

JOSHUA BASIN WATER DISTRICT
MINUTES OF THE
FINANCE COMMITTEE MEETING
Wednesday, January 10, 2024
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 9:02 a.m.
2. ROLL CALL – President Floen and Director Short

STAFF PRESENT – Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Jeremiah Nazario, Interim Director of Operations, David Shook, Director of Administration, Sarah Johnson General Manager, Lisa Thompson, Executive Assistant

CONSULTANTS – None

GUESTS – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT FINANCE COMMITTEE MEETING MINUTES 12.13.23

- 1st – Doolittle

- 2nd - Floen

- Motion carried to approve consent calendar 12.13.23 minutes.

5. DISCUSSION ITEMS -

- A. NOVEMBER 2023 - CHECK REGISTER

- 1st - Doolittle

- 2nd - Floen

- Motion carried to refer to the Board.

- B. 1ST FISCAL QUARTER ENDING 9/30/23 FINANCIAL REPORT

- Anne Roman, Director of Finance, presented the 1st Fiscal Quarter Ending 09/30/23 financial report to the board in detail. Roman explained that the report contains limited transactions because the report only contains data from the 1st quarter of the fiscal year. Roman pointed out that this report only included operating expenses, not capital costs. Roman specified that capital reporting is more labor-intensive.

- 1st - Doolittle

- 2nd – Floen

- Motion carried to refer to the Board.

6. STAFF REPORTS

Director of Finance, Anne Roman reported the following:

- Paychex payroll conversion is in process.
- Asset Panda implementation is in process.
- The board will receive a bound copy of the audit report soon.

7. DIRECTOR COMMENTS

Vice President Doolittle

- None

President Floen

- Floen inquired about whether well 14 is currently producing chlorine and whether the production process is underway.

8. ADJOURNMENT – President Floen adjourned the meeting at 10:33 a.m.

1st - Doolittle

2nd – Floen

NEXT MEETING – February 14, 2024, at 9:00 am.

Respectfully Submitted,



Sarah Johnson, General Manager






1. Draft Finance Committee Minutes 01.10.24

Final Audit Report

2024-02-21

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