

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS
DECEMBER 20, 2023, 5:30 PM

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at: 5:30 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, VP Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Customer Support Specialist Paulino

Consultant(s) Present: Kathleen Radnich, Public Outreach Consultant, Nicolle Falcis, Legal Counsel, Jonathan Abadesco, CJ & Brown

Citizens Advisory Council Member(s) Present: Vice Chair Fred Jaross

3. APPROVAL OF THE AGENDA

Director Short made a motion to approve the agenda, seconded by Director Jarlsberg, and approved by the following vote.

1 st / 2 nd	Short / Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 12.6.2023

B. CHECK REGISTER - OCTOBER 2023

Director Short made a motion to approve the consent calendar, seconded by Vice President Doolittle approved by the following vote.

1 st / 2 nd	Short/ Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION - None

7. PRESENTATIONS - For informational purposes only. No action was taken.

**A. DISTRICT'S 60TH ANNIVERSARY RECOGNITION
PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER**

The board celebrated the District's 60th anniversary, and San Bernardino County Supervisor Dawn Rowe presented a County Resolution congratulating and honoring the District for this milestone. Marina West, representing the Mojave Water Agency, announced a proclamation in honor of the occasion. Kathleen Radnich, Public Outreach Consultant, gave a presentation on the District's history and achievements over the past 60 years.

The meeting paused at 5:49 pm to celebrate. The meeting was back in session at 6:06 pm.

8. ACTION CALENDAR

**A. 2022/2023 AUDITED FINANCIAL STATEMENTS
PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE
RECOMMENDED ACTION: RECEIVE REPORT, ASK QUESTIONS, AND APPROVE**

Director of Finance, Anne Roman introduced Auditor Jonathan Abadesco from CJ & Brown, who presented the 2022/2023 Audited Financial Statements to the Finance Committee. Auditor Abadesco reported no fraud and confirmed effective controls and compliance with accounting principles. Abadesco commented that the district is in better shape and credited this to General Manager Sarah Johnson's efforts. Abadesco praised the district's fiscal management and the work of Director of Finance Roman. Roman highlighted plans to distribute the approved audit for transparency to the bank, state controller, and website.

Director Jarlsberg made a motion to approve the 2022/2023 Audited Financial Statements, seconded by Director Short, and approved by the following vote.

1 st / 2 nd	Jarlsberg /Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

**B. ELECTION OF OFFICERS FOR 2024
PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER
RECOMMENDED ACTION: BOARD TO NOMINATE AND ELECT A PRESIDENT AND A VICE-PRESIDENT FOR 2024. OFFICERS ARE TO TAKE THEIR NEW POSITIONS IMMEDIATELY.**

The Board elected officers for 2024. Vice President Doolittle made a motion to nominate President Floen as President, seconded by Director Fick, and approved by the following vote.

1 st / 2 nd	Doolittle/ Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

President Floen made a motion to nominate Vice President Doolittle as Vice President, seconded by Director Short, and approved by the following vote.

1st/ 2nd Floen/Short
Ayes: Floen, Doolittle, Jarlsberg, Short, and Fick
Noes: None
Abstain: None
Absent: None

A. REPORTS AND COMMENTS

President Floen

- President Floen attended the Finance Committee and Morongo Basin Pipeline Commission meeting on December 13th.
- Floen attended the Mojave Water Agency meeting on December 14th with Vice President Doolittle.
- Floen mentioned that the Hi-Desert Water District contributed to the Reche Rd recharge project by using their equipment. Floen shared that Bob Stadum, who sits on the board of the Morongo Basin Pipeline Commission, mentioned to him that HDWD is interested in utilizing the water storage as they currently do not have enough capacity in their own facilities.
- Floen reported that a previous board member of the Morongo Basin Pipeline graded his road. This gentleman used to be the president of the board and now donated his time to serving the community. Floen mentioned that over the 60 years, dozens of people have given back to the community, continuing a long-standing tradition of pursuing excellence.
- Floen mentioned that he is forming an Ad Hoc Committee for the General Manager's performance evaluation that will include himself and Vice President Doolittle.

Vice President Doolittle

- Vice President Doolittle suggested using the titles of the directors rather than board members on the new business cards.
- Doolittle attended the Mojave Water Agency board meeting on December 14th and rode with President Floen. Doolittle learned about MWA being awarded a contract for designing recharge basins, one is off Reche Rd and the other in Lucerne Valley.
- Doolittle learned at MWA about managing employee pay schedules and water transfer with Kings County.

Director Jarlsberg

- Director Jarlsberg commented on the public outreach report in the last board meeting minutes, highlighting many achievements.
- Jarlsberg expressed her gratitude to Radnich.
- Jarlsberg recommended adding page numbers to the financial reports mentioned in the agenda.
- Jarlsberg recommended changing the new business card titles from board member to actual director titles.

Director Short

- Director Short attended the Finance Committee on December 13th.

Director Fick

- Director Fick commented that he is still interested in the Class Investment versus LAIF.
- Fick commented it would be interesting to know how many Short-Term Rentals are in the district by identifying billing addresses outside the district.

General Manager Report

Johnson reported on the following:

- Last week, we held a successful employee appreciation party, which helped new staff get to know each other.
- Johnson thanked Dani Paulino, Customer Support Specialist, for volunteering to help run the board meeting in Executive Assistant Lisa Thompson's absence.
- Water recharge will be completed by 12/22/24, which is ahead of schedule.
- Accomplishments for 2023: water and rate study, two major pipeline projects, saloon project, meter replacement project, hired eight new employees, paving project at the shop, new security gates at the shop, and well 14
- Challenges coming up in 2024: Chromium 6, Lead & Copper Rule, Conservation issues, and over 70 regulatory compliance reports
- The district finished a very successful year in 2023. Johnson expressed gratitude to her team and the board of directors for their leadership.

B. ADJOURNMENT

On motion by Director Short, seconded by Vice President Doolittle and approved by the Board, the meeting was adjourned at: 7:33 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary






1. JOSHUA BASIN WATER DISTRICT MINUTES 2ND MEETING TEMPLATE 12.20.23

Final Audit Report

2024-01-25

Created:	2024-01-24
By:	LISA THOMPSON (lthompson@jbwd.com)
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"1. JOSHUA BASIN WATER DISTRICT MINUTES 2ND MEETING TEMPLATE 12.20.23" History

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