

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE FINANCE COMMITTEE
Wednesday, July 11, 2018
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM

Directors Present –Vice President Johnson and Director Floen

STAFF PRESENT

Curt Sauer, GM, Susan Greer, AGM, Mark Ban, AGM-Operations, Anne Roman, Accountant, Sarah Johnson, HR Manager

GUESTS - 3

APPROVAL OF AGENDA

Director Floen made a motion to approve the Agenda. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

PUBLIC COMMENT – None

CONSENT CALENDAR

- Approve the Draft Minutes of June 13, 2018

Director Floen made a motion to approve the draft minutes of June 13, 2018. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

REVIEW CHECK REGISTERS FROM MAY 2018 –

Director Floen made a motion to refer the May 2018 check registers to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

UPDATE ON COLLECTION OF DELINQUENT WATER BILLS VIA THE TAX ROLLS–
AGM Greer gave a brief overview followed by a short Q&A period with the Finance Committee.

Director Floen made a motion to refer the collection of delinquent water bills via the tax rolls to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

GUARANTEE DEPOSIT AND FEES FOR TEMPORARY/CONSTRUCTION METERS-
AGM Greer gave the staff report and a brief Q&A period followed.

Director Floen made a motion to refer guarantee deposit and fees for temporary/construction meters to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

APPROVAL TO CONTRACT WITH MARY ORTON COMPANY TO COMPLETE THE STRATEGIC PLAN FOR THE DISTRICT – GM Sauer gave the staff report and a brief Q&A period followed.

Director Floen made a motion to refer the approval to contract with Mary Orton Company to complete the strategic plan for the District to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

CHANGES IN OFFICE HOURS OF OPERATION – GM Sauer gave the staff report and a brief Q&A period followed.

Director Floen made a motion to refer the changed in office hours of operation to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

CUSTOMER ACCOUNT ASSISTANCE PROGRAM (CAAP) – GM Sauer gave the staff report and a brief Q&A period followed. GM Sauer was asked to bring the CAAP back to the committee for evaluation at the next Finance Committee meeting.

3RD QUARTER ENDING 3/31/2018 FINANCIAL REPORT – AGM Greer gave the staff report and walked the committee members through the financial report. A brief Q&A period followed.

Director Floen made a motion to refer the 3rd Quarter Ending 3/31/2018 Financial Report to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

STAFF REPORT – GM Sauer shared updates on CSDA Borrowing, Gantt chart, and Well 14.

ADJOURNMENT – Director Floen made a motion to adjourn the Finance Committee meeting at 10:25 a.m. Vice President Johnson seconded the motion.

MSC¹ (Johnson/Floen) motion carried.

Respectfully submitted:



Susan Greer, Assistant General Manager/Controller