



SPECIAL MEETING OF THE FINANCE COMMITTEE
MONDAY OCTOBER 14, 2013 11:30 AM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
- Pg. 1 5. RATE STUDY/STRUCTURE – CHALLENGES FROM A LEGAL PERSPECTIVE
Information only.
- Pg. 2-3 6. DISCUSS PULLED METERS
Information only.
- Pg. 4-11 7. JULY FINANCIAL REPORT REVIEW
- Pg. 12-26 8. SEPTEMBER CHECK REGISTER REVIEW
- Pg. 27 9. SET REGULAR FINANCE COMMITTEE MEETING SCHEDULE
Establish regular meeting schedule.

INFORMATION

During "Public Comment", please use the podium microphone. State your name and have your information prepared and be ready to provide your comments. The District is interested and appreciates your comments. A 3-minute time limit will be imposed. Thank you. Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Finance Committee

October 14, 2013

Report to: Committee

Prepared by: Susan Greer



TOPIC:

RATE STUDY/STRUCTURE – CHALLENGES FROM A LEGAL PERSPECTIVE

RECOMMENDATION:

Information only.

ANALYSIS:

Our counsel, Gil Granito, wants to discuss some legal challenges associated with the rate study. He and the rate study consultant will teleconference to the meeting.

STRATEGIC PLAN ITEM:

2.2.2 Rate Study. Conduct rate study, including review and update of structure and analysis of pay/go versus debt financing.

FISCAL IMPACT:

n/a

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Finance Committee

October 14, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer

TOPIC:
DISCUSS PULLED METERS



RECOMMENDATION:
Information only

ANALYSIS:

Director Fuller has requested background information about the District's pulled meters.

The term "pulled meter" refers to service connections where meters have been purchased by customers but meters were not installed or subsequently removed, at owner request. Everything except the meter has been installed, and we are ready to simply drop in a meter at any point. In the past, the District allowed customers to purchase meters without the requirement to actually take service. That policy has since changed and customers must now have a building permit before purchase of a meter.

Back in the early 90's, the District initiated a very large increase to the Capacity Fee in response to the new debt service payment due on the Morongo Basin Pipeline. Back then, parcels in tracts were not charged any capacity fee and parcels not in tracts were charged \$1,000. The new capacity fee was \$7,000 and approximately 1,000 property owners purchased meters in the 30-day period between the adoption of the new fee and the enactment of the fee. Most of those customers paid no capacity fee at all and almost every one of those new meters was not installed, per customer request. Since then, about 200 of those meters have been installed, but the vast majority are still not installed and never have been. For the most part, these customers have never had to pay any additional fees (other than taxes like all property owners) to the District to maintain our system while we have the responsibility to provide service to them on a moment's notice.

Approximately 10 years ago, the District began charging those customers who purchased a meter but were not taking service a 'ready serve fee', which was equal to 50% of the monthly basic fee. One of the provisions of the policy was that your meter had to be removed (pulled) in order for the 50% fee to apply. If the meter was installed, you had to pay 100%. The ready serve fee applied to inactive meters as well, those that are in between customers or where a customer is a snow bird and turns off their account for a long period of time. Basically, every meter was being charged every month, whether the full basic fee or the 50% ready serve fee. This policy was short-lived as the Board rescinded the policy shortly after implementation, based on feedback from relatively few customers (<25).

Subsequently, the District established a policy requiring meters to be pulled in order to avoid the basic fee. If your meter was pulled, you didn't have to pay anything. This resulted in meters being pulled

for longer periods but also to avoid one month of basic fees, in between account-holders, for example, and then reinstallation a month later. This went on for a year or more until it became a labor issue, spending so much time removing and reinstalling the same meter shortly after. The GM at the time decided that it was wasted time and we now allow avoidance of the basic fee without the requirement to remove meters.

So, we have three types of pulled meters:

1. Those that were never installed
2. Those that were installed at one time, never used, and then removed
3. And those that were installed at one time, took service, and then removed.

Unfortunately, our system does not differentiate between them, so I don't know the individual numbers. In total, we have about 1,100 pulled meters.

The capacity fee that we charge for new development is based on a pro-rata share of the system cost. As an example (and don't quote my numbers provided for explanation purposes only), for every 1000 new meters, we need a new well; and for every 300 new meters we need a new reservoir, etc. Every new meter has to pay a share of the infrastructure cost to buy-into the system, so that we create the funding stream to pay for the infrastructure required by new development.

So most of the pulled meter customers paid no capacity fee contribution and have all the entitlement to a water meter at any time with no ongoing contribution toward maintenance of the water system that we are maintaining for them as well.

In addition to the entitlement and no payment of ongoing water rates, the customers with pulled meters also receive a small advantage on their annual standby fees. The standby fees are based partially on the District zone, which is determined based on proximity to water lines. Those customers connected to mainlines have the lowest rates because they are theoretically contributing to the District through water rates. Our standby billing system, including more than 12,000 parcels, was programmed to consider those customers with meters, whether installed or pulled, as connected to the system. They receive a small advantage on their annual standby bill. As an example, a small parcel in town, less than 1.25 acres zoned RL5 that is connected to the system pays \$30 per year on their tax bill for the standby fee. The same parcel, not connected to the system, pays \$40 or \$50, depending on distance from pipeline. The differences are typically \$10-\$20 per acre, so larger parcels have a bigger discrepancy. This isn't a huge amount, even in total, but is relevant to the discussion.

The rate study proposal is to begin charging the basic fee to those customers with pulled meters, with a 50% charge the first year and full price in the following years. It will mean that we will be charging for every meter every month. Hi-Desert Water District began doing this a few years ago.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

