOSEND, INC.	06/15/2022	Regular	0.00	3,111.38	64408
213564	Invoice	06/15/2022	PRINT & MAIL WATER BILL - MAY 22	0.00	3,111.38	
004720	INLAND WATER WORKS	06/15/2022	Regular	0.00	16,159.69	64409
S1050796.002	Invoice	06/15/2022	TILFORD SUPPLIES	0.00	14,138.30	
S1055414.001	Invoice	06/15/2022	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	2,021.39	
004720	INLAND WATER WORKS	06/27/2022	Regular	0.00	521.75	64480
S1050796.003	Invoice	06/27/2022	TILFORD SUPPLIES	0.00	521.75	
013989	IRIDIUM SOLUTIONS	06/15/2022	Regular	0.00	2,306.33	64421
1002	Invoice	06/15/2022	CONSULTING SERVICES – MAY 22	0.00	2,306.33	
014025	J HUBERT PROPERTIES LLC	06/27/2022	Regular	0.00	92.41	64444
JH06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	92.41	
014009	JAMES GANN	06/27/2022	Regular	0.00	74.80	64445
JG06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
014031	JOANNE MCGOWAN	06/27/2022	Regular	0.00	51.80	64446
JM06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	51.80	
014028	JOI HOLDINGS LLC	06/27/2022	Regular	0.00	51.80	64447
JH06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	51.80	
014015	JONATHAN AND CHRISTINA BENICH	06/27/2022	Regular	0.00	115.41	64448
JB06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
013206	JOSHUA TREE NATIONAL PARK- NATIONAL PARK S	06/01/2022	Regular	0.00	1,124.00	64363
JTNP052322	Invoice	06/01/2022	PLANT SALES REVENUE	0.00	1,124.00	
014017	KATHERINE LUSSIER	06/27/2022	Regular	0.00	115.41	64449
KL06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
009054	KATHLEEN J. RADNICH	06/01/2022	Regular	0.00	1,806.00	64364
220522-1	Invoice	06/01/2022	PUBLIC RELATIONS SERVICES	0.00	1,029.00	
220529-1	Invoice	06/01/2022	PUBLIC RELATIONS SERVICES	0.00	777.00	
009054	KATHLEEN J. RADNICH	06/15/2022	Regular	0.00	819.00	64411
220605-1	Invoice	06/15/2022	PUBLIC RELATIONS SERVICES	0.00	819.00	
009054	KATHLEEN J. RADNICH	06/27/2022	Regular	0.00	1,501.50	64481
220612-1	Invoice	06/27/2022	PUBLIC RELATIONS SERVICES	0.00	661.50	

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
220619-1	Invoice	06/27/2022	PUBLIC RELATIONS SERVICES	0.00	840.00	
014001	KATHRYN GRAY DAVIS	06/27/2022	Regular	0.00	115.41	64450
KD06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
000134	KENNEDY/JENKS CONSULTANTS, INC.	06/15/2022	Regular	0.00	2,115.00	64412
155228	Invoice	06/15/2022	2020 URBAN WATER MGMT PLAN UPDATE	0.00	2,115.00	
014006	LADERA HOME LOAN INC/HAMED OMER	06/27/2022	Regular	0.00	115.41	64451
LM06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	06/01/2022	Regular	0.00	220.23	64365
37-49-12710	Invoice	06/01/2022	TEMPORARY LABOR	0.00	220.23	
014021	LUIS FERNANDEZ	06/27/2022	Regular	0.00	74.80	64452
LF06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
006507	McMASTER-CARR SUPPLY COMPANY	06/01/2022	Regular	0.00	164.65	64366
78188927	Invoice	06/01/2022	PUMPING PLANT SUPPLIES	0.00	164.65	
006507	McMASTER-CARR SUPPLY COMPANY	06/15/2022	Regular	0.00	1,759.62	64414
78992793	Invoice	06/15/2022	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,759.62	
013990	MOM'S DESERT VALLEY CLEANING	06/15/2022	Regular	0.00	2,250.00	64413
202206	Invoice	06/15/2022	JANITORIAL SERVICES – MAY & JUNE 22	0.00	2,250.00	
014023	MONICA J THOMAS TTE	06/27/2022	Regular	0.00	92.41	64453
MT06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	92.41	
000233	NAPA AUTO PARTS	06/01/2022	Regular	0.00	1,692.11	64377
401636	Credit Memo	06/01/2022	CREDIT: CORE RETURNS	0.00	-58.73	
403167	Invoice	06/01/2022	SHOP EXPENSE	0.00	250.02	
403752	Invoice	06/01/2022	VEHICLE MAINTENANCE:27,30,32,33,36,37,38,39,40,41	0.00	650.23	
403753	Invoice	06/01/2022	SHOP EXPENSE	0.00	478.33	
403755	Invoice	06/01/2022	VEHICLE MAINTENANCE: V40, V41, V42 & V36	0.00	312.94	
403856	Credit Memo	06/01/2022	CREDIT: CORE RETURNS	0.00	-117.45	
404156	Invoice	06/01/2022	VEHICLE MAINTENANCE: V27	0.00	176.77	
000233	NAPA AUTO PARTS	06/15/2022	Regular	0.00	356.00	64429
403739	Invoice	06/15/2022	JD 410L SUPPLIES: EPHDT	0.00	356.00	
000233	NAPA AUTO PARTS	06/27/2022	Regular	0.00	501.31	64491
405689	Invoice	06/27/2022	VEHICLE REPAIRS: V33 / STREET BROOM: E10SB	0.00	303.84	
406123	Invoice	06/27/2022	VEHICLE MAINTENANCE: V43	0.00	197.47	
014024	NATASHA MARIN	06/27/2022	Regular	0.00	51.80	64454
NM06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	51.80	
003930	NBS	06/15/2022	Regular	0.00	463.32	64416
202205-0783	Invoice	06/15/2022	CMM DELINQUENT LETTERS	0.00	463.32	
014019	NEIL LITTLE	06/27/2022	Regular	0.00	115.41	64455
NL06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	115.41	
014013	NEIL RAUSCHENBERG	06/27/2022	Regular	0.00	74.80	64456
NR06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
014029	NICOLAS LYONS	06/27/2022	Regular	0.00	74.80	64457
NL06242022	Invoice	06/27/2022	METER UPGRADE RECONCILIATION REFUND	0.00	74.80	
013808	NOBEL SYSTEMS, INC.	06/15/2022	Regular	0.00	85,061.67	64417
15410	Invoice	06/15/2022	GEOVIEWER ANNUAL SUBSCRIPTION- 7/31/22-6/30/23	0.00	85,061.67	
000070	ONLINE INFORMATION SERVICES, INC.	06/15/2022	Regular	0.00	255.36	64418
1131118	Invoice	06/15/2022	ID VERIF. SERV. THRU 05/31/22	0.00	255.36	

