

RESOLUTION NO 20-1019

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
JOSHUA BASIN WATER DISTRICT AMENDING THE DISTRICT'S ADMINISTRATION CODE
TO ADD AUTHORIZATION FOR CHECK SIGNERS/ELECTRONIC PAYMENT APPROVERS
AND REQUIREMENTS FOR DISTRICT-BASED BOARD MEMBER ELECTIONS

WHEREAS, the Administration Code as adopted and amended memorializes various policies as approved by the Board of Directors; and

WHEREAS, the District needs to authorize check signers for banking purposes; and

WHEREAS, the District-based election requirements for Board members should be incorporated into the Administration Code.

NOW THEREFORE BE IT RESOLVED that the following sections are added to the Administration Code:

ARTICLE 12, MISCELLANEOUS ADMINISTRATIVE POLICIES.

12.01 Authorized Bank Account Signers/Electronic Payment Approvers

The Board of Directors authorizes the following individuals by title as check signers or electronic payment approvers for the District's bank accounts:

Any legally elected or appointed member of the Board of Directors
General Manager
Assistant General Manager/Controller
Director of Finance

All designated signers/approvers may sign an unlimited disbursement amount when the disbursement has been authorized as specified by the Purchasing Policy and/or the Administration Code.

Each disbursement under \$5,000 requires one Staff and one Director signature.

Each disbursement \$5,000 or over requires three signatures, to include at least one Staff and one Director signature.

There are signature exceptions for emergency checks, allowing for the appropriate number of signers based on the amount of the check, in any combination of Staff and/or Directors. Emergency checks are defined as timely payments required to avoid late payment penalty or credit consequence, and advance payment required to avert or fix an emergency.

ARTICLE 2, BOARD OF DIRECTORS

ARTICLE 2.06 Elections of Members of the Board of Directors

2.06.01 General

The Joshua Basin Water District is governed by an elected Board of Directors. Pursuant to Ordinance 19-10, elections of Directors are based on a district-based method as of May 1, 2019. Required public hearings were held prior to implementation of the district-based voting districts, resulting in a map identifying the five (5) voting districts, one for each Director. The boundaries and identifying number

of each voting district shall be as depicted on the Joshua Basin 2019 Districting Map No. 103, a copy of which is attached as Exhibit A to Ordinance 19-10.

2.06.02 Process

Members of the Board of Directors shall be elected in the voting districts established by Ordinance 19-10. Elections shall take place by district, meaning that one director shall be elected from each district by the voters of that district alone. A Director elected or appointed to represent a district must reside in that district and be a registered voter in that district. Any candidate for the Board must reside in and be a registered voter in the district in which he or she seeks election at the time the nomination papers are issued.

2.06.03 Implementation

The district-based election system will be implemented beginning with the regular election of the Board of Directors in 2020. Members of the Board of Directors shall be elected in Districts 3, 4, and 5 in 2020 and every four years thereafter. Members of the Board of Directors shall be elected in Districts 1 and 2 in 2022 and every four years thereafter. The Directors in office as of May 1, 2019 when voting districts were established shall continue in office until the expiration of the term for which he or she was elected. In the event a vacancy occurs before the expiration of the term of a Director in office as of May 1, 2019, a person who is appointed or elected by special election to fill such vacancy may reside anywhere in the district. The term of each Director elected to the Board of Directors is four years.

2.06.04 Adjustment of Boundaries

Pursuant to Elections Code 22000, the Board of Directors shall adjust the boundaries of any or all of the voting districts following each decennial federal census to ensure the districts are in compliance with all applicable provisions of law.

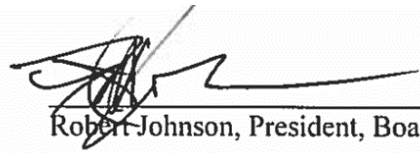
PASSED, APPROVED AND ADOPTED this 20th day of May, 2020 by the Joshua Basin Water District Board of Directors by the following vote:

Ayes: Floen, Hund, Johnson, Reynolds, and Unger

Noes:

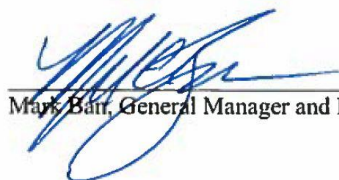
Abstain:

Absent:



Robert Johnson, President, Board of Directors

Respectfully Submitted,



Mark Barr, General Manager and Board Secretary