

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, DECEMBER 15, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Unger called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Unger asked for a rollcall and the following Directors were present; President Unger, Vice President Floen, Director Doolittle, Director Jarlsberg, and Director Reynolds via teleconference.

STAFF PRESENT –Mark Ban, General Manager, Anne Roman, Director of Finance, Jim Corbin, Director of Operations, Sarah Johnson, Director of Administration, Autumn Rich, Accounting Supervisor and Beverly Krushat, Executive Assistant are in attendance via teleconference.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant and Jeff Hoskinson, Legal Counsel

APPROVAL OF AGENDA –

MSC¹ (Floen/Reynolds) 5/0/0 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

STATE OF EMERGENCY FINDINGS – GOV'T CODE §54953(e) – The Board of Directors voted unanimously to extend the State of Emergency Findings for another 30 days.

MSC¹ (Reynolds/Jarlsberg) 5/0/0 motion carried to extend the State of Emergency Findings for another 30 days.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

PUBLIC COMMENT – Jim Corbin, Director of Operations thanked the Board for the treats they gave to the employees and to also thank Director Mike Reynolds for his tenure sitting on the Board of Directors. Director Corbin thanked the entire Board of Directors for their support with all of the District's projects and their continued support of the employees.

CONSENT CALENDAR –

MSC¹ (Doolittle/Floen) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

MIKE REYNOLDS FORMAL RESIGNATION – Director Mike Reynolds informed the Board of Directors of his resignation and stated that he is retiring to Arkansas.

Roll Call vote to accept Director Reynolds resignation.

Ayes: Doolittle, Floen, Jarlsberg, and Unger
Noes: None
Absent: None
Abstain: None

JBWD BOARD MEMBER VACANCY – General Manager Ban gave the staff report and explained that the Board of Directors has 60 days to fill the vacant seat created by Director Mike Reynold’s resignation. If a new Board member is not appointed within 60 days San Bernardino County will step in and make their own appointment. After much discussion, the Board of Directors voted to appoint a new Director.

- Receive applications by January 6, 2022.
- If more than three (3) applications are submitted, then the Board will meet on January 10th, 11th, or 13th (depending on Board members schedules) to interview for the top three (3) candidates.
- At the January 19, 2022 Board meeting the Board will interview the selected three (3) candidates, with an option to defer to February 2, 2022 Board meeting if a decision cannot be reached on January 19, 2022.
- Director Reynolds was elected by an “at-large election” meaning that the Board of Directors may appoint a new Director from any Division in the District, or they have the option to appoint an applicant from within Division 2 boundary.
- February 13, 2022 is the deadline to appoint a new Director.

MSC¹ (Jarlsberg/Doolittle) 4/0/0 motion carried to appoint a new Director and directed staff to begin the application process.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

GENERAL MANAGER REPORT – General Manager Ban gave updates on the following:

- Community Water System Alliance Advocacy Group – Chromium 6 has been put on hold for the time being.
- Urban Water Management Plan with Kennedy Jenks
- Tilford Project may be put on hold due to increasing prices with pipe.
- Well 14 – Waiting for Scada to be installed and informed the Board members of a small factory issue with the chlorine.

Kathleen Radnich, Public Information Officer reported as follows:

- 2022 Classes and meetings currently slated (please check calendar on our website at www.jbwd.com).
- Joshua Tree Propagation Program
- January Market Booth theme addresses JBWD CIRP program, explaining the steps to replace our infrastructure.
- Strategic Partner Grants

DIRECTOR MEETING REPORTS –Each Director commented on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Unger read off the list of the upcoming meetings.

ELECTION OF OFFICERS – Director Jarlsberg motioned to nominate Director Doolittle for Vice President and President Unger seconded.

MSC¹ (Jarlsberg/Unger) 4/0/0 motion carried.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

Director Doolittle motioned to nominate Vice President Floen as President. President Unger seconded.

MSC¹ (Jarlsberg/Unger) 4/0/0 motion carried.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

ADJOURNMENT – MSC¹ (Unger/Jarlsberg) motion carried to adjourn the Board of Directors meeting of December 15, at 7:05 p.m.

Respectfully Submitted,



Sarah Johnson, Acting General Manager