

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
FINANCE COMMITTEE  
Wednesday, November 10, 2020  
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Johnson and Vice President Unger

STAFF PRESENT –Susan Greer, AGM - Finance, Anne Roman, Director of Accounting, Sarah Johnson, Director of Administration, and Autumn Rich, Accounting Supervisor

CONSULTANTS PRESENT – Chris Brown, Auditor, Fedak & Brown

GUESTS -3

APPROVAL OF AGENDA –

MSC<sup>1</sup> (Johnson/Unger) motion carried to approve the November 10, 2020, Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of October 14, 2020

MSC<sup>1</sup> (Unger/Johnson) motion carried to approve the minutes of September 9, 2020.

19/20 AUDIT PRESENTATION BY FEDAK & BROWN - Anne Roman, Director of Finance, gave the staff report and then introduced Chris Brown, Auditor for Fedak & Brown, who then gave the presentation of the 19/20 Audit. This was followed by a brief Q&A period.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the 19/20 Audit to the Board of Directors to accept and file.

CAPACITY FEE REPORTS FOR FISCAL YEAR ENDING 6/30/2020 – Susan Greer, AGM/Controller gave the staff report and a brief Q&A period followed.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the Capacity Fee reports to the Board of Directors for approval.

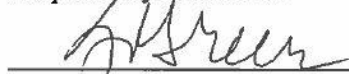
JOB DESCRIPTION – Sarah Johnson, Director of Administration gave the staff report and Mark Ban, General Manager held a brief Q&A period.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the Job Description to the Board of Directors for approval.

STAFF REPORTS – Mark Ban, General Manager, informed the Committee about the impacts of COVID-19 and expresses appreciation to the Board, CAC, Staff and Public during this time. Director Unger asked about an update on the customer service remodel.

ADJOURNMENT - MSC<sup>1</sup> (Unger/Johnson) motion carried to adjourn the Finance Committee meeting at 9:51 a.m.

Respectfully submitted:



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Susan Greer, Assistant General Manager/Controller