



JOSHUA BASIN WATER DISTRICT  
 REGULAR MEETING OF THE BOARD OF DIRECTORS  
 WEDNESDAY NOVEMBER 16, 2011 7:00 PM

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board’s jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda. During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
  - A. Approve the Minutes of November 2 Board Meeting
  - B. Approve the Financial Report for October 2011
  - C. Agreement between Hi-Desert Medical Center and Joshua Basin Water District for Package Waste Water Treatment Plant: Recommend that the Board continue this item to the December 7<sup>th</sup> meeting.
7. FILLING OF BOARD VACANCY  
 Recommend that the Board determine to fill the vacancy by appointment or election; if the vacancy is to be filled by appointment, direct staff to advertise the vacancy and set interviews for Wednesday, December 7, December 21, or January 4, 2012; if the vacancy is filled by election, direct staff to initiate proceedings to call the election for Tuesday, April 10, 2012 at a cost to be determined by the County Registrar of Voters.

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8. METER INSTALLATION FEE INCREASES  
Recommend that the Board adopt Resolution 11-878 relating to meter installation fee increases.
9. COMMITTEE REPORTS
  - A. PUBLIC INFORMATION COMMITTEE: Kathleen Radnich, Public Outreach Consultant
  - B. AD HOC GENERAL MANAGER PERFORMANCE FACILITATED REVIEW PROCESS: Vice President Reynolds and Director Long: Committee to agendize approval of agreement at next meeting.
10. PUBLIC COMMENT  
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
11. GENERAL MANAGER REPORT
12. DISTRICT GENERAL COUNSEL REPORT
13. DIRECTORS COMMENTS/REPORTS
14. CLOSED SESSION
  - A. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
  - B. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).
15. REPORT ON CLOSED SESSION
16. ADJOURN IN MEMORY OF DIRECTOR MICHAEL LUHRS

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

**JOSHUA BASIN WATER DISTRICT**  
**Minutes of the**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**November 2, 2011**

**1. CALL TO ORDER: 7:00 PM**

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM:**

Bill Long	Present
Mickey Luckman	Present
Michael Luhrs	Present Via Teleconference
Mike Reynolds	Present
Gary Wilson	Present

**STAFF PRESENT:**

Joe Guzzetta, General Manager  
Susan Greer, Assistant General Manager/Controller  
Keith Faul, GIS Coordinator  
Marie Salsberry, Executive Secretary

**CONSULTANTS PRESENT:**

Gil Granito, District Counsel  
Deborah Bollinger, Conservation Coordinator  
Kathleen Radnich, Public Outreach Consultant

**GUESTS 16**

**4. APPROVAL OF AGENDA**

MSC Long/Reynolds 5/0 to approve the Agenda for the November 2, 2011 Regular Meeting of the Board of Directors.

Roll Call Vote

Long	Aye
Luckman	Aye
Luhrs	Aye
Reynolds	Aye
Wilson	Aye

**5. PUBLIC COMMENT**

Barbara Delph of Joshua Tree commented that Mr. Ellis is being sued by his partner. Victoria Fuller of Joshua Tree commented in favor of the District controlling and maintaining package wastewater treatment plants.

**6. CONSENT CALENDAR**

MSC Reynolds/Long 5/0 to approve the Minutes of the Regular Board Meeting of September 21, 2011, to approve the Minutes of the Regular Board Meeting of October 5, 2011, and to approve the Minutes of the Regular Board Meeting of October 19, 2011

Roll Call Vote

Long	Aye
Luckman	Aye
Luhrs	Aye

Reynolds     Aye  
Wilson        Aye

**7. PRESENTATION OF SCHOOL CONSERVATION AWARDS RECOGNIZING MR. CHAMBLESS' 5<sup>TH</sup> GRADE CLASS AT FRIENDLY HILLS ELEMENTARY SCHOOL AND MRS. HADLEY'S CLASS AT JOSHUA TREE ELEMENTARY SCHOOL**

Conservation Coordinator Deborah Bollinger reported on last year's school education water conservation challenge; Joshua Tree fifth graders attended conservation class and all were given water efficient fixtures to install. The classes installed fixtures that will save over half a million gallons of water each year. Mr. Chambless of Friendly Hills Elementary School accepted the award for his class and on behalf of Mrs. Hadley's Joshua Tree Elementary School fifth grade class. Board President Mickey Luckman presented framed certificates to the teachers. Mr. Chambless stated that Deb Bollinger does a fantastic job and commented that the students, teachers and parents were impressed with the conservation education program.

**8. CONSERVATION COORDINATOR REPORT**

Conservation Coordinator Deborah Bollinger reported on conservation efforts including the drip irrigation workshop. The schools are looking forward to participating in water conservation education again in the spring; grant funds have been provided by the Mojave Environmental Education Consortium and Ms. Bollinger will work with the teachers to revise the water saving kits for students in order to save money. She reported that staff attended the Alliance for Water Awareness and Conservation (AWAC) meeting this week; AWAC has provided funding and fixtures for past conservation efforts but has informed the District that they have no funding to support projects other than the "Cash for Grass" program for the next year.

**9. AGREEMENT BETWEEN HI-DESERT MEDICAL CENTER AND JOSHUA BASIN WATER DISTRICT FOR PACKAGE WASTE WATER TREATMENT PLANT**

District Legal counsel Gil Granito reported that he and Director Luhrs were unable to meet due to Director Luhrs' other commitment in Los Angeles. He asked Director Luhrs if they could meet the following Monday or Tuesday. Director Luhrs and Mr. Granito agreed to meet on Tuesday morning at 9:30. The item was continued to the next meeting.

**10. COMMITTEE REPORTS:**

- A. **Public Information Committee:** Kathleen Radnich, Public Outreach Consultant, reported that the Public Information Committee will meet on Monday November 7; on November 9 the District will present "The ABCs of Water" on Careers in Water beginning at 5:30.
- B. **Ad Hoc General Manager Performance Facilitated Review Process:** Vice President Reynolds and Director Long reported the committee has not received the proposal yet.

**11. PUBLIC COMMENT**

Steven Whitman of Joshua Tree asked when the CAC will meet next. General Manager Guzzetta stated that a meeting is being scheduled.

**12. GENERAL MANAGER REPORT**

GM Guzzetta reported that the District will soon go out to bid for earth moving adjacent to a District reservoir.

**13. DISTRICT COUNSEL REPORT**

District Counsel Granito reported on SB293 limiting local agencies' ability for retentions on public contracts. This will limit retention to 5%; however there is a procedure whereby a governing body can call a public

meeting to determine and justify retention of more than five percent; a public hearing is required.

#### **14. DIRECTORS COMMENTS/REPORTS**

Director Luhrs made no comment. Director Wilson made no comment. Vice President Reynolds thanked guests for attending the meeting; he reported that it is time to prepare for winter by winterizing pipes at home to protect them from freezing. Director Long commented that he was first involved with the District about ten years ago when he heard many statements about the water district; he later found out that many of the malicious comments made to him were untrue. He stated that lately a malicious individual has been making these comments derogatory to the District again. He stated the District is doing a great the job and trying to do their best for the community. President Luckman reported attending the Mojave Water Agency Board meeting where she received a copy of the State Water Contractors strategic plan which she felt was a good example.

#### **15. CLOSED SESSION**

- A. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
- B. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).

The Board went to Closed Session at 7:30 pm and returned to Open Session at 8:00 pm.

#### **16. REPORT ON CLOSED SESSION ITEMS**

District Legal Counsel Granito reported that Item B of the Closed session was heard first and that he gave a status report. Director Luhrs then disconnected as he wished to be recused from Item A of the Closed Session. Mr. Granito reported that for Item A of the Closed Session, he gave a status report to the Board.

#### **17. ADJOURNMENT 8:02 PM**

MSC Long/Reynolds 4/0 to adjourn the November 2, 2011 Regular Meeting of the Board of Directors.

Roll Call Vote

Long	Aye
Luckman	Aye
Luhrs	Aye
Reynolds	Aye
Wilson	Aye

Respectfully submitted;


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Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for Wednesday November 16, 2011 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT

**FINANCIAL REPORT HIGHLIGHTS – OCTOBER 2011**

**FROM:** Susan Greer 

**This report represents the fourth month of our 11/12 fiscal year.**

**SUMMARY**

- CASH – Total cash, \$4,973,000, increased \$232,000 from prior month
- REVENUES – 53% Y-T-D
- EXPENSES – 31% Y-T-D
- WATER USAGE – October, 2011—15% less than October, 2010.