Information only

		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	91,523.92	1,996,981.24	1,931,492.27CR	157,012.89	330,668.41
01 -11210	PAYROLL FUND - U	5,000.00	168,000.38	118,118.19CR	54,882.19	17,227.43
01 -11220	CREDIT CARD FUND	62,478.85	72,999.64	64,003.54CR	71,474.95	40,463.50
01 -11300	LAIF - INVESTMEN	57,114.62	863,032.43	905,007.92CR	15,139.13	9,717.86
01 -11305	LAIF - EMERGENCY	1,000,000.00	540,000.00	642,849.21CR	897,150.79	717,739.00
01 -11306	LAIF - EQUIP & T	361,807.34	0.00	0.00	361,807.34	361,807.34
01 -11307	LAIF - OPPORTUNI	173,235.31	11,963.36	173,235.31CR	11,963.36	54,508.40
01 -11308	LAIF - WELL & BO	50,000.00	0.00	0.00	50,000.00	50,000.00
01 -11309	LAIF - CONSUMER	242,912.29	74,960.42	1,852.36CR	316,020.35	259,711.34
01 -11310	LAIF - WATER CAP	23,117.18	3.91	0.00	23,121.09	23,119.32
01 -11313	LAIF - SEWER CAP	288,144.66	175.35	0.00	288,320.01	288,240.82
01 -11315	LAIF - CAPITAL P	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	360,366.53	19,368.01	0.00	379,734.54	370,369.35
01 -11325	LAIF - CMM RESER	244,355.22	154.50	0.00	244,509.72	244,439.95
01 -11330	LAIF - CMM PREPA	2,980.43	1.81	0.00	2,982.24	2,981.42
01 -11338	LAIF - HI DESERT	595,909.17	752.63	9,379.21CR	587,282.59	592,388.69
FUND 01 TOTAL		3,561,045.52	3,748,393.68	3,845,938.01CR	3,463,501.19	3,365,482.83
REPORT TOTALS		3,561,045.52	3,748,393.68	3,845,938.01CR	3,463,501.19	3,365,482.83



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www.jbwd.com

Cash Flow

July 31, 2013

Beginning Cash			3,561,045.52
SOURCE OF FUNDS:			
Water A/R Collections	242,940.97		
Turn On/Misc	600,538.50		
Consumer Deposits	7,550.00		
Project Deposits	0.00		
Property Taxes G.D.	11,963.36		
ID #2 Tax Collections	10,353.16		
Standby Collections - Prior	48,749.51		
Standby Collections - Current	28,313.77		
CMM Assessment Collections	19,168.66		
Water Capacity Charges	0.00		
Sewer Capacity Charges	77,721.39		
Meter Installation Fees	0.00		
Interest	3,088.41		
	TOTAL SOURCE OF FUNDS		1,050,387.73
FUNDS USED:			
Debt Service	0.00		
Capital Additions	885,912.44		
Operating Expenses	134,476.70		
Employee Funded Payroll Taxes & CalPERS	32,603.53		
Employer Funded Payroll Taxes & CalPERS	18,588.58		
Employee Funded 457 Transfer	1,631.10		
			1,073,212.35
Bank Transfer Payroll	71,830.56		
Bank Transfer Fees/Charges	2,889.15		
	TOTAL USE OF FUNDS		74,719.71
			<u>1,147,932.06</u>
Net Increase (Decrease)			(97,544.33)
Cash Balance at End of Period			<u><u>3,463,501.19</u></u>

01 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	<u>4,702,331</u>	<u>900,976.07</u>	<u>900,976.07</u>	<u>0.00</u>	<u>3,801,354.49</u>	<u>19.16</u>
TOTAL REVENUES	4,702,331	900,976.07	900,976.07	0.00	3,801,354.49	19.16
<u>EXPENSE SUMMARY</u>						
Production	1,118,927	22,675.14	22,675.14	0.00	1,096,251.41	2.03
Distribution	653,769	21,623.49	21,623.49	0.00	632,145.93	3.31
Customer Service	502,470	18,781.83	18,781.83	0.00	483,688.65	3.74
Administration	545,172	14,046.06	14,046.06	0.00	531,125.78	2.58
Engineering	186,194	6,358.77	6,358.77	0.00	179,835.23	3.42
Finance	421,700	17,309.29	17,309.29	0.00	404,390.71	4.10
Personnel	136,982	4,817.50	4,817.50	0.00	132,164.50	3.52
Legal	104,000	0.00	0.00	0.00	104,000.00	0.00
Bonds & Loans	595,224	57.59	57.59	0.00	595,166.67	0.01
HDMC Treatment Plant	0	0.00	0.00	0.00	0.00	0.00
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	0	0.00	0.00	0.00	0.00	0.00
Office allocated	(1)	0.00	0.00	0.00 (0.52)	0.00
Non-departmental	<u>200,253</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,253.00</u>	<u>0.00</u>
TOTAL EXPENSES	4,464,691	105,669.67	105,669.67	0.00	4,359,021.36	2.37
REVENUE OVER/(UNDER) EXPENSES	237,640	795,306.40	795,306.40	0.00 (557,666.87)	334.67

BOARD REPORT

AS OF: JULY 31ST, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,426,599	162,866.38	162,866.38	0.00	1,263,732.62	11.42
01-41012 ALLOW FOR WAAP/BILLING ADJ	0	0.00	0.00	0.00	0.00	0.00
01-41015 BASIC FEES	1,323,623	113,305.15	113,305.15	0.00	1,210,317.41	8.56
01-41030 PRIVATE FIRE PROTECTION SERV.	19,544	1,696.82	1,696.82	0.00	17,847.18	8.68
01-41040 SPECIAL SERVICES REVENUE	112,337	8,697.34	8,697.34	0.00	103,639.66	7.74
01-42100 STANDBY REVENUE-CURRENT	1,165,554	0.00	0.00	0.00	1,165,554.00	0.00
01-42110 STANDBY-UNCOLLECTED CURRENT (129,483)	0.00	0.00	0.00	(129,483.00)	0.00
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	396,283	0.00	0.00	0.00	396,283.00	0.00
01-43010 AD VALOREM REVENUE - I.D. #2	121,500	0.00	0.00	0.00	121,500.00	0.00
01-43020 ASSESSMENT REVENUE - CMM	255,801	0.00	0.00	0.00	255,801.00	0.00
01-43030 BOND CALL REVENUE - CMM	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	5,299.28	5,299.28	0.00	(5,299.28)	0.00
01-44025 H ZONE ML REIMB FEES	0	0.00	0.00	0.00	0.00	0.00
01-44030 METER INSTALLATION FEES	0	0.00	0.00	0.00	0.00	0.00
01-44035 METER REPAIR REVENUE	0	809.89	809.89	0.00	(809.89)	0.00
01-44050 SEWER CAPACITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
01-45000 INTEREST REVENUE - G.D.	9,040	0.00	0.00	0.00	9,040.00	0.00
01-46100 GRANT REVENUE - FEDERAL	0	0.00	0.00	0.00	0.00	0.00
01-46110 GRANT REVENUE - STATE	0	0.00	0.00	0.00	0.00	0.00
01-46120 GRANT REVENUE - LOCAL (HDMC)	0	9,379.21	9,379.21	0.00	(9,379.21)	0.00
01-46121 GRANT REVENUE - LOCAL (MWA)	0	598,922.00	598,922.00	0.00	(598,922.00)	0.00
01-46200 CAPITAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
01-47000 MISCELLANEOUS REVENUE	1,533	0.00	0.00	0.00	1,533.00	0.00
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	4,702,331	900,976.07	900,976.07	0.00	3,801,354.49	19.16