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
008137 2030214252	PARKHOUSE TIRE INC Invoice	06/15/2022	06/15/2022 VEHICLE MAINTENANCE: V42, V32 & V40	Regular	0.00 0.00	2,935.85 2,935.85	64419
008137 2030214478	PARKHOUSE TIRE INC Invoice	06/27/2022	06/27/2022 STREET BROOM MAINT: E10SB	Regular	0.00 0.00	886.37 886.37	64484
014004 PF06242022	PAUL FISHER Invoice	06/27/2022	06/27/2022 METER UPGRADE RECONCILIATION REFUND	Regular	0.00 0.00	115.41 115.41	64458
VEN01533 INV-15-123312	PAYMENTUS GROUP INC. Invoice	06/17/2022	06/17/2022 CREDIT CARD PROCESSING FEE - MAY 22	Manual	0.00 0.00	3,731.85 3,731.85	902014
013828 17776	PRO SECURITY SYSTEMS, INC. Invoice	06/27/2022	06/27/2022 SECURITY UPGRADES @ OFFICE	Regular	0.00 0.00	3,728.50 3,728.50	64485
008414 1803	PROVIDEO Invoice	06/15/2022	06/15/2022 PORTRAITS –BOARD MEMBER & EE	Regular	0.00 0.00	50.00 50.00	64423
008415 23326240 23326241	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	06/01/2022 06/01/2022	06/01/2022 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	195.76 124.52 71.24	64368
008415 23332146 23332148	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	06/15/2022 06/15/2022	06/15/2022 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	195.76 124.52 71.24	64420
008415 23338948 23338949	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	06/27/2022 06/27/2022	06/27/2022 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	319.50 189.80 129.70	64486
014008 RI06242022	RESERVO INC Invoice	06/27/2022	06/27/2022 METER UPGRADE RECONCILIATION REFUND	Regular	0.00 0.00	74.80 74.80	64459
000091 SBO60122	SAN BERNARDINO COUNTY RECORDER Invoice	06/01/2022	06/01/2022 RELEASE OF LIENS	Regular	0.00 0.00	60.00 60.00	64370
013831 197454	SATMODO LLC Invoice	06/15/2022	06/15/2022 EMERGENCY SATELLITE PHONES - JUN 22	Regular	0.00 0.00	151.86 151.86	64424
013820 2138265-IN	SC FUELS Invoice	06/01/2022	06/01/2022 FUEL FOR VEHICLES	Regular	0.00 0.00	2,877.88 2,877.88	64371
013820 2153458-IN	SC FUELS Invoice	06/27/2022	06/27/2022 FUEL FOR VEHICLES	Regular	0.00 0.00	6,729.82 6,729.82	64488
014011 SG06242022	SHAWN GRUBER Invoice	06/27/2022	06/27/2022 METER UPGRADE RECONCILIATION REFUND	Regular	0.00 0.00	115.41 115.41	64460
014016 SV06242022	SOMEWHERE INVESTMENT & MANAGEMENT LLC Invoice	06/27/2022	06/27/2022 METER UPGRADE RECONCILIATION REFUND	Regular	0.00 0.00	115.41 115.41	64461
009880 SCE0522	SOUTHERN CALIFORNIA EDISON CO Invoice	06/15/2022	06/15/2022 POWER TO BLDGS & GEN - MAY 22	Manual	0.00 0.00	1,976.70 1,976.70	902010
009878 SCE0522	SOUTHERN CALIFORNIA EDISON Invoice	06/15/2022	06/15/2022 POWER FOR PUMPING - MAY 22	Manual	0.00 0.00	34,688.95 34,688.95	902009
VEN01020 22-5505	SOUTHWEST NETWORKS, INC. Invoice	06/01/2022	06/01/2022 PRINTER RECYCLE FEE	Regular	0.00 0.00	5.00 5.00	64372
VEN01020 22-5058 22-6022SC 22-6038SC	SOUTHWEST NETWORKS, INC. Invoice Invoice Invoice	06/15/2022 06/15/2022 06/15/2022	06/15/2022 SUPPLEMENTAL IT (AMC) - THRU 5/31/22 OFFICE 365 MONTHLY MAINT - JULY 22 IT SERVICES - 7/22 - 9/22	Regular	0.00 0.00 0.00	16,642.25 1,211.25 794.00 14,637.00	64425
VEN01020	SOUTHWEST NETWORKS, INC.	06/27/2022	06/27/2022	Regular	0.00	1,858.30	64489

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
22-6505	Invoice	06/27/2022	OFFICE EQUIPMENT	0.00	1,858.30	
009920	STANDARD INSURANCE CO	06/01/2022	06/01/2022 Regular EE LIFE INSURANCE - JUN 22	0.00	1,171.21	64373
ST0622	Invoice	06/01/2022		0.00	1,171.21	
014010	SUSAN & RICHARD GREER	06/27/2022	06/27/2022 Regular METER UPGRADE RECONCILIATION REFUND	0.00	74.80	64462
SG06242022	Invoice	06/27/2022		0.00	74.80	
014005	TIMOTHY MORIARTY	06/27/2022	06/27/2022 Regular METER UPGRADE RECONCILIATION REFUND	0.00	115.41	64463
TM06242022	Invoice	06/27/2022		0.00	115.41	
013196	TPX COMMUNICATIONS	06/15/2022	06/15/2022 Manual TELEPHONE (OFFICE) - JUN 22	0.00	674.55	902006
157362003-0	Invoice	06/15/2022		0.00	674.55	
010690	TYLER TECHNOLOGIES	06/01/2022	06/01/2022 Regular PRINTER MAINT: 7/1/22 - 6/30/23	0.00	653.86	64374
025-379649	Invoice	06/01/2022		0.00	653.86	
CC-BEV	U.S. BANK CORPORATE	06/01/2022	06/01/2022 Manual OFFICE SUPPLIES/OFFICE EQUIP/DIRECTOR ...	0.00	8,604.57	902012
US0522	Invoice	06/01/2022		0.00	8,604.57	
CC-BEV	U.S. BANK CORPORATE	06/28/2022	06/28/2022 Manual EE TRAINING/OFFICE SUPPLIES/TELEPHONE	0.00	5,492.81	902016
US0622	Invoice	06/28/2022		0.00	5,492.81	
CC-ANNE	U.S. BANK CORPORATE	06/01/2022	06/01/2022 Manual OFFICE SUPPLIES/CUST SVC AREA REFRESH/...	0.00	1,395.53	902000
US0522	Invoice	06/01/2022		0.00	1,395.53	
CC-ANNE	U.S. BANK CORPORATE	06/28/2022	06/28/2022 Manual OFFICE SUPPLIES/SUBSCRIPTION/BUSINESS ...	0.00	530.66	902017
US0622	Invoice	06/28/2022		0.00	530.66	
CC-DAN	U.S. BANK CORPORATE	06/01/2022	06/01/2022 Manual CIRP: SMALL TOOLS/SUPPLIES/CUST SVC AR...	0.00	4,517.40	902011
US0522	Invoice	06/01/2022		0.00	4,517.40	
CC-DAN	U.S. BANK CORPORATE	06/28/2022	06/28/2022 Manual SHOP OFFICE SUPPLIES/SHOP OFFICE SUPPLI...	0.00	4,828.02	902019
US0622	Invoice	06/28/2022		0.00	4,828.02	
CC-SARAH	U.S. BANK CORPORATE	06/01/2022	06/01/2022 Manual WELL 14 4-LOG/OFFICE SUPPLIES/OFFICE E...	0.00	4,999.70	902002
US0522	Invoice	06/01/2022		0.00	4,999.70	
CC-SARAH	U.S. BANK CORPORATE	06/28/2022	06/28/2022 Manual SAFETY/EE RECRUITING/EE TRAINING	0.00	2,488.75	902018
US0622	Invoice	06/28/2022		0.00	2,488.75	
000023	ULTIMATE MOTORS, INC.	06/01/2022	06/01/2022 Regular VEHICLE REPAIRS: V33	0.00	1,741.07	64375
44435	Invoice	06/01/2022		0.00	1,741.07	
010850	UNDERGROUND SERVICE ALERT	06/15/2022	06/15/2022 Regular TICKET DELIVERY SERVICE - MAY 22	0.00	118.90	64426
520220347	Invoice	06/15/2022		0.00	118.90	
014007	WALID ANTOINE SABA	06/27/2022	06/27/2022 Regular METER UPGRADE RECONCILIATION REFUND	0.00	74.80	64464
WS06242022	Invoice	06/27/2022		0.00	74.80	
000327	WATER QUALITY SPECIALISTS	06/15/2022	06/15/2022 Regular HDMC WWTP: OPERATION & MAINT - MAY 22	0.00	3,605.00	64427
7998	Invoice	06/15/2022		0.00	3,605.00	
011615	WESTERN EXTERMINATOR CO.	06/01/2022	06/01/2022 Regular PEST CONTROL SERVICES - SHOP	0.00	37.05	64376
23201613	Invoice	06/01/2022		0.00	37.05	
011615	WESTERN EXTERMINATOR CO.	06/27/2022	06/27/2022 Regular PEST CONTROL SERVICES - SHOP	0.00	37.05	64490
24590706	Invoice	06/27/2022		0.00	37.05	
013827	WRIGHT PAINTING COMPANY, INC.	06/15/2022	06/15/2022 Regular CUST SVC AREA REFRESH PAINTING	0.00	11,400.00	64428
2264	Invoice	06/15/2022		0.00	11,400.00	
013359	XEROX FINANCIAL SERVICES	06/01/2022	06/01/2022 Manual SHOP EXPENSE 5/27/22 - 6/26/22	0.00	230.13	901996
3276621	Invoice	06/01/2022		0.00	230.13	
013359	XEROX FINANCIAL SERVICES	06/15/2022	06/15/2022 Manual	0.00	397.60	902007

