



**JOSHUA BASIN WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**WEDNESDAY MARCH 21, 2012 7:00 PM**  
**61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252**

**AGENDA**

- |                    |     |   |
|--------------------|-----|---|
|                    | 1.  | <b>CALL TO ORDER</b>  |
|                    | 2.  | <b>PLEDGE OF ALLEGIANCE</b>   |
|                    | 3.  | <b>DETERMINATION OF QUORUM</b>  |
|                    | 4.  | <b>APPROVAL OF AGENDA</b>   |
|                    | 5.  | <b>PUBLIC COMMENT:</b> At this time, any member of the public may address the Board on matters within the Board’s jurisdiction that are <u>not</u> listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.<br>During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you. |
|                    | 6.  | <b>CONSENT CALENDAR:</b> Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.   |
| Pg 1-9<br>Pg 10-30 |     | A. <u>Approve the Financial Report for February 2012</u><br>B. <u>Approve the Check Audit Report for February 2012</u>  |
| Pg 31              | 7.  | <b>SOLICITATION OF BIDS FOR FENCING AT GROUNDWATER RECHARGE SITE</b><br>Recommend that the Board concur in soliciting bids for fencing at the Groundwater Recharge Site prior to commencing construction.   |
| Pg 32-37           | 8.  | <b>AGREEMENT WITH ED LA RUE FOR BIOLOGICAL SERVICES DURING CONSTRUCTION OF RECHARGE PIPELINE PROJECT</b><br>Recommend that the Board authorize an agreement with Ed La Rue, biologist, to provide tortoise monitoring and other biological services during the construction of the Groundwater Recharge Pipeline and Pond project at an estimated cost of \$85,000  |
|                    | 9.  | <b>PRESENTATION BY ANDY SELLS, CHIEF EXECUTIVE OFFICER, ASSOCIATION OF CALIFORNIA WATER AGENCIES AND JOINT POWERS INSURANCE AUTHORITY</b>   |
|                    | 10. | <b>COMMITTEE REPORTS</b><br>A. <u>PUBLIC INFORMATION COMMITTEE:</u> Vice President Luckman and Director Long; Kathleen Radnich, Public Outreach Consultant<br>B. <u>AD HOC GENERAL MANAGER PERFORMANCE FACILITATED REVIEW PROCESS:</u> President Reynolds and Director Long   |

Pg 38-41

11. PUBLIC COMMENT  
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
12. PROJECT PRIORITY LIST
13. GENERAL MANAGER REPORT
14. DISTRICT GENERAL COUNSEL REPORT
15. FUTURE AGENDA ITEMS
16. DIRECTORS COMMENTS/REPORTS
17. CLOSED SESSION
  - A. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
  - B. At this time, the Board will go into Closed Session pursuant to Government Code Section 54957 (b) to continue the evaluation performance process of the District's General Manager.
18. REPORT ON CLOSED SESSION
19. GENERAL MANAGER'S EMPLOYMENT AGREEMENT (Expiration Date November 16, 2012)  
The Board will consider allowing the two-year automatic extension of the existing Agreement to take effect or, in the alternative, to issue a notice to the contrary and authorize an Ad Hoc Committee, under the direction of the Board, to negotiate a new employment agreement with Mr. Guzzetta
20. ADJOURNMENT

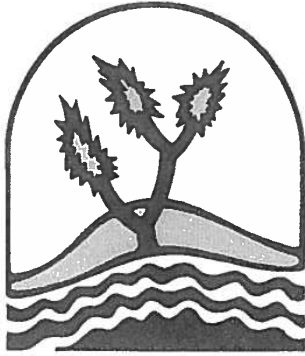
#### INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	217,807.33	390,850.55	545,789.22CR	62,868.66	158,362.28
01 -11210	PAYROLL FUND - U	5,000.00	118,726.25	81,412.33CR	42,313.92	12,856.88
01 -11220	CREDIT CARD ACCO	76,305.51	54,476.19	114,783.97CR	15,997.73	42,259.19
01 -11300	LAIF-INVESTMENT	3,556,359.36	79,727.35	100,000.00CR	3,536,086.71	3,557,710.47
01 -11305	LAIF-EMERGENCY F	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	316,646.71	0.00	0.00	316,646.71	316,646.71
01 -11310	LAIF - WATER CAP	77,012.82CR	0.00	0.00	77,012.82CR	77,012.82CR
01 -11313	LAIF - SEWER CAP	112,816.71	0.00	0.00	112,816.71	112,816.71
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	309,076.16	0.00	79,727.35CR	229,348.81	300,828.50
01 -11325	LAIF - CMM RESER	273,036.06	0.00	0.00	273,036.06	273,036.06
01 -11330	LAIF CMM PREPAYM	2,958.86	0.00	0.00	2,958.86	2,958.86
FUND 01 TOTAL		5,795,093.88	643,780.34	921,712.87CR	5,517,161.35	5,702,562.84
REPORT TOTALS		5,795,093.88	643,780.34	921,712.87CR	5,517,161.35	5,702,562.84



# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
 TELEPHONE (760) 366-8438 FAX (760) 366-9528

## Cash Flow February 29, 2012

Beginning Cash 5,795,093.88

**SOURCE OF FUNDS:**

Water A/R Collections	198,636.61	
Turn On/Misc	3,207.96	
Consumer Deposits	5,600.00	
Project Deposits	734.43	
Property Taxes G.D.	0.00	
ID #2 Tax Collections	0.00	
Standby Collections - Prior	0.00	
Standby Collections - Current	0.00	
CMM Assessment Collections	0.00	
LAIF CMM Payoff	0.00	
Water Capacity Charges	0.00	
Sewer Capacity Charges	0.00	
Meter Installation Fees	0.00	
Interest	0.00	
<b>TOTAL SOURCE OF FUNDS</b>		<b>208,179.00</b>

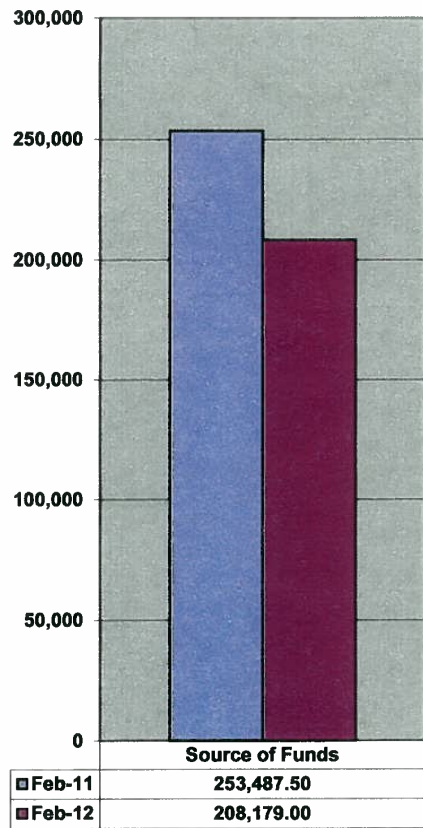
**FUNDS USED:**

Debt Service	190,477.35	
Capital Additions	34,291.69	
Operating Expenses	118,733.17	
Employee Funded 457 Transfer	2,305.38	
Bank Transfer Payroll Taxes	37,855.63	
CalPERS Transfer	18,957.31	402,620.53
		81,412.33
Bank Transfer Payroll	81,412.33	
Bank Transfer Fees/Charges	2,078.67	83,491.00
<b>TOTAL USE OF FUNDS</b>		<b>486,111.53</b>
Net Increase (Decrease)		<b>(277,932.53)</b>
Cash Balance at End of Period		<b>5,517,161.35</b>

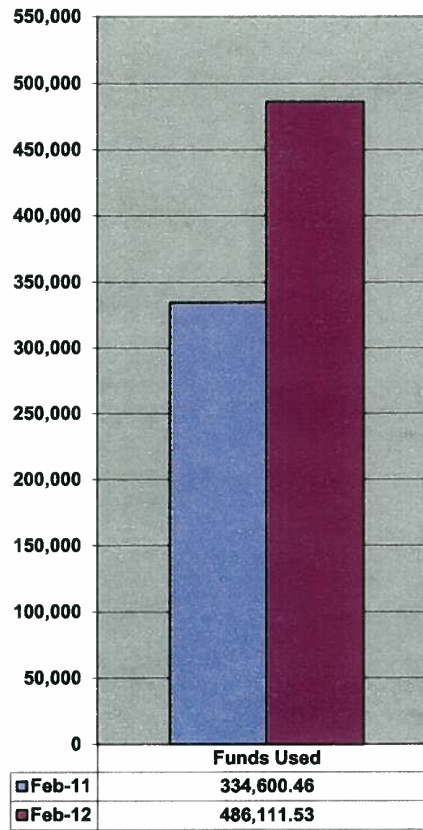
PROVIDE • PROTECT • PROMOTE

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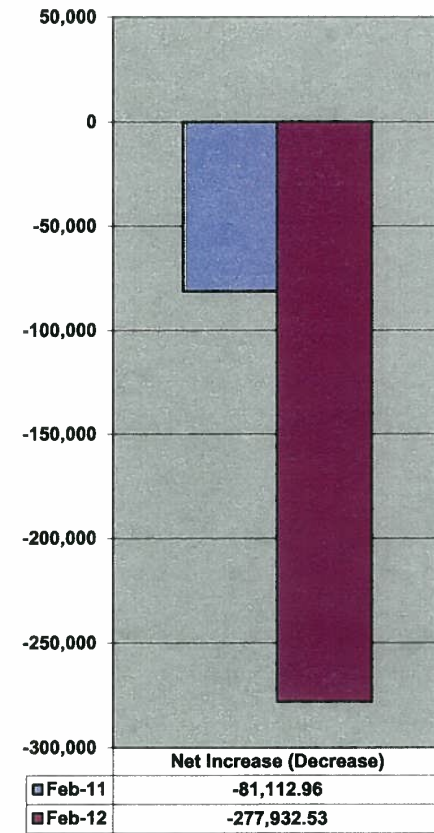
**Source of Funds Comparison**  
Feb. 2011 Feb. 2012



**Funds Used Comparison**  
Feb. 2011 Feb. 2012



**Net Increase (Decrease)**  
Feb. 2011 Feb. 2012



01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	4,714,640	241,380.44	4,159,600.01	0.00	555,039.99	88.23
TOTAL REVENUES	4,714,640	241,380.44	4,159,600.01	0.00	555,039.99	88.23
<u>EXPENSE SUMMARY</u>						
Production	854,867	64,874.49	506,757.77	0.00	348,109.23	59.28
Distribution	508,987	48,069.27	302,154.95	0.00	206,832.05	59.36
Customer Service	556,812	45,407.39	337,212.14	0.00	219,599.86	60.56
Administration	578,632	43,205.91	357,972.57	0.00	220,659.43	61.87
Engineering	219,677	11,326.93	102,179.50	0.00	117,497.50	46.51
Finance	410,971	30,989.67	260,719.13	0.00	150,251.87	63.44
Personnel	60,945	3,985.55	32,871.62	0.00	28,073.38	53.94
Legal	68,666	11,348.56	59,519.56	0.00	9,146.44	86.68
Bonds & Loans	612,979	186,215.01	368,176.31	0.00	244,802.69	60.06
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	( 1)	0.00	0.00	0.00	( 1.00)	0.00
Office allocated	1	0.00	( 0.01)	0.00	1.01	1.00
TOTAL EXPENSES	3,872,536	445,422.78	2,327,563.54	0.00	1,544,972.46	60.10
REVENUE OVER/(UNDER) EXPENSES	842,104 (	204,042.34)	1,832,036.47	0.00 (	989,932.47)	217.55

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,332,808	121,046.52	986,675.19	0.00	346,132.81	74.03
01-41012 ALLOW FOR WAAP/BILLING ADJ (	3,529)	0.00 (	1,596.82)	0.00 (	1,932.18)	45.25
01-41015 BASIC FEES	1,338,834	111,426.40	894,641.94	0.00	444,192.06	66.82
01-41030 PRIVATE FIRE PROTECTION SERV.	19,410	1,628.64	13,029.12	0.00	6,380.88	67.13
01-41040 SPECIAL SERVICES REVENUE	118,420	7,361.44	72,891.19	0.00	45,528.81	61.55
01-41050 CROSS CONNECTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-42100 STANDBY REVENUE-CURRENT	1,163,341	0.00	1,165,553.50	0.00 (	2,212.50)	100.19
01-42110 UNCOLLECTED STANDBY/CURRENT (	250,000)	0.00	0.00	0.00 (	250,000.00)	0.00
01-42200 STNBY INCOME PRIOR	161,460	0.00	105,820.03	0.00	55,639.97	65.54
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	414,829	0.00	396,283.00	0.00	18,546.00	95.53
01-43010 PROPERTY TAX I.D. #2	121,500	0.00	120,491.00	0.00	1,009.00	99.17
01-43020 PROPERTY TAX REVENUE -CMM	256,356	0.00	255,801.54	0.00	554.46	99.78
01-43030 CMM BOND CALL REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	0.00	34,693.00	0.00 (	34,693.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	16,152.48	0.00 (	16,152.48)	0.00
01-44025 H ZONE ML REIMB FEES	0	0.00	0.00	0.00	0.00	0.00
01-44030 METER INSTALLATION FEES	0	0.00	3,708.00	0.00 (	3,708.00)	0.00
01-44035 METER REPAIR REVENUE	0	0.00	766.30	0.00 (	766.30)	0.00
01-44050 SEWER CAPACITY CHARGES	0	0.00	85,920.00	0.00 (	85,920.00)	0.00
01-45000 INTEREST REVENUE G.D.	39,678	0.00	9,039.63	0.00	30,638.37	22.78
01-46100 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-47000 MISCELLANEOUS REVENUE	1,533 (	82.56)	1,971.66	0.00 (	438.66)	128.61
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00 (	2,240.75)	0.00	2,240.75	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>4,714,640</b>	<b>241,380.44</b>	<b>4,159,600.01</b>	<b>0.00</b>	<b>555,039.99</b>	<b>88.23</b>

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	183,238	15,773.22	119,998.41	0.00	63,239.59	65.49
01-501-02205 WATER TREATMENT EXPENSE	12,923	0.00	7,426.45	0.00	5,496.55	57.47
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	18,923	231.95	18,404.77	0.00	518.23	97.26
01-501-03120 TANK & RESERVOIR EXPENSE	186,029	0.00	5,004.53	0.00	181,024.47	2.69
01-501-04005 LABORATORY SERVICES	6,417	724.00	6,062.00	0.00	355.00	94.47
01-501-04010 LEAD/COPPER SAMPLING EXPEN	0	0.00	0.00	0.00	0.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	257,606	20,386.09	171,315.01	0.00	86,290.99	66.50
01-501-07005 PROPERTY INSURANCE	66,036	7,804.25	55,213.75	0.00	10,822.25	83.61
01-501-98001 EE BENEFITS ALLOCATED	101,990	8,483.88	67,725.89	0.00	34,264.11	66.40
01-501-98002 FIELD EXPENSES ALLOCATED	21,705	11,471.10	55,606.96	0.00	33,901.96)	256.19
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWRE & COMPUTRS- PRODUC	0	0.00	0.00	0.00	0.00	0.00
TOTAL Production	854,867	64,874.49	506,757.77	0.00	348,109.23	59.28
<u>Distribution</u>						
01-502-01105 MAIN, VALVE & LEAK SALARY	104,900	2,663.71	43,098.18	0.00	61,801.82	41.09
01-502-01130 DISTRIBUTION SALARY	108,861	13,653.42	78,436.27	0.00	30,424.73	72.05
01-502-01140 CROSS CONNECTION CONTRL SA	41,288	690.64	13,389.91	0.00	27,898.09	32.43
01-502-02920 INVENTORY-OVER & SHORT	3,168	0.00	4.08)	0.00	3,172.08	0.13-
01-502-03105 MAINLINE AND LEAK REPAIR	83,322	10,230.61	23,313.98	0.00	60,008.02	27.98
01-502-03110 EQUIPMENT RENTAL	3,023	226.71	1,813.68	0.00	1,209.32	60.00
01-502-03130 CROSS CONNECTION CONTROL E	679	0.00	635.63	0.00	43.37	93.61
01-502-04005 CONTRACT LOCATING EXPENSE	4,780	175.55	5,202.66	0.00	422.66)	108.84
01-502-98001 EE BENEFITS ALLOCATED	142,786	11,877.44	94,816.26	0.00	47,969.74	66.40
01-502-98002 FIELD EXPENSES ALLOCATED	16,180	8,551.19	41,452.46	0.00	25,272.46)	256.20
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99220 METERS	0	0.00	0.00	0.00	0.00	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Distribution	508,987	48,069.27	302,154.95	0.00	206,832.05	59.36



01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	111,934	6,586.47	46,537.79	0.00	65,396.21	41.58
01-503-01110 OFFICE SALARY - CUSTOMER S	94,439	6,598.40	43,089.90	0.00	51,349.10	45.63
01-503-01135 STANDBY SALARY	21,934	1,664.38	16,977.81	0.00	4,956.19	77.40
01-503-03105 METER SERVICE REPAIR	15,929	1,253.63	11,396.05	0.00	4,532.95	71.54
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	1,872.63	0.00	( 1,872.63)	0.00
01-503-07005 CREDIT CARD FEES	7,448	2,594.54	10,517.09	0.00	( 3,069.09)	141.21
01-503-07010 BAD DEBT	20,400	0.00	( 1,408.17)	0.00	21,808.17	6.90-
01-503-07015 PUBLIC INFORMATION	44,737	3,458.96	25,477.34	0.00	19,259.66	56.95
01-503-07020 WATER CONSERVATION EXPENSE	18,727	2,500.00	20,296.39	0.00	( 1,569.39)	108.38
01-503-98001 EE BENEFITS ALLOCATED	115,589	9,615.07	76,756.00	0.00	38,833.00	66.40
01-503-98002 FIELD EXPENSES ALLOCATED	1,579	834.26	4,044.15	0.00	( 2,465.15)	256.12
01-503-98003 OFFICE EXPENSE ALLOCATED	104,096	10,301.68	81,655.16	0.00	22,440.84	78.44
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	556,812	45,407.39	337,212.14	0.00	219,599.86	60.56
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	238,578	20,025.65	145,121.81	0.00	93,456.19	60.83
01-504-01115 DIRECTORS SALARY	23,465	3,472.60	17,517.30	0.00	5,947.70	74.65
01-504-01205 DIRECTORS EXPENSE	0	0.00	0.00	0.00	0.00	0.00
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,693	0.00	4,492.48	0.00	5,200.52	46.35
01-504-01215 TRAINING EXPENSE	16,994	725.00	9,441.07	0.00	7,552.93	55.56
01-504-04005 LOBBYIST	42,000	3,500.00	24,500.00	0.00	17,500.00	58.33
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	0.00	0.00	0.00	0.00	0.00
01-504-04017 CIMIS STATION CLEARING ACC	0	0.00	0.00	0.00	0.00	0.00
01-504-07000 MISCELLANEOUS EXPENSE	2,467	0.00	2,396.34	0.00	70.66	97.14
01-504-07005 BUSINESS EXPENSE	30,712	( 358.54)	12,119.23	0.00	18,592.77	39.46
01-504-07006 SUBSCRIPTIONS	3,111	85.00	1,575.46	0.00	1,535.54	50.64
01-504-07010 EMERGENCY PREPAREDNESS	7,555	0.00	816.00	0.00	6,739.00	10.80
01-504-07015 OUTSIDE SERVICES	31,112	2,191.33	19,223.04	0.00	11,888.96	61.79
01-504-07016 MEMBERSHIP FEES & DUES	18,031	380.00	10,582.26	0.00	7,448.74	58.69
01-504-98001 EE BENEFITS ALLOCATED	135,987	11,311.84	90,301.19	0.00	45,685.81	66.40
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	18,927	1,873.03	14,846.39	0.00	4,080.61	78.44
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	0.00	5,040.00	0.00	( 5,040.00)	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	578,632	43,205.91	357,972.57	0.00	220,659.43	61.87

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	83,299	6,299.75	49,278.57	0.00	34,020.43	59.16
01-505-02305 MAPS/DRAFTING SUPPLIES	1,616	0.00	2,038.50	0.00	( 422.50)	126.14
01-505-04005 ENGINEERING SERVICES	60,000	( 805.00)	2,290.00	0.00	57,710.00	3.82
01-505-04010 MAPPING SYSTEM UPGRADES	8,240	0.00	2,120.62	0.00	6,119.38	25.74
01-505-98001 EE BENEFITS ALLOCATED	47,595	3,959.15	31,605.42	0.00	15,989.58	66.40
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	18,927	1,873.03	14,846.39	0.00	4,080.61	78.44
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL Engineering	219,677	11,326.93	102,179.50	0.00	117,497.50	46.51
<u>Finance</u>						
01-506-01100 FINANCE SALARY	225,760	17,062.95	126,173.29	0.00	99,586.71	55.89
01-506-04005 ACCOUNTING SERVICES	24,970	0.00	23,582.00	0.00	1,388.00	94.44
01-506-98001 EE BENEFITS ALLOCATED	122,388	10,180.66	81,271.06	0.00	41,116.94	66.40
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	37,853	3,746.06	29,692.78	0.00	8,160.22	78.44
TOTAL Finance	410,971	30,989.67	260,719.13	0.00	150,251.87	63.44
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	26,455	1,917.85	11,330.83	0.00	15,124.17	42.83
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	0.00	0.00	0.00	0.00
01-507-01120 SAFETY SALARY	9,382	0.00	3,030.00	0.00	6,352.00	32.30
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,046	0.00	2,057.47	0.00	( 11.47)	100.56
01-507-01910 LABOR NEGOTIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
01-507-98001 EE BENEFITS ALLOCATED	13,599	1,131.18	9,030.11	0.00	4,568.89	66.40
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	9,463	936.52	7,423.21	0.00	2,039.79	78.44
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	60,945	3,985.55	32,871.62	0.00	28,073.38	53.94
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	68,666	11,348.56	59,519.56	0.00	9,146.44	86.68
TOTAL Legal	68,666	11,348.56	59,519.56	0.00	9,146.44	86.68
<u>Bonds &amp; Loans</u>						
01-509-08110 I.D. #2 BONDS PYBLE-PRINCI	100,000	100,000.00	100,000.00	0.00	0.00	100.00
01-509-08115 CMM PRINCIPAL	84,000	0.00	82,000.00	0.00	2,000.00	97.62
01-509-08120 MORONGO BASIN PIPELINE	228,642	0.00	0.00	0.00	228,642.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	0	( 4,262.34)	( 4,262.34)	0.00	4,262.34	0.00
01-509-08210 INTEREST EXPENSE I.D. #2	21,500	10,750.00	21,500.00	0.00	0.00	100.00
01-509-08215 INTEREST EXPENSE - CMM	160,356	79,727.35	161,299.70	0.00	( 943.70)	100.59
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,575	0.00	0.00	0.00	2,575.00	0.00
01-509-08310 ANALYTICAL SERVICES 1997 B	2,591	( 1,574.00)	941.00	0.00	1,650.00	36.32

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-509-08315 ID #2 BONDS COLLECTION CHA	346	0.00	192.33	0.00	153.67	55.59
01-509-08320 GENERAL TAX COLLECTION CHA	969	0.00	755.79	0.00	213.21	78.00
01-509-08325 ADMINISTRATION - CMM	12,000	1,574.00	5,749.83	0.00	6,250.17	47.92
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Bonds &amp; Loans</b>	<b>612,979</b>	<b>186,215.01</b>	<b>368,176.31</b>	<b>0.00</b>	<b>244,802.69</b>	<b>60.06</b>

Benefits Allocated

01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	0.00	0.00	0.00	0.00
01-551-01205 EMPLOYEE EDUCATION	262	0.00	313.83	0.00	( 51.83)	119.78
01-551-01210 COMPENSATED LEAVE	185,000	17,786.11	146,043.65	0.00	38,956.35	78.94
01-551-01215 CAFETERIA PLAN EXPENSE	195,750	16,070.00	121,375.00	0.00	74,375.00	62.01
01-551-01220 GROUP INSURANCE EXPENSE	6,562	67.28	6,446.66	0.00	115.34	98.24
01-551-01225 WORKERS COMPENSATION INSUR	28,000	0.00	13,928.07	0.00	14,071.93	49.74
01-551-01230 RETIREMENT	149,304	10,656.04	91,784.01	0.00	57,519.99	61.47
01-551-01235 VEHICLE ALLOWANCE SALARY	0	0.00	0.00	0.00	0.00	0.00
01-551-01240 UNIFORMS	6,770	2,672.20	3,592.82	0.00	3,177.18	53.07
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	108,285	9,307.59	68,021.89	0.00	40,263.11	62.82
01-551-98000 ALLOCATED EXPENSES	( 679,933)	( 56,559.22)	( 451,505.93)	0.00	( 228,427.07)	66.40
<b>TOTAL Benefits Allocated</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Field Allocated

01-552-02205 SHOP EXPENSE - COMBINED	11,222	402.57	7,001.07	0.00	4,220.93	62.39
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,404	2,835.75	5,867.37	0.00	4,536.63	56.40
01-552-02215 SAFETY EXPENSE	5,132	0.00	1,752.39	0.00	3,379.61	34.15
01-552-03205 TRACTOR/TOOL REPAIR	4,145	5,863.49	9,918.43	0.00	( 5,773.43)	239.29
01-552-03905 BUILDING REPAIR & MAINT.	28,787	3,630.61	18,384.31	0.00	10,402.69	63.86
01-552-05005 FUEL-VEHICLES	36,494	1,570.89	24,582.18	0.00	11,911.82	67.36
01-552-05010 AUTO EXPENSE	27,050	6,109.48	18,135.51	0.00	8,914.49	67.04
01-552-05015 EQUIPMENT CLEARING ACCOUN	( 1,718)	( 27.38)	( 217.56)	0.00	( 1,500.44)	12.66
01-552-06305 COMMUNICATIONS	10,305	1,270.98	8,336.61	0.00	1,968.39	80.90
01-552-07005 REGULATORY, PERMITS, ETC	8,115	0.00	11,194.96	0.00	( 3,079.96)	137.95
01-552-07010 OVERHEAD 17 (OTHER-90)	( 96,093)	( 778.92)	( 3,589.79)	0.00	( 92,503.21)	3.74
01-552-07015 OVERHEAD 16 (LABOR-80)	( 4,381)	( 20.92)	( 261.91)	0.00	( 4,119.09)	5.98
01-552-98000 ALLOCATED EXPENSES	( 39,463)	( 20,856.55)	( 101,103.57)	0.00	61,640.57	256.20
<b>TOTAL Field Allocated</b>	<b>( 1)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>( 1.00)</b>	<b>0.00</b>

Office allocated

01-553-01405 TEMPORARY LABOR FEES	22,870	3,435.11	26,809.39	0.00	( 3,939.39)	117.23
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	31,212	2,045.47	14,453.82	0.00	16,758.18	46.31
01-553-02110 POSTAGE	22,866	4,066.00	15,397.42	0.00	7,468.58	67.34
01-553-04005 COMPUTER PROGRAMMING EXPEN	2,719	500.00	500.00	0.00	2,219.00	18.39
01-553-04010 OFFICE EQUIP - REPAIR & MA	35,658	1,648.46	32,663.47	0.00	2,994.53	91.60
01-553-04015 SYSTEM ADMINISTRATION	49,359	3,855.00	33,995.00	0.00	15,364.00	68.87
01-553-06205 TELEPHONE AND UTILITIES	32,583	3,180.28	24,644.82	0.00	7,938.18	75.64
01-553-98000 ALLOCATED EXPENSES	( 197,266)	( 18,730.32)	( 148,463.93)	0.00	( 48,802.07)	75.26
<b>TOTAL Office allocated</b>	<b>1</b>	<b>0.00</b>	<b>( 0.01)</b>	<b>0.00</b>	<b>1.01</b>	<b>1.00-</b>

TOTAL EXPENSES 3,872,536 445,422.78 2,327,563.54 0.00 1,544,972.46 60.10

REVENUE OVER/(UNDER) EXPENSES 842,104 ( 204,042.34) 1,832,036.47 0.00 ( 989,932.47) 217.55

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050910	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011528 KLAWITER, ASTA W.	:US REFUND 17.65	
					-----	
					17.65	
050911	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011529 EDGAR, MARK	:US REFUND 56.02	
					-----	
					56.02	
050912	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011530 MORALES, SERGIO JR	:US REFUND 43.01	
					-----	
					43.01	
050913	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011531 SELLERS, DONNA	:US REFUND 9.50	
					-----	
					9.50	
050914	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011532 FIRST CHOICE REALTY	:US REFUND 84.60	
					-----	
					84.60	
050915	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011533 LEARY, PATRICIA	:US REFUND 57.37	
					-----	
					57.37	
050916	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011534 ORDAZ, ROBERT	:US REFUND 24.43	
					-----	
					24.43	
050917	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011535 JIMENEZ, PEGGY	:US REFUND 52.84	
					-----	
					52.84	
050918	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011536 FLORES, KATHRYN	:US REFUND 82.15	
					-----	
					82.15	
050919	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011537 STILL, RONALD D	:US REFUND 51.26	
					-----	
					51.26	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050920	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011538	NEAL, CHARISSA :US REFUND	33.04
						-----
						33.04
050921	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011539	WAGNER, FELICIA :US REFUND	39.25
						-----
						39.25
050922	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011540	PINES TO PALMS ENTER:US REFUND	58.16
						-----
						58.16
050923	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011541	TORRES, RAMON :US REFUND	60.30
						-----
						60.30
050924	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011542	SALINAS, CONNIE :US REFUND	28.13
						-----
						28.13
050925	2/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202011543	COOK, STACY A :US REFUND	47.77
						-----
						47.77
050926	2/03/2012	R	000650	AKLUFU AND WYSOCKI		
				I-AK0112	LEGAL SERVICES - JAN 12	131.25
						-----
						131.25
050927	2/03/2012	R	000950	ASSOCIATION OF THE S.B. CO. SPEC. DISTRICTS		
				I-ASBCSD2012	2012 MEMBERSHIP	200.00
						-----
						200.00
050928	2/03/2012	R	000048	DANIEL BOCK		
				I-DB013112	REIMB: D1 LICENSE	70.00
						-----
						70.00
050929	2/03/2012	R	004110	BURRTEC WASTE & RECYCLING SVCS		
				I-BW0212	RECYCLING - FEB 12	54.63
				I-BW0212B	TRASH REMOVAL - FEB 12	248.81
				I-BW0212C	TRASH REMOVAL - FEB 12	79.92
						-----
						383.36

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050930	2/03/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT I-020312	EE REMITTANCE 198.92 ----- 198.92
050931	2/03/2012	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY I-7340-393343	VEHICLE REPAIR 63.31 ----- 63.31
050932	2/03/2012	R	003025	FEDEX I-7-772-18753	SHIPPING 115.27 ----- 115.27
050933	2/03/2012	R	006029	LIEBERT CASSIDY WHITMORE I-145051	LEGAL SERVICES - DEC 11 390.00 ----- 390.00
050934	2/03/2012	R	006200	HELEN A. MCALLISTER I-5623B	JANITORIAL SERVICES - JAN 12 580.00 ----- 580.00
050935	2/03/2012	R	008300	POSTMASTER I-SD020112	POSTAGE FOR WATER BILLING 3,000.00 ----- 3,000.00
050936	2/03/2012	R	008414	ROBERT L. STEPHENSON I-1567	DUPLICATE 21 VHS TAPES TO DVDS 136.50 ----- 136.50
050937	2/03/2012	R	000042	ROMAN, ANNE I-AR013012	REIMB: MILEAGE & POSTAGE 53.09 ----- 53.09
050938	2/03/2012	R	009878	SOUTHERN CALIFORNIA EDISON I-SCE0112	POWER FOR PUMPING - JAN 12 20,386.09 ----- 20,386.09
050939	2/03/2012	R	009898	THE GAS COMPANY I-GAS0112	HEAT FOR SHOP - DEC/JAN 12 824.08 ----- 824.08

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050940	2/03/2012	R	010990	UTILIQUEST L.L.C.		
			I-178468-Q	CONTRACT LOCATING EXPENSE		46.07
						-----
						46.07
050941	2/03/2012	R	008414	ROBERT L. STEPHENSON		
			I-1563	VIDEO TAPING BD MEETINGS - DEC		300.00
						-----
						300.00
050942	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081544	CRIST, LORRETTA	:US REFUND	26.06
						-----
						26.06
050943	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081545	BORBON, JOSE	:US REFUND	73.80
						-----
						73.80
050944	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081546	YOCUM, CHRISTOPHER	:US REFUND	35.45
						-----
						35.45
050945	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081547	SPURR, PETER	:US REFUND	1.90
						-----
						1.90
050946	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081548	EB INVESTMENTS	:US REFUND	60.54
						-----
						60.54
050947	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081549	BAAR SHANNON, JUDITH	:US REFUND	224.43
						-----
						224.43
050948	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081550	TIFFANY, JESSICA A	:US REFUND	2.77
						-----
						2.77
050949	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201202081551	KALESTIAN, MARCEL	:US REFUND	33.65
						-----
						33.65

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050950	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202081552	KEENAN, ROBERT :US REFUND	37.14
						-----
						37.14
050951	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202081553	SMITH, TESIA R :US REFUND	44.35
						-----
						44.35
050952	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202081554	BRIZUELA MENJIV, ROS:US REFUND	67.85
						-----
						67.85
050953	2/08/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202081555	STEFFLER, CINDY :US REFUND	131.03
						-----
						131.03
050954	2/10/2012	R	000505	ACWA		
				I-ACWA0312	EE ASSISTANCE PROGRAM MAR 12	67.26
						-----
						67.26
050955	2/10/2012	R	000507	ACWA HEALTH BENEFITS AUTHORITY		
				I-ACWA0312	EE HEALTH BENEFIT - MAR 12	12,170.58
						-----
						12,170.58
050956	2/10/2012	R	000675	AQUA-METRIC SALES COMPANY		
				I-0041497-IN	INVENTORY	4,805.65
						-----
						4,805.65
050957	2/10/2012	R	001630	AT&T MOBILITY		
				I-829480028X02052012	COMMUNICATIONS - JAN 12	935.26
						-----
						935.26
050958	2/10/2012	R	001004	BUSINESS CARD		
				I-BA0212	OFFICE SUPPLY/BOARD ROOM RENOV	1,704.49
						-----
						1,704.49
050959	2/10/2012	R	001002	BUSINESS CARD		
				I-BA0212	BUS & TRN EXP/OFFC SUPP/BRDRM	954.14
						-----
						954.14



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050960	2/10/2012	R	001461	DEBORAH BOLLINGER	
			I-484	WATER CONSERVATION - JAN 12	2,500.00
					-----
					2,500.00
050961	2/10/2012	R	001526	CANYON AUTO SERVICES, INC	
			I-6306	VEHICLE REPAIRS	160.32
			I-6324	VEHICLE REPAIRS	118.80
			I-6329	TRACTOR REPAIRS	1,212.39
					-----
					1,491.51
050962	2/10/2012	R	001528	CARPI & CLAY, INC	
			I-CC0112	LOBBYIST - JAN 12	3,500.00
					-----
					3,500.00
050963	2/10/2012	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY	
			I-7340-394163	VEHICLE REPAIR	1.94
					-----
					1.94
050964	2/10/2012	R	001555	CENTRATTEL	
			I-120203192101	DISPATCH SERVICES - JAN 12	268.10
					-----
					268.10
050965	2/10/2012	R	001865	COMPUTER GALLERY	
			I-306278	OFFICE SUPPLIES	40.40
					-----
					40.40
050966	2/10/2012	R	000203	FICARA BROTHERS CONSTRUCTION INC.	
			I-FBC020612	PAVING	6,982.51
					-----
					6,982.51
050967	2/10/2012	R	000109	PATRICIA FREEMAN	
			I-PF020812	REIMB: POSTAGE	11.34
					-----
					11.34
050968	2/10/2012	R	000058	GARDA CL WEST, INC.	
			I-177-857812	COURIER FEES - FEB 12	440.60
					-----
					440.60
050969	2/10/2012	R	003505	LORI PARKER	
			I-5736	JD 710G TIRES	4,643.69
					-----
					4,643.69

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050970	2/10/2012	R	004044	HERCULES INDUSTRIES, INC I-72270                      LOCKS FOR METERS	464.73 ----- 464.73
050971	2/10/2012	R	004152	HI-DESERT STAR I-0000012                      SUBSCRIPTION THRU 02/03/15	85.00 ----- 85.00
050972	2/10/2012	R	004720	INLAND WATER WORKS I-239307                      HACIENDA PRV SUPPLIES	53.88 ----- 53.88
050973	2/10/2012	R	005000	JANET MORNINGSTAR I-JM013012                      LEGAL SERVICES	440.00 ----- 440.00
050974	2/10/2012	R	005025	JERNIGAN'S SPORTING GOODS I-28027                      UNIFORMS	2,672.20 ----- 2,672.20
050975	2/10/2012	R	005621	KENNY STRICKLAND, INC I-1051788                      FUEL FOR VEHICLES	1,570.89 ----- 1,570.89
050976	2/10/2012	R	005870	KRIEGER & STEWART INC. I-34933                      ENGINEERING SERVICES: RECHARGE	20,000.00 ----- 20,000.00
050977	2/10/2012	R	000069	LIONEL GOODROW I-FI120511                      A/C SERVICE CONTRACT	540.00 ----- 540.00
050978	2/10/2012	R	000196	LOUGH CONSTRUCTION I-LC020112                      MAP CABINETS IN COPY ROOM	1,540.00 ----- 1,540.00
050979	2/10/2012	R	009897	THE MALLANTS CORPORATION I-2442                      TEMPORARY LABOR	2,584.31 ----- 2,584.31

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050980	2/10/2012	R	006790	MOBILE MINI, LLC - CA	
			I-941538934	23' RECORD STORAGE RENTAL	226.71
					-----
					226.71
050981	2/10/2012	R	006810	MOJAVE DESERT AQMD	
			I-MDAQMD020812	PERMIT FEE- RECHARGE POND	236.00
					-----
					236.00
050982	2/10/2012	R	000159	OASIS OFFICE SUPPLY	
			I-205027-0	OFFICE SUPPLIES	11.53
					-----
					11.53
050983	2/10/2012	R	008102	OFFICEMAX CONTRACT INC.	
			I-090364	OFFICE SUPPLIES	131.12
					-----
					131.12
050984	2/10/2012	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-391520	ID VERIF. SERV. THRU 01/31/12	273.00
					-----
					273.00
050985	2/10/2012	R	008405	PRECISION ASSEMBLY	
			I-14787	JAN WATER BILLING & PUBL INFO	1,832.67
					-----
					1,832.67
050986	2/10/2012	R	008414	ROBERT L. STEPHENSON	
			I-1128	VIDEO TAPING BD MEETINGS - JAN	200.00
					-----
					200.00
050987	2/10/2012	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20458294	SHOP EXPENSE	87.02
					-----
					87.02
050988	2/10/2012	R	009054	KATHLEEN J. RADNICH	
			I-12212-3	PUBLIC RELATIONS SERVICES	316.80
			I-12292-4	PUBLIC RELATIONS SERVICES	291.60
			I-20512-5	PUBLIC RELATIONS SERVICES	410.40
					-----
					1,018.80
050989	2/10/2012	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0112	LEGAL SERVICES - JAN 12	11,504.31
					-----
					11,504.31

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050990	2/10/2012	R	009890	SOCIETY FOR HUMAN RESOURCE I-9004442189 MEMBERSHIP RENEWAL THRU 3/13	180.00 ----- 180.00
050991	2/10/2012	R	000202	TRI-STATE PUMP, INC. I-79684 PUMPING PLANT MAINTENANCE	2,562.69 ----- 2,562.69
050992	2/10/2012	R	010645	TROPHY EXPRESS I-84581 NAME BADGES: STAFF & DIRECTORS	151.12 ----- 151.12
050993	2/10/2012	R	010690	TYLER TECHNOLOGIES I-025-37621 CUSTOM PROGRAMMING DEPOSIT	500.00 ----- 500.00
050994	2/10/2012	R	010850	UNDERGROUND SERVICE ALERT I-120120335 TICKET DELIVERY SERVICE - JAN	46.50 ----- 46.50
050995	2/10/2012	R	010990	UTILIQUEST L.L.C. I-178856-Q CONTRACT LOCATING EXPENSE	46.07 ----- 46.07
050996	2/10/2012	R	011615	WESTERN EXTERMINATOR CO. I-WE0112 EXTERMINATOR - JAN 12 I-WE0112B EXTERMINATOR - JAN 12	73.50 32.00 ----- 105.50
050997	2/10/2012	R	012965	YUCCA VALLEY FORD CENTER I-149134 VEHICLE REPAIRS	5,236.10 ----- 5,236.10
050998	2/17/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT I-021712 EE REMITTANCE	198.92 ----- 198.92
050999	2/17/2012	R	002213	JOHN ZACCARIA I-9466 OFFICE SUPPLIES I-9467 OFFICE SUPPLIES	132.62 132.62 ----- 265.24

\* CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051000	2/17/2012	R	003025	FEDEX I-7-786-87519	SHIPPING 25.71
					----- 25.71
051001	2/17/2012	R	000203	FICARA BROTHERS CONSTRUCTION INC. I-FBC020612A	ADDITIONAL PAVING 588.61
					----- 588.61
051002	2/17/2012	R	000109	PATRICIA FREEMAN I-PF020912	OFFICE SUPPLIES 35.98
					----- 35.98
051003	2/17/2012	R	000205	LORI HERBEL I-LH021312	PUBLIC INFO/FARMER'S MARKET 100.00
					----- 100.00
051004	2/17/2012	R	004720	INLAND WATER WORKS I-239548	PUMPLING PLANT SUPPLIES 193.95
					----- 193.95
051005	2/17/2012	R	000196	LOUGH CONSTRUCTION I-LC020812	PAINTING/ELECTRICAL @ LOBBY 490.00
					----- 490.00
051006	2/17/2012	R	009897	THE MALLANTS CORPORATION I-2444	TEMPORARY LABOR 850.80
					----- 850.80
051007	2/17/2012	R	003595	VERIZON CALIFORNIA I-V0212	TELEPHONE (SHOP) - FEB 12 335.72
					----- 335.72
051008	2/17/2012	R	013195	JEFFREY G. ZARTLER I-280640	GROUNDS CLEANUP 65.00
					----- 65.00
051009	2/16/2012	R	000162	FIRST AMERICAN TITLE INS. CO. I-FATC021612	PROPERTY @ ONAGA & OLYMPIC 11,808.05
					----- 11,808.05

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
051010	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161556	EB INVESTMENTS :US REFUND	23.82
						-----
						23.82
051011	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161557	DESERT WILLIOW MGMT :US REFUND	90.71
						-----
						90.71
051012	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161558	HUNTER, LISA :US REFUND	40.26
						-----
						40.26
051013	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161559	BRETHEN, TRACY :US REFUND	76.45
						-----
						76.45
051014	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161560	WOLFE, WALTER K :US REFUND	96.34
						-----
						96.34
051015	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161561	THOMAS, TERRY K :US REFUND	17.37
						-----
						17.37
051016	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161562	KEENAN, ROBERT :US REFUND	32.38
						-----
						32.38
051017	2/17/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202161563	HAGANS, KRISTINE L. :US REFUND	8.06
						-----
						8.06
051018	2/23/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201202211564	BEST, MARY E & :US REFUND	140.00
						-----
						140.00
051019	2/23/2012	V		C-CHECK	VOID CHECK	0.00
						-----
						0.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051020	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051021	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051022	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051023	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051024	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051025	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051026	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051027	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051028	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00
051029	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					----- 0.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051030	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051031	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051032	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051033	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051034	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051035	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051036	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051037	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051038	2/23/2012	V	C-CHECK	VOID CHECK	0.00
					-----
					0.00
051039	2/23/2012	R	000575	AFSCME LOCAL 1902	
			I-AFSCME0212	EE UNION DUES - FEB 12	468.00
					-----
					468.00



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051040	2/23/2012	R	000656	AMERICAN HERITAGE LIFE INS CO. I-ALL0112 EE LIFE INSURANCE - JAN 12	304.89 ----- 304.89
051041	2/23/2012	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY I-7340-396152 VEHICLE REPAIR	165.95 ----- 165.95
051042	2/23/2012	R	001850	CLINICAL LAB OF S.B. INC I-919471 SAMPLING - JAN 12	724.00 ----- 724.00
051043	2/23/2012	R	001865	COMPUTER GALLERY I-306291 PLAT. MAINTENANCE - MAR 12 I-306307 BDR BACKUP SERVICE - MAR 12	2,895.00 960.00 ----- 3,855.00
051044	2/23/2012	R	004018	HACH COMPANY I-7617004 CHLORINE TEST SUPPLIES	2,751.85 ----- 2,751.85
051045	2/23/2012	R	004195	HOME DEPOT CREDIT SERVICES I-HD0212 SHOP EXPENSE/SM TOOLS/OFC SPLY	559.88 ----- 559.88
051046	2/23/2012	R	008102	OFFICEMAX CONTRACT INC. I-177582 SHOP EXPENSE I-515352 OFFICE SUPPLIES/SHOP EXPENSE	62.71 424.37 ----- 487.08
051047	2/23/2012	R	008201	PURCHASE POWER I-PB020112 POSTAGE REFILL FOR METER	1,019.99 ----- 1,019.99
051048	2/23/2012	R	008414	ROBERT L. STEPHENSON I-1131 DUPLICATE 93 VHS TAPES TO DVDS	604.50 ----- 604.50
051049	2/23/2012	R	009054	KATHLEEN J. RADNICH I-21212-6 PUBLIC RELATIONS SERVICES I-21912-7 PUBLIC RELATIONS SERVICES	396.00 536.40

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-21912-7A REIMB: PUBLIC RELATIONS SUPPLY	7.96
				-----
				940.36
051050	2/23/2012	R	009880 SOUTHERN CALIFORNIA EDISON CO I-SCE0212 POWER TO BUILDINGS - FEB 12	1,277.00
				-----
				1,277.00
051051	2/23/2012	R	003596 SUPERMEDIA LLC I-SM0212 MORONGO BASIN ADVERT - FEB 12	22.25
				-----
				22.25
051052	2/23/2012	R	000510 TIME WARNER CABLE I-TW0212 CABLE SERVICE - FEB 12	58.32
				-----
				58.32
051053	2/23/2012	R	010690 TYLER TECHNOLOGIES I-025-38125 ONLINE PRODUCTS - FEB 12	185.00
				-----
				185.00
051054	2/23/2012	R	010990 UTILIQUEST L.L.C. I-179087-Q CONTRACT LOCATING EXPENSE I-179368-Q CONTRACT LOCATING EXPENSE	35.11 48.30
				-----
				83.41
051055	2/23/2012	R	003600 VERIZON CALIFORNIA I-V0212 TELEPHONE (OFFICE) - FEB 12	730.53
				-----
				730.53
051056	2/29/2012	R	1 CUSTOMER REFUNDS (MISC.) I-000201202231565 ECKENROTH, DAVID :US REFUND	26.40
				-----
				26.40
051057	2/29/2012	R	1 CUSTOMER REFUNDS (MISC.) I-000201202231566 KLEMENOV, PAVEL :US REFUND	125.54
				-----
				125.54
051058	2/29/2012	R	1 CUSTOMER REFUNDS (MISC.) I-000201202231567 CURTIS, TIMOTHY :US REFUND	71.50
				-----
				71.50

\* CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051059	2/29/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201202231568 NELSON R.E. VENTURES:US REFUND	57.12 ----- 57.12
051060	2/29/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201202231569 WRENN, ETHAN :US REFUND	44.83 ----- 44.83
051061	2/29/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201202231570 DUCKWORTH, ALIZA :US REFUND	23.32 ----- 23.32
051062	2/29/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201202271571 JARESS, JON CARY :US REFUND	25.64 ----- 25.64
051063	2/29/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201202271572 CAVINS, ELIZABETH C :US REFUND	49.12 ----- 49.12
*900226	2/02/2012	D	001517	CalPERS I-PPE 1-27-12 PAY PERIOD ENDING 1/27/12	9,479.99 ----- 9,479.99
900227	2/06/2012	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 2/3/12 FED W/H, SOC SEC, MEDICARE	15,839.71 ----- 15,839.71
900228	2/06/2012	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 2/3/12 STATE & SDI W/H	3,259.99 ----- 3,259.99
900229	2/06/2012	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 2/3/12 JN FED W/H, SOC SEC, MEDICARE	97.72 ----- 97.72
900230	2/06/2012	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 2/3/12 JN STATE & SDI W/H	7.35 ----- 7.35

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
900231	2/21/2012	D	004800 INTERNAL REVENUE SERVICE I-IRS PD 2/17/12 FED W/H, SOC SEC, MEDICARE	15,511.89 ----- 15,511.89
900232	2/21/2012	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 2/17/12 STATE & SDI W/H	3,138.97 ----- 3,138.97
900233	2/21/2012	D	001517 CalPERS I-PPE 2-10-12 PAY PERIOD ENDING 2/10/12	9,477.32 ----- 9,477.32
900234	2/28/2012	D	009500 USDA RURAL DEVELOPMENT I-USDA 3/12 LN #01 PRINCIPAL & INTEREST- LOAN #01	110,750.00 ----- 110,750.00
900235	2/28/2012	D	009500 USDA RURAL DEVELOPMENT I-USDA 03/12 LN #02 CMM INT. - LOAN #02	79,727.35 ----- 79,727.35
900236	2/29/2012	D	000025 ICMA RC I-900236 457 REMITTANCE - FEB 12	2,305.38 ----- 2,305.38
TOTALS:	165			402,920.53
			LESS - PRIOR MONTH VOIDS:	50804 (300.00) 0.00
			LESS - CURRENT MONTH VOIDS:	0.00 0.00 ----- 402,620.53 -----

\* \* T O T A L S \* \*

	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	134	153,324.86	0.00	153,324.86
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	11	249,595.67	0.00	249,595.67
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
		VOID DEBITS	VOID DISCOUNTS	VOID CREDITS
VOID CHECKS:	20	0.00	0.00	0.00

TOTAL ERRORS: 0

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SELECTION CRITERIA  
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ACCOUNT: 01 -11200  
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CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 2/01/2012 THRU 2/29/2012

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
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PRINT OPTIONS

DETAIL: Vendor Info  
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DIRECTOR PAYROLL & REIMBURSEMENTS

FEBRUARY 2012

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<b><u>COATE, PAUL F</u></b>				
02/03/2012	01/26/2012	MWA BOARD MEETING	DIRECTOR'S FEES	173.63
02/03/2012	01/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/03/2012	01/26/2012	MEALS: MWA	REIMBURSEMENT	10.70
02/03/2012	01/26/2012	MILES: MWA	REIMBURSEMENT	72.15
02/17/2012	02/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/07/2012	JBWD SPECIAL BD MTG	DIRECTOR'S FEES	173.63
Total:				777.37
=====				
<b><u>LONG, WILLIAM C</u></b>				
02/03/2012	01/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				347.26
=====				
<b><u>LUCKMAN, MICKEY C</u></b>				
02/03/2012	01/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/07/2012	JBWD SPECIAL BD MTG	DIRECTOR'S FEES	173.63
Total:				520.89
=====				
<b><u>REYNOLDS, MICHAEL P</u></b>				
02/03/2012	01/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	01/12/2012	MILES TO MWA BD MTG	REIMBURSEMENT	76.59
02/17/2012	01/12/2012	MWA MEETING	DIRECTOR'S FEES	173.63
02/17/2012	01/26/2012	MWA MEETING	DIRECTOR'S FEES	173.63
02/17/2012	01/26/2012	MILES TO MWA BD MTG	REIMBURSEMENT	76.59
02/17/2012	01/23/2012	ASBCSD	DIRECTOR'S FEES	173.63
02/17/2012	01/23/2012	MILES: ASBCSD	REIMBURSEMENT	105.45
02/17/2012	01/11/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/07/2012	JBWD SPECIAL BD MTG	DIRECTOR'S FEES	173.63
02/17/2012	01/25/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				1,647.67
=====				

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<b><u>WILSON, GARY L</u></b>				
02/03/2012	01/18/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/01/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
02/17/2012	02/07/2012	JBWD SPECIAL BD MTG	DIRECTOR'S FEES	173.63
			Total:	<u>520.89</u>
				=====

Grand Total: 3,814.08  
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JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

March 21, 2012

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager



TOPIC: SOLICITATION OF BIDS FOR FENCING AT GROUNDWATER RECHARGE SITE

RECOMMENDATION: That the Board concur in soliciting bids for fencing at the Groundwater Recharge Site prior to commencing construction.

ANALYSIS: The Groundwater Recharge Site needs to be fenced at some point. After it is fenced, the site needs to be surveyed by a biologist to assure that there are no tortoises within the fenced area. Once the survey is completed it will no longer be necessary to have a biologist onsite during construction.

Having a fence installed at this time is a step that the District can take toward construction of the Groundwater Recharge Project, that could result in as much as \$20,000 to \$30,000 by eliminating the need for biologist services. The site is being planned as a "borrow area" for the H-zone tank grading project to avoid having to purchase dirt for that project; and to remove dirt from the Recharge Pond site which would otherwise need to be transported elsewhere later. The district may also get lower bids from local vendors than a contractor would receive; and the contractor overhead can be eliminated.

Installing the fence at this time will give the potential for savings and in any case will not cost any more than if it is installed at a later date. Expected cost is about \$50,000 to \$60,000 depending on the specifications. Staff will work with the new Board Committee to clarify the specifications.

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

March 21, 2012

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager



TOPIC: AGREEMENT WITH ED LA RUE FOR BIOLOGICAL SERVICES  
DURING CONSTRUCTION OF RECHARGE PIPELINE PROJECT

RECOMMENDATION: That the Board authorize an agreement with Ed La Rue, biologist, to provide tortoise monitoring and other biological services during the construction of the Groundwater Recharge Pipeline and Pond project at an estimated cost of \$85,000.

ANALYSIS: The Groundwater Recharge Project requires a biologist to assist in implementing the Mitigation and Monitoring Plan that approved as part of the Environmental Impact Report and to meet the requirements of California Department of Fish and Game and the US Department of Fish and Wildlife. Monitoring for tortoises along portions of Highway 62 is also required.

Cost of services is estimated generally at \$85,000, but will depend entirely on the length of construction which is not under control of the biologist. Most costs will be on an hourly basis ranging from \$52 to \$60 per hour.

Ed La Rue has assisted the District during the preparation of the Environmental Impact Report and in the transplanting and removal of cacti from the recharge site. He also assisted in applying for permits to various agencies. In addition he is well-known as a pre-eminent biologist with knowledge of Morongo Basin.

Contracting with Mr. La Rue for these services will provide the District with biological information and is important to properly following environmental requirements.

**Proposal and Cost Estimate for a  
Biological Monitoring during Construction  
of a 4.5-mile± Water Pipeline and 32.5-acre± Recharge Basin for  
Joshua Basin Water District in the  
Community of Joshua Tree, San Bernardino County, California**

Bid # 11-022

**Prepared by:**

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February 2012

**Proposal and Cost Estimate for a  
Biological Monitoring during Construction  
of a 4.5-mile± Water Pipeline and 32.5-acre± Recharge Basin for  
Joshua Basin Water District in the  
Community of Joshua Tree, San Bernardino County, California**

**1.0. Introduction.** Circle Mountain Biological Consultants (CMBC) was contacted by the Joshua Basin Water District (District) to provide a proposal and cost estimate for biological monitoring during construction of an approximately 4.5-mile water pipeline and recharge basins on a 32.5 acre site in the Community of Joshua Tree, San Bernardino County, California. The District estimates that the entire project will take approximately 40 weeks. Monitors will be needed for only a portion of that time. About 2 miles of the 4.5-mile pipeline passes through developed areas, where Agassiz's desert tortoise and other special-status species are not expected to occur, and a monitor is not likely to be needed in those areas. In addition, the 32.5 acre site should be surveyed in advance of ground disturbance, and tortoise exclusion fencing will be installed once the site has been surveyed, so long as no tortoises are found on the site. Monitoring will not be required on the recharge basin site once the fencing is in place.

**2.0. Scope of Services.** CMBC will provide one or more qualified biologists to act as Authorized Biologists during the project. The biologists must be authorized to handle or move desert tortoise under the authority of specific State and Federal Incidental Take Permits. CMBC will provide the necessary information to the District and pertinent agencies to allow authorization of all monitors to handle or move Agassiz's desert tortoise when needed, to prevent the possibility of violation of State and federal Endangered Species Acts, including "take" of desert tortoise, a threatened species that is known to occur in the vicinity. Specific tasks will include:

*2.1. Education Program.* CMBC will prepare and present an education and awareness program on the desert tortoise. This program must be approved by the California Department of Fish and Game (Department) and the U.S. Fish and Wildlife Service (Service) to personnel and contractors who will be involved with project.

*2.2. Pre-construction surveys.* Prior to the start of ground-disturbing activities, CMBC staff will conduct a pre-construction survey of the site and adjacent areas, to identify any sensitive biological resources that could be affected by the work (e.g. desert tortoise burrows). The working area should be marked in advance of surveys with flagging or laths. Other areas to be flagged include staging and storage areas. These areas will be located in previously disturbed or barren areas to reduce the risk of impacts to desert tortoise. If cross-country travel is required, the authorized biologist will inspect and approve a travel route as needed.

*2.3. Monitor fence installation and inspection of ROW following fencing.* CMBC will provide a biologist to monitor the installation of tortoise exclusion fencing on the recharge basin site, and ensure that desert tortoises are not injured during fencing installation. The fenced areas will be inspected by an authorized biologist following fence installation, and any tortoises found within the fenced area will be dispersed or removed according to the CDFG's and USFWS's instructions.

2.4. *Daily monitoring and compliance checks during construction.* In the areas where a monitor is required by the US Fish and Wildlife Service, and/or California Department of Fish and Game, CMBC will provide one or more authorized biologist(s) to monitor construction throughout the project. The monitor(s) will check the area in advance of ground disturbance, during the operation of any heavy equipment, and will check any open trenches or other hazards three times during the day to prevent any harm to desert tortoises. The monitor will typically arrive 15-30 minutes prior to the start of construction activities and will remain on-site until all equipment has been shut down for the day. If a tortoise is found within the construction area during the project, an authorized biologist shall be available to take any necessary action, including handling tortoises, eggs, etc.

2.5. *Preparation of reports.* CMBC will be responsible for reporting to the California Department of Fish and Game, and the U.S. Fish and Wildlife Service on permit compliance. The Department typically requires a report on the results of pre-construction surveys, twice-monthly reports during construction, an annual report, and a final mitigation report. The Service requires a final report. These reports will be completed and submitted by CMBC according to the schedule specified by the agencies.

### 3.0. Rates and Cost Estimate.

**Table 1. Monitoring Rates for Circle Mountain Biological Consultants**

Task	Rate	Comments
Agassiz's Desert Tortoise Focused Survey – Pre-construction Surveys	\$60/hour, plus travel time, per diem, lodging	Typically 4 acres per hour, may vary with terrain.
Long-term Construction Monitoring (more than 5 days) – Regular Monitor	\$52/ hour, plus travel time, per diem, lodging	Personnel other than supervisor
Construction Monitoring – Supervising Monitor, CMBC Principals	\$60/ hour, plus travel time, per diem, lodging	LaRue or Dougherty.
Agassiz's Desert Tortoise Education Program	\$60/hour plus travel time, per diem, lodging	Typically 2 hours preparation time, 1 hour presentation.
Mileage	\$0.53/mile	To and from site, plus on-site travel.
Per diem & Lodging	\$100/ day	Applies to overnight stays only.
Reports, meetings, consultation with agencies, project administration, etc.	\$60/hour	See above.
Equipment, supplies	At cost	Any required equipment or supplies will be paid for by CMBC and the cost reimbursed by the District. This may include laths, flagging, printed materials, etc.

The cost estimate given below is based on the following assumptions: 1) that monitoring will be required for 2.5 miles out of 4.5 miles of the pipeline ROW, and that this task will be completed in about 22 weeks (55% of 40 weeks); and 2) that preconstruction surveys and fence installation at the recharge basin site will be completed in about 3 weeks.

The actual cost of monitoring will vary depending upon the actual time required; however the rates used in determining this estimate will be the same as those charged for the project. Only actual hours worked and costs incurred will be charged.

**Table 2. Weekly Costs With One Monitor**

Task	Units	Rate	# Staff	Item total
Administrative costs	1.0 hours	\$60/hour	1	\$ 60.00
Monitoring	45.0 hours	\$52/hour	1	\$2,340.00
Drive time (To and from Joshua Tree)	4.0 hours	\$52/hour	1	\$208.00
Drive time (To and from site)	2.0 hours	\$52/hour	1	\$104.00
Mileage	±215 miles	\$0.53/mile	1	\$115.00
Lodging & per diem	4 nights	\$100/night	1	\$400.00
Reporting	2.0 hours	\$60/hour	1	\$120.00
<b>Weekly Total</b>				<b>\$3,347.00</b>
<b>TOTAL FOR 25 WEEKS</b>				<b>\$83,675.00</b>

**Table 3. Cost Estimates for Additional Tasks**

Task	Units	Rate	# Staff	Item total
Administrative costs	2.5 hours	\$60/hour	1	\$150.00
Education program preparation	4.0 hours	\$60/hour	1	\$240.00
Education materials	± 40 persons	\$0.75/person	n/a	\$30.00
Education program presentation including drive time	6.0 hour	\$60/hour	1	\$ 360.00
Mileage	±215 miles	\$0.53/mile	1	\$115.00
2 Meetings including drive time	12.0 hours	\$60/hour	1	\$720.00
Mileage	±430 miles	\$0.53/mile	1	\$230.00
Final reports	10.0 hours	\$60/hour	1	\$600.00
<b>TOTAL</b>				<b>\$2,445.00</b>

**Unless 48-hours notice is given, a minimum daily charge will be made for four hours of work plus lodging and per diem, if the workday is cancelled or reduced to less than four hours, including delays for equipment repairs, etc.**

Payment is due within 30 days of the date of invoice. After 30 days, an administrative fee of 10% of the outstanding balance may be charged to all accounts unless previous arrangements for payment have been made.

**4.0. Schedule and Availability.** The schedule for this project has not been determined at this time. Preconstruction surveys will be carried out within 30 days in advance of the beginning of construction. CMBC will present the education and awareness program to construction personnel prior to the start of ground-disturbing activities, at a date and time to be arranged with the District. CMBC will provide an authorized biologist to be available as required throughout the project.

**5.0. Agreement.** This proposal, consisting of Introduction, Scope of Services, Schedule, Cost Estimate, and Agreement (total 4 pages, plus title page), represents the entire understanding between both parties and may only be modified in writing by both parties. If the scope of work described above is changed, through addition or reduction of the services required, an amendment to this agreement and cost estimate may be necessary. If the terms and conditions of this proposal are acceptable, please sign and return two copies to Circle Mountain Biological Consultants. A signed original will be returned for your records.

This proposal will remain valid for 120 days from the last date signed below, unless changed by both parties in writing.