**ACCOUNT RECAP (CASH BALANCE STATEMENT)**

**Total cash of \$4,973,000 is an increase of \$232,000 from last month and a decrease of \$50,000 from October 2010.**

**CASH FLOW STATEMENT**

**Water collections are 3% or \$9,000 less than the same *month* last year. Water usage for the *month* is 15% less than the same *month* last year; water usage year-to-date is 7% less than last year. Capital expenditures of \$28,000 for the month represent a decrease of \$45,000 over the previous month. Operating expenses for the *month* decreased \$4,000 over the previous month. Meter installation sales for the month are 1, with year-to-date new meter sales of 3.**

**BOARD REPORT**

**This is the third month of the fiscal year; if evenly distributed throughout the year, expenses and revenues should be at 33% for the month.**

**REVENUES – total revenues are 53% year-to-date**

- Metered Water Sales are *not* equally distributed throughout the year since water usage is highest in the summer. For example, February is typically the month of lowest consumption and August is the highest with August consumption more than double that of February. We are currently at 43% of budget year-to-date, as compared to the typical 42%, as of October. Revenues for the month of October typically account for 8.6% of annual revenue; October this year is 8.5% of budget.
- Basic Fees are equally distributed, and at 33% of budget, right on target.
- Most Property Taxes including Standbys, a major source of revenue, have been sent to the County for inclusion on the property tax bills. These are one-time revenues, recorded in full in September with payments collected over many months during the fiscal year. We have been advised that current year tax payments from the County will begin in December. The County is behind schedule again this year and does not yet have information for the General District property taxes; we'll record those revenues as soon as current year information is received.

JOSHUA BASIN WATER DISTRICT

**EXPENSES** – total expenses are 31% year-to-date

**Production**

Including allocated costs, Production expenses are 29% year-to-date.

**Distribution**

Distribution expenses are 29% year-to-date, including allocated costs.

**Customer Service**

Including allocated costs, Customer Service expenses are 34% year-to-date.

**Administration**

Administration expenses are 31% year-to-date including allocated expenses.

**Engineering**

Engineering expenses are 24% year-to-date including allocations.

**Finance**

Including allocated expenses, Accounting expenses are 35% year-to-date.

**Personnel**

Including allocations, Personnel expense is 26% year-to-date.

**Legal**

Legal Services expense is 35% year-to-date.

**Bonds & Loans**

Bonds and Loans expense is 29% year-to-date.

**Capital Replacement Expense**

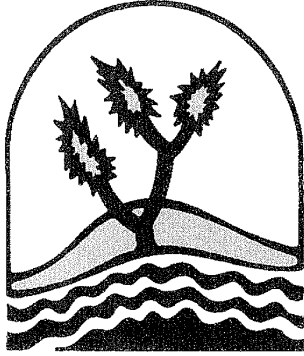
Capital Replacement Expense	October	\$ 188,703
	Year-to-date	\$ 480,779

Revenues total 53% year-to-date including the billing of most property taxes; with expenses at 31% year-to-date. Revenues exceed expenses by \$1,318,000 before Capital Replacement Expense and by \$837,000 after.

Please contact me if you have any questions, comments or suggestions.

		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	370,273.80	3,760.88	18,378.01CR	355,656.67	355,656.67
01 -11210	PAYROLL FUND - U	5,000.00	0.00	0.00	5,000.00	5,000.00
01 -11220	CREDIT CARD ACCO	60,942.00	1,590.83	1,264.65CR	61,268.18	61,268.18
01 -11300	LAIF-INVESTMENT	2,701,671.06	3,849.88	3,460.00CR	2,702,060.94	2,702,060.94
01 -11305	LAIF-EMERGENCY F	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	316,646.71	0.00	0.00	316,646.71	316,646.71
01 -11310	LAIF - WATER CAP	84,030.82CR	3,460.00	0.00	80,570.82CR	80,570.82CR
01 -11313	LAIF - SEWER CAP	107,270.92	76.74	0.00	107,347.66	107,347.66
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	227,805.69	317.00	0.00	228,122.69	228,122.69
01 -11325	LAIF - CMM RESER	272,524.54	260.05	0.00	272,784.59	272,784.59
01 -11330	LAIF CMM PREPAYM	2,953.31	2.82	0.00	2,956.13	2,956.13
FUND 01 TOTAL		4,983,157.21	13,318.20	23,102.66CR	4,973,372.75	4,973,372.75
REPORT TOTALS		4,983,157.21	13,318.20	23,102.66CR	4,973,372.75	4,973,372.75





# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
 TELEPHONE (760) 366-8438 FAX (760) 366-9528

## Cash Flow

October 31, 2011

Beginning Cash			4,741,583.44
SOURCE OF FUNDS:			
Water A/R Collections	254,362.10		
Turn On/Misc	293,529.89		
Consumer Deposits	7,800.00		
Project Deposits	0.00		
Property Taxes G.D.	0.00		
ID #2 Tax Collections	0.00		
Standby Collections - Prior	0.00		
Standby Collections - Current	0.00		
CMM Assessment Collections	0.00		
LAIF CMM Payoff	0.00		
Water Capacity Charges	3,460.00		
Sewer Capacity Charges	0.00		
Meter Installation Fees	925.00		
Interest	4,506.49		
TOTAL SOURCE OF FUNDS			<u>564,583.48</u>
FUNDS USED:			
Debt Service	0.00		
Capital Additions	27,697.38		
Operating Expenses	142,799.05		
Bank Transfer Payroll Taxes	50,654.13		
CalPERS Transfer	29,358.50	250,509.06	
Bank Transfer Payroll	77,899.65		
Employee Funded 457 Transfer	3,533.07		
Bank Transfer Fees/Charges	852.39	82,285.11	
TOTAL USE OF FUNDS			<u>332,794.17</u>
Net Increase (Decrease)			<u>231,789.31</u>
Cash Balance at End of Period			<u><u>4,973,372.75</u></u>

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01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	4,714,640	242,868.70	2,495,632.93	0.00	2,219,007.07	52.93
TOTAL REVENUES	4,714,640	242,868.70	2,495,632.93	0.00	2,219,007.07	52.93
<u>EXPENSE SUMMARY</u>						
Production	854,867	81,820.22	250,675.33	0.00	604,191.67	29.32
Distribution	508,987	41,774.78	148,149.94	0.00	360,837.06	29.11
Customer Service	556,812	77,992.80	191,580.78	0.00	365,231.22	34.41
Administration	563,982	51,247.81	172,873.95	0.00	391,108.05	30.65
Engineering	219,677	13,743.62	52,447.98	0.00	167,229.02	23.88
Finance	410,971	41,836.79	145,791.72	0.00	265,179.28	35.47
Personnel	60,945	5,482.52	15,798.36	0.00	45,146.64	25.92
Legal	68,666	5,119.00	24,105.25	0.00	44,560.75	35.11
Bonds & Loans	612,979	0.00	176,696.07	0.00	436,282.93	28.83
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	{ 1 }	0.00	0.00	0.00	{ 1.00 }	0.00
Office allocated	1	0.00	0.00	0.00	1.00	0.00
TOTAL EXPENSES	3,857,886	319,017.54	1,178,119.38	0.00	2,679,766.62	30.54
REVENUE OVER/ (UNDER) EXPENSES	856,754	{ 76,148.84 }	1,317,513.55	0.00	{ 460,759.55 }	153.78

BOARD REPORT

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,332,808	114,421.65	577,130.01	0.00	755,677.99	43.30
01-41011 CUSTOMER REFUND CLEARING ACCT	0	0.00	0.00	0.00	0.00	0.00
01-41012 ALLOW FOR WAAP/BILLING ADJ (	3,529)	0.00	440.00)	0.00	3,089.00)	12.47
01-41015 BASIC FEES	1,338,834	111,723.33	448,374.20	0.00	890,459.80	33.49
01-41030 PRIVATE FIRE PROTECTION SERV.	19,410	1,628.64	6,514.56	0.00	12,895.44	33.56
01-41040 SPECIAL SERVICES REVENUE	118,420	10,581.23	40,408.31	0.00	78,011.69	34.12
01-41050 CROSS CONNECTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-42100 STANDBY REVENUE-CURRENT	1,163,341	0.00	1,161,357.00	0.00	1,984.00	99.83
01-42110 UNCOLLECTED STANDBY/CURRENT (	250,000)	0.00	0.00	0.00	250,000.00)	0.00
01-42200 STNBY INCOME PRIOR	161,460	0.00	6,350.20	0.00	155,109.80	3.93
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	414,829	0.00	0.00	0.00	414,829.00	0.00
01-43010 PROPERTY TAX I.D. #2	121,500	0.00	120,491.00	0.00	1,009.00	99.17
01-43020 PROPERTY TAX REVENUE -CMM	256,356	0.00	0.00	0.00	256,356.00	0.00
01-43030 CMM BOND CALL REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	0.00	31,135.00	0.00	31,135.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	16,152.48	0.00	16,152.48)	0.00
01-44025 H ZONE ML REIMB FEES	0	0.00	0.00	0.00	0.00	0.00
01-44030 METER INSTALLATION FEES	0	0.00	2,190.00	0.00	2,190.00)	0.00
01-44035 METER REPAIR REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44050 SEWER CAPACITY CHARGES	0	0.00	80,550.00	0.00	80,550.00)	0.00
01-45000 INTEREST REVENUE G.D.	39,678	4,506.49	4,506.49	0.00	35,171.51	11.36
01-46100 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-47000 MISCELLANEOUS REVENUE	1,533	7.36	913.68	0.00	619.32	59.60
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>4,714,640</b>	<b>242,868.70</b>	<b>2,495,632.93</b>	<b>0.00</b>	<b>2,219,007.07</b>	<b>52.93</b>

BOARD REPORT

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	183,238	15,134.26	64,337.71	0.00	118,900.29	35.11
01-501-02205 WATER TREATMENT EXPENSE	12,923	1,757.04	3,869.75	0.00	9,053.25	29.94
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	18,923	548.01	7,110.70	0.00	11,812.30	37.58
01-501-03120 TANK & RESERVOIR EXPENSE	186,029	0.00	3,199.26	0.00	189,228.26	1.72-
01-501-04005 LABORATORY SERVICES	6,417	579.00	3,640.00	0.00	2,777.00	56.72
01-501-04010 LEAD/COPPER SAMPLING EXPEN	0	0.00	0.00	0.00	0.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	257,606	37,834.19	92,919.43	0.00	164,686.57	36.07
01-501-07005 PROPERTY INSURANCE	66,036	7,804.25	23,996.75	0.00	42,039.25	36.34
01-501-98001 EE BENEFITS ALLOCATED	101,990	9,227.37	33,055.36	0.00	68,934.64	32.41
01-501-98002 FIELD EXPENSES ALLOCATED	21,705	8,936.10	24,944.89	0.00	3,239.89	114.93
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWARE & COMPUTERS- PRODUC	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Production</b>	<b>854,867</b>	<b>81,820.22</b>	<b>250,675.33</b>	<b>0.00</b>	<b>604,191.67</b>	<b>29.32</b>
<u>Distribution</u>						
01-502-01105 MAIN, VALVE & LEAK SALARY	104,900	7,020.88	28,231.39	0.00	76,668.61	26.91
01-502-01130 DISTRIBUTION SALARY	108,861	9,374.83	35,558.53	0.00	73,302.47	32.66
01-502-01140 CROSS CONNECTION CONTRL SA	41,288	1,487.52	7,519.48	0.00	33,768.52	18.21
01-502-02920 INVENTORY-OVER & SHORT	3,168	0.00	306.23	0.00	3,474.23	9.67-
01-502-03105 MAINLINE AND LEAK REPAIR	83,322	3,838.37	9,500.62	0.00	73,821.38	11.40
01-502-03110 EQUIPMENT RENTAL	3,023	226.71	906.84	0.00	2,116.16	30.00
01-502-03130 CROSS CONNECTION CONTROL E	679	43.00	635.63	0.00	43.37	93.61
01-502-04005 CONTRACT LOCATING EXPENSE	4,780	203.70	1,230.89	0.00	3,549.11	25.75
01-502-98001 EE BENEFITS ALLOCATED	142,786	12,918.31	46,277.52	0.00	96,508.49	32.41
01-502-98002 FIELD EXPENSES ALLOCATED	16,180	6,661.46	18,595.27	0.00	2,415.27	114.93
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99220 METERS	0	0.00	0.00	0.00	0.00	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Distribution</b>	<b>508,987</b>	<b>41,774.78</b>	<b>148,149.94</b>	<b>0.00</b>	<b>360,837.06</b>	<b>29.11</b>

BOARD REPORT

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	111,934	7,301.83	20,909.10	0.00	91,024.90	18.68
01-503-01110 OFFICE SALARY - CUSTOMER S	94,439	6,915.08	20,185.68	0.00	74,253.32	21.37
01-503-01135 STANDBY SALARY	21,934	1,563.68	7,195.00	0.00	14,739.00	32.80
01-503-03105 METER SERVICE REPAIR	15,929	1,955.84	5,238.96	0.00	10,690.04	32.89
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	1,872.63	0.00	1,872.63	0.00
01-503-07005 CREDIT CARD FEES	7,448	1,264.65	5,384.44	0.00	2,063.56	72.29
01-503-07010 BAD DEBT	20,400	25,830.27	25,691.65	0.00	5,291.65	125.94
01-503-07015 PUBLIC INFORMATION	44,737	5,791.52	14,466.98	0.00	30,270.02	32.34
01-503-07020 WATER CONSERVATION EXPENSE	18,727	2,667.46	8,323.71	0.00	10,403.29	44.45
01-503-98001 EE BENEFITS ALLOCATED	115,589	10,457.68	37,462.74	0.00	78,126.26	32.41
01-503-98002 FIELD EXPENSES ALLOCATED	1,579	649.90	1,814.18	0.00	235.18	114.89
01-503-98003 OFFICE EXPENSE ALLOCATED	104,096	13,594.89	43,035.71	0.00	61,060.29	41.34
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	556,812	77,992.80	191,580.78	0.00	365,231.22	34.41
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	238,578	19,984.48	73,598.51	0.00	164,979.49	30.85
01-504-01115 DIRECTORS SALARY	0	2,334.34	8,141.28	0.00	8,141.28	0.00
01-504-01205 DIRECTORS EXPENSE	23,465	0.00	0.00	0.00	23,465.00	0.00
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,693	2,030.94	3,500.78	0.00	6,192.22	36.12
01-504-01215 TRAINING EXPENSE	16,994	2,478.42	6,406.20	0.00	10,587.80	37.70
01-504-04005 LOBBYIST	42,000	3,500.00	10,500.00	0.00	31,500.00	25.00
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	0.00	0.00	0.00	0.00	0.00
01-504-04017 CIMIS STATION CLEARING ACC	0	0.00	0.00	0.00	0.00	0.00
01-504-07000 MISCELLANEOUS EXPENSE	2,467	53.18	810.19	0.00	1,656.81	32.84
01-504-07005 BUSINESS EXPENSE	16,062	3,039.04	5,814.84	0.00	10,247.16	36.20
01-504-07006 SUBSCRIPTIONS	3,111	0.00	700.60	0.00	2,410.40	22.52
01-504-07010 EMERGENCY PREPAREDNESS	7,555	816.00	816.00	0.00	6,739.00	10.80
01-504-07015 OUTSIDE SERVICES	31,112	2,236.45	10,214.90	0.00	20,897.10	32.83
01-504-07016 MEMBERSHIP FEES & DUES	18,031	0.00	472.16	0.00	17,558.84	2.62
01-504-98001 EE BENEFITS ALLOCATED	135,987	12,303.16	44,073.82	0.00	91,913.18	32.41
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	18,927	2,471.80	7,824.67	0.00	11,102.33	41.34
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	563,982	51,247.81	172,873.95	0.00	391,108.05	30.65