01 -GENERAL FUND

% OF YEAR COMPLETED: 08.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	219,113	6,361.14	6,361.14	0.00	212,751.86	2.90
01-501-02205 WATER TREATMENT EXPENSE	14,400	0.00	0.00	0.00	14,400.00	0.00
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03110 CROSS CONNECTION CONTROL E	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	66,500	1,468.00	1,468.00	0.00	65,032.00	2.21
01-501-03120 TANK & RESERVOIR MAINTENAN	200,000	0.00	0.00	0.00	200,000.00	0.00
01-501-04005 LABORATORY SERVICES	9,500	0.00	0.00	0.00	9,500.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	326,223	0.00	0.00	0.00	326,223.45	0.00
01-501-07005 PROPERTY INSURANCE	95,000	8,661.25	8,661.25	0.00	86,338.75	9.12
01-501-98001 EE BENEFITS ALLOCATED	108,406	4,809.52	4,809.52	0.00	103,596.48	4.44
01-501-98002 FIELD EXPENSES ALLOCATED	79,784	1,375.23	1,375.23	0.00	78,408.87	1.72
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWRE & COMPUTRS- PRODUC	0	0.00	0.00	0.00	0.00	0.00
TOTAL Production	1,118,927	22,675.14	22,675.14	0.00	1,096,251.41	2.03
<u>Distribution</u>						
01-502-01130 DISTRIBUTION SALARY	358,854	12,526.33	12,526.33	0.00	346,327.67	3.49
01-502-02920 INVENTORY-OVER & SHORT	2,000	0.00	0.00	0.00	2,000.00	0.00
01-502-03105 MAINLINE AND LEAK REPAIR	67,971	625.92	625.92	0.00	67,345.08	0.92
01-502-03110 EQUIPMENT RENTAL	2,933	227.18	227.18	0.00	2,705.82	7.75
01-502-03130 CROSS CONNECTION CONTROL E	1,100	0.00	0.00	0.00	1,100.00	0.00
01-502-04005 UTILITY LOCATING (DIG ALER	9,668	485.57	485.57	0.00	9,182.43	5.02
01-502-98001 EE BENEFITS ALLOCATED	151,768	6,733.32	6,733.32	0.00	145,034.68	4.44
01-502-98002 FIELD EXPENSES ALLOCATED	59,475	1,025.17	1,025.17	0.00	58,450.25	1.72
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99220 METERS	0	0.00	0.00	0.00	0.00	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Distribution	653,769	21,623.49	21,623.49	0.00	632,145.93	3.31
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	22,481	1,118.59	1,118.59	0.00	21,362.41	4.98
01-503-01110 OFFICE SALARY - CUSTOMER S	67,705	2,928.14	2,928.14	0.00	64,776.86	4.32

BOARD REPORT

AS OF: JULY 31ST, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 08.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-503-03100 METER INSTALLATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
01-503-03105 METER SERVICE REPAIR	18,710	1,903.46	1,903.46	0.00	16,806.54	10.17
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	0.00	0.00	0.00	0.00
01-503-07005 CREDIT CARD FEES (CUSTOMER	17,000	1,469.69	1,469.69	0.00	15,530.31	8.65
01-503-07010 BAD DEBT	25,000	0.00	0.00	0.00	25,000.00	0.00
01-503-07015 PUBLIC INFORMATION	55,130	737.00	737.00	0.00	54,393.00	1.34
01-503-07020 WATER CONSERVATION EXPENSE	45,000	720.00	720.00	0.00	45,720.00	1.60
01-503-98001 EE BENEFITS ALLOCATED	122,860	5,450.79	5,450.79	0.00	117,409.21	4.44
01-503-98002 FIELD EXPENSES ALLOCATED	5,802	100.01	100.01	0.00	5,702.47	1.72
01-503-98003 OFFICE EXPENSE ALLOCATED	122,782	5,794.15	5,794.15	0.00	116,987.85	4.72
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	502,470	18,781.83	18,781.83	0.00	483,688.65	3.74

Administration

01-504-01105 ADMINISTRATION SALARY	214,955	3,152.80	3,152.80	0.00	211,802.20	1.47
01-504-01115 DIRECTORS SALARY	29,170	1,041.78	1,041.78	0.00	28,128.06	3.57
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,500	0.00	0.00	0.00	9,500.00	0.00
01-504-04005 LEGISLATIVE ADVOCACY	45,600	1,750.00	1,750.00	0.00	47,350.00	3.84
01-504-07005 BUSINESS EXPENSE	20,550	41.10	41.10	0.00	20,508.90	0.20
01-504-07015 OUTSIDE SERVICES	36,112	4,094.21	4,094.21	0.00	32,017.79	11.34
01-504-07016 MEMBERSHIP, DUES & SUBSCRI	22,420	0.00	0.00	0.00	22,420.00	0.00
01-504-98001 EE BENEFITS ALLOCATED	144,541	6,412.69	6,412.69	0.00	138,128.31	4.44
01-504-98003 OFFICE EXPENSE ALLOCATED	22,324	1,053.48	1,053.48	0.00	21,270.52	4.72
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	545,172	14,046.06	14,046.06	0.00	531,125.78	2.58

Engineering

01-505-01105 ENGINEERING/GIS/IT SALARY	81,831	3,060.85	3,060.85	0.00	78,770.15	3.74
01-505-02305 MAPS/DRAFTING SUPPLIES	1,950	0.00	0.00	0.00	1,950.00	0.00
01-505-04005 ENGINEERING CONTRACT SERVI	25,000	0.00	0.00	0.00	25,000.00	0.00
01-505-04010 MAPPING SYSTEM UPGRADES	4,500	0.00	0.00	0.00	4,500.00	0.00
01-505-98001 EE BENEFITS ALLOCATED	50,589	2,244.44	2,244.44	0.00	48,344.56	4.44
01-505-98003 OFFICE EXPENSE ALLOCATED	22,324	1,053.48	1,053.48	0.00	21,270.52	4.72
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL Engineering	186,194	6,358.77	6,358.77	0.00	179,835.23	3.42

