

JOSHUA BASIN WATER DISTRICT
REGULAR BOARD OF DIRECTORS
MEETING MINUTES
APRIL 19, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 5:30 pm.
2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS.
No requests were received.
3. DETERMINATION OF A QUORUM – President Floen, Vice President Doolittle, Director Jarlsberg, Director Short.
STAFF PRESENT –
Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Mercedes Meyers, Billing and Customer Service Supervisor, David Shook, Director of Administration, Jeremiah Nazario, Interim Director of Operations, Sarah Johnson, General Manager, Lisa Thompson, Executive Assistant.

CITIZENS ADVISORY COUNCIL PRESENT – Glen Harris, Chair

CONSULTANTS PRESENT –
Jeff Hoskinson, Legal Counsel
4. APPROVAL OF AGENDA –
1st - Short
2nd - Doolittle
4/0/0 motion carried.
5. PUBLIC COMMENT –
Glen Harris, newly appointed Chair for Citizen’s Advisory Council mentioned that they are actively working to increase membership involvement in the CAC.

David Fick is very appreciative of board meetings being hybrid and on Zoom.
6. CONSENT CALENDAR
A. DRAFT MINUTES – 04.05.23
1st - Doolittle
2nd - Jarlsberg
4/0/0 motion carried to approve 04.05.23 draft minutes with correction the last name Turf to Turk. Item B Check Register pulled for discussion.
7. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION:
CHECK REGISTER – FEBRUARY 2023
Director Jarlsberg asked questions about temporary labor costs, Consultant Iridium Solutions, and the cancellation of a check to West Coast Equipment. General Manager, Sarah Johnson explained that we have used temporary labor to fill in for several vacancies, Iridium Solutions is a consultant the District uses for operational support, and the cancellation of the check was for the purchase of a Pettibone that was already sold to another buyer. Jarlsberg asked about refund check for meter purchase. Director of Finance, Anne Roman explained that the customer requested to cancel the meter purchase due to issues with their builder.
1st - Doolittle
2nd – Jarlsberg
4/0/0 motion carried to approve February 2023 check register.

8. ACTION CALENDAR

CONSIDERATION OF BOARD VACANCY CANDIDATES

A presentation was made by Jeff Hoskinson, Legal Counsel on the process of appointment. The board interviewed candidates Mark Lundquist and David Fick for the board vacancy located in District 2. After the interview process, the board discussed their opinions on each applicant. Glen Harris, CAC Chair spoke in favor of Mark Lundquist on behalf of CAC. The board thanked each applicant for their time. After deliberation, each board member proposed their chosen candidate beginning with Director Floen who chose Lundquist, Director Doolittle chose Fick, Director Short chose Fick, and Director Jarlsberg chose Fick. Doolittle made a motion to appointment for David Fick. Jarlsberg seconded the motion. A roll call vote resulted in:

Floen – Noe

Doolittle – Aye

Short – Aye

Jarlsberg – Aye

3/1/0 motion carried to appoint David Fick to serve the remainder of the seat vacated by former Board Director Barbara Delph, with such appointment to be effective as of April 26, 2023 through December 6, 2024.

9. INFORMATIONAL ITEMS AND REPORTS

For informational purposes only on subjects not covered by the agenda. No action is to be taken.

A. DIRECTOR REPORTS AND COMMENTS

Vice President Doolittle attended the MWA meeting and shared some of the items discussed were budget and expenses, data, and it was the first meeting for their new General Manager. Director Jarlsberg attended the MWA Tac meeting and shared that there was a presentation on the Baja area, replacement of water purchase, workshop on MWA drought program, and legislative updates. Director Short mentioned did not attend any meetings in April.

10. FUTURE DIRECTOR MEETINGS

A. JBWD – Special Board Meeting Emergency Training – 04/26/23 at 11:30am – All

B. MWA – Board Meeting – 04/27/23 at 9:30am - Floen

C. JBWD – Regular Board Meeting – 05/03/23 at 5:30pm - All

11. ADJOURNMENT

1st – Short

2nd -Doolittle

President Floen called the board to adjourn at 7:07 pm.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary






Draft Minutes Regular Board Meeting 04.19.23

Final Audit Report

2023-06-06

Created:	2023-06-05
By:	LISA THOMPSON (lthompson@jbwd.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAC-bCikwpMhEgnbA6c30QtK6ze10iM6rw

"Draft Minutes Regular Board Meeting 04.19.23" History

-  Document created by LISA THOMPSON (lthompson@jbwd.com)
2023-06-05 - 4:37:37 PM GMT
-  Document emailed to Sarah Johnson (sjohnson@jbwd.com) for signature
2023-06-05 - 4:37:56 PM GMT
-  Email viewed by Sarah Johnson (sjohnson@jbwd.com)
2023-06-06 - 10:51:45 PM GMT
-  Document e-signed by Sarah Johnson (sjohnson@jbwd.com)
Signature Date: 2023-06-06 - 10:51:50 PM GMT - Time Source: server
-  Agreement completed.
2023-06-06 - 10:51:50 PM GMT