BOARD REPORT

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	83,299	6,965.72	25,736.86	0.00	57,562.14	30.90
01-505-02305 MAPS/DRAFTING SUPPLIES	1,616	0.00	800.00	0.00	816.00	49.50
01-505-04005 ENGINEERING SERVICES	60,000	0.00	540.00	0.00	59,460.00	0.90
01-505-04010 MAPPING SYSTEM UPGRADES	8,240	0.00	2,120.62	0.00	6,119.38	25.74
01-505-98001 EE BENEFITS ALLOCATED	47,595	4,306.10	15,425.83	0.00	32,169.17	32.41
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	18,927	2,471.80	7,824.67	0.00	11,102.33	41.34
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL Engineering	219,677	13,743.62	52,447.98	0.00	167,229.02	23.88
<u>Finance</u>						
01-506-01100 FINANCE SALARY	225,760	17,238.35	66,893.94	0.00	158,866.06	29.63
01-506-04005 ACCOUNTING SERVICES	24,970	8,582.00	23,582.00	0.00	1,388.00	94.44
01-506-98001 EE BENEFITS ALLOCATED	122,388	11,072.84	39,666.43	0.00	82,721.57	32.41
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	37,853	4,943.60	15,649.35	0.00	22,203.65	41.34
TOTAL Finance	410,971	41,836.79	145,791.72	0.00	265,179.28	35.47
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	26,455	2,256.30	4,597.21	0.00	21,857.79	17.38
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	0.00	0.00	0.00	0.00
01-507-01120 SAFETY SALARY	9,382	760.00	1,930.00	0.00	7,452.00	20.57
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,046	0.00	951.42	0.00	1,094.58	46.50
01-507-01910 LABOR NEGOTIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
01-507-98001 EE BENEFITS ALLOCATED	13,599	1,230.32	4,407.39	0.00	9,191.61	32.41
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	9,463	1,235.90	3,912.34	0.00	5,550.66	41.34
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	60,945	5,482.52	15,798.36	0.00	45,146.64	25.92
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	68,666	5,119.00	24,105.25	0.00	44,560.75	35.11
TOTAL Legal	68,666	5,119.00	24,105.25	0.00	44,560.75	35.11
<u>Bonds &amp; Loans</u>						
01-509-08105 BOND PAYABLE PRINCP 1997 B	0	0.00	0.00	0.00	0.00	0.00
01-509-08110 I.D. #2 BONDS PYBLE-PRINCI	100,000	0.00	0.00	0.00	100,000.00	0.00
01-509-08115 CMM PRINCIPAL	84,000	0.00	82,000.00	0.00	2,000.00	97.62
01-509-08120 MORONGO BASIN PIPELINE	228,642	0.00	0.00	0.00	228,642.00	0.00
01-509-08150 MWA OPERATION & MAINT.	0	0.00	0.00	0.00	0.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	0	0.00	0.00	0.00	0.00	0.00
01-509-08210 INTEREST EXPENSE I.D. #2	21,500	0.00	10,750.00	0.00	10,750.00	50.00
01-509-08215 INTEREST EXPENSE - CMM	160,356	0.00	81,572.35	0.00	78,783.65	50.87
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,575	0.00	0.00	0.00	2,575.00	0.00
01-509-08310 ANALYTICAL SERVICES 1997 B	2,591	0.00	0.00	0.00	2,591.00	0.00
01-509-08315 ID #2 BONDS COLLECTION CHA	346	0.00	42.16	0.00	303.84	12.16
01-509-08320 GENERAL TAX COLLECTION CHA	969	0.00	256.57	0.00	712.43	26.48
01-509-08325 ADMINISTRATION - CMM	12,000	0.00	2,074.99	0.00	9,925.01	17.29
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Bonds &amp; Loans</b>	<b>612,979</b>	<b>0.00</b>	<b>176,696.07</b>	<b>0.00</b>	<b>436,282.93</b>	<b>28.83</b>

Benefits Allocated

01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	0.00	0.00	0.00	0.00
01-551-01205 EMPLOYEE EDUCATION	262	0.00	0.00	0.00	262.00	0.00
01-551-01210 COMPENSATED LEAVE	185,000	7,517.86	65,590.79	0.00	119,409.21	35.45
01-551-01215 CAFETERIA PLAN EXPENSE	195,750	16,070.00	58,795.00	0.00	136,955.00	30.04
01-551-01220 GROUP INSURANCE EXPENSE	6,562	1,545.59	4,098.65	0.00	2,463.35	62.46
01-551-01225 WORKERS COMPENSATION INSUR	28,000	7,715.07	7,715.07	0.00	20,284.93	27.55
01-551-01230 RETIREMENT	149,304	16,561.01	49,339.87	0.00	99,964.13	33.05
01-551-01235 VEHICLE ALLOWANCE SALARY	0	0.00	0.00	0.00	0.00	0.00
01-551-01240 UNIFORMS	6,770	0.00	0.00	0.00	6,770.00	0.00
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	108,285	12,106.25	34,829.71	0.00	73,455.29	32.16
01-551-98000 ALLOCATED EXPENSES	( 679,933)	( 61,515.78)	( 220,369.09)	0.00	( 459,563.91)	32.41
<b>TOTAL Benefits Allocated</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Field Allocated

01-552-02205 SHOP EXPENSE - COMBINED	11,222	534.30	3,890.36	0.00	7,331.64	34.67
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,404	270.70	1,216.88	0.00	9,187.12	11.70
01-552-02215 SAFETY EXPENSE	5,132	444.80	444.80	0.00	4,687.20	8.67
01-552-03205 TRACTOR/TOOL REPAIR	4,145	226.32	727.99	0.00	3,417.01	17.56
01-552-03905 BUILDING REPAIR & MAINT.	28,787	1,563.19	8,811.63	0.00	19,975.37	30.61
01-552-05005 FUEL-VEHICLES	36,494	2,480.28	14,551.78	0.00	21,942.22	39.87
01-552-05010 AUTO EXPENSE	27,050	2,988.75	7,669.82	0.00	19,380.18	28.35
01-552-05015 EQUIPMENT CLEARING ACCOUN	1,718	190.18	190.18	0.00	1,527.82	11.07
01-552-06305 COMMUNICATIONS	10,305	860.16	3,080.16	0.00	7,224.84	29.89
01-552-07005 REGULATORY, PERMITS, ETC	8,115	8,202.96	8,202.96	0.00	( 87.96)	101.08
01-552-07010 OVERHEAD 17 (OTHER-90)	96,093	1,031.91	2,810.87	0.00	93,282.13	2.93
01-552-07015 OVERHEAD 16 (LABOR-80)	4,381	101.91	240.99	0.00	4,140.01	5.50
01-552-98000 ALLOCATED EXPENSES	( 39,463)	( 16,247.46)	( 45,354.34)	0.00	5,891.34	114.93
<b>TOTAL Field Allocated</b>	<b>( 1)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>

Office allocated

01-553-01405 TEMPORARY LABOR FEES	22,870	2,552.40	12,420.22	0.00	10,449.78	54.31
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	31,212	6,792.07	10,846.07	0.00	20,365.93	34.75
01-553-02110 POSTAGE	22,866	2,981.14	7,192.98	0.00	15,673.02	31.46
01-553-04005 COMPUTER PROGRAMMING EXPEN	2,719	0.00	0.00	0.00	2,719.00	0.00
01-553-04010 OFFICE EQUIP - REPAIR & MA	35,658	5,274.48	15,249.70	0.00	20,408.30	42.77
01-553-04015 SYSTEM ADMINISTRATION	49,359	3,755.00	18,775.00	0.00	30,584.00	38.04
01-553-06205 TELEPHONE AND UTILITIES	32,583	3,362.90	13,762.77	0.00	18,820.23	42.24
01-553-98000 ALLOCATED EXPENSES	( 197,266)	( 24,717.99)	( 78,246.74)	0.00	( 119,019.26)	39.67
<b>TOTAL Office allocated</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>

BOARD REPORT

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENSES	3,657,886	319,017.54	1,178,119.38	0.00	2,679,766.62	30.54
REVENUE OVER/(UNDER) EXPENSES	856,754 (	76,148.84)	1,317,513.55	0.00 (	460,759.55)	153.78



CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050381	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051381	BAUTISTA, GABRIEL :US REFUND	42.06
						-----
						42.06
050382	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051382	FIRST CHOICE PROPERT:US REFUND	36.87
						-----
						36.87
050383	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051383	COOPER, NATHESHA :US REFUND	2.22
						-----
						2.22
050384	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051384	COTTON, SALLY :US REFUND	10.24
						-----
						10.24
050385	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051385	STEWART, TAMMY H :US REFUND	34.47
						-----
						34.47
050386	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051386	BERARDI, DEBORAH M :US REFUND	1.51
						-----
						1.51
050387	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051387	ROFFEE, JAMES T :US REFUND	40.07
						-----
						40.07
050388	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051388	MARTIN, HEATHER :US REFUND	19.55
						-----
						19.55
050389	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051389	CARRANZA, EDGAR A :US REFUND	58.64
						-----
						58.64
050390	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051390	GONZALEZ-LOPEZ , SEL:US REFUND	75.63
						-----
						75.63

