

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 16, 2026, 5:00 PM

1. CALL TO ORDER

President Doolittle called the meeting to order at 5:00 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Doolittle, Director Floen, Director Fick, Director Jarlsberg, Director Fawke

Staff Present: General Manager Pro Tem Roman, Director of Administration Shook, Accounting Supervisor Rich, Executive Assistant Thompson, HR & Risk Generalist Sheehan

Consultant(s) Present: Legal Counsel, Jeff Hoskinson; Public Outreach Consultant, Kathleen Radich,

Citizens Advisory Council Member(s) Present: Jeff Walters, Thomas Fjallstam

3. APPROVAL OF THE AGENDA

Director Floen moved to approve the agenda and seconded by Director Jarlsberg and approved by the following vote:

1st / 2nd Floen/Jarlsberg
Ayes: Doolittle, Floen, Fick, Jarlsberg
Noes: None
Abstain: None
Absent: None

4. PUBLIC COMMENT – None

5. CONSENT CALENDAR

- A. DRAFT MINUTES – 09.02.26 – President Doolittle requested that the minutes be pulled from the Consent Calendar.

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

- A. DRAFT MINUTES – 09.02.26 – President Doolittle requested that the printed comments from the 09.02.26 meeting be added to the minutes.

President Doolittle made a motion to approve the 09.02.26 minutes as amended to add her written comments, seconded by Director Fick and approved by the following vote:

1 st / 2 nd	Doolittle/Fick
Ayes:	Doolittle, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

7. DISCUSSION/ACTION CALENDAR

A. BOARD VACANCY APPOINTMENT AND ELECTION OF VICE PRESIDENT

PRESENTED BY: GENERAL COUNSEL, JEFF HOSKINSON

RECOMMENDED ACTION: 1. CONSIDER APPOINTMENT OF JANE ‘SPIDER’ FAWKE TO FILL THE VACANT DIVISION 1 DIRECTOR POSITION THROUGH DECEMBER 4, 2026; AND

2. FOLLOWING THE APPOINTMENT AND SEATING OF THE NEW DIRECTOR, ELECT A VICE PRESIDENT OF THE BOARD.

Legal Counsel Jeff Hoskinson presented the Board Vacancy Appointment and reviewed the options for filling the Division 1 vacancy. Hoskinson clarified the deadline for filling the vacancy and explained the residency requirements under state law.

The Board discussed the proposed appointment of Jane “Spider” Fawke and the qualifications and experience she would bring to the position. Hoskinson also clarified that the appointee must reside within Division 1.

Director Fick made a motion to consider Jane ‘Spider’ Fawke to fill the vacant Division 1 Director position through December 4, 2026, seconded by President Doolittle and approved by the following vote:

1 st / 2 nd	Fick/Doolittle
Ayes:	Doolittle, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

Legal Counsel, Jeff Hoskinson, presented the Election of a Vice President of the Board.

President Doolittle made a motion to nominate Director Fick as Vice President of the Board, seconded by Director Fawke, and approved by the following vote:

1 st / 2 nd	Doolittle/Fawke
Ayes:	Doolittle, Jarlsberg, Fick
Noes:	Floen
Abstain:	None
Absent:	None

B. CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) CONTRACT AMENDMENT – FINAL BOARD ACTION

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN
RECOMMENDED ACTION: ADOPT THE CALPERS-PRESCRIBED RESOLUTION (NUMBERED 26-1099) AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS OF THE JOSHUA BASIN WATER DISTRICT; AUTHORIZE THE BOARD PRESIDENT, AS PRESIDING OFFICER, TO EXECUTE THE AMENDMENT; AND DIRECT THE BOARD SECRETARY TO COMPLETE THE CERTIFICATION OF FINAL ACTION OF GOVERNING BODY AND RETURN THE REQUIRED DOCUMENTS TO CALPERS.

General Manager Pro Tem Anne Roman presented the California Public Employees' Retirement System (CalPERS) Contract Amendment – Final Board Action. The Board reviewed the final contract amendment and Resolution No. 26-1099 authorizing the amendment.

Director Jarlsberg made a motion to adopt CalPERS-prescribed Resolution No. 26-1099, authorizing an amendment to the District's contract with CalPERS; authorize the Board President, as Presiding Officer, to execute the amendment; and direct the Board Secretary to complete the Certification of Final Action of Governing Body and submit the required documents to CalPERS, and seconded by Director Floen and approved by the following vote:

1st/ 2nd	Jarlsberg/Floen
Ayes:	Doolittle, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

C. CAPACITY CHARGE REPORTS FOR FISCAL YEAR ENDING 06/30/2026

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN
RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

General Manager Pro Tem, Anne Roman presented the Capacity Charge Reports for Fiscal Year Ending 06/30/26. Roman explained that the annual reports summarize the collection, use, and interest earned for the Water and Wastewater Capacity Funds.