BOARD REPORT

AS OF: JULY 31ST, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 08.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Finance</u>						
01-506-01100 FINANCE SALARY	223,383	9,430.91	9,430.91	0.00	213,952.09	4.22
01-506-04005 ACCOUNTING SERVICES	23,582	0.00	0.00	0.00	23,582.00	0.00
01-506-98001 EE BENEFITS ALLOCATED	130,087	5,771.42	5,771.42	0.00	124,315.58	4.44
01-506-98003 OFFICE EXPENSE ALLOCATED	44,648	2,106.96	2,106.96	0.00	42,541.04	4.72
TOTAL Finance	421,700	17,309.29	17,309.29	0.00	404,390.71	4.10
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	40,111	1,570.48	1,570.48	0.00	38,540.52	3.92
01-507-01120 SAFETY SALARY	9,382	0.00	0.00	0.00	9,382.00	0.00
01-507-01215 TRAINING & EE EDUCATION	20,573	2,079.00	2,079.00	0.00	18,494.00	10.11
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,800	0.00	0.00	0.00	2,800.00	0.00
01-507-01910 LABOR LEGAL FEES	30,000	0.00	0.00	0.00	30,000.00	0.00
01-507-07010 EMERGENCY PREPAREDNESS	8,500	0.00	0.00	0.00	8,500.00	0.00
01-507-98001 EE BENEFITS ALLOCATED	14,454	641.27	641.27	0.00	13,812.73	4.44
01-507-98003 OFFICE EXPENSE ALLOCATED	11,162	526.75	526.75	0.00	10,635.25	4.72
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	136,982	4,817.50	4,817.50	0.00	132,164.50	3.52
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	104,000	0.00	0.00	0.00	104,000.00	0.00
TOTAL Legal	104,000	0.00	0.00	0.00	104,000.00	0.00
<u>Bonds & Loans</u>						
01-509-08110 I.D. #2 BONDS PYBLE-PRINCP	110,000	0.00	0.00	0.00	110,000.00	0.00
01-509-08115 CMM PRINCIPAL	89,000	0.00	0.00	0.00	89,000.00	0.00
01-509-08120 MORONGO BASIN PIPELINE	219,696	0.00	0.00	0.00	219,695.76	0.00
01-509-08210 INTEREST EXPENSE I.D. #2	11,250	0.00	0.00	0.00	11,250.00	0.00
01-509-08215 INTEREST EXPENSE - CMM	153,653	0.00	0.00	0.00	153,652.50	0.00
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00
01-509-08315 ID #2 BONDS COLLECTION CHA	330	31.25	31.25	0.00	298.75	9.47
01-509-08320 GENERAL TAX COLLECTION CHA	1,296	26.34	26.34	0.00	1,269.66	2.03
01-509-08325 ADMINISTRATION - CMM	10,000	0.00	0.00	0.00	10,000.00	0.00
01-509-09205 MISC NON-OP EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL Bonds & Loans	595,224	57.59	57.59	0.00	595,166.67	0.01
<u>HDMC Treatment Plant</u>						
01-520-03100 HDMC: CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
01-520-04100 HDMC: CONTRACTED OPERATION	0	0.00	0.00	0.00	0.00	0.00
01-520-06100 HDMC: PUMPING POWER	0	0.00	0.00	0.00	0.00	0.00
TOTAL HDMC Treatment Plant	0	0.00	0.00	0.00	0.00	0.00
<u>Benefits Allocated</u>						
01-551-01210 COMPENSATED LEAVE	193,458	9,977.67	9,977.67	0.00	183,480.33	5.16
01-551-01215 CAFETERIA PLAN EXPENSE	203,880	7,445.39	7,445.39	0.00	196,434.61	3.65
01-551-01220 GROUP INSURANCE EXPENSE	10,815	0.00	0.00	0.00	10,815.00	0.00
01-551-01225 WORKERS COMPENSATION INSUR	28,551	0.00	0.00	0.00	28,551.00	0.00
01-551-01230 RETIREMENT: PERS Classic 2	167,692	10,096.80	10,096.80	0.00	157,595.20	6.02
01-551-01231 RETIREMENT: PERS Tier 2 2%	0	204.18	204.18	0.00	204.18	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 08.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-551-01232 RETIREMENT - TEMP	0	94.36	94.36	0.00 (94.36)	0.00
01-551-01233 RETIREMENT - 457 CONTRIBUT	0	41.00	41.00	0.00 (41.00)	0.00
01-551-01240 UNIFORMS	6,770	162.00	162.00	0.00	6,608.00	2.39
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	111,538	4,042.05	4,042.05	0.00	107,495.95	3.62
01-551-98000 ALLOCATED EXPENSES	(722,704)	(32,063.45)	(32,063.45)	0.00	(690,640.55)	4.44
TOTAL Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Field Allocated</u>						
01-552-02205 SHOP EXPENSE - COMBINED	10,462	805.81	805.81	0.00	9,656.19	7.70
01-552-02210 SMALL TOOLS EXPENSE - COMB	8,500	0.00	0.00	0.00	8,500.00	0.00
01-552-02215 SAFETY EXPENSE	5,100	0.00	0.00	0.00	5,100.00	0.00
01-552-03205 TRACTOR/TOOL REPAIR	14,000	0.00	0.00	0.00	14,000.00	0.00
01-552-03905 BUILD'G REPAIR/MAINT-SHOP/	8,200	0.00	0.00	0.00	8,200.00	0.00
01-552-05005 FUEL-VEHICLES	39,500	1,306.12	1,306.12	0.00	38,193.88	3.31
01-552-05010 AUTO EXPENSE	31,100	148.61	148.61	0.00	30,951.39	0.48
01-552-05015 EQUIPMENT CLEARING ACCOUNT	0	0.00	0.00	0.00	0.00	0.00
01-552-06305 COMMUNICATIONS	15,000	239.87	239.87	0.00	14,760.13	1.60
01-552-07005 REGULATORY, PERMITS, ETC	13,200	0.00	0.00	0.00	13,200.00	0.00
01-552-98000 ALLOCATED EXPENSES	(145,062)	(2,500.41)	(2,500.41)	0.00	(142,561.59)	1.72
TOTAL Field Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Office allocated</u>						
01-553-01405 TEMPORARY LABOR FEES	10,000	781.56	781.56	0.00	9,218.44	7.82
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	43,894	185.00	185.00	0.00	43,708.60	0.42
01-553-02110 POSTAGE	23,200	3,000.00	3,000.00	0.00	20,200.00	12.93
01-553-03905 BUILDING REPAIR/MAINT - OF	17,200	394.95	394.95	0.00	16,805.05	2.30
01-553-04015 COMPUTER SUPPORT & LICENSE	92,146	2,395.92	2,395.92	0.00	89,749.96	2.60
01-553-06205 TELEPHONE AND UTILITIES	36,800	3,777.39	3,777.39	0.00	33,022.61	10.26
01-553-98000 ALLOCATED EXPENSES	(223,240)	(10,534.82)	(10,534.82)	0.00	(212,705.18)	4.72
TOTAL Office allocated	(1)	0.00	0.00	0.00	(0.52)	0.00
<u>Non-departmental</u>						
01-599-00100 EQUIPMENT & TECH RESERVE	100,000	0.00	0.00	0.00	100,000.00	0.00
01-599-00200 WELL/BOOSTER RESERVE	50,000	0.00	0.00	0.00	50,000.00	0.00
01-599-00300 OPERATIONAL RESERVE & COLA	51,308	0.00	0.00	0.00	51,308.00	0.00
01-599-00400 BUDGET CLEARING	84,945	0.00	0.00	0.00	84,945.00	0.00
01-599-00500 OVERHEAD 17 (OTHER-90/53(86,000)	0.00	0.00	0.00	(86,000.00)	0.00
01-599-00510 OVERHEAD 16 (LABOR-80/5390	0	0.00	0.00	0.00	0.00	0.00
01-599-08999 UNCOLLECTABLE STANDBYS	0	0.00	0.00	0.00	0.00	0.00
TOTAL Non-departmental	200,253	0.00	0.00	0.00	200,253.00	0.00
<hr/>						
TOTAL EXPENSES	4,464,691	105,669.67	105,669.67	0.00	4,359,021.36	2.37
REVENUE OVER/(UNDER) EXPENSES	237,640	795,306.40	795,306.40	0.00	(557,666.87)	334.67

