



JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY JANUARY 18, 2012 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252

AGENDA

- | | |
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| | 1. CALL TO ORDER |
| | 2. PLEDGE OF ALLEGIANCE |
| | 3. DETERMINATION OF QUORUM |
| | 4. APPROVAL OF AGENDA |
| | 5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are <u>not</u> listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda. During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you. |
| | 6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard. |
| Pg 1-3 | A. <u>Approve Minutes of December 7, 2011 Regular Board Meeting</u> |
| Pg 4-7 | B. <u>Approve Minutes of December 14, 2011 Regular Adjourned Board Meeting</u> |
| Pg 8-10 | C. <u>Approve Minutes of January 4, 2012 Regular Board Meeting</u> |
| Pg 11-36 | D. <u>Approve the Financial Report for November 2011</u> |
| Pg 37-53 | E. <u>Approve the Check Audit Report (Demand list) for December 2011</u> |
| Pg 54-60 | 7. INSPECTION, REHABILITATION, AND REPAIR OF WELL 10
Recommend that the Board authorize staff to retain Legend Pump and Well Service, Inc. to inspect, rehabilitate, and repair Well 10 at a cost not to exceed \$50,056. |
| Pg 61-67 | 8. RESOLUTION FOR BUREAU OF RECLAMATION GRANT PROPOSAL
Recommend that the Board adopt Resolution 12-XXX authorizing submittal of a grant proposal for \$3,135,600 to the Bureau of Reclamation for the Groundwater Recharge Project. |
| Pg 68-70 | 9. CONSIDER ADOPTING RESOLUTION # 12-XXX ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2011/2012
Recommend that the Board Adopt Resolution #12-XXX. |

- Pg 71-77 | 10. ELECTION OF ASSOCIATION OF CALIFORNIA WATER AGENCY (ACWA) HEALTH BENEFITS AUTHORITY BOARD OF DIRECTORS
Recommend that the Board cast its vote for a board member to the above authority.
- Pg 78-80 | 11. PRIORITY SERVICE FOR LOWER INCOME HOUSING PROJECTS
Recommend that the Board adopt Resolution #12-XXX reaffirming similar action taken in 2006 to provide priority service for lower income housing projects in compliance with California law.
12. COMMITTEE REPORTS
A. PUBLIC INFORMATION COMMITTEE: Kathleen Radnich, Public Outreach Consultant
B. AD HOC GENERAL MANAGER PERFORMANCE FACILITATED REVIEW PROCESS:
President Mike Reynolds and Director Bill Long
C. AD HOC RECHARGE BASIN SITE VEGETATION: Vice President Mickey Luckman and Director Frank Coate
13. PUBLIC COMMENT
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
- Pg 81-83 | 14. PROJECT PRIORITY LIST
15. GENERAL MANAGER REPORT
16. DISTRICT GENERAL COUNSEL REPORT
17. FUTURE AGENDA ITEMS
18. DIRECTORS COMMENTS/REPORTS
Open Space Committee Status Report: Mickey Luckman, Vice President
19. CLOSED SESSION
A. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
B. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).
20. REPORT ON CLOSED SESSION
21. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
December 7, 2011

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 24

4. APPROVAL OF AGENDA

MSC Long/Reynolds 4/0 to approve the agenda for the December 7, 2011 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MSC Long/Reynolds 4/0 to approve the minutes of the November 16 regular meeting of the Board of Directors.

7. 10/11 AUDIT REPORT PRESENTATION FROM MESSNER & HADLEY

President Luckman stated that this item would be postponed to a future meeting.

8. APPOINTMENT OF BOARD MEMBER TO FILL VACANCY

The Board interviewed the following eight candidates to fill the Board Vacancy: Paul F. Coate, Ben Costello, Barbara Delph, Richard Fountain, Robert Johnson, Albert Marquez, Karen Tracy, and Stephen Tuttle. President Luckman called a recess from 8:25 pm to 8:35 pm. President Luckman suggested adjourning this item to next Wednesday. Vice President Reynolds and Director Long commented in agreement with adjourning this item to a meeting to be held in a week. President Luckman noted that agenda Items 9 and 12B must be taken care of at tonight's meeting.

9. AUTHORIZATION TO APPLY FOR GRANT FOR GROUND WATER RECHARGE PROJECT

General Manager Joe Guzzetta reported. During discussion it was noted that preparation of grant proposals is a complex process. The following action was taken:

MSC Long/Reynolds 3/1 to authorize the General Manager to apply for a Bureau of Reclamation grant in the amount of up to \$2 million and authorize Dudek Engineering to prepare the grant application at a cost of up to \$11,620.

Long Aye

Luckman Aye
Reynolds Aye
Wilson No

10. REVISION OF JBWD ADMINISTRATION CODE SECTION 3.07.02 PROVIDING FOR BOARD AGENDA ITEMS NEEDING TO BE ADDRESSED SUBSEQUENT TO POSTING OF AGENDA

This item was adjourned to December 14.

11. AGREEMENT BETWEEN HI-DESERT MEDICAL CENTER AND JOSHUA BASIN WATER DISTRICT FOR PACKAGE WASTE WATER TREATMENT PLANT

This item was adjourned to December 14.

12. COMMITTEE REPORTS:

A. **Public Information Committee:** adjourned to December 14.

B. **Ad Hoc General Manager Performance Facilitated Review Process:** Vice President Reynolds and Director Long reported the committee received a proposal and noted that GM Guzzetta's review is overdue. MSC Reynolds/Long 3/1 to approve the committee recommendation that the Board authorize an agreement with Rauch Communication Consultants, Inc. at a cost \$6,150 plus expenses, to assist the Board in conducting the annual performance evaluation of the General Manager and to make the following determinations: Decide whether the Board President, a committee, or a designated board member will be the consultant's direct contact. Confirm that the consultant shall be retained by the District's legal counsel who will oversee the process to assure that it meets all legal requirements. Identify any employees, peer managers, or others to interview.

Long Aye
Luckman Aye
Reynolds Aye
Wilson No

Following discussion and action on items 9 and 12B of the agenda, President Luckman stated that the meeting would be recessed until Wednesday December 14th at 7:00 at the Helen Gray Center.

Steven Whitman of Joshua Tree asked whether the Board would need a motion and second to defer the items that the Board did not act on at tonight's meeting. GM Guzzetta stated that the meeting was being adjourned to December 14th at the Helen Gray Center. Legal Counsel Gil Granito added that staff intends to prepare a modified agenda that will include the items on tonight's meeting agenda that were not covered as well as an additional item regarding the District's Rules and Regulations.

The Board then determined by "straw vote" the top four of the eight applicants for the board vacancy: Paul F. Coate, Barbara Delph, Robert Johnson and Karen Tracy.

MSC Long/Reynolds 4/0 to approve meeting with the four applicants for the vacant Director position, Barbara Delph, Karen Tracy, Paul F. Coate and Robert Johnson at the Helen Gray Center.

13. PUBLIC COMMENT

None.

14. GENERAL MANAGER REPORT

GM Guzzetta reported that he would provide the Board members proposed changes to Articles three and seven of the District Rules and Regulations and that this is the item that would be added to the agenda for the adjourned meeting.

15. DISTRICT COUNSEL REPORT

None.

16 SELECTION OF BOARD OFFICERS

This item was adjourned to December 14.

17. APPOINTMENT OF BOARD REPRESENTATIVES TO MOJAVE WATER AGENCY, MORONGO BASIN PIPELINE COMMISSION, AND ASSOCIATION OF THE SAN BERNARDINO COUNTY SPECIAL DISTRICTS

This item was adjourned to December 14.

18 DIRECTORS COMMENTS/REPORTS

Director Wilson stated that tonight’s meeting was a nice showing of people and an interesting meeting. Vice President Reynolds stated he was pleased that eight people had applied for the vacant Director position. Director Long agreed, noting that an election will be held in 2012 and encouraging interested persons to consider running for a seat on the Board. President Luckman thanked the applicants. President Luckman appointed herself and Vice President Reynolds to a new standing committee to work with the General Manager on the Board meeting agendas.

19 CLOSED SESSION

- A. Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
- B. Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).
- C. Closed Session to confer with labor negotiator regarding MSC unit pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta.

There was no Closed Session.

16. REPORT ON CLOSED SESSION

None.

21. ADJOURNMENT 9:00 PM

The meeting was adjourned to December 14, 2011, 7:00 pm at the Helen Gray Education Center in Joshua Tree.

Respectfully submitted;

Joe Guzzetta, General Manager

JOSHUA BASIN WATER DISTRICT
Minutes of the
ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS
December 14, 2011 Adjourned from December 7, 2011

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 20

4. APPROVAL OF AGENDA

MSC Long/Reynolds 4/0 to approve the agenda for the December 14, 2011 Adjourned Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. APPOINTMENT OF BOARD MEMBER TO FILL VACANCY

Al Marquez of Joshua Tree stated his opinion that Mr. Coate and Mr. Johnson should be considered as they each had four votes when the "straw vote" was taken during the December 7th meeting. Legal Counsel Gil Granito confirmed that the straw vote was done correctly and procedurally according to legal code. Steven Whitman of Joshua Tree commented that the four remaining applicants are all very good and any of them would serve the Board well.

President Luckman stated that in the interest of fairness, the applicants could voluntarily leave the room in order to be interviewed individually; it was stressed that this was voluntary and that the law does not require that anyone leave the room during the public meeting. President Luckman stated that Karen Tracy would be interviewed first. Paul F. Coates, Robert Johnson and Barbara Delph left the room voluntarily and Ms. Tracy was interviewed by the Board. A door to the meeting room was left open in order to provide access to the public, and the other three applicants were interviewed in turn.

Board discussion ensued and the following action was taken:

MSC Luckman/Long 4/0 to nominate and appoint Paul F. Coate to fill the Board vacancy.

General Manager Joe Guzzetta administered the oath of office to Mr. Coate who then joined the other Board members at the dais.

7. AMENDMENT OF ARTICLES III AND VII TO PROVIDE RULES AND REGULATIONS RELATED TO THE WASTE WATER SYSTEM AND TO PROVIDE FOR DEVELOPMENT AGREEMENT WITH PROVISIONS TO EXTEND THE COLLECTION OF CAPACITY FEES

President Luckman stated that Item seven and Item eight would be taken off this meeting agenda.

8. AGREEMENT BETWEEN HI-DESERT MEDICAL CENTER AND JOSHUA BASIN WATER DISTRICT FOR PACKAGE WASTE WATER TREATMENT PLANT

This item was deferred.

9. REVISION OF JBWD ADMINISTRATION CODE SECTION 3.07.02 PROVIDING FOR BOARD AGENDA ITEMS NEEDING TO BE ADDRESSED SUBSEQUENT TO POSTING OF AGENDA

GM Guzzetta reported.

Al Marquez of Joshua Tree commented that the District Administration Code has been updated numerous times over the last year. Counsel Granito stated that the proposed change will bring the District Administration Code in conformance with state law.

MSC Reynolds/Long 4/1 to approve staff recommendation to adopt revised Section 3.07.02 to conform with the California Brown Act.

Coate	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

Legal Counsel Gil Granito stated that GM Guzzetta would suggest that this meeting be adjourned to a time certain in order to discuss Item seven (Amendment of Articles III and VII to Provide Rules and Regulations Related to the Waste Water System and to Provide for Development Agreement With Provisions to Extend the Collection of Capacity Fees), and Item eight (Agreement between Hi-Desert Medical Center and Joshua Basin Water District for Package Waste Water Treatment Plant).

GM Guzzetta stated that these items should be acted on before the end of the year, and recommended adjourning this meeting to another meeting in order to discuss Item seven and Item eight in a workshop format and that the Board should be prepared to vote.

Legal Counsel Granito stated that the suggestion is to take the two items off calendar for this meeting and adjourn the meeting to a time certain. He clarified to President Luckman that the date for the adjourned meeting could be chosen at the end of the current meeting.

10. COMMITTEE REPORTS:

- A. **Public Information Committee:** Kathleen Radnich, Public Outreach Consultant, reported that Executive Secretary Marie Salsberry negotiated a \$113 monthly cost reduction for newsletter printing early this year, and an additional \$85 monthly reduction recently, with a paper quality upgrade.
- B. **Ad Hoc General Manager Performance Facilitated Review Process:** Director Long reported that this is in process.

11. PUBLIC COMMENT

Barbara Delph of Joshua Tree congratulated Mr. Coate on being selected as the new Director of the Board. Al Marquez of Joshua Tree commented opposing the expenditure for a facilitated review process for the general manager.

12. GENERAL MANAGER REPORT

GM Guzzetta reported that the District received a certificate from the Joint Powers Insurance Authority for having an excellent safety record for the last year. He reported that Executive Secretary Marie Salsberry has been certified by the California Emergency Management Agency as a Crisis Communication Specialist; he congratulated her for effort noting that she is one of 18 certified Crisis Communications Specialists in the state.

13. DISTRICT COUNSEL REPORT

Mr. Granito stated that there would be no need for a closed session tonight. He reported on Assembly Bill 1344 that will require agencies to post agendas and minutes on their websites; noting that JBWD already does this. He also reported on Senate Bill that will allow the state personnel board to provide mediation services if negotiations with between agencies and their employees reach an impasse.

14. SELECTION OF BOARD OFFICERS

Mickey Luckman nominated Mike Reynolds for President of the Board; Bill Long seconded the motion: MSC Luckman/Long 4/1 to select Mike Reynolds as President of the Board for 2012.

Coate	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

Director Long nominated Mickey Luckman for Vice President of the Board; Director Coate seconded the motion:

MSC Long/Coate 5/0 to select Mickey Luckman as Vice President of the Board for 2012.

15. APPOINTMENT OF BOARD REPRESENTATIVEST TO MOJAVE WATER AGENCY, MORONGO BASIN PIPELINE COMMISSION, AND ASSOCIATION OF THE SAN BERNARDINO COUNTY SPECIAL DISTRICTS

This item was deferred.

16. DIRECTORS COMMENTS/REPORTS

Director Coate thanked the Board for his appointment, stating that he hopes to serve the community and be an asset to the District. Director Long welcomed Director Coate to the Board. Vice President Reynolds welcomed Director Coate and thanked the eight people who applied for the position. President Luckman welcomed Director Coate. She stated that this meeting would be adjourned to a future date; some discussion ensued regarding a date for the adjourned meeting. Mr. Granito suggested Friday December 16 at 10:00 am; the Directors agreed on that time and date and President Luckman noted that the agreement with Hi-Desert Medical Center and proposed changes to the District Rules and Regulations will be discussed and action may be taken. She stated that the December 14th meeting was adjourned to Friday at 10:00 am at the Joshua Tree Community Center.

17. CLOSED SESSION

- A. Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
- B. Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government

Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).

- C. Closed Session to confer with labor negotiator regarding MSC unit pursuant to Government Code 54957.6.
District negotiator: Joe Guzzetta.

There was no closed session.

18. REPORT ON CLOSED SESSION

None.

19. ADJOURNMENT 8:37 PM

MSC Long/Coate 5/0 to adjourn the December 14th, 2011 meeting of the Joshua Basin Water District Board of Directors.

Respectfully submitted;

Joe Guzzetta, General Manager

DRAFT

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
January 4, 2012

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Frank Coate	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 11

4. APPROVAL OF AGENDA

MSC Long/Luckman 5/0 to approve the agenda for the January 4, 2012 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

Al Marquez of Joshua Tree commented that the November financial report was not on the Consent Calendar. General Manager Joe Guzzetta stated it will probably be on the agenda for the next board meeting.

6. 10/11 AUDIT REPORT PRESENTATION FROM MESSNER & HADLEY

GM Guzzetta and Assistant General Manager/Controller Susan Greer introduced Paul Messner of Messner and Hadley who explained the audit process and the resulting report. Discussion ensued.

Al Marquez of Joshua Tree asked if "cash on hand" had dropped; Mr. Messner stated that the District made the last payment on a 1974 bond.

Director Wilson asked when the District can start the process of advertising for a new auditor and was advised by staff this process can begin soon. AGM/Controller Greer thanked her staff Ben Ruffner, Shirley Bolha Patricia Freeman and Anne Roman for their hard work resulting in a good audit report. GM Guzzetta thanked Susan Greer and staff and noted that the District's field crew has improved input processes that have resulted in better record keeping.

MSC Coate/Long 5/0 to accept and file the audited financial report presented by Paul Messner for the fiscal year ending June 30, 2011.

7. APPOINTMENT OF BOARD REPRESENTATIVES TO MOJAVE WATER AGENCY TECHNICAL ADVISORY COMMITTEE, MORONGO BASIN PIPELINE COMMISSION AND ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS

President Mike Reynolds made the following appointments:

MWA Technical Advisory Committee: Vice President Luckman

Morongo Basin Pipeline Commission: Director Long
ASBCSD: President Reynolds

MSC Long/Luckman 5/0 to receive the appointments made by the Board President.

Al Marquez of Joshua Tree commented opposing having a Board representative receive compensation for attending MWA TAC meetings. Vice President Luckman and Director Coate commented on the benefits of attending MWA TAC meetings.

8. CONSIDER APPROVAL OF RESOLUTION 12-880 AUTHORIZING SIGNERS WITH US BANK

Staff presented the report.

