

JOSHUA BASIN WATER DISTRICT  
MINUTES OF THE  
WATER RESOURCES & OPERATIONS COMMITTEE MEETING  
Wednesday, September 13, 2023  
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Vice President Doolittle called the meeting to order at 10:43 a.m.
2. ROLL CALL – Director Jarlsberg (attended remotely) and Vice President Doolittle

STAFF PRESENT – Jeremiah Nazario, Interim Director of Operations, David Shook, Director of Administration, General Manager, Sarah Johnson, Lisa Thompson, Executive Assistant

CONSULTANTS PRESENT – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT WATER RESOURCES & OPERATIONS COMMITTEE MEETING MINUTES 08.09.23

1<sup>st</sup> – Jarlsberg

2<sup>nd</sup> – Doolittle

Motion carried to approve consent calendar.

5. DISCUSSION ITEMS -

- A. MONTHLY OPERATIONS REPORT

Interim Director of Operations, Jeremiah Nazario reported on operational statistics on service order totals and provided a distribution, production, and CIRP update. Nazario mentioned the following: In the next month, field staff are expecting to begin cleaning up the reservoirs on the southside of the district. When skimming tanks were done in the past, there was a lot of water that would run down the road resulting in notifying CHP and customers in the area. The new skimming method has a minimal impact on water loss, in which water is ran through a garden hose water and is released into a rock pathway.

6. STAFF REPORTS –

General Manager, Sarah Johnson briefly mentioned the purpose of committees topic and that we are looking into updating the Administration Code. Johnson pointed out that there will be costs on the check register for the preparation of Hurricane Hilary.

7. DIRECTOR COMMENTS – Director Jarlsberg appreciated General Manager, Sarah Johnson’s discussion topic with the purpose of committees. Vice President Doolittle asked if Operations began with strategic planning. Doolittle wanted to know if there is a written policy on orphaned pipe (abandoned pipe). Interim Director of Operations, Jeremiah Nazario mentioned that many roads are not County maintained and rely on customers to report exposed valves & pipe to the district and the field will address them. Nazario explained that whenever it rains, the roads get washed out causing a potential for exposed pipe to occur. Doolittle asked if the field techs report back to their supervisor when they see exposed pipe. Nazario reassured that field staff do report exposed pipe to their supervisor. Nazario explained that it is a liability for the district to grade roads that are not County maintained, because it can divert the natural water pathway causing potential damage to properties. Doolittle mentioned that on October 11th she wanted to attend the MWA tour and asked if we can cancel the WRO

committee meetings since it's on the same day. Jarlsberg asked if the district has a working relationship with County code enforcement. Nazario responded that the district rarely gets involved with code enforcement.

8. ADJOURNMENT – Director Short adjourned the meeting at 11:18 a.m.
  - 1<sup>st</sup> – Jarlsberg
  - 2<sup>nd</sup> – Doolittle

NEXT MEETING – October 11, 2023, at 10:30 am.

Respectfully Submitted,



---

Sarah Johnson, General Manager





# Draft WRO Com Minutes 09.13.23

Final Audit Report

2023-11-17

Created:	2023-11-16
By:	LISA THOMPSON (lthompson@jbwd.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_8Vy8zPv8Na616-eulqLGVq7dilL_yfA

## "Draft WRO Com Minutes 09.13.23" History

-  Document created by LISA THOMPSON (lthompson@jbwd.com)  
2023-11-16 - 6:57:33 PM GMT
-  Document emailed to Sarah Johnson (sjohnson@jbwd.com) for signature  
2023-11-16 - 6:57:46 PM GMT
-  Document e-signed by Sarah Johnson (sjohnson@jbwd.com)  
Signature Date: 2023-11-17 - 1:23:30 AM GMT - Time Source: server
-  Agreement completed.  
2023-11-17 - 1:23:30 AM GMT