



**REGULAR FINANCE COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 12, 2018, AT 9:00 AM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING
 - Draft Minutes – August 8, 2018
- Pages 2-3
- Pages 4-19 7. REVIEW CHECK REGISTERS JUNE-JULY 2018 – Review and refer to the Board of Directors for approval.
- Pages 20-31 8. 4TH QUARTER YEAR ENDING 6/30/2018 FINANCIAL REPORT – Review and refer to the Board of Directors for approval.
- Pages 32-38 9. CUSTOMER ACCOUNT ASSISTANCE PROGRAM – Receive for information and recommend the Policy change to the Board of Directors for approval.
10. STAFF REPORT
11. ADJOURNMENT

INFORMATION

During "Public Comment," please use the podium microphone. State your name, have your information prepared, and be ready to provide your comments. The District is interested and appreciates your comments. A 3-minute time limit will be imposed. Any person with a disability who requires accommodation to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours before the meeting to request a disability-related modification or accommodation. Materials related to an item on this Agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during regular business hours.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE FINANCE COMMITTEE
Wednesday, August 8, 2018
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM

Directors Present –Vice President Johnson and Director Floen

STAFF PRESENT

Curt Sauer, GM, Susan Greer, AGM - Finance, Anne Roman, Accountant,

GUESTS - 4

APPROVAL OF AGENDA

Director Floen made a motion to approve the Agenda. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

PUBLIC COMMENT – None

CONSENT CALENDAR

- Approve the Draft Minutes of July 11, 2018

Director Floen made a motion to approve the draft minutes of July 11, 2018. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

CUSTOMER ACCOUNT ASSISTANCE PROGRAM (CAAP)- After a brief discussion it was recommended that the CAAP Policy is modified to apply to primary residents, unless this act is discriminatory, and authorize staff to charge water usage at the large meter composite rate.

Director Floen made a motion to refer the modified policy to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

17/18 BAD DEBT WRITE-OFF OF \$27,587.56– AGM Greer gave a brief overview followed by a short Q&A period with the Finance Committee.

Director Floen made a motion to refer the 17/18 bad debt write-off of \$27,587.56 to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

DEBT MANAGEMENT POLICY- AGM Greer gave the staff report and a brief Q&A period followed.

Director Floen made a motion to refer the Bad Debt Management Policy to the Board for approval. Vice President Johnson seconded the motion.

MSC¹ (Floen/Johnson) motion carried.

STAFF REPORT – None

ADJOURNMENT – Director Floen made a motion to adjourn the Finance Committee meeting at 10:15 a.m. Vice President Johnson seconded the motion.

MSC¹ (Johnson/Floen) motion carried.

Respectfully,

Susan Greer, Assistant General Manager, and Controller



Joshua Basin Water District

***Check Report JBWD**

By Check Number

Date Range: 06/01/2018 - 06/30/2018

Vendor Number Payable #	Vendor DBA Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash						
013798	WILLIAMS SCOTSMAN INC.	06/28/2018	Regular	0.00	-1,757.01	60138
000501	ACWA/JPIA	06/06/2018	Regular	0.00	19,805.87	60147
<u>0557001</u>	Invoice	06/06/2018	EE HEALTH BENEFIT & EAP JULY 18	0.00	19,805.87	
013204	PRO SECURITY SYSTEMS	06/06/2018	Regular	0.00	110.00	60148
<u>11295</u>	Invoice	06/06/2018	SECURITY ALARM SERVICE	0.00	110.00	
000241	BRIAN'S LOCK SHOP	06/06/2018	Regular	0.00	125.00	60149
<u>8855</u>	Invoice	06/06/2018	OFFICE REMODEL: REKEY OFFICE DOORS	0.00	125.00	
004110	BURRTEC WASTE & RECYCLING SVCS	06/06/2018	Regular	0.00	418.29	60150
<u>BW0618</u>	Invoice	06/06/2018	RECYCLING - JUN 18	0.00	147.39	
<u>BW0618B</u>	Invoice	06/06/2018	TRASH REMOVAL - JUN 18	0.00	270.90	
001555	CENTRATTEL	06/06/2018	Regular	0.00	295.00	60151
<u>180603192101</u>	Invoice	06/06/2018	DISPATCH SERVICES - MAY 18	0.00	295.00	
001850	CLINICAL LAB OF S.B. INC	06/06/2018	Regular	0.00	2,919.00	60152
<u>961788</u>	Invoice	06/06/2018	HDMC WWTP SAMPLING- APR 18	0.00	997.00	
<u>962435</u>	Invoice	06/06/2018	SAMPLING - APR 18	0.00	1,092.00	
<u>962436</u>	Invoice	06/06/2018	HDMC WWTP SAMPLING- APR 18	0.00	830.00	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN	06/06/2018	Regular	0.00	2,276.20	60153
<u>3990561-050501</u>	Invoice	06/06/2018	EE LIFE INSURANCE - MAY 18	0.00	2,276.20	
013373	CORE & MAIN LP	06/06/2018	Regular	0.00	2,840.07	60154
<u>1856091</u>	Invoice	06/06/2018	MAINLINE/LEAK REPAIR & INVENTORY	0.00	2,044.77	
<u>1920412</u>	Invoice	06/06/2018	MAINLINE/LEAK REPAIR SUPPLIES	0.00	795.30	
001953	COUNTY OF SAN BERNARDINO DEPT OF PUBLIC	06/06/2018	Regular	0.00	445.00	60155
<u>CSBDPO50118</u>	Invoice	06/06/2018	EXCAVATION PERMIT #T1800277 - COM	0.00	445.00	
VEN01466	FEDAK & BROWN LLP	06/06/2018	Regular	0.00	1,600.00	60156
<u>FB053118</u>	Invoice	06/06/2018	FINANCIAL AUDIT 17/18	0.00	1,600.00	
003025	FEDEX	06/06/2018	Regular	0.00	28.68	60157
<u>6-193-40403</u>	Invoice	06/06/2018	SHIPPING	0.00	28.68	
013222	FRONTIER CALIFORNIA INC.	06/06/2018	Regular	0.00	179.59	60158
<u>FC0618</u>	Invoice	06/06/2018	HDMC WWTP - TELEPHONE	0.00	179.59	
006200	MCALLISTERS JANITORIAL SERV.	06/06/2018	Regular	0.00	580.00	60159
<u>6253B</u>	Invoice	06/06/2018	JANITORIAL SERVICES - MAY 18	0.00	580.00	
013351	HELENITA C. YOUNGLOVE	06/06/2018	Regular	0.00	180.00	60160
<u>PO 8891</u>	Invoice	06/06/2018	NOTARY SERVICES	0.00	180.00	
004720	INLAND WATER WORKS	06/06/2018	Regular	0.00	701.99	60161
<u>S1012142.001</u>	Invoice	06/06/2018	MAINLINE & LEAK REPAIR SUPPLIES	0.00	487.03	
<u>S1012202.001</u>	Invoice	06/06/2018	CHEMICAL INJECTION TRAILER SUPPLIES	0.00	214.96	
009054	KATHLEEN J. RADNICH	06/06/2018	Regular	0.00	1,780.80	60162
<u>180525-1</u>	Invoice	06/06/2018	PUBLIC RELATIONS SERVICES	0.00	987.00	
<u>180603-1</u>	Invoice	06/06/2018	PUBLIC RELATIONS SERVICES	0.00	793.80	
013804	L.O. LYNCH QUALITY WELLS AND PUMPS, INC.	06/06/2018	Regular	0.00	143,379.00	60163
<u>14974</u>	Invoice	06/06/2018	WELL 14 REHAB	0.00	90,304.00	
<u>15051</u>	Invoice	06/06/2018	WELL 14 REHAB	0.00	4,575.00	

*Check Report JBWD

Date Range: 06/01/2018 - 06/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>15052</u>	Invoice	06/06/2018	WELL 14 REHAB	0.00	48,500.00	
003505	GARRYS TIRES	06/06/2018	Regular	0.00	1,635.79	60164
<u>14499</u>	Invoice	06/06/2018	JD 410J TIRES	0.00	1,635.79	
000156	FORSHOCK	06/06/2018	Regular	0.00	243.00	60165
<u>1800138</u>	Invoice	06/06/2018	MONTHLY SCADA MONITORING	0.00	38.00	
<u>1800139</u>	Invoice	06/06/2018	MONTHLY SCADA MONITORING	0.00	205.00	
003930	NBS	06/06/2018	Regular	0.00	764.31	60166
<u>51800017</u>	Invoice	06/06/2018	CMM DELIQUENT LETTERS	0.00	764.31	
000283	OCCU-MED, LTD.	06/06/2018	Regular	0.00	237.50	60167
<u>04187720a</u>	Invoice	06/06/2018	EE RECRUITING EXPENSE	0.00	237.50	
000070	ONLINE INFORMATION SERVICES, INC.	06/06/2018	Regular	0.00	269.10	60168
<u>863561</u>	Invoice	06/06/2018	ID VERIF. SERV. THRU 05/31/18	0.00	269.10	
013779	PSC	06/06/2018	Regular	0.00	280.00	60169
<u>1412</u>	Invoice	06/06/2018	ANNUAL MEMBERSHIP 8/1/18 - 7/31/19	0.00	280.00	
008405	PRECISION ASSEMBLY	06/06/2018	Regular	0.00	1,410.02	60170
<u>18051</u>	Invoice	06/06/2018	MAY WATER BILL PRINT/MAIL	0.00	1,410.02	
008415	PRUDENTIAL OVERALL SUPPLY	06/06/2018	Regular	0.00	108.82	60171
<u>22615092</u>	Invoice	06/06/2018	SHOP EXPENSE	0.00	55.83	
<u>22615094</u>	Invoice	06/06/2018	SHOP EXPENSE	0.00	52.99	
013352	NIELSON FIRE AND ICE	06/06/2018	Regular	0.00	1,170.00	60172
<u>10612</u>	Invoice	06/06/2018	A/C MAINTENANCE - SHOP	0.00	1,170.00	
008414	PROVIDEO	06/06/2018	Regular	0.00	150.00	60173
<u>1573</u>	Invoice	06/06/2018	VIDEO TAPING & YOU TUBE BD MEETING	0.00	150.00	
009890	SOCIETY FOR HUMAN RESOURCE	06/06/2018	Regular	0.00	209.00	60174
<u>9007500460</u>	Invoice	06/06/2018	ANNUAL MEMBERSHIP: 8/1/18 - 7/31/19	0.00	209.00	
VEN01020	SOUTHWEST NETWORKS, INC.	06/06/2018	Regular	0.00	774.40	60175
<u>18-5500</u>	Invoice	06/06/2018	OFFICE SUPPLIES	0.00	768.00	
<u>18-5534</u>	Invoice	06/06/2018	OFFICE SUPPLIES	0.00	6.40	
013788	STURDIVAN EMERGENCY MANAGEMENT CONS	06/06/2018	Regular	0.00	2,500.00	60176
<u>1037</u>	Invoice	06/06/2018	LOCAL HAZARD MITIGATION PLAN	0.00	2,500.00	
010690	TYLER TECHNOLOGIES	06/06/2018	Regular	0.00	19,074.64	60177
<u>025-223268</u>	Invoice	06/06/2018	ANNUAL MAINT: 10 MODULES THRU 6/3	0.00	19,074.64	
010850	UNDERGROUND SERVICE ALERT	06/06/2018	Regular	0.00	85.90	60178
<u>520180343</u>	Invoice	06/06/2018	TICKET DELIVERY SERVICE - MAY 18	0.00	85.90	
000247	UNITED STATES PLASTIC CORP	06/06/2018	Regular	0.00	1,058.70	60179
<u>5416465</u>	Invoice	06/06/2018	SHOP EXPENSE	0.00	1,058.70	
010990	UTILIQUEST L.L.C.	06/06/2018	Regular	0.00	475.08	60180
<u>262824-Q</u>	Invoice	06/06/2018	CONTRACT LOCATING EXPENSE	0.00	135.88	
<u>263119-Q</u>	Invoice	06/06/2018	CONTRACT LOCATING EXPENSE	0.00	339.20	
000327	WATER QUALITY SPECIALISTS	06/06/2018	Regular	0.00	3,310.00	60181
<u>5425</u>	Invoice	06/06/2018	HDMC WWTP: OPERATION & MAINT - AP	0.00	3,310.00	
000233	NAPA AUTO PARTS	06/06/2018	Regular	0.00	446.72	60182
<u>242168</u>	Invoice	06/06/2018	VACUUM MAINT/VEHICLE MAINT/SHOP E	0.00	446.72	
001630	AT&T MOBILITY	06/13/2018	Regular	0.00	1,636.07	60200
<u>829480028X0605</u>	Invoice	06/13/2018	COMMUNICATIONS - MAY 18	0.00	1,636.07	
009054	KATHLEEN J. RADNICH	06/13/2018	Regular	0.00	932.40	60201

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Date Range: 06/01/2018 - 06/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>180610-1</u>	Invoice	06/13/2018	PUBLIC RELATIONS SERVICES	0.00	932.40	
000504	ACTION PUMPING, INC.	06/20/2018	Regular	0.00	1,290.00	60202
<u>17439</u>	Invoice	06/20/2018	HDMC WW: PUMPING	0.00	1,290.00	
000210	AMERICAN CASTING & MANUFACTURING CORP	06/20/2018	Regular	0.00	1,141.53	60203
<u>293161</u>	Invoice	06/20/2018	METER LOCKING DEVICES	0.00	1,141.53	
000950	ASSOCIATION OF THE S.B. CO. SPEC. DISTRICTS	06/20/2018	Regular	0.00	210.00	60204
<u>0064</u>	Invoice	06/20/2018	MONTHLY DINNER 05/18	0.00	210.00	
013338	BEVERLY WASZAK	06/20/2018	Regular	0.00	187.22	60205
<u>BW061418</u>	Invoice	06/20/2018	REIMB: NOTARY FILING FEE & MILEAGE	0.00	187.22	
001560	CENTURY FORMS	06/20/2018	Regular	0.00	1,774.98	60206
<u>3163</u>	Invoice	06/20/2018	WATER BILLS ORDERED FEB 2018	0.00	1,774.98	
001850	CLINICAL LAB OF S.B. INC	06/20/2018	Regular	0.00	970.00	60207
<u>962937</u>	Invoice	06/20/2018	HDMC WWTP SAMPLING- MAY 18	0.00	970.00	
013365	IMAGE SOURCE	06/20/2018	Regular	0.00	500.48	60208
<u>AR771958</u>	Invoice	06/20/2018	OFFICE EXPENSE 5/5/18 - 6/4/18	0.00	500.48	
000330	CURT SAUER	06/20/2018	Regular	0.00	130.30	60209
<u>CS061118</u>	Invoice	06/20/2018	REIMB: BUILDING MAINT SUPPLIES - OFFI	0.00	130.30	
003596	DEXYP	06/20/2018	Regular	0.00	180.40	60210
<u>DYP051918</u>	Invoice	06/20/2018	MORONGO BASIN ADVERT - MAY 18	0.00	25.00	
<u>DYP051918A</u>	Invoice	06/20/2018	SUPERPAGES.COM: 5/1/18 - 4/30/19	0.00	155.40	
002565	DUDEK AND ASSOCIATES, INC	06/20/2018	Regular	0.00	123,858.29	60211
<u>20182216</u>	Invoice	06/20/2018	ENG SERV: MULTIPLE PROJECTS THRU 3/3	0.00	44,126.38	
<u>20182644</u>	Invoice	06/20/2018	ENG SERV: MULTIPLE PROJECTS THRU 4/2	0.00	46,228.94	
<u>20183169</u>	Invoice	06/20/2018	CHROMIUM III REOXIDATION	0.00	23,512.12	
<u>20183177</u>	Invoice	06/20/2018	ENG SERV: MULTIPLE PROJECTS THRU 5/2	0.00	9,990.85	
	Void	06/20/2018	Regular	0.00	0.00	60212
000058	GARDA CL WEST, INC.	06/20/2018	Regular	0.00	636.39	60213
<u>10401252</u>	Invoice	06/20/2018	COURIER FEES - JUN 18	0.00	606.41	
<u>70075779</u>	Invoice	06/20/2018	EVENXCHANGE FEES - MAY 18	0.00	29.98	
013802	HASA, INC.	06/20/2018	Regular	0.00	596.00	60214
<u>601563</u>	Invoice	06/20/2018	WATER TREATMENT EXPENSE	0.00	596.00	
009054	KATHLEEN J. RADNICH	06/20/2018	Regular	0.00	868.14	60215
<u>180617-1</u>	Invoice	06/20/2018	PUBLIC RELATIONS SERVICES	0.00	868.14	
000134	KENNEDY/JENKS CONSULTANTS, INC.	06/20/2018	Regular	0.00	7,168.75	60216
<u>121452</u>	Invoice	05/24/2018	CONSULTING: MULTIPLE PROJECTS THRU	0.00	7,168.75	
005640	KILLER BEE PEST CONTROL	06/20/2018	Regular	0.00	160.00	60217
<u>4724</u>	Invoice	06/20/2018	BEE REMOVAL	0.00	80.00	
<u>4747</u>	Invoice	06/20/2018	BEE REMOVAL	0.00	80.00	
000205	LORI G. HERBEL	06/20/2018	Regular	0.00	128.00	60218
<u>LH070118</u>	Invoice	06/20/2018	PUBLIC INFO/FARMER'S MARKET	0.00	128.00	
006507	McMASTER-CARR SUPPLY COMPANY	06/20/2018	Regular	0.00	1,503.12	60219
<u>63611384</u>	Invoice	06/20/2018	SHOP EXPENSE	0.00	14.39	
<u>64311532</u>	Invoice	06/20/2018	SHOP EXPENSE/SMALL TOOLS	0.00	1,488.73	
000156	FORSHOCK	06/20/2018	Regular	0.00	15,606.51	60220
<u>1800143</u>	Invoice	06/20/2018	SCADA IMPROVEMENTS	0.00	15,606.51	
007500	NORTHAMERICAN TRANSPORTATION	06/20/2018	Regular	0.00	24.00	60221

*Check Report JBWD

Date Range: 06/01/2018 - 06/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>28672</u>	Invoice	06/20/2018	MEMBERSHIP IN DRUG PROGRAM	0.00	24.00	
000236	PAYPRO ADMINISTRATORS	06/20/2018	Regular	0.00	50.00	60222
<u>63107</u>	Invoice	06/20/2018	FSA ADMIN FEES - MAY 18	0.00	50.00	
013360	REDWINE AND SHERRILL, LLP	06/20/2018	Regular	0.00	2,908.91	60223
<u>1104</u>	Invoice	06/20/2018	LEGAL SERVICES - THRU 5/31/18	0.00	2,908.91	
009880	SOUTHERN CALIFORNIA EDISON CO	06/20/2018	Regular	0.00	2,808.69	60224
<u>SCE0618</u>	Invoice	06/20/2018	POWER TO BLDGS & GEN - JUN 18	0.00	2,808.69	
VEN01020	SOUTHWEST NETWORKS, INC.	06/20/2018	Regular	0.00	12,046.25	60225
<u>18-5059</u>	Invoice	06/20/2018	SUPPLEMENTAL IT SERVICES (AMC) - MAY	0.00	736.25	
<u>18-6026SC</u>	Invoice	06/20/2018	IT SERVICES - 7/18 - 9/18	0.00	11,310.00	
009920	STANDARD INSURANCE CO	06/20/2018	Regular	0.00	980.83	60226
<u>ST0618</u>	Invoice	06/20/2018	EE LIFE INSURANCE - JUN 18	0.00	980.83	
011101	VAGABOND WELDING SUPPLY	06/20/2018	Regular	0.00	59.20	60227
<u>105125</u>	Invoice	06/20/2018	SHOP EXPENSE	0.00	59.20	
000510	TIME WARNER CABLE	06/20/2018	Regular	0.00	345.03	60228
<u>0008970061318</u>	Invoice	06/20/2018	CABLE & INTERNET - JUN 18	0.00	345.03	
000247	UNITED STATES PLASTIC CORP	06/20/2018	Regular	0.00	411.09	60229
<u>5416778</u>	Invoice	06/20/2018	PUMPING PLANT SUPPLIES	0.00	411.09	
013806	UNITED WAY OF THE DESERT	06/20/2018	Regular	0.00	6,650.00	60230
<u>UW061418</u>	Invoice	06/20/2018	LOW INCOME RATE ASSISTANCE PROGRA	0.00	6,650.00	
010990	UTILIQUEST L.L.C.	06/20/2018	Regular	0.00	215.16	60231
<u>263393-Q</u>	Invoice	06/20/2018	CONTRACT LOCATING EXPENSE	0.00	58.56	
<u>263651-Q</u>	Invoice	06/20/2018	CONTRACT LOCATING EXPENSE	0.00	156.60	
000327	WATER QUALITY SPECIALISTS	06/20/2018	Regular	0.00	3,310.00	60232
<u>5466</u>	Invoice	06/20/2018	HDMC WWTP: OPERATION & MAINT - M	0.00	3,310.00	
011615	WESTERN EXTERMINATOR CO.	06/20/2018	Regular	0.00	32.00	60233
<u>WE053118</u>	Invoice	06/20/2018	PEST CONTROL SERVICES - SHOP	0.00	32.00	
013359	XEROX FINANCIAL SERVICES	06/20/2018	Regular	0.00	608.30	60234
<u>1190526</u>	Invoice	06/20/2018	OFFICE EXPENSE 6/7/18 - 7/6/18	0.00	395.66	
<u>1190527</u>	Invoice	06/20/2018	SHOP EXPENSE 5/27/18 - 6/26/18	0.00	212.64	
000233	NAPA AUTO PARTS	06/20/2018	Regular	0.00	158.03	60235
<u>243378</u>	Invoice	06/20/2018	SHOP EXPENSE	0.00	56.32	
<u>243889</u>	Invoice	06/20/2018	TOOL & EQUIP REPAIR/SAFETY/VACUUM	0.00	101.71	
000575	AFSCME LOCAL 1902	06/28/2018	Regular	0.00	609.70	60244
<u>AFSCME0618</u>	Invoice	06/28/2018	EE UNION DUES - JUN 18	0.00	609.70	
001550	CDW GOVERNMENT, INC	06/28/2018	Regular	0.00	608.29	60245
<u>MVN3555</u>	Invoice	06/28/2018	OFFICE SUPPLIES	0.00	608.29	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN	06/28/2018	Regular	0.00	2,276.20	60246
<u>3990561-060503</u>	Invoice	06/28/2018	EE LIFE INSURANCE - JUN 18	0.00	2,276.20	
001937	COUNTY OF SAN BERNARDINO CLERK OF THE B	06/28/2018	Regular	0.00	50.00	60247
<u>SBC062518</u>	Invoice	06/28/2018	NOTICE OF EXEMPTION FILING	0.00	50.00	
003596	DEXYP	06/28/2018	Regular	0.00	27.49	60248
<u>DYP061918</u>	Invoice	06/28/2018	MORONGO BASIN ADVERT - JUN 18	0.00	27.49	
003025	FEDEX	06/28/2018	Regular	0.00	123.99	60249
<u>6-222-27851</u>	Invoice	06/28/2018	SHIPPING: WELL 14 REHAB	0.00	123.99	
009054	KATHLEEN J. RADNICH	06/28/2018	Regular	0.00	1,033.20	60250

*Check Report JBWD

Date Range: 06/01/2018 - 06/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>180624-1</u>	Invoice	06/28/2018	PUBLIC RELATIONS SERVICES	0.00	1,033.20	
005640	KILLER BEE PEST CONTROL	06/28/2018	Regular	0.00	70.00	60251
<u>4704</u>	Invoice	06/28/2018	BEE REMOVAL	0.00	70.00	
006029	LIEBERT CASSIDY WHITMORE	06/28/2018	Regular	0.00	2,965.10	60252
<u>1452504</u>	Invoice	06/28/2018	LEGAL SERVICES - EE MATTERS THRU 12/	0.00	316.10	
<u>1456902</u>	Invoice	06/28/2018	LEGAL SERVICES - EE MATTERS THRU 3/3	0.00	2,649.00	
010633	LISA THOMPSON	06/28/2018	Regular	0.00	162.00	60253
<u>LT062018</u>	Invoice	06/28/2018	EDUCATION REIMBURSEMENT	0.00	162.00	
006507	McMASTER-CARR SUPPLY COMPANY	06/28/2018	Regular	0.00	89.22	60254
<u>64374022</u>	Invoice	06/28/2018	CHEMICAL INJECTION TRAILER SUPPLIES	0.00	89.22	
013218	OFFICETEAM	06/28/2018	Regular	0.00	1,880.97	60255
<u>50766428</u>	Invoice	06/28/2018	TEMPORARY LABOR	0.00	465.92	
<u>50792449</u>	Invoice	06/28/2018	TEMPORARY LABOR	0.00	1,433.60	
<u>51191937</u>	Credit Memo	06/28/2018	TEMPORARY LABOR	0.00	-4.55	
<u>51191938</u>	Credit Memo	06/28/2018	TEMPORARY LABOR	0.00	-14.00	
013798	WILLIAMS SCOTSMAN INC.	06/28/2018	Regular	0.00	1,557.01	60256
<u>5741936A</u>	Invoice	06/28/2018	OFFICE REMODEL TEMP TRAILERS	0.00	778.63	
<u>5741937A</u>	Invoice	06/28/2018	OFFICE REMODEL TEMP TRAILERS	0.00	778.38	
000248	PAYCHEX	06/01/2018	Manual	0.00	358.59	900954
<u>318080</u>	Invoice	06/01/2018	PAYROLL PROCESSING FEE	0.00	358.59	
004110	BURRTEC WASTE & RECYCLING SVCS	06/05/2018	Manual	0.00	7,984.04	900955
<u>BW053118</u>	Invoice	06/05/2018	SCRAP/TRASH REMOVAL FROM SHOP YA	0.00	7,984.04	
009878	SOUTHERN CALIFORNIA EDISON	06/07/2018	Manual	0.00	32,037.06	900956
<u>SCE0518</u>	Invoice	06/07/2018	POWER FOR PUMPING - MAY 18	0.00	32,037.06	
001004	BUSINESS CARD	06/07/2018	Manual	0.00	1,570.66	900957
<u>BA0618</u>	Invoice	06/07/2018	PUBLIC INFO/TELEPHONE (OFFICE)/PERS	0.00	1,570.66	
001009	BUSINESS CARD	06/07/2018	Manual	0.00	8,870.20	900958
<u>BA0618</u>	Invoice	06/07/2018	CHEMICAL INJECTION TRAILER/VEHICLE	0.00	8,870.20	
013196	TELEPACIFIC COMMUNICATIONS	06/07/2018	Manual	0.00	775.82	900959
<u>103947686-0</u>	Invoice	06/07/2018	TELEPHONE (OFFICE) - JUN 18	0.00	775.82	
001517	CalPERS	06/07/2018	Manual	0.00	11,073.04	900960
<u>PPE 5-25-18</u>	Invoice	06/07/2018	PAY PERIOD ENDING 5/25/18	0.00	11,073.04	
000236	PAYPRO ADMINISTRATORS	06/15/2018	Manual	0.00	449.97	900961
<u>PPE 6-8-18</u>	Invoice	06/15/2018	EE FSA DEDUCTIONS 6-15-18	0.00	449.97	
000248	PAYCHEX	06/15/2018	Manual	0.00	358.59	900962
<u>318563</u>	Invoice	06/15/2018	PAYROLL PROCESSING FEE	0.00	358.59	
000248	PAYCHEX	06/15/2018	Manual	0.00	99.00	900963
<u>18267102</u>	Invoice	06/15/2018	TIME & LABOR ONLINE USAGE FEE	0.00	99.00	
001005	BANK OF AMERICA	06/19/2018	Manual	0.00	11,704.77	900964
<u>BA0618</u>	Invoice	06/19/2018	OFFICE REMODEL FURNITURE/DIRECTOR	0.00	11,704.77	
VEN01533	PAYMENTUS GROUP INC.	06/20/2018	Manual	0.00	2,229.85	900965
<u>US18050212</u>	Invoice	06/20/2018	CREDIT CARD PROCESSING FEE - MAY 18	0.00	2,229.85	
009898	SOCALGAS	06/20/2018	Manual	0.00	6.17	900966
<u>GAS0618</u>	Invoice	06/20/2018	HEAT FOR SHOP - THRU 6/14/18	0.00	6.17	
001517	CalPERS	06/21/2018	Manual	0.00	11,074.78	900967
<u>PPE 6-8-18</u>	Invoice	06/21/2018	PAY PERIOD ENDING 6/8/18	0.00	11,074.78	

*Check Report JBWD

Date Range: 06/01/2018 - 06/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
004195	HOME DEPOT CREDIT SERVICES	06/21/2018	Manual	0.00	2,068.43	900968
<u>HD0618</u>	Invoice	06/21/2018	CHEM INJ TRAILER/SAFETY/SHOP EXPENS	0.00	2,068.43	
000248	PAYCHEX	06/29/2018	Manual	0.00	373.57	900969
<u>319103</u>	Invoice	06/29/2018	PAYROLL PROCESSING FEE	0.00	373.57	
000025	ICMA RC	06/30/2018	Manual	0.00	7,150.38	900970
<u>ICMARC0618</u>	Invoice	06/30/2018	457 REMITTANCE - JUN 18	0.00	7,150.38	
001517	CalPERS	06/30/2018	Manual	0.00	11,060.84	900971
<u>PPE 6-22-18</u>	Invoice	06/30/2018	PAY PERIOD ENDING 6/22/18	0.00	11,060.84	
001517	CalPERS	06/30/2018	Regular	0.00	-11,060.84	900971

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	112	84	0.00	413,406.71
Manual Checks	18	18	0.00	109,245.76
Voided Checks	0	3	0.00	-12,817.85
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	130	105	0.00	509,834.62

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
06-00107-015	QAQUNDAH, SUSAN	6/6/2018	Reverse Refund Check Adjustment	(42.38)	VOID REFUND CHECK
06-00107-015	QAQUNDAH, SUSAN	6/6/2018	Refund	42.38	Check #: 60183
07-00174-008	MCELROY, KIRK J	6/6/2018	Refund	2.07	Check #: 60184
09-00135-002	BOGGS, ALAN R	6/6/2018	Refund	76.63	Check #: 60185
50-00027-004	HARPER, TRAVIS	6/6/2018	Refund	34.98	Check #: 60186
51-00060-001	SODARO'S FURNITURE INC	6/6/2018	Refund	12.89	Check #: 60187
51-00064-010	PRIVATE EQUITY LENDING INC	6/6/2018	Refund	10.43	Check #: 60188
55-00285-006	HOFFMAN, ERIC V	6/6/2018	Refund	19.68	Check #: 60189
55-00298-005	FLORES, SALLY J	6/6/2018	Refund	10.83	Check #: 60190
65-00275-003	WEATHERBY, DEBRA A	6/6/2018	Refund	42.00	Check #: 60191
06-00107-015	QAQUNDAH, SUSAN	6/6/2018	Refund	42.38	Check #: 60192
09-00129-012	JACKSON, ZACHARY T	6/6/2018	Refund	35.03	Check #: 60193
50-00059-006	ANDRA, AUREL	6/6/2018	Refund	50.95	Check #: 60194
55-00106-013	BARNES, KATHRYN J	6/6/2018	Refund	118.82	Check #: 60195
55-00302-008	CLOTHIER, BRIAN R	6/6/2018	Refund	36.96	Check #: 60196
65-00005-002	PAT BUCKLEY OR MARY KAY BUCKLEY	6/6/2018	Refund	135.52	Check #: 60197
65-00114-005	GIOVANDO, CHIARA	6/6/2018	Refund	42.60	Check #: 60198
65-00494-000	GARRISON, TIMOTHY	6/6/2018	Refund	72.74	Check #: 60199
65-00317-005	MORRIS, RAY	6/20/2018	Refund	25.19	Check #: 60236
05-00011-003	CHEN, JIANI	6/28/2018	Refund	122.52	Check #: 60237
08-00111-011	WESTERN SANDS MANAGEMENT INC	6/28/2018	Refund	1.04	Check #: 60238
09-00029-006	PERSCHE, HENRY P	6/28/2018	Refund	48.67	Check #: 60239
51-00060-001	SODARO'S FURNITURE INC	6/28/2018	Refund	26.00	Check #: 60240
56-00146-003	JESSUP, LAURA	6/28/2018	Refund	57.39	Check #: 60241
62-00154-017	GOMES, VIVIAN A	6/28/2018	Refund	45.42	Check #: 60242
64-99241-000	HENKELS & MCCOY, INC	6/28/2018	Refund	684.88	Check #: 60243
				<u>1,755.62</u>	

JOSHUA BASIN WATER DISTRICT

JUNE 2018

DIRECTOR PAY

PAY PERIODS: 5/12/2018 - 6/08/2018

Director	Date	Type	Amount	Notes
THOMAS FLOEN	05/16/2018	Director Pay	173.63	JBWD BOARD MEETING
THOMAS FLOEN	05/23/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
THOMAS FLOEN	06/06/2018	Director Pay	173.63	JBWD BOARD MEETING
THOMAS FLOEN	06/13/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
THOMAS FLOEN	06/20/2018	Director Pay	173.63	SPECIAL & REGULAR JBWD BOARD MEETINGS
			<u>868.15</u>	
GEARY HUND	05/16/2018	Director Pay	173.63	JBWD BOARD MEETING
GEARY HUND	06/06/2018	Director Pay	173.63	JBWD BOARD MEETING
GEARY HUND	06/13/2018	Director Pay	173.63	WATER RESOURCES & OPS COMMITTEE MEETING
GEARY HUND	06/20/2018	Director Pay	173.63	SPECIAL & REGULAR JBWD BOARD MEETINGS
			<u>694.52</u>	
ROBERT JOHNSON	05/16/2018	Director Pay	173.63	JBWD BOARD MEETING
ROBERT JOHNSON	05/23/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
ROBERT JOHNSON	06/06/2018	Director Pay	173.63	JBWD BOARD MEETING
ROBERT JOHNSON	06/13/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
ROBERT JOHNSON	06/20/2018	Director Pay	173.63	SPECIAL & REGULAR JBWD BOARD MEETINGS
			<u>868.15</u>	
MICKEY C LUCKMAN	05/16/2018	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	05/26/2018	Director Pay	694.52	5/7/18 - 5/10/18 ACWA JPIA & ACWA
MICKEY C LUCKMAN	05/26/2018	Mileage/Vehicle Expense	182.17	5/7/18 - 5/10/18 MILES & PARKING: ACWA JPIA & ACWA
MICKEY C LUCKMAN	06/06/2018	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	06/13/2018	Director Pay	173.63	WATER RESOURCES & OPS COMMITTEE MEETING
MICKEY C LUCKMAN	06/20/2018	Director Pay	173.63	SPECIAL & REGULAR JBWD BOARD MEETINGS
			<u>1,571.21</u>	
REBECCA UNGER	05/16/2018	Director Pay	173.63	JBWD BOARD MEETING
REBECCA UNGER	05/23/2018	Director Pay	173.63	GM EVALUATION COMMITTEE MEETING
REBECCA UNGER	06/06/2018	Director Pay	173.63	JBWD BOARD MEETING
REBECCA UNGER	06/20/2018	Director Pay	173.63	SPECIAL & REGULAR JBWD BOARD MEETINGS
			<u>694.52</u>	
TOTAL			<u>4,696.55</u>	



Joshua Basin Water District

Check Report

By Check Number

Date Range: 07/01/2018 - 07/31/2018

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash							
013346 <u>2350L</u>	ANDY'S LANDSCAPE & TREE SERVICE INC. Invoice	06/30/2018	07/11/2018 DEMO GARDEN/BUILD MAINT THRU 6/15	Regular	0.00 0.00	650.00 650.00	60257
001630 <u>829480028X0705</u>	AT&T MOBILITY Invoice	06/30/2018	07/11/2018 COMMUNICATIONS - JUN 18	Regular	0.00 0.00	1,507.01 1,507.01	60258
013338 <u>BW071118</u>	BEVERLY WASZAK Invoice	07/11/2018	07/11/2018 REIMB: BUILDING MAINTENANCE SUPPLI	Regular	0.00 0.00	62.86 62.86	60259
001555 <u>180703192101</u>	CENTRATTEL Invoice	06/30/2018	07/11/2018 DISPATCH SERVICES - JUN 18	Regular	0.00 0.00	267.46 267.46	60260
001850 <u>962936</u>	CLINICAL LAB OF S.B. INC Invoice	06/30/2018	07/11/2018 SAMPLING - MAY 18	Regular	0.00 0.00	6,543.00 6,543.00	60261
000330 <u>CS071018</u>	CURT SAUER Invoice	06/30/2018	07/11/2018 REIMB: APR/JUN 18 MONTHLY MILEAGE	Regular	0.00 0.00	186.94 186.94	60262
006200 <u>62588</u>	MCALLISTERS JANITORIAL SERV. Invoice	06/30/2018	07/11/2018 JANITORIAL SERVICES - JUN 18	Regular	0.00 0.00	700.00 700.00	60263
004152 <u>1043</u> <u>5593</u>	HI-DESERT STAR Invoice Invoice	06/30/2018 06/30/2018	07/11/2018 PUBLIC NOTICE: WATER AVAILABILITY ASS PUBLIC NOTICE: RATE INCREASE HEARING	Regular	0.00 0.00 0.00	594.00 270.00 324.00	60264
009054 <u>180701-1</u> <u>180708-1</u>	KATHLEEN J. RADNICH Invoice Invoice	06/30/2018 07/11/2018	07/11/2018 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00 0.00	1,554.00 756.00 798.00	60265
006029 <u>1460235</u> <u>1460236</u>	LIEBERT CASSIDY WHITMORE Invoice Invoice	06/30/2018 06/30/2018	07/11/2018 LEGAL SERVICES - THRU 5/31/18 LEGAL SERVICES - EE MATTERS THRU 5/3	Regular	0.00 0.00 0.00	1,136.00 1,121.00 15.00	60266
003505 <u>14555</u> <u>14558</u>	GARRYS TIRES Invoice Invoice	06/30/2018 06/30/2018	07/11/2018 TIRE DISPOSAL FROM YARD VEHICLE REPAIRS: V28	Regular	0.00 0.00 0.00	80.00 60.00 20.00	60267
000070 <u>869484</u>	ONLINE INFORMATION SERVICES, INC. Invoice	06/30/2018	07/11/2018 ID VERIF. SERV. THRU 06/30/18	Regular	0.00 0.00	217.20 217.20	60268
013803 <u>23589133</u> <u>23597237</u> <u>23598308</u>	PEOPLEREADY, INC Invoice Invoice Invoice	06/30/2018 06/30/2018 06/30/2018	07/11/2018 TEMPORARY LABOR TEMPORARY LABOR TEMPORARY LABOR	Regular	0.00 0.00 0.00 0.00	2,678.35 838.44 815.15 1,024.76	60269
008150 <u>PC063018</u>	PETTY CASH, JBWD Invoice	06/30/2018	07/11/2018 PETTY CASH REIMBURSEMENT	Regular	0.00 0.00	223.85 223.85	60270
008202 <u>1007941559</u>	PITNEY BOWES INC. Invoice	06/30/2018	07/11/2018 OFFICE SUPPLIES	Regular	0.00 0.00	195.98 195.98	60271
008300 <u>008300</u>	POSTMASTER Invoice	07/11/2018	07/11/2018 POSTAGE FOR WATER BILLING	Regular	0.00 0.00	4,000.00 4,000.00	60272
009065 <u>P12605</u>	RDO EQUIPMENT COMPANY Invoice	06/30/2018	07/11/2018 JD 410J REPAIRS	Regular	0.00 0.00	169.58 169.58	60273
009618	SAMS MARKET		07/11/2018 Regular		0.00	1,450.52	60274

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>SM063018</u>	Invoice	06/30/2018	SHOP EXPENSE 7/17 - 6/18	0.00	1,450.52	
013228	SARAH J. JOHNSON	07/11/2018	Regular	0.00	92.18	60275
<u>SJ051718</u>	Invoice	06/30/2018	REIMB: PERSONNEL & OFFICE SUPPLIES	0.00	92.18	
VEN01020	SOUTHWEST NETWORKS, INC.	07/11/2018	Regular	0.00	728.00	60276
<u>18-6528</u>	Invoice	06/30/2018	COMPUTER SOFTWARE	0.00	728.00	
009920	STANDARD INSURANCE CO	07/11/2018	Regular	0.00	976.79	60277
<u>ST0718</u>	Invoice	07/11/2018	EE LIFE INSURANCE - JUL 18	0.00	976.79	
013366	THE SOCO GROUP, INC.	07/11/2018	Regular	0.00	5,711.96	60278
<u>Q547607-IN</u>	Invoice	06/30/2018	FUEL FOR VEHICLES	0.00	1,121.77	
<u>Q547608-IN</u>	Invoice	06/30/2018	FUEL FOR VEHICLES	0.00	4,590.19	
000009	WESTERN PUMP, INC.	07/11/2018	Regular	0.00	1,754.66	60279
<u>W90135</u>	Invoice	06/30/2018	ANNUAL AQMD 461 TEST: VAPOR RECOV	0.00	1,754.66	
000233	NAPA AUTO PARTS	07/11/2018	Regular	0.00	151.29	60280
<u>245683</u>	Invoice	06/30/2018	VEHICLE MAINTENANCE: V27, 28 & 29/S	0.00	151.29	
000504	ACTION PUMPING, INC.	07/18/2018	Regular	0.00	1,290.00	60295
<u>17757</u>	Invoice	06/30/2018	HDMC WW: PUMPING	0.00	1,290.00	
000501	ACWA/JPIA	07/18/2018	Regular	0.00	19,805.87	60296
<u>Q562306</u>	Invoice	07/18/2018	EE HEALTH BENEFIT & EAP AUG 18	0.00	19,805.87	
000999	AMERICAN WATER WORKS ASSOC.	07/18/2018	Regular	0.00	420.00	60297
<u>AWWA0618</u>	Invoice	07/18/2018	MEMBERSHIP RENEWAL THRU 8/31/19	0.00	420.00	
013204	PRO SECURITY SYSTEMS	07/18/2018	Regular	0.00	102.50	60298
<u>11522</u>	Invoice	07/18/2018	SERVICE CAMERA SYSTEM	0.00	102.50	
004110	BURRTEC WASTE & RECYCLING SVCS	07/18/2018	Regular	0.00	3,021.12	60299
<u>BW063018</u>	Invoice	06/30/2018	SCRAP/TRASH REMOVAL FROM SHOP YA	0.00	2,549.49	
<u>BW0718</u>	Invoice	07/18/2018	RECYCLING - JUL 18	0.00	193.68	
<u>BW0718B</u>	Invoice	07/18/2018	TRASH REMOVAL - JUL 18	0.00	277.95	
001850	CLINICAL LAB OF S.B. INC	07/18/2018	Regular	0.00	1,390.00	60300
<u>963473</u>	Invoice	06/30/2018	HDMC WWTP SAMPLING- JUN 18	0.00	1,390.00	
013365	IMAGE SOURCE	07/18/2018	Regular	0.00	522.63	60301
<u>AR784212</u>	Invoice	06/30/2018	OFFICE EXPENSE 6/5/18 - 7/4/18	0.00	522.63	
001933	COUNTY OF SAN BERNARDINO	07/18/2018	Regular	0.00	10,000.00	60302
<u>5163</u>	Invoice	07/18/2018	LAFCO 2018-2019 BUDGET	0.00	10,000.00	
001461	BOLLINGER CONSULTING GROUP	07/18/2018	Regular	0.00	675.00	60303
<u>773</u>	Invoice	06/30/2018	WATER CONSERVATION - MAY 18	0.00	675.00	
003025	FEDEX	07/18/2018	Regular	0.00	44.31	60304
<u>6-243-70473</u>	Invoice	06/30/2018	SHIPPING: DOLLAR GENERAL	0.00	44.31	
013222	FRONTIER CALIFORNIA INC.	07/18/2018	Regular	0.00	179.59	60305
<u>FC0718</u>	Invoice	07/18/2018	HDMC WWTP - TELEPHONE	0.00	179.59	
000058	GARDA CL WEST, INC.	07/18/2018	Regular	0.00	666.81	60306
<u>10406403</u>	Invoice	07/18/2018	COURIER FEES - JUL 18	0.00	651.82	
<u>70077205</u>	Invoice	06/30/2018	EVENXCHANGE FEES - JUN 18	0.00	14.99	
004018	HACH COMPANY	07/18/2018	Regular	0.00	8,896.44	60307
<u>11035896</u>	Invoice	06/30/2018	CHLORINE ANALYZERS & WARRANTY	0.00	8,896.44	
013802	HASA, INC.	07/18/2018	Regular	0.00	447.00	60308
<u>605709</u>	Invoice	07/18/2018	WATER TREATMENT EXPENSE	0.00	447.00	
000134	KENNEDY/JENKS CONSULTANTS, INC.	07/18/2018	Regular	0.00	5,931.89	60309

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>122502</u>	Invoice	06/30/2018	CONSULTING: BOR 2018 GRANT APPS TH	0.00	5,763.14	
<u>122890</u>	Invoice	06/30/2018	CONSULTING: CHROMIUM VI GRANT PRO	0.00	168.75	
000205	LORI G. HERBEL	07/18/2018	Regular	0.00	128.00	60310
<u>LH080118</u>	Invoice	07/18/2018	PUBLIC INFO/FARMER'S MARKET	0.00	128.00	
006507	McMASTER-CARR SUPPLY COMPANY	07/18/2018	Regular	0.00	2,240.84	60311
<u>67009152</u>	Invoice	07/18/2018	SHOP EXPENSE/SMALL TOOLS/PUMPING	0.00	2,240.84	
013799	MICHAEL A. WILSON	07/18/2018	Regular	0.00	12,155.00	60312
<u>3098</u>	Invoice	06/30/2018	BUILDING REPAIR/OFFICE REMODEL	0.00	12,155.00	
000156	FORSHOCK	07/18/2018	Regular	0.00	45,352.30	60313
<u>1800144</u>	Invoice	06/30/2018	SCADA IMPROVEMENTS	0.00	14,258.34	
<u>1800145</u>	Invoice	06/30/2018	SCADA IMPROVEMENTS	0.00	8,719.47	
<u>1800149</u>	Invoice	06/30/2018	PUMPING PLANT SERVICES	0.00	240.00	
<u>1800151</u>	Invoice	06/30/2018	SCADA IMPROVEMENTS	0.00	18,175.00	
<u>1800153</u>	Invoice	06/30/2018	SCADA IMPROVEMENTS	0.00	3,716.49	
<u>1800155</u>	Invoice	07/18/2018	MONTHLY SCADA MONITORING	0.00	38.00	
<u>1800156</u>	Invoice	07/18/2018	MONTHLY SCADA MONITORING	0.00	205.00	
003930	NBS	07/18/2018	Regular	0.00	2,078.69	60314
<u>61800086</u>	Invoice	07/18/2018	CMM ADMIN FEES - 3RD QTR 18	0.00	2,078.69	
000236	PAYPRO ADMINISTRATORS	07/18/2018	Regular	0.00	50.00	60315
<u>63375</u>	Invoice	06/30/2018	FSA ADMIN FEES - JUN 18	0.00	50.00	
000324	PEGGY EGNEW	07/18/2018	Regular	0.00	59.51	60316
<u>PE071118</u>	Invoice	06/30/2018	REIMBURSE MILEAGE	0.00	59.51	
013803	PEOPLEREADY, INC	07/18/2018	Regular	0.00	2,957.84	60317
<u>23642996</u>	Invoice	06/30/2018	TEMPORARY LABOR	0.00	838.44	
<u>23648625</u>	Invoice	06/30/2018	TEMPORARY LABOR	0.00	1,280.96	
<u>23666286</u>	Invoice	06/30/2018	TEMPORARY LABOR	0.00	838.44	
008200	PITNEY BOWES INC.	07/18/2018	Regular	0.00	320.21	60318
<u>3102284693</u>	Invoice	06/30/2018	LEASING CHARGES - 2ND QTR 18	0.00	320.21	
008405	PRECISION ASSEMBLY	07/18/2018	Regular	0.00	1,412.78	60319
<u>18088</u>	Invoice	06/30/2018	JUN WATER BILL PRINT/MAIL	0.00	1,412.78	
008415	PRUDENTIAL OVERALL SUPPLY	07/18/2018	Regular	0.00	326.46	60320
<u>22622212</u>	Invoice	06/30/2018	SHOP EXPENSE	0.00	55.83	
<u>22622214</u>	Invoice	06/30/2018	SHOP EXPENSE	0.00	52.99	
<u>22629388</u>	Invoice	06/30/2018	SHOP EXPENSE	0.00	55.83	
<u>22629390</u>	Invoice	06/30/2018	SHOP EXPENSE	0.00	52.99	
<u>22637770</u>	Invoice	07/18/2018	SHOP EXPENSE	0.00	55.83	
<u>22637772</u>	Invoice	07/18/2018	SHOP EXPENSE	0.00	52.99	
013360	REDWINE AND SHERRILL, LLP	07/18/2018	Regular	0.00	9,469.68	60321
<u>1112</u>	Invoice	06/30/2018	LEGAL SERVICES - THRU 6/30/18	0.00	9,469.68	
008414	PROVIDEO	07/18/2018	Regular	0.00	300.00	60322
<u>1582A</u>	Invoice	06/30/2018	VIDEO TAPING & YOU TUBE BD MEETING	0.00	300.00	
001932	SAN BERNARDINO COUNTY OFFICE OF THE ASS	07/18/2018	Regular	0.00	6.00	60323
<u>108236</u>	Invoice	07/18/2018	MAP REVISIONS - JUL 18	0.00	6.00	
VEN01020	SOUTHWEST NETWORKS, INC.	07/18/2018	Regular	0.00	1,852.50	60324
<u>18-6072</u>	Invoice	06/30/2018	SUPPLEMENTAL IT SERVICES (AMC) - MAY	0.00	1,852.50	
011101	VAGABOND WELDING SUPPLY	07/18/2018	Regular	0.00	41.38	60325
<u>105574</u>	Invoice	07/18/2018	SHOP EXPENSE	0.00	41.38	
013788	STURDIVAN EMERGENCY MANAGEMENT CONS	07/18/2018	Regular	0.00	3,730.80	60326

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>1041</u>	Invoice	06/30/2018	LOCAL HAZARD MITIGATION PLAN	0.00	1,500.00	
<u>1044</u>	Invoice	07/18/2018	EMERGENCY PREPAREDNESS	0.00	2,230.80	
010690	TYLER TECHNOLOGIES	07/18/2018	Regular	0.00	1,475.95	60327
<u>025-226382</u>	Invoice	07/18/2018	INCODE CRM (API) MAINT - 8/1/18 - 7/31	0.00	1,378.65	
<u>025-228900</u>	Invoice	06/30/2018	CALL NOTIFICATION FEES: APR - JUN	0.00	97.30	
010850	UNDERGROUND SERVICE ALERT	07/18/2018	Regular	0.00	72.70	60328
<u>620180340</u>	Invoice	06/30/2018	TICKET DELIVERY SERVICE - JUN 18	0.00	72.70	
010990	UTILIQUEST L.L.C.	07/18/2018	Regular	0.00	552.24	60329
<u>263896-Q</u>	Invoice	06/30/2018	CONTRACT LOCATING EXPENSE	0.00	108.64	
<u>264195-Q</u>	Invoice	06/30/2018	CONTRACT LOCATING EXPENSE	0.00	391.40	
<u>264440-Q</u>	Invoice	07/18/2018	CONTRACT LOCATING EXPENSE	0.00	52.20	
000327	WATER QUALITY SPECIALISTS	07/18/2018	Regular	0.00	3,310.00	60330
<u>5501</u>	Invoice	06/30/2018	HDMC WWTP: OPERATION & MAINT - JU	0.00	3,310.00	
011615	WESTERN EXTERMINATOR CO.	07/18/2018	Regular	0.00	32.00	60331
<u>WE063018</u>	Invoice	06/30/2018	PEST CONTROL SERVICES - SHOP	0.00	32.00	
013359	XEROX FINANCIAL SERVICES	07/18/2018	Regular	0.00	608.30	60332
<u>1226545</u>	Invoice	07/18/2018	OFFICE EXPENSE 7/7/18 - 8/6/18	0.00	395.66	
<u>1226546</u>	Invoice	07/18/2018	SHOP EXPENSE 6/27/18 - 7/26/18	0.00	212.64	
000233	NAPA AUTO PARTS	07/18/2018	Regular	0.00	29.33	60333
<u>244617</u>	Invoice	06/30/2018	VEHICLE MAINTENANCE: V25	0.00	29.33	
000501	ACWA/JPIA	07/25/2018	Regular	0.00	10,639.14	60346
<u>JPIA072518</u>	Invoice	06/30/2018	WORKERS COMP APR - JUN 18	0.00	10,639.14	
000575	AFSCME LOCAL 1902	07/25/2018	Regular	0.00	609.70	60347
<u>AFSCME0718</u>	Invoice	07/25/2018	EE UNION DUES - JUL 18	0.00	609.70	
002565	DUDEK AND ASSOCIATES, INC	07/25/2018	Regular	0.00	11,447.50	60348
<u>20184196</u>	Invoice	06/30/2018	ENG SERV: MULTIPLE PROJECTS THRU 6/2	0.00	11,447.50	
010633	LISA THOMPSON	07/25/2018	Regular	0.00	15.46	60349
<u>LT071818</u>	Invoice	06/30/2018	REIMBURSE MILEAGE	0.00	15.46	
000510	TIME WARNER CABLE	07/25/2018	Regular	0.00	345.03	60350
<u>0008970071318</u>	Invoice	07/25/2018	CABLE & INTERNET - JUL 18	0.00	345.03	
009054	KATHLEEN J. RADNICH	07/26/2018	Regular	0.00	1,491.00	60351
<u>180715-1</u>	Invoice	07/26/2018	PUBLIC RELATIONS SERVICES	0.00	735.00	
<u>180722-1</u>	Invoice	07/26/2018	PUBLIC RELATIONS SERVICES	0.00	756.00	
009878	SOUTHERN CALIFORNIA EDISON	07/12/2018	Manual	0.00	36,817.21	900972
<u>SCE0618</u>	Invoice	06/30/2018	POWER FOR PUMPING - JUN 18	0.00	36,817.21	
001517	CalPERS	07/05/2018	Manual	0.00	11,060.84	900973
<u>PPE 6-22-18</u>	Invoice	06/30/2018	PAY PERIOD ENDING 6/22/18	0.00	11,060.84	
001517	CalPERS	07/12/2018	Manual	0.00	11,416.16	900974
<u>PPE 7-6-18</u>	Invoice	07/12/2018	PAY PERIOD ENDING 7/06/18	0.00	11,416.16	
000236	PAYPRO ADMINISTRATORS	07/13/2018	Manual	0.00	110.40	900975
<u>PPE 7-6-18</u>	Invoice	07/13/2018	EE FSA DEDUCTIONS 7-13-18	0.00	110.40	
000248	PAYCHEX	07/13/2018	Manual	0.00	99.00	900976
<u>18421692</u>	Invoice	07/13/2018	TIME & LABOR ONLINE USAGE FEE	0.00	99.00	
000248	PAYCHEX	07/13/2018	Manual	0.00	338.69	900977
<u>319693</u>	Invoice	07/13/2018	PAYROLL PROCESSING FEE	0.00	338.69	
001517	CalPERS	07/18/2018	Manual	0.00	22,193.00	900978

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>10000001534877</u>	Invoice	07/18/2018	EMPLOYER UNFUNDED ACCRUED LIABILIT	0.00	21,061.00	
<u>10000001534878</u>	Invoice	07/18/2018	EMPLOYER UNFUNDED ACCRUED LIABILIT	0.00	1,132.00	
001004	BUSINESS CARD	07/18/2018	Manual	0.00	1,226.39	900979
<u>BA0618A</u>	Invoice	06/30/2018	TELEPHONE (OFFICE)/WATER CONSERVA	0.00	1,226.39	
001009	BUSINESS CARD	07/18/2018	Manual	0.00	2,736.65	900980
<u>BA0618A</u>	Invoice	06/30/2018	PUMPING PLANT/CHEMICAL INJ TRAILER/	0.00	2,736.65	
001005	BANK OF AMERICA	07/18/2018	Manual	0.00	4,400.84	900981
<u>BA0618A</u>	Invoice	06/30/2018	OFFICE SUPPLIES/EMPLOYEE TRAINING/O	0.00	4,400.84	
004195	HOME DEPOT CREDIT SERVICES	07/18/2018	Manual	0.00	5,237.30	900982
<u>HD0618A</u>	Invoice	06/30/2018	OFFICE REMODEL/PUMPING PLANT/SHO	0.00	5,237.30	
009880	SOUTHERN CALIFORNIA EDISON CO	07/25/2018	Manual	0.00	3,850.96	900983
<u>SCE0718</u>	Invoice	07/25/2018	POWER TO BLDGS & GEN - JUL 18	0.00	3,850.96	
001517	CALPERS	07/26/2018	Manual	0.00	11,415.31	900984
<u>PPE 7-20-18</u>	Invoice	07/26/2018	PAY PERIOD ENDING 7/20/18	0.00	11,415.31	
000236	PAYPRO ADMINISTRATORS	07/27/2018	Manual	0.00	110.40	900985
<u>PPE 7-20-18</u>	Invoice	07/25/2018	EE FSA DEDUCTIONS 7-27-18	0.00	110.40	
000248	PAYCHEX	07/27/2018	Manual	0.00	358.59	900986
<u>320162</u>	Invoice	07/27/2018	PAYROLL PROCESSING FEE	0.00	358.59	
VEN01533	PAYMENTUS GROUP INC.	07/25/2018	Manual	0.00	2,446.15	900987
<u>US18060200</u>	Invoice	06/30/2018	CREDIT CARD PROCESSING FEE - JUN 18	0.00	2,446.15	
000025	ICMA RC	07/31/2018	Manual	0.00	4,766.92	900988
<u>ICMARC0718</u>	Invoice	07/31/2018	457 REMITTANCE - JUL 18	0.00	4,766.92	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	99	69	0.00	198,135.13
Manual Checks	18	17	0.00	118,584.81
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	117	86	0.00	316,719.94

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

Account

<u>Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
03-00088-005	SWANSON, ALAN	7/11/2018	Refund	17.52	Check #: 60281
04-00092-010	ELIAS, JASMINE E	7/11/2018	Refund	0.44	Check #: 60282
06-00093-004	PARKER, PAUL B	7/11/2018	Refund	93.28	Check #: 60283
51-00087-009	PRESTIGE PROPERTIES	7/11/2018	Refund	98.20	Check #: 60284
55-00149-017	BEACHBREAK HOMES INC	7/11/2018	Refund	45.08	Check #: 60285
56-00008-002	LUCATERO, JOSE MARIA	7/11/2018	Refund	64.52	Check #: 60286
59-00024-002	COWLIN, LISA	7/11/2018	Refund	19.28	Check #: 60287
59-00185-009	VILLA, LYNNETTE HELLEN	7/11/2018	Refund	64.52	Check #: 60288
62-00233-012	BRYANT, TYLER S	7/11/2018	Refund	72.04	Check #: 60289
62-00241-009	EF PROPERTIES	7/11/2018	Refund	23.09	Check #: 60290
63-00068-012	AIM RENTAL PROPERTIES	7/11/2018	Refund	88.01	Check #: 60291
65-00637-000	TRUST, BRUCE W SHERK	7/11/2018	Refund	16.16	Check #: 60292
65-01054-012	DESERT REALTY GROUP	7/11/2018	Refund	36.88	Check #: 60293
65-01097-000	WELLER, DOUGLAS W	7/11/2018	Refund	18.48	Check #: 60294
03-00159-008	CARDWELL, JAMES R	7/18/2018	Refund	175.74	Check #: 60335
03-00455-004	BEEDE, BENJAMIN T	7/18/2018	Refund	26.96	Check #: 60336
03-00455-005	POPOWSKI, JASON	7/18/2018	Refund	80.02	Check #: 60337
08-00140-012	ROJAS, RODOLFO B	7/18/2018	Refund	28.85	Check #: 60338
50-00028-011	BARRON, CINDY M	7/18/2018	Refund	133.79	Check #: 60339
53-00062-005	SARMIENTO, LUANA A	7/18/2018	Refund	27.91	Check #: 60340
55-00097-008	BUCHERT, CRYSTAL	7/18/2018	Refund	74.59	Check #: 60341
59-00208-011	ROADRUNNER REALTY INC	7/18/2018	Refund	64.05	Check #: 60342
61-00326-012	CINDY MARK REALTY	7/18/2018	Refund	63.15	Check #: 60343
65-00597-000	SEASONS LAND CORPORATION	7/18/2018	Refund	166.96	Check #: 60334
55-00239-009	JOHNSON, ALANNA C	7/25/2018	Refund	16.27	Check #: 60344
59-00023-007	MIRAGE COVE PROPERTIES LLC	7/25/2018	Refund	52.27	Check #: 60345
				<u>1,568.06</u>	

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	99	69	0.00	198,135.13
Manual Checks	18	17	0.00	118,584.81
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	117	86	0.00	316,719.94

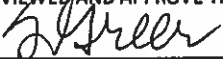
Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	7/2018	316,719.94
			316,719.94

Authorization Signatures

CONTROLLER/ASSISTANT GM

I HAVE REVIEWED AND APPROVE THE ITEMS CONTAINED HEREWITH FOR PAYMENT.



SUSAN GREER, CONTROLLER/AGM

JOSHUA BASIN WATER DISTRICT**JULY 2018****DIRECTOR PAY****PAY PERIODS: 6/23/2018 - 7/20/2018**

Director	Date	Type	Amount	Notes
THOMAS FLOEN	07/11/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
THOMAS FLOEN	07/18/2018	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
GEARY HUND	07/07/2018	Director Pay	173.63	6/14/18 MWA BOARD MEETING
GEARY HUND	07/07/2018	Mileage/Vehicle Expense	76.30	6/14/18 MILES: MWA BOARD MEETING
GEARY HUND	07/11/2018	Director Pay	173.63	WATER RESOURCES & OPS COMMITTEE MEETING
GEARY HUND	07/18/2018	Director Pay	173.63	JBWD BOARD MEETING
			<u>597.19</u>	
ROBERT JOHNSON	07/11/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
ROBERT JOHNSON	07/18/2018	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICKEY C LUCKMAN	07/11/2018	Director Pay	173.63	WATER RESOURCES & OPS COMMITTEE MEETING
MICKEY C LUCKMAN	07/18/2018	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
REBECCA UNGER	07/10/2018	Director Pay	173.63	SOLAR TAC
REBECCA UNGER	07/12/2018	Director Pay	173.63	MWA BOARD MEETING
REBECCA UNGER	07/12/2018	Mileage/Vehicle Expense	73.03	MILES: MWA BOARD MEETING
REBECCA UNGER	07/18/2018	Director Pay	173.63	JBWD BOARD MEETING
			<u>593.92</u>	
TOTAL			<u><u>2,232.89</u></u>	



**JOSHUA BASIN WATER DISTRICT
4th QUARTER/YEAR- ENDING 6/30/18 FINANCIAL REPORT SUMMARY**

Unaudited results; includes some year-end accruals and 18/19 prepaids

CASH BALANCES

- Total cash as of 6/30/18 is \$9,669,704
- Funds have been reallocated per Reserve Fund Policy adopted 4/18/18

CASH FLOW

- \$913,752 water bill and related payments collected during the quarter
- \$579,6265 property taxes/assessments collected during the quarter
- Grant funds of \$5,491 received for District Tours and Water Education Day
- \$219,594 paid for MB Pipeline debt service
- \$460,045 spent on capital projects
- Total cash decreased \$243,677 during the quarter

PROPERTY TAX AND ASSESSMENT COLLECTIONS

- Property tax revenues decreased \$2,107 compared to last year
although collections increased \$15,829 or 2%
- Prior tax and assessment collections decreased 4% from last year

BOARD REPORT

- Operating Revenues are 112% of budget
- Water Revenues are 106% of budget
- Operating Expenses are 87% of budget
- Total operating revenues exceed total operating expenses by \$1,602,320

WATER SALES CONSUMPTION STATISTICS

- Y-T-D usage through 6/30/18 is 1.37% less than last year
- Y-T-D usage through 6/30/18 is 7.77% more than two years ago
- The top 10 users represent the following types of accounts:

Housing (multi-unit)	5,903
Hospital/Medical	3,830
Public agency	2,814
Commercial	888
Residential customer	687
	<hr/>
	14,122



CASH BALANCES 6/30/18, unaudited

Note: Funds have been reallocated pursuant to the Reserve Fund Policy adopted April 18, 2018. Prior period comparisons are irrelevant except for totals.

		COMPARISONS				
		6/30/18	LEGALLY	DISTRICT	3/31/2018	6/30/17
		<u>TOTAL</u>	<u>RESTRICTED</u>	<u>RESTRICTED</u>	<u>Balance</u>	<u>Balance</u>
Petty Cash		800				
Change Fund		1,500				
General Fund		349,615				
Payroll Fund		5,000				
LAIF	Operating Reserve	1,703,760				
	Cash Flow Reserve	848,031				
	Equip/Technology Reserve	285,901		285,901		
	Emergency Capital Reserve	2,000,000		2,000,000		
	Meter Replacement Reserve	250,000		250,000		
	Consumer Deposits	346,202	346,202			
	Water Capacity	266,931	266,931			
	Wastewater Capacity	737,781	737,781			
	Studies/Reports Reserve	7,678		2,100,737		
	CIP Reserve	2,100,737				
CMM	Redemption	516,883	516,883			
	Reserve	245,826	245,826			
	Prepayment	3,060	3,060			
		<u>9,669,704</u>	<u>2,116,683</u>	<u>4,636,638</u>	<u>9,913,381</u>	<u>9,026,230</u>

Restricted Cash = \$6,753,321 Unrestricted Cash = \$2,916,383

Total Cash is \$243,677 less than quarter ending 3/31/18. Total Cash is \$643,474 more than quarter ending 6/30/17.



4th Quarter/Year- Ending 6/30/18 CASH FLOW EXPLANATION

Unaudited results; includes some year-end accruals and 18/19 prepaids

Beginning Cash Balance 4/1/18 **\$9,913,381**

Source of Funds (Revenues)

Total cash received during the quarter from all sources 1,617,203

Water bill and related payments of \$913,752 received from ratepayers

Property Tax/Assessment Payments \$579,626

HDMC Funding of \$31,304 (Reimb \$25,554, OH \$5,749)

Project Deposits \$3,000

Meter Installation/Capacity Fees of \$54,500 received (7 meters)

Interest Revenue \$36,055

Use of Funds (Expenses)

Total use of cash during the quarter for all purposes 1,860,880

Morongo Basin Pipeline debt service - \$219,594

Capital costs during the quarter - \$460,045

- Well 14 Rehab
- Office Remodel
- Hazard Mitigation Plan
- Water Model Update
- Chromium 6 Study
- Inventory

Ending Cash Balance 6/30/18 **\$9,669,704**

Total cash decreased during the quarter by \$243,677



P.O. Box 675 * 61750 Chollita Road * Joshua Tree * California 92252
 Phone (760) 366-8438 * Fax (760) 366-9528
 Website: www.jbwd.com * Customer Service: customerservice@jbwd.com

CASH FLOW

April - June 2018

FUND BALANCE AT BEGINNING OF PERIOD			\$ 9,913,381.10
FUNDS PROVIDED BY:			
Water Sales		\$ 883,399.76	
Grant Revenues		5,491.42	
Turn On/Special Services Revenue/Misc		8,650.24	
Consumer Deposits		15,176.28	
HDMC WWTP Operations Reimbursement		25,554.43	
HDMC WWTP Operations Overhead Revenue		5,749.75	
Project Deposits		3,000.00	
Property Taxes Received - G.D.		170,805.12	
Property Taxes Received - ID #2		59.92	
Standby Collections - Prior		44,145.21	
Standby Collections - Current		286,307.52	
Property Taxes Received - CMM		78,308.71	
Water Capacity Charges/Connection Fees		25,236.00	
Wastewater Capacity Charges		6,271.00	
Hzone Reimbursement Fees		12,580.00	
Meter Installation Fees		10,413.00	
Interest		36,054.93	
	TOTAL SOURCE OF FUNDS		<u>1,617,203.29</u>
FUNDS USED FOR:			
Debt Service	\$ 219,594.00		
Capital Additions	460,044.96		
Operating Expenses	541,754.35		
Total Disbursements		<u>1,221,393.31</u>	
Bank Transfer Payroll	372,531.89		
Employee Funded Payroll Taxes & CALPERS	165,638.55		
Employer Funded Payroll Taxes & CALPERS	80,969.80		
Employee Funded 457 Transfer	16,684.22		
Employer Funded 457 Annual Transfer	-		
Bank Fees/Charges	3,662.22		
Total Transfers		<u>639,486.68</u>	
	TOTAL USE OF FUNDS		<u>1,860,879.99</u>
FUND BALANCE AT END OF PERIOD			<u>\$ 9,669,704.41</u>



Property Tax and Assessment Revenues and Collections as of 6/30/18

	2017/2018			2016/2017		
	<u>Billed Revenue</u>	<u>Y-T-D Collections</u>	<u>Billed % Collected</u>	<u>Billed Revenue</u>	<u>Y-T-D Collections</u>	<u>Billed % Collected</u>
ID#2	0	249		0	1,213	
General District Taxes	428,000	442,160	103%	420,000	424,991	101%
CMM Assessment District Prior	242,556	223,424 64,886	92%	252,663	219,015 51,114	87%
Standby Assessments Prior	1,140,297	1,037,994 265,372	91%	1,140,297	1,028,072 293,851	90%
TOTAL	1,810,853	2,034,085	94%	1,812,960	2,018,256	92%



4th Quarter/Year Ending 6/30/18 BOARD REPORT SUMMARY

Unaudited results; includes some year-end accruals and 18/19 prepaids

REVENUES

Total Operating Revenues are 112% of budget
 Water Revenues are 106% of budget
 HDMC 90% of budget
 Property Tax Revenues are 102% of budget
 Other revenues are 339% of budget
 Unbudgeted Development Fees total \$226,498 (7 meters)

<u>EXPENSES</u>	% of budget
Production	83%
Distribution	91%
Customer Service	88%
Administration	98%
Engineering	106%
Finance	89%
Human Resources	85%
Bonds & Loans	85%
HDMC Tmt. Plant	110%
Benefits Allocated	94%
Field Allocated	95%
Office Allocated	103%
<hr/>	
TOTAL	87%

SUMMARY

Total Operating Revenues exceed Total Operating Expenses by \$1,602,320



My *Budget Report (Board Report)

Account Summary

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Program: 40 - ** REVENUES **							
<u>01-40-41010-FI</u>	METERED WATER SALES	1,818,000.00	1,818,000.00	271,949.56	2,023,053.80	205,053.80	111.28 %
<u>01-40-41012-FI</u>	ALLOW FOR CAAP/BILLING ADJ	0.00	0.00	-1,444.43	-6,761.36	-6,761.36	0.00 %
<u>01-40-41015-FI</u>	BASIC FEES	1,463,292.00	1,463,292.00	129,806.49	1,494,488.75	31,196.75	102.13 %
<u>01-40-41016-FI</u>	BASIC FEES - LOCKED/PULLED	296,986.00	296,986.00	23,156.04	275,800.08	-21,185.92	92.87 %
<u>01-40-41030-FI</u>	PRIVATE FIRE PROTECTION SERV.	22,271.00	22,271.00	2,176.82	23,233.38	962.38	104.32 %
<u>01-40-41040-FI</u>	SPECIAL SERVICES REVENUE	115,225.00	115,225.00	11,937.09	138,724.96	23,499.96	120.39 %
<u>01-40-41045-FI</u>	HDMC WWTP OPERATIONS REIMB	163,255.00	163,255.00	36,310.56	146,951.31	-16,303.69	90.01 %
<u>01-40-41046-FI</u>	HDMC WWTP OVERHEAD/FEES RE	36,732.38	36,732.38	8,169.88	33,064.05	-3,668.33	90.01 %
<u>01-40-42100-FI</u>	STANDBY REVENUE-CURRENT	1,140,296.99	1,140,296.99	0.00	1,154,601.11	14,304.12	101.25 %
<u>01-40-43000-FI</u>	PROPERTY TAX REVENUE - G.D.	428,000.00	428,000.00	0.00	441,401.94	13,401.94	103.13 %
<u>01-40-43010-FI</u>	AD VALOREM REVENUE - ID #2	0.00	0.00	8.31	248.90	248.90	0.00 %
<u>01-40-43020-FI</u>	ASSESSMENT REVENUE - CMM	242,556.48	242,556.48	0.00	256,240.53	13,684.05	105.64 %
<u>01-40-44010-FI</u>	WATER CAPACITY CHARGES	0.00	0.00	43,322.00	132,030.00	132,030.00	0.00 %
<u>01-40-44020-FI</u>	PLAN CHECK/INSPECTION FEES	0.00	0.00	19,622.99	20,282.99	20,282.99	0.00 %
<u>01-40-44025-FI</u>	H ZONE ML REIMB FEES	0.00	0.00	0.00	12,580.00	12,580.00	0.00 %
<u>01-40-44030-FI</u>	METER INSTALLATION FEES	0.00	0.00	0.00	25,294.04	25,294.04	0.00 %
<u>01-40-44035-FI</u>	METER REPAIR REVENUE	0.00	0.00	0.00	5,682.93	5,682.93	0.00 %
<u>01-40-44050-FI</u>	WASTEWATER CAPACITY CHARGES	0.00	0.00	24,032.00	36,311.00	36,311.00	0.00 %
<u>01-40-46121-FI</u>	GRANT REVENUE - LOCAL (MWA)	0.00	0.00	3,491.42	5,637.18	5,637.18	0.00 %
<u>01-40-46200-FI</u>	CAPITAL CONTRIBUTIONS	0.00	0.00	67,000.00	67,000.00	67,000.00	0.00 %
<u>01-40-47000-FI</u>	MISCELLANEOUS REVENUE	11,656.00	11,656.00	20,314.23	23,663.72	12,007.72	203.02 %
<u>01-40-47002-FI</u>	INTEREST REVENUE - G.D.	37,028.00	37,028.00	54,928.20	141,560.06	104,532.06	382.31 %
<u>01-40-47010-FI</u>	GAIN/LOSS ON SALE OF ASSETS	0.00	0.00	0.00	-788.07	-788.07	0.00 %
<u>01-40-47030-FI</u>	DEMO GARDEN SALES (SALES TAXA	0.00	0.00	0.00	2,583.91	2,583.91	0.00 %
<u>01-40-47040-FI</u>	DEMO GARDEN DONATIONS	0.00	0.00	0.00	209.87	209.87	0.00 %
	Program: 40 - ** REVENUES ** Total:	5,775,298.85	5,775,298.85	714,781.16	6,453,095.08	677,796.23	111.74 %
	Revenue Total:	5,775,298.85	5,775,298.85	714,781.16	6,453,095.08	677,796.23	111.74 %
Expense							
Program: 01 - ** PRODUCTION **							
<u>01-01-5-01-01118-FI</u>	PRODUCTION SALARY	327,757.00	315,893.08	32,605.32	271,381.90	44,511.18	85.91 %
<u>01-01-5-01-02205-RL</u>	WATER TREATMENT EXPENSE	11,000.00	11,000.00	1,855.60	6,340.50	4,659.50	57.64 %
<u>01-01-5-01-02210-RL</u>	SMALL TOOLS - PRODUCTION	6,000.00	10,000.00	639.55	14,417.22	-4,417.22	144.17 %
<u>01-01-5-01-03102-GM</u>	WATER RECHARGE PURCHASE	286,500.00	0.00	0.00	0.00	0.00	0.00 %
<u>01-01-5-01-03105-GM</u>	WATER SUPPLY MONITORING	96,925.00	64,325.00	0.00	32,720.82	31,604.18	50.87 %
<u>01-01-5-01-03108-RL</u>	RECHARGE MAINT/REPAIR	25,000.00	25,000.00	0.00	650.00	24,350.00	2.60 %
<u>01-01-5-01-03111-D/P</u>	EQUIPMENT RENTAL	6,200.00	0.00	0.00	0.00	0.00	0.00 %
<u>01-01-5-01-03115-RL</u>	PUMPING PLANT REPAIR & MAINT.	100,000.00	100,000.00	4,189.78	38,100.18	61,899.82	38.10 %
<u>01-01-5-01-03120-RL</u>	TANK & RESERVOIR MAINTENANCE	45,000.00	45,000.00	0.00	15,016.96	29,983.04	33.37 %
<u>01-01-5-01-03207-RL</u>	GENERATOR (LARGE) REPAIR & MA	27,000.00	27,000.00	7,661.82	21,972.23	5,027.77	81.38 %
<u>01-01-5-01-04004-RL</u>	LABORATORY SERVICES	29,900.00	28,400.00	3,742.00	11,504.25	16,895.75	40.51 %
<u>01-01-5-01-06105-RL</u>	POWER FOR PUMPING (ELECTRIC)	330,000.00	330,000.00	67,254.59	357,224.77	-27,224.77	108.25 %
<u>01-01-5-01-06501-RL</u>	TELEMETRY / SCADA EXPENSE	15,000.00	15,000.00	243.00	2,922.73	12,077.27	19.48 %
<u>01-01-5-01-07002-AGM</u>	RIGHT OF WAY	16,000.00	16,000.00	0.00	15,885.74	114.26	99.29 %
<u>01-01-5-01-98001-FI</u>	EE BENEFITS ALLOCATED	224,458.68	224,458.68	25,594.40	210,105.32	14,353.36	93.61 %
<u>01-01-5-01-98002-FI</u>	FIELD EXPENSES ALLOCATED	64,073.90	64,551.74	12,908.55	61,543.26	3,008.48	95.34 %
	Program: 01 - ** PRODUCTION ** Total:	1,610,814.58	1,276,628.50	156,694.61	1,059,785.88	216,842.62	83.01 %
Program: 02 - ** DISTRIBUTION **							
<u>01-02-5-02-01130-FI</u>	DISTRIBUTION SALARY	451,766.00	439,902.08	45,002.77	386,351.01	53,551.07	87.83 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-02-5-02-02211-JC</u>	SMALL TOOLS - DISTRIBUTION	11,000.00	19,500.00	794.60	20,538.86	-1,038.86	105.33 %
<u>01-02-5-02-02920-FI</u>	INVENTORY-OVER & SHORT	7,445.00	7,445.00	4,218.44	2,837.89	4,607.11	38.12 %
<u>01-02-5-02-03106-JC</u>	MAINLINE AND LEAK REPAIR	90,000.00	90,000.00	10,775.46	91,007.70	-1,007.70	101.12 %
<u>01-02-5-02-03130-JC</u>	CROSS CONNECTION CONTROL EXP	3,000.00	3,000.00	0.00	1,077.60	1,922.40	35.92 %
<u>01-02-5-02-03206-JC</u>	TRACTOR REPAIR / MAINT.	9,000.00	9,000.00	1,979.97	3,468.18	5,531.82	38.54 %
<u>01-02-5-02-04005-JC</u>	UTILITY LOCATING (DIG ALERT)	14,000.00	14,000.00	1,348.88	16,551.84	-2,551.84	118.23 %
<u>01-02-5-02-98001-FI</u>	EE BENEFITS ALLOCATED	321,665.21	321,665.21	36,678.60	301,095.85	20,569.36	93.61 %
<u>01-02-5-02-98002-FI</u>	FIELD EXPENSES ALLOCATED	91,895.04	92,580.36	18,513.49	88,265.58	4,314.78	95.34 %
Program: 02 - ** DISTRIBUTION ** Total:		999,771.25	997,092.65	119,312.21	911,194.51	85,898.14	91.39 %
Program: 03 - ** CUSTOMER SERVICE **							
<u>01-03-5-03-01107-FI</u>	FIELD SALARY - CUSTOMER SERVICE	65,741.00	65,741.00	6,872.86	59,302.74	6,438.26	90.21 %
<u>01-03-5-03-01114-FI</u>	OFFICE SALARY - CUSTOMER SERV.	122,499.00	122,499.00	10,294.48	86,792.15	35,706.85	70.85 %
<u>01-03-5-03-03100-AGM</u>	METER INSTALLATION EXPENSE	0.00	0.00	-44.43	3,499.08	-3,499.08	0.00 %
<u>01-03-5-03-03107-AGM</u>	METER SERVICE REPAIR	93,921.00	93,921.00	13,221.16	72,836.94	21,084.06	77.55 %
<u>01-03-5-03-07010-AGM</u>	BAD DEBT	31,680.00	31,680.00	27,533.71	27,533.71	4,146.29	86.91 %
<u>01-03-5-03-07015-AGM</u>	CUSTOMER SERVICE - OTHER	37,449.00	37,449.00	7,327.38	48,991.99	-11,542.99	130.82 %
<u>01-03-5-03-98001-FI</u>	EE BENEFITS ALLOCATED	94,224.04	94,224.04	10,744.11	88,198.74	6,025.30	93.61 %
<u>01-03-5-03-98002-FI</u>	FIELD EXPENSES ALLOCATED	4,939.90	4,976.74	995.21	4,744.79	231.95	95.34 %
<u>01-03-5-03-98003-FI</u>	OFFICE EXPENSE ALLOCATED	38,549.02	44,883.35	8,642.94	46,147.71	-1,264.36	102.82 %
Program: 03 - ** CUSTOMER SERVICE ** Total:		489,002.96	495,374.13	85,587.42	438,047.85	57,326.28	88.43 %
Program: 04 - ** ADMINISTRATION **							
<u>01-04-5-04-01108-FI</u>	ADMINISTRATION SALARY	322,982.00	322,982.00	54,093.28	363,755.54	-40,773.54	112.62 %
<u>01-04-5-04-01115-FI</u>	SAFETY SALARY	8,640.00	8,640.00	1,597.69	8,317.67	322.33	96.27 %
<u>01-04-5-04-01121-FI</u>	DIRECTORS SALARY	31,253.40	31,253.40	4,514.38	30,037.99	1,215.41	96.11 %
<u>01-04-5-04-01210-GM</u>	DIRECTORS / C.A.C. EDUCATION	10,000.00	10,000.00	1,332.86	13,028.87	-3,028.87	130.29 %
<u>01-04-5-04-07008-EXA</u>	BUSINESS EXPENSE	6,700.00	6,700.00	664.04	4,149.15	2,550.85	61.93 %
<u>01-04-5-04-07014-GM</u>	PUBLIC INFORMATION	69,240.00	69,240.00	8,639.61	72,952.37	-3,712.37	105.36 %
<u>01-04-5-04-07016-EXA</u>	MEMBERSHIP, DUES & SUBSCRIPT	27,000.00	27,000.00	489.00	28,188.16	-1,188.16	104.40 %
<u>01-04-5-04-07020-GM</u>	WATER CONSERVATION EXPENSE	44,000.00	24,000.00	2,069.31	11,400.30	12,599.70	47.50 %
<u>01-04-5-04-07025-GM</u>	LEGAL SERVICES - NON-PERSONNEL	80,000.00	80,000.00	5,810.00	52,600.30	27,399.70	65.75 %
<u>01-04-5-04-07218-GM</u>	SAFETY EXPENSE (EQUIP & SUPPLIE	15,000.00	15,000.00	463.22	4,460.68	10,539.32	29.74 %
<u>01-04-5-04-07219-GM</u>	EMERGENCY PREPAREDNESS	5,000.00	5,000.00	0.00	8,304.48	-3,304.48	166.09 %
<u>01-04-5-04-07401-AGM</u>	PROPERTY INSURANCE	72,800.00	72,800.00	16,868.40	68,931.37	3,868.63	94.69 %
<u>01-04-5-04-98001-FI</u>	EE BENEFITS ALLOCATED	224,458.68	224,458.68	25,594.40	210,105.32	14,353.36	93.61 %
<u>01-04-5-04-98003-FI</u>	OFFICE EXPENSE ALLOCATED	110,517.89	128,678.05	24,778.83	132,302.91	-3,624.86	102.82 %
Program: 04 - ** ADMINISTRATION ** Total:		1,027,591.97	1,025,752.13	146,915.02	1,008,535.11	17,217.02	98.32 %
Program: 05 - ** ENGINEERING **							
<u>01-05-5-05-01109-FI</u>	ENGINEERING/GIS/IT SALARY	93,133.00	82,963.92	11,557.40	102,898.95	-19,935.03	124.03 %
<u>01-05-5-05-02305-ENG</u>	MAPS/DRAFTING SUPPLIES	1,215.80	1,215.80	0.00	1,924.66	-708.86	158.30 %
<u>01-05-5-05-04006-ENG</u>	PLAN CHECK / INSPECTION (CUSTO	0.00	0.00	-783.65	7,378.19	-7,378.19	0.00 %
<u>01-05-5-05-04008-GM</u>	ENGINEERING CONTRACT SERVICES	45,000.00	45,000.00	9,807.28	34,240.99	10,759.01	76.09 %
<u>01-05-5-05-98001-FI</u>	EE BENEFITS ALLOCATED	64,730.70	64,730.70	7,381.06	60,591.40	4,139.30	93.61 %
<u>01-05-5-05-98003-FI</u>	OFFICE EXPENSE ALLOCATED	32,698.55	38,071.53	7,331.23	39,144.01	-1,072.48	102.82 %
Program: 05 - ** ENGINEERING ** Total:		236,778.05	231,981.95	35,293.32	246,178.20	-14,196.25	106.12 %
Program: 06 - ** FINANCE **							
<u>01-06-5-06-01101-FI</u>	FINANCE SALARY	248,876.00	248,876.00	21,675.75	198,698.87	50,177.13	79.84 %
<u>01-06-5-06-04009-AGM</u>	ACCOUNTING/AUDIT SERVICES	24,600.00	24,600.00	1,600.00	23,830.00	770.00	96.87 %
<u>01-06-5-06-07001-AGM</u>	FINANCE - OTHER	22,315.00	22,315.00	2,920.14	22,662.95	-347.95	101.56 %
<u>01-06-5-06-98001-FI</u>	EE BENEFITS ALLOCATED	157,408.28	157,408.28	17,948.83	147,342.57	10,065.71	93.61 %
<u>01-06-5-06-98003-FI</u>	OFFICE EXPENSE ALLOCATED	79,448.92	92,503.86	17,812.97	95,109.71	-2,605.85	102.82 %
Program: 06 - ** FINANCE ** Total:		532,648.20	545,703.14	61,957.69	487,644.10	58,059.04	89.36 %
Program: 07 - ** HUMAN RESOURCES **							
<u>01-07-5-07-01102-FI</u>	PERSONNEL SALARY	40,745.00	40,745.00	4,603.50	34,991.23	5,753.77	85.88 %
<u>01-07-5-07-01215-HR</u>	EMPLOYEE TRAINING	24,598.00	24,598.00	1,345.00	23,603.09	994.91	95.96 %
<u>01-07-5-07-01905-HR</u>	EMPLOYMENT RECRUITING EXPEN	5,000.00	5,000.00	267.56	3,754.76	1,245.24	75.10 %
<u>01-07-5-07-01910-HR</u>	LABOR LEGAL FEES	30,000.00	30,000.00	4,423.10	26,330.90	3,669.10	87.77 %
<u>01-07-5-07-01915-HR</u>	PERSONNEL - OTHER	10,440.00	10,440.00	364.20	3,186.57	7,253.43	30.52 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-07-5-07-98001-FI</u>	EE BENEFITS ALLOCATED	17,673.91	17,673.91	2,015.31	16,543.72	1,130.19	93.61 %
<u>01-07-5-07-98003-FI</u>	OFFICE EXPENSE ALLOCATED	5,930.62	6,905.13	1,329.69	7,099.66	-194.53	102.82 %
Program: 07 - ** HUMAN RESOURCES ** Total:		134,387.53	135,362.04	14,348.36	115,509.93	19,852.11	85.33 %
Program: 09 - ** BONDS, LOANS & NON-OP EXP **							
<u>01-09-5-09-08115-FI</u>	CMM PRINCIPLE	107,000.00	107,000.00	-107,000.00	0.00	107,000.00	0.00 %
<u>01-09-5-09-08120-FI</u>	MORONGO BASIN PIPELINE	219,594.51	219,594.51	0.00	219,594.00	0.51	100.00 %
<u>01-09-5-09-08215-FI</u>	INTEREST EXPENSE - CMM	136,057.50	136,057.50	-1,605.00	134,427.20	1,630.30	98.80 %
<u>01-09-5-09-08320-FI</u>	ID #2 BONDS COLLECTION CHARGE	0.00	0.00	0.02	0.14	-0.14	0.00 %
<u>01-09-5-09-08325-FI</u>	GENERAL TAX COLLECTION CHARG	653.00	653.00	1.52	1,103.93	-450.93	169.06 %
<u>01-09-5-09-09210-FI</u>	ADMINISTRATION - CMM	10,299.00	10,299.00	764.31	11,142.11	-843.11	108.19 %
<u>01-09-5-09-09210-FI</u>	ALLOWANCES AND ADJUSTMENTS	0.00	0.00	37,596.28	37,596.28	-37,596.28	0.00 %
Program: 09 - ** BONDS, LOANS & NON-OP EXP ** Total:		473,604.01	473,604.01	-70,242.87	403,863.66	69,740.35	85.27 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **							
<u>01-20-5-20-03101-DWR</u>	HDMC: OTHER	66,435.00	66,435.00	8,169.88	50,738.54	15,696.46	76.37 %
<u>01-20-5-20-04100-DWR</u>	HDMC: CONTRACTED OPERATION	76,220.00	76,220.00	23,531.59	120,632.88	-44,412.88	158.27 %
<u>01-20-5-20-06100-DWR</u>	HDMC: PUMPING POWER	20,600.00	20,600.00	1,599.68	8,643.94	11,956.06	41.96 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** To		163,255.00	163,255.00	33,301.15	180,015.36	-16,760.36	110.27 %
Program: 42 - ** RESERVE & OTHER FUNDING-OP **							
<u>01-42-5-99-00010-FI</u>	%BUILDING RES (OP Funded)	27,040.00	27,040.00	0.00	0.00	27,040.00	0.00 %
<u>01-42-5-99-00100-AGM</u>	%EQUIP&TECH RES (OP Funded)	112,486.00	112,486.00	0.00	0.00	112,486.00	0.00 %
<u>01-42-5-99-00200-AGM</u>	%WELL/BOOSTER/TANKS RES (OP	108,160.00	108,160.00	0.00	0.00	108,160.00	0.00 %
Program: 42 - ** RESERVE & OTHER FUNDING-OP ** Total:		247,686.00	247,686.00	0.00	0.00	247,686.00	0.00 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **							
<u>01-51-5-51-01211-FI</u>	COMPENSATED LEAVE	238,825.00	238,825.00	33,643.62	256,093.99	-17,268.99	107.23 %
<u>01-51-5-51-01216-FI</u>	CAFETERIA PLAN EXPENSE	448,800.00	448,800.00	36,297.62	412,554.94	36,245.06	91.92 %
<u>01-51-5-51-01220-FI</u>	GROUP INSURANCE EXPENSE	11,555.00	11,555.00	1,071.63	12,519.65	-964.65	108.35 %
<u>01-51-5-51-01225-FI</u>	WORKERS COMPENSATION INSUR	64,927.00	64,927.00	10,639.14	36,690.65	28,236.35	56.51 %
<u>01-51-5-51-01230-FI</u>	RETIREMENT: PERS Classic 2%@55	159,588.00	159,588.00	15,405.60	135,362.29	24,225.71	84.82 %
<u>01-51-5-51-01231-FI</u>	RETIREMENT: PERS Tier 2 2%@62	19,802.55	19,802.55	3,083.76	23,489.71	-3,687.16	118.62 %
<u>01-51-5-51-01232-FI</u>	RETIREMENT: PERS - TEMP	2,795.95	2,795.95	0.00	1,895.79	900.16	67.80 %
<u>01-51-5-51-01233-FI</u>	RETIREMENT - 457 CONTRIBUTION	15,050.00	15,050.00	715.05	5,297.25	9,752.75	35.20 %
<u>01-51-5-51-01305-FI</u>	PAYROLL TAXES	143,276.00	143,276.00	18,802.52	150,078.65	-6,802.65	104.75 %
<u>01-51-5-51-98000-FI</u>	ALLOCATED EXPENSES - BENEFITS	-1,104,619.50	-1,104,619.50	-125,956.71	-1,033,982.92	-70,636.58	93.61 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:		0.00	0.00	-6,297.77	0.00	0.00	0.00 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS **							
<u>01-52-5-52-01240-D/P</u>	UNIFORMS (FIELD)	8,800.00	8,800.00	0.00	6,916.67	1,883.33	78.60 %
<u>01-52-5-52-02206-D/P</u>	SHOP EXPENSE - COMBINED	15,100.00	15,100.00	5,821.20	23,340.72	-8,240.72	154.57 %
<u>01-52-5-52-02212-D/P</u>	SMALL TOOLS EXPENSE - COMBINE	10,800.00	10,800.00	338.12	7,932.55	2,867.45	73.45 %
<u>01-52-5-52-03205-D/P</u>	TOOL / EQUIP REPAIR	5,000.00	0.00	140.04	1,995.89	-1,995.89	0.00 %
<u>01-52-5-52-03905-D/P</u>	BUILDING REPAIR/MAINT-SHOP/SI	17,900.00	24,100.00	14,478.17	22,294.81	1,805.19	92.51 %
<u>01-52-5-52-05005-D/P</u>	FUEL-VEHICLES	30,000.00	30,000.00	5,711.96	36,352.19	-6,352.19	121.17 %
<u>01-52-5-52-05010-D/P</u>	AUTO EXPENSE - FIELD	25,000.00	25,000.00	1,596.20	12,536.50	12,463.50	50.15 %
<u>01-52-5-52-05015-FI</u>	EQUIPMENT CLEARING ACCOUNT	0.00	0.00	0.00	-355.01	355.01	0.00 %
<u>01-52-5-52-06305-ENG</u>	COMMUNICATIONS	28,308.84	28,308.84	3,143.08	16,925.55	11,383.29	59.79 %
<u>01-52-5-52-07009-D/P</u>	REGULATORY-PERMITS, FEES, CERT	20,000.00	20,000.00	50.00	26,613.76	-6,613.76	133.07 %
<u>01-52-5-52-98000-FI</u>	ALLOCATED EXPENSES - FIELD	-160,908.84	-162,108.84	-32,417.25	-154,553.63	-7,555.21	95.34 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:		0.00	0.00	-1,138.48	0.00	0.00	0.00 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **							
<u>01-53-5-53-01405-HR</u>	TEMPORARY LABOR FEES	20,000.00	53,896.92	7,726.51	55,557.98	-1,661.06	103.08 %
<u>01-53-5-53-02105-EXA</u>	OFFICE SUPPLIES	38,740.00	48,740.00	19,574.90	63,964.48	-15,224.48	131.24 %
<u>01-53-5-53-02107-EXA</u>	OFFICE EQUIP & MAINT.	0.00	0.00	18.20	18.20	-18.20	0.00 %
<u>01-53-5-53-02110-EXA</u>	POSTAGE	30,481.00	30,481.00	206.42	30,432.72	48.28	99.84 %
<u>01-53-5-53-03906-AGM</u>	BUILDING REPAIR/MAINT - OFFICE	20,000.00	20,000.00	8,478.55	19,144.67	855.33	95.72 %
<u>01-53-5-53-04015-AGM</u>	COMPUTER SOFTWARE & SUPPOR	86,995.00	86,995.00	14,070.59	85,422.28	1,572.72	98.19 %
<u>01-53-5-53-05010-AGM</u>	AUTO EXPENSE - OFFICE	5,943.00	5,943.00	1,096.77	5,041.40	901.60	84.83 %
<u>01-53-5-53-06205-AGM</u>	TELEPHONE AND UTILITIES	64,986.00	64,986.00	5,980.84	60,222.27	4,763.73	92.67 %

My *Budget Report (Board Report)

For Fiscal: 2017-2018 Period Ending: 06/30/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-53-5-53-98000-FI ALLOCATED EXPENSES - OFFICE	-267,145.00	-311,041.92	-59,895.66	-319,804.00	8,762.08	102.82 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:	0.00	0.00	-2,742.88	0.00	0.00	0.00 %
Expense Total:	5,915,539.55	5,592,439.55	572,987.78	4,850,774.60	741,664.95	86.74 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-140,240.70	182,859.30	141,793.38	1,602,320.48	1,419,461.18	876.26 %
Report Surplus (Deficit):	-140,240.70	182,859.30	141,793.38	1,602,320.48	1,419,461.18	876.26 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-140,240.70	182,859.30	141,793.38	1,602,320.48	1,419,461.18
Report Surplus (Deficit):	-140,240.70	182,859.30	141,793.38	1,602,320.48	1,419,461.18



Water Sales Consumption Statistics as of 6/30/18

Consumption - 12 months ending:	CURRENT 6/30/2018	PRIOR 1 6/30/2017	PRIOR 2 6/30/2016
CCF	520,418	527,664	482,886
Gallons	389,272,664	394,692,672	361,198,728
Acre Feet	1,195	1,211	1,108
Change/PY	-1.37% decrease	9.27% increase	
Change 2016 - 2018			7.77% increase

Change does not correlate to conservation mandate.

CONSUMPTION RANKING - TOP TEN - Quarter Ending 6/30/18

<u>Ranking</u>	<u>Account Name</u>	<u>Consumption (CCF)</u>
1	Quail Springs Village Apartments	3,055
2	Hi-Desert Medical Center (hospital)	3,052
3	JT Parks & Recreation	1,680
	Lazy H Mobilehome Park	1,152
4	Morongo Unified School District	1,134
6	Yucca Trails Apartments	1,003
8	Joshua Tree Laundry	888
	Hi-Desert Medical Center (CC)	778
9	Pyle - Mobilehome Park	693
10	Residential customer - not a leak	687
		<hr/> 14,122

Breakdown of Top Ten Users by type:


Housing (multi-unit)	5,903
Hospital/Medical	3,830
Public agency	2,814
Commercial	888
Residential customer	687
	<hr/> 14,122

JOSHUA BASIN WATER DISTRICT
STAFF REPORT

Meeting of the Finance Committee

September 12, 2018

Report to: Committee Members

Prepared by: Susan Greer 

TOPIC:

CUSTOMER ACCOUNT ASSISTANCE PROGRAM – RECOMMENDED POLICY CHANGE

RECOMMENDATION:

Recommend policy change to Board of Directors

ANALYSIS:

The Customer Account Assistance Program (CAAP) was established almost 20 years ago to assist customers that experience large bills from unknown or accidental circumstances, such as large leaks or water theft, and has been modified several times in the ensuing years.

Each year the District has provided assistance for accounts that are rental properties with the bill paid by the owner, or vacation rentals, or from customers that own second homes in the District but do not live here and do not routinely monitor their properties.

The General Manager met with the Citizens Advisory Committee (CAC) on 7/10/18, recommending the policy be changed to apply only to customers that are living at their primary residence. After significant discussion, the CAC voted 5-0 to recommend elimination of the CAAP program entirely. The CAC cited personal responsibility, the 10-fold increase in the cost of the CAAP program over the last five years, and leaving the District open to complaints of bias when a primary residence is also used as a home business versus a house being rented as a vacation rental as the reasons for their recommendation.

This past 12 months would have resulted in increased revenues of \$2,476 if CAAP was applied to only primary residents, and a savings of \$6,761 if the program was entirely eliminated. The current year is already outpacing last year and a majority of that cost has been incurred by out-of-town or vacation rental owners

History of CAAP assistance over the last five years, increased more than ten-fold, is below:

2013	\$ 609.34
2014	1,199.97
2015	1,647.74
2016	6,184.60
2017	6,761.36

The CAAP program was created as a tool to allow staff to assist with large water bills for customers who needed help paying. Prior to the Program, such requests for assistance were rare, but had to be heard by the Board of Directors at a public meeting. This was long before vacation rentals and a significant amount of out-of-town account holders, as we have now. While elimination of the CAAP would save significant staff time, we don't want to go back to requiring the Board to be involved in such issues. A simpler alternative exists.

Using the criteria required for the CAAP, a bill that is at least \$400 more than the prior year's bill for the same month, Staff could be authorized to adjust the water bill to reflect all usage charged based on the Water Flow Charges paid by the larger meters (what I call the composite rate because it covers all costs.) That rate is currently \$4.60 per unit, while the tiered Water Flow Charges for ¾" and 1" meters vary from \$3.70 to \$5.80 per unit. The composite rate is designed to cover all District costs, so while the customer will pay less than with the tiered rates, the District is still *whole*. Let's look at an example:

Customer had a bill of \$737.28 for 162 units of water compared to 41 units the prior year. Assistance of \$139.78 was provided via the CAAP policy. If we simply adjusted the bill to reflect the composite rate, assistance of \$97.52 would have been provided, a reduction in the amount of assistance, resulting in savings of 30% by the District. This is still a discount of more than 13% from the original bill for the customer. Importantly, this is a very simple adjustment, not involving significant amounts of staff time, unlike the current program that requires the District to incur quite a bit of additional cost to help customers avoid paying us.

Note that the current criteria, a bill at least \$400 more than the prior year, has been in place since 2014. Considering that water rates have increased each year since 2014, this base number should also increase to stay relevant and not simply provide assistance for increasing water rates. Note that different amounts of consumption result in larger or smaller percentages of increase, but *only substantial consumption will meet the criteria to qualify for assistance anyway*, 100 units or more. Cumulatively, current rates are 74% higher than they were in 2014 for customers using 100 units or more. Applying that increase to the original \$400 criteria in the 2014 CAAP, that number should now be \$696, rounded to \$700. This means that the water bill must be at least \$700 more than the bill from the same month in the prior year to qualify for assistance. Staff would then recalculate the bill by applying the composite rate. Customers with smaller bills that don't meet the \$700 threshold are provided assistance in the form of a payment plan, allowing them to pay the large bill over time without interest. Customers that do qualify for assistance are also provided the opportunity for a payment plan to pay the reduced bill over time without interest.

A copy of the existing Rules & Regulations language, a marked-up copy and clean copy of the proposed changes is attached. A resolution will be required to make this change.

Fiscal Impact: In most cases, providing assistance using the Water Flow Charges for larger size meters will result in less assistance for customers, which reduces JBWD expense. In cases of very significant water use, this methodology will provide greater assistance, because more of the

customer water use is calculated at the Tier 4 rate. This threshold is generally 800 units of water or more, but depends on the individual customer's prior year comparison bill.

EXISTING ARTICLE

Article 1.23 (b) of the Rules & Regulations

b) Customer Account Assistance Program

The Customer Account Assistance Program provides a method to request bill reduction for a bill of unknown or accidental origin as defined by the customer, specifically the CAAP application. The Program was created to assist customers who have experienced extraordinary or unusual circumstances.

The procedure includes the customer's written application and JBWD investigation. Until the JBWD receives the customer's written application, the bill is due as presented. The application, plus information obtained as a result of the review and investigation, will be forwarded to the General Manager or a designee. While the CAAP application is being reviewed, a good faith payment, equal to the amount of the bill for the same month in the prior year, must be paid by the due date.

The General Manager or a designee shall determine the amount of assistance, if any, based upon review of the information obtained and in accordance with the current policy. No assistance will be considered for excessive water use cases that result from a violation of the JBWD Rules and Regulations.

Guidelines for assistance

- Account holder must show proof of repair of any leaks before receiving assistance. A Water Survey is also required before assistance is provided. Customer, or representative, must be present at the water survey conducted by a District employee.
- Customers are limited to two (2) CAAP's within a five (5) year period at the same location. A new owner-customer at the same location may be considered for additional assistance.
- Assistance is limited to no more than two consecutive monthly billing cycles; assistance is calculated by comparing the difference between the current and the prior year's bills for the month(s) in question. If water bill is greater than \$400.00 compared to the previous year's usage, the customer is eligible for assistance. If this is a new account with no previous year comparable, then an average consumption of all months on the account will be used as the comparator.
- If the difference is less than \$400.00, the account is not eligible for a CAAP. A payment plan, following existing procedures will be offered.
- If the difference is more than \$400.00, an adjustment of no greater than 25 percent of the water usage may be approved by the General Manager (or designee), up to a maximum assistance of \$800.00. The remaining bill is the customer's responsibility to pay. The customer may request a payment plan for the balance.

EDITED ARTICLE (MARK-UP)

Article 1.23 (b) Customer Account Assistance Program (CAAP)

The Customer Account Assistance Program provides a method to request bill reduction for a bill of unknown or accidental origin, ~~as defined by the customer, specifically the CAAP application.~~ The Program was created to assist customers who have experienced extraordinary or unusual circumstances.

The procedure includes the customer's written CAAP application and JBWD investigation. Until the JBWD receives the customer's written application, the bill is due as presented. The application, plus information obtained as a result of the review and investigation, will be forwarded to the General Manager or a designee. While the CAAP application is being reviewed, a good faith payment, equal to the amount of the bill for the same month in the prior year, must be paid by the due date.

The General Manager or a designee shall determine the amount of assistance, if any, based upon review of the information obtained and in accordance with the current policy. No assistance will be considered for excessive water use cases that result from a violation of the JBWD Rules and Regulations.

Guidelines for assistance

- Account holder must show proof of repair of any leaks before receiving assistance. A Water Survey ~~is also required before assistance is provided~~ will be offered to customer to help detect leaks and opportunities for reducing water use. Customer, or representative, must be present at the water survey conducted by a ~~District~~ JBWD employee.
- Customers are limited to two (2) CAAP's within a five (5) year period at the same location. A new owner-~~or~~ customer at the same location may be considered for additional assistance.
- Customers must live as their primary residence at property address where assistance is requested and provide proof of residency satisfactory to JBWD, such as property tax homeowner's exemption.
- Assistance is limited to no more than two consecutive monthly billing cycles; assistance is calculated ~~by comparing the difference between the current and the prior year's bills for the month(s) in question. If~~ difference between current and prior year's water bills is greater than \$4700.00 ~~compared to the previous year's usage,~~ the customer is eligible for assistance. If this is a new account with no previous year comparable usage, then an average consumption of all months on the account will be used as the comparator. If this is the first bill for the account, the District-wide average consumption for similar meters will be used to calculate the amount of assistance.
- If the difference is less than \$4700.00, the account is not eligible for a CAAP. Assistance in the form of an interest-free payment plan, following existing procedures will be offered.
- If the difference is more than \$4700.00, the water bill will be recalculated using the Water Flow Charges (composite rate) for 1.5", 2" and 3" meters. an adjustment of no greater than 25 percent of the water usage may be approved by the General Manager (or

designee), up to a maximum assistance of \$800.00. The remaining-recalculated bill is the customer's responsibility to pay. The customer may request a payment plan in accordance with existing procedures for the balance.

FINAL RECOMMENDED ARTICLE

Article 1.23 (b) Customer Account Assistance Program (CAAP)

The Customer Account Assistance Program provides a method to request bill reduction for a bill of unknown or accidental origin... The Program was created to assist customers who have experienced extraordinary or unusual circumstances.

The procedure includes the customer's written CAAP application and JBWD investigation. Until the JBWD receives the customer's written application, the bill is due as presented. The application, plus information obtained as a result of the review and investigation, will be forwarded to the General Manager or a designee. While the CAAP application is being reviewed, a good faith payment, equal to the amount of the bill for the same month in the prior year, must be paid by the due date.

The General Manager or a designee shall determine the amount of assistance, if any, based upon review of the information obtained and in accordance with the current policy. No assistance will be considered for excessive water use cases that result from a violation of the JBWD Rules and Regulations.

Guidelines for assistance

- Account holder must show proof of repair of any leaks before receiving assistance. A Water Survey will be offered to customer to help detect leaks and opportunities for reducing water use. Customer, or representative, must be present at the water survey conducted by a JBWD employee.
- Customers are limited to two (2) CAAP's within a five (5) year period at the same location. A new owner or customer at the same location may be considered for additional assistance.
- Customers must live as their primary residence at property address where assistance is requested and provide proof of residency satisfactory to JBWD, such as property tax homeowner's exemption.
- Assistance is limited to no more than two consecutive monthly billing cycles; assistance is calculated by comparing the difference between the current and the prior year's bills for the month(s) in question. If difference between current and prior year's water bills is greater than \$700.00, the customer is eligible for assistance. If this is a new account with no previous year comparable usage, then an average consumption of all months on the account will be used as the comparator. If this is the first bill for the account, the District-wide average consumption for similar meters will be used to calculate the amount of assistance.
- If the difference is less than \$700.00, the account is not eligible for a CAAP. Assistance in the form of an interest-free payment plan, following existing procedures will be offered.
- If the difference is more than \$700.00, the water bill will be recalculated using the Water Flow Charges for 1.5", 2" and 3" meters. The recalculated bill is the customer's responsibility to pay. The customer may request a payment plan in accordance with existing procedures for the balance.