MSC Luckman/Long 5/0 to approve staff recommendation to approve resolution 12-880 authorizing signers with US Bank.

9. CITIZENS ADVISORY COMMITTEE (CAC) RECOMMENDATION TO THE BOARD REGARDING PUBLIC USE OF THE DEMONSTRATION GARDENS

GM Guzzetta reported. Discussion ensued and the Board took the following action:

MSC Long/Luckman 5/0 to approve to approve the recommendation of the Citizen Advisory Committee to limit the use of events in the Demonstration Garden to those sponsored or co-sponsored by the Joshua Basin Water District and/or by another government agency, and determine a maximum capacity of 75.

10. COMMITTEE REPORTS

A. **Public Information Committee:** Public Outreach consultant Kathleen Radnich reported that the Public Information Committee will meet on Monday January 9th and will focus on strategic planning for public outreach.

B. **Ad Hoc General Manager Performance Facilitated Review Process:** Legal Counsel Granito stated that the consultant requested appointment of a District contact which could be an individual or a committee. President Reynolds noted that an ad hoc committee is in place

MSC Reynolds/Luckman 4/1 to designate the ad hoc committee of President Reynolds and Director Long to serve as point of contact between Rauch Communications, the Board and the General Manager for the General Manager evaluation process.

Coate	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

11. PUBLIC COMMENT

Al Marquez of Joshua Tree commented wanting a written response to a complaint he made alleging a violation of the Brown Act.

GM Guzzetta stated that he sent a response to Mr. Marquez. Legal Counsel Granito stated that there was no violation of the Brown act; in fact, the District's Administration Code had a higher standard than the Brown Act and the District has since brought the Administration Code in compliance with the Brown Act.

12. GENERAL MANAGER REPORT

GM Guzzetta reported that the Recharge project is progressing and some preparation work should be done on the project site before February 15th. A Board committee for this phase of work was suggested. President Reynolds appointed Frank Coate and Mickey Luckman to the Ad Hoc Committee for the purpose of the Recharge activity at this time.

Director Wilson stated that he had asked for some clarification on when work on the agreement between Hi-Desert Medical Center and Joshua Basin Water District had been brought to the Board; he commented that it wasn't brought to the Board until September 7th.

13. DISTRICT COUNSEL REPORT

Mr. Granito stated there would be a Closed Session and that he had not open session report at this time.

14. DIRECTORS COMMENTS/REPORTS

A. Open Space Committee Status Report: Vice President Luckman:

Vice President Luckman stated she would not report on the Open Space Committee. She requested that \$200,000 in the hospital contract be discussed at a future meeting, and whether or not it will be replenished. GM Guzzetta stated this item will be coming back to the board. Vice President Luckman commented that she had a water leak and was mostly without running water for a week; she learned that ten gallons of water is not sufficient for an emergency.

Director Coate commented that the Demand list and draft minutes of prior minutes were not discussed at the Agenda Committee meeting. He requested a list of all outstanding contracts. President Reynolds wished everyone a happy new year and commented he is looking forward to a productive year. He asked for future Board meeting agendas to include an item for "Future Agenda Items".

15. CLOSED SESSION

- A. Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
- B. Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).

A five minute recess was called. The Board went to Closed Session at 8:00 pm. The meeting resumed in open session at 8:32 pm.

16. REPORT ON CLOSED SESSION

Mr. Granito reported that during the closed session discussion was led by the District's General Counsel on items 15A and 15B. The Board of Directors received a status report on these items from General Counsel; no further reportable action occurred during the closed session.

17. ADJOURNMENT 8:35 PM

MSC Luckman/Long 5/0 to adjourn the January 4, 2012 Regular Meeting of the Joshua Basin Water District Board of Directors.

Respectfully submitted;

Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for Wednesday January 18 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT

FINANCIAL REPORT HIGHLIGHTS – NOVEMBER 2011

FROM:

Susan Greer



This report represents the fifth month of our 11/12 fiscal year.

SUMMARY

- CASH – Total cash, \$4,827,000, decreased \$146,000 from prior month
- REVENUES – 58% Y-T-D
- EXPENSES – 37% Y-T-D

ACCOUNT RECAP (CASH BALANCE STATEMENT)

Total cash of \$4,827,000 is a decrease of \$146,000 from last month and a decrease of \$396,000 from November 2010.

CASH FLOW STATEMENT

Water collections are \$23,000 less than the same *month* last year. Water usage for the *month* is 9% **more** than the same *month* last year; water usage fiscal year-to-date is 4% less than last year. Capital expenditures of \$136,000 for the month represent an increase of \$109,000 over the previous month and an increase of \$8,000 from the prior year. Operating expenses for the *month* increased \$67,000 over the previous month. Year-to-date meter installation sales are three compared to two in the prior year, zero in the previous year and four for the year ending 6/30/09.

BOARD REPORT

This is the fifth month of the fiscal year; if evenly distributed throughout the year, expenses and revenues should be at 42% for the month.

REVENUES – total revenues are 58% year-to-date

- Metered Water Sales are *not* equally distributed throughout the year since water usage is highest in the summer. For example, February is typically the month of lowest consumption and August is the highest; with August consumption more than double that of February. We are currently at 52% of budget year-to-date, as compared to the typical 50% as of November. Metered Water Sales revenues for the month of November typically account for 7.7% of annual revenue; November this year is 8.9% of budget.
- Basic Fees are equally distributed, and at 42% of budget, right on target.
- Property Taxes including Standbys, a major source of revenue, have been sent to the County for inclusion on the property tax bills. These are one-time revenues, recorded in full early in the fiscal year with payments collected over many months during the remainder of the year. We have been advised that current year tax payments from the County will begin in December. The County is behind schedule again this year and does not yet have information for the General District property taxes; we'll record those revenues as soon as current year information is received.

JOSHUA BASIN WATER DISTRICT

EXPENSES – total expenses are 37% year-to-date

Production

Including allocated costs, Production expenses are 37% year-to-date.

Distribution

Distribution expenses are 36% year-to-date, including allocated costs.

Customer Service

Including allocated costs, Customer Service expenses are 42% year-to-date.

Administration

Administration expenses are 40% year-to-date including allocated expenses.

Engineering

Engineering expenses are 29% year-to-date including allocations.

Finance

Including allocated expenses, Finance expenses are 42% year-to-date.

Personnel

Including allocations, Personnel expense is 32% year-to-date.

Legal

Legal Services expense is 51% year-to-date.

Bonds & Loans

Bonds and Loans expense is 29% year-to-date.

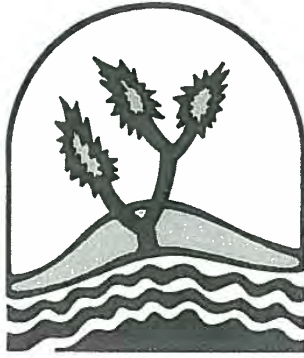
Capital Replacement Expense

Capital Replacement Expense	November *	\$	34
	Year-to-date	\$	480,813

*Note – The capital replacement expense for the month of November reflects an adjustment only. Capital replacement expense for October was accidentally posted two times, resulting in a doubling of depreciation expense in that month. There was no need to post again in November, except for the minor adjustment. Year-to-date figure is correct.

Revenues total 58% year-to-date including the billing of some property taxes; with expenses at 37% year-to-date. Revenues exceed expenses by \$1,316,000 before Capital Replacement Expense and by \$836,000 after.

Please contact me if you have any questions, comments or suggestions.



JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
 TELEPHONE (760) 366-8438 FAX (760) 366-9528

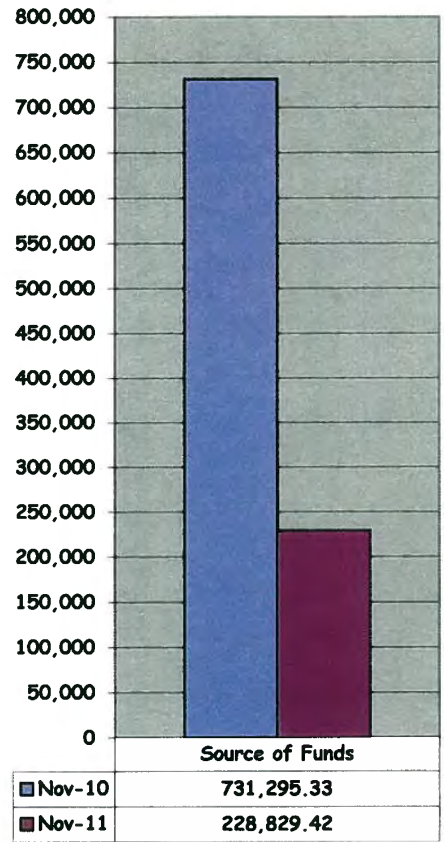
Cash Flow November 30, 2011

Beginning Cash			4,973,372.75
SOURCE OF FUNDS:			
Water A/R Collections	216,517.52		
Turn On/Misc	3,276.49		
Consumer Deposits	4,750.00		
Project Deposits	88.91		
Property Taxes G.D.	0.00		
ID #2 Tax Collections	0.00		
Standby Collections - Prior	0.00		
Standby Collections - Current	4,196.50		
CMM Assessment Collections	0.00		
LAIF CMM Payoff	0.00		
Water Capacity Charges	0.00		
Sewer Capacity Charges	0.00		
Meter Installation Fees	0.00		
Interest	0.00		
TOTAL SOURCE OF FUNDS		<u>228,829.42</u>	
FUNDS USED:			
Debt Service	0.00		
Capital Additions	136,455.64		
Operating Expenses	109,616.35		
Employee Funded 457 Transfer	4,710.76		
Bank Transfer Payroll Taxes	31,082.51		
CalPERS Transfer	18,670.23	300,535.49	
Bank Transfer Payroll	73,820.17		
Bank Transfer Fees/Charges	923.65	74,743.82	
TOTAL USE OF FUNDS		<u>375,279.31</u>	
Net Increase (Decrease)			(146,449.89)
Cash Balance at End of Period			<u>4,826,922.86</u>

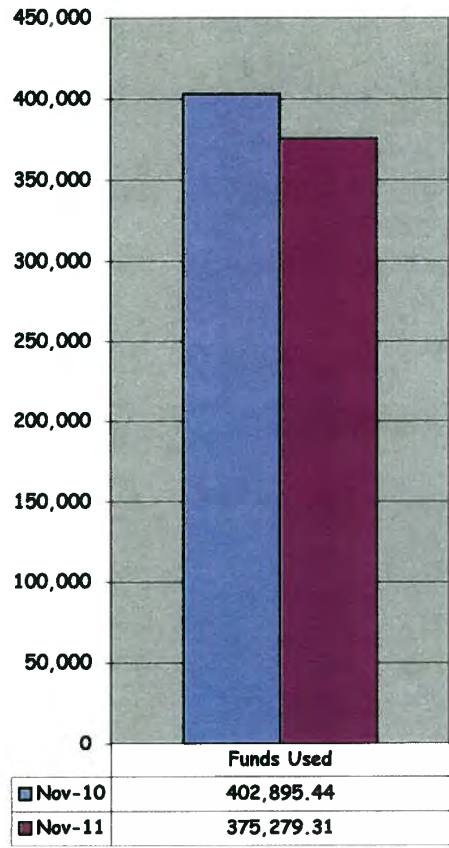
PROVIDE • PROTECT • PROMOTE

	BEGINNING BALANCE	TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE	AVERAGE DAILY BALANCE	
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	355,656.67	941,401.16	1,229,911.86CR	67,145.97	139,251.74
01 -11210	PAYROLL FUND - U	5,000.00	73,820.17	73,820.17CR	5,000.00	9,921.34
01 -11220	CREDIT CARD ACCO	61,268.18	54,237.46	62,176.65CR	53,328.99	43,268.28
01 -11300	LAIF-INVESTMENT	2,702,060.94	800,000.00	650,000.00CR	2,852,060.94	2,853,727.61
01 -11305	LAIF-EMERGENCY F	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	316,646.71	0.00	0.00	316,646.71	316,646.71
01 -11310	LAIF - WATER CAP	80,570.82CR	0.00	0.00	80,570.82CR	80,570.82CR
01 -11313	LAIF - SEWER CAP	107,347.66	0.00	0.00	107,347.66	107,347.66
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	228,122.69	0.00	0.00	228,122.69	228,122.69
01 -11325	LAIF - CMM RESER	272,784.59	0.00	0.00	272,784.59	272,784.59
01 -11330	LAIF CMM PREPAYM	2,956.13	0.00	0.00	2,956.13	2,956.13
FUND 01	TOTAL	4,973,372.75	1,869,458.79	2,015,908.68CR	4,826,922.86	4,895,555.93
REPORT TOTALS		4,973,372.75	1,869,458.79	2,015,908.68CR	4,826,922.86	4,895,555.93

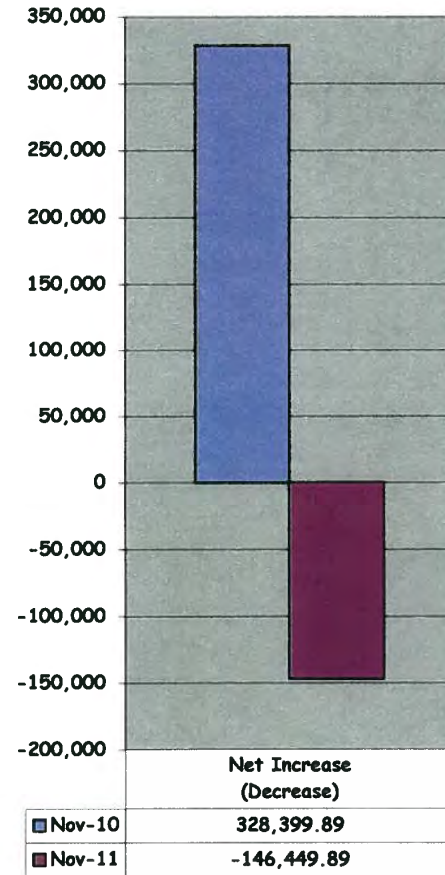
Source of Funds Comparison
Nov. 2010 Nov. 2011



Funds Used Comparison
Nov. 2010 Nov. 2011



Net Increase (Decrease)
Nov. 2010 Nov. 2011



01 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	4,714,640	243,214.79	2,738,847.72	0.00	1,975,792.28	58.09
TOTAL REVENUES	4,714,640	243,214.79	2,738,847.72	0.00	1,975,792.28	58.09
<u>EXPENSE SUMMARY</u>						
Production	854,867	62,588.05	313,263.38	0.00	541,603.62	36.64
Distribution	508,987	34,223.34	182,373.28	0.00	326,613.72	35.83
Customer Service	556,812	40,682.77	232,263.55	0.00	324,548.45	41.71
Administration	563,982	52,665.80	225,539.75	0.00	338,442.25	39.99
Engineering	219,677	12,197.92	64,645.90	0.00	155,031.10	29.43
Finance	410,971	26,717.46	172,509.18	0.00	238,461.82	41.98
Personnel	60,945	3,993.47	19,791.83	0.00	41,153.17	32.47
Legal	68,666	11,247.50	35,352.75	0.00	33,313.25	51.49
Bonds & Loans	612,979	0.00	176,696.07	0.00	436,282.93	28.83
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	(1)	0.00	0.00	0.00	(1.00)	0.00
Office allocated	1	0.00	0.00	0.00	1.00	0.00
TOTAL EXPENSES	3,857,886	244,316.31	1,422,435.69	0.00	2,435,450.31	36.87
REVENUE OVER/(UNDER) EXPENSES	856,754 (1,101.52)	1,316,412.03	0.00 (459,658.03)	153.65

01 -GENERAL FUND

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,332,808	118,401.77	695,531.78	0.00	637,276.22	52.19
01-41011 CUSTOMER REFUND CLEARING ACCT	0	0.00	0.00	0.00	0.00	0.00
01-41012 ALLOW FOR WAAP/BILLING ADJ (3,529)	0.00 (440.00)	0.00 (3,089.00)	12.47
01-41015 BASIC FEES	1,338,834	110,719.72	559,093.92	0.00	779,740.08	41.76
01-41030 PRIVATE FIRE PROTECTION SERV.	19,410	1,628.64	8,143.20	0.00	11,266.80	41.95
01-41040 SPECIAL SERVICES REVENUE	118,420	7,291.64	47,699.95	0.00	70,720.05	40.28
01-41050 CROSS CONNECTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-42100 STANDBY REVENUE-CURRENT	1,163,341	4,196.50	1,165,553.50	0.00 (2,212.50)	100.19
01-42110 UNCOLLECTED STANDBY/CURRENT (250,000)	0.00	0.00	0.00 (250,000.00)	0.00
01-42200 STNBY INCOME PRIOR	161,460	0.00	6,350.20	0.00	155,109.80	3.93
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	414,829	0.00	0.00	0.00	414,829.00	0.00
01-43010 PROPERTY TAX I.D. #2	121,500	0.00	120,491.00	0.00	1,009.00	99.17
01-43020 PROPERTY TAX REVENUE -CMM	256,356	0.00	0.00	0.00	256,356.00	0.00
01-43030 CMM BOND CALL REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	0.00	31,135.00	0.00 (31,135.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	16,152.48	0.00 (16,152.48)	0.00
01-44025 H ZONE ML REIMB FEES	0	0.00	0.00	0.00	0.00	0.00
01-44030 METER INSTALLATION FEES	0	0.00	2,190.00	0.00 (2,190.00)	0.00
01-44035 METER REPAIR REVENUE	0	766.30	766.30	0.00 (766.30)	0.00
01-44050 SEWER CAPACITY CHARGES	0	0.00	80,550.00	0.00 (80,550.00)	0.00
01-45000 INTEREST REVENUE G.D.	39,678	0.00	4,506.49	0.00	35,171.51	11.36
01-46100 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-47000 MISCELLANEOUS REVENUE	1,533	210.22	1,123.90	0.00	409.10	73.31
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	4,714,640	243,214.79	2,738,847.72	0.00	1,975,792.28	58.09

01 -GENERAL FUND

% OF YEAR COMPLETED: 41.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	183,238	13,021.50	77,359.21	0.00	105,878.79	42.22
01-501-02205 WATER TREATMENT EXPENSE	12,923	1,212.51	5,082.26	0.00	7,840.74	39.33
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	18,923	1,740.00	8,850.70	0.00	10,072.30	46.77
01-501-03120 TANK & RESERVOIR EXPENSE	186,029	0.00	3,199.26	0.00	189,228.26	1.72-
01-501-04005 LABORATORY SERVICES	6,417	642.00	4,282.00	0.00	2,135.00	66.73
01-501-04010 LEAD/COPPER SAMPLING EXPEN	0	0.00	0.00	0.00	0.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	257,606	25,105.24	118,024.67	0.00	139,581.33	45.82
01-501-07005 PROPERTY INSURANCE	66,036	7,804.25	31,801.00	0.00	34,235.00	48.16
01-501-98001 EE BENEFITS ALLOCATED	101,990	7,575.34	40,630.70	0.00	61,359.30	39.84
01-501-98002 FIELD EXPENSES ALLOCATED	21,705	5,487.21	30,432.10	0.00	8,727.10	140.21
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWRE & COMPUTRS- PRODU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Production	854,867	62,588.05	313,263.38	0.00	541,603.62	36.64
<u>Distribution</u>						
01-502-01105 MAIN, VALVE & LEAK SALARY	104,900	5,145.69	33,377.08	0.00	71,522.92	31.82
01-502-01130 DISTRIBUTION SALARY	108,861	8,895.34	44,453.87	0.00	64,407.13	40.84
01-502-01140 CROSS CONNECTION CONTRL SA	41,288	1,673.47	9,192.95	0.00	32,095.05	22.27
01-502-02920 INVENTORY-OVER & SHORT	3,168	0.00	306.23	0.00	3,474.23	9.67-
01-502-03105 MAINLINE AND LEAK REPAIR	83,322	861.62	10,362.24	0.00	72,959.76	12.44
01-502-03110 EQUIPMENT RENTAL	3,023	226.71	1,133.55	0.00	1,889.45	37.50
01-502-03130 CROSS CONNECTION CONTROL E	679	0.00	635.63	0.00	43.37	93.61
01-502-04005 CONTRACT LOCATING EXPENSE	4,780	2,724.57	3,955.46	0.00	824.54	82.75
01-502-98001 EE BENEFITS ALLOCATED	142,786	10,605.47	56,882.99	0.00	85,903.01	39.84
01-502-98002 FIELD EXPENSES ALLOCATED	16,180	4,090.47	22,685.74	0.00	6,505.74	140.21
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99220 METERS	0	0.00	0.00	0.00	0.00	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Distribution	508,987	34,223.34	182,373.28	0.00	326,613.72	35.83

BOARD REPORT

AS OF: NOVEMBER 30TH, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 41.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	111,934	7,092.94	28,002.04	0.00	83,931.96	25.02
01-503-01110 OFFICE SALARY - CUSTOMER S	94,439	6,147.26	26,332.94	0.00	68,106.06	27.88
01-503-01135 STANDBY SALARY	21,934	2,145.09	9,340.09	0.00	12,593.91	42.58
01-503-03105 METER SERVICE REPAIR	15,929	754.01	5,992.97	0.00	9,936.03	37.62
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	1,872.63	0.00	1,872.63	0.00
01-503-07005 CREDIT CARD FEES	7,448	908.47	6,292.91	0.00	1,155.09	84.49
01-503-07010 BAD DEBT	20,400	0.00	25,691.65	0.00	5,291.65	125.94
01-503-07015 PUBLIC INFORMATION	44,737	3,158.92	17,625.90	0.00	27,111.10	39.40
01-503-07020 WATER CONSERVATION EXPENSE	18,727	2,657.08	10,980.79	0.00	7,746.21	58.64
01-503-98001 EE BENEFITS ALLOCATED	115,589	8,585.38	46,048.12	0.00	69,540.88	39.84
01-503-98002 FIELD EXPENSES ALLOCATED	1,579	399.07	2,213.25	0.00	634.25	140.17
01-503-98003 OFFICE EXPENSE ALLOCATED	104,096	8,834.55	51,870.26	0.00	52,225.74	49.83
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	556,812	40,682.77	232,263.55	0.00	324,548.45	41.71
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	238,578	18,504.84	92,103.35	0.00	146,474.65	38.61
01-504-01115 DIRECTORS SALARY	0	1,736.30	9,877.58	0.00	9,877.58	0.00
01-504-01205 DIRECTORS EXPENSE	23,465	0.00	0.00	0.00	23,465.00	0.00
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,693	43.57	3,544.35	0.00	6,148.65	36.57
01-504-01215 TRAINING EXPENSE	16,994	848.94	7,255.14	0.00	9,738.86	42.69
01-504-04005 LOBBYIST	42,000	3,500.00	14,000.00	0.00	28,000.00	33.33
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	0.00	0.00	0.00	0.00	0.00
01-504-04017 CIMIS STATION CLEARING ACC	0	0.00	0.00	0.00	0.00	0.00
01-504-07000 MISCELLANEOUS EXPENSE	2,467	34.00	844.19	0.00	1,622.81	34.22
01-504-07005 BUSINESS EXPENSE	16,062	493.07	5,321.77	0.00	10,740.23	33.13
01-504-07006 SUBSCRIPTIONS	3,111	427.00	1,127.60	0.00	1,983.40	36.25
01-504-07010 EMERGENCY PREPAREDNESS	7,555	0.00	816.00	0.00	6,739.00	10.80
01-504-07015 OUTSIDE SERVICES	31,112	2,697.49	12,912.39	0.00	18,199.61	41.50
01-504-07016 MEMBERSHIP FEES & DUES	18,031	8,620.00	9,092.16	0.00	8,938.84	50.43
01-504-98001 EE BENEFITS ALLOCATED	135,987	10,100.45	54,174.27	0.00	81,812.73	39.84
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	18,927	1,606.28	9,430.95	0.00	9,496.05	49.83
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	5,040.00	5,040.00	0.00	5,040.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	563,982	52,665.80	225,539.75	0.00	338,442.25	39.99

01 -GENERAL FUND

% OF YEAR COMPLETED: 41.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	83,299	4,917.98	30,654.84	0.00	52,644.16	36.80
01-505-02305 MAPS/DRAFTING SUPPLIES	1,616	1,238.50	2,038.50	0.00	422.50	126.14
01-505-04005 ENGINEERING SERVICES	60,000	900.00	1,440.00	0.00	58,560.00	2.40
01-505-04010 MAPPING SYSTEM UPGRADES	8,240	0.00	2,120.62	0.00	6,119.38	25.74
01-505-98001 EE BENEFITS ALLOCATED	47,595	3,535.16	18,960.99	0.00	28,634.01	39.84
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	18,927	1,606.28	9,430.95	0.00	9,496.05	49.83
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL Engineering	219,677	12,197.92	64,645.90	0.00	155,031.10	29.43
<u>Finance</u>						
01-506-01100 FINANCE SALARY	225,760	14,414.50	81,308.44	0.00	144,451.56	36.02
01-506-04005 ACCOUNTING SERVICES	24,970	0.00	23,582.00	0.00	1,388.00	94.44
01-506-98001 EE BENEFITS ALLOCATED	122,388	9,090.40	48,756.83	0.00	73,631.17	39.84
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	37,853	3,212.56	18,861.91	0.00	18,991.09	49.83
TOTAL Finance	410,971	26,717.46	172,509.18	0.00	238,461.82	41.98
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	26,455	1,840.29	6,437.50	0.00	20,017.50	24.33
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	0.00	0.00	0.00	0.00
01-507-01120 SAFETY SALARY	9,382	340.00	2,270.00	0.00	7,112.00	24.20
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,046	0.00	951.42	0.00	1,094.58	46.50
01-507-01910 LABOR NEGOTIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
01-507-98001 EE BENEFITS ALLOCATED	13,599	1,010.04	5,417.43	0.00	8,181.57	39.84
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	9,463	803.14	4,715.48	0.00	4,747.52	49.83
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	60,945	3,993.47	19,791.83	0.00	41,153.17	32.47
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	68,666	11,247.50	35,352.75	0.00	33,313.25	51.49
TOTAL Legal	68,666	11,247.50	35,352.75	0.00	33,313.25	51.49
<u>Bonds & Loans</u>						
01-509-08105 BOND PAYABLE PRINCP 1997 B	0	0.00	0.00	0.00	0.00	0.00
01-509-08110 I.D. #2 BONDS PYBLE-PRINCI	100,000	0.00	0.00	0.00	100,000.00	0.00
01-509-08115 CMM PRINCIPAL	84,000	0.00	82,000.00	0.00	2,000.00	97.62
01-509-08120 MORONGO BASIN PIPELINE	228,642	0.00	0.00	0.00	228,642.00	0.00
01-509-08150 MWA OPERATION & MAINT.	0	0.00	0.00	0.00	0.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	0	0.00	0.00	0.00	0.00	0.00
01-509-08210 INTEREST EXPENSE I.D. #2	21,500	0.00	10,750.00	0.00	10,750.00	50.00
01-509-08215 INTEREST EXPENSE - CMM	160,356	0.00	81,572.35	0.00	78,783.65	50.87
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00

BOARD REPORT

AS OF: NOVEMBER 30TH, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 41.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,575	0.00	0.00	0.00	2,575.00	0.00
01-509-08310 ANALYTICAL SERVICES 1997 B	2,591	0.00	0.00	0.00	2,591.00	0.00
01-509-08315 ID #2 BONDS COLLECTION CHA	346	0.00	42.16	0.00	303.84	12.18
01-509-08320 GENERAL TAX COLLECTION CHA	969	0.00	256.57	0.00	712.43	26.48
01-509-08325 ADMINISTRATION - CMM	12,000	0.00	2,074.99	0.00	9,925.01	17.29
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
TOTAL Bonds & Loans	612,979	0.00	176,696.07	0.00	436,282.93	28.83
<u>Benefits Allocated</u>						
01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	0.00	0.00	0.00	0.00
01-551-01205 EMPLOYEE EDUCATION	262	0.00	0.00	0.00	262.00	0.00
01-551-01210 COMPENSATED LEAVE	185,000	15,489.36	81,080.15	0.00	103,919.85	43.83
01-551-01215 CAFETERIA PLAN EXPENSE	195,750	16,070.00	74,865.00	0.00	120,885.00	38.25
01-551-01220 GROUP INSURANCE EXPENSE	6,562	67.30	4,165.95	0.00	2,396.05	63.49
01-551-01225 WORKERS COMPENSATION INSUR	28,000	0.00	7,715.07	0.00	20,284.93	27.55
01-551-01230 RETIREMENT	149,304	10,516.48	59,856.35	0.00	89,447.65	40.09
01-551-01235 VEHICLE ALLOWANCE SALARY	0	0.00	0.00	0.00	0.00	0.00
01-551-01240 UNIFORMS	6,770	820.67	820.67	0.00	5,949.33	12.12
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	108,285	7,538.43	42,368.14	0.00	65,916.86	39.13
01-551-98000 ALLOCATED EXPENSES	(679,933)	(50,502.24)	(270,871.33)	0.00	(409,061.67)	39.84
TOTAL Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Field Allocated</u>						
01-552-02205 SHOP EXPENSE - COMBINED	11,222	983.16	4,873.52	0.00	6,348.48	43.43
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,404	819.50	2,036.38	0.00	8,367.62	19.57
01-552-02215 SAFETY EXPENSE	5,132	0.00	444.80	0.00	4,687.20	8.67
01-552-03205 TRACTOR/TOOL REPAIR	4,145	1,200.55	1,928.54	0.00	2,216.46	46.53
01-552-03905 BUILDING REPAIR & MAINT.	28,787	1,158.86	9,970.49	0.00	18,816.51	34.64
01-552-05005 FUEL-VEHICLES	36,494	766.87	15,318.65	0.00	21,175.35	41.98
01-552-05010 AUTO EXPENSE	27,050	1,845.17	9,514.99	0.00	17,535.01	35.18
01-552-05015 EQUIPMENT CLEARING ACCOUN	(1,718)	0.00	(190.18)	0.00	(1,527.82)	11.07
01-552-06305 COMMUNICATIONS	10,305	1,360.64	4,440.80	0.00	5,864.20	43.09
01-552-07005 REGULATORY, PERMITS, ETC	8,115	1,842.00	10,044.96	0.00	(1,929.96)	123.78
01-552-07010 OVERHEAD 17 (OTHER-90)	(96,093)	0.00	(2,810.87)	0.00	(93,282.13)	2.93
01-552-07015 OVERHEAD 16 (LABOR-80)	(4,381)	0.00	(240.99)	0.00	(4,140.01)	5.50
01-552-98000 ALLOCATED EXPENSES	(39,463)	(9,976.75)	(55,331.09)	0.00	15,868.09	140.21
TOTAL Field Allocated	(1)	0.00	0.00	0.00	(1.00)	0.00
<u>Office allocated</u>						
01-553-01405 TEMPORARY LABOR FEES	22,870	4,796.39	17,216.61	0.00	5,653.39	75.28
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	31,212	(724.32)	10,121.75	0.00	21,090.25	32.43
01-553-02110 POSTAGE	22,866	1,098.84	8,291.82	0.00	14,574.18	36.26
01-553-04005 COMPUTER PROGRAMMING EXPEN	2,719	0.00	0.00	0.00	2,719.00	0.00
01-553-04010 OFFICE EQUIP - REPAIR & MA	35,658	4,260.59	19,510.29	0.00	16,147.71	54.72
01-553-04015 SYSTEM ADMINISTRATION	49,359	3,755.00	22,530.00	0.00	26,829.00	45.65
01-553-06205 TELEPHONE AND UTILITIES	32,583	2,876.31	16,639.08	0.00	15,943.92	51.07
01-553-98000 ALLOCATED EXPENSES	(197,266)	(16,062.81)	(94,309.55)	0.00	(102,956.45)	47.81
TOTAL Office allocated	1	0.00	0.00	0.00	1.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 41.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENSES	3,857,886	244,316.31	1,422,435.69	0.00	2,435,450.31	36.87
REVENUE OVER/(UNDER) EXPENSES	856,754 (1,101.52)	1,316,412.03	0.00 (459,658.03)	153.65

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050529	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021428 STOKER, JONATHAN :US REFUND	68.34	

					68.34	
050530	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021429 REAL HOME SERVICES & :US REFUND	52.36	

					52.36	
050531	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021430 GAYHEART, TASCHA N :US REFUND	21.40	

					21.40	
050532	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021431 FARNSWORTH, LISA :US REFUND	34.45	

					34.45	
050533	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021432 ELSASSER, JASON :US REFUND	81.66	

					81.66	
050534	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021433 LAHLEY, MARY ANN :US REFUND	36.59	

					36.59	
050535	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021434 CHAMBERS, BRIDGETTE :US REFUND	43.01	

					43.01	
050536	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021435 VERNER, EVE :US REFUND	37.85	

					37.85	
050537	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021436 JOHNSON, DAVID B :US REFUND	36.59	

					36.59	
050538	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111021437 ESTATE OF MICHAEL MC:US REFUND	45.94	

					45.94	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050539	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201111021438 HILL, CHRISTOPHER :US REFUND	22.98

					22.98
050540	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201111021439 MCALPIN, JOSHUA RYAN:US REFUND	50.86

					50.86
050541	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201111021440 HILL, HEATHER :US REFUND	72.05

					72.05
050542	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201111021441 MEDRANO, JANETH :US REFUND	106.87

					106.87
050543	11/02/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201111021442 WIEDLER, CARLA :US REFUND	30.96

					30.96
050544	11/03/2011	R	000656	AMERICAN HERITAGE LIFE INS CO.	
				I-ALL0911 EE LIFE INSURANCE - SEPT 11	382.14

					382.14
050545	11/03/2011	R	001004	BANK OF AMERICA	
				I-BAL111 SHOP EXP/TRAINING EXP/BUS EXP	1,028.43

					1,028.43
050546	11/03/2011	R	001002	BUSINESS CARD	
				I-BAL111 TRAINING EXP/BUS EXP/POSTAGE	596.13

					596.13
050547	11/03/2011	R	004110	BURRTEC WASTE & RECYCLING SVCS	
				I-BW1111 RECYCLING - NOV 11	54.63
				I-BW1111B TRASH REMOVAL - NOV 11	248.81
				I-BW1111C TRASH REMOVAL - NOV 11	79.92

					383.36
050548	11/03/2011	R	001526	CANYON AUTO SERVICES, INC	
				I-6119 VEHICLE REPAIRS	101.08

					101.08

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050549	11/03/2011	R	001994	BLACK DIAMOND BLADE CO. I-COLINV027498 TRACTOR REPAIRS	1,051.89 ----- 1,051.89
050550	11/03/2011	R	002420	DLT SOLUTIONS, INC I-SI169856 2012 AUTOCAD SUBSCRIPT RENEW	1,238.50 ----- 1,238.50
050551	11/03/2011	R	002565	DUDEK AND ASSOCIATES, INC I-20112954 ENG SERV: RCHG/HDMC/IRONWOOD	12,540.00 ----- 12,540.00
050552	11/03/2011	R	003025	FEDEX I-7-676-69592 POSTAGE: EPA GRANT	46.72 ----- 46.72
050553	11/03/2011	R	004720	INLAND WATER WORKS C-236954 CREDIT: INVENTORY I-236682 INVENTORY I-236896 INVENTORY/MAINLINE & LEAK RPR	1,286.54CR 1,286.54 3,826.96 ----- 3,826.96
050554	11/03/2011	R	006029	LIEBERT CASSIDY WHITMORE I-140396 LEGAL SERVICES - SEPT 11	1,944.00 ----- 1,944.00
050555	11/03/2011	R	000186	THE LLOYD PEST CONTROL CO., INC. I-3225000 BEE REMOVAL	125.00 ----- 125.00
050556	11/03/2011	R	006504	MC CALL'S METERS, INC. I-21594 CERTIFIED FLOW TEST	41.59 ----- 41.59
050557	11/03/2011	R	006200	HELEN A. MCALLISTER I-5589B JANITORIAL SERVICES - OCT 11	580.00 ----- 580.00
050558	11/03/2011	R	006507	McMASTER-CARR SUPPLY COMPANY I-98644531 SHOP EXPENSE/SMALL TOOLS I-98772788 SHOP EXPENSE	261.44 13.21 ----- 274.65

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050559	11/03/2011	R	007070	NORTHERN TOOL & EQUIPMENT CATALOG COMPANY, IN I-24832035 SMALL TOOLS	560.26 ----- 560.26
050560	11/03/2011	R	008102	OFFICEMAX CONTRACT INC. C-74017584 CREDIT: OFFICE SUPPLIES C-74090070 CREDIT: OFFICE SUPPLIES I-948756 OFFICE SUPPLIES/SHOP EXPENSE	24.09CR 81.33CR 623.58 ----- 518.16
050561	11/03/2011	R	000070	ONLINE INFORMATION SERVICES, INC. I-372135 ID VERIF. SERV. THRU 10/31/11	335.10 ----- 335.10
050562	11/03/2011	R	008405	PRECISION ASSEMBLY I-14645 OCT WATER BILLING & PUBL INFO	1,914.46 ----- 1,914.46
050563	11/03/2011	R	008414	ROBERT L. STEPHENSON I-1537 VIDEO TAPING BD MEETINGS - OCT	200.00 ----- 200.00
050564	11/03/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL I-RS1011 LEGAL SERVICES - OCT 11	10,197.21 ----- 10,197.21
050565	11/03/2011	R	009615	MARIE SALSBERY I-MS102711 REIMB: TRAINING EXPENSE	72.87 ----- 72.87
050566	11/03/2011	R	009878	SOUTHERN CALIFORNIA EDISON I-SCE1011 POWER FOR PUMPING - OCT 11	25,105.24 ----- 25,105.24
050567	11/03/2011	R	000023	ULTIMATE MOTORS, INC. I-4061 SMOG CERTIFICATION I-UM102811V04 SMOG CERTIFICATION I-UM102811V20 SMOG CERTIFICATION	53.95 53.95 53.95 ----- 161.85
050568	11/03/2011	R	010990	UTILIQUEST L.L.C.	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-174462-Q	CONTRACT LOCATING EXPENSE	77.46
			I-174736-Q	CONTRACT LOCATING EXPENSE	1,828.20

					1,905.66
050569	11/03/2011	R	013195	JEFFREY G. ZARTLER	
			I-280619	GROUNDS & DEMO GDN CLEANUP	105.00

					105.00
050570	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081443	PICKARD, CHASTIY :US REFUND	29.69

					29.69
050571	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081444	FISCHER, JEFF :US REFUND	38.18

					38.18
050572	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081445	HARTMAN, JON :US REFUND	28.82

					28.82
050573	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081446	LEWALLEN, JOHN C :US REFUND	40.38

					40.38
050574	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081447	SHANNON, RYAN A :US REFUND	62.38

					62.38
050575	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081448	PRUITT, JESSICA :US REFUND	79.68

					79.68
050576	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081449	SAMPSON, ERIC P :US REFUND	33.96

					33.96
050577	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111081450	DINGMAN, ROB :US REFUND	19.77

					19.77

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050578	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201111081451 DIMAGGIO, DEBORAH :US REFUND	49.98 ----- 49.98
050579	11/08/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201111081452 MOTSINGER, ROBERT L :US REFUND	136.73 ----- 136.73
050580	11/10/2011	R	000507	ACWA HEALTH BENEFITS AUTHORITY I-ACWA1211 EE HEALTH BENEFIT - DEC 11	9,070.93 ----- 9,070.93
050581	11/10/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT I-111011 EE REMITTANCE	198.92 ----- 198.92
050582	11/10/2011	R	001526	CANYON AUTO SERVICES, INC I-6129 VEHICLE REPAIRS I-6137 VEHICLE REPAIRS I-6150 VEHICLE REPAIRS	113.09 80.00 673.71 ----- 866.80
050583	11/10/2011	R	001555	CENTRATEL I-111103192101 DISPATCH SERVICES - NOV 11	285.77 ----- 285.77
050584	11/10/2011	R	000058	GARDA CL WEST, INC. I-174-553811 COURIER FEES - NOV 11	440.60 ----- 440.60
050585	11/10/2011	R	004195	HOME DEPOT CREDIT SERVICES I-HD1111 SHOP EXPENSE/SM TOOLS/OFC SPLY	413.87 ----- 413.87
050586	11/10/2011	R	000084	JOHNSON POWER SYSTEMS I-SW030108436 GENERATOR REPAIRS	148.66 ----- 148.66
050587	11/10/2011	R	005621	KENNY STRICKLAND, INC I-10042727 FUEL FOR VEHICLES	766.87 ----- 766.87

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050588	11/10/2011	R	009897	THE MALLANTS CORPORATION	
			I-2395	TEMPORARY LABOR	850.80
			I-2398	TEMPORARY LABOR	1,531.44

					2,382.24
050589	11/10/2011	R	008102	OFFICEMAX CONTRACT INC.	
			I-768542	OFFICE SUPPLIES	104.99

					104.99
050590	11/10/2011	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE1011	EXTERMINATOR - OCT 11	73.50
			I-WE1011B	EXTERMINATOR - OCT 11	32.00

					105.50
050591	11/10/2011	R	012020	XEROX CORPORATION	
			I-058217853	OFFICE EXPENSE 9/22/11-10/30/1	646.71

					646.71
050592	11/17/2011	R	000188	IAN McGAHUEY	
			I-953	UNIFORMS	820.67

					820.67
050593	11/17/2011	R	000505	ACWA	
			I-ACWA1211	EE ASSISTANCE PROGRAM - DEC11	67.26

					67.26
050594	11/17/2011	R	000502	ASSOCIATION OF CALIFORNIA	
			I-AG12	AGENCY DUES	8,620.00

					8,620.00
050595	11/17/2011	R	000675	AQUA-METRIC SALES COMPANY	
			I-0040384-IN	INVENTORY	1,051.15

					1,051.15
050596	11/17/2011	R	001630	AT&T MOBILITY	
			I-829480028X11052011	COMMUNICATIONS - OCT 11	1,021.39

					1,021.39
050597	11/17/2011	R	001461	DEBORAH BOLLINGER	
			I-473	WATER CONSERVATION - OCT	2,500.00
			I-474	REIMB: CIMIS STATION EXP	157.08

					2,657.08

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050598	11/17/2011	R	000137	CAL-OSHA REPORTER	
			I-419142	CAL-OSHA SUBSCRIPTION	427.00

					427.00
050599	11/17/2011	R	001526	CANYON AUTO SERVICES, INC	
			I-6156	VEHICLE REPAIRS	412.32

					412.32
050600	11/17/2011	R	001528	CARPI & CLAY, INC	
			I-CC1011	LOBBYIST - OCT 11	3,500.00

					3,500.00
050601	11/17/2011	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD143	WATER TREATMENT EXPENSE	1,212.51

					1,212.51
050602	11/17/2011	R	001850	CLINICAL LAB OF S.B. INC	
			I-917833	SAMPLING - OCT 11	642.00

					642.00
050603	11/17/2011	R	002213	JOHN ZACCARIA	
			I-8398	OFFICE SUPPLIES	138.01

					138.01
050604	11/17/2011	R	004720	INLAND WATER WORKS	
			I-237096	MAINLINE & LEAK REPAIR SUPPLY	352.25

					352.25
050605	11/17/2011	R	006790	MOBILE MINI, LLC - CA	
			I-941526206	23' RECORD STORAGE RENTAL-FEB	226.71

					226.71
050606	11/17/2011	R	000159	OASIS OFFICE SUPPLY	
			I-203822-0	REPRO: RECHARGE PIPELINE	94.82
			I-203845-0	SHIPPING: RECHG PIPELINE PLANS	9.31

					104.13
050607	11/17/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20415557	SHOP EXPENSE	87.02

					87.02

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050608	11/17/2011	R	009054	KATHLEEN J. RADNICH	
			I-103011-89	PUBLIC RELATIONS SERVICES	504.00
			I-110611-91	PUBLIC RELATIONS SERVICES	594.00

					1,098.00
050609	11/17/2011	R	000049	BEN RUFFNER	
			I-BR111511	REIMB: FOOD/MILES/POSTAGE	176.13

					176.13
050610	11/17/2011	R	010850	UNDERGROUND SERVICE ALERT	
			I-1020110327	TICKET DELIVERY SERVICE - OCT	355.50

					355.50
050611	11/17/2011	R	010956	DOI-USGS	
			I-90055080	NITRATE STUDY	114,153.00

					114,153.00
050612	11/17/2011	R	003595	VERIZON CALIFORNIA	
			I-V1111	TELEPHONE (SHOP) - NOV 11	339.25

					339.25
050613	11/17/2011	R	000008	VERIZON SELECT SERVICES, INC.	
			I-CP500005097CH07228	PHONE SYSTEM PROGRAMMING	270.00

					270.00
050614	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111211453	POULIN, KALI :US REFUND	64.75

					64.75
050615	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111211454	DOUBEK, DALE :US REFUND	120.91

					120.91
050616	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111211455	FAS-AHM UTILITIES, L:US REFUND	75.39

					75.39
050617	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201111211456	WOOD, ANDREW :US REFUND	41.59

					41.59

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050618	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211457	QUEIROLO, THOMAS :US REFUND	103.76

						103.76
050619	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211458	CURRIE, CHRIS :US REFUND	70.39

						70.39
050620	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211459	DESERT CITIES REALTO:US REFUND	69.83

						69.83
050621	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211460	FIRST CHOICE REALTY :US REFUND	39.35

						39.35
050622	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211461	BUCK, DARRELL :US REFUND	80.56

						80.56
050623	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211462	HURTADO, MEGHAN :US REFUND	30.06

						30.06
050624	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211463	HERNANDEZ, BLANCA E :US REFUND	3.52

						3.52
050625	11/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201111211464	HAWKINS, JORDAN :US REFUND	63.17

						63.17
050626	11/23/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT		
				I-112311	EE REMITTANCE	198.92

						198.92
050627	11/23/2011	R	001865	COMPUTER GALLERY		
				I-3060777	PRINTER INSTALL & SETUP	345.00
				I-306091	PLAT. MAINTENANCE - DEC 11	2,895.00
				I-306100	BDR BACKUP SERVICE - DEC 11	860.00

						4,100.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050628	11/23/2011	R	000007	COUNTY OF SAN BERNARDINO	
			I-IN0157430	BACKFLOW TESTER RE-CERT	181.00

					181.00
050629	11/23/2011	R	002190	CDPH-OCF	
			I-CDPH-111611	D-4 RENEWAL	140.00

					140.00
050630	11/23/2011	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20113147	ENG SERV: RECHARGE/IRONWOOD	9,515.58

					9,515.58
050631	11/23/2011	R	003025	FEDEX	
			I-7-691-38500	SHIPPING: METER TESTING	10.32

					10.32
050632	11/23/2011	R	005000	JANET MORNINGSTAR	
			I-JM103111	LEGAL SERVICES	1,842.50

					1,842.50
050633	11/23/2011	R	009897	THE MALLANTS CORPORATION	
			I-2400	TEMPORARY LABOR	1,563.35
			I-2406	TEMPORARY LABOR	850.80

					2,414.15
050634	11/23/2011	R	008150	PETTY CASH, SUSAN GREER	
			I-PC102711	PETTY CASH REIMBURSEMENT	320.95

					320.95
050635	11/23/2011	R	008201	PURCHASE POWER	
			I-PB111311	POSTAGE REFILL FOR METER	1,019.99

					1,019.99
050636	11/23/2011	R	009054	KATHLEEN J. RADNICH	
			I-111311-93	PUBLIC RELATIONS SERVICES	576.00

					576.00
050637	11/23/2011	R	009880	SOUTHERN CALIFORNIA EDISON CO	
			I-SCE1111	POWER TO BUILDINGS - NOV 11	1,430.78

					1,430.78

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050638	11/23/2011	R	003596	SUPERMEDIA LLC	
			I-SM1111	MORONGO BASIN ADVERT - NOV 11	22.25

					22.25
050639	11/23/2011	R	009945	SWRCB FEES	
			I-WD-0064171	ANNL DISCHARGE PERMT 7/11-6/12	1,521.00

					1,521.00
050640	11/23/2011	R	009898	THE GAS COMPANY	
			I-GAS1111	HEAT FOR SHOP - JULY TO NOV 11	358.58

					358.58
050641	11/23/2011	R	000510	TIME WARNER CABLE	
			I-TW1111	CABLE SERVICE - NOV 11	58.31

					58.31
050642	11/23/2011	R	010690	TYLER TECHNOLOGIES	
			I-32877	ONLINE PRODUCTS - NOV 11	185.00

					185.00
050643	11/23/2011	R	010990	UTILIQUEST L.L.C.	
			I-175082-Q	CONTRACT LOCATING EXPENSE	331.99
			I-175360-Q	CONTRACT LOCATING EXPENSE	486.92

					818.91
050644	11/23/2011	R	011116	VEHICLE REGISTRATION COLLECTIONS	
			I-VRC112311	EE REMITTANCE	122.87

					122.87
050645	11/23/2011	R	003600	VERIZON CALIFORNIA	
			I-V1111	TELEPHONE (OFFICE) - NOV 11	720.62

					720.62
050646	11/23/2011	R	013195	JEFFREY G. ZARTLER	
			I-280622	GROUNDS CLEANUP	90.00

					90.00
*900204	11/02/2011	D	000025	ICMA RC	
			I-900204	457 REMITTANCE - OCT 11	2,355.38

					2,355.38

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900204	11/08/2011	D	001517	CalPERS I-PPE 11/04/11 PAY PERIOD ENDING 11/04/11	9,345.62 ----- 9,345.62
900205	11/14/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 11/10/11 FED W/H, SOC SEC, MEDICARE	12,764.22 ----- 12,764.22
900206	11/14/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 11/10/11 STATE & SDI W/H	2,674.24 ----- 2,674.24
900207	11/22/2011	D	001517	CalPERS I-PPE 11/18/11 PAY PERIOD ENDING 11/18/11	9,324.61 ----- 9,324.61
900208	11/28/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 11/23/11 FED W/H, SOC SEC, MEDICARE	12,943.75 ----- 12,943.75
900209	11/28/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 11/23/11 STATE & SDI W/H	2,700.30 ----- 2,700.30
900210	11/30/2011	D	000025	ICMA RC I-900210 457 REMITTANCE - NOV 11	2,355.38 ----- 2,355.38
TOTALS:	126				300,535.49

DIRECTOR PAYROLL & REIMBURSEMENTS

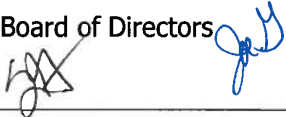
NOVEMBER 2011

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<u>LONG, WILLIAM C</u>				
11/10/2011	11/02/2011		DIRECTOR'S FEES	173.63
11/23/2011	11/16/2011		DIRECTOR'S FEES	173.63
Total:				<u>347.26</u>
=====				
<u>LUCKMAN, MICKEY C</u>				
11/10/2011	11/02/2011		DIRECTOR'S FEES	173.63
11/23/2011	10/27/2011	MILES: MWA	REIMBURSEMENT	74.37
11/23/2011	10/12/2011	MILES: ONTARIO(BOTT)	REIMBURSEMENT	99.90
11/23/2011	10/10/2011	MEAL: BOTT	REIMBURSEMENT	19.55
11/23/2011	11/16/2011		DIRECTOR'S FEES	173.63
Total:				<u>541.08</u>
=====				
<u>REYNOLDS, MICHAEL P</u>				
11/10/2011	11/02/2011		DIRECTOR'S FEES	173.63
11/23/2011	10/13/2011	MEAL: MWA	REIMBURSEMENT	22.18
11/23/2011	10/13/2011	MILES TO MWA	REIMBURSEMENT	76.59
11/23/2011	11/16/2011		DIRECTOR'S FEES	173.63
11/23/2011	10/13/2011	MWA	DIRECTOR'S FEES	173.63
11/23/2011	10/17/2011	ASBCSD	DIRECTOR'S FEES	173.63
Total:				<u>793.29</u>
=====				
<u>WILSON, GARY L</u>				
11/10/2011	11/02/2011		DIRECTOR'S FEES	173.63
11/23/2011	11/16/2011		DIRECTOR'S FEES	173.63
Total:				<u>347.26</u>
=====				
Grand Total:				<u>2,028.89</u>
=====				

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

January 18, 2011

To: President and Board of Directors
From: Susan Greer 

TOPIC: December Check Audit Report

RECOMMENDATION: Accept and File

ANALYSIS: The December check audit report is attached, although the rest of the Financial Report is delayed due to staff changes in the Finance Department in December.

On a regular basis, my goal is to present the financial report for the previous month at the second meeting of the following month. Sometimes, extenuating circumstances or the early date of the second meeting and the agenda posting requirement makes it difficult to meet this timeframe.

Going forward, we will put the check audit report on the agenda of the first meeting after it's available. This will typically be the first meeting of the month and the check audit report will be presented when ready, whether or not the remainder of the financial report is available.

The remainder of the December Financial Report should be provided at the next meeting. I apologize for any inconvenience.

FISCAL IMPACT: None

CHECK NO	CHECK DATE	STATUS		VENDOR INFO	CHECK AMOUNT
050647	12/01/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201111291465 ALLIED ALLIANCE LLC :US REFUND	86.34 ----- 86.34
050648	12/01/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201111291466 VALENZUELA, MIKE :US REFUND	15.67 ----- 15.67
050649	12/01/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201111291467 HANNAH, JOHN D :US REFUND	14.03 ----- 14.03
050650	12/01/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201111291468 HUNT-MARTIN, NALANI :US REFUND	92.30 ----- 92.30
050651	12/01/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201111291469 AGUAYO, LEONARDO :US REFUND	172.40 ----- 172.40
050652	12/01/2011	R	000575	AFSCME LOCAL 1902 I-AFSCME1111 EE UNION DUES - NOV 11	468.00 ----- 468.00
050653	12/01/2011	R	000656	AMERICAN HERITAGE LIFE INS CO. I-ALL1011 EE LIFE INSURANCE - NOV 11	304.89 ----- 304.89
050654	12/01/2011	R	001519	CALIFORNIA RURAL WATER ASSOC I-CRWA2012 MEMBERSHIP DUES 01/12 - 01/13	937.00 ----- 937.00
050655	12/01/2011	R	001526	CANYON AUTO SERVICES, INC I-6177 TRAILER REPAIRS	60.30 ----- 60.30
050656	12/01/2011	R	002003	D & B INDUSTRIAL SAFETY I-18379 SAFETY EXPENSE	307.65 ----- 307.65

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050657	12/01/2011	R	002200	DEPT OF THE INTERIOR-BLM	
			I-2012010354	RIGHT OF WAY RENTAL - 2012	208.35
			I-2012010385	RIGHT OF WAY RENTAL - 2012	7,995.44

					8,203.79
050658	12/01/2011	R	003025	FEDEX	
			I-7-706-91821	SHIPPING: METER TESTING	10.05

					10.05
050659	12/01/2011	R	004720	INLAND WATER WORKS	
			I-237669	BACKFLOW SUPPLIES (CONST MTR)	1,941.64

					1,941.64
050660	12/01/2011	R	005025	JERNIGAN'S SPORTING GOODS	
			I-27983	SAFETY EXPENSE	538.64

					538.64
050661	12/01/2011	R	006504	MC CALL'S METERS, INC.	
			I-21693	CERTIFIED FLOW TEST	41.53

					41.53
050662	12/01/2011	R	006507	McMASTER-CARR SUPPLY COMPANY	
			I-10863325	SMALL TOOLS/SAFETY EXP/MTR RFR	261.70

					261.70
050663	12/01/2011	R	008300	POSTMASTER	
			I-SD112311	POSTAGE FOR WATER BILLING	3,000.00

					3,000.00
050664	12/01/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20422713	SHOP EXPENSE	87.02

					87.02
050665	12/01/2011	R	009054	KATHLEEN J. RADNICH	
			I-1112011-94	PUBLIC RELATIONS SERVICES	378.00

					378.00
050666	12/01/2011	R	000049	BEN RUFFNER	
			I-BR113011	REIMB: MILEAGE/FOOD/POSTAGE	28.67

					28.67

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050667	12/01/2011	R	000008	VERIZON SELECT SERVICES, INC. I-CP500005097BR42671 PHONE SYSTEM REPAIRS		1,343.83 ----- 1,343.83
050668	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071470 PORRO, WENDELA :US REFUND		35.14 ----- 35.14
050669	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071471 FISCHER, JEFF :US REFUND		34.82 ----- 34.82
050670	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071472 POTTS, ROSELLA :US REFUND		72.21 ----- 72.21
050671	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071473 VALENZUELA, MIKE :US REFUND		37.97 ----- 37.97
050672	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071474 WEIGAND, MATHEW T :US REFUND		37.38 ----- 37.38
050673	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071475 WAGENKNECHT, MELISSA:US REFUND		36.59 ----- 36.59
050674	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071476 ZIMARIK, KELLIE :US REFUND		34.79 ----- 34.79
050675	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071477 ANELE GROUP DBA PRES:US REFUND		72.45 ----- 72.45
050676	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071478 SANCHEZ, RICHARD :US REFUND		4.69 ----- 4.69

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050677	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071479 STALWART CORPORATION:US REFUND	75.69 ----- 75.69
050678	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071480 MARTIN, DONNA :US REFUND	12.00 ----- 12.00
050679	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071481 HUSBY, DEBORAH A :US REFUND	80.15 ----- 80.15
050680	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071482 CANTU, JUAN :US REFUND	116.38 ----- 116.38
050681	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071483 VELAZQUEZ, SARAH :US REFUND	8.27 ----- 8.27
050682	12/07/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112071484 WICKLER, DIANA :US REFUND	47.60 ----- 47.60
050683	12/09/2011	R	001004	BANK OF AMERICA I-BA1112 RECRUITING EXP/OFF SUP/BUS EXP	1,453.51 ----- 1,453.51
050684	12/09/2011	R	001002	BUSINESS CARD I-BA1211 BUSINESS EXPENSE/ SAFETY	68.51 ----- 68.51
050685	12/09/2011	R	001461	DEBORAH BOLLINGER I-477 WATER CONSERVATION - NOV 11 I-477A WATER CONSERVATION/CIMIS STATI	2,500.00 1,350.00 ----- 3,850.00
050686	12/09/2011	R	004110	BURRTEC WASTE & RECYCLING SVCS I-BW1211 RECYCLING - DEC 11 I-BW1211B TRASH REMOVAL- DEC 11 I-BW1211C TRASH REMOVAL- DEC 11	54.63 248.81 79.92 ----- 383.36

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050687	12/09/2011	R	001540	F.C. COMPTON DBA C & S I-9760	2,021.00 ----- 2,021.00
050688	12/09/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT I-120911	198.92 ----- 198.92
050689	12/09/2011	R	001555	CENTRATEL I-111203192101	DISPATCH SERVICES - NOV 11 223.61 ----- 223.61
050690	12/09/2011	R	001932	COUNTY OF SAN BERNARDINO I-104712	JUNE-NOV 2011 MAP REVISIONS 24.00 ----- 24.00
050691	12/09/2011	R	002853	ENVIRONMENTAL SCIENCE ASSOC. I-95735	EPA GRANT - RECHARGE 3,280.00 ----- 3,280.00
050692	12/09/2011	R	000058	GARDA CL WEST, INC. I-175-510911	COURIER FEES - DEC 11 440.60 ----- 440.60
050693	12/09/2011	R	004195	HOME DEPOT CREDIT SERVICES I-HD1211	PUMP PLANT/SMALL TOOLS/SHOP EX 1,356.94 ----- 1,356.94
050694	12/09/2011	R	004720	INLAND WATER WORKS I-237816	BACKFLOW SUPPLIES (CONST MTR) 490.98 ----- 490.98
050695	12/09/2011	R	005870	KRIEGER & STEWART INC. I-34760	ENGINEERING SERVICES: RECHARGE 30,000.00 ----- 30,000.00
050696	12/09/2011	R	006029	LIEBERT CASSIDY WHITMORE I-142632	LEGAL SERVICES - OCT 11 1,092.00 ----- 1,092.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050697	12/09/2011	R	009897	THE MALLANTS CORPORATION	
			I-2417	TEMPORARY LABOR	850.80

					850.80
050698	12/09/2011	R	006200	HELEN A. MCALLISTER	
			I-5600B	JANITORIAL SERVICES - NOV 11	580.00

					580.00
050699	12/09/2011	R	008102	OFFICEMAX CONTRACT INC.	
			C-323976	CREDIT: OFFICE SUPPLIES	51.23CR
			C-402340	CREDIT: OFFICE SUPPLIES	6.74CR
			I-017584	ADJUST CREDIT	0.01
			I-279903	OFFICE SUPPLIES	1,083.36
			I-280119	OFFICE SUPPLIES	35.23
			I-287940	OFFICE SUPPLIES	85.46

					1,146.09
050700	12/09/2011	V			
			C-CHECK	VOID CHECK	0.00

					0.00
050701	12/09/2011	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-378694	ID VERIF. SERV. THRU 11/30/11	216.30

					216.30
050702	12/09/2011	R	000013	POSTMASTER	
			I-PO1211	PO BOX THROUGH 12/31/12	176.00

					176.00
050703	12/09/2011	R	008414	ROBERT L. STEPHENSON	
			I-1548	VIDEO TAPING BD MEETINGS - NOV	200.00

					200.00
050704	12/09/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20429784	SHOP EXPENSE	87.02

					87.02
050705	12/09/2011	R	009054	KATHLEEN J. RADNICH	
			I-112711-95	PUBLIC RELATIONS SERVICES	306.00

					306.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050706	12/09/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS1111	LEGAL SERVICES - NOV 11	9,199.55

					9,199.55
050707	12/09/2011	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE1111	POWER FOR PUMPING - NOV 11	16,067.13

					16,067.13
050708	12/09/2011	R	009920	STANDARD INSURANCE CO	
			I-ST1211	EE LIFE INSURANCE - DEC 11	702.11

					702.11
050709	12/09/2011	R	010850	UNDERGROUND SERVICE ALERT	
			I-1120110331	TICKET DELIVERY SERVICE- NOV	67.50

					67.50
050710	12/09/2011	R	010990	UTILIQUEST L.L.C.	
			I-175590-Q	CONTRACT LOCATING EXPENSE	44.27
			I-175924-Q	CONTRACT LOCATING EXPENSE	13.31
			I-176250-Q	CONTRACT LOCATING EXPENSE	157.18

					214.76
050711	12/15/2011	R	001526	CANYON AUTO SERVICES, INC	
			I-6194	TRAILER REPAIRS	355.03

					355.03
050712	12/15/2011	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD144	WATER TREATMENT EXPENSE	1,175.77

					1,175.77
050713	12/15/2011	R	001850	CLINICAL LAB OF S.B. INC	
			I-918384	SAMPLING - NOV 11	561.00

					561.00
050714	12/15/2011	R	002201	DEPARTMENT OF JUSTICE	
			I-884309	EE RECRUITING EXPENSE	51.00

					51.00
050715	12/15/2011	R	003200	FOUNDATION FOR CROSS CONNECTION	
			I-8471	MEMBERSHIP RENEWAL THRU 12/12	173.10

					173.10

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050716	12/15/2011	R	003505	LORI PARKER	
			I-5414	VEHICLE REPAIRS	24.00

					24.00
050717	12/15/2011	R	004152	HI-DESERT STAR	
			I-1351 & A1351	AD: NOTICE OF DIR VACANCY	361.50

					361.50
050718	12/15/2011	R	004720	INLAND WATER WORKS	
			I-238006	INVENTORY	2,371.73
			I-238007	PUMPING PLANT REPAIR SUPPLIES	672.89

					3,044.62
050719	12/15/2011	R	005000	JANET MORNINGSTAR	
			I-JM113011	LEGAL SERVICES	1,223.75

					1,223.75
050720	12/15/2011	R	006790	MOBILE MINI, LLC - CA	
			I-941530556	23' RECORD STORAGE RENTAL-MAR	226.71

					226.71
050721	12/15/2011	R	008405	PRECISION ASSEMBLY	
			C-8267	CR: WATER BILLING & PUBL INFO	85.00CR
			C-8268	CR: WATER BILLING & PUBL INFO	85.00CR
			C-8269	CR: WATER BILLING & PUBL INFO	85.00CR
			I-14694	NOV WATER BILLING & PUBL INFO	1,827.01

					1,572.01
050722	12/15/2011	R	003596	SUPERMEDIA LLC	
			I-SM1211	MORONGO BASIN ADVERT - DEC 11	22.25

					22.25
050723	12/15/2011	R	003595	VERIZON CALIFORNIA	
			I-V1211	TELEPHONE (SHOP) - DEC 11	331.18

					331.18
050724	12/15/2011	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE1111	EXTERMINATOR - NOV 11	32.00
			I-WE1111B	EXTERMINATOR - NOV 11	73.50

					105.50

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050725	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141485	SELWAY, BRANDON :US REFUND	10.64

						10.64
050726	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141486	PALMER, CODY :US REFUND	18.79

						18.79
050727	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141487	BADGETT, PETER A :US REFUND	85.57

						85.57
050728	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141488	PAHL, AIDA :US REFUND	4.70

						4.70
050729	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141489	HUGHES, PAT :US REFUND	9.80

						9.80
050730	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141490	FIRST CHOICE REALTY :US REFUND	26.75

						26.75
050731	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141491	MASRE PARTNERS :US REFUND	58.09

						58.09
050732	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141492	ANELE GROUP DBA PRES:US REFUND	69.83

						69.83
050733	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141493	GORDON, SCOTT :US REFUND	42.83

						42.83
050734	12/15/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201112141494	CORNELL, NATHAN :US REFUND	46.06

						46.06

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050735	12/15/2011	R	000191	BERTOLINI INC.		
			I-000041621	FINAL PAY: BOARD ROOM CHAIRS		893.71

						893.71
050736	12/15/2011	R	001865	COMPUTER GALLERY		
			I-306143	PLAT. MAINTENANCE - JAN 12		2,895.00
			I-306149	BDR BACKUP SERVICE - JAN 12		860.00

						3,755.00
050737	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112201495	CARLSON, JEFF	:US REFUND	6.31

						6.31
050738	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112201496	TORRES, ROSALIO	:US REFUND	27.61

						27.61
050739	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112201497	WEISS, VALERIE	:US REFUND	63.48

						63.48
050740	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112201498	KINGSBURY, GERRY	:US REFUND	56.50

						56.50
050741	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112201499	SOLARI, CHRISTOPHER	:US REFUND	8.70

						8.70
050742	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112211500	WILLIAMS, KATHLEEN A:	US REFUND	8.88

						8.88
050743	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112211501	JOHNSON, LESLIE A	:US REFUND	249.68

						249.68
050744	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201112211502	FRISON, SUZY	:US REFUND	100.00

						100.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050745	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112211503 PATRICIO, EUGENCIO :US REFUND	69.28 ----- 69.28
050746	12/21/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201112211504 ATONE, SHERRY :US REFUND	50.35 ----- 50.35
050747	12/23/2011	R	000505	ACWA I-ACWA0112 EE ASSISTANCE PROGRAM JAN 12	67.26 ----- 67.26
050748	12/23/2011	R	000507	ACWA HEALTH BENEFITS AUTHORITY I-ACWA0112 EE HEALTH BENEFIT - JAN 12	8,074.87 ----- 8,074.87
050749	12/23/2011	R	000656	AMERICAN HERITAGE LIFE INS CO. I-ALL1111 EE LIFE INSURANCE - NOV 11	304.89 ----- 304.89
050750	12/23/2011	R	001630	AT&T MOBILITY I-829480028X120511 COMMUNICATIONS - NOV 11	1,020.29 ----- 1,020.29
050751	12/23/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT I-122311 EE REMITTANCE	198.92 ----- 198.92
050752	12/23/2011	R	001526	CANYON AUTO SERVICES, INC I-6213 TRAILER REPAIRS I-6214 TRAILER REPAIRS I-6221 VEHICLE REPAIRS	220.16 134.13 94.61 ----- 448.90
050753	12/23/2011	R	813449	GARY G COLLINS, PHD I-GC121511 EE RECRUITING EXPENSE	250.00 ----- 250.00
050754	12/23/2011	R	002026	DATASTREAM I-4465 MAINT. AGREEMENT - 1ST QTR 12	720.00 ----- 720.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050755	12/23/2011	R	002820	EMPLOYEE RELATIONS, INC.	
			I-58264	EE RECRUITING EXPENSE	170.05