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050391	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051391	WORTLEY, KARA M :US REFUND	3.08
						-----
						3.08
050392	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051392	FINN, RICHARD A :US REFUND	49.67
						-----
						49.67
050393	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051393	CHYCHOTA, ASHLEY :US REFUND	42.21
						-----
						42.21
050394	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051394	CRICHTON, HAROLD (PE:US REFUND	47.77
						-----
						47.77
050395	10/05/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110051395	FRIESEN, SHAWN & REB:US REFUND	7.86
						-----
						7.86
050396	10/06/2011	R	000675	AQUA-METRIC SALES COMPANY		
				I-0039712-IN	INVENTORY	4,210.87
						-----
						4,210.87
050397	10/06/2011	R	001004	BANK OF AMERICA		
				I-BA1011	DIR ED/TRAINING/OFFICE SPLY	3,477.48
						-----
						3,477.48
050398	10/06/2011	R	001002	BUSINESS CARD		
				I-BA-1011	BUS EXPENSE/DEMO GARDEN	101.62
						-----
						101.62
050399	10/06/2011	R	004110	BURRTEC WASTE & RECYCLING SVCS		
				I-BW1011	TRASH REMOVAL - OCT 11	79.92
				I-BW1011B	RECYCLING - OCT 11	54.63
				I-BW1011C	TRASH REMOVAL - OCT 11	248.81
						-----
						383.36
050400	10/06/2011	R	001560	CENTURY FORMS, INC.		
				I-70310	LASER BILLING STATEMENT	4,092.88
						-----
						4,092.88

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050401	10/06/2011	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD142	WATER TREATMENT EXPENSE	1,757.04
					-----
					1,757.04
050402	10/06/2011	R	001899	COUNTY OF SAN BERNARDINO	
			I-SBCO92711	ADDRESS ASSIGN	95.00
					-----
					95.00
050403	10/06/2011	R	001951	COUNTY OF SAN BERNARDINO	
			C-040111CREDIT	CREDIT	160.40CR
			I-CSB092911	PERMITS	1,050.00
					-----
					889.60
050404	10/06/2011	R	002026	DATASTREAM	
			I-4372	MAINT. AGREEMENT - 4TH QTR 11	720.00
					-----
					720.00
050405	10/06/2011	R	002190	CDPH-OCF	
			I-1160456	WATER SYSTEM FEES 7/10-6/11	5,323.06
					-----
					5,323.06
050406	10/06/2011	R	000177	JEFFREY MARC ALPIN	
			I-DMC1011	DRIVEWAY REPAIR	350.00
					-----
					350.00
050407	10/06/2011	R	002853	ENVIRONMENTAL SCIENCE ASSOC.	
			I-94983	EPA GRANT - RECHARGE	720.00
					-----
					720.00
050408	10/06/2011	R	003505	LORI PARKER	
			I-5021	VEHICLE REPAIRS	12.00
			I-5037	VEHICLE REPAIRS	791.97
					-----
					803.97
050409	10/06/2011	R	009897	THE MALLANTS CORPORATION	
			I-2388	TEMPORARY LABOR	850.80
			I-2391	TEMPORARY LABOR	850.80
					-----
					1,701.60
050410	10/06/2011	R	006200	HELEN A. MCALLISTER	
			I-5578B	JANITORIAL SERVICES - SEPT 11	580.00
					-----
					580.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050411	10/06/2011	R	007005	NAPA GENUINE PARTS COMPANY	
			I-672833	GENERATOR REPAIR	161.50
			I-672843	GENERATOR REPAIR	64.82
					-----
					226.32
050412	10/06/2011	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-289587	ID VERIF. SERV. THRU 09/30/11	241.35
					-----
					241.35
050413	10/06/2011	R	008300	POSTMASTER	
			I-SD092811	POSTAGE FOR WATER BILLING	3,000.00
					-----
					3,000.00
050414	10/06/2011	R	008414	ROBERT L. STEPHENSON	
			I-1521	VIDEO TAPING BD MEETINGS-SEPT	200.00
					-----
					200.00
050415	10/06/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20394035	SHOP EXPENSE	87.02
					-----
					87.02
050416	10/06/2011	R	009054	KATHLEEN J. RADNICH	
			I-092511-84	PUBLIC RELATIONS SERVICES	482.40
					-----
					482.40
050417	10/06/2011	R	000049	BEN RUFFNER	
			I-BR100511	REIMB: MILES/POSTAGE/FOOD	86.34
					-----
					86.34
050418	10/06/2011	R	009615	MARIE SALSBERY	
			I-MS093011	REIMB: TRAINING/OFC SPLY/	158.10
					-----
					158.10
050419	10/06/2011	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE092711	POWER FOR PUMPING - SEPT 11	37,834.19
					-----
					37,834.19
050420	10/06/2011	R	009920	STANDARD INSURANCE CO	
			I-ST1011	EE LIFE INSURANCE - OCT 11	766.90
					-----
					766.90

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
050421	10/06/2011	R	010635    TOPS N BARRICADES I-1023231A    TRAFFIC CONTROL: RCHG PIPE	29.09 ----- 29.09
050422	10/06/2011	R	010850    UNDERGROUND SERVICE ALERT I-920110329    TICKET DELIVERY SERVICE - SEPT	70.50 ----- 70.50
050423	10/06/2011	R	010990    UTILIQUEST L.L.C. I-173281-Q    CONTRACT LOCATING EXPENSE	99.60 ----- 99.60
050424	10/14/2011	R	000505    ACWA I-ACWA1111    EE ASSISTANCE PROGRAM-NOV	67.26 ----- 67.26
050425	10/14/2011	R	000507    ACWA HEALTH BENEFITS AUTHORITY I-ACWA1111    EE HEALTH BENEFIT - NOV 11	7,786.67 ----- 7,786.67
050426	10/14/2011	R	000501    ACWA/JPIA I-JPIA093011    WORKERS COMP JUL-SEPT 2011	7,715.07 ----- 7,715.07
050427	10/14/2011	R	000650    AKLUFU AND WYSOCKI I-AK0911    LEGAL SERVICES - SEPT 11	175.00 ----- 175.00
050428	10/14/2011	R	001630    AT&T MOBILITY I-829480028X10052011 COMMUNICATIONS - SEPT	860.16 ----- 860.16
050429	10/14/2011	R	001461    DEBORAH BOLLINGER I-471    WATER CONSERVATION - SEPT	2,500.00 ----- 2,500.00
050430	10/14/2011	R	000145    CALIFORNIA STATE DISBURSEMENT UNIT I-101411    EE REMITTANCE	198.92 ----- 198.92

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050431	10/14/2011	R	001528	CARPI & CLAY, INC I-CC0911 LOBBYIST - SEPT 11	3,500.00 ----- 3,500.00
050432	10/14/2011	R	001555	CENTRATEL I-111003192101 DISPATCH SERVICES - OCT 11	274.07 ----- 274.07
050433	10/14/2011	R	001850	CLINICAL LAB OF S.B. INC I-917249 SAMPLING - SEPT	579.00 ----- 579.00
050434	10/14/2011	R	000058	GARDA CL WEST, INC. I-174-010111 COURIER FEES - OCT 11	427.77 ----- 427.77
050435	10/14/2011	R	003950	GRANITE CONSTRUCTION CO I-207623 M/L REPAIR: 3/8" COLD MIX	699.84 ----- 699.84
050436	10/14/2011	R	004195	HOME DEPOT CREDIT SERVICES I-HD1011 H1 TNK RPR/SM TOOLS/WTR CONS	1,112.93 ----- 1,112.93
050437	10/14/2011	R	000069	LIONEL GOODROW I-FI101211A A/C SERVICE CONTRACT - SHOP	225.00 ----- 225.00
050438	10/14/2011	R	006555	MESSNER AND HADLEY, LLP I-1373 FINANCIAL AUDIT 10/11 FINAL	8,582.00 ----- 8,582.00
050439	10/14/2011	R	008405	PRECISION ASSEMBLY I-14600 SEPT WATER BILLING & PUBL INFO	1,916.66 ----- 1,916.66
050440	10/14/2011	R	008415	PRUDENTIAL OVERALL SPLY. I-20401273 SHOP EXPENSE	87.02 ----- 87.02

