

JOSHUA BASIN WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES  
WEDNESDAY, DECEMBER 21, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the regular board meeting to order at 5:33 p.m.

DETERMINATION OF A QUORUM – All Directors are present.

STAFF PRESENT – Sarah Johnson, General Manager; Anne Roman, Director of Finance; Jeremiah Nazario, Interim Director of Operations

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant; Jonathan Abadesco, Fedak & Brown; Jeff Hoskinson, Legal Counsel

APPROVAL OF AGENDA –

MSC (Delph/Doolittle) 5/0/0 motion carried to approve the agenda.

Ayes: Delph, Doolittle, Jarlsberg, Short, and Floen

Noes: None

Absent: None

PUBLIC COMMENT – No comments.

STATE OF EMERGENCY FINDINGS – The Board of Directors renewed its findings outlined in Resolution 21-2035 for an additional 30 days.

MSC (Delph/Short) 5/0/0 motion carried to renew the State of Emergency findings for another 30 days.

Ayes: Delph, Doolittle, Jarlsberg, Short, and Floen

Noes: None

Absent: None

CONSENT CALENDAR – There were no items on the Consent Calendar.

ACTION CALENDAR –

- Election of Officers: Presented by GM Johnson. Director Delph nominated President Floen and Vice President Doolittle. Director Jarlsberg seconded the nominations.
  - MSC (Delph/Jarlsberg) – 5/0/0 motion approved.
- 2021/2022 Audited Financial Statements: Presented by Anne Roman, Director of Finance and Jonathan Abadesco from Fedak and Brown. Staff recommended the Board to receive and approve the report.
  - MSC (Delph/Doolittle) – 5/0/0 motion to receive and approve report approved.
- Revision of Executive Assistant Job Description: Presented by GM Johnson. Staff recommended the Board adopt the updated Executive Assistant Job Description.
  - MSC (Delph, Jarlsberg) – 5/0/0 motion approved

- Contract with Granicus: Presented by GM Johnson. Staff recommended the Board to receive presentation for information purposes only.
  - No action was taken on this item.
- Pettibone Acquisition: Presented by Jeremiah Nazario, Interim Director of Operations. Staff recommended the Board to authorize the GM to execute purchase agreement with West Coast Equipment for the acquisition of heavy equipment in the amount of \$175,208.68.
  - MSC (Delph/Short) – 5/0/0 motion approved as recommended.

GENERAL MANAGER’S REPORT – GM Johnson presented her report to the Board, including a reminder to the Board of the upcoming community workshop relative to water rates, and an expression of gratitude for staff and Board for an unusually challenging year.

DIRECTOR REPORTS/COMMENTS –

- Director Jarlsberg reported on her attendance at the Mojave Water Agency Board Meeting on November 17, 2022, and inquired relative to the addition of future agenda items.
- Director Delph reported on her attendance at the Mojave Water Agency Board Meeting on December 15, 2022.

FUTURE DIRECTOR MEETINGS – President Floen read off the list of upcoming meetings, as well as indicating his appointment of Directors Floen and Delph to the Ad Hoc Committee for General Manager Evaluation.

ADJOURNMENT – MSC (Delph/Doolittle) 5/0/0 motion carried to adjourn the meeting at 7:21 p.m.

Respectfully submitted,



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Sarah Johnson, General Manager & Board Secretary