					170.05
050756	12/23/2011	R	009897	THE MALLANTS CORPORATION	
			I-2409	TEMPORARY LABOR	510.48
			I-2421	TEMPORARY LABOR	850.80
			I-2424	TEMPORARY LABOR	850.80

					2,212.08
050757	12/23/2011	R	000193	MORONGO BASIN CONSERVATION ASSOCIATION, INC.	
			I-MBCA121311	DOCENT EDUCATION	80.00

					80.00
050758	12/23/2011	R	003930	NBS	
			I-12221184	CMM ADMIN FEES - 1ST QTR 12	2,100.84

					2,100.84
050759	12/23/2011	R	007064	NOLTE ASSOCIATES, INC.	
			I-11090135	ENGINEERING SERV: 7/11 - 8/11	850.00

					850.00
050760	12/23/2011	R	009054	KATHLEEN J. RADNICH	
			I-121111-96	PUBLIC RELATIONS SERVICES	241.20

					241.20
050761	12/23/2011	R	000089	SEMS TECHNOLOGIES, LLC	
			I-1202	HOSTED (WEB BASED) SOLUTION	2,520.00

					2,520.00
050762	12/23/2011	R	009880	SOUTHERN CALIFORNIA EDISON CO	
			I-SCE1211	POWER TO BUILDINGS - DEC 11	1,308.05

					1,308.05
050763	12/23/2011	R	009898	THE GAS COMPANY	
			I-GAS1211	HEAT FOR SHOP - DEC 11	101.33

					101.33
050764	12/23/2011	R	000510	TIME WARNER CABLE	
			I-TM1211	CABLE SERVICE - DEC 11	58.31

					58.31

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050765	12/23/2011	R	010690	TYLER TECHNOLOGIES	
			I-025-34353	ONLINE PRODUCTS - DEC 11	185.00
			I-025-34990	RECEIPT PRNTR MAINT THRU 01/13	542.08

					727.08
050766	12/23/2011	R	010956	DOI-USGS	
			I-90063375	NITRATE STUDY	61,768.84

					61,768.84
050767	12/23/2011	R	010990	UTILIQUEST L.L.C.	
			I-176550-Q	CONTRACT LOCATING EXPENSE	20.88
			I-176832-Q	CONTRACT LOCATING EXPENSE	21.92

					42.80
050768	12/23/2011	R	003600	VERIZON CALIFORNIA	
			I-V1211	TELEPHONE (OFFICE) - DEC 11	717.69

					717.69
050769	12/29/2011	R	000575	AFSCME LOCAL 1902	
			I-AFSCME1211	EE UNION DUES - DEC 11	429.00

					429.00
050770	12/29/2011	R	001528	CARPI & CLAY, INC	
			I-CC1111	LOBBYIST - NOV 11	3,500.00

					3,500.00
050771	12/29/2011	R	000194	CHEM-DRY OASIS	
			I-24554	11 BOARDROOM CHAIRS CLEANED	132.00

					132.00
050772	12/29/2011	R	001865	COMPUTER GALLERY	
			I-306124	OFFICE SUPPLIES	24.73

					24.73
050773	12/29/2011	R	002003	D & B INDUSTRIAL SAFETY	
			I-18452	SAFETY EXPENSE	161.70

					161.70
050774	12/29/2011	R	002213	JOHN ZACCARIA	
			I-8883	EQUIP REPAIRS & MAINTENANCE	85.00

					85.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050775	12/29/2011	R	003505	LORI PARKER	
			I-5503	VEHICLE REPAIRS	970.49
			I-5515	VEHICLE REPAIRS	75.00

					1,045.49
050776	12/29/2011	R	004201	SCOTT HUDSON	
			I-SH122211	MILEAGE REIMB.	232.05

					232.05
050777	12/29/2011	R	004720	INLAND WATER WORKS	
			I-238203	INVENTORY	156.13
			I-238367	HACIENDA PRV SUPPLIES	2,272.25
			I-238368	INVENTORY	1,288.69

					3,717.07
050778	12/29/2011	R	006800	MOJAVE WATER AGENCY	
			I-0012050-IN	2012 AWAC CALENDARS	465.60

					465.60
050779	12/29/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20437430	SHOP EXPENSE	87.02
			I-20444087	SHOP EXPENSE	87.02

					174.04
050780	12/29/2011	R	009054	KATHLEEN J. RADNICH	
			I-121811-97	PUBLIC RELATIONS SERVICES	306.00

					306.00
050781	12/29/2011	R	010900	HD SUPPLY FACILITIES MAINTENANCE, LTD. DBA	
			I-554049	PUMPING PLANT SUPPLIES	206.88

					206.88
050782	12/29/2011	R	010990	UTILIQUEST L.L.C.	
			I-177101-Q	CONTRACT LOCATING EXPENSE	26.88

					26.88
050783	12/29/2011	R	011205	E.H. WACHS COMPANY	
			I-INV069887	VACUUM TRAILER SUPPLIES	1,356.78

					1,356.78
*900211	12/08/2011	D	001517	CalPERS	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-PPE 12/02/11 PAY PERIOD ENDING 12/02/11	9,430.17 ----- 9,430.17
900212	12/12/2011	D	004800 INTERNAL REVENUE SERVICE I-IRS PD 12/09/11 FED W/H, SOC SEC, MEDICARE	14,368.15 ----- 14,368.15
900213	12/12/2011	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 12/09/11 STATE & SDI W/H	3,156.92 ----- 3,156.92
900214	12/27/2011	D	004800 INTERNAL REVENUE SERVICE I-IRS PD 12/23/11 FED W/H, SOC SEC, MEDICARE	12,426.71 ----- 12,426.71
900215	12/27/2011	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 12/23/11 STATE & SDI W/H	2,662.84 ----- 2,662.84
900216	12/23/2011	D	001517 CalPERS I-PPE 12-16-11 PAY PERIOD ENDING 12/16/11	9,044.97 ----- 9,044.97
900217	12/28/2011	D	000025 ICMA RC I-900217 457 REMITTANCE - 2011 ER CONTR	1,050.50 ----- 1,050.50
900218	12/28/2011	D	000025 ICMA RC I-900218 457 REMITTANCE - DEC 11	2,155.39 ----- 2,155.39
TOTALS:	145			258,728.52

DIRECTOR PAYROLL & REIMBURSEMENTS**DECEMBER 2011**

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<u>LONG, WILLIAM C</u>				
12/23/2011	11/17/2011	MILES:MWA BD MTG	REIMBURSEMENT	77.15
12/23/2011	12/07/2011		DIRECTOR'S FEES	173.63
			Total:	<u>250.78</u> =====
<u>LUCKMAN, MICKEY C</u>				
12/09/2011	11/14/2011	REIMB: ASBCSD DINNER	REIMBURSEMENT	36.00
12/09/2011	11/14/2011	MILES: ASBCSD/VICTOR	REIMBURSEMENT	85.47
12/23/2011	12/08/2011	MILES: MWA/TAC	REIMBURSEMENT	148.74
12/23/2011	12/07/2011		DIRECTOR'S FEES	173.63
12/23/2011	12/01/2011	11/28-12/1 JPIA/ACWA	DIRECTOR'S FEES	694.52
12/23/2011	12/01/2011	EXP: JPIA/ACWA 11/28	REIMBURSEMENT	139.31
12/23/2011	12/01/2011	MILES: JPIA/ACWA	REIMBURSEMENT	133.20
			Total:	<u>1,410.87</u> =====
<u>REYNOLDS, MICHAEL P</u>				
12/23/2011	12/07/2011		DIRECTOR'S FEES	173.63
			Total:	<u>173.63</u> =====
<u>WILSON, GARY L</u>				
12/23/2011	12/07/2011		DIRECTOR'S FEES	173.63
			Total:	<u>173.63</u> =====

Grand Total: 2,008.91
=====

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

January 18, 2012

Report to: President and Members of the Board
From: Randy Little, Water Production Supervisor 

TOPIC: INSPECTION, REHABILITATION, AND REPAIR OF WELL 10

RECOMMENDATION: That the Board authorize staff to retain Legend Pump and Well Service, Inc. to inspect, rehabilitate, and repair well 10 at a cost not to exceed \$50,056.

ANALYSIS: Last summer Well 10 began experiencing abnormal noise and vibration. This suggests possible motor problems or the potential need for other necessary internal mechanical repairs.

In June 2011, Brithinee Electric Motor Repair performed an onsite vibration and sound spectrum analysis of the well motor. Testing results indicated that the electric motor is working appropriately.

We consulted with several well and pump companies on the teardown, inspection, rehabilitation, and repair of the well.

Legend Pump and Well Service, Inc. presents the best understanding of the potential problems and provides firm costs to cover all contingencies upon removal of the equipment. We anticipate the likely cost to be around \$30,000, which is the cost for tear-down and rehabilitation of the well and rebuilding the pump.

However, if upon inspection the entire shaft needs to be replaced, the contractor estimates a "worst case" cost of \$50,056.

The last rehabilitation performed on this well was in 2000. In the future, staff intends to budget for rehabilitation of the other wells as a preventative maintenance measure, just as we have budgeted for preventative maintenance of other facilities.



Licensed Contractors 951-830-1355
License No. 964537

December 19, 2011

Joshua Basin Water District
61750 Chollita Road
Joshua Tree, CA 92252

Attention: Randy Little
Reference: Well #10 Rehab and Repair Phase #1

We are pleased to offer our estimate for the above mentioned:

Phase #1

Labor to mobilize equipment to well site, transport bowls to shop for inspection, includes per diem

Price \$200.00

Pull existing 500' setting of 10" oil lubricated well pump and check line shaft bearings with go/no-go gauge.

Price \$5,600.00

Shop labor to disassemble and inspect 10-stage 12" bowl assembly and document condition

Price \$250.00

Video log well to inspect current condition of well / perforations

Price \$860.00

Total Amount for the above work phase #1 \$6,910.00

Phase #2

Mobilization / demobilization	\$1,200.00
Brush well 12 hours	\$3,520.00
Bail well 4 hours	\$880.00
Swab well for 4 hours and super CL2	\$980.00
Video log well	\$860.00
Install existing well pump and disinfect	\$7,800.00
Start-up and cycle well pump	\$660.00
<u>Total Amount for the above work phase #2</u>	<u>\$15,900.00</u>

Materials

500 feet of 3" x 1 11/16" x 20' oil lube, tube and shaft assembly	\$19,731.00
Rebuild your existing 10 Stage 12" bowl assembly	\$6,382.00
Recondition discharge head and stretch assembly	\$330.00
Sand blast and epoxy coat discharge head	\$460.00
Misc. gaskets, bolts, silicon, CL2 and motor make up material	\$343.00
<u>Total Amount for all the Materials (Tax Included)</u>	<u>\$27,246.00</u>
Total Amount for all the work completed as quoted above	\$50,056.00

*The above projected work may or may not be required.

These prices are firm for thirty days, after such time it may be subject to review and/or possible change. This price does include applicable sales taxes.

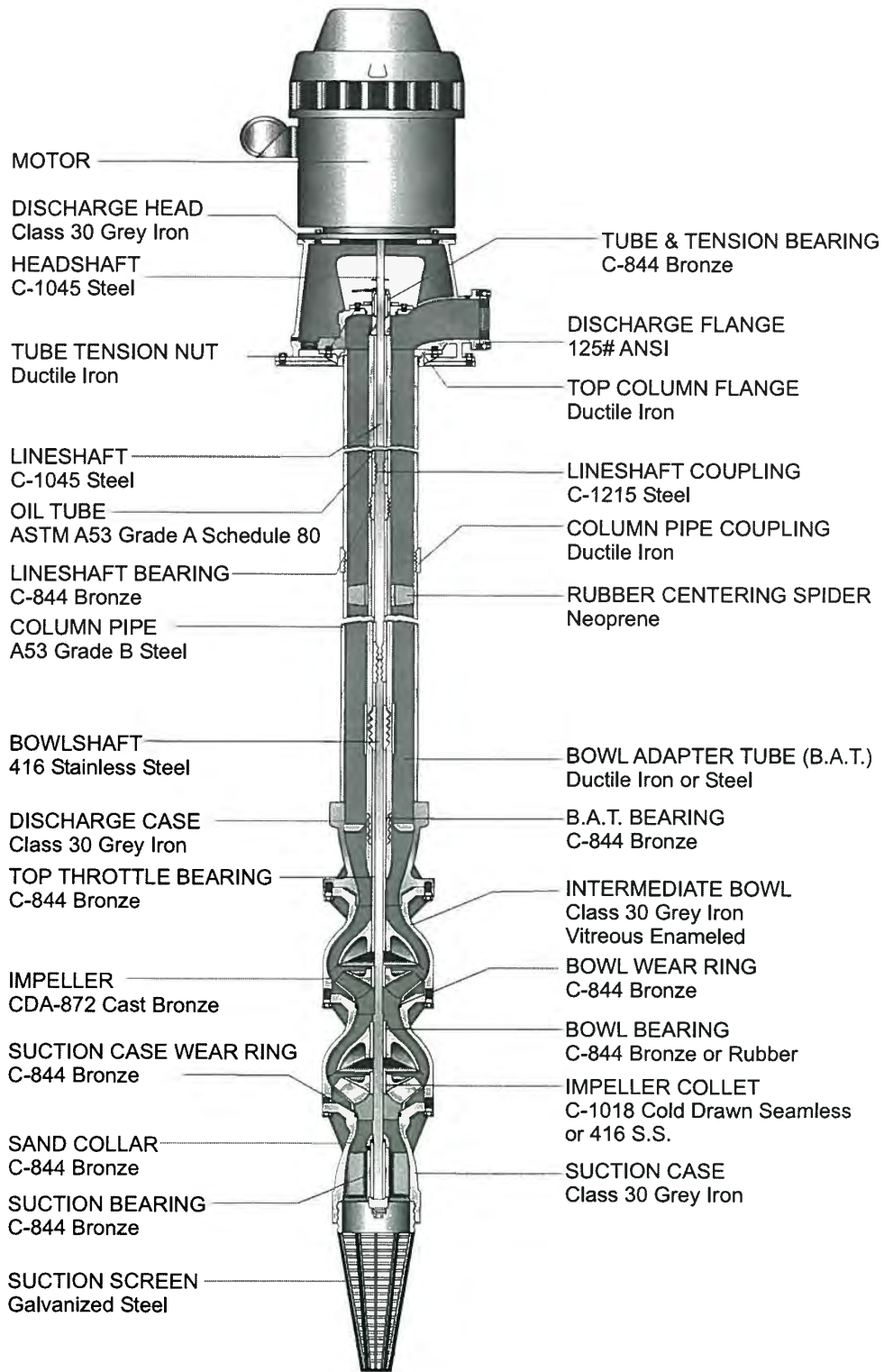
Sincerely,

Keith Collier
President

Well 10 Inspection, Rehabilitation and Repair

Company	Phase 1 Teardown Cost A	Phase 2 Rehabilitation Cost B	Sub-Total A+B	Phase 2 Alternate Rehabilitation Cost C	Sub-total A+C	Estimated Material/Mechanical Repair Cost	Total Cost
Layne Christensen Co.	\$9,262.05	N/A	N/A	N/A	N/A	N/A	N/A
Tri County Pump Co.	\$8,550.00	\$27,432.00	\$35,982.00	\$39,310.00	\$47,860.00	N/A	N/A
Bakersfield Well & Pump Co.	\$7,700.00	\$21,710.00	\$29,410.00	\$35,710.00	\$43,410.00	N/A	N/A
Legend Well & Pump Service Inc.	\$6,910.00	\$15,900.00	\$22,810.00	N/A	N/A	\$27,246.00	\$50,056.00

OIL LUBRICATED DEEP WELL VERTICAL TURBINE PUMP



Field Testing Report

Testing Date: June 22, 2011

Site: Joshua Basin Water Plant

6258 Park Blvd. Joshua Tree, CA 92252

Testing Motor: US VHS Motor 300 HP, 460V, 330A,

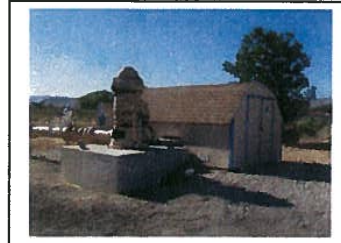
1785RPM, FR. 5006P,

Type: HUE, ENCL: WP I,

ID# D03-99043751001R01 (mfd. Mar. 2000)

...P-End bearing: SKF 29426-EJ

O-End bearing: SKF 6219-C3



Summary

The customer reported to us that this motor was running with considerably loud audible and pulsating noise. A set of field testing was performed when the motor is operating nearly fully loaded, and running at 1785 RPM. The vibration was recorded at five positions (radial direction at upper end / coincidence with the water line, radial direction at upper end / perpendicular to the water line, radial direction at lower end / coincidence with the water line, radial direction at lower end / perpendicular to the water line, axial direction at lower end) with our VIBXPERT vibration meter. The sound was recorded for about 2 minutes. A stethoscope was used to check the noise from both bearing housings. All the testing details and data analysis will be addressed in the attached pages.

The testing results indicate that the electric motor is working appropriately. We found no symptoms of rotor bar related problems. The audible noise is primarily from the pump, not the motor.

From the vibration results, the overall vibration level in velocity-peak is under the ISO warning alarm value. The vibration spectrum shows normal $1 \times$ RPM peak at each direction. Again the magnitude is under the ISO warning alarm value. In the lower frequency band vibration spectrum, the pole pass frequency side bands around $1 \times$ RPM are not present, which means no rotor bar related issue found. In the high frequency band vibration spectrum, the rotor bar pass frequency peak with its 120 Hz side bands is not present, either. That also means no rotor bar issue can be found from the vibration under load.

From the sound spectrum analysis, the highest peak is not corresponding to either rotor bar pass frequency or $1 \times$ RPM. The highest peak is 360 Hz. It doesn't match any highest

peak in the vibration spectrum. When the stethoscope is used, it's obvious that the sound is from the pump.

Our technical customer service person, Rod Sample, is not recommending any action with regard to the motor at this time.

Xin Xue, Ph.D. (Crystal)

Engineer

xin@brithinee.com

909-825-7971 x 41

Rod Samples

Technician

rod@brithinee.com

909-825-7971 x 27



JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Special Meeting of the Board of Directors

January 18, 2012

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager



TOPIC: RESOLUTION FOR BUREAU OF RECLAMATION GRANT
PROPOSAL

RECOMMENDATION: That the Board adopt Resolution 12-XXX authorizing submittal of a grant proposal for \$3,135,600 to the Bureau of Reclamation for the Groundwater Recharge Project.

ANALYSIS: Staff has submitted a proposal for \$3,135,600 in grant funding to the Bureau of Reclamation for the groundwater recharge project as approved by the Board on December 7, 2011. The grant requires Board approval of the attached resolution.

Approval is required within 30 days of the grant submittal.

Approval of the resolution will complete the grant request process.

Opportunity Title:	WaterSMART: Title XVI Water Reclamation and Reuse Progr
Offering Agency:	Bureau of Reclamation - Denver Office
CFDA Number:	15.504
CFDA Description:	Water Reclamation and Reuse Program
Opportunity Number:	R12SF80050
Competition ID:	R12SF80050
Opportunity Open Date:	11/07/2011
Opportunity Close Date:	01/17/2012
Agency Contact:	Michelle Maher Grants Officer E-mail: mmaher@usbr.gov Phone: 303-445-2025

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

* Application Filing Name:

Mandatory Documents

Move Form to Complete

Move Form to Delete

Mandatory Documents for Submission

Application for Federal Assistance (SF-424)

Optional Documents

Budget Information for Non-Construction Program Assurances for Non-Construction Programs (SF-424)

Move Form to Submission List

Move Form to Delete

Optional Documents for Submission

Budget Information for Construction Programs (S Assurances for Construction Programs (SF-424D) Disclosure of Lobbying Activities (SF-LLL) Attachments

Instructions

- 1** Enter a name for the application in the Application Filing Name field.

 - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
 - You can save your application at any time by clicking the "Save" button at the top of your screen.
 - The "Save & Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.
- 2** Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.

 - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.
 - The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".
 - To open and complete a form, simply click on the form's name to select the item and then click on the => button. This will move the document to the appropriate "Documents for Submission" box and the form will be automatically added to your application package. To view the form, scroll down the screen or select the form name and click on the "Open Form" button to begin completing the required data fields. To remove a form/document from the "Documents for Submission" box, click the document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.
 - All documents listed in the "Mandatory Documents" box must be moved to the "Mandatory Documents for Submission" box. When you open a required form, the fields which must be completed are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.
- 3** Click the "Save & Submit" button to submit your application to Grants.gov.

 - Once you have properly completed all required documents and attached any required or optional documentation, save the completed application by clicking on the "Save" button.
 - Click on the "Check Package for Errors" button to ensure that you have completed all required data fields. Correct any errors or if none are found, save the application package.
 - The "Save & Submit" button will become active; click on the "Save & Submit" button to begin the application submission process.
 - You will be taken to the applicant login page to enter your Grants.gov username and password. Follow all onscreen instructions for submission.

Application for Federal Assistance SF-424		Version 02
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	* 5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: Joshua Basin Water District		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-2387111	* c. Organizational DUNS: 028333698	
d. Address:		
* Street1: P.O. Box 675	_____	
Street2: _____	_____	
* City: Joshua Tree	_____	
County: _____	_____	
* State: CA: California	_____	
Province: _____	_____	
* Country: USA: UNITED STATES	_____	
* Zip / Postal Code: 92252	_____	
e. Organizational Unit:		
Department Name: _____	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Joe	_____
Middle Name: _____	_____	
* Last Name: Guzzetta	_____	
Suffix: _____	_____	
Title: General Manager	_____	
Organizational Affiliation: Joshua Basin Water District		
* Telephone Number: (760) 366-2042 ext 226	Fax Number: (760) 366-9528	
* Email: joeg@jbwd.com		

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

D: Special District Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Bureau of Reclamation - Denver Office

11. Catalog of Federal Domestic Assistance Number:

15.504

CFDA Title:

Water Reclamation and Reuse Program

*** 12. Funding Opportunity Number:**

R12SF80050

* Title:

WaterSMART: Title XVI Water Reclamation and Reuse Program Funding for Fiscal Year 2012

13. Competition Identification Number:

R12SF80050

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

The project affects an area of 96 square miles in the high desert region of San Bernardino County in Southern California. This includes the community of Joshua Tree.

*** 15. Descriptive Title of Applicant's Project:**

Joshua Basin Water District - Water Recharge Facility Project

Attach supporting documents as specified in agency instructions.

[Add Attachments](#) [Delete Attachments](#) [View Attachments](#)

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
* a. Applicant	41	* b. Program/Project
Attach an additional list of Program/Project Congressional Districts if needed.		
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
17. Proposed Project:		
* a. Start Date:	05/01/2012	* b. End Date:
04/30/2013		
18. Estimated Funding (\$):		
* a. Federal	3,135,600.00	
* b. Applicant	2,261,000.00	
* c. State	3,000,000.00	
* d. Local	1,600,000.00	
* e. Other		
* f. Program Income		
* g. TOTAL	9,996,600.00	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.		
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="button" value="Explanation"/>		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>		
Authorized Representative:		
Prefix:	Mr.	* First Name:
		Joe
Middle Name:		
* Last Name:	Guzzetta	
Suffix:		
* Title:	General Manager	
* Telephone Number:	(760) 366-2042 ext 226	Fax Number:
		(760) 366-9528
* Email:	joeg@jbsd.com	
* Signature of Authorized Representative:	Completed by Grants.gov upon submission.	* Date Signed:
		Completed by Grants.gov upon submission.

RESOLUTION 12-XXX

A RESOLUTION OF THE JOSHUA BASIN WATER DISTRICT BOARD OF DIRECTORS
SUPPORTING THE SUBMITTAL OF A GRANT PROPOSAL TO THE BUREAU OF
RECLAMATION FOR A PIPELINE AND GROUND WATER RECHARGE FACILITY

WHEREAS, the Mojave Desert Communities and Joshua Basin Water District have experienced a significant increase in growth since the 1980s; and

WHEREAS, studies by the United States Geological Survey (USGS) have determined that there is essentially no net natural recharge of the Joshua Basin or Copper Mountain Basin within the Joshua Basin Water District; and

WHEREAS, these events make it clear that the Joshua Basin is in a condition of overdraft and will have an increased need for water as growth continues; and

WHEREAS, analyses based on the USGS studies indicate that continuing to draw down the aquifer without recharge will result in a lower ground water table, diminished water quality, and resulting problems and costs such as for dry wells, increased pumping costs, and the necessity for water treatment; and

WHEREAS, the JBWD encompasses a community that is disadvantaged by low income levels and high unemployment; and

WHEREAS, notwithstanding the disadvantaged status of the Joshua Tree community, the voters of the JBWD have voted to impose a tax for the purpose of constructing a 70 mile pipeline to bring water to the District's edge which tax has thus far contributed over \$10 million toward payment of the pipeline; and

WHEREAS, due to this self-assessment by the people of Joshua Tree, JBWD is "entitled" to access water from the Mojave Water Agency through the Morongo Pipeline until 2022; and;

WHEREAS, this project would construct a series of groundwater recharge ponds and would construct a pipeline from the existing terminus at the District's boundary, to the proposed ponds; and

WHEREAS the Joshua Basin Water District Groundwater Management Plan, the Joshua Basin Urban Water Management Plan, and the Mojave Water Agency Integrated Regional Water Management Plan all identify the need for and importance of importing water to the JBWD; and

WHEREAS, the United States Department of the Interior Bureau of Reclamation has a water conservation grant available the intent of which is to fund proposals such as the Joshua Basin Water District Pipeline and Ground Water Recharge Facility; and

WHEREAS this project is endorsed by the Mojave Water Agency and has thereby its stakeholders through the Mojave Water Agency Technical Advisory Committee;

NOW THEREFORE, BE IT RESOLVED that the Joshua Basin Water District Board of Directors agrees and authorizes that:

- 1) The Board of Directors supports the proposal being submitted; and
- 2) The Joshua Basin Water District is capable of providing the amount of funding and in-kind contributions specified in the funding plan; and
- 3) If selected for a grant through the WaterSMART: Title XVI Water Reclamation and Reuse Program Funding, Joshua Basin Water District will work with the Bureau of Reclamation to have the project constructed to meet established deadlines; and
- 4) Joshua Basin Water District is the designate for contact/signatory for the award; and
- 5) The Board authorizes the General Manager to sign the application and all related documents that were submitted within the deadline for the grant application.

ADOPTED this 18th day of January 2012.

By _____
Mike Reynolds, President

Attest _____
Joe Guzzetta, Board Secretary

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET
AGENDA ITEM

Regular Meeting of the Board of Directors

January 18, 2012

Report to: President and Members of the Board
From: Susan Greer



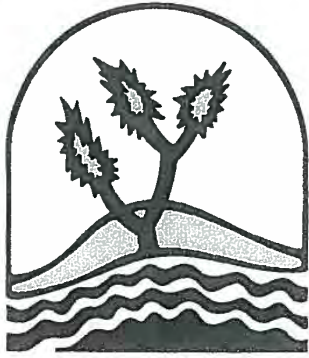
TOPIC: CONSIDER ADOPTING RESOLUTION #12-XXX ESTABLISHING
THE APPROPRIATION LIMIT OF THE DISTRICT FOR THE
FISCAL YEAR 2011/2012

RECOMMENDATION: Adopt Resolution #12-XXX

ANALYSIS: The appropriation limit calculation for 11/12 is attached. We posted the calculation as required by law at least 15 days prior to tonight's consideration for adoption. The appropriation limit is reviewed annually in conjunction with the audit.

The appropriation limit (also known as the Gann Limit) was enacted in 1980. The purpose of the Limit is to place an annual limit or restriction on the growth of tax-funded programs and services. The Limit provides for an annual increase no greater than the increase in the cost of living, plus the increase in population. The proceeds of taxes in excess of appropriations must be designated for purposes exempt from limitation or returned to taxpayers. Proceeds of taxes have been generally interpreted to include general tax revenues, proceeds from investment of tax revenue, revenue from user fees and charges that exceed the cost of providing the service and state/federal grant revenue unrestricted as to use. The cost of living increase this year is 2.51%, compared to a decrease of 2.54% last year, while the population for unincorporated portions of San Bernardino County which applies to us increased from .65% to .87%.

The District anticipates approximately \$415,000 in tax revenues (the "free" portion of the 1% property tax) plus approximately \$40,000 in interest revenue this year which is subject to the Limit. All other revenues, such as for debt service or user fees (because they do not exceed the cost of service) are not subject to the Limit. The total of these subject revenues, \$455,000 is significantly below the 11/12 limit of \$1,317,417.



JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
TELEPHONE (760) 366-8438 FAX (760) 366-9528

2010-2011 APPROPRIATION LIMIT CALCULATION

PER CAPITA INCOME FACTOR CHANGE: 2.51%
POPULATION FACTOR CHANGE: 0.87%
(unincorporated San Bernardino County)

Per Capita Conversion to Ratio: $2.51 + 100/100 = 1.0251$
Population Conversion to Ratio: $.87 + 100/100 = 1.0087$

CHANGE FACTOR CALCULATION: $1.0251 \times 1.0087 = 1.0340 = 3.40\%$

2010/2011 LIMIT	\$1,274,098
2011/2012 CHANGE FACTOR	<u>X 3.40%</u>
2011/2012 CHANGE LIMIT	\$43,319
2010/2011 APPROPRIATION LIMIT	\$1,274,098
2011/2012 CHANGE LIMIT	<u>43,319</u>
2010/2011 APPROPRIATION LIMIT	\$1,317,417

Posted 5/12/2011

Reposted 12/29/11 *AS*

RESOLUTION 12-XXX

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
ESTABLISHING THE APPROPRIATION LIMIT OF
THE DISTRICT FOR THE FISCAL YEAR 2011/12

BE IT RESOLVED by the Board of Directors of the Joshua Basin Water District as follows:

1. That in accordance with Article XIIB of the California Constitution and Section 7910 of the Government Code of this State, the appropriation limit for this District is established at \$1,317,417.
2. The Board of Directors selects the per capita personal income as the cost-of-living factor to compute the appropriation limit.
3. That documentation used in the determination of such appropriation limit has been available to the public at least fifteen days prior to this meeting of the Board of Directors.
4. This resolution is effective January 18, 2012.

ADOPTED this 18th day of January, 2012.

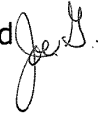
By _____
Mike Reynolds, President

Attest _____
Joe Guzetta, Secretary

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

January 18, 2012

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager 

TOPIC: ELECTION OF ASSOCIATION OF CALIFORNIA WATER AGENCY
(ACWA) HEALTH BENEFITS AUTHORITY BOARD OF
DIRECTORS

RECOMMENDATION: That the Board cast its vote for a board member to the above
authority.

ANALYSIS: The Board of Directors of the ACWA Health Benefits Authority
has a vacancy and is asking members to cast their votes for
one of four candidates to the Board. Joshua Basin Water
District is a member. The JBWD Board may vote, by majority,
for only one candidate.

The four candidates are:

Judy Corl-Lorono, Director, Bighorn-Desert View Water Agency
Joan C. Finnegan, Director, Municipal Water District of Orange
County, Division 4 and Board President.
Ronald S. Richard, (no information included)
Steven M. Ruettgers, Business Manager, Kern County Water
Agency.

Attached are letters of support received from other agencies.

ASSOCIATION OF CALIFORNIA WATER AGENCIES
HEALTH BENEFITS AUTHORITY

BALLOT - PAGE B

1. There is one (1) ACWA HBA Director position currently open. ACWA HBA Member Agencies may cast ONE (1) vote for this position.
2. Do not place your signature or Agency name on this page (Ballot Page B).

Vote for no more than ONE (1) of the following nominees

- The person selected will serve on the ACWA HBA Board until December 31, 2012. Steven M. Ruettgers (*bio included*)
- The person selected may come from any ACWA HBA Agency. There is no requirement on the number of participating employees. Judy Corl-Lorono
- *Please note that ACWA HBA Agencies of any size and location may vote for this representative.* Joan C. Finnegan
- Ronald S. Richard

Judy Corl-Lorono

Born in Redbluff, California, Judy is a mom to three great children and has seven grandchildren, one of whom lives with her. She has lived in several places including Hawaii, Santa Maria, Costa Mesa, Palm Desert, and Landers.

Judy's career includes credit union management experience and a range of small business experience. She was a bookkeeper for a lumber mill near Eureka, a licensed real estate broker, ran a slipcover and drapery business, was office administrator for a security company, and more recently ran a thrift store in Yucca Valley.

Judy became interested in the Bighorn-Desert View Water Agency after attending several meetings. At that time she believed she could make a difference in helping Bighorn's effectiveness in continuing to deliver clear, affordable water to the community.

Judy became a Director in 2007 for two years and was appointed to the Board again to fill a vacancy in 2010. During her time with Bighorn, she has attended many courses and meetings of other agencies and water organizations to keep up with the ever changing field of water management. She earned the Director of Distinction certification after four CSDA courses and an examination.

Of particular importance to Bighorn is its relationship to the community and the wise use of water resources. Judy contributed to this effort by presenting a seminar to the Landers Elementary School, which was well received and appreciated.

Kern County Water Agency

3200 Rio Mirada Drive
Bakersfield, California
(661) 634-1400

Candidate Statement: ACWA HBA Board of Directors

Steven M. Ruetters

Business Manager, Kern County Water Agency

Steven Ruetters has been with the Kern County Water Agency since 1990 and as Business Manager for the past 14 years. The 2010 ACWA HBA bylaw changes expanded the ACWA HBA Board to 11 members: 10 elected seats and 1 appointed seat. Currently, Steven fills the appointed seat, which term ends on December 31, 2011, and is seeking an elected position to continue to serve the ACWA HBA member districts. Additionally, the ACWA HBA Board is currently in the process of an Executive Director search and choosing professional support services. It is important at this time that the ACWA HBA Board maintains stability and continuity. I would appreciate your support to continue to serve the ACWA HBA member districts, and am available to answer questions at any time.

