

JOSHUA BASIN WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, JUNE 15, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 5:30 p.m.

DETERMINATION OF A QUORUM – President Floen asked for a roll call and the following Directors are present: Vice President Doolittle, Director Delph, and Director Jarlsberg are in attendance.

STAFF PRESENT –Sarah Johnson, General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Steve Corbin, Production Supervisor, Jeremiah Nazario, Distribution Supervisor, Brandon Warner, CIRP Supervisor, and Beverly Krushat, Executive Assistant, are in attendance.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant, and Jeff Hoskinson, Legal Counsel.

APPROVAL OF AGENDA –

MSC¹ (Delph/Jarlsberg) 4/0/0 motion carried to approve the agenda.

Ayes: Delph, Doolittle, Floen, and Jarlsberg
Noes: None
Absent: None

PUBLIC COMMENT – None

CONSENT CALENDAR - MSC¹ (Delph/Jarlsberg) 4/0/0 motion carried to approve the Consent Calendar.

Ayes: Delph, Doolittle, Floen, and Jarlsberg
Noes: None
Absent: None

A YEAR IN REVIEW PRESENTATION– Kathleen Radnich, Public Information Consultant, gave an informative presentation on the following: The Board received for information only,

VENDOR SPOTLIGHT: NBS – Director Anne Roman stated that NBS is an organization that the District has utilized in some capacity for over 15 years. They specialize in the following services:

- Special Financing district formation & consulting
- Special financing district annual administration
- Fee Studies & cost allocation plans
- Utility rate & Capacity fee studies
- Fiscal impact analyses & Development impact fees
- Public engagement

The District currently uses NBS to administer its Copper Mountain Mesa (CMM) Assessment District annual billing and reporting. Since about 2019, the District has also used NBS to administer our Water Availability (Standby) billing, kicked off by a long-overdue parcel audit to review accuracy. As a result of that parcel audit, NBS was hired to administer refunds of some identified overpayments and engage the public in that process. In the future, we hope to utilize NBS to develop a [Overhead] Cost Allocation Plan for the District. NBS describes such a plan as being “used for optimal budgeting purposes and...many forms of cost recovery efforts” (NBSgov.com;/fee-studies/). The Board received for information only and no action was taken.

CONSIDERATION OF APPOINTMENT OR CALL FOR ELECTION TO FILL BOARD VACANCY FOR BOARD OF DIRECTORS DIVISION 1 – Division 1 Director Unger resigned her seat as of June 1, 2022. Board shall confirm its determination as to whether to fill the Division 1 vacancy by calling for an election rather than through a process of appointment. If calling for an election, the Board shall consider Resolution No. 22-1040 for approval. After a brief discussion, the Board voted to wait for the November 2022 election to fill the vacancy.

MSC¹ (Jarlsberg/Doolittle) 4/0/0 motion carried to fill the vacancy at the November 2022 election.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

DIRECTOR REPORTS AND COMMENTS - Each Director commented on the different meetings and conferences they attended.

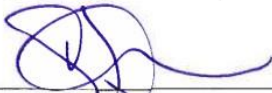
FUTURE DIRECTOR MEETINGS – President Floen read off the list of future meetings.

CLOSED SESSION – At approximately 6:38 p.m. the Board adjourned to Closed Session.

RETURN TO OPEN SESSION: The Board of Directors returned to Open Session at approximately 6:51 p.m. and Legal Counsel Jeff Hoskinson reported out that the Board met in Closed Session relative to real property negotiations. With respect to Item 13, the Board, by a unanimous roll-call vote of all its members, with all members present, approved a purchase of APN 0603-231-14-0000, though an agreement has not yet been signed or approved by the other party. Accordingly, details of the transaction will be released on request once the agreement is fully executed, and copies of such agreement will be made available on request at such time.

ADJOURNMENT – The Board of Directors adjourned at 6:53 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary