

President
Tom Floen

VP
Stacy Doolittle

Directors
Jane Jarlsberg
Tomas Short
David Fick

**General
Manager**
Sarah Johnson

Legal Counsel
Jeff Hoskinson



REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS

Wednesday, March 20, at 5:30 p.m.

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239

PASSCODE: 61750

MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

A. DRAFT MINUTES – 03.06.24

B. CHECK REGISTER – JANUARY 2024

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. ACTION CALENDAR

A. SOUTHWEST NETWORKS CONTRACT RENEWAL

PRESENTED BY: DIRECTOR OF ADMINISTRATION, DAVID SHOOK AND GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: RECOMMEND THAT THE BOARD OF DIRECTORS AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE SOUTHWEST NETWORKS – “GUARDIAN IT PEACE OF MIND” MASTER SERVICE AGREEMENT

B. 2ND FISCAL QUARTER ENDING 12/31/23 FINANCIAL REPORT

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: RECEIVE REPORT, ASK QUESTIONS, AND APPROVE

8. REPORTS AND COMMENTS

For informational purposes only on subjects not covered by the agenda. The opinions of individual directors are not necessarily the opinions of the board or district staff. No action is to be taken. The Board may provide staff with requests for future agenda items.

A. DIRECTORS REPORTS

B. GENERAL MANAGER REPORT

9. ADJOURNMENT

CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS	DATE	TIME	ATTENDEE(S)
MWA – BOARD MEETING	03.28.24	9:30 AM	JARLSBERG
JBWD – BOARD MEETING	04.03.24	5:30 PM	ALL
MWA – TAC MEETING	04.04.24	10:00 AM	FLOEN

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District’s office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff’s availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS MARCH 6, 2024, 5:30 PM

1. CALL TO ORDER

President Floen called the meeting to order at 5:30 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Director Jarlsberg, Director Short, Director Fick

Absent: Vice President Doolittle

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Accounting Supervisor Rich, Executive Assistant Thompson

Consultant(s) Present: Public Outreach Consultant, Kathleen Radnich, Legal Counsel, Jeff Hoskinson

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Director Short approved by the following vote:

1 st / 2 nd	Jarlsberg /Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	Doolittle

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 02.21.24

B. GENERAL MANAGER CONTRACT AMENDMENT

Director Fick made a motion to approve the draft minutes, seconded by Director Jarlsberg approved by the following vote.

1 st / 2 nd	Fick/Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	Doolittle

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

None

7. PROJECT LIST UPDATE - For informational purposes only. No action was taken.

Management shared updates on District projects, giving the Board the opportunity to ask questions and receive additional information from staff.

8. PRESENTATIONS - For informational purposes only. No action was taken.

A. PUBLIC OUTREACH REPORT

Consultant Radnich provided an outreach report including the following:

- March 12 - Native plant class online through Zoom at 6:00 pm.
- March 21 & 22 – Garden tour scheduled for La Contenta Middle School.
- March 24 - Native plant sale from 1:00 pm – 3:00 pm.
- April 2 - How to Prepare Drip Irrigation class online through Zoom at 6:00 pm.
- April 7 - Garden tour scheduled for Miltree Community Garden Club.
- May 20 – Help Yourself, Help Your Neighbor Emergency and Disaster Expo event in the Walmart parking lot from 9:00 am to 1:00 pm.
- Delivery of free mulch is scheduled for this Thursday.
- The Farmers Market booth theme this month is Growing Native and Staying Grounded.
- The water conservation messaging campaign is Conserve Water Like a Tortoise, not a Hare; Stay Hydrated and Keep Water with You Everywhere.
- District tour recap:
 - Attendance for both District tours was almost full or at full capacity.
 - The district tour questionnaires received positive feedback from the attendees, who reported that they gained knowledge.
 - Radnich read some of the comments on the attendees' questionnaires.
- Attended Morongo Basin Response Group

9. REPORTS AND COMMENTS

President Floen

- President Floen mentioned that he had heard on the radio that a friend of his had applied for the director position at Big Horn Desert View Agency. Floen added that his friend had been preparing for the role by reading the District’s newsletter.
- Floen attended the Pelican Club on Monday, March 11, in Yucca Valley. Floen mentioned that the networking event at the Pelican Club was one of the best he's attended, and he had great interactions with others.
- Floen mentioned that he was scheduled for CMM breakfast but didn’t attend because he assisted at the Farmers Market with Kathleen Radnich due to very windy conditions.

Vice President Doolittle - Absent

Director Jarlsberg

- None

Director Short

- Director Short attended the district tour on February 29 and found it informative and enjoyable. Short encourages public attendance on district tours for valuable learning experiences.

Director Fick

- Director Fick went on a district tour on February 29th and visited new locations. Fick found the tour informative and wishes to revisit some of the places.

General Manager Report

Johnson reported on the following:

- The Local Hazard Mitigation Plan (LHMP) has been submitted to CalOES today. CalOES should review the LHMP within 45 days. If any changes are required, they will be incorporated, and following CalOES approval, the LHMP will be sent to FEMA for review. Johnson assured that she will keep the board informed about the progress of the review process. Johnson pointed out that she spent over 16 hours correcting grammar and errors in the LHMP document, in addition to staff review time.
- On Tuesday, March 12, the District will hold a final LIHWAP event.
- Staff have been working hard to prepare for the upcoming budgets. The budget workshops will be conducted in May. The first meeting in May will include an operations workshop, the WRO meeting will include a capital project presentation and the second meeting in May will include a capital budget workshop. In June, the budget will be brought back to the board for review and approval.
- The IT contract with Southwest Networks is expiring soon. A renewal contract and presentation will be presented to the board at the next meeting.
- We will begin sending out the agendas by email through our new platform, Streamline, instead of Constant Contact. Johnson shared that if anyone wants to join the mailing list, it's available on the JBWD website at the bottom right corner. We plan to phase out Constant Contact's newsletter email and switch to Streamline in late spring or summer.
- Johnson will be attending the CSDA Legislative Days in May.
- Meetings attended:
 - February 22 & 29 - District tours. Johnson praised Interim Director of Operations Jeremiah Nazario for doing a fantastic at the District tours.
 - February 28 - CWSA monthly meeting.
 - February 28 - Morongo Basin Coffee Group hosted by Dawn Rowe.
 - February 28 - Joshua Tree Open House.
 - March 4 – Pelican's Club with President Floen, which offered a good networking opportunity.

10. ADJOURNMENT

On motion by Director Short, seconded by Director Jarlsberg and approved by the Board, the meeting was adjourned at 6:13 p.m.

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 01/01/2024 - 01/31/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000501 0701613	ACWA JPIA Invoice	01/10/2024	01/10/2024 Regular EE HEALTH BENEFIT & EAP - 02/2024	0.00 0.00	41,420.49 41,420.49	65982
000501 JPIA011624	ACWA JPIA Invoice	01/17/2024	01/17/2024 Regular WORKERS COMP 10/2023 - 12/2023	0.00 0.00	16,168.19 16,168.19	66034
014099 AG010424	ALLEN GAIDUCHIK Invoice	01/10/2024	01/10/2024 Regular METER UPGRADE RECONCILIATION REFUND	0.00 0.00	69.60 69.60	65983
013998 1L3L-JX6F-WJ6X	AMAZON CAPITAL SERVICES INC Invoice	01/10/2024	01/10/2024 Regular SHOP OFFICE SUPP/SAFETY SUPP/BUILD MAINT - OFFICE	0.00 0.00	953.64 953.64	65984
000675 INV0098864	AQUA METRIC SALES COMPANY Invoice	01/10/2024	01/10/2024 Regular INVENTORY	0.00 0.00	65,277.11 65,277.11	66025
013019 9165	ARBORIST SERVICES Invoice	01/17/2024	01/17/2024 Regular DEMO GARDEN/BUILD MAINT 12/16/23 - 01/15/24	0.00 0.00	950.00 950.00	66038
000950 0249	ASSOCIATION OF THE SB CO SPEC DISTRICTS Invoice	01/10/2024	01/10/2024 Regular MONTHLY DINNER 11/20/23: FICK & SHORT	0.00 0.00	70.00 70.00	65985
000950 ASBCSD010924	ASSOCIATION OF THE SB CO SPEC DISTRICTS Invoice	01/10/2024	01/10/2024 Regular 2024 MEMBERSHIP	0.00 0.00	300.00 300.00	65986
013863 702489 702490	ATKINSON ANDELSON LOYA RUUD AND ROMO Invoice Invoice	01/24/2024 01/24/2024	01/24/2024 Regular LABOR LEGAL SERVICES - 12/2023 LEGAL SERVICES - 12/2023	0.00 0.00	4,675.02 1,794.45 2,880.57	66049
001630 829480028X010...	ATT MOBILITY Invoice	01/10/2024	01/10/2024 Manual COMMUNICATIONS - 12/2023 & OFFICE EQUIPMENT	0.00 0.00	6,559.56 6,559.56	902403
000214 CA40130-2287 CA40283-2287 CL31072-2287 CL31265-2287	BABCOCK LABORATORIES INC Invoice Invoice Invoice Invoice	01/10/2024 01/10/2024 01/10/2024 01/10/2024	01/10/2024 Regular HDMC WWTP - SAMPLING SAMPLING HDMC WWTP - SAMPLING SAMPLING	0.00 0.00 0.00 0.00	1,046.42 255.97 269.64 411.67 109.14	65987
VEN01022 131700	BARRETT ENGINEERED PUMPS Invoice	01/17/2024	01/17/2024 Regular E-21 BOOSTER STATION PUMP REPLACEMENT	0.00 0.00	15,825.24 15,825.24	66035
004110 BW0124 BW123123	BURRTEC WASTE AND RECYCLING SVCS Invoice Invoice	01/10/2024 01/10/2024	01/10/2024 Manual TRASH & RECYCLING (OFFICE) - 01/2024 TRASH REMOVAL (SHOP) - 12/2023	0.00 0.00 0.00	1,016.44 162.03 854.41	902393
013877 CDTFA23	CALIFORNIA DEPARTMENT OF TAX AND FEE AD Invoice	01/31/2024	01/31/2024 Manual ANNUAL SALES & USE TAX REMIT - CY 2023	0.00 0.00	5,837.00 5,837.00	902413
001519 CRWA122923	CALIFORNIA RURAL WATER ASSOCIATION Invoice	01/10/2024	01/10/2024 Regular MEMBERSHIP DUES 01/2024 - 01/2025	0.00 0.00	744.00 744.00	65988
001517 PPE 12-29-23	CalPERS Invoice	01/26/2024	01/26/2024 Manual PAY PERIOD ENDING 12/29/23	0.00 0.00	15,649.24 15,649.24	902410
014075 CH120723	CARBON HEALTH MEDICAL GROUP OF CALIFOR Invoice	01/04/2024	01/04/2024 Regular EMPLOYMENT RECRUITING EXPENSE	0.00 0.00	140.00 140.00	65961
013889 7534	CARL OTTESONS CERTIFIED BACKFLOW TESTINC Invoice	01/10/2024	01/10/2024 Regular CROSS CONNECTION CONSULTING - 01/2024	0.00 0.00	500.00 500.00	65989

Check Report

Date Range: 01/01/2024 - 01/31/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
001555 240102252101	CENTRATTEL LLC Invoice	01/10/2024	01/10/2024 DISPATCH SERVICES - 12/2023	Regular	0.00 0.00	633.88 633.88	65990
000510 116905701010124	CHARTER COMMUNICATIONS Invoice	01/10/2024	01/10/2024 INTERNET SERVICES - 01/2024	Regular	0.00 0.00	550.00 550.00	65991
000510 0008970122223	CHARTER COMMUNICATIONS Invoice	01/04/2024	01/04/2024 SCADA INTERNET - 01/2024	Manual	0.00 0.00	377.88 377.88	902397
014052 CJBC123123	CJ BROWN AND COMPANY CPAS - AN ACCOUN Invoice	01/17/2024	01/17/2024 FINANCIAL AUDIT 22/23 - 12/2023	Regular	0.00 0.00	2,783.00 2,783.00	66036
000237 39905611205877	COLONIAL LIFE AND ACCIDENT INSURANCE CO Invoice	01/04/2024	01/04/2024 EE LIFE INSURANCE - 12/2023	Manual	0.00 0.00	766.30 766.30	902398
000112 23120004	COPPER MOUNTAIN MEDIA KXCM FM Invoice	01/10/2024	01/10/2024 MWA GRANT: WATER CONSERVATION ADS	Regular	0.00 0.00	600.00 600.00	65992
013373 S568487 T998087 U049323 U054234 U064347 U127833 U147209	CORE AND MAIN LP Invoice Invoice Invoice Invoice Invoice Invoice Invoice	01/10/2024 01/10/2024 01/10/2024 01/10/2024 01/10/2024 01/10/2024 01/10/2024	01/10/2024 MAINLINE/LEAK REPAIR SUPPLIES INVENTORY SMALL TOOLS - DISTRIBUTION MAINLINE/LEAK REPAIR SUPPLIES MAINLINE/LEAK REPAIR SUPPLIES INVENTORY D1-1 BOOSTER STN UPGRADE SUPPLIES	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00	6,508.50 404.55 1,269.21 384.97 771.66 430.50 1,308.10 1,939.51	65993
013373 T791368 U119443 U226902	CORE AND MAIN LP Invoice Invoice Credit Memo	01/17/2024 01/17/2024 01/17/2024	01/17/2024 MAINLINE/LEAK REPAIR SUPPLIES D1-1 BOOSTER STN UPGRADE SUPPLIES/INVENTORY MAINLINE/LEAK REPAIR SUPPLIES	Regular	0.00 0.00 0.00 0.00	8,502.83 4,258.49 8,502.83 -4,258.49	66037
013373 U123600	CORE AND MAIN LP Invoice	01/24/2024	01/24/2024 MAINLINE/LEAK REPAIR SUPPLIES	Regular	0.00 0.00	606.61 606.61	66050
013943 10643	CYBER PHOTO-GRAPHICS Invoice	01/04/2024	01/04/2024 UNIFORMS	Regular	0.00 0.00	739.63 739.63	65962
014064 INV00280898	DIGIUM CLOUD SERVICE Invoice	01/17/2024	01/17/2024 DIGIUM - 01/2024	Regular	0.00 0.00	758.39 758.39	66044
002565 202310907	DUDEK Invoice	01/10/2024	01/10/2024 ENG SERV: HDMC WWTP 10/28/23 - 11/24/23	Regular	0.00 0.00	1,140.00 1,140.00	65994
002822 L1386172752	EMPLOYMENT DEVELOPMENT DEPT Invoice	01/26/2024	01/25/2024 UNEMPLOYMENT INSURANCE	Manual	0.00 0.00	450.00 450.00	902411
000156 2300157 2300158	FORSHOCK Invoice Invoice	01/10/2024 01/10/2024	01/10/2024 MONTHLY SCADA MONITORING - 01/2024 MONTHLY SCADA MONITORING - 01/2024	Regular	0.00 0.00 0.00	243.00 38.00 205.00	66006
013222 FC0124	FRONTIER COMMUNICATIONS INC Invoice	01/10/2024	01/10/2024 HDMC WWTP - TELEPHONE - 01/2024	Regular	0.00 0.00	223.14 223.14	65995
000058 10764621	GARDA CL WEST INC Invoice	01/10/2024	01/10/2024 COURIER FEES - 01/2024	Regular	0.00 0.00	1,027.84 1,027.84	65996
013802 936792	HASA INC Invoice	01/10/2024	01/10/2024 WATER TREATMENT EXPENSE	Regular	0.00 0.00	897.14 897.14	65998
014050 54017 54018	HI DESERT STAR / THE DESERT TRAIL Invoice Invoice	01/10/2024 01/10/2024	01/10/2024 MWA GRANT: WATER CONSERVATION ADS MWA GRANT: WATER CONSERVATION ADS	Regular	0.00 0.00 0.00	525.00 130.00 395.00	65997

Check Report

Date Range: 01/01/2024 - 01/31/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
004195 HD1223	HOME DEPOT CREDIT SERVICES Invoice	01/17/2024	01/17/2024 SML TLS: CIRP & PROD/D1-1 BOOSTER/BUILD MAINT	Manual	0.00 0.00	1,190.97 1,190.97	902405
013797 253723	INFOSEND INC Invoice	01/10/2024	01/10/2024 PRINT & MAIL WATER BILL - 12/2023	Regular	0.00 0.00	3,515.51 3,515.51	65999
013989 1035	IRIDIUM SOLUTIONS Invoice	01/10/2024	01/10/2024 CONSULTING SERVICES - 12/2023	Regular	0.00 0.00	6,625.00 6,625.00	66015
013987 JR120723	JESUS RUIZ Invoice	01/04/2024	01/04/2024 REIMB: EE EDUCATION	Regular	0.00 0.00	349.99 349.99	65963
009054 23-1231-1 23-1231-2	KATHLEEN J RADNICH Invoice Invoice	01/04/2024 01/04/2024	01/04/2024 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00	462.00 315.00 147.00	65964
009054 23-1231-2MISC	KATHLEEN J RADNICH Invoice	01/10/2024	01/10/2024 REIMB: PUBLIC RELATION SUPPLIES	Regular	0.00 0.00	85.18 85.18	66000
006947 318-00023-0003	KCDZ FM Invoice	01/10/2024	01/10/2024 MWA GRANT: WATER CONSERVATION ADS	Regular	0.00 0.00	335.00 335.00	66008
000134 168485	KENNEDY JENKS CONSULTANTS INC Invoice	01/10/2024	01/10/2024 ANN'L WATER LOSS REPORT - CY 2022	Regular	0.00 0.00	202.31 202.31	66001
014100 KI-121344	KOFLO CORPORATION Invoice	01/10/2024	01/10/2024 WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	Regular	0.00 0.00	2,564.59 2,564.59	66002
014089 9311174726	LAWSON PRODUCTS INC Invoice	01/10/2024	01/10/2024 SHOP EXPENSE	Regular	0.00 0.00	55.57 55.57	66003
010633 LT011524	LISA THOMPSON Invoice	01/24/2024	01/24/2024 REIMBURSE MILEAGE	Regular	0.00 0.00	51.64 51.64	66051
000205 JAN - MAR 24	LORI G HERBEL Invoice	01/10/2024	01/10/2024 PUBLIC INFO/FARMER'S MARKET 01/01/24 - 03/30/24	Regular	0.00 0.00	420.00 420.00	66004
006504 36384	MC CALL'S METERS SALES & SERVICE Invoice	01/17/2024	01/17/2024 PUMPING PLANT MAINT: WELL 10,14,15,16 & 17	Regular	0.00 0.00	1,225.00 1,225.00	66040
006507 19010950	McMASTER CARR SUPPLY COMPANY Invoice	01/04/2024	01/04/2024 WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	Regular	0.00 0.00	355.09 355.09	65965
006507 19637977 19733435	McMASTER CARR SUPPLY COMPANY Invoice Invoice	01/10/2024 01/10/2024	01/10/2024 WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	Regular	0.00 0.00	2,161.90 238.24 1,923.66	66005
014042 MSR010524	MISSION SQUARE RETIREMENT Invoice	01/05/2024	01/05/2024 EE & ER 457 REMITTANCE - 01/05/24	Manual	0.00 0.00	5,062.50 5,062.50	902400
014042 MSR011924	MISSION SQUARE RETIREMENT Invoice	01/19/2024	01/19/2024 EE & ER 457 REMITTANCE - 01/19/24	Manual	0.00 0.00	5,062.50 5,062.50	902407
006800 MWA113023	MOJAVE WATER AGENCY Invoice	01/10/2024	01/10/2024 WATER RECHARGE PURCHASE	Regular	0.00 0.00	159,315.00 159,315.00	66007
006800 MWA123023	MOJAVE WATER AGENCY Invoice	01/24/2024	01/24/2024 WATER RECHARGE PURCHASE	Regular	0.00 0.00	94,815.00 94,815.00	66052
013990 202401	MOMS DESERT VALLEY CLEANING Invoice	01/17/2024	01/17/2024 JANITORIAL SERVICES - 01/2024	Regular	0.00 0.00	1,500.00 1,500.00	66039

Check Report

Date Range: 01/01/2024 - 01/31/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000233	NAPA AUTO PARTS	01/17/2024	Regular	0.00	251.64	66048
457554	Invoice	01/10/2024	D1-1 BOOSTER STN UPGRADE SUPPLIES	0.00	18.48	
457605	Credit Memo	01/10/2024	CREDIT: CORE RETURN & WARRANTY	0.00	-51.75	
459634	Invoice	01/17/2024	VEHICLE MAINTENANCE: V41	0.00	147.12	
459945	Invoice	01/10/2024	SHOP EXPENSE	0.00	25.56	
460153	Invoice	01/17/2024	BUILDING MAINTENANCE - SHOP	0.00	104.27	
460426	Invoice	01/17/2024	VEHICLE MAINTENANCE: V35	0.00	7.96	
003930	NBS	01/10/2024	Regular	0.00	7,526.63	66009
202312-3737	Invoice	01/10/2024	STANDBY ADMIN FEES 01/01/24 - 03/31/24	0.00	5,366.60	
202312-3791	Invoice	01/10/2024	CMM ADMIN FEES 01/01/24 - 03/31/24	0.00	2,160.03	
014013	NEIL RAUSCHENBERG	01/10/2024	Regular	0.00	113.50	66010
NR010424	Invoice	01/10/2024	METER UPGRADE RECONCILIATION REFUND	0.00	113.50	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	01/10/2024	Regular	0.00	1,375.00	66014
I-12911-1	Invoice	01/10/2024	ANNUAL A/C MAINT - OFFICE 2024	0.00	525.00	
I-12914-1	Invoice	01/10/2024	ANNUAL A/C MAINT - SHOP 2024	0.00	850.00	
000070	ONLINE INFORMATION SERVICES INC	01/10/2024	Regular	0.00	150.82	66011
1233226	Invoice	01/10/2024	ID VERIF. SERV. - 12/2023	0.00	150.82	
008137	PARKHOUSE TIRE INC	01/04/2024	Regular	0.00	1,799.46	65966
2030232631	Invoice	01/04/2024	VEHICLE MAINTENANCE: V40 & 41	0.00	1,799.46	
014098	PETER METCALFE	01/10/2024	Regular	0.00	-122.58	66012
014098	PETER METCALFE	01/10/2024	Regular	0.00	122.58	66012
PM010424	Invoice	01/10/2024	METER UPGRADE RECONCILIATION REFUND	0.00	122.58	
008415	PRUDENTIAL OVERALL SUPPLY	01/10/2024	Regular	0.00	224.64	66013
23590314	Invoice	01/10/2024	SHOP EXPENSE	0.00	136.76	
23590317	Invoice	01/10/2024	SHOP EXPENSE	0.00	87.88	
008415	PRUDENTIAL OVERALL SUPPLY	01/17/2024	Regular	0.00	224.64	66041
23595921	Invoice	01/17/2024	SHOP EXPENSE	0.00	136.76	
23595922	Invoice	01/17/2024	SHOP EXPENSE	0.00	87.88	
008201	PURCHASE POWER	01/17/2024	Manual	0.00	1,513.50	902406
PB011224	Invoice	01/17/2024	POSTAGE REFILL FOR METER	0.00	1,513.50	
009065	RDO EQUIPMENT COMPANY	01/10/2024	Regular	0.00	134.87	66016
P9715045	Invoice	01/10/2024	VEHICLE MAINTENANCE: V38	0.00	134.87	
009065	RDO EQUIPMENT COMPANY	01/17/2024	Regular	0.00	7,565.06	66042
P9789045	Invoice	01/17/2024	WARRANTY EXTENSION - E4544	0.00	7,565.06	
009618	SAMS MARKET	01/10/2024	Regular	0.00	843.92	66017
SM010423	Invoice	01/10/2024	SHOP EXPENSE 10/01/2023 - 01/03/2024	0.00	843.92	
000091	SAN BERNARDINO COUNTY RECORDER	01/17/2024	Regular	0.00	40.00	66043
SB010824	Invoice	01/17/2024	RELEASE OF LIENS	0.00	40.00	
013228	SARAH J JOHNSON	01/10/2024	Regular	0.00	4,730.00	66018
SJ122723	Invoice	01/10/2024	REIMB: TUITION	0.00	4,730.00	
013831	SATMODO LLC	01/10/2024	Regular	0.00	164.26	66019
238576	Invoice	01/10/2024	EMERGENCY SATELLITE PHONES - 01/2024	0.00	164.26	
013820	SC FUELS	01/10/2024	Manual	0.00	60.00	902402
2547440-IN	Invoice	01/10/2024	DELIVERY CHARGE	0.00	60.00	
013820	SC FUELS	01/24/2024	Manual	0.00	4,132.31	902409
2562028-IN	Invoice	01/24/2024	FUEL FOR VEHICLES	0.00	4,132.31	

Check Report

Date Range: 01/01/2024 - 01/31/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
013011 JBWD-113	SERGIO D FIERRO Invoice	01/17/2024	01/17/2024 CIMIS STATION MAINT: 10/2023 - 12/2023	Regular	0.00	1,095.00 1,095.00	66045
014096 ST122123	SHAWN THOMAS Invoice	01/04/2024	01/04/2024 REIMB: LIVE SCAN SCREENING 11/08/23	Regular	0.00	80.00 80.00	65967
009898 GAS0124	SOCALGAS Invoice	01/24/2024	01/24/2024 HEAT FOR SHOP 12/14/23 - 01/16/24	Manual	0.00	902.68 902.68	902408
014097 SY010423	SONA YEZNAIAN Invoice	01/10/2024	01/10/2024 METER UPGRADE RECONCILIATION REFUND	Regular	0.00	113.50 113.50	66020
009880 SCE1223	SOUTHERN CALIFORNIA EDISON CO Invoice	01/10/2024	01/10/2024 POWER TO BLDGS & GEN - 12/2023	Manual	0.00	1,971.40 1,971.40	902399
009878 SCE1223	SOUTHERN CALIFORNIA EDISON Invoice	01/10/2024	01/10/2024 POWER FOR PUMPING - 12/2023	Manual	0.00	70,820.34 70,820.34	902401
VEN01020 23-12086SC 23-12094	SOUTHWEST NETWORKS INC Invoice Invoice	01/10/2024 01/10/2024	01/10/2024 MOBILE DEVICE MANAGEMENT FEE - 1/2024 TO 3/2024 SUPPLEMENTAL IT (AMC) - 12/2023	Regular	0.00 0.00	490.00 15.00 475.00	66021
VEN01020 24-1023 24-1024SC 24-1025SC	SOUTHWEST NETWORKS INC Invoice Invoice Invoice	01/17/2024 01/17/2024 01/17/2024	01/17/2024 SUPPLEMENTAL IT (AMC) - 01/2024 OFFICE 365 MONTHLY MAINT - 01/2024 OFFICE 365 MONTHLY MAINT - 02/2024	Regular	0.00 0.00 0.00	1,456.00 400.00 29.00 1,027.00	66046
009920 ST0124	STANDARD INSURANCE CO Invoice	01/04/2024	01/04/2024 EE LIFE INSURANCE - 01/2024	Regular	0.00	1,696.11 1,696.11	65968
013788 1405	STURDIVAN EMERGENCY MANAGEMENT CONS Invoice	01/10/2024	01/10/2024 HAZARD MITIGATION PLAN - FINAL REVIEW	Regular	0.00	6,071.43 6,071.43	66023
009980 LW-1044792	SWRCB FEES Invoice	01/10/2024	01/10/2024 WATER SYSTEM FEES 7/01/23 - 6/30/24	Regular	0.00	17,101.20 17,101.20	66024
010690 025-451034	TYLER TECHNOLOGIES INC Invoice	01/10/2024	01/10/2024 CALL NOTIFICATION FEES: 10/2023 - 12/2023	Regular	0.00	48.20 48.20	66026
010850 1220230347	UNDERGROUND SERVICE ALERT Invoice	01/10/2024	01/10/2024 TICKET DELIVERY SERVICE - 12/2023	Regular	0.00	94.00 94.00	66027
CC-ANNE US1223	US BANK CORPORATE Invoice	01/10/2024	01/10/2024 TRELLO POWER-UP 12/07/23 - 12/07/24	Manual	0.00	20.00 20.00	902392
CC-DAN US1223	US BANK CORPORATE Invoice	01/10/2024	01/10/2024 ASPHALT ZIP SUPPLIES/TANK MAINT/VEHICLE MAINT	Manual	0.00	2,824.06 2,824.06	902394
CC-DAVID US1223	US BANK CORPORATE Invoice	01/10/2024	01/10/2024 ADOBE SOFTWARE/OFFICE SUPPLIES/DOMAIN RENEWAL	Manual	0.00	1,170.49 1,170.49	902395
CC-SARAH US1223	US BANK CORPORATE Invoice	01/10/2024	01/10/2024 EE APPRECIATION DINNER/EE RECRUITING/SOFTWARE	Manual	0.00	956.73 956.73	902396
011101 119839	VAGABOND WELDING SUPPLY Invoice	01/10/2024	01/10/2024 SHOP EXPENSE	Regular	0.00	87.33 87.33	66022
011101 119674 119677	VAGABOND WELDING SUPPLY Invoice Invoice	01/17/2024 01/17/2024	01/17/2024 VEHICLE MAINTENANCE: V31 BUILDING MAINTENANCE - SHOP	Regular	0.00 0.00	326.36 254.48 71.88	66047
014056 24AR1404721	VISUAL EDGE IT INC Invoice	01/10/2024	01/10/2024 OFFICE EXPENSE 11/30/23 - 12/29/23	Regular	0.00	257.27 257.27	66028
000327 9273	WATER QUALITY SPECIALISTS Invoice	01/10/2024	01/10/2024 HDMC WWTP: OPERATION & MAINT - 12/2023	Regular	0.00	3,821.00 3,821.00	66029

Check Report

Date Range: 01/01/2024 - 01/31/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
011510 9798	WELLS TAPPING SERVICE INC Invoice	01/10/2024	01/10/2024 HOT TAP: D1-1 BOOSTER STN UPGRADE	Regular	0.00	525.00	66030
011615 56365814 56365967	WESTERN EXTERMINATOR Invoice Invoice	01/10/2024 01/10/2024	01/10/2024 EXTERMINATOR @ SHOP - 01/2024 TO 12/2024 EXTERMINATOR @ OFFICE - 01/2024 TO 12/2024	Regular	0.00 0.00	2,349.93 1,571.70 778.23	66031
011615 56363932	WESTERN EXTERMINATOR Invoice	01/24/2024	01/24/2024 PEST CONTROL SERVICES - SHOP	Regular	0.00	70.50	66053
011615 55368838	WESTERN EXTERMINATOR Invoice	01/30/2024	01/30/2024 PEST CONTROL SERVICES - SHOP	Manual	0.00	46.50	902412
013359 5250248	XEROX FINANCIAL SERVICES LLC Invoice	01/17/2024	01/17/2024 OFFICE EXPENSE 12/30/23 - 1/29/24	Manual	0.00	397.60	902404

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	108	78	0.00	508,867.30
Manual Checks	23	22	0.00	126,788.00
Voided Checks	0	1	0.00	-122.58
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	101	0.00	635,532.72

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	108	78	0.00	508,867.30
Manual Checks	23	22	0.00	126,788.00
Voided Checks	0	1	0.00	-122.58
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	101	0.00	635,532.72

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	1/2024	635,532.72
			635,532.72



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 01/01/2024 - 01/31/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	01/12/2024	Manual	0.00	75.00	950060
28284588	Invoice	01/12/2024	PAYROLL PROCESSING FEE	0.00	75.00	
000248	PAYCHEX	01/08/2024	Manual	0.00	2,198.47	950062
2024010401	Invoice	01/08/2024	PAYROLL IMPLEMENTATION & PROCESSING FEE	0.00	2,198.47	
000248	PAYCHEX	01/19/2024	Manual	0.00	423.40	950063
2024011701	Invoice	01/19/2024	PAYROLL PROCESSING FEE - 1/19/24	0.00	423.40	
000248	PAYCHEX	01/18/2024	Manual	0.00	109.65	950067
1316241561	Invoice	01/18/2024	MEDICAL FSA USE	0.00	109.65	
000248	PAYCHEX	01/31/2024	Manual	0.00	15.00	950069
301780672	Invoice	01/24/2024	MEDICAL FSA USE	0.00	216.32	
303880624	Invoice	01/30/2024	MEDICAL FSA USE	0.00	15.00	
303880624-1	Credit Memo	01/31/2024	CREDIT: MEDICAL FSA USE	0.00	-216.32	
013940	PAYLOCITY	01/19/2024	Manual	0.00	34.25	950061
INV1808664	Invoice	01/19/2024	HR ONLINE - 01/2024	0.00	34.25	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	6	0.00	2,855.77
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	6	0.00	2,855.77

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	6	0.00	2,855.77
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	6	0.00	2,855.77

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	1/2024	2,855.77
			2,855.77

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
02-00014-007	WYNWOOD, BRYAN	1/10/2024	Refund	46.71	Check #: 65969
05-00018-005	GULOSH, GINA	1/10/2024	Refund	256.80	Check #: 65970
07-00015-025	PERRY, TAWNIA	1/10/2024	Refund	233.16	Check #: 65971
08-00085-009	WADE, TRACY	1/10/2024	Refund	113.60	Check #: 65972
09-00129-015	PETERSON, SAMANTHA	1/10/2024	Refund	91.15	Check #: 65973
10-00319-004	FAHIM HOKOKI	1/10/2024	Refund	160.00	Check #: 65974
10-00428-013	HOLLIS, SHAUNA KING	1/10/2024	Refund	53.20	Check #: 65975
12-00383-001	LLC, STAY AWHILE CABINS	1/10/2024	Refund	152.65	Check #: 65976
55-00093-018	PILLOUD, BRADLEY	1/10/2024	Refund	31.76	Check #: 65977
55-00154-007	WILLIAM MICHAEL FISHBACK	1/10/2024	Refund	250.79	Check #: 65978
55-00297-009	GOLDEN OPPORTUNITY NO 17 LP	1/10/2024	Refund	241.29	Check #: 65979
55-00299-016	PIERCE, YVONNE	1/10/2024	Refund	249.75	Check #: 65980
57-00242-008	SCHOEGGL, BENJAMIN	1/10/2024	Refund	159.02	Check #: 65981
07-00038-004	COOK, C/O JAMES H & DOROTHY R	1/17/2024	Refund	63.82	Check #: 66032
57-00074-006	MANAGEMENT, PEMCO CAPITAL	1/17/2024	Refund	280.80	Check #: 66033
				<u>2,384.50</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay Report

12/16/2023 - 01/12/2024

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Deductions</u>	
511	FLOEN, TOM	12/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		01/10/2024	Committee Meeting - Finance - Paid	\$173.63		
		Totals:			\$347.26	\$0.00
		Employee Total:			\$347.26	
512	JARLSBERG, JANE	12/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		01/10/2024	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
		01/11/2024	MWA Board Meeting – Paid	\$173.63		
		Totals:			\$520.89	\$0.00
Employee Total:			\$520.89			
513	DOOLITTLE, STACY	12/16/2023	MWA Board Meeting – Paid	\$173.63	MWA meeting on 12/14/23	
		12/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		01/10/2024	Committee Meeting - Finance - Paid	\$173.63		
		01/10/2024	Committee Meeting - Water Resources & Ops - Unpaid	\$0.00	Attended the Finance Committee prior to the WRO Committee same day	
		Totals:			\$520.89	\$0.00
Employee Total:			\$520.89			
515	SHORT, THOMAS	12/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$173.63	\$0.00
Employee Total:			\$173.63			
516	FICK, DAVID	12/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$173.63	\$0.00
		Employee Total:			\$173.63	
Grand Totals:				\$1,736.30	\$0.00	
Grand Total:				\$1,736.30		



Board of Directors Staff Report

MEETING DATE: 03/20/2024
PRESENTED BY: DIRECTOR OF ADMINISTRATION, DAVID SHOOK & GENERAL MANAGER, SARAH JOHNSON
TOPIC: **SOUTHWEST NETWORKS CONTRACT RENEWAL**
RECOMMENDATION: Recommend that the Board of Directors authorize the General Manager to execute the Southwest Networks – “Guardian IT Peace of Mind” master service agreement.

ANALYSIS:

After evaluating various IT support options, including a proposal from Visual Edge IT, the District staff recommends renewing a three-year contract with Southwest Networks. Price comparisons for similar contract details show minimal differences, and transitioning to a new technology company entails a substantial project involving months of implementation, leaving the District in a vulnerable period with zero protection.

Southwest has proven to be a valuable asset to the district for nearly 10 years. Southwest consistently addresses open tickets, clarifies details through phone calls and visits, and openly communicates via email and quarterly visits, offering insights on improving cybersecurity. Crucially, Southwest also advises on measures to safeguard the district, which translates to protecting our customers.

This renewal incorporates three notable upgrades to our existing contract: enhanced spam and phishing protection through Office 365 defense, continuous monitoring and protection of our systems and data via the Managed Security Operations Center (SOC), and the implementation of Zero Trust principles including multi-factor authentication for users/applications and device authentication, along with granular access controls.

Renewing this IT contract is imperative for maintaining seamless technological support and stability within our organization. It ensures continued access to critical IT services, support, and expertise essential for our operations. Moreover, it provides an opportunity to review and update terms, reflecting changing needs and conditions, thereby enhancing efficiency within the district. The ongoing collaboration with Southwest also fosters a deeper understanding of our organization's unique needs, leading to tailored solutions and improved efficiency over time. Additionally, recent cyber-attacks on utilities underscore the importance of robust cybersecurity measures, making the upgrades included in the renewed contract essential for safeguarding our systems and data.

Utility cyber-attack References:

<https://www.cnn.com/2023/12/01/politics/us-water-utilities-hack/index.html>

<https://therecord.media/north-texas-water-utility-cyberattack>

<https://www.fastcompany.com/91002831/us-water-utilities-hacked-cybersecurity>

<https://darktrace.com/blog/the-florida-water-plant-attack-signals-a-new-era-of-digital-warfare-its-time-to-fight-back>

<https://z1077fm.com/county-votes-to-cover-half-of-1-1-million-ransom-after-sheriffs-office-hacked/>

STRATEGIC PLAN ITEM: Goal 1.0 - Maintain and enhance the operational efficiency and reliability of the District's water resources and infrastructure.

Goal 4.0 - Ensure seamless and effective management of office and field operations.

FISCAL IMPACT: \$86,592/annually. Billed quarterly.