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050441	10/14/2011	R	009054	KATHLEEN J. RADNICH I-100211-85 PUBLIC RELATIONS SERVICES	471.60 ----- 471.60
050442	10/14/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL I-RS0911 LEGAL SERVICES - SEPT 11	8,529.00 ----- 8,529.00
050443	10/14/2011	R	901385	SIMPLER LIFE EMERGENCY I-31131 EMERGENCY PREPAREDNESS	816.00 ----- 816.00
050444	10/14/2011	R	000183	CYBERSPIKE I-C101211 WEBSITE MAINTENANCE	210.00 ----- 210.00
050445	10/14/2011	R	010690	TYLER TECHNOLOGIES I-31099 INSITE TRANS FEES: JULY-SEPT	1,430.00 ----- 1,430.00
050446	10/14/2011	R	010990	UTILIQUEST L.L.C. I-173584-Q CONTRACT LOCATING EXPENSE I-173900-Q CONTRACT LOCATING EXPENSE	15.56 44.27 ----- 59.83
050447	10/14/2011	R	011615	WESTERN EXTERMINATOR CO. I-WE0911 EXTERMINATOR - SEPT 11 I-WE0911A EXTERMINATOR - SEPT 11	73.50 32.00 ----- 105.50
050448	10/14/2011	R	012020	XEROX CORPORATION I-057617937 OFFICE EXPENSE 6/30/11-9/21/11	1,057.60 ----- 1,057.60
050449	10/14/2011	R	013195	JEFFREY G. ZARTLER I-280612 GROUNDS CLEANUP	180.00 ----- 180.00
050450	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201110131396 ZANETTI, GIOVANNI :US REFUND	61.57 ----- 61.57

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050451	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131397	SAVALA, IRENE :US REFUND	40.04
						-----
						40.04
050452	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131398	SANSOUCIE, DAVID :US REFUND	79.07
						-----
						79.07
050453	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131399	DONCHE-GILDA, JOAN :US REFUND	39.21
						-----
						39.21
050454	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131400	WILLOW TREE REALTY :US REFUND	58.33
						-----
						58.33
050455	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131401	BRITE, D.M :US REFUND	87.30
						-----
						87.30
050456	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131402	HUERTA, OSCAR :US REFUND	74.55
						-----
						74.55
050457	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131403	BANNING, TERRY J :US REFUND	33.53
						-----
						33.53
050458	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131404	VILLESAS, ANGELINA :US REFUND	27.74
						-----
						27.74
050459	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131405	CAMARENA, RYAN P :US REFUND	101.21
						-----
						101.21
050460	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131406	TERLESKI, ROBERT W :US REFUND	48.77
						-----
						48.77



CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050461	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131407	SWARTZ, LAURA :US REFUND	21.98
						-----
						21.98
050462	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131408	NASH, BENJAMIN A :US REFUND	38.17
						-----
						38.17
050463	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131409	LOYA, LYNN :US REFUND	147.17
						-----
						147.17
050464	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131410	PRESTIGE PROPERTIES :US REFUND	69.03
						-----
						69.03
050465	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131411	BRUCE, DAVID :US REFUND	30.40
						-----
						30.40
050466	10/14/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110131412	YOUNG, CHRISTOPHER M:US REFUND	61.50
						-----
						61.50
050467	10/17/2011	R	000950	ASSOCIATION OF THE S.B. CO. SPEC. DISTRICTS		
				I-ASBCSD101711	MONTHLY DINNER 10/17/11	210.00
						-----
						210.00
050468	10/17/2011	H	000184	HI-DESERT MEMORIAL HEALTH CARE DISTRICT		
				I-HDMC101711	ASBCSD DINNER CATERING/EVENT	1,055.10
						-----
						1,055.10
050469	10/18/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110181414	PRESTIGE PROPERTIES :US REFUND	65.86
						-----
						65.86
050470	10/18/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201110181413	UNDERWOOD, NORMA :US REFUND	28.88
						-----
						28.88

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050471	10/20/2011	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY I-7340-380129	226.25 ----- 226.25
050472	10/20/2011	R	001560	CENTURY FORMS, INC. I-70353	358.80 ----- 358.80
050473	10/20/2011	V	001920	COUNTY OF SAN BERNARDINO I-CSA101211	HALL RENTAL: ALL WTR DIST BQ 153.00 ----- 153.00
050474	10/20/2011	R	001865	COMPUTER GALLERY I-305992 I-306050 I-306058	OFFICE EQUIPMENT 1,600.00 PLAT. MAINTENANCE - NOV 11 2,895.00 BDR BACKUP SERVICE - NOV 11 860.00 ----- 5,355.00
050475	10/20/2011	R	002190	CDPH-OCP I-CDHP101711	D-3 RENEWAL 90.00 ----- 90.00
050476	10/20/2011	R	002213	JOHN ZACCARIA I-7915	OFFICE SUPPLIES 132.62 ----- 132.62
050477	10/20/2011	R	003025	FEDEX I-7-661-16208	SHIPPING: METER TESTING/REPAIR 10.32 ----- 10.32
050478	10/20/2011	R	005870	KRIEGER & STEWART INC. I-34616	ENGINEERING SERVICES: RECHARGE 23,274.40 ----- 23,274.40
050479	10/20/2011	R	009897	THE MALLANTS CORPORATION I-2399	TEMPORARY LABOR 850.80 ----- 850.80
050480	10/20/2011	R	006790	MOBILE MINI, LLC - CA I-941521844	23' RECORD STORAGE RENTAL 226.71 ----- 226.71

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050481	10/20/2011	R	008200	PITNEY BOWES INC. I-6901144-OT11 LEASING CHARGES - 3RD QTR 11	318.00 ----- 318.00
050482	10/20/2011	R	008405	PRECISION ASSEMBLY I-14635 NEW BILL FORMAT PROGRAMMING	420.00 ----- 420.00
050483	10/20/2011	R	009054	KATHLEEN J. RADNICH I-100911-86 PUBLIC RELATIONS SERVICES	486.00 ----- 486.00
050484	10/20/2011	R	001912	SAN BERNARDINO COUNTY FIRE PROTECTION DISTRIC I-IN0077481 HAZMAT CUPA PERMIT TO 11/30/12	607.00 ----- 607.00
050485	10/20/2011	R	009880	SOUTHERN CALIFORNIA EDISON CO I-SCE0911 POWER TO BUILDINGS - SEPT 11	1,952.72 ----- 1,952.72
050486	10/20/2011	R	009952	KELLY STEWART I-KS100711 REIMB: BACK FLOW COURSE EXP	659.85 ----- 659.85
050487	10/20/2011	R	003596	SUPERMEDIA LLC I-SM1011 MORONGO BASIN ADVERT - OCT 11	22.00 ----- 22.00
050488	10/20/2011	R	000510	TIME WARNER CABLE I-TW1011 CABLE SERVICE - OCT 11	58.31 ----- 58.31
050489	10/20/2011	R	010690	TYLER TECHNOLOGIES I-31783 ONLINE PRODUCTS - OCT 11	185.00 ----- 185.00
050490	10/20/2011	R	010990	UTILIQUEST L.L.C. I-174189-Q CONTRACT LOCATING EXPENSE	44.27 ----- 44.27

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050491	10/20/2011	R	003595	VERIZON CALIFORNIA		
			I-V1011	TELEPHONE (SHOP) - OCT 11		332.63
						-----
						332.63
050492	10/20/2011	R	003600	VERIZON CALIFORNIA		
			I-V1011	TELEPHONE (OFFICE) - OCT 11		723.17
						-----
						723.17
050493	10/20/2011	R	001901	CSA-20		
			I-CSA101211	HALL RENTAL: ALL WTR DIST BBQ		153.00
						-----
						153.00
050494	10/26/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201110261415	SHOPA, JOHN	:US REFUND	55.78
						-----
						55.78
050495	10/26/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201110261416	SWEETLAND, MIKE	:US REFUND	88.09
						-----
						88.09
050496	10/26/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201110261417	DUBE, YVETTE	:US REFUND	51.74
						-----
						51.74
050497	10/26/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201110261418	MELLAND, COLLIN S	:US REFUND	55.78
						-----
						55.78
050498	10/26/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201110261419	SEAMAN, JONATHAN	:US REFUND	44.02
						-----
						44.02
050499	10/26/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201110261420	PALMER, GERALD L	:US REFUND	27.37
						-----
						27.37
050500	10/26/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201110261421	FORTNER, GINA	:US REFUND	62.96
						-----
						62.96

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
050501	10/26/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201110261422 VALENCIA, CARLOS SAN:US REFUND	43.22 ----- 43.22
050502	10/26/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201110261423 PRESTIGE PROPERTIES :US REFUND	60.30 ----- 60.30
050503	10/26/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201110261424 WHITLEY, MARK :US REFUND	60.30 ----- 60.30
050504	10/26/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201110261425 REAL HOME SERVICES &:US REFUND	61.89 ----- 61.89
050505	10/26/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201110261426 LIVINGSTONE, LISA :US REFUND	61.89 ----- 61.89
050506	10/26/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201110261427 CARNEY, KEVIN :US REFUND	67.80 ----- 67.80
050507	10/28/2011	R 000575	AFSCME LOCAL 1902 I-AFSCME1011 EE UNION DUES - OCT 11	468.00 ----- 468.00
050508	10/28/2011	R 000675	AQUA-METRIC SALES COMPANY I-0040172-IN INVENTORY	1,051.15 ----- 1,051.15
050509	10/28/2011	R 000185	SARAH BOTT MULHOLLAND I-SB101211 PUBLIC INFORMATION	1,050.00 ----- 1,050.00
050510	10/28/2011	R 000145	CALIFORNIA STATE DISBURSEMENT UNIT I-102811 EE REMITTANCE	198.92 ----- 198.92

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050511	10/28/2011	R	001526	CANYON AUTO SERVICES, INC	
			I-6109	VEHICLE REPAIRS	751.12
			I-6111	VEHICLE REPAIRS	396.35
					-----
					1,147.47
050512	10/28/2011	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY	
			I-7340-380343	VEHICLE REPAIRS	40.86
					-----
					40.86
050513	10/28/2011	R	002003	D & B INDUSTRIAL SAFETY	
			I-18284	SAFETY EXPENSE	444.80
					-----
					444.80
050514	10/28/2011	R	002213	JOHN ZACCARIA	
			I-8086	OFFICE SUPPLIES	201.20
					-----
					201.20
050515	10/28/2011	R	004720	INLAND WATER WORKS	
			I-236670	LEAK REPAIR SPLY - EMGCY PREP	808.67
					-----
					808.67
050516	10/28/2011	R	005150	JOSHUA TREE CHAMBER	
			I-JTC102411	REIMB: LICENSE-ASBCSD DINNER	25.00
					-----
					25.00
050517	10/28/2011	R	005621	KENNY STRICKLAND, INC	
			I-10042169	FUEL FOR VEHICLES	498.20
			I-10042170	FUEL FOR VEHICLES	1,982.08
					-----
					2,480.28
050518	10/28/2011	R	000186	THE LLOYD PEST CONTROL CO., INC.	
			I-3195922	BEE REMOVAL	125.00
					-----
					125.00
050519	10/28/2011	R	006504	MC CALL'S METERS, INC.	
			I-21506	CERTIFIED FLOW TEST	41.53
					-----
					41.53
050520	10/28/2011	R	006810	MOJAVE DESERT AQMD	
			I-27572	PERMIT FEE - CHOLLITA	259.46
			I-27573	PERMIT FEE - VARIOUS LOCATIONS	778.38

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-27574	PERMIT FEES - PARK BLVD	255.46
					-----
					1,293.30
050521	10/28/2011	R	000159	OASIS OFFICE SUPPLY	
			I-203523-0	PLANS FOR RECHARGE PERMITS	88.89
					-----
					88.89
050522	10/28/2011	R	008001	FERRIS FENCE & SUPPLY	
			I-29187	FENCE	163.47
					-----
					163.47
050523	10/28/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20408405	SHOP EXPENSE	129.97
					-----
					129.97
050524	10/28/2011	R	009054	KATHLEEN J. RADNICH	
			I-1001611-87	PUBLIC RELATIONS SERVICES	532.80
			I-102311-88	PUBLIC RELATIONS SERVICES	500.40
					-----
					1,033.20
050525	10/28/2011	R	009920	STANDARD INSURANCE CO	
			I-ST1111	EE LIFE INSURANCE - NOV 11	726.32
					-----
					726.32
050526	10/28/2011	R	000023	ULTIMATE MOTORS, INC.	
			I-4071	SMOG CERTIFICATION	53.95
					-----
					53.95
050527	10/28/2011	R	000079	VERIZON	
			I-CA4E325361011	DAMAGE CLAIM: 61261 SUNBURST	610.01
					-----
					610.01
050528	10/28/2011	R	000008	VERIZON SELECT SERVICES, INC.	
			I-CP500005097BR42443	PROGRAMMING DUE TO BAD PORT	180.00
					-----
					180.00
*900194	10/03/2011	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 09/30/11	FED W/H, SOC SEC, MEDICARE	14,702.57
					-----
					14,702.57

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900195	10/03/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 09/30/11 STATE & SDI W/H	3,283.87 ----- 3,283.87
900196	10/03/2011	D	001517	CalPERS I-PPE 09/23/11 PAY PERIOD ENDING 09/23/11	10,338.17 ----- 10,338.17
900197	10/05/2011	D	000025	ICMA RC I-900197 457 REMITTANCE - SEPT 11	3,533.07 ----- 3,533.07
900198	10/13/2011	D	001517	CalPERS I-PPE 10-07-11 PAY PERIOD ENDING 10/07/11	9,611.70 ----- 9,611.70
900199	10/17/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 10/14/11 FED W/H, SOC SEC, MEDICARE	13,802.50 ----- 13,802.50
900200	10/17/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 10-14-11 STATE & SDI W/H	2,930.40 ----- 2,930.40
900201	10/26/2011	D	001517	CalPERS I-PPE 10/21/11 PAY PERIOD ENDING 10/21/11	9,408.63 ----- 9,408.63
900202	10/31/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 10/28/11 FED W/H, SOC SEC, MEDICARE	13,152.05 ----- 13,152.05
900203	10/31/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 10/28/11 STATE & SDI W/H	2,782.74 ----- 2,782.74
TOTALS:	158				254,195.13
			LESS - PRIOR MONTH VOIDS:	N/A	0.00
			LESS - CURRENT MONTH VOIDS:	50473	(153.00)
					----- 254,042.13 =====



**DIRECTOR PAYROLL & REIMBURSEMENTS**

**OCTOBER 2011**

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<b><u>LONG, WILLIAM C</u></b>				
10/13/2011	09/21/2011		DIRECTOR'S FEES	(173.63)
10/14/2011	09/22/2011	MILEAGE TO MWA	REIMBURSEMENT	77.15
10/14/2011	10/05/2011		DIRECTOR'S FEES	173.63
10/28/2011	09/21/2011		DIRECTOR'S FEES	173.63
10/28/2011	10/19/2011		DIRECTOR'S FEES	173.63
			<b>Total:</b>	<u>424.41</u>
				=====
<b><u>LUCKMAN, MICKEY C</u></b>				
10/14/2011	09/14/2011	MILEAGE TO MWA	REIMBURSEMENT	74.37
10/14/2011	09/23/2011	MILEAGE TO ACWA-SD	REIMBURSEMENT	177.60
10/14/2011	09/23/2011	BELLMAN TIPS-ACWA	REIMBURSEMENT	15.00
10/14/2011	10/05/2011	MILEAGE TO MWA TAC	REIMBURSEMENT	75.48
10/14/2011	10/05/2011		DIRECTOR'S FEES	173.63
10/14/2011	09/23/2011	ACWA WTR LAW CONF	DIRECTOR'S FEES	347.26
10/28/2011	10/19/2011		DIRECTOR'S FEES	173.63
			<b>Total:</b>	<u>1,036.97</u>
				=====
<b><u>REYNOLDS, MICHAEL P</u></b>				
10/14/2011	10/05/2011		DIRECTOR'S FEES	173.63
10/28/2011	09/19/2011	MILES: ASBCSD DINNER	REIMBURSEMENT	105.68
10/28/2011	09/22/2011	MILES: ACWA CONF-SD	REIMBURSEMENT	183.72
10/28/2011	09/23/2011	PARKING: ACWA CONF	REIMBURSEMENT	36.00
10/28/2011	10/19/2011		DIRECTOR'S FEES	173.63
10/28/2011	09/19/2011	ASBCSD DINNER	DIRECTOR'S FEES	173.63
10/28/2011	09/22/2011	ACWA CONF - S.D.	DIRECTOR'S FEES	173.63
10/28/2011	09/23/2011	ACWA CONF - S.D.	DIRECTOR'S FEES	173.63
			<b>Total:</b>	<u>1,193.55</u>
				=====
<b><u>WILSON, GARY L</u></b>				
10/14/2011	10/05/2011		DIRECTOR'S FEES	173.63
10/28/2011	10/19/2011		DIRECTOR'S FEES	173.63
			<b>Total:</b>	<u>347.26</u>
				=====
			<b>Grand Total:</b>	<u>3,002.19</u>
				=====

Check Date Event Date Event Description Pay Description Amount

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET  
AGENDA ITEM #

Regular Meeting of the Board of Directors

November 16, 2011

Report to: Vice President and Members of the Board  
From: Joe Guzzetta, General Manager

TOPIC: FILLING OF VACANCY CREATED BY DEATH OF DIRECTOR  
MICHAEL LUHRS

RECOMMENDATION: That the Board take the following action:  
1) Determine to fill the vacancy by appointment or election.  
2) If the vacancy is to be filled by appointment, direct staff to advertise the vacancy and set interviews for Wednesday, December 7, December 21, or January 4, 2012.  
3) If the vacancy is filled by election, direct staff to initiate proceedings to call the election for Tuesday, April 10, 2012 and an estimated cost of \$4,000.

ANALYSIS: Director Luhrs passed away on Tuesday, November 9. His term was to end in December 2014. The vacancy can be filled in three ways. First, the Board may appoint a new board member by Monday, January 9, 2012. Second, the Board may call an election for Tuesday, April 10, 2012. Third, the Board could decline to take action in which case the County Board of Supervisors could make the appointment; or failing to do so an election would be called.

If the Board intends to appoint, the District will need to post a notice in three places at least 15 days before the appointment. Staff recommends also placing an ad in the local adjudicated newspaper. The appointment could be made between Friday, December 2, 2011, and Monday, January 9, 2012. Regular board meeting dates during that period are December 7 and December 21, 2011, and January 4, 2012.


The deadline for submitting applications for the position should be no later than the Thursday prior to the meeting selected by the Board. Please note that some of the above dates could be adjusted by a few days depending on interpretation of the official date of vacancy, but should not affect the above dates for the Board to hold interviews and make an appointment.

If the seat is filled by appointment the appointee would hold office until the next regular District election in November, 2012 at which time the individual would need to run for office.

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

November 16, 2011

To: President and Board of Directors   
From: Susan Greer

TOPIC: Meter Installation Fee Increases

RECOMMENDATION: Adopt Resolution 11-878

ANALYSIS: The District's current meter installation fees were adopted in 2003. Costs have increased significantly since that time, material costs in particular. We've been holding off any fee increase for some time based on a few factors—we're not installing many meters and we're waiting on our fee study. The latest analysis shows the costs have increased so significantly that we want to take a different approach. We propose to adopt the increases now and then have the fees confirmed by the fee study consultants during their process.

The table below shows the current fees, the actual cost incurred by the District during fiscal year 10/11 to do the work, and then the variance between those numbers as well as the proposed fees for fiscal year 11/12. The table shows that the cost of the work exceeds the current fees.

Meter Size	Current Fee	Actual Cost Incurred fiscal year 10/11	Variance (actual cost exceeds current fee)	Proposed Fee 11/12
¾" Regular	\$875	\$1,259	+\$384	\$1,518
1" Regular	925	1,717	+792	1,603
¾" Tract	340	514	+174	526
1" Tract	390	No data	No data	594

Proposed Fees are based upon an estimate of material, labor and equipment from our meter installation crew. These estimates take into consideration *current pricing*. More detailed analysis is attached.

FISCAL IMPACT: The District will recover the following actual costs being incurred for each meter installation: ¾" Regular - \$643, 1" Regular - \$678, ¾" Tract - \$186, 1" Tract - \$204.

ATTACHMENTS: Resolution 11-878  
Meter Installation Fee Analysis

RESOLUTION 11-878

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE JOSHUA BASIN WATER DISTRICT  
AMENDING ARTICLE 13.18 OF RESOLUTION 97-572, AS AMENDED,  
"THE RULES AND REGULATIONS,"  
RELATING TO METER INSTALLATION FEES

WHEREAS, the District has established a meter installation charge which is used to recover the cost of installing the pipeline, connecting valves and fittings and a metering facility to extend water service from a water mainline to a property line for the use of a separate premise; and

WHEREAS, the costs associated with installation of service facilities have increased in excess of the fees currently in place; and

NOW, THEREFORE, BE IT RESOLVED, the Rules and Regulations, Resolution 97-572, shall be amended to read as follows:

Article 13.18 METER INSTALLATION FEES

NEW TRACT INSTALLATION:

This fee applies to the Copper Mountain Mesa Assessment District for all original parcels with services already installed and for approved tract maps or parcel maps where installation of all water system facilities, except for the water meter, will be done by the developer's contractor. After acceptance of the developer-installed system, the District will set the meter at the following fees:

<u>Meter Size</u>	<u>Fee</u>
¾ inch	\$526
1 inch	\$594
All larger	Cost + 15%

NON-TRACT INSTALLATION:

The fee includes material and labor associated with installation of the pipeline, connecting valves and fittings and a meter/control facility to extend water service from a main to a property line for the use of a separate premise.

<u>Meter Size</u>	<u>Fee</u>
¾ inch	\$1,518
1 inch	\$1,603
All larger	Cost + 15%

ADOPTED, this 16<sup>th</sup> day of November, 2011.

By: \_\_\_\_\_  
Mickey Luckman, President

Attest: \_\_\_\_\_  
Joe Guzzetta, General Manager

JOSHUA BASIN WATER DISTRICT  
 Meter Installation Fee Analysis

During fiscal year 10/11, six regular ¾" meters and one regular 1" meter were installed. "Regular" meter installations are the typical installation, not part of a tract development. The following table summarizes the ¾" meter installations, showing the current fees and the actual costs.

<b>¾" Meter Regular</b>	Current Fee (Budget)	Actual Cost	Variance
Inventory	461	626	+165
Labor	111	175	+64
Veh/Equip	216	133	(83)
Overhead	87	189	+102
Paving	0	136	+136
<b>Total</b>	<b>875</b>	<b>1,259</b>	<b>+384</b>

The table shows us that we spent \$384 MORE to install each ¾" meter during fiscal year 10/11 than was paid by the customers. This is an *average*, based on all meter installations during the year. The majority of the increase is for inventory and paving; only one of the six meters required paving.

There was one regular 1" meter installed last fiscal year. The following table provides information about those costs.

<b>1" Meter Regular</b>	Current Fee (Budget)	Actual Cost	Variance
Inventory	508	1,178	+670
Labor	111	159	+48
Veh/Equip	216	145	-71
Overhead	90	235	+145
<b>Total</b>	<b>925</b>	<b>1,717</b>	<b>+792</b>

This table indicates that, based on the one meter installation for the year only, we incurred \$792 MORE in cost than the customer paid for the work. The majority of the increased cost is for inventory (material cost). No paving was required.

In addition to the regular meter installations indicated above, the District establishes a separate fee for meter installations in tracts, where all the water facilities, except the water meter, have already been installed by developers. This is a cheaper installation since the District doesn't install the copper service line or have to do any digging. This applies typically only to the Copper Mountain Mesa Assessment District meter installations. The table below provides data for the one tract meter installation for the year. There is no data for a 1" meter installation.

<b>Tract Meters</b>	Current Fee	Actual Cost	Variance
¾"	340	514	+174
1"	390	No data	No data

This table shows that last year it cost us \$174 more than the fee being charged to

install the 3/4" meters in tracts. We have no comparable data for the 1" tract meter installations.

In looking forward, to fiscal year 11/12, we took the current average costs and extrapolated a new current cost, based on the estimate of time and material from our meter installation crew. This takes into consideration *today's pricing* for inventory and labor, compared to pricing for last fiscal year, some costs which are over a year old by now. Those costs are reflected below.

	Current Fee	Actual (Average) Cost 10/11	Projection 11/12
3/4" Regular	875	1,259	1,518
1" Regular	925	1,717	1,603
3/4" Tract	340	514	526
1" Tract	390	No data	594

This indicates that today's projected cost for a 3/4" meter installation will be \$1,518, increased \$259 over the averaged 10/11 actual costs. This is primarily an increase in material costs of \$233, increased costs which the District is already paying.

The projected cost for the 1" meter installations is \$1,603, decreased \$114 from the one comparable meter installation in 10/11. This decrease reflects the 45 foot copper service line used for averaging, compared to the actual 85 foot service line installed for the single 1" meter installed last fiscal year.

The projected costs for the tract installation, \$526 for 3/4" and \$594 for 1", are based upon the estimate of time and material required to do the work. Increases are due primarily to material costs.

Staff proposes that the above projected costs for fiscal year 11/12 be adopted as the new meter installation fees, based upon the current actual costs that the District is incurring.

The current meter installation fee schedule includes a fixed cost for a 1.5" meter and cites the costs for meter installations 2" and larger at "cost plus 15%". Since we have no historical cost information about 1.5" meter installations, and we rarely install them, Staff proposes to establish pricing for those meters at cost plus 15% as well.

In total, the District incurred \$3,269 in cost, above and beyond the customers' payments, to install the eight meters referred to above.

The new meter installation fees will be reviewed by the fee consultants in conjunction with their study.

The District will recover \$643 of actual cost being incurred for the installation of each regular 3/4" meter, \$678 for each regular 1" meter installation, \$186 for each tract 3/4" meter installation and \$204 for each 1" tract installation, on average.