I, \_\_\_\_\_ (print or type name) authorize Circle Mountain Biological Consultants to proceed with services as described in this proposal.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Circle Mountain Biological Consultants

\_\_\_\_\_  
Date

## *Project Priority List*

### **PROJECTS NEARING COMPLETION**

**Personnel Policy Manual** (Joe Guzzetta/ Terry Spurrier) **Completion date September 2012**

Review is in process.

**Well #10** (Randy Little) **Completion date June 30, 2012: \$78,000**

Noise & vibration at well #10 requires diagnosis. Cost is to pull pump, disassemble and diagnose and perform a video log of the well.

**Well #11** (Randy Little)

Well #11 has been off line for 6 years and the problem should be diagnosed for future planning.

### **PROJECTS UNDERWAY**

**Altitude Valves at C2B, SCADA Electric Controls C1 and C3 Tanks** (Randy Little) **Completion**

**Date December 2012: \$75,000**

These valves will prevent the overflowing of the C Zone tanks. Engineering is underway.

**D31 New Booster Pumps and Housing** (Randy Little) **Completion date May 2013: \$250,000**

The pumps at this booster station operate at a low efficiency rate such that it is timely to replace them.

Dudek is submitting a budget to engineer pumps. Design to be completed by 6/30/12.

**System Reliability Upgrade for Hospital and County Complex; C, B and D3 zones** (Jim Corbin & Joe Guzzetta) **Completion date June 2013: \$258,000**

This entire area has one single water supply feed. It does not have a redundant water supply for emergency situations. Potential to reduce TDS from a second feed is also being evaluated. Staff has proposed a secondary “emergency” source. Staff is developing an interim strategy, to be completed by May 1, 2012.

**Earthquake Shutoff Valves for Three Tanks** (Randy Little) **Completion date March 2013: \$80,000**

Currently, if a pipe from a reservoir is broken the entire reservoir can be drained unless a valve is manually located and shut off. This will provide automatic shutoff in case of earthquake to the B tank and the two major C tanks serving the hospital. Design will be completed 6/30/12. Construction time: 6 months.

**Carpet for Office** (Terry Spurrier) **Completion date June 2012: \$20,000**

Boardroom carpeted and renovated. Carpet for remaining office area to be completed this year.

**Flow Meter Refurbishment** (Randy Little) **Completion date June 2012; staff adding two more to be completed by June 2013: \$20,000**

Four flow meters were budgeted for, with digital displays and telemetry plus DTS programming. Two are complete and two are underway.

**Develop/Update Board Policies and Procedures** (Susan Greer) **Completion date December 2012**

The District’s Administration Code has been updated. Article 3 and Article 7 of the District Rules and Regulations have been updated. Management Staff is reviewing each article of the Rules and Regulations. Articles 1, 2, and 11 are nearing completion.

**Emergency Supplies** (Rick Cook) **Completion date December 2012: \$17,000**

These include food, water, cots, etc. for serious emergencies for employees. Emergency food and water have been ordered and are on hand.

**Conduct Fee Study/Update Rate Study** (Susan Greer) **Completion date September 2012: \$15,000**

The Board approved Bartle Wells Associates to conduct a fee study at a cost not to exceed \$14,700, including 10% contingency. We anticipate completing the study in summer 2012.

**Election to Charge Private Wells for Replacement Water**

Election options under review.



**Property Acquisition for Future Water Facilities (Joe Guzzetta) 2-4 Purchases to be completed by December 2012: \$50,000**

The Master Plan identifies 27 to 37 million gallons of additional reservoir storage that will be needed to operate the District in the future. Staff proposes to begin acquiring the land before the most ideal parcels are developed, especially for reservoirs which are constrained by altitude, proximity to the existing system, and other considerations. Potential sites are under evaluation. The Board has authorized staff to prioritize the proposed sites and receive some preliminary information from CE Prime to consider phasing the acquisition of the parcels.

**Recharge Basin & Pipeline Project (Joe Guzzetta) Completion date September 2013**

Final design is 100% complete. Construction is contingent on Proposition 84 and other funding. Three million dollars in grant funds has been awarded. Protected vegetation has been removed and relocated from the basin site. Awaiting Caltrans permits for final pot holes. Estimated time to go to bid is March or April. (\$7,820,000 including a 20% contingency)

**Final Phase of 4" Pipe Replacement (Joe Guzzetta) \$200,000**

Priorities have been established. 15,000' of pipeline has been designed with 60,000' yet to be designed. Completion design and construction of this project is pending a financial strategy to be considered by the Board. Referred to Board Committee (Luhrs/Wilson) at the January 19, 2011 Regular Board Meeting. The Committee has recommended installing 15,000 feet of pipe. Proposed cost being re-evaluated.

**Record Archival System (Susan Greer) Completion Date June 2013: \$75,000**

Staff had second presentation. This will eventually enable the District to maintain more electronic files for easier access and less physical storage.

**Hauling Station Coin/Card Reader – Under Study (Jim Corbin) Completion Date September 2012: \$15,000**

Staff has determined this is not feasible as originally planned; staff report to Board is forthcoming.

**Reservoir Maintenance/Renovation Program: (Randy Little & Joe Guzzetta) Goal is 4 tanks to be completed by June 2013: \$125,000**

Seven exteriors have been recoated; one interior has been recoated; all safety upgrades have been completed.

**H-Tank Grading Completion date September 2012: \$50,000**

Underway; out to bid.

**High Desert Medical Center Waste Water Package Plant (Joe Guzzetta) Completion date September 2012**

To be paid by HDMC.

**Valve & Fire Hydrant Maintenance Program (Jim Corbin) 50 of 100 to be completed by June 2013 and the remainder one or two years thereafter: \$100,000**

Repair or replace an estimated 100 valves, at \$1,000 each. A system for repairing or replacing is being developed.

**Chlorination System: Replace Chlorination Pumps (Randy Little) Completion date October 2012: \$12,000**

Replace 4 at \$3,000 each. Current pumps are over 10 years old and unreliable. New pumps will operate with SCADA.

**Install New H-Zone Tank & J Booster (Randy Little) Completion date June 2013: \$600,000**

Construction of a new 320,000 gallon tank is being evaluated due to current lower steel costs, which would require some engineering changes. Previous plan was to relocate C-2 tank to H-Zone, however installation of a new tank will cost less.

## **PROJECTS COMPLETED**

### **Cabinet for Maps** (Keith Faul )

Complete.

### **Asphalt Installation Equipment** (Jim Corbin)

Study has determined asphalt should remain contracted out.

### **GIS Server for Field Login** (Keith Faul)

Field crew have received laptop computers to be used in the field for more accuracy and efficiency. A less expensive alternative to a new server was implemented. Complete.

### **Update Urban Water Management Plan** (Joe Guzzetta)

The Public Hearing was held and the 2010 UWMP approved on June 15<sup>th</sup>.

### **Field Laptop Computers** (Keith Faul)

Laptops are installed

### **Well #16** (Randy Little)

The well has been completed and is permitted by Department of Health Services.

### **Hot Master + Backup Computer – SCADA** (Randy Little)

Complete. This computer provides backup to the Telemetry System.

### **LAFCO Mandatory Municipal Services Review** (Joe Guzzetta)

State law requires LAFCO to conduct a review of each agency's boundaries and services (at agency cost) to determine the appropriateness and to recommend any changes. LAFCO approved the Municipal Service Review.

## **PROJECTS NOT BEGUN**

### **Chlorine Analyzers With Telemetry Programming** (Randy Little) Completion date: June 2013:

**\$20,000**

Install analyzers to monitor chlorine residual at up to four remote sites.

### **Security (Motion Sensors) at Shop and Well 10** (Randy Little) Completion date June 2013:

**\$20,000**

This would provide security to an expanded area at the shop.

### **Update 3030 Plan – Groundwater Management Plan** (Joe Guzzetta) Completion date June 2013

Staff intends to solicit proposals for this project.

### **Custom Software Programming** (Susan Greer/Keith Faul) Completion date June 2013: **\$65,000**

Staff is re-assessing this issue and considering whether modifications to the existing software or an upgrade to the Version X software which adds the lacking features plus more is a better alternative.

### **Space Needs Assessment for Office Building Addition** (Joe Guzzetta) Completion date indefinite, based on Board direction: **\$10,000**

A needs assessment will determine how much space the District needs for an Emergency Operations Center in order to apply for grant construction funds. This item was discussed at the August 4, 2010 Board meeting, and deferred.

### **Customer Service Account Filing System** (Terry Spurrier) Completion date June 2013: **\$30,000**

Parcel files have been expanded past our current storage area and can't be locked. This will allow us to store, secure and access our current files and any new files for the foreseeable future.

## **EMERGENCY PREPAREDNESS PROJECTS:**

### **Well 10 and 14 Soft Start Bypass – Generator Controls** (Randy Little) Completion date August 2012: **\$20,000**

The new 600 KW generators need this equipment in order to operate properly at the two largest producing wells.

**Transfer Switches at Remaining Booster Sites (Randy Little) Completion date September 2012:**  
**\$60,000**

The switches are needed in order to be able to use the emergency generators at the pump stations.

**Large Meter Bypasses (Jim Corbin) Completion date June 2013: \$30,000**

Currently, in order to test or remove a large meter, the service needs to be disconnected. This is a serious problem for some large meters such as the hospital. The bypass will allow the meter to be removed and replaced without discontinuing service.