STATEMENT OF WORK – Guardian IT Peace of Mind (SOW# 04012024JBWD)

Client Name: Joshua Basin Water District		
Client Address: 61750 Chollita Road		
City: Joshua Tree	State: CA	Zip: 92252
Client Contact: Sarah Johnson		
Phone: 760-366-8438	Fax: 760-366-9528	
Email: sjohnson@jbwd.com		
Start Date: 04/01/2024	End Date: 03/31/2027	

Statement of Work No: 04012024JBWD

This Statement of Work (“SOW”) is agreed to by Client and Southwest Networks, Inc. and is effective as of the date signed by the Parties (“Effective Date”). The terms of Southwest Networks, Inc.’s Master Services Agreement (“MSA”) located <https://www.southwest-networks.com/files/2023/02/MSA.pdf> govern this SOW. This SOW is incorporated into the MSA as if set forth in full in the MSA and all terms and conditions of the MSA apply to this SOW. Southwest Networks, Inc. will provide the Services described below to the standards stated in the MSA. Capitalized terms used herein, unless otherwise defined, will have the meanings given to them in the MSA.

1. SERVICES & PRODUCTS (CLIN 001)

A. **Services.** The MSP shall provide the following Base Services on a remote basis:

- PC Management/Helpdesk Support
- Printer Management
- Network Management
- Server Management
- Backup Monitoring and Management
- Firewall Management
- Microsoft Patch Management
- Site Documentation
- Vendor Documentation
- Technology Business Reviews

B. Products.

- **Hardware:**
 - 1 x 4TB BDR
 - 1 x Managed Firewall
 - 3 x Managed Wireless
- **Software:**
 - Management Agent
 - Next-Gen Anti-Virus
 - Persistent Threat Detector
 - Managed EDR
 - Ransomware Quarantine
 - Managed SOC
 - Zero Trust
- **3rd Party Supported Software**
 - Any software installed at start of contract – Must have Manufacturer Support Contract

2. COVERAGE HOURS (CLIN 002)

The MSP Base Services will be provided between the hours of 8:00A.M. – 5:00P.M. Monday through Friday, excluding holidays, only for equipment inventory identified in a SOW. Remote Network Monitoring Services, if ordered, will be provided 24/7/365.

3. AFTER HOURS AND HOLIDAY SUPPORT (CLIN 003)

Services performed outside of the Coverage Hours set forth above, including holidays, are charged on a fixed fee/labor hour basis as set forth in the Fees and Payment Schedule. After Hours and Holiday Support are subject to minimum hour charges of 1 hour for remote labor and 2 hours for on-site labor. MSP will use its best efforts to provide timely service after hours and on holidays, but Client acknowledges and accepts that delays in service after hours or on holidays may occur. Planned work that is scheduled after hours will be billed at the regular labor rates.

4. OBTAINING SUPPORT (CLIN 002 & 003)

To obtain support from the MSP, the Client member needing assistance must open a Trouble Ticket by sending an email to “helpdesk@southwest-networks.com” or by calling 760-288-2200, if email is unavailable. Each email and call will be assigned a Trouble Ticket number for tracking. Client members should not contact an MSP representative directly. Doing so will result in no Trouble Ticket number getting assigned and delays in getting the issue resolved. The MSP will respond to Client’s Trouble Tickets received during the coverage hours above in accordance with SOW Exhibit C.

5. FEES AND PAYMENT SCHEDULE

CLIN	Fee Type	Description	Hourly Rate	Not-to-Exceed Amount
000	Fixed Fee	One-Time Client Set-Up Fee	-	N/A
001	Fixed Fee	Annual MSP Base Services	-	\$
001A	Actual Cost	Other Direct Costs	-	\$
002	N/A	Included Support	N/A	N/A
003	Labor Hour*	After Hours & Holiday Support	-	\$
		After Hours Remote Support (1 Hr. Minimum)	\$200.00	-
		After Hours Onsite Support (2 Hr. Minimum)	\$200.00	-
003A	Actual Cost	Other Direct Costs	-	\$
003B	Actual Cost	Travel (if >50mi from Palm Desert, CA)	-	\$
004	Labor Hour*	Project Labor or Added Labor (if requested)	\$105.00	\$
004A	Labor Hour*	Cyber Security Related Labor	\$150.00	\$
004B	Actual Cost	Other Direct Costs	-	\$
004C	Actual Cost	Travel (if >50mi from Palm Desert, CA)	\$105.00	\$

*MSP agrees that it will increase its labor hour rates no more than 1x per calendar year and that it will provide Client advance written notice of such increase.

- Contract Line Item (“CLIN”) 000 is due to MSP 30 days prior to start date.
- CLIN 001 is due to MSP prior to the Start Date and 30 days prior to the Renewal Date of the SOW. MSP will invoice Client for SOW renewal sixty (60) days prior to the Renewal Date. MSP shall not commence work unless these CLINS are paid in full prior to Start Date/Renewal Date, unless otherwise agreed between the Parties.
- CLIN 003 and CLIN 004 and all ODC CLINS (001A, 003A, 004, 004A) will be invoiced to Client Monthly.

Quantity	Description	Monthly Amount	Monthly Extended Amount
1	Guardian Site	\$50.00	\$50.00
1	4TB BDR as a Service	\$435.00	\$435.00
3	BDR Backup Monitoring and Management	\$50.00	\$150.00
1	BDR Off-site Backup	\$625.00	\$625.00
1	Dark Web Monitoring	\$100.00	\$100.00
1	Firewall as a Service	\$295.00	\$295.00
1	Managed Network	\$150.00	\$150.00
3	Managed Server	\$300.00	\$900.00
43	Managed Workstation	\$50.00	\$2,150.00
47	Managed SOC	\$15.00	\$705.00
24	Mobile Device Management	\$5.00	\$120.00
1	Office 365 Management	\$300.00	\$300.00
35	Office 365 Protection and Defense	\$10.00	\$350.00
46	Persistent Threat Detector	\$4.00	\$184.00
3	Wireless as a Service	\$50.00	\$150.00
46	Zero Trust	\$12.00	\$552.00
	SUBTOTAL		\$7,216.00

* Billed Quarterly

6. CYBER SECURITY SERVICES

All Client owned devices must be included in SOW and must be under MSP management in order to effect proper cybersecurity and IT management. No unmanaged (personal or 3rd party) devices will be allowed to access Client’s primary wired or wireless network. This does not apply to Client’s guest wireless network.

Client agrees and understands that the provision of cyber protections and cyber security monitoring requires ongoing and constantly evolving protective approaches to stay current with basic industry standards and that both the Client and the MSP have to play an active role to protect Client data. Therefore, as a condition of receiving cybersecurity services, Client acknowledges that the MSP will consistently document and provide written recommendations for improvement and changes to Client’s network, software, hardware, etc. to remain current with cyber developments. Client agrees to review and approve/disapprove the recommendations of the MSP within 5 business days. Where it is the responsibility of the Client to implement the recommendations of the MSP (e.g. training employees), Client agrees to implement the recommendations provided. Should the Client decline to approve or implement any recommendations provided by the MSP, Client agrees to execute a declination letter provided by MSP and to relieve MSP from any liability for any damage regardless of cause, that arises from or is related to Client’s declination.

7. THIRD PARTY PROVIDER(S)

To enhance the services deliverables provided by MSP the MSP may utilize third party providers for certain services. In addition to the MSP, Client may be legally bound to the third-party provider’s terms and conditions and any other agreements and documents of the third-party provider that are required to provide the services. Third-party provider name and terms and conditions, if any, are included via link or full text in SOW Exhibit A.

8. MINIMUM REQUIREMENTS OF EXISTING ENVIRONMENT

In order for Client's existing environment to qualify for MSP services, the following minimum requirements must be met:

- All Servers with Microsoft Windows Operating Systems must be running Windows 2016 Server or later, and have all of the latest Microsoft Service Packs and Critical Updates installed.
- All Desktop PC's and Notebooks/Laptops with Microsoft Windows Operating Systems must be running Windows 10 or later and have all of the latest Microsoft Service Packs and Critical Updates installed.
- All Server and Desktop Software must be Genuine, Licensed and Vendor-Supported.
- An appropriately sized Guardian BDR must be used for Backup and Disaster Recovery
- An appropriately sized Guardian Firewall must be used to protect the network.
- The network must have Manageable Gigabit Switches.
- All Wireless data traffic in the environment must be securely encrypted.
- The Internet connection speed has to be a minimum of 5x5. (5Mbps UP and 5Mbps DOWN)
- There must be an outside static IP address available for VPN access.
- Our Guardian Email Defense Solution or the SPAM protection on the Guardian Firewall must be used

If Client's network does not meet these requirements, MSP will provide a Project SOW and cost estimate to Client. Such Project costs are not included in this SOW unless a Project SOW has been executed by the Parties.

If the Client determines not to undertake the Project to bring its existing environment up to the minimum standards stated above, MSP will have no further obligation to perform any services for Client and shall be released from all liability. Costs required to bring Client's environment up to these Minimum Standards are not included in this SOW.

Client Initials: _____ **Date:** _____

9. SERVICES, ITEMS & COSTS EXCLUDED FROM THE SOW:

Unless otherwise agreed in writing, the following services, items and costs are specifically excluded from this SOW. Client acknowledges and agrees that MSP is not responsible for any damages that Client may incur that arise from or are related to any of these listed exclusions.

- Service support for parts, equipment or software not covered by vendor/manufacturer warranty or additional support.
- Maintenance of Applications software packages, whether acquired from MSP or any other source unless as specified in this SOW or in a Project SOW executed between the Parties.
- Programming (modification of software code) and program (software) maintenance unless as specified in this SOW.
- Training Services of any kind, except those specifically listed in a SOW.
- Recovery or remediation services due to virus damage.
- Software patches, upgrades and/or updates except for software specifically listed.
- Warranty for anti-virus software.
- The repair of any Client systems, hardware, software or information damaged by viruses.
- The installation of new hardware and/or software unless as specified in this SOW or in a Project SOW executed between the Parties.
- The cost of any parts, equipment, or shipping charges of any kind, these will be charged as other direct costs under the applicable CLIN.

- The cost of any Software, Licensing, Software Renewal or Upgrade Fees of any kind, these will be charged as other direct costs under the applicable CLIN.
- The cost of any 3rd Party Vendor, Manufacturer Support, Data Breach or Incident Fees.
- The cost to bring Client’s environment up to minimum standards required for Services. These costs will be included in a separate Project SOW executed between the Parties within the first month of this SOW.
- The cost of any service or repair made necessary by the alteration or modification of equipment, software installations, settings, design or installations made by Client, or any third Party not authorized by the MSP. These costs will be included in a separate Project SOW executed between the Parties.

Any and all Services requested by Client that fall outside of this SOW will be considered a new Project. Any new Project will be quoted and billed separately and will be subject to a separate Project SOW.

Client Initials: _____ Date: _____

This SOW is valid only upon execution by both MSP and Client. Each Party hereto warrants and represents that this SOW (including Exhibits) and the MSA constitute the legal, valid, and binding obligation of the Party as of the date of signature.

AGREED TO:

Southwest Networks, Inc.	Joshua Basin Water District
By: (signature)	By: (signature)
Matthew Disher	Name:
President	Title:
Date:	Date:

Exhibit A

Third Party Software

The terms & conditions of the commercial software licenses listed below are applicable to the Client and the license is held between the Client and the software manufacturer.

- Office 365 - <https://portal.office.com/commerce/mosa.aspx>

Exhibit B

Inventory

Covered Equipment (Obtained following complete site survey)	
Managed desktops/laptops:	43
Managed networks:	1
Managed servers:	3
Managed cell/PDA:	24
Managed BDR:	1
Managed phone system:	0
Managed Firewall:	1

Hostname	Description/Employee	Model	Serial Number
[REDACTED]	Ray (Consultant)	HP ProDesk 600 G4 DM (TAA)	MXL92440L1
[REDACTED]	Scott (old)	HP ProDesk 600 G5 SFF	MXL0453JJR
[REDACTED]	Sarah (Home)	HP ProDesk 600 G6 Mini	MXL1022R27
[REDACTED]	JBWD-DT21-307N	HP ProDesk 600 G6 Mini	MXL108307N
[REDACTED]	Audriana	HP ProDesk 600 G6 Mini	MXL1493H2J
[REDACTED]	Anne	HP ProDesk 600 G6 Mini	MXL1493H2R
[REDACTED]	DESKTOP-KPCUGDV	HP ProDesk 600 G6 Mini	MXL1513TKH
[REDACTED]	David	HP ProDesk 600 G6 Mini	MXL2234K7M
[REDACTED]	Dani	HP ProDesk 600 G6 Mini	MXL2234MXH
[REDACTED]	Tristan	HP ProDesk 600 G6 Mini	MXL1514PX1
[REDACTED]	Andrew	HP ProDesk 600 G6 Mini	MXL1514PX2
[REDACTED]	Edie Bailly	11T300C0US	MJ0L0HRC
[REDACTED]	Customer Service 2	11T300C0US	MJ0L0HRS
[REDACTED]	Boardroom	11T300C0US	MJ0L0HS9
[REDACTED]	Shawn	11T300C0US	MJ0L0HSM
[REDACTED]	Mercedes	11DN008YUS	MJ0K409R
[REDACTED]	Jeremiah	11DN008YUS	MJ0K40A0
[REDACTED]	Brandon	11DN008YUS	MJ0K40CW
[REDACTED]	Scott	11DN008YUS	MJ0K54GQ
[REDACTED]	Autumn	11DN008YUS	MJ0K54LY
[REDACTED]	Lisa	11DN008YUS	MJ0K5GJH
[REDACTED]		11DN008YUS	MJ0K5GNT
[REDACTED]	Gary Evans	11DN008YUS	MJ0K5GQZ
[REDACTED]	Kenia	11DN008YUS	MJ0K5GR4
[REDACTED]	Dan	11DN008YUS	MJ0K5GRP
[REDACTED]	Sarah (Office)	11T30080US	MJ0K8THP
[REDACTED]	David	HP ProBook 450 G6	5CD90358M3
[REDACTED]	Spare	HP ProBook 450 G6	5CD9035933
[REDACTED]	Sarah	81SR	MP1JKKM2

[REDACTED]	Scott	HP EliteBook 850 G6	5CG0160048
[REDACTED]	Meter Reader 1	FZ55-1	0ATTA11645
[REDACTED]	Christina	81YK	PF1A2RU5
[REDACTED]	Autumn	HP Laptop 17-by1xxx	5CG0102ZS7
[REDACTED]	Jeremiah	81YK	PF1AFGBV
[REDACTED]	Brandon	81YK	PF1AFTE5
[REDACTED]	Lisa	Inspiron 5594	7DGKP03
[REDACTED]	Jim	HP ZBook Firefly 14 inch G8	5CG12479QP
[REDACTED]	Kenia	HP ProBook 450 G8	5CD145DLT0
[REDACTED]	Mercedes	HP ProBook 450 G8	5CD20120Q9
[REDACTED]	Michelle	HP ProBook 450 15.6 inch G9	5CD2162PDW
[REDACTED]	Anne	HP ProBook 450 15.6 inch G9	5CD2274R85
[REDACTED]	Boardroom	HP ProBook 450 G8	5CD201G5CP
[REDACTED]	Meter Reader 2	FZ55-2	3CTTA83413
[REDACTED]	JBWDAPI	VMware20,1	Vmware
[REDACTED]	JBWDDC	VMware20,1	Vmware
[REDACTED]	JBWDTS	VMware20,1	Vmware

Exhibit C

Response and Resolution Times

MSP target response and resolution times during regular business hours M-F, 8:00 AM to 5:00 PM, excluding holidays

Trouble	Priority	Response time (in hours) *	Resolution time (in hours) *	Escalation threshold (in hours)
Service not available (all users and functions unavailable)	1	Within 1 hour	ASAP – Best Effort	2 hours
Significant degradation of service (large number of users or business critical functions affected)	2	Within 4 hours	ASAP – Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue)	3	Within 24 hours	ASAP – Best Effort	48 hours
Small service degradation (business process can continue, one user affected)	4	Within 48 hours	ASAP – Best Effort	96 hours

Support Tiers

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created, the issue is identified and clearly documented, and basic hardware/software troubleshooting is initiated.
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more complex support on hardware/software issues can be provided.
Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by a senior Engineer who has the ability to collaborate with 3 rd Party (Vendor) Support Engineers to resolve the most complex issues.

Exhibit D

Support Descriptions

Description – Workstation & Help Desk Support	Frequency	Included
8x5 Live remote technical support	As Needed	Yes
8x5 onsite support	As Needed	Yes
Anti-virus install and updates	Ongoing	Yes
Persistent Threat Detection	Ongoing	Yes
Microsoft Patch management	Ongoing	Yes
Temporary file deletions	Ongoing	Yes

Description – Servers	Frequency	Included
Monitor servers	Ongoing	Yes
Monitor print queues	Ongoing	Yes
Monitor all server services	Ongoing	Yes
Keep service packs, patches, and hotfixes current as per company policy	Ongoing	Yes
Monitor hard drive free space	Ongoing	Yes
Office 365 user/mailbox management	Ongoing	Yes
Monitor Active Directory replication	Ongoing	Yes
SQL server Monitoring / Management	Ongoing	Yes
Reboot servers if needed	As Needed	Yes
Run Defrag and Check-Disk on all drives	As Needed	Yes
Scheduled off time server maintenance	As Needed	Yes
Install supported software upgrades	As Needed	Yes
Set up and maintain groups (accounting, admin, printers, sales, warehouse, etc.)	As Needed	Yes
Check status of backups	Ongoing	Yes
Alert Client to dangerous conditions	Ongoing	Yes
- Memory running low	Ongoing	Yes
- Hard drive showing sign of failure	Ongoing	Yes
- Hard drive running out of disk space	Ongoing	Yes

Description – Disaster Recovery	Frequency	Included
Disaster recovery of server(s) (not caused by unauthorized 3 rd party, virus or Ransomware)	As Needed	Yes
Daily incremental backup	Ongoing	Yes
Offsite backup	Ongoing	Yes
File and Folder Restoration	As Needed	Yes
Same day server virtualization	As Needed	Yes

Description – Devices	Frequency	Included
Manage network printers	As Needed	Yes
Manage networked devices	As Needed	Yes

Description – Security	Frequency	Included
Check firewall logs	As Needed	Yes
Monitor and update antivirus protections, including but not limited to that antivirus definition auto updates have occurred	Ongoing	Yes

Monitor for Backup Failure	Ongoing	Yes
Monitor Screenshot Verifications	Ongoing	Yes
Create new directories, shares and security groups, new accounts, disable/delete old accounts, manage account policies	As Needed	Yes
Permissions and file system management	As Requested	Yes
Set up new users, including login restrictions, passwords, security, applications	As Needed	Yes
Set up and change security for users and applications	As Needed	Yes
Monitor website use	As Directed	Yes
Website content filtering	Ongoing	Yes

Description – Applications	Frequency	Included
Microsoft Office applications are functioning	Ongoing	Yes
3 rd Party Application Support (If previously installed, has manufacturer support contract)	As Needed	Yes

Description – Vendor Documentation	Frequency	Included
Monitor the following vendor relationships:	As Needed	Yes
- Phone, Telco, and Internet	As Needed	Yes
- Copiers, Faxes and scanners	As Needed	Yes
- Website designer and hosting company	As Needed	Yes
- Proprietary software applications	As Needed	Yes
- Software License Management (other than O365)	As Needed	Yes

Description – Professional Services	Frequency	Included
Technology solution design and development	As Needed	Yes
Onsite implementation and project management	As Needed	No
Technology meetings	As Requested	Yes

Description – 2023 Cyber Security Additions	Frequency	Included
Zero Trust (Per Device – Server, Desktop, Laptop)		
Application Allowlisting, Application Ringfencing and Elevation Control	On-going	Yes
Managed Security Operation Center (Per Device – Server, Desktop, Laptop)		
24/7 Monitoring, Breach Detection, Threat Intelligence & Hunting, SIEMless Log Monitoring, Microsoft Defender integration, Microsoft 365 Monitoring	On-going	Yes
Password Manager (Per User)		
Secure Password Vault, Browser Plugin, Mobile App	As Needed	No
Compliance Management Tools (NIST 800-53) (No Labor included)		
Compliance Tools for gathering and reporting on Compliance. Includes internal and external vulnerability scanning.	On-going	No



Board of Directors Staff Report

MEETING DATE: 03/20/2024
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **2ND FISCAL QUARTER ENDING 12/31/23 FINANCIAL REPORT**
RECOMMENDATION: Receive report, ask questions, and approve.

ANALYSIS:

The 2nd fiscal quarter ending 12/31/23 Financial Report is attached and will be reviewed in detail in the meeting. See “JBWD FINANCIALS AT A GLANCE” pages for highlights of the Unaudited report. This report was reviewed by the Finance Committee on 03/13/2024.

A note about using this report:

- Both revenues and expenses are generally not incurred evenly throughout the year. Some costs may be incurred early on, others near year end.
- Each Department Head manages their own budget and can better provide details of budget vs. actual costs.
- The included Operating Board Report is an OPERATING expense report. CAPITAL COSTS are not included in that budget vs. actual reporting. Capital reporting requires more analysis, manual application of overhead costs and allocations, and involvement from Project Managers in a reconciliation process. This more labor-intensive type of reporting will be provided on a *by project/by request* basis.
- Analysis continues throughout the year and only the 06/30 Audited financial statements contain final figures.

STRATEGIC PLAN ITEM: 4.4 Ensure Timely Financial Transactions and Reports

FISCAL IMPACT:

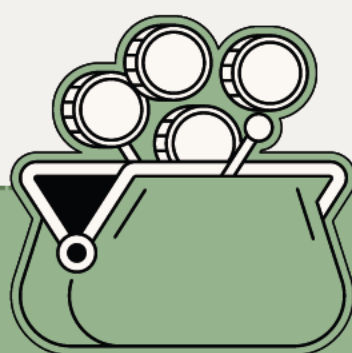
FINANCE FACTS & STATS

QUARTER ENDED 12/31/2023



CASH

CASH BALANCES HAVE REBOUNDED SINCE 9/30/23 WITH THE RECEIPT OF THE FIRST PROPERTY TAX AND ASSESSMENT PAYMENT INSTALLMENTS. ALSO, SLOWED CAPITAL SPENDING AND NO DEBT SERVICE INCREASED BALANCES THIS QUARTER.



METER SALES

METER SALES HAVE SLOWED COMPARED TO LAST YEAR BY THIS TIME. AT 12/31/22 THE DISTRICT HAD SOLD 36 METERS VS. 16 THIS YEAR. HOWEVER, 88% ARE IN THE WASTEWATER AREA SO FAR THIS YEAR VS. 50% LAST YEAR.



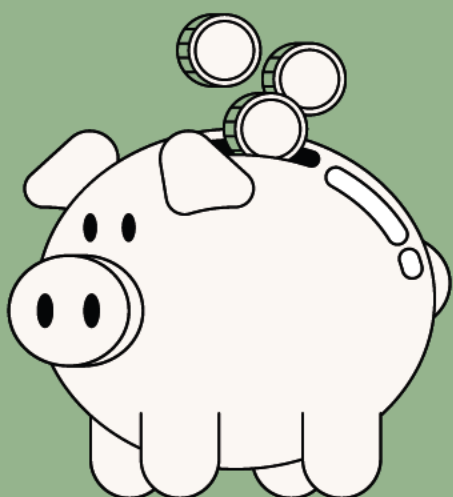
BUDGET SEASON

STAFF IS KICKING OFF BUDGET SEASON AND PLANNING MULTIPLE BOARD WORKSHOPS IN MAY. LOOKING FORWARD TO THE BOARD'S INPUT!



INVESTMENT INTEREST

LAIF INTEREST RATE IS AT THE HIGHEST LEVEL SINCE LATE 2008 (4% AS OF 12/31/23). FINANCE IS RESEARCHING ALTERNATE INVESTMENT PRODUCTS AND WILL BRING ADDITIONAL INFORMATION.



FUTURE OUTLOOK

THE FINANCE COMMITTEE REVIEWED THE DRAFT RESERVE POLICY REVISIONS. THIS WILL GO TO THE BOARD WITH THE UPDATED ADMINISTRATIVE CODE LATER THIS YEAR.


JBWD FINANCIALS AT A GLANCE ❶

QUARTER ENDING 12/31/2023

CASH BALANCES as of	12/31/2023	CHG FROM PY	LAST QUARTER 09/30/2023	PRIOR YEAR 12/31/2022
UNRESTRICTED	\$ 420,527	-26%	\$ 257,905	\$ 567,691 *
LEGALLY RESTRICTED	4,884,622	17%	4,201,504	4,175,138
BOARD DESIGNATED	12,896,019	4%	12,126,278	12,374,514 *
	<u>\$ 18,201,168</u>	6%	<u>\$ 16,585,687</u>	<u>\$ 17,117,343</u>
INCREASE FROM LAST YEAR	\$ 1,083,825			
INCREASE FROM LAST QTR	\$ 1,615,481			

*RECLASSIFIED OPERATING & CASH FLOW RESERVES AS "BOARD DESIGNATED" TO BE CONSISTENT WITH RESERVE POLICY.

CASH FLOW		QE 12/31/2023
	BEGINNING BALANCE >	\$ 16,585,688
MAJOR SOURCE OF FUNDS DURING QUARTER		
WATER PAYMENTS	\$ 1,948,345	
DEVELOPMENT FEES	315,007	
PROPERTY TAX & ASSESS	1,332,428	
HDMC REIMB & O/H	36,573	
LAIF INTEREST & MISC.	\$152,859 INT 201,702	
	PLUS TOTAL SOURCE OF FUNDS >	3,834,055
MAJOR USE OF FUNDS DURING QUARTER		
DEBT SERVICE	\$ -	
CAPITAL COSTS/INVENTORY	323,655	
O&M/PAYROLL	1,894,919	
	LESS TOTAL USE OF FUNDS >	2,218,574
	ENDING BALANCE >	<u>\$ 18,201,169</u>



D-1-1 Booster upgr; 3 Cantilever gates;
File server repl; E2-1 Reservoir upgr

PROP TAXES/ASSESSMENTS		YTD as of	12/31/2023
	BILLED	COLLECTED	
PROPERTY TAXES	\$ 723,043	\$ 521,916	
Collected %		72%	
CMM ASSESSMENTS (PASS-THRU)			
Current	257,146	134,881	
Prior	-	26,913	
Current Collected %		52%	
STANDBY ASSESSMENTS			
Current	1,182,490	649,356	
Prior	-	92,659	
Current Collected %		55%	
TOTAL	\$ 2,162,679	\$ 1,425,725	
Total Collected %		66%	

EXCLUDES ID #2 TRAILING ADJUSTMENTS



TERMS: QE - QUARTER ENDING; YTD - FISCAL YEAR-TO-DATE; AS OF - CUMULATIVE THROUGH; PY - PRIOR YEAR
CMM - COPPER MOUNTAIN MESA; CIRP - CAPITAL IMPROVEMENT REPLACEMENT PROGRAM

DEVELOPMENT CHARGES					12/31/2023
	QE QTY	QE TOTAL	YTD QTY	YTD TOTAL	
TOTAL METERS SOLD	10	\$ 315,007	16	\$ 459,943	
ABOVE incl. WASTEWATER	10	^Excludes unearned revenue from PY^	14	^Excludes unearned revenue from PY^	
METER UPGRADES	2		6		

Includes meter installation, water capacity & wastewater capacity charges

JBWD FINANCIALS AT A GLANCE ②

QUARTER ENDING 12/31/2023



OPERATING BUDGET VS. ACTUAL COSTS (BOARD REPORT)				YTD 12/31/23 - 50% of YEAR
DEPARTMENT	BUDGET	ACTUAL YTD	% OF BUDGET	NOTES
REVENUES				
OPERATING REVENUES	\$ 7,777,863	\$ 4,005,400	51%	
NON-OPERATING REVENUES	2,556,650	3,037,473	119%	Incl LAIF Int \$152,859; 4% as of 12/31/23
TOTAL REVENUES	10,334,513	7,042,872	68%	
EXPENSES				
PRODUCTION	2,154,893	944,595	44%	
DISTRIBUTION	1,371,696	438,854	32%	
CUSTOMER SERVICE	894,680	312,965	35%	
ADMINISTRATION	1,472,213	544,127	37%	
FINANCE	937,639	333,817	36%	
HUMAN RESOURCES	246,155	87,369	35%	
BONDS, LOANS & STBY	547,582	442,857	81%	Most costs occur at beginning of fiscal year.
REPORTS, STUDIES, & PLANS	370,000	39,495	11%	Previously Capital costs
CAPITAL IMPROVEMENT (CIRP)	399,197	260,297	65%	Expensed costs: Results depend upon capital project work.
HDMC TREATMENT (REIMB)	208,000	76,181	37%	Rough estimate; costs are 100% reimbursed after the fact.
BENEFITS ALLOCATED	INCL ABOVE	INCL ABOVE	32%	
FIELD ALLOCATED	INCL ABOVE	INCL ABOVE	39%	
OFFICE ALLOCATED	INCL ABOVE	INCL ABOVE	41%	
CAPITAL O/H CLEARING	(43,200)	(96,661)	224%	Offset for overhead applied to Capital projects
TOTAL EXPENSES	8,558,855	3,383,895	40% Percent of Budget Spent vs. 50% of Year	
SURPLUS (DEFICIT)	\$ 1,775,658	\$ 3,658,977 *		

*Before depreciation

BUDGET ADJUSTMENTS		QE 12/31/2023
		ADJUSTMENT
No adjustments made this quarter. Forthcoming: 23/24 Budget Review		
INCR (DECR) TO NET REVENUES	\$	-

CONSUMPTION		ROLLING 12 MONTHS	
12 MONTHS ENDING:	CONS (UNITS)	INCR (DECR) FROM PY	
12/31/2023	462,543	-4.59%	
12/31/2022	484,775	-7.59%	
12/31/2021	524,607	-11.83%	
TWO YEAR CHANGE>			



TOP 10 CONSUMERS		QE 12/31/2023
ACCOUNT	CONS (UNITS)	
Hi-Desert Medical Center (hospital and CCC)	3,504	
JT Parks & Recreation	2,387	
Quail Springs Village Apartments	1,837	
Joshua Tree Memorial Park	1,604	
Autocamp	1,006	
Lazy H Mobilehome Park	864	
Individual (leak)	764	
Yucca Trails Apts.	760	
William W Pyle Jr	754	
Morongo Unified School District	713	

TERMS: QE - QUARTER ENDING; YTD - FISCAL YEAR-TO-DATE; AS OF - CUMULATIVE THROUGH; PY - PRIOR YEAR
 CMM - COPPER MOUNTAIN MESA; CIRP - CAPITAL IMPROVEMENT REPLACEMENT PROGRAM



**CASH BALANCES
As of 12/31/23**

	CURRENT 12/31/23 TOTAL	INCR (DECR) FROM PY	LEGALLY RESTRICTED	BOARD DESIGNATED	UN- RESTRICTED	PRIOR QTR 9/30/23 TOTAL	PRIOR YEAR 12/31/22 TOTAL
Petty Cash	\$ 800	12%			\$ 800	\$ 800	701
Change Fund	1,500	0%			1,500	1,500	1,500
General Fund	399,563	-28%			399,563	235,600	512,324
Payroll Fund	18,665	-185%			18,665	20,005	53,167
LAIF Operating Reserve	2,139,714	11%		\$ 2,139,714		1,844,157	1,901,156
Cash Flow Reserve	3,275,086	-20%		3,275,086		3,334,945	3,921,347
Equip/Technology Reserve	270,559	10%		270,559		242,516	242,516
Emergency Capital Reserve	2,395,166	16%		2,395,166		2,395,166	2,000,000
Meter Replacement Reserve	1,232,993	2%		1,232,993		1,205,996	1,205,996
Building Reserve	96,441	0%		96,441		96,441	96,441
Studies/Reports Reserve	310,803	66%		310,803		105,408	105,408
Consumer/Project Deposits	355,938	18%	\$ 355,938			355,211	291,078
Water Capacity	1,406,057	8%	1,406,057			1,133,239	1,297,926
Wastewater Capacity	2,532,325	19%	2,532,325			2,273,262	2,047,344
Cap Improv Reserve (formerly CIP Reserve)	3,175,257	9%		3,175,257		2,901,649	2,901,649
CMM Redemption	373,659	23%	373,659			225,160	289,141
Reserve	211,683	-16%	211,683			209,720	245,560
Prepayment	4,959	18%	4,959			4,913	4,089
	\$ 18,201,169	6%	\$ 4,884,622	\$ 12,896,019	\$ 420,527	\$ 16,585,688	\$ 17,117,343
			\$ 17,780,641		\$ 420,527		
			RESTRICTED		UNRESTRICTED	0	

COMPARISON WITH LAST QUARTER \$ 1,615,481 INCREASE
 COMPARISON WITH LAST YEAR \$ 1,083,826 INCREASE

TREASURER'S STATEMENT: This investment portfolio is in conformity with all the elements described in California Government Code section 53646(b) and the Joshua Basin Water District's Investment Policy. The Director of Finance believes the portfolio contains enough cash flow liquidity to meet the next six month's expected expenditures.

Anne Roman

Anne Roman, Director of Finance

COMMON QUESTION: What causes changes in cash?

Think of our cash accounts in terms of a savings account. Whenever you earn more or spend less, the balance increases and, when doing the opposite, the balance decreases. Over a year, many factors change the cash balances, including changes in earning, spending, and the timing of those transactions.

In the last few years, unbudgeted (and legally restricted) development revenue has been a particularly large factor in increasing cash balances.



CASH FLOW
2nd Fiscal Quarter Ending 12/31/23

Beginning Cash Balance 10/01/23		<u>General Fund</u> \$ 16,585,688
 <u>Source of Funds (Revenues)</u>		
Total cash received during the quarter from all sources		3,834,055
	<i>Major sources:</i>	
- Water bill payments received from ratepayers	\$ 1,948,345	
- Property Tax/Assessment payments	1,332,428	
- Meter Installation/Capacity Fees	315,007	
<i>Approx. 10 new meters (10 in the wastewater zone) and 2 meter upgrades</i>		
- LAIF Interest Revenue	152,859	
- HDMC WWTP Reimbursement (incl \$6,718 overhead)	36,573	
- Consumer/Project Deposits	29,371	
- Special services (penalties, fire flows, will serves)	13,829	
- Grant (MWA)	3,500	
- United Way Low Income reimbursement	1,400	
- Liens and bad debt	753	
 <u>Use of Funds (Expenses)</u>		
Total use of cash during the quarter for all purposes		2,218,574
- Debt Service (CIRP, CMM P&I)	\$ -	
- Inventory purchased	147,180	
- Operations, Salary & Benefits	1,894,918	
- Capital costs during the quarter	<u>\$176,475 including:</u>	
-- D-1-1 Booster Upgrade	89,734	
-- Cantilever gates @ 3 Locations	33,169	
-- File server replacement	14,276	
-- E2-1 Reservoir Upgrade	13,523	
-- Tilford Phase 2 Design & Install	11,754	
-- Well 14 Inject Upgrade & Miox CL2	4,868	
-- Meter Replacement Program	4,781	
-- Concrete mixer	4,370	
Ending Cash Balance 12/31/23		<u><u>\$ 18,201,169</u></u>
Total cash increased	\$ 1,615,481	



PROPERTY TAX AND ASSESMENT REVENUES AND COLLECTIONS
As of 12/31/23

	CURRENT YEAR				PRIOR YEAR		
	2023/2024				2022/2023		
	Billed Revenue	Y-T-D Collections	Billed % Collected	% incr/(decr) vs. Prior Yr	Billed Revenue	Y-T-D Collections	Billed % Collected
ID#2	0	4			0	11	
General District Taxes	723,043	521,916	72%		795,667	431,735	54%
CMM Assessment District	257,146	134,881	52%		256,281	132,914	52%
<i>Prior</i>		26,913		-18%		32,733	
Standby Assessments	1,182,490	649,356	55%		1,183,789	684,937	58%
<i>Prior</i>		92,659		9%		84,978	
TOTAL, incl Prior	2,162,679	1,425,729	66%		\$ 2,235,737	\$ 1,367,308	61%

Negative = Decrease

Total Property tax and Assessment **revenues** changed from last year by:

-3%	\$ (73,058)
-----	-------------

Total Property tax and Assessment **collections** changed from last year by:

4%	\$ 58,420
----	-----------

CMM prior year tax **collections** changed from last year by:

-18%	\$ (5,821)
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Standby prior year tax **collections** changed from last year by:

9%	\$ 7,681
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Increases (decreases) in Prior year **collections** may indicate that property sales are increasing (decreasing) since taxes must be paid as ownership is transferred.

ID #2 has been paid off for several years and any activities are trailing adjustments.



BUDGET ADJUSTMENTS
2nd Fiscal Quarter Ending 12/31/23

During this quarter, the following major budget adjustments were made:

<u>Account/Project:</u>	<u>Before Adjustment:</u>	<u>Adjustment:</u>	<u>After Adjustment</u> <u>Fiscal Year Budget:</u>	<u>After Adjustment</u> <u>Inception to Date Budget</u> <u>(Projects only):</u>	<u>Other Info:</u>
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No adjustments made this quarter.
 Forthcoming: 23/24 Budget review

Total Adjustments - Incr (Decr) to Net Revenues \$ -

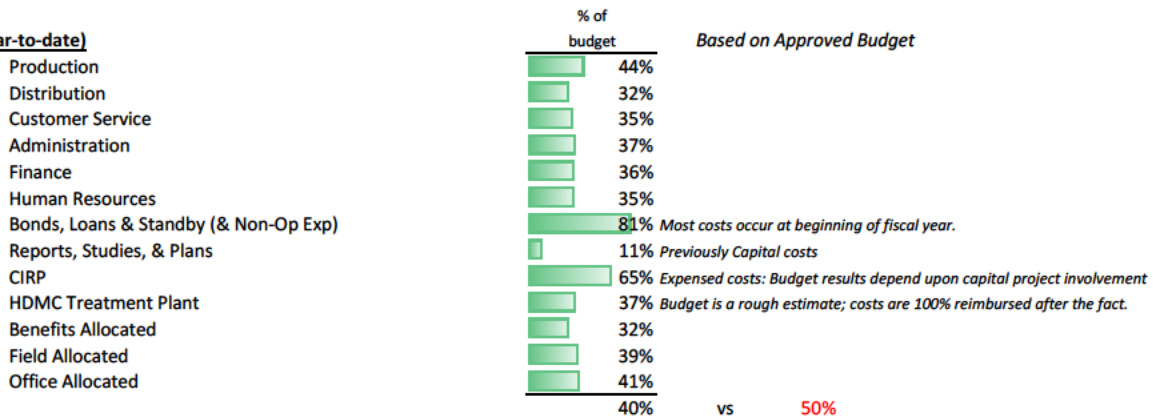


BOARD REPORT SUMMARY
Fiscal Year-to-Date as of 12/31/23
 50% of year

REVENUES (Year-to-date)

Total Revenues	68%
Water Revenues (Operating Revenues)	52%
Property Tax & Assessment Revenues	114% Fully billed
HDMC Revenues (billed in arrears)	13%
Unbudgeted Development (Capacity/Install) Fees	
YEAR-TO-DATE total \$459,943	
(16 meters YTD incl. 14 with wastewater; 6 upgrades)	

EXPENSES (Year-to-date)



NOTE: Neither our revenues nor our expenses are evenly distributed throughout the year.

