

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, NOVEMBER 18, 2020

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Johnson called the meeting to order at 6:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Johnson, Vice President Unger, Director Floen, Director Hund, and Director Reynolds are in attendance via teleconference.

STAFF PRESENT –Mark Ban, GM, Susan Greer, AGM, Sarah Johnson, Director of Administration, Anne Roman, Director of Finance, Jim Corbin, Supervisor – Distribution, , Autumn Rich, Accounting Supervisor, Beverly Waszak, Executive Assistant, and Brandon Warner, CIRP Supervisor, are in attendance via teleconference.

CONSULTANTS PRESENT –Kathleen Radnich, Public Outreach Consultant, Jeff Hoskinson, Legal Counsel, are in attendance via teleconference.

APPROVAL OF AGENDA –.MSC¹ (Reynolds/Hund) 5/0/0 motion carried to approve the Agenda.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR –

MSC¹ (Unger/Reynolds) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

DIRECTOR OF OPERATIONS JOB DESCRIPTION – Sarah Johnson, Director of Administration, gave the staff report and the job description was reviewed by the Finance Committee on November 10, 2020. A brief Q & A period followed with the Board.

MSC¹ (Reynolds/Unger) 5/0/0 motion carried to the Director of Operations Job Description.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

CAPACITY FEE REPORTS FOR FISCAL YEAR ENDING 6/30/2020 – Susan Greer, Assistant General Manager gave the staff report, which was reviewed by the Finance Committee on November 10, 2020. The Board received for information only and no further action was taken.

RESOLUTION NO. 20-1022, APPOINTING PLAN COORDINATOR FOR ICMA-RC RETIREMENT PLAN – Susan Greer, Assistant General Manager gave the staff report and a short discussion followed with the Board.

MSC¹ (Unger/Reynolds) 5/0/0 motion carried to approve Resolution No. 20-1022.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger
Noes: None

Absent: None

Abstain: None

RESOLUTION NO. 20-1023, APPOINTING AUTHORIZED CONTACTS FOR THE DISTRICT'S CREDIT CARD ACCOUNTS – Susan Greer, Assistant General Manager, gave the staff report and a brief Q&A period followed with the Board.

MSC¹ (Reynolds/Unger) 5/0/0 motion carried to approve Resolution No. 20-1023.

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

GENERAL MANAGER REPORT – GM Ban reported on the following:

- 25,000 feet of pipe was delivered at the site for the Tilford project.
- Bids are going out for materials tomorrow.
- We started conversations with the State on Well 14, asking for additional information on the operations plan.
- We received the plans back for the remodel and we are starting the process of getting the permits.
- CIRP crew are finishing up the paving on Hwy 62 for the 12 inch mainline that was installed. Hopefully, weather permitting, we can move to the south end of the project and finish up the paving.
- The state selected us to complete a COVID-19 Impact Study, Anne Roman did so well that the State didn't need have a teleconference.

DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS AND FUTURE AGENDA ITEMS –

Kathleen Radnich – Public Information Consultant gave updates on the following:

- Swamp/Evaporative Cooler Study
- BLM Wildcrafting Grant
- United Way of the Desert
- Legislative and Public Information Committee will now be on December 16, 2020, at 9:30 a.m.

FUTURE DIRECTOR MEETINGS & TRAINING OPPORTUNITIES – President Johnson read off the list of upcoming meetings.

Director Floen commented on the MWA Board meeting he attended on October 22, 2020


Vice President Unger reported on the MWA TAC meeting she attended on October 29, 2020 and also the JBWD Finance Committee on December 9, 2020.

President Johnson reported on the Morongo Basin Pipeline Commission he attended on November 4, 2020 and also the MWA Board of Directors meeting on November 12, 2020.

Director Reynolds commented on the Water Resources & Operations Committee on November 10, 2020.

ADJOURNMENT - MSC¹ (Reynolds/Unger) 5/0/0 motion carried to adjourn the Board meeting.

Respectfully Submitted,



Mike Bair, General Manager and Board Secretary