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>3296448</u>	Invoice	06/15/2022	OFFICE EXPENSE 5/30/22 - 6/29/22	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	156	112	0.00	303,857.34
Manual Checks	25	24	0.00	117,573.05
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	181	137	0.00	421,430.39

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	156	112	0.00	303,857.34
Manual Checks	25	24	0.00	117,573.05
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	181	137	0.00	421,430.39

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	6/2022	421,430.39
			421,430.39



Check Report

By Vendor DBA Name

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	06/01/2022	Manual	0.00	321.50	950026
351370	Invoice	06/01/2022	W2 PROCESSING FEE	0.00	321.50	
013940	PAYLOCITY	06/24/2022	Manual	0.00	1,516.50	950027
110478845	Invoice	06/24/2022	PAYROLL PROCESSING FEE	0.00	1,516.50	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,838.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,838.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,838.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,838.00

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	6/2022	1,838.00
			1,838.00

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
05-00012-001	SEDALIS, STEPHEN P	6/1/2022	Refund	90.68	Check #: 64380
08-00116-015	QUICK HOME BUYERS CORP	6/1/2022	Refund	133.02	Check #: 64381
10-00528-000	RAUSCHENBERG, NEIL C	6/1/2022	Refund	211.27	Check #: 64382
13-00265-014	TIFFANY, MARK B	6/1/2022	Refund	224.25	Check #: 64383
51-00067-010	GALLAGHER, ALISHA	6/1/2022	Refund	59.95	Check #: 64384
52-00028-020	MOUNTZ, LINDSEY	6/1/2022	Refund	72.35	Check #: 64385
55-00207-010	JACKSON, JUSTIN	6/1/2022	Refund	187.14	Check #: 64386
55-00257-012	AFFORDABLE RENTALS	6/1/2022	Refund	33.74	Check #: 64387
56-00205-013	CHRISTIAN, SONY	6/1/2022	Refund	88.02	Check #: 64388
57-00239-009	CAMPOS, ENRIQUE T	6/1/2022	Refund	122.09	Check #: 64389
01-00101-003	A.I.M. RENTAL PROPERTIES	6/15/2022	Refund	142.35	Check #: 64390
04-00041-003	LOWE, KAREN	6/15/2022	Refund	64.98	Check #: 64391
12-00373-012	GOMAROONI, ANDREAS	6/15/2022	Refund	208.78	Check #: 64392
55-00241-014	CULBRETH, LAUREN B	6/15/2022	Refund	120.90	Check #: 64393
63-00002-007	OFF THE GRID PROPERTIES	6/15/2022	Refund	41.35	Check #: 64394
07-00047-001	LI, JUN WEI	6/27/2022	Refund	184.38	Check #: 64465
07-00087-011	MCKERNAN, PETER	6/27/2022	Refund	219.77	Check #: 64466
14-00103-014	GRIMES, THOMAS	6/27/2022	Refund	131.57	Check #: 64467
65-01324-000	ROJAS, DANNY	6/27/2022	Refund	49.14	Check #: 64468
04-00160-001	WILSON, MARVEL G	6/27/2022	Refund	268.50	Check #: 64469
51-00004-003	OLSON, MARK J	6/27/2022	Refund	109.31	Check #: 64470
52-00049-010	STIFFLER, JUSTIN W	6/27/2022	Refund	197.44	Check #: 64471
55-00260-008	COLLETT, COREY A	6/27/2022	Refund	52.31	Check #: 64472
56-00054-008	POSADA, ROBERT L	6/27/2022	Refund	100.00	Check #: 64473
63-00154-010	TEMPLETON, LARRY W	6/27/2022	Refund	22.68	Check #: 64474
				<u>3,135.97</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

05/21/2022 - 06/17/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Deductions</u>	
511	FLOEN, TOM	05/26/2022	MWA Board Meeting – Paid	\$173.63		
		06/01/2022	Board Meeting - JBWD - Paid	\$173.63		
		06/08/2022	Committee Meeting - Finance - Paid	\$173.63		
		06/15/2022	Committee Meeting - Finance - Paid	\$173.63		
			Totals:		\$694.52	\$0.00
		Employee Total:		\$694.52		
512	JARLSBERG, JANE	06/01/2022	Board Meeting - JBWD - Paid	\$173.63		
		06/08/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
		06/09/2022	MWA Board Meeting – Paid	\$173.63		
		06/15/2022	Board Meeting - JBWD - Paid	\$173.63		
			Totals:		\$694.52	\$0.00
		Employee Total:		\$694.52		
513	DOOLITTLE, STACY	06/01/2022	Board Meeting - JBWD - Paid	\$173.63		
		06/02/2022	MWA Board Meeting – Paid	\$173.63		
		06/08/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
		06/15/2022	Board Meeting - JBWD - Paid	\$173.63		
			Totals:		\$694.52	\$0.00
		Employee Total:		\$694.52		
514	DELPH, BARBARA	06/01/2022	Board Meeting - JBWD - Paid	\$173.63		
		06/08/2022	Committee Meeting - Finance - Paid	\$173.63		
		06/15/2022	Board Meeting - JBWD - Paid	\$173.63		
			Totals:		\$520.89	\$0.00
			Employee Total:		\$520.89	
		Grand Totals:		\$2,604.45	\$0.00	
		Grand Total:		\$2,604.45		

JOSHUA BASIN WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, JULY 20, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the special meeting to order at 2:00 p.m.