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
000000	9/13/2013	N	008102	OFFICEMAX CONTRACT INC.	
			C-276156	OFFICEMAX CONTRACT INC.	9.94CR
			C-530702	OFFICEMAX CONTRACT INC.	49.13CR
			D-95981	REFUND CREDIT	3.18
			I-438063	OFFICEMAX CONTRACT INC.	55.89

					0.00
053708	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042249	BACA, ANTHONY :US REFUND	33.96

					33.96
053709	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042250	SIERRA ROCK CLIMBING:US REFUND	43.30

					43.30
053710	9/06/2013	VOID	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042251	SHERIC REAL ESTATE :US REFUND	68.24

					68.24
053711	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042252	HENDRICKS, JAMES :US REFUND	1.50

					1.50
053712	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042253	HOMETOWN COMMUNITY D:US REFUND	34.81

					34.81
053713	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042254	WALTER-TRUSTEE , ROB:US REFUND	51.26

					51.26
053714	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042255	HUFF, CLIFFORD :US REFUND	41.66

					41.66
053715	9/06/2013	VOID	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042256	DAVIS, WILLIAM :US REFUND	17.76

					17.76
053716	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309042257	MURPHY, LORI L :US REFUND	11.38

					11.38

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053717	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309042258 ROSSIAS, THOMAS J :US REFUND	40.87 ----- 40.87
053718	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309042259 HUFFSTUTLER, MORGAN :US REFUND	38.48 ----- 38.48
053719	9/06/2013	VOID	1	CUSTOMER REFUNDS (MISC.) I-000201309042260 DEAN, GARLAND :US REFUND	11.06 ----- 11.06
053720	9/06/2013	R	001004	BUSINESS CARD I-BA0913 DIRECTOR TRAINING/RECRUIT EXP	7,047.45 ----- 7,047.45
053721	9/06/2013	R	000261	BONTERRA CONSULTING I-20676 RECHARGE PIPE CONSULT SERVICES	10,197.30 ----- 10,197.30
053722	9/06/2013	R	000223	DITCH WITCH CENTRAL CALIFORNIA I-P83680 UTILITY HYDRO VACUUM SUPPLIES I-P83700 UTILITY HYDRO VACUUM SUPPLIES	236.73 302.68 ----- 539.41
053723	9/06/2013	R	002565	DUDEK AND ASSOCIATES, INC I-20133004 ENG SERV: MULTIPLE PROJECTS	6,418.75 ----- 6,418.75
053724	9/06/2013	R	003505	LORI PARKER I-8737 VEHICLE REPAIRS	821.00 ----- 821.00
053725	9/06/2013	R	004720	INLAND WATER WORKS I-255207 PRV SUPPLIES I-255208 PUMPING PLANT SUPPLIES I-255595 PUMPING PLANT SUPPLIES	2,613.49 651.46 193.54 ----- 3,458.49
053726	9/06/2013	R	005080	J & J BROTHERS CONST CO., INC. I-16812 RECHARGE PIPELINE	185,822.85 ----- 185,822.85

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053727	9/06/2013	R	000069	LIONEL GOODROW	
			I-FI081513	A/C SERVICE CONTRACT	540.00
			I-FI081513A	A/C SERVICE CONTRACT - SHOP	270.00

					810.00
053728	9/06/2013	R	006200	HELEN A. MCALLISTER	
			I-5820B	JANITORIAL SERVICES - AUG 13	580.00

					580.00
053729	9/06/2013	R	000233	YUCCA VALLEY AUTO PARTS, INC.	
			I-037012	VEHICLE REPAIRS	258.42
			I-037025	VEHICLE REPAIRS	44.91
			I-037812	VEHICLE REPAIRS/SMALL TOOL	60.02

					363.35
053730	9/06/2013	R	008403	PRECISION GARAGE DOORS &	
			I-25319	BAY DOORS & GATE REPAIRS	440.00

					440.00
053731	9/06/2013	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20738064	SHOP EXPENSE	94.12

					94.12
053732	9/06/2013	R	009054	KATHLEEN J. RADNICH	
			I-8/25/13-35	PUBLIC RELATIONS SERVICES	694.80

					694.80
053733	9/06/2013	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0813	LEGAL SERVICES - AUG 13	6,251.00

					6,251.00
053734	9/06/2013	R	000314	SECRETARY OF STATE	
			I-SS090313	NOTARY EXAM & APPLICATION	40.00

					40.00
053735	9/06/2013	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE0813	POWER FOR PUMPING - AUG 13	29,384.23