Current Committee/Board Work:

ACWA – Insurance and Personnel Committee (16 years)

Kern County Special Districts Association Board of Directors (14 years)

ACWA Joint Powers Insurance Authority – Audit-Finance Committee (10 years)

ACWA Health Benefits Authority (appointed seat, term ending December 31, 2011)

Education:

Oregon State University – B.S., Business Administration (Finance), minor in Economics

California State University, Bakersfield – Master of Business Administration

Community Involvement:

Standard School Board Trustee, 13 years

North of the River Recreation & Park District Director, 10 years

North of River Sanitary District No. 1 Director, 4 years

**JOAN C. FINNEGAN
BOARD PRESIDENT
DIRECTOR, DIVISION 4
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

Joan Finnegan currently serves as Board President of the Municipal Water District of Orange County (MWDOC) and represents the Division 4 communities of Costa Mesa, Huntington Beach and Seal Beach. She was elected to the MWDOC Board of Directors in 2000 as part of a consolidation with Coastal Municipal Water District. Director Finnegan also served on that district's Board of Directors from 1985 until the consolidation, including two terms as board president and vice president.

Director Finnegan is a past president of the Water Advisory Committee of Orange County (WACO) and is the current treasurer of the Independent Special Districts of Orange County (ISDOC). She was active with the County of Orange Water Task Force and has is a past president and lifetime member of the Orange County Water Association.

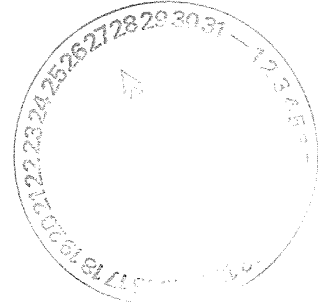
Director Finnegan has also served as an Association of California Water Agencies (ACWA) Region 10 board member, as the elected vice president and acting president of ACWA's Joint Powers Insurance Authority (ACWA/JPIA), and as a member of the ACWA Board of Directors.

Director Finnegan was selected in 2003 by then-Assemblyman Ken Maddox as Woman of the Year for the 68th Assembly District. She was also selected as Costa Mesa Woman of the Year in 1980. She served on the Orange County Grand Jury in 1980-81 and was employed by Mesa Consolidated Water District for more than 21 years as its office manager and auditor.

Finnegan has lived in Orange County for six decades and resides in Costa Mesa with her husband, Robert. They are the parents of two children and the grandparents of four. Her interest in water also extends to an interest in Japanese Koi fish.

E. G. "Jerry" Gladbach
27491 Hillcrest Place
Valencia, CA 91354

December 21, 2011



Mr. Joseph Guzzetta
Joshua Basin WD
PO Box 675
Joshua Tree, CA 92252

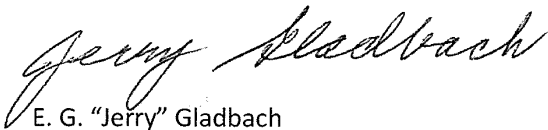
Dear Joseph:

I am writing to you today to solicit your support in voting for **Steven Ruetters** as one of our directors of the Association of California Water Agency Health Benefits Authority. The ACWA HBA Board is in the midst of some significant decisions, such as selecting a new Executive Director, deciding upon professional support services, setting up ACWA HBA as an employer, and other vital decisions. Therefore, your vote is very critical to ensure the continued success of ACWA HBA's services and insurance products it provides to your district.

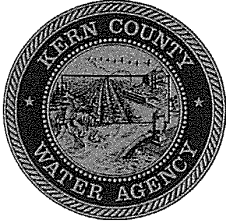
During my several years on the ACWA JPIA Executive Committee, I have known Steve through his work on the ACWA JPIA's Finance & Audit Committee, where he has consistently and conscientiously provided valuable input for more than 10 years. He has been employed with the Kern County Water Agency for 21 years, where he has been the Business Manager for the past 14 years. He has a Bachelor of Science degree in Business Administration (Finance) and a Master of Business Administration degree. He has served on the ACWA Insurance & Personnel Committee for 16 years and the California Special Districts Association Finance Corporation for 4 years. Additionally, he concurrently continues to serve within his community on three other public boards (school, recreation & park, and sanitary districts).

At my agency we voted to support and concur in the nomination of Steven Ruetters, as did several other agencies. I believe Steve possesses the education, experience and judgment necessary for an effective board member. As ACWA HBA moves forward through these critical decision points, choosing capable representation for your agency is vitally important. With that in mind, I urge you to vote for Steve Ruetters.

Sincerely,


E. G. "Jerry" Gladbach

P.S. Please vote and send in your mail ballot during the official balloting period of December 23, 2011 through January 23, 2012.



December 22, 2011

Directors:

Ted R. Page
Division 1

Terry Rogers
Vice President
Division 2

Randell Parker
Division 3

Michael Radon
President
Division 4

Adrienne J. Mathews
Division 5

William W. Van Skike
Division 6

Gene A. Lundquist
Division 7

James M. Beck
General Manager

Amelia T. Minaberrigarai
General Counsel

Joshua Basin WD
PO Box 675
Joshua Tree, CA 92252

Dear Mr. Joseph P. Guzzetta:

I am writing to respectfully ask you to elect a member of my staff to a recently vacated Association of California Water Agencies (ACWA) Health Benefits Authority (HBA) seat. Effective oversight of ACWA HBA by a responsible board is essential for a successful organization which focuses on providing high-quality, low-cost employee insurance products. To that end, I am asking you as the ACWA HBA representative to vote for Steven Ruetters.

Steve has been with the Kern County Water Agency (Agency) since 1990, serving currently as the Business Manager since 1997. His education includes a Bachelor of Science degree in Business Administration (Finance) and a Master of Business Administration degree. His previous committee work includes serving on the ACWA/JPIA Audit-Finance Committee for 10 years, the ACWA Insurance & Personnel Committee for 16 years and on the California Special Districts Association Finance Corporation for 4 years.

I have worked with Steve over his entire career at the Agency and believe he possesses the working experience, committee experience and education necessary to be part of an effective board. As HBA continues to move forward with the selection of an Executive Director and other support services, Steve will be an effective part of the entire ACWA HBA Board.

Sincerely,

James M. Beck
General Manager

(661) 634-1400

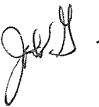
Mailing Address
P.O. Box 58
Bakersfield, CA 93302-0058

Street Address
3200 Rio Mirada Dr.
Bakersfield, CA 93308

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

January 18, 2012

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager 

TOPIC: PRIORITY SERVICE FOR LOWER INCOME HOUSING PROJECTS

RECOMMENDATION: That the Board adopt Resolution 12-XXX reaffirming similar action taken in 2006 to provide priority service for lower income housing projects in compliance with California law

ANALYSIS: California Code Section 65589.7 and Water Code Section 10631.1 require water districts to give priority service to lower income housing projects and to review this every five years.

The attached language is already part of the Joshua Basin Water District Rules and Regulations and comes directly from the state code. Legal counsel recommends adopting the attached resolution which reaffirms the District's commitment made in 2006 to adhere to state law.

An interesting footnote from 2006 was that this law was a political response to a problem that the author of the measure could not document when asked. He claimed that low income housing is denied water and sewer connections when capacity or supply is limited in favor of more expensive housing but he never came up with any verifiable examples. The legislation is likely unconstitutional because it favors one group over another without rational basis ("equal protection of the law"). However, the legislation does not require anything new or different except to include projected water use by low income housing in the Urban Water Management Plan updates. It was included in JBWD's 2010 Urban Water Management Plan.

If there is a shortage of water, service to low income housing can be curtailed on the same basis as other housing; it just can't be the first eliminated.

Adoption of the resolution will assure compliance with state law.

RESOLUTION 12-XXX

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
REAFFIRMING THE DISTRICT'S RULES AND REGULATIONS
FOR PROVIDING PRIORITY SERVICE TO AFFORDABLE HOUSING PROJECTS.

WHEREAS, the California legislature has declared that the lack of affordable housing is a matter of vital statewide importance; and

WHEREAS, government Code 65589.7 provides that public agencies or private entities that provide water or sewer services shall adopt by July 1, 2006 and, at least every five years thereafter, written policies and procedures with specific objective standards for providing priority service to lower income housing projects; and

WHEREAS, the Joshua Basin Water District, in compliance with Government Code Section 65589.7, adopted Resolution #06-800 in July of 2006, which sets forth and provides for water use projections for single family and multi-family residential housing needed for lower income households in the District's service area; and

WHEREAS, the District desires to reaffirm and adopt its policies and procedures for priority service to lower income housing projects;

NOW THEREFORE BE IT RESOLVED, that the following guidelines are hereby reaffirmed and adopted by the Board of Directors of the Joshua Basin Water District as Article 3.15 of the District's Rules and Regulations, as follows:

ARTICLE 3.15 PRIORITY SERVICE
 FOR LOW INCOME HOUSING PROJECTS

The District shall devote its commercially reasonable efforts to plan for and, to a reasonable degree (as determined on a case by case basis) prioritize providing water connections to the lower income housing element of a general plan adopted by the legislative body of a county or city that pertains to development within the District's boundaries.

Development projects that include lower income housing units shall not be denied approval of an application for service, nor shall conditions be imposed thereon or services reduced which are applied for, unless the District makes specific written findings that the denial, condition, or reduction is necessary due to the existence of one or more of the following:

- (a) insufficient water supply or insufficient water treatment or distribution capacity;
- (b) a State Department of Health Services order prohibiting new water connections;
- (c) insufficient sewer treatment or collection capacity;
- (d) a Regional Water Quality Control Board order prohibiting new sewer connections; or
- (e) the applicant has failed to agree to reasonable terms and conditions.

The District shall not discriminate in any manner when processing and considering requests for services by developments that include lower income housing units.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Joshua Basin Water District this 18th day of January 2012

JOSHUA BASIN WATER DISTRICT

By _____
Mike Reynolds
President, Board of Directors

Attest _____
Joe Guzzetta
Secretary, Board of Directors

Project Priority List

PROJECTS NEARING COMPLETION

Personnel Policy Manual (Joe Guzzetta)

This will be considered during labor negotiations this year.

PROJECTS UNDERWAY

- **Pressure Reducing Station Replace/Refurbishment** (Randy Little – Years 1-2)
Assess and overhaul or replace PRV/PSV/Altitude valve over a three year period. Twelve in use, one completed. Installation of second is underway.
- **Flow Meter Refurbishment** (Randy Little – Year 2)
Four flow meters were budgeted for, with digital displays and telemetry plus DTS programming. Two are complete and two are underway.

Develop/Update Board Policies and Procedures (Susan Greer)

The District's Administration Code has been updated. Article 3 and Article 7 of the District Rules and Regulations have been updated.

Emergency Supplies (Rick Cook – Years 1-2)

These include food, water, cots, etc. for serious emergencies for employees. Emergency food and water have been ordered and are on hand.

Conduct Fee Study/Update Rate Study (Susan Greer – Year 1)

The Board approved Bartle Wells Associates to conduct a fee study at a cost not to exceed \$14,700, including 10% contingency.

Election to Charge Private Wells for Replacement Water

Attorney is reviewing election options.

Property Acquisition for Future Water Facilities (Joe Guzzetta – Year 1)

The Master Plan identifies 27 to 37 million gallons of additional reservoir storage that will be needed to operate the District in the future. Staff proposes to begin acquiring the land before the most ideal parcels are developed, especially for reservoirs which are constrained by altitude, proximity to the existing system, and other considerations. Potential sites are under evaluation. . The Board has authorized staff to prioritize the proposed sites and receive some preliminary information from CE Prime to consider phasing the acquisition of the parcels.

Recharge Basin & Pipeline Project (Joe Guzzetta)

Final design is 100% complete. Construction is contingent on Proposition 84 and other funding. Three million dollars in grant funds has been awarded. Some vegetation will be removed from the site in February. Awaiting Caltrans permits for final pot holes. Estimated time to go to bid is March or April.

Final Phase of 4" Pipe Replacement (Joe Guzzetta)

Priorities have been established. 15,000' of pipeline has been designed with 60,000' yet to be designed. Completion design and construction of this project is pending a financial strategy to be considered by the Board. Referred to Board Committee (Luhrs/Wilson) at the January 19, 2011 Regular Board Meeting. The Committee has recommended installing 15,000 feet of pipe. Proposed cost being re-evaluated following budget review 08 17 2011.

Record Archival System (Susan Greer – Year 1)

Staff had second presentation. This will eventually enable the District to maintain more electronic files for easier access and less physical storage.

Hauling Station Coin/Card Reader – Under Study (Jim Corbin – Year 1)

Staff is considering a system to enable selling of water at the hauling station.

PROJECTS COMPLETED

- **Carpet for Office** (Terry Spurrier – Year 2)
Boardroom carpeted and renovated. Carpet for remaining office area to be budgeted for next year.

GIS Server for Field Login (Keith Faul – Year 1)

Field crew will receive laptop computers to be used in the field for more accuracy and efficiency. This server is needed in order to connect to the GIS system. Complete.

Update Urban Water Management Plan (Joe Guzzetta – Year 1)

The Public Hearing was held and the 2010 UWMP approved on June 15th.

Field Laptop Computers (Keith Faul – Year 1)

Laptops are installed

Well #16 (Randy Little)

The well has been completed and is permitted by Department of Health Services.

Hot Master + Backup Computer – SCADA (Randy Little – Year 1)

Complete. This computer provides backup to the Telemetry System.

LAFCO Mandatory Municipal Services Review (Joe Guzzetta – Year 1)

State law requires LAFCO to conduct a review of each agency's boundaries and services (at agency cost) to determine the appropriateness and to recommend any changes. LAFCO will conduct a hearing on January 19.

PROJECTS NOT BEGUN: YEAR 1

Earthquake Shutoff Valves for Three Tanks (Randy Little – Year 1)

Currently, if a pipe from a reservoir is broken the entire reservoir can be drained unless a valve is manually located and shut off. This will provide automatic shutoff in case of earthquake to the two major C tanks and the B tank serving the hospital. This item had been deferred but was re-prioritized to year 1 following budget review 08 17 2011.

Fire Cabinet for Maps (Keith Faul – Year 1)

PROJECTS NOT BEGUN: YEAR 2

System Reliability Upgrade for Hospital and County Complex; C, B and D3 zones (Jim Corbin & Joe Guzzetta Years 2-3)

This entire area has one single water supply feed. It does not have a redundant water supply for emergency situations. Staff has proposed a secondary "emergency" source. Identified by Board as a priority following budget review 08 17 2011.

Space Needs Assessment for Office Building Addition (Joe Guzzetta)

A needs assessment will determine how much space the District needs for an Emergency Operations Center in order to apply for grant construction funds. This item was discussed at the August 4, 2010 Board meeting, and deferred. Deferred to year 2 by Board, but moved to year 1 by Board action following budget review 08 17 2011.

D31 New Booster Pumps and Housing (Randy Little – Year 2)

The pumps at this booster station operate at a low efficiency rate such that it is timely to replace them.

Chlorine Analyzers With Telemetry Programming (Randy Little – Year 2)

Install analyzers to monitor chlorine residual at up to four remote sites.

Asphalt Installation Equipment – Under Study (Jim Corbin – Year 2)

Altitude Valves at C2B, SCADA Electric Controls C1 and C3 Tanks (Randy Little – Year 2)

These valves will prevent the overflowing of the C Zone tanks.

PROJECTS NOT BEGUN: YEAR 3

Security (Motion Sensors) at Shop and Well 10 (Randy Little – Year 3)

This would provide security to an expanded area at the shop.

Update 3030 Plan – Groundwater Management Plan (Joe Guzzetta)

Staff intends to solicit proposals for this project.

Custom Software Programming (Susan Greer/Keith Faul – Year 1; moved to Year 3)

Staff is re-assessing this issue and considering whether modifications to the existing software or an upgrade to the Version X software which adds the lacking features plus more is a better alternative.

Space Needs Assessment for Office Building Addition (Joe Guzzetta)

A needs assessment will determine how much space the District needs for an Emergency Operations Center in order to apply for grant construction funds. This item was discussed at the August 4, 2010 Board meeting, and deferred. Deferred to year 2 by Board, but moved to year 1 by Board action following budget review 08 17 2011.

Relocate C2 Tank & J Booster (Randy Little – Years 2-3)

This project has been designed and would relocate a 500,000 gallon tank from the C Zone where it is no longer needed to the H Zone where it is severely needed. The project was deferred pending funding.

EMERGENCY PREPAREDNESS PROJECTS: (Postponed to determine funding potential)

Well 10 and 14 Soft Start Bypass – Generator Controls (Randy Little – Year 1)

The new 600 KW generators need this equipment in order to operate properly at the two largest producing wells.

Transfer Switches at Remaining Booster Sites (Randy Little – Year 1)

The switches are needed in order to be able to use the emergency generators at the pump stations.

Large Meter Bypasses (Jim Corbin – Year 1)

Currently, in order to test or remove a large meter, the service needs to be disconnected. This is a serious problem for some large meters such as the hospital. The bypass will allow the meter to be removed and replaced without discontinuing service.