Roman reported that the Water Capacity Fund increased during fiscal year 2025/26, with no funds used for growth or expansion projects. The Wastewater Capacity Fund also increased, and the Hi-Desert Medical Center note was paid in full, subject to any remaining interest. No Wastewater Capacity funds were used for growth or expansion projects during the fiscal year.

D. 4th FISCAL QUARTER ENDING 06/30/2026 FINANCIAL REPORT – PRELIMINARY/UNAUDITED

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN
RECOMMENDED ACTION: REVIEW AND APPROVE

General Manager Pro Tem Anne Roman presented the 4th Fiscal Quarter Ending 06/30/2026 Financial Report – Preliminary/Unaudited. Roman noted that the report is preliminary and unaudited, with the annual audit scheduled for November.

Roman provided an overview of the District's year-end financial position, reserves, revenues, expenditures, and cash balances. Water payments were the primary source of quarterly cash receipts, followed by property tax and assessment revenues. Roman also reviewed historical water sales and investment performance.

Roman noted that accounts receivable increased, including past-due accounts subject to collection efforts, liens, and bad debt. Capital spending was below projections, and staffing vacancies affected capital and inventory activities.

Director Jarlsberg made a motion to approve the 4th Fiscal Quarter Ending 06/30/2026 Financial Report-Preliminary Unaudited, seconded by Director Floen and approved by the following vote:

1st/ 2nd	Jarlsberg/Floen
Ayes:	Doolittle, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

8. DIRECTOR REPORTS/COMMENTS

President Doolittle

- Doolittle appointed Vice President Fick to the Water and Growth Committee.
- Doolittle stated that she is permanently dissolving the Board Retreat Ad Hoc Committee.
- Doolittle reported on her participation in the ACWA Affordability Working Group and discussed the challenges smaller and rural water districts face in accessing technical assistance and outside funding.
- Doolittle reported that the Water and Growth Committee is continuing to develop a policy addressing new and intensified high-demand water use. She stated that the policy will be based on water demand and impacts rather than specific types of development and will be brought to the Board before numerical thresholds are established.
- Doolittle referenced a Public Records Request concerning Agenda Items 7A and 7B and the County letter regarding the septic-to-sewer project. Doolittle noted that a special Board meeting is being scheduled to discuss the matter.
- Doolittle reported that she was interviewed by the District's auditors and that the auditors spoke highly of General Manager Pro Tem Anne Roman and Accounting Supervisor Autumn Rich.

Director Floen

- Floen reported attending the Landers Homestead Valley Association meeting. Floen noted that Director Jarlsberg donated a new, lighter table for the community center. Floen also reported that Steve Bardwell of the Morongo Basin Conservation Association spoke about responsible growth and the importance of considering the desert environment and location when planning development.

Director Jarlsberg

- Jarlsberg reported attending the Landers Homestead Valley Association meeting the previous Monday. Jarlsberg noted that County Supervisor Dawe Rowe attended the meeting and stated that Rowe confirmed she does not plan to run for office for the next two years and will conclude her term as chairperson this year.

Director Fick

- Fick commented on the recent activity concerning the County's septic-to-sewer project. Fick referenced the County Supervisor's letter requesting Board action and noted that the Board has not reviewed the Request for Proposals (RFP) for the sewer consultant in several months. Fick stated that the Board should review the RFP and understand the terms of the project before taking action.
- Fick welcomed Director Fawke to the Board and thanked the Board for allowing her to serve.

9. MANAGER'S REPORT

General Manager Pro Tem Roman prepared and distributed a written manager's report which is included as an attachment to the minutes.

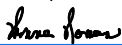
10. AGENDA ITEMS REQUESTED BY THE BOARD

- Doolittle – None
- Floen – None
- Jarlsberg – None
- Fick – General Manager Pro Tem Roman compensation.
Consideration for the Board to continue using Rojas Public Affairs.

11. ADJOURNMENT

On motion by Director Jarlsberg seconded by Director Floen, and approved by the Board, the meeting was adjourned at 7:33 p.m.

Respectfully submitted,



ANNE ROMAN (Sep 29, 2026 09:58:34 PDT)

Anne Roman, General Manager Pro Tem & Board Secretary

TO VIEW THE MEETING RECORDING ON YOUTUBE, CLICK HERE:



2. JBWD MINUTES MEETING AMENDED

09.16.26

Final Audit Report

2026-09-29

Created:	2026-09-29
By:	LISA THOMPSON (lthompson@jbwd.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAANmt6fUBrML6buZA-u61YtSd2Hv3z2jiL

"2. JBWD MINUTES MEETING AMENDED 09.16.26" History

-  Document created by LISA THOMPSON (lthompson@jbwd.com)
2026-09-29 - 3:57:20 PM GMT
-  Document emailed to ANNE ROMAN (aroman@jbwd.com) for signature
2026-09-29 - 3:57:55 PM GMT
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2026-09-29 - 4:58:04 PM GMT
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