SUMMARY

Actual costs of \$3,383,895 equal 39.5% of \$8,558,855 budget.
 Total Operating Revenues exceed Total Operating Expenses by \$3,658,977.

REGULAR CHECK REGISTER ROLLING 12 MONTH TOTALS

JULY 23	AUG 23	SEPT 23	OCT 23	NOV 23	DEC 23	TOTAL
\$ 714,212	\$ 1,041,022	\$ 1,264,829	\$ 620,210	\$ 418,824	\$ 606,228	\$ 7,706,805
JAN 23	FEB 23	MAR 23	APR 23	MAY 23	JUN 23	AVERAGE
\$ 489,436	\$ 68,374	\$ 993,694	\$ 442,159	\$ 500,050	\$ 547,767	\$ 642,234



Joshua Basin Water District

**Operating Board Report (Budget Report)

Account Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Program: 39 - ** OPERATING REVENUES **							
01-39-41010-FI	METERED WATER SALES	4,455,000.00	4,455,000.00	296,750.95	2,321,498.99	-2,133,501.01	52.11 %
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-11,137.50	-11,137.50	-248.00	-1,492.80	9,644.70	13.40 %
01-39-41015-FI	BASIC FEES	2,731,000.00	2,731,000.00	226,243.76	1,353,026.72	-1,377,973.28	49.54 %
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	399,000.00	399,000.00	33,117.11	197,830.49	-201,169.51	49.58 %
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	34,000.00	34,000.00	3,504.32	21,025.92	-12,974.08	61.84 %
01-39-41040-FI	SPECIAL SERVICES REVENUE	170,000.00	170,000.00	16,620.26	113,510.24	-56,489.76	66.77 %
Program: 39 - ** OPERATING REVENUES ** Total:		7,777,862.50	7,777,862.50	575,988.40	4,005,399.56	-3,772,462.94	51.50%
Program: 40 - ** NON-OPERATING REVENUES **							
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB ...	208,000.00	208,000.00	0.00	26,906.87	-181,093.13	12.94 %
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES RE...	46,800.00	46,800.00	0.00	6,054.05	-40,745.95	12.94 %
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,200,000.00	1,200,000.00	0.00	1,182,489.96	-17,510.04	98.54 %
01-40-43000-FI	PROPERTY TAX REVENUE	685,000.00	685,000.00	938,164.92	938,164.92	253,164.92	136.96 %
01-40-43020-FI	ASSESSMENT REVENUE - CMM	202,850.00	202,850.00	0.00	257,145.98	54,295.98	126.77 %
01-40-44010-FiD	WATER CAPACITY CHARGES	0.00	0.00	123.50	260,974.50	260,974.50	0.00 %
01-40-44030-FiD	METER INSTALLATION & UPGRADE ...	0.00	0.00	0.00	44,044.00	44,044.00	0.00 %
01-40-44050-FI	WASTEWATER CAPACITY CHARGES	0.00	0.00	0.00	154,924.00	154,924.00	0.00 %
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	20,000.00	-538,287.41	13,750.69	-6,249.31	68.75 %
01-40-47002-FI	INTEREST REVENUE	194,000.00	194,000.00	42.61	153,213.10	-40,786.90	78.98 %
01-40-47030-FiD	PLANT SALES (SALES TAXABLE)	0.00	0.00	0.00	-195.53	-195.53	0.00 %
Program: 40 - ** NON-OPERATING REVENUES ** Total:		2,556,650.00	2,556,650.00	400,043.62	3,037,472.54	480,822.54	118.81%
Revenue Total:		10,334,512.50	10,334,512.50	976,032.02	7,042,872.10	-3,291,640.40	68.15%
Expense							
Program: 01 - ** PRODUCTION **							
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CL...	447,940.00	447,940.00	20,662.12	126,114.91	321,825.09	28.15 %
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	20,000.00	20,000.00	1,076.57	6,243.83	13,756.17	31.22 %
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	10,000.00	10,000.00	315.58	2,578.14	7,421.86	25.78 %
01-01-5-01-03102-GM	WATER RECHARGE PURCHASE	685,300.00	685,300.00	143,835.00	424,410.00	260,890.00	61.93 %
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	15,000.00	15,000.00	0.00	5,016.92	9,983.08	33.45 %
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	50,000.00	50,000.00	502.92	13,214.62	36,785.38	26.43 %
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	30,000.00	30,000.00	0.00	1,884.54	28,115.46	6.28 %
01-01-5-01-03207-RL	GENERATOR (ALL) REPAIR & MAINT...	25,000.00	25,000.00	4,950.00	8,852.39	16,147.61	35.41 %
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	4,204.95	10,097.69	9,902.31	50.49 %
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	340,000.00	340,000.00	25,410.08	179,985.78	160,014.22	52.94 %
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	243.00	1,458.00	3,542.00	29.16 %
01-01-5-01-07002-GM	RIGHT OF WAY (ACCESS)	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	323,426.35	323,426.35	46,161.34	103,213.28	220,213.07	31.91 %
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	158,227.10	158,227.10	32,319.02	61,524.54	96,702.56	38.88 %
Program: 01 - ** PRODUCTION ** Total:		2,154,893.45	2,154,893.45	279,680.58	944,594.64	1,210,298.81	43.83%
Program: 02 - ** DISTRIBUTION **							
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,C...	561,614.00	561,614.00	30,121.20	180,919.98	380,694.02	32.21 %
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	12,833.00	12,833.00	1,465.75	10,206.51	2,626.49	79.53 %
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	45,000.00	45,000.00	-2,842.95	-2,842.95	47,842.95	-6.32 %
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	120,000.00	120,000.00	20,121.13	37,224.77	82,775.23	31.02 %
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT. (NON-CI...	14,000.00	14,000.00	354.85	5,419.86	8,580.14	38.71 %
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	14,000.00	14,000.00	109.75	1,261.38	12,738.62	9.01 %
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	405,808.54	405,808.54	57,919.41	129,503.45	276,305.09	31.91 %
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	198,440.42	198,440.42	40,532.87	77,160.95	121,279.47	38.88 %
Program: 02 - ** DISTRIBUTION ** Total:		1,371,695.96	1,371,695.96	147,782.01	438,853.95	932,842.01	31.99%

****Operating Board Report (Budget Report)**

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 03 - ** CUSTOMER SERVICE **							
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	63,288.00	63,288.00	4,548.79	31,097.09	32,190.91	49.14 %
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	305,660.00	305,660.00	15,215.98	91,858.35	213,801.65	30.05 %
01-03-5-03-03100-FiD	METER INSTALLATION & UPDGRAD...	0.00	0.00	29,046.73	29,046.73	-29,046.73	0.00 %
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL...	30,000.00	30,000.00	7,343.88	11,738.88	18,261.12	39.13 %
01-03-5-03-05201-JC	METER READING EQUIPMENT & EX...	5,000.00	5,000.00	451.65	2,409.19	2,590.81	48.18 %
01-03-5-03-07000-DOA	MISC UTILITY ADJUSTMENTS	3,000.00	3,000.00	104.70	183.15	2,816.85	6.11 %
01-03-5-03-07004-DOA	LOW INCOME ASSISTANCE (UNITED...	6,650.00	6,650.00	300.00	1,755.00	4,895.00	26.39 %
01-03-5-03-07010-DOF	BAD DEBT	60,000.00	60,000.00	0.00	-3.00	60,003.00	-0.01 %
01-03-5-03-07015-DOA	CUSTOMER SERVICE - OTHER (Bill pr...	34,150.00	34,150.00	4,716.59	11,400.72	22,749.28	33.38 %
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	266,470.77	266,470.77	38,032.30	85,037.36	181,433.41	31.91 %
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	22,377.21	22,377.21	4,570.70	8,701.08	13,676.13	38.88 %
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	98,084.30	98,084.30	19,624.90	39,740.21	58,344.09	40.52 %
Program: 03 - ** CUSTOMER SERVICE ** Total:		894,680.28	894,680.28	123,956.22	312,964.76	581,715.52	34.98%
Program: 04 - ** ADMINISTRATION **							
01-04-5-04-01108-FI	ADMINISTRATION SALARY	477,622.00	477,622.00	28,784.60	169,780.92	307,841.08	35.55 %
01-04-5-04-01121-FI	DIRECTORS SALARY	31,253.40	31,253.40	1,562.67	14,237.66	17,015.74	45.56 %
01-04-5-04-01210-GM	DIRECTORS / C.A.C. TRAINING	20,000.00	20,000.00	1,468.55	3,322.05	16,677.95	16.61 %
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
01-04-5-04-07008-GM	BUSINESS EXPENSE	6,000.00	6,000.00	491.19	1,861.09	4,138.91	31.02 %
01-04-5-04-07014-GM	PUBLIC INFORMATION	75,000.00	75,000.00	4,343.00	24,816.57	50,183.43	33.09 %
01-04-5-04-07016-GM	MEMBERSHIP, DUES & SUBSCRIPT (...	60,000.00	60,000.00	757.00	38,767.00	21,233.00	64.61 %
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	21,000.00	21,000.00	1,240.00	4,388.75	16,611.25	20.90 %
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	55,000.00	55,000.00	11,335.44	22,222.68	32,777.32	40.40 %
01-04-5-04-07218-CRP	SAFETY EXPENSE (EQUIP & SUPPLIE...	18,000.00	18,000.00	188.41	2,596.24	15,403.76	14.42 %
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	22,000.00	22,000.00	164.26	15,449.13	6,550.87	70.22 %
01-04-5-04-07401-GMH	PROPERTY INSURANCE & RISK MG...	141,100.00	141,100.00	35,049.19	74,499.29	66,600.71	52.80 %
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	344,988.11	344,988.11	49,238.76	110,094.16	234,893.95	31.91 %
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	153,249.09	153,249.09	30,662.37	62,090.98	91,158.11	40.52 %
01-04-5-05-02305-GM	MAPS/DRAFTING SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-04-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
Program: 04 - ** ADMINISTRATION ** Total:		1,472,212.60	1,472,212.60	165,285.44	544,126.52	928,086.08	36.96%
Program: 06 - ** FINANCE **							
01-06-5-06-01101-FI	FINANCE SALARY	406,027.00	406,027.00	24,055.84	153,383.74	252,643.26	37.78 %
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	73,050.00	73,050.00	4,502.50	19,221.42	53,828.58	26.31 %
01-06-5-06-07001-DOF	FINANCE - OTHER (P/R Proc, Bank f...	35,180.00	35,180.00	2,885.46	14,893.02	20,286.98	42.33 %
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	293,117.85	293,117.85	41,835.53	93,541.09	199,576.76	31.91 %
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	130,263.76	130,263.76	26,063.43	52,778.17	77,485.59	40.52 %
Program: 06 - ** FINANCE ** Total:		937,638.61	937,638.61	99,342.76	333,817.44	603,821.17	35.60%
Program: 07 - ** HUMAN RESOURCES **							
01-07-5-07-01102-FI	PERSONNEL SALARY	78,680.00	78,680.00	4,689.47	28,749.88	49,930.12	36.54 %
01-07-5-07-01105-GMH	AWARDS SALARY/LEAVE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-01215-GMH	EMPLOYEE TRAINING	30,000.00	30,000.00	2,069.93	22,459.50	7,540.50	74.87 %
01-07-5-07-01217-GMH	EMPLOYEE EDUCATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-07-5-07-01905-GMH	EMPLOYMENT RECRUITING EXPENSE	8,500.00	8,500.00	0.00	645.47	7,854.53	7.59 %
01-07-5-07-01910-GMH	LABOR LEGAL FEES	30,000.00	30,000.00	4,622.10	6,659.10	23,340.90	22.20 %
01-07-5-07-01915-GMH	PERSONNEL - OTHER	2,000.00	2,000.00	390.00	525.00	1,475.00	26.25 %
01-07-5-07-01920-GMH	AWARDS GIFTS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	56,752.17	56,752.17	8,100.01	18,111.01	38,641.16	31.91 %
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	25,222.85	25,222.85	5,046.63	10,219.38	15,003.47	40.52 %
Program: 07 - ** HUMAN RESOURCES ** Total:		246,155.02	246,155.02	24,918.14	87,369.34	158,785.68	35.49%
Program: 09 - ** BONDS, LOANS & STANDBY **							
01-09-5-09-08115-FI	CMM PRINCIPLE	116,000.00	116,000.00	0.00	116,000.00	0.00	100.00 %
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN P...	176,801.71	176,801.71	0.00	176,801.71	0.00	100.00 %
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	86,850.00	86,850.00	0.00	44,717.35	42,132.65	51.49 %
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN I...	91,089.19	91,089.19	0.00	91,089.19	0.00	100.00 %
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	4,725.00	4,725.00	5,056.99	5,109.09	-384.09	108.13 %

****Operating Board Report (Budget Report)**

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-09-5-09-08325-FI	ADMINISTRATION - CMM	12,600.00	12,600.00	0.00	3,278.94	9,321.06	26.02 %
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	59,516.00	59,516.00	308.55	5,860.60	53,655.40	9.85 %
Program: 09 - ** BONDS, LOANS & STANDBY ** Total:		547,581.90	547,581.90	5,365.54	442,856.88	104,725.02	80.88%
Program: 10 - ** REPORTS, STUDIES, & PLANS **							
01-10-5-10-19001-DOF	#A21201: 2022 RATE & FEE STUDY	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-10-5-10-19002-GM	#A22216 (CIP) CAPITAL IMPROV PL...	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
01-10-5-10-19003-GM	#A22229/#E23001 ANN'L WATER S...	12,000.00	12,000.00	0.00	1,820.00	10,180.00	15.17 %
01-10-5-10-19004-GM	#E23002 2023 STRATEGIC PLAN	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-10-5-10-19005-GM	#E23003 2023 HAZARD MITIGATION..	38,000.00	38,000.00	12,142.86	30,557.15	7,442.85	80.41 %
01-10-5-10-19007-GM	#E23004: ANN'L WATER LOSS REPO...	10,000.00	10,000.00	0.00	7,117.87	2,882.13	71.18 %
Program: 10 - ** REPORTS, STUDIES, & PLANS ** Total:		370,000.00	370,000.00	12,142.86	39,495.02	330,504.98	10.67%
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)							
01-12-5-12-01136-FI	CIRP: STANDBY/CALLBACK	0.00	0.00	3,168.28	32,093.00	-32,093.00	0.00 %
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	69,346.00	69,346.00	2,672.47	28,686.94	40,659.06	41.37 %
01-12-5-12-02213-CRP	CIRP: SMALL TOOLS/MISC. EXP.	12,833.00	12,833.00	808.70	1,145.07	11,687.93	8.92 %
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	475,793.00	475,793.00	19,531.90	65,213.67	410,579.33	13.71 %
01-12-5-12-05010-CRP	CIRP: VEHICLE/EQUIP EXPENSE (TR...	27,000.00	27,000.00	1,405.67	10,582.16	16,417.84	39.19 %
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	343,564.21	343,564.21	49,035.52	109,639.75	233,924.46	31.91 %
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	168,075.27	168,075.27	34,330.58	65,353.86	102,721.41	38.88 %
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SAL...	-404,424.05	-404,424.05	0.00	0.00	-404,424.05	0.00 %
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BE...	-292,990.53	-292,990.53	-18,559.23	-52,417.78	-240,572.75	17.89 %
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM..		399,196.90	399,196.90	92,393.89	260,296.67	138,900.23	65.21%
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **							
01-20-5-20-03101-DWR	HDMC: OTHER	68,000.00	68,000.00	26,785.00	32,839.05	35,160.95	48.29 %
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION E...	120,000.00	120,000.00	6,475.78	34,495.51	85,504.49	28.75 %
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	20,000.00	20,000.00	1,592.93	8,846.48	11,153.52	44.23 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** Total:		208,000.00	208,000.00	34,853.71	76,181.04	131,818.96	36.63%
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **							
01-51-5-51-01211-FI	COMPENSATED LEAVE	348,654.00	348,654.00	18,163.91	108,136.25	240,517.75	31.02 %
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	793,193.00	793,193.00	39,443.64	226,270.76	566,922.24	28.53 %
01-51-5-51-01220-FI	GROUP INSURANCE EXPENSE	38,278.00	38,278.00	1,731.94	10,298.30	27,979.70	26.90 %
01-51-5-51-01225-FI	WORKERS COMPENSATION INSUR...	110,701.00	110,701.00	0.00	20,045.66	90,655.34	18.11 %
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	359,168.00	359,168.00	11,416.79	151,166.28	208,001.72	42.09 %
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	91,824.00	91,824.00	6,465.16	37,807.73	54,016.27	41.17 %
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00 %
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	34,600.00	34,600.00	834.00	9,014.50	25,585.50	26.05 %
01-51-5-51-01250-GMH	MISC. BENEFITS: WELLNESS	9,686.00	9,686.00	0.00	0.00	9,686.00	0.00 %
01-51-5-51-01305-FI	PAYROLL TAXES	244,424.00	244,424.00	12,534.55	86,400.62	158,023.38	35.35 %
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-2,034,128.00	-2,034,128.00	-290,322.87	-649,140.10	-1,384,987.90	31.91 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:		0.00	0.00	-199,732.88	0.00	0.00	0.00%
Program: 52 - ** FIELD ALLOCATED TO DEPTS **							
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	17,120.00	17,120.00	1,666.11	10,760.49	6,359.51	62.85 %
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	20,000.00	20,000.00	1,622.23	18,432.29	1,567.71	92.16 %
01-52-5-52-02209-DWR	SHOP OFFICE SUPPLIES	20,000.00	20,000.00	466.78	4,143.39	15,856.61	20.72 %
01-52-5-52-03205-D/P	TOOL / EQUIP REPAIR	0.00	0.00	0.00	656.57	-656.57	0.00 %
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	29,000.00	29,000.00	2,533.37	11,966.24	17,033.76	41.26 %
01-52-5-52-04015-CRP	OPS: SOFTWARE	122,500.00	122,500.00	24,386.67	48,643.34	73,856.66	39.71 %
01-52-5-52-04016-DOA	OPS: COMP SUPPORT (IT SERVICES)	37,500.00	37,500.00	0.00	102.00	37,398.00	0.27 %
01-52-5-52-04018-DOA	OPS: COMP EQUIP & EQUIP MAINT	10,000.00	10,000.00	0.00	962.73	9,037.27	9.63 %
01-52-5-52-05005-D/P	FUEL-VEHICLES	120,000.00	120,000.00	4,337.53	48,571.33	71,428.67	40.48 %
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	35,000.00	35,000.00	2,425.76	11,620.30	23,379.70	33.20 %
01-52-5-52-06305-DOA	COMMUNICATIONS-MOBILE	30,000.00	30,000.00	2,058.33	10,304.08	19,695.92	34.35 %
01-52-5-52-07009-D/P	REGULATORY-PERMITS, FEES, CERTS	106,000.00	106,000.00	11,920.99	46,577.67	59,422.33	43.94 %
01-52-5-52-98000-FI	ALLOCATED EXPENSES - FIELD	-547,120.00	-547,120.00	-111,753.17	-212,740.43	-334,379.57	38.88 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:		0.00	0.00	-60,335.40	0.00	0.00	0.00%

****Operating Board Report (Budget Report)**

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **							
01-53-5-53-01405-GMH	TEMPORARY LABOR - OFFICE	15,000.00	15,000.00	0.00	11,524.02	3,475.98	76.83 %
01-53-5-53-02105-DOA	OFFICE SUPPLIES	38,820.00	38,820.00	2,898.53	10,004.40	28,815.60	25.77 %
01-53-5-53-02107-DOA	ADMIN: COMP EQUIP & EQUIP MA...	35,000.00	35,000.00	643.93	9,321.92	25,678.08	26.63 %
01-53-5-53-02110-DOA	POSTAGE	33,500.00	33,500.00	3,007.08	14,722.36	18,777.64	43.95 %
01-53-5-53-03906-DOA	BUILDING REPAIR/MAINT - OFFICE	40,000.00	40,000.00	1,797.81	9,854.78	30,145.22	24.64 %
01-53-5-53-04010-DOA	ADMIN: COMP SUPPORT (IT SERVIC...	60,000.00	60,000.00	2,204.78	37,314.78	22,685.22	62.19 %
01-53-5-53-04015-DOA	ADMIN: SOFTWARE	110,000.00	110,000.00	11,438.50	39,479.61	70,520.39	35.89 %
01-53-5-53-05010-DOA	AUTO EXPENSE - OFFICE	3,500.00	3,500.00	0.00	284.08	3,215.92	8.12 %
01-53-5-53-06205-DOA	TELEPHONE AND UTILITIES	71,000.00	71,000.00	4,584.54	32,322.79	38,677.21	45.53 %
01-53-5-53-98000-FI	ALLOCATED EXPENSES - OFFICE	-406,820.00	-406,820.00	-81,397.33	-164,828.74	-241,991.26	40.52 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:		0.00	0.00	-54,822.16	0.00	0.00	0.00%
Program: 60 - ** CAPITAL O/H CLEARING **							
01-60-6-60-61001-FI	OVERHEAD - PRODUCTION TOTAL (...	-7,200.00	-7,200.00	-31,402.34	-40,671.89	33,471.89	564.89 %
01-60-6-60-61002-FI	OVERHEAD - DISTRIBUTION TOTAL ...	-15,000.00	-15,000.00	0.00	0.00	-15,000.00	0.00 %
01-60-6-60-61005-FI	OVERHEAD - CIRP (5380/90)	-21,000.00	-21,000.00	-16,291.62	-49,935.04	28,935.04	237.79 %
01-60-6-60-61020-FI	OVERHEAD - HDMC TOTAL (5380/9...	0.00	0.00	0.00	-6,054.05	6,054.05	0.00 %
Program: 60 - ** CAPITAL O/H CLEARING ** Total:		-43,200.00	-43,200.00	-47,693.96	-96,660.98	53,460.98	223.75%
Expense Total:		8,558,854.72	8,558,854.72	623,136.75	3,383,895.28	5,174,959.44	39.54%
Fund: 01 - GENERAL FUND Surplus (Deficit):		1,775,657.78	1,775,657.78	352,895.27	3,658,976.82	1,883,319.04	206.06%
Report Surplus (Deficit):		1,775,657.78	1,775,657.78	352,895.27	3,658,976.82	1,883,319.04	206.06%

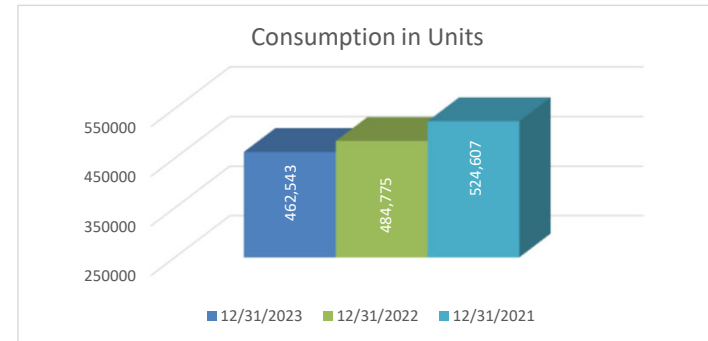
Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	1,775,657.78	1,775,657.78	352,895.27	3,658,976.82	1,883,319.04
Report Surplus (Deficit):	1,775,657.78	1,775,657.78	352,895.27	3,658,976.82	1,883,319.04



WATER SALES CONSUMPTION STATISTICS
As of 12/31/23

Rolling 12 months ending:	CURRENT 12/31/2023	PRIOR 1 12/31/2022	PRIOR 2 12/31/2021
CCF (units)	462,543	484,775	524,607
Gallons	345,982,164	362,611,700	392,406,036
Acre Feet	1,062	1,113	1,204
Change/PY	-4.59% <i>decrease</i>	-7.59% <i>decrease</i>	
Change from Two Years Prior			-11.83% <i>decrease</i>



CONSUMPTION RANKING - TOP TEN

	ACCOUNT NAME	Consumption (CCF/units)					QE 12/31/23 RANK	22/23 FY RANK	21/22 FY RANK			
		HOUSING	PUBLIC AGENCY	HOSPITAL/MED	COMMERICAL	INDIVIDUAL/TEMP						
1	Hi-Desert Medical Center (hospital and CCC)			3,504			1	3,504	1	13,783	1	15,657
2	JT Parks & Recreation		2,387				2	2,387	2	9,115	2	11,194
3	Quail Springs Village Apartments	1,837					3	1,837	3	8,412	3	8,888
4	Joshua Tree Memorial Park				1,604		4	1,604	4	7,522	4	6,547
5	Autocamp				1,006		5	1,006	5	3,785	9	2,040
6	Lazy H Mobilehome Park	864					6	864	8	2,815	6	3,824
7	Individual (leak)					764	7	764	Individual varies			
8	Yucca Trails Apts.	760					8	760	9	2,815	8	N/A
9	William W Pyle Jr	754					9	754	7	3,071	7	2,950
10	Morongo Unified School District		713				10	713	6	3,482	5	6,405
	TYPE TOTALS	4,215	3,100	3,504	2,610	764		14,193		54,800		57,505
		1	2	3	4	5						