

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING
OF THE CITIZENS ADVISORY COMMITTEE
September 25, 2012

1. CALL TO ORDER 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Jay St. Gaudens	Present
Victoria Fuller	Present
Penny Mason	Present
Karen Tracy	Present

BOARD MEMBERS: Vice President, Mickey Luckman

STAFF PRESENT: Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller

4. APPROVAL OF AGENDA

MSC Fuller/Tracy 4/0 to approve the agenda for the September 25, 2012 Regular Meeting of the Citizens Advisory Committee.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MSC Fuller/Tracy 4/0 to approve the Consent Calendar

7. BAD DEBT/OWNER RESPONSIBILITY

This item was continued from the prior meeting. The CAC considered whether or not the District should continue the policy of allowing tenants to open water service rather than requiring the property owner to sign up for service. Following extensive discussion the CAC identified the following provisions for a policy:

- Do not require all property owners to take out service
- Require property owners to sign for service when multiple incidents of bad debt have been recorded for property owned by the property owner.
- Clarify that for property owners with multiple incidents of bad debt, tenants can once again sign for service after 5 years with no bad debt, or if the owner pays all prior bad debt.

MSC Fuller/Mason 3/1 (Tracy opposing) to require any property owner to take service in the property owner's name once there have been three incidents of bad debt at all properties owned by such property owner within the District; further, owners will have the opportunity to pay off all bad debt attributable to such properties after which tenants will

be allowed to take service. After five years with no bad debt at any property within the District, a property owner may request once again to allow tenants to take out service.

CAC Member Karen Tracy clarified for the record that her opposition was based on wanting all owners to take out service to reduce the amount of bad debt with a simpler administrative process.

8. DISTRICT 2012 STRATEGIC PLAN

The Board reviewed in detail the final 2012 Strategic Plan adopted by the Board of Directors, and requested that an update be given at the February CAC meeting.

9. CITIZEN ADVISORY COMMITTEE APPOINTMENT AND MEMBERSHIP GUIDELINES

The CAC reviewed final guidelines for Committee appointment and membership guidelines as approved by the Board of Directors. MSC Fuller/Tracy 4/0, to accept the approved guidelines.

10. NEXT MEETING DATE

The CAC set the next meeting for Tuesday, November 13, 2012, and requested that following meetings be on the second Tuesday of each month (or on the Tuesday, one week before the second Board meeting of the month if that is not always the second Tuesday).

11. ADJOURNMENT

The meeting was adjourned at 8:45pm.

Respectfully submitted;

Joe Guzzetta, General Manager