

JOSHUA BASIN WATER DISTRICT
REGULAR BOARD OF DIRECTORS
MEETING MINUTES
MARCH 15, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 5:30 pm
2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS.
No requests were received.
3. DETERMINATION OF A QUORUM – President Floen, Vice President Doolittle, Director Jarlsberg, Director Short.
STAFF PRESENT –
Sarah Johnson, General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, David Shook, Director of Administration, Jeremiah Nazario, Interim Director of Operations, Lisa Thompson, Executive Assistant.

CITIZENS ADVISORY COUNCIL PRESENT –
Chairperson David Carrillo

CONSULTANTS PRESENT –
Kathleen Radnich, Public Information Consultant, Jeff Hoskinson, Legal Counsel, Alex Handlers, Bartle Wells
4. APPROVAL OF AGENDA –
1st - Jarlsberg
2nd - Short
4/0/0 motion carried.
5. PUBLIC COMMENT – none
6. CONSENT CALENDAR
DRAFT MINUTES – 03.01.23
1st - Jarlsberg
2nd - Doolittle
4/0/0 motion carried to approve 03.01.23 draft minutes
Jarlsberg requested to pull December 2022 and January 2023 check registers.
7. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION:
DECEMBER 2022 CHECK REGISTER.
JANUARY 2023 CHECK REGISTER
1st - Jarlsberg
2nd - Doolittle
4/0/0 motion carried to approve December 2022 and January 2023 check registers.
8. ACTION CALENDAR

A. RESOLUTION 23-1053 MEMORIAL HONORING BARBARA DELPH FOR HER YEARS OF SERVICE
1st – Doolittle
2nd - Jarlsberg
4/0/0 motioned carried to approve Resolution 23 – 1053.

B. JBWD BOARD MEMBER VACANCY

After much discussion the Board agreed that an appointment would be the best option to fill the Board member vacancy. The Board agreed to accept applications for appointment with a deadline of April 6, 2023, at 5:00 pm. The vacancy is to be advertised on the District website, JBWD Facebook page, Hi Desert Star, and through email outreach using Constant Contact. In addition, three public notices will be posted. Applications will be sent to the Board for their review on April 12, 2023. The Board plans to interview applicants at the April 19, 2023, Board meeting. The term of the appointment would be through December 6, 2024, with remaining two-year balance of the term to be filled by the November 5, 2024 election.

1st - Doolittle

2nd -Jarlsberg

4/0/0 motion carried to approve appointment process to fill Board vacancy

C. 2ND QUARTER ENDING 12/31/22 FINANCIALS

Director of Finance, Anne Roman presented the 2ND quarter ending 12/31/22 Financial Report to the Board. Roman stated that both revenues and expenses are generally not incurred evenly throughout the year. Roman mentioned that some costs may be incurred early on, others near year end. Each Department Head manages their own budget and can better provide details of budget vs. costs. Roman went over the Financials at a Glance categories in detail.

Doolittle asked about the decrease of consumption for 12/31/22. Roman explained that there are many factors such as weather, rainy months and less water use.

Jarlsberg asked about the Top 10 consumers with Autocamp using more water than Morongo Unified, but dollar amount was less. Roman explained that Autocamp has a smaller meter size.

1st – Short

2nd - Doolittle

4/0/0 motion carried for the Board to received and approve the 2nd Quarter Ending 12/31/22 Financials

9. INFORMATIONAL ITEMS AND REPORTS

For informational purposes only on subjects not covered by the agenda. No action is to be taken.

B. GENERAL MANAGERS REPORT –

Citizen’s Advisory Council met for their regular meeting on March 14, 2023. They elected their 2023 officers. For 2023, Glen Harris is now the chairman, Karen Morton is Vice Chair, and Hannah Campbell is the minute taker.

State water project allocation has increased from 5% to 35% and is expected to go higher due to the wet winter that we have experience in California.

The General Managers from Hi Desert Water District, Big Horn Desert View Agency, Joshua Basin Water District, and conjunction with MWA are working on a new contract for the Morongo Basin Pipeline.

In light of the recent bank closures, Local Agency Investment Fund sent a message to the District to reassure that invested funds are safe.

C. DIRECTOR REPORTS AND COMMENTS

Vice President Doolittle asked how charges work for new development and where the money goes. General Manager, Sarah Johnson said that there is an upcoming capacity fee study which will address development fees and we will be bring this information to the Board shortly. Doolittle asked about the WAAP. Johnson mentioned that the WAAP is now called the Customer Account Assistant Program, and the information is on our website under the Customer Service tab.

Director Jarlsberg is happy with the website improvements and expresses her appreciation.

Director Short provided a brief report on his recent attendance at the MWA meeting on 3/9/23. He discussed their electronic voting system, legislative policy, and current weather events.

President Floen announced that he is now the Chairman of the Morongo Basin Pipeline Commission. He discussed the need for the contract for the Morongo Basin pipeline. He stated that MWA shows their due diligence with maintaining the pipeline. Floen attended the CMM breakfast in which 87 people were in attendance.

10. FUTURE DIRECTOR MEETINGS

- A. ASBCSD – Dinner 03/20/23 6:00pm - Doolittle
- B. MWA Board Meeting 03/23/23 9:30am - Floen
- C. JBWD - Water Resources Committee 04/05/23 8:00am - Doolittle/Jarlsberg
- D. JBWD - Finance Committee 04/05/23 9:00am - Floen/Jarlsberg
- E. JBWD – Regular Board of Directors Meeting 04/05/23 5:30pm- All
- F. MWA – TAC 04/06/23 10:00 am - Jarlsberg
- G. ACWA - Region 9 Salton Sea Tour 3/27/23 - Jarlberg/Doolittle

11. ADJOURNMENT

- 1st – Jarlsberg
 - 2nd -Doolittle
- President Floen called the board to adjourn at 7:43pm

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary





2. Draft 03.15.23 Meeting Minutes

Final Audit Report

2023-04-20

Created:	2023-04-13
By:	LISA THOMPSON (lthompson@jbwd.com)
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