DETERMINATION OF A QUORUM – All Directors are present.

STAFF PRESENT –Sarah Johnson, General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Beverly Krushat, Executive Assistant, and Chairperson David Carrillo (CAC) are in attendance.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant, Jeff Hoskinson, Legal Counsel, and Gary Sturdivan, Emergency Management Services

APPROVAL OF AGENDA –

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to approve the agenda, with item #9 (Appoint a new JPIA Representative) tabled for a future meeting.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

PUBLIC COMMENT – None

STATE OF EMERGENCY FINDINGS– The Board of Directors renewed its findings outlined in Resolution No. 21-1035 for an additional 30 days.

MSC¹ (Jarlsberg/Doolittle) 4/0/0 motion carried.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

CONSENT CALENDAR – Director Doolittle removed the 3rd Quarter Ending 03/31/2022 Financial Report from the Consent Calendar to ask a question on who, where, and what does the \$5,000 Lobbying fee go to? GM Sarah Johnson responded that this fee is for the legislative advocacy through Community Water Systems Alliance (CWSA). Community Water Systems Alliance meet once a month to discuss current legislation and also legislation that may be of concern. The CWSA goes to Sacramento to lobby for us and other small water agencies.

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to accept and file the 3rd Quarter Ending 03/31/2022 Financial Report.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to approve the Consent Calendar.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

EMERGENCY MANAGEMENT SERVICES Mr. Gary– GM Johnson introduced Mr. Gary Sturdivan, Sturdivan Emergency Management Consulting, LLC, to help the District prepare and facilitate operations during emergencies that may affect the District, staff recommends entering into a contract with Sturdivan Emergency Management Consulting, LLC (SEMC) who would be on retainer to assist with JBWD in the event of an emergency that requires the District to open an Emergency Operations Center (EOC). In addition to the EOC assistance, SEMC will help to recover FEMA reimbursements (if applicable), provide mandated staff training, provide Board of

Directors training, and grant management and writing services related to emergency management. This was followed by a brief Q&A with the Board.

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to approve the contract with Sturdivan Emergency Management Services.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

DIRECTOR REPORTS/COMMENTS – All Directors reported on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Floen read off the list of upcoming meetings.

CLOSED SESSION – At approximately 6:21 p.m. the Board adjourned to Closed Session. The Board went into Closed Session at 6:34 p.m. on potential litigation.

RETURN TO OPEN SESSION – At approximately 6:59 p.m. the Board returned to Open Session and Jeff Hoskinson, Legal Counsel, and stated there was no reportable action.

ADJOURNMENT – The Board of Directors adjourned the Board of Directors meeting at 6:59 p.m.

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Regular Meeting of the Board of Directors

DATE: August 17, 2022

REPORT TO: Board of Directors
PREPARED BY: Sarah Johnson, General Manager
TOPIC: **2020 URBAN WATER MANAGEMENT PLAN, WATER SHORTAGE CONTINGENCY PLAN**

RECOMMENDATION: The Board of Directors approve and adopt Resolution No. 22-1044, the Joshua Basin Water District 2020 Urban Water Management Plan (UWMP) and 2020 Water Shortage Contingency Plan (WSCP)

ANALYSIS: The State of California mandates that all urban water suppliers within the state prepare an Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP) every five years. Detailed information on what must be included in these plans as well as whom must complete the plans can be found in California Water Code sections 10610 through 10657. According to the Urban Water Management Plan Act of 1989, an urban water supplier is defined as a supplier, either public or private, that provides water for municipal purposes either directly or indirectly to more than 3,000 customers or supplies more than 3,000 acre-feet annually.

The existing UWMP was last updated in 2015 and was due to be updated in 2020. The District has contracted with Kennedy Jenks to update and prepare the 2020 UWMP and WSCP. Our Kennedy Jenks representative Lauren Everett Smith will provide an overview and presentation of the completed draft documents which can be viewed online at <https://www.jbwd.com/uwmpwscp>.

STRATEGIC PLAN ITEM: 2.0 - Meet regulatory requirements for water, wastewater, financial, and administrative functions.
2.7 - Monitor Regulatory Bodies to be Prepared for Future Rulemaking
2.10 - Continue to Update Plans Required by Regulatory Bodies

FISCAL IMPACT: N/A

RESOLUTION NO. 22-1044

**RESOLUTION OF THE BOARD OF DIRECTORS
ADOPTING, DIRECTING FILING OF, AND IMPLEMENTING
THE JOSHUA BASIN WATER DISTRICT
2020 URBAN WATER MANAGEMENT PLAN AND
2020 WATER SHORTAGE CONTINGENCY PLAN**

WHEREAS, the California Legislature enacted Assembly Bill 797 during the 1983-1984 Regular Session of the California Legislature, creating Part 2.6 (commencing with Section 10610) of Division 6 of the California Water Code, known as the Urban Water Management Plan Act (the “Act”);

WHEREAS, the Act mandates that every urban water supplier of water providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually, prepare, and every five (5) years thereafter update, its Urban Water Management Plan, (the “UWMP” or “Plan”), the primary objective of which is to plan for the conservation and efficient use of water; and

WHEREAS, the Joshua Basin Water District (“JBWD”) is an urban water supplier as defined by the Act as it is a publicly owned supplier providing water for municipal purposes either directly or indirectly to more than 3,000 customers; and

WHEREAS, JBWD prepared and filed a UWMP with the California Department of Water Resources in 2015; and

WHEREAS, JBWD has now prepared its 2020 Urban Water Management Plan (“2020 UWMP”) and 2020 Water Shortage Contingency Plan (“2020 WSCP”), as required by the Act, each of which is hereby incorporated herein by this reference; and

WHEREAS, on or about October 19, 2020, JBWD provided notice to the County of San Bernardino, Mojave Water Agency, Bighorn Desert View Water Agency, Hi-Desert Water District, Twentynine Palms Water District, and the Marine Air Ground Task Force Training Command (“MAGTFTC”) that JBWD was in the process of preparing the 2020 UWMP and 2020 WSCP, and invited their consultation and comment on such documents; and

WHEREAS, JBWD made the 2020 UWMP and 2020 WSCP available for public inspection, commencing on or about August 1, 2022, both by posting on its website (jbwd.com) and sending out public notices to the County of San Bernardino, Mojave Water Agency, Bighorn Desert View Water Agency, Hi-Desert Water District, Twentynine Palms Water District, and the Marine Air Ground Task Force Training Command (“MAGTFTC”); and

WHEREAS, on August 3, 2022, and August 10, 2022, JBWD published notice in the *High Desert News* of both (1) the availability of the 2020 UWMP and 2020 WSCP for public inspection, and (2) a public hearing to be held at the JBWD Board of Directors (“Board”) meeting on August 17, 2022, to be held at 5:30 p.m. or as soon thereafter as reasonably possible (“Public Hearing”); and

WHEREAS, on August 17, 2022, the Board held a noticed public hearing to receive public comment on the 2020 UWMP and 2020 WSCP; and

WHEREAS, the Board has received and had an opportunity to review the 2020 UWMP and 2020 WSCP, along with any and all public comments received; and

WHEREAS, the 2020 UWMP and 2020 WSCP have been prepared in accordance with the requirements of the Act; and

WHEREAS, the 2020 UWMP and 2020 WSCP are general information documents that are intended to provide an analysis of the current and alternative water demand and supplies and conservation activities of JBWD, including effects and measures of coping with short-term and chronic water shortages within the JBWD boundaries.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Directors of the Joshua basin Water District as follows:

1. The recitals set forth herein are true and correct and shall hereinafter constitute findings of the Board.

2. The 2020 UWMP and 2020 WSCP, as presented to the Board, are hereby approved and adopted by JBWD.

3. The General Manager, or her designee, is directed to: (1) submit copies of the 2020 UWMP and 2020 WSCP to the Department of Water Resources as soon as practical, and to the California State Library and the County of San Bernardino, by no later than September 16, 2022; and (2) makes copies of the 2020 UWMP and 2020 WSCP available for public review during normal business hours no later than September 16, 2022.

4. The General Manager, or her designee, are further authorized to take any action reasonably necessary to effectuate the purpose or intent of this Resolution, to implement the 2020 UWMP and/or 2020 WSCP, or otherwise comply with the Act, including, when required by conditions contained within the 2020 UWMP and/or 2020 WSCP, declare a Water Shortage Emergency and to implement water conservation programs as detailed in the 2020 UWMP or 2020 WSCP, including recommendations to the Board of Directors regarding necessary procedures, rules and regulations to carry out effective and equitable water conservation programs.

5. This Resolution shall take effect immediately upon adoption by the Board.

PASSED AND ADOPTED this 17th day of August, 2022, pursuant to the following votes:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

By: _____
Thomas Floen, President

By: _____
Sarah Johnson, General Manager & Board Secretary

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Regular Meeting of the Board of Directors

DATE: August 17, 2022

REPORT TO: Board of Directors
PREPARED BY: Jeff Hoskinson, General Counsel
TOPIC: **REAL PROPERTY AUTHORITY DELEGATION**
RECOMMENDATION: The Board of Directors approve and adopt Resolution No. 22-1045 delegating authority to the General Manager to perform actions necessary to finalize the acquisition of certain real property interests and execute certificates of acceptance.

ANALYSIS: The Board of Directors, from time to time, approves the purchase and/or acquisition of real property interests, including fee acquisitions, such as the recent purchase-sale agreement for property on Sunset Road, and easement interests for pipeline and other District facilities.

While this Resolution does not itself approve any acquisitions, it delegates certain authorities to the General Manager to accomplish the same once they are separately approved by the Board. This Resolution would authorize the General Manager to accept real property acquired pursuant to a Purchase Agreement; accept easement interests reasonably necessary for the operation of the District's systems; consent to the recording of deeds and other instruments providing for such conveyances; take other actions necessary to complete such transactions; and, as applicable, disperse funds up to an amount separately approved by the Board.

STRATEGIC PLAN ITEM: 2.0 Meet regulatory requirements for water, wastewater, financial, and administrative functions.

FISCAL IMPACT: None

RESOLUTION NO. 22-1045

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
JOSHUA BASIN WATER DISTRICT DELEGATING
AUTHORITY TO THE GENERAL MANAGER TO
PERFORM ACTIONS NECESSARY TO FINALIZE THE
ACQUISITION OF CERTAIN REAL PROPERTY
INTERESTS AND EXECUTE CERTIFICATES OF
ACCEPTANCE**

WHEREAS, from time-to-time, the Joshua Basin Water District (“District”) acquires, or needs to acquire, either (1) easements or rights-of-way necessary to operate either its water and/or sewer systems; or (2) fee interests in real property pursuant to the terms and conditions of agreements (“Purchase Agreements”) separately approved by the District Board of Directors (“Board”);

WHEREAS, California law requires public agencies to execute a certificate of acceptance, which must be recorded along with any deeds granting property interests to the agency; and

WHEREAS, to facilitate the final acquisition of the property interests pursuant to such approved Purchase Agreements, or to otherwise complete the transfer of property interests as contemplated therein, the Board has determined that it is appropriate to delegate authority to the General Manager to perform actions necessary or desirable in connection therewith.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE JOSHUA BASIN WATER DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein as findings of the Board by this reference.

Section 2. The Board hereby authorizes the General Manager or their designee to:

(a) accept, on behalf of the District and the Board, the interests in the property to be acquired pursuant to a Purchase Agreement, or any portion thereof, to be conveyed to the District;

(b) accept on behalf of the District and the Board those easement interests reasonably necessary for the operation of the District’s water and sewer systems;

(c) consent to the recording of one or more deeds and other instruments providing for conveyance to the District of the property interests referred to herein;

(d) take any and all such actions, and execute any and all other documents, as necessary or convenient for purposes of completing the acquisition of the property interests by the District as contemplated herein; and

(e) if applicable, cause to be disbursed all funds necessary, up to the amount separately approved by the Board, to complete the acquisition by the District of the property interests contemplated herein.

Section 3. The acceptance and consent given pursuant to Section 2(a) and (b) may be evidenced by the execution of a "Certificate of Acceptance" by the General Manager, or their designee, either attached to or set forth on the face of the deed or other instrument conveying any portion of the contemplated property interest, in substantially the following form:

CERTIFICATE OF ACCEPTANCE: This is to certify that the interests in real property conveyed by this deed or grant, dated _____, from _____ to the Joshua Basin Water District, a governmental agency, is hereby accepted by the undersigned officer or agent on behalf of the Board of Directors of the Joshua Basin Water District, pursuant to authority conferred by Resolution No. _____ adopted by said Board on _____, 20____, and the grantee consents to recording hereof by the undersigned, duly authorized officer.

Section 4. This resolution shall take effect upon approval of the same by the Board of Directors.

PASSED AND ADOPTED this 17th day of August, 2022, pursuant to the following votes:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

By: _____
Thomas Floen, President

By: _____
Sarah Johnson, General Manager & Board Secretary

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Board of Directors Meeting

DATE: August 17, 2022

REPORT TO: Board Members
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **APPROPRIATION LIMIT FOR FISCAL YEAR 2022/23**
RECOMMENDATION: The Board of Directors approve and adopt Resolution No. 22-1043.

ANALYSIS: The appropriation limit calculation for fiscal year 22/23 is attached. This is another routine matter, requiring annual calculation, posting and approval by the governing body. The posting of the calculation is required, by law, to be at least 15 days prior to adoption and occurred on July 19, 2022. Upon the Committee's recommendation, the resolution will be submitted to the Board for adoption on August 17, 2022. The appropriation limit is also reviewed annually during the audit.

The appropriation limit (a.k.a. the Gann Limit) was enacted in 1980. The purpose of the Limit is to place an annual limit or restriction on the growth of *tax-funded* programs and services. The Limit provides for an annual increase no greater than the increase in the cost of living, plus the increase in population. The proceeds of taxes *in excess of* appropriations must be designated for purposes exempt from limitation or returned to taxpayers. Proceeds of *taxes* have been interpreted to include:

- general tax revenues
- proceeds from investment of tax revenue
- revenue from user fees/charges that exceed the cost of providing the service
- unrestricted state/federal grant revenue

Factors of the 22/23 calculation follow:

- The cost of living (based on per capita personal income) increased from 5.73% to 7.55%.
- The population for unincorporated portions of San Bernardino County, which applies to JBWD, decreased from -0.20% to -0.46%.
- The calculation using these two figure results is an increase of 7.055% or \$143,180.

- The District anticipates approximately \$650,419 in general tax revenues (the “free” portion of the 1% property tax) plus up to \$30,000 in interest revenue, which is also subject to the Limit. All other revenues, such as user fees (because they do not exceed the cost of service) are not subject to the Limit. The total of these subject revenues, \$680,419, is significantly below the 22/23 appropriation limit of \$2,172,660.

STRATEGIC PLAN ITEM:

FISCAL IMPACT: None

RESOLUTION NO. 22-1043

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
ESTABLISHING THE APPROPRIATION LIMIT
OF THE DISTRICT FOR THE FISCAL YEAR 2022/2023**

BE IT RESOLVED by the Board of Directors of the Joshua Basin Water District as follows:

1. That in accordance with Article XIII B of the California Constitution and Section 7910 of the Government Code of this State, the appropriation limit for this District is established at \$2,172,660.
2. The Board of Directors selects the per capita personal income as the cost-of-living factor to compute the appropriation limit.
3. That documentation used in the determination of such appropriation limit has been available to the public at least fifteen days prior to this meeting of the Board of Directors.
4. This resolution is effective August 18, 2022.

ADOPTED this 17th day of August, 2022.

Ayes:

Noes:

Absent:

Abstain:

Tom Floen, President, Board of Directors

Sarah Johnson, General Manager & Board Secretary

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Board of Directors Meeting

DATE: August 17, 2022

REPORT TO: Board Members
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **21/22 BAD DEBT WRITE-OFF OF \$3,358.87**
RECOMMENDATION: The Board of Directors approve the 2021/22 Bad Debt Write-off of \$3,358.87.

ANALYSIS: The annual write-off of the bad debt is required for the audit. Bad debt is an expense to the District (one which is, unfortunately, passed on to all ratepayers). The **21/22** bad debt is comprised of water charges still unpaid or not liened, remaining from the **20/21** fiscal year. This year's bad debt also reflects debt incurred during the COVID period and the state's moratorium on shutoffs, as well as credits applied under the California State Water Arrearages Payment Program.

When the 21/22 bad debt budget was developed, the customary budget of \$25,000 - \$30,000 was increased to \$40,000 with expectations that the moratorium would cause bad debt to rise. However, with the District's participation in the Arrearages Payment Program, credits of over \$308,000 were applied to customer accounts. As a result, this year's proposed bad debt write-off of \$3,358.87, which was on track to be as much as \$44,000 before credits were applied, amounts to approximately 8% of the \$40,000 budget and .06% of what remains unpaid and/or not liened from the 20/21 water revenues that totaled \$5,350,360.

Although many of the accounts on this bad debt list did receive credits from the Arrearages program, balances were already accumulating prior to the beginning of the program eligibility period. Many of those balances were incurred between our last cutoff in January 2020 (due to the transition to SB998) and the onset of COVID moratorium in April 2020.

This year's bad debt situation is an anomaly, making our normal analysis and comparison with prior years unhelpful. Still, here are a few statistics for consideration:

- The number of accounts to be written off this year is 24 compared to 154 last year.
- The amounts range from \$7.16 to \$533.42, averaging \$146.

- There are 4 accounts on the list that have prior bad debt.
- 7 (or 30%) of the 24 accounts are locked basic fee accounts (inactive water service). That is a lower percentage than usual, likely because debt from unlocked accounts (active water service) fell under the shutoff moratorium, eliminating the main disincentive for non-payment.
- Although we usually don't file liens on unlocked (active water service) accounts, we did file some on particularly high balance accounts this year to "stake our claim" during a period of frequent real estate turnover.
- Here is a comparison with prior, normal years of bad debt write-offs:

2021/22	\$3,359
2020/21	\$19,978
2019/20	\$20,585
2018/19	\$22,940
2017/18	\$27,534

Lien statistics are also skewed by the credits received from the Arrearages program, making our usual more extensive comparison less meaningful. A few lien statistics related to 20/21 fiscal year debt:

- In 21/22, we received payment on approximately 100 liens and lien-related balances totaling nearly \$96,548. We filed 123 new liens totaling \$86,377.
- When we receive payoff requests for liens from escrow, we communicate all additional unliened balances and are often able to collect those as well. So, an additional \$37,552 or 64% more was collected beyond the liened balance of \$58,996.

We continue to work hard on improving our collections program and, for that, enormous credit is due to our A/R Technician for her diligent efforts.

STRATEGIC PLAN Financial 2.1, Conduct an annual audit.

ITEM:

FISCAL IMPACT: \$3,358.87 bad debt expense for the 21/22 fiscal year, 8% of the 21/22 budget of \$40,000.

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Board of Directors Meeting

DATE: August 17, 2022

REPORT TO: Board Members
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **COPPER MOUNTAIN MESA (CMM) ASSESSMENT
DISTRICT STATUS UPDATE**

RECOMMENDATION: Receive for information only.

ANALYSIS: General info

The Joshua Basin Water District Copper Mountain Mesa Assessment District (Assessment District) was formed in 1996 to finance the improvements and construction of the potable water system facilities, including pipelines, booster pumping station, water storage reservoir, and the necessary appurtenances. The bonds were sold to the United States Department of Agriculture, who is the sole bondholder. The District's directors serve as directors of the Assessment District; the District's General Manager serves as its executive officer.

1996 Limited Obligation Improvement Bond

In March 1996, the District authorized the issuance of \$4,551,389 in Copper Mountain Mesa limited obligation improvement bonds pursuant to the provisions of the Municipal Improvement Act of 1913. The bonds are payable and secured solely by special assessments on property parcels and the special assessments are collected and paid by the District. The District is not obligated to, but may at its sole discretion, advance available surplus funds from the District treasury. The bonds bear an interest of 4.5% per annum. Principal and interest are payable on March 2nd and September 2nd of each year.

Status

Of the \$4,551,389 original balance, the bond debt had an outstanding balance of \$2,622,000 as of 6/30/2021. The 40-year Bonds are scheduled to be paid off in 2036.

1996 Limited Obligation Improvement Bond, continued

Future principal and interest obligations on the bonds as of June 30, are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 127,000	115,133	242,133
2023	132,000	109,305	241,305
2024	138,000	103,230	241,230
2025	145,000	96,862	241,862
2026	150,000	90,225	241,862
2027-2031	861,000	378,786	1,239,786
2032-2036	<u>1,069,000</u>	<u>171,608</u>	<u>1,240,608</u>
Total	2,622,000	<u>1,065,149</u>	<u>3,688,786</u>
Current	<u>(127,000)</u>		
Long-term	\$ <u>2,495,000</u>		

Source: 2020/21 Audited Financial Statements

Refinance (aka refunding) consideration

In the Fall of 2021, while interest rates were lower, Staff investigated refinancing the CMM bonded debt. However, the cost-savings were projected to be minimal and would have required a labor-intensive process. At that time, Management did not believe that the return on investment was substantial enough nor did Staff have the necessary time to devote to such a considerably large project.

Bond Call

In July 2022, the District began working with NBS, our CMM Assessment District Administrator, to prepare for a bond call in September 2022, to be funded by an excess balance in the LAIF Redemption account. Through this process, the District will prepay the debt principal while maintaining the existing repayment schedule for future payments. This will not only save the assessment district participants interest of up to \$128,000 over the repayment term but also offer increased opportunity for future bond calls, thus compounding the effect.

STRATEGIC PLAN N/A
ITEM:
FISCAL IMPACT: N/A