					29,384.23
053736	9/06/2013	R	000290	TFI RESOURCES, INC.	
			I-NK565345	TEMPORARY LABOR	390.78

					390.78

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053737	9/06/2013	R	010645	TROPHY EXPRESS I-870472	NAME BADGES & PLATES 78.84 ----- 78.84
053738	9/06/2013	R	000247	UNITED STATES PLASTIC CORP I-3833045	PUMPING PLANT SUPPLIES 28.52 ----- 28.52
053739	9/06/2013	R	010990	UTILIQUEST L.L.C. I-199201-Q	CONTRACT LOCATING EXPENSE 93.12 ----- 93.12
053740	9/06/2013	R	011109	VALLEY INDEPENDENT PRINTING I-31932	OFFICE SUPPLIES:BUSINESS CARDS 108.54 ----- 108.54
053741	9/06/2013	R	011114	VAN DYKE CORP I-17754	HDMC WASTEWATER CONSTRUCTION 85,952.20 ----- 85,952.20
053742	9/06/2013	R	012020	XEROX CORPORATION I-069914064	OFFICE EXPENSE 8/8/13-8/20/13 324.70 ----- 324.70
053743	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309052261	PRATT, SUSAN M :US REFUND 23.82 ----- 23.82
053744	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309052262	PREFERRED GROUP PROP:US REFUND 25.96 ----- 25.96
053745	9/06/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309052263	TUTTLE, RUTH :US REFUND 0.10 ----- 0.10
053746	9/13/2013	R	000501	ACWA/JPIA I-ACWA1013	EE HEALTH BENEFIT & EAP OCT 13 11,141.24 ----- 11,141.24

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053747	9/13/2013	R	000501	ACWA/JPIA I-JPIA081913	AUTO & GEN LIAB - 10/13 -10/14 75,639.00 ----- 75,639.00
053748	9/13/2013	R	001630	AT&T MOBILITY I-829480028X09052013	COMMUNICATIONS - AUG 13 1,565.57 ----- 1,565.57
053749	9/13/2013	R	001461	DEBORAH BOLLINGER I-563 I-563A I-566	WATER CONSERVATION - AUG 13 NON-CONTRACT CONSERVATN AUG 13 RECHARGE BASIN CONSULT- AUG 13 2,500.00 93.75 112.50 ----- 2,706.25
053750	9/13/2013	R	001550	CDW GOVERNMENT, INC I-FN98839	PRINTER FOR FINANCE DEPARTMENT 930.46 ----- 930.46
053751	9/13/2013	R	001555	CENTRATTEL I-130903192101	DISPATCH SERVICES - AUG 13 318.65 ----- 318.65
053752	9/13/2013	R	000230	CHARLES Z. FEDAK & COMPANY, CPA'S I-CFC0813	FINANCIAL AUDIT - 12/13 1,200.00 ----- 1,200.00
053753	9/13/2013	R	002201	DEPARTMENT OF JUSTICE I-991643	EE RECRUITING EXPENSE 49.00 ----- 49.00
053754	9/13/2013	R	000058	GARDA CL WEST, INC. I-192-123713	COURIER FEES - SEPT 13 475.40 ----- 475.40
053755	9/13/2013	R	006970	INNOVYZE, INC. I-19178AM	ANN'L RENEWAL-H2ONET ANALYZER 800.00 ----- 800.00
053756	9/13/2013	R	005621	KENNY STRICKLAND, INC I-8112593 I-8112594	FUEL FOR VEHICLES FUEL FOR VEHICLES 4,147.52 3,328.80 ----- 7,476.32

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 CASH ACCOUNT: 01 -11200

CHECK AUDIT REPORT

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CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053757	9/13/2013	R	006029	LIEBERT CASSIDY WHITMORE	
			I-169887	LEGAL SERVICES - AUG 13	2,271.30
			I-169888	LEGAL SERVICES-MOU NEGOTIATION	3,270.00

					5,541.30
053758	9/13/2013	R	000197	ERICK LUNA	
			I-218	RETENTION- VARIOUS PROJECTS	2,362.50

					2,362.50
053759	9/13/2013	R	006790	MOBILE MINI, LLC - CA	
			I-217008114	23' RECORD STORAGE RENTAL	227.18

					227.18
053760	9/13/2013	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-522545	ID VERIF. SERV. THRU 08/31/13	286.50

					286.50
053761	9/13/2013	R	008405	PRECISION ASSEMBLY	
			I-15683	AUG WATER BILLING & PUBL INFO	1,829.19

					1,829.19
053762	9/13/2013	R	008414	ROBERT L. STEPHENSON	
			I-1347	VIDEO TAPING BD MEETINGS - AUG	200.00

					200.00
053763	9/13/2013	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20744238	SHOP EXPENSE	94.12

					94.12
053764	9/13/2013	R	009054	KATHLEEN J. RADNICH	
			I-9/1/13/36	PUBLIC RELATIONS SERVICES	720.00
			I-9/1/13/36-A	REIMB: PUBLIC RELATIONS SUPPLY	9.72

					729.72
053765	9/13/2013	R	001932	COUNTY OF SAN BERNARDINO	
			I-105696	MAP REVISIONS - AUG 13	2.00

					2.00
053766	9/13/2013	R	000290	TFI RESOURCES, INC.	
			I-NK567489	TEMPORARY LABOR	434.20

					434.20

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053767	9/13/2013	R	010645	TROPHY EXPRESS	
			I-870487	NAME BADGE	13.99
			I-870507	EE 25TH ANNIVERSARY PLAQUE	101.52

					115.51
053768	9/13/2013	R	010850	UNDERGROUND SERVICE ALERT	
			I-820130334	TICKET DELIVERY SERVICE - AUG	39.00

					39.00
053769	9/13/2013	R	901353	MICHAEL W. BRANNING	
			I-UGC090413	DEMO GRDN/ BUILD MAINT- AUG 13	395.00

					395.00
053770	9/13/2013	R	010990	UTILIQUEST L.L.C.	
			I-199480-Q	CONTRACT LOCATING EXPENSE	37.69

					37.69
053771	9/13/2013	R	000236	PAYPRO ADMINISTRATORS	
			I-PP091313	EE FSA DEDUCTIONS 9-13-13	470.81

					470.81
053772	9/20/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309162264	SHERIC REAL ESTATE :US REFUND	134.10

					134.10
053773	9/20/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309162265	MARTINGALE INVESTMEN:US REFUND	41.82

					41.82
053774	9/20/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309162266	PRESTIGE PROPERTIES :US REFUND	88.88

					88.88
053775	9/20/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309162267	HI-DESERT MEDICAL CE:US REFUND	228.47

					228.47
053776	9/20/2013	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201309162268	BRENTS, MARIAN C :US REFUND	19.83

					19.83

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053777	9/20/2013	R	000109	PATRICIA FREEMAN I-PF091113	REIMB: MILES TO NOTARY SEMINAR 71.19 ----- 71.19
053778	9/20/2013	R	004201	SCOTT HUDSON I-SH081413	REIMB: MILES AUGUST 2013 73.45 ----- 73.45
053779	9/20/2013	R	000286	LEGACY OFFICE PRODUCTS I-0001730-001	OFFICE SUPPLIES/SHOP EXPENSE 764.80 ----- 764.80
053780	9/20/2013	R	008102	OFFICEMAX CONTRACT INC. I-161352	OFFICE SUPPLIES 21.59 ----- 21.59
053781	9/20/2013	R	000290	TFI RESOURCES, INC. I-NK569688	TEMPORARY LABOR 347.36 ----- 347.36
053782	9/20/2013	R	003595	VERIZON CALIFORNIA I-V0913	TELEPHONE (SHOP) - SEPT 13 253.55 ----- 253.55
053783	9/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309242270	GUERRERO, MATTHEW O :US REFUND 42.43 ----- 42.43
053784	9/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309242271	ALLIED ALLIANCE LLC :US REFUND 56.57 ----- 56.57
053785	9/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309242272	VALENTINE, BRANDON :US REFUND 37.65 ----- 37.65
053786	9/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309242269	BEDNAR, BRENDAN JOHN:US REFUND 46.41 ----- 46.41

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
053787	9/26/2013	R	000315 MORONGO BASIN AMBULANCE ASSN. I-MBAA091613 AHA FIRST AID & CPR CLASS	250.00 ----- 250.00
053788	9/27/2013	R	000575 AFSCME LOCAL 1902 I-AFSCME0913 EE UNION DUES - SEPT 13	507.00 ----- 507.00
053789	9/27/2013	R	000675 AQUA-METRIC SALES COMPANY I-0049101-IN INVENTORY	519.10 ----- 519.10
053790	9/27/2013	R	000214 BABCOCK LABORATORIES, INC. I-BI31142-2287 WATER SAMPLING	725.00 ----- 725.00
053791	9/27/2013	R	000261 BONTERRA CONSULTING I-20791 RECHARGE PIPE CONSULT SERVICES	5,450.92 ----- 5,450.92
053792	9/27/2013	R	001528 CARPI & CLAY, INC I-CC0813 LOBBYIST - AUG 13	1,750.00 ----- 1,750.00
053793	9/27/2013	R	001550 CDW GOVERNMENT, INC I-FP76651 REPAIR PLAN FOR FINANCE PRINTR	74.28 ----- 74.28
053794	9/27/2013	R	000020 CE PRIME, INC. I-11028 RIGHT OF WAY ACQ: RESVOIR LAND	2,761.42 ----- 2,761.42
053795	9/27/2013	R	000230 CHARLES Z. FEDAK & COMPANY, CPA'S I-CFC0913 FINANCIAL AUDIT - 12/13	5,500.00 ----- 5,500.00
053796	9/27/2013	R	001595 CHEM-TECH INTERNATIONAL, INC. I-JBWD166 WATER TREATMENT EXPENSE	1,178.50 ----- 1,178.50

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
053797	9/27/2013	R	001850 CLINICAL LAB OF S.B. INC I-930729 SAMPLING - AUG 13	553.00 ----- 553.00
053798	9/27/2013	R	000237 COLONIAL LIFE & ACCIDENT INSURANCE CO, INC. I-3990561-0905387 EE LIFE INSURANCE- SEPT 13	680.20 ----- 680.20
053799	9/27/2013	R	001865 COMPUTER GALLERY I-307905 PURCHASE & INSTALL 2 SCANNERS I-307958CW PRINTER MAINTENANCE - AUG 13 I-307967CW PRINTER MAINT SHOP - AUG 13	1,102.67 58.33 34.26 ----- 1,195.26
053800	9/27/2013	R	002565 DUDEK AND ASSOCIATES, INC I-20133393 CONST MGMT: HDMC WASTE WATER I-20133396 CONST MGMT: RECHARGE	19,283.99 12,550.65 ----- 31,834.64
053801	9/27/2013	R	002820 EMPLOYEE RELATIONS, INC. I-64825 EE RECRUITING EXPENSE	130.50 ----- 130.50
053802	9/27/2013	R	000228 FATTY'S FENCE I-FF091013 FENCE @ OFFICE	900.00 ----- 900.00
053803	9/27/2013	R	003025 FEDEX I-2-399-82218 SHIPPING: AUDIT	21.68 ----- 21.68
053804	9/27/2013	R	003505 LORI PARKER I-8796 VEHICLE MAINTENANCE I-8801 VEHICLE MAINTENANCE I-8824 VEHICLE REPAIR I-8872 TIRE DISPOSAL	114.63 226.09 17.00 14.00 ----- 371.72
053805	9/27/2013	R	000205 LORI HERBEL I-LH090113 PUBLIC INFO/FARMER'S MARKET	100.00 ----- 100.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053806	9/27/2013	R	004152	HI-DESERT STAR I-HDS083113	GENERAL MANAGER RECRUITING 1,751.52 ----- 1,751.52
053807	9/27/2013	R	004720	INLAND WATER WORKS I-256214	INVENTORY 1,402.49 ----- 1,402.49
053808	9/27/2013	R	000084	JOHNSON MACHINERY CO. I-SW030120881	GENERATOR MAINTENANCE 1,463.10 ----- 1,463.10
053809	9/27/2013	R	005080	J & J BROTHERS CONST CO., INC. I-16816	RECHARGE PIPELINE 34,246.55 ----- 34,246.55
053810	9/27/2013	R	000286	LEGACY OFFICE PRODUCTS I-0001476-001 I-0001730-002	OFFICE SUPPLIES OFFICE SUPPLIES 74.50 22.13 ----- 96.63
053811	9/27/2013	R	006504	MC CALL'S METERS, INC. I-24518	CERTIFIED FLOW TEST 63.65 ----- 63.65
053812	9/27/2013	R	006507	McMASTER-CARR SUPPLY COMPANY I-59761617	SHOP EXPENSE 292.14 ----- 292.14
053813	9/27/2013	R	000318	MORONGO BASIN REGIONAL FORUM I-MBRF091913	EE TRAINING 15.00 ----- 15.00
053814	9/27/2013	R	000233	YUCCA VALLEY AUTO PARTS, INC. C-037965 I-039423 I-040135 I-040150 I-040400 I-040640	BATTERY CORE RETURN VEHICLE SUPPLIES VEHICLE SUPPLIES VEHICLE SUPPLIES GENERATOR BATTERY VEHICLE SUPPLIES 48.60CR 54.60 18.33 24.39 99.76 13.91 ----- 162.39

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053815	9/27/2013	VOID	C-CHECK	VOID CHECK	0.00

					0.00
053816	9/27/2013	R	003930 NBS I-91300133	CMM ADMIN FEES - 4TH QTR 13	2,063.72

					2,063.72
053817	9/27/2013	R	000236 PAYPRO ADMINISTRATORS I-36525 I-PP092713	FSA ADMIN FEES - AUG 13 EE FSA DEDUCTIONS 9-27-13	50.00 470.81

					520.81
053818	9/27/2013	R	008150 PETTY CASH, SUSAN GREER I-PC091813	PETTY CASH REIMBURSEMENT	132.71

					132.71
053819	9/27/2013	R	008202 PITNEY BOWES I-517010	OFFICE SUPPLIES	132.17

					132.17
053820	9/27/2013	R	008201 PURCHASE POWER I-PB091213	POSTAGE REFILL FOR METER	500.00

					500.00
053821	9/27/2013	R	008415 PRUDENTIAL OVERALL SPLY. I-20750954	SHOP EXPENSE	155.88

					155.88
053822	9/27/2013	R	009054 KATHLEEN J. RADNICH I-901513-38 I-902213-39 I-90813-37	PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	637.20 651.60 637.20

					1,926.00
053823	9/27/2013	R	009880 SOUTHERN CALIFORNIA EDISON CO I-SCE0913	POWER TO BUILDINGS - SEPT 13	2,560.02

					2,560.02
053824	9/27/2013	R	009920 STANDARD INSURANCE CO I-ST1013	EE LIFE INSURANCE - OCT 13	698.05

					698.05

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053825	9/27/2013	R	003596	SUPERMEDIA LLC I-SM0913 MORONGO BASIN ADVERT - SEPT 13	22.50 ----- 22.50
053826	9/27/2013	R	000290	TFI RESOURCES, INC. I-NK570891 TEMPORARY LABOR I-NK574257 TEMPORARY LABOR	445.06 347.36 ----- 792.42
053827	9/27/2013	R	000510	TIME WARNER CABLE I-TW0913 CABLE & INTERNET - SEPT 13	399.83 ----- 399.83
053828	9/27/2013	R	010690	TYLER TECHNOLOGIES I-025-76918 ONLINE PRODUCTS - SEPT 13	185.00 ----- 185.00
053829	9/27/2013	R	000316	US CONTROLS, INC. I-130823-1 HDMC WASTEWATER AUTODIALER	5,115.00 ----- 5,115.00
053830	9/27/2013	R	010990	UTILIQUEST L.L.C. I-199720-Q CONTRACT LOCATING EXPENSE I-199960-Q CONTRACT LOCATING EXPENSE I-200212-Q CONTRACT LOCATING EXPENSE	425.78 140.85 116.59 ----- 683.22
053831	9/27/2013	R	003600	VERIZON CALIFORNIA I-V0913 TELEPHONE (OFFICE) - SEPT 13	774.02 ----- 774.02
053832	9/30/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201309302273 FERNANDEZ, GUADALUPE:US REFUND	98.62 ----- 98.62
*900375	9/01/2013	D	009500	USDA RURAL DEVELOPMENT I-USDA 09/13 LN #02 CMM PRINCIPAL & INT - LOAN #02	166,814.85 ----- 166,814.85
*900378	9/04/2013	D	001517	CalPERS I-PPE 8-23-13 PAY PERIOD ENDING 8/23/13	8,175.55 ----- 8,175.55

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900379	9/13/2013	D	000248	PAYCHEX I-10667717	TIME & LABOR ONLINE USAGE FEE 45.00
					----- 45.00
900380	9/12/2013	D	001517	CalPERS I-PPE 9-6-13	PAY PERIOD ENDING 9/06/13 8,185.45
					----- 8,185.45
900381	9/13/2013	D	000248	PAYCHEX I-203636	PAYROLL PROCESSING FEE 290.89
					----- 290.89
900382	9/20/2013	D	004195	HOME DEPOT CREDIT SERVICES I-HD0913	PUMP PLNT/SHP EXP/OFFICE SPPLY 1,032.78
					----- 1,032.78
900383	9/24/2013	D	001517	CalPERS I-PPE 9-20-13	PAY PERIOD ENDING 9/20/13 8,153.82
					----- 8,153.82
900384	9/27/2013	D	000248	PAYCHEX I-204617	PAYROLL PROCESSING FEE 304.89
					----- 304.89
900385	9/30/2013	D	000025	ICMA RC I-900385	457 REMITTANCE - SEPT 13 1,706.10
					----- 1,706.10
TOTALS:	135				763,144.31

LESS - PRIOR MONTH VOIDS:

LESS - CURRENT MONTH VOIDS:

52758	(46.41)
53575	(98.62)
53710	(68.24)
53715	(17.76)
53719	(11.06)

	762,902.22

JOSHUA BASIN WATER DISTRICT

SEPTEMBER 2013

DIRECTOR PAY

PAY PERIODS: 8/24/2013 - 9/20/2013

Director	Date	Type	Amount	Notes
VICTORIA J FULLER	09/04/2013	Director Pay	173.63	JBWD BOARD MEETING
VICTORIA J FULLER	09/18/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
ROBERT JOHNSON	09/04/2013	Director Pay	173.63	JBWD BOARD MEETING
ROBERT JOHNSON	09/18/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICKEY C LUCKMAN	09/04/2013	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	08/24/2013	UNPAID DIRECTOR	0.00	7/24/13 MWA IRWMP
MICKEY C LUCKMAN	08/24/2013	Mileage/Vehicle Expense	73.45	7/24/13 MILES: MWA IRWMP
MICKEY C LUCKMAN	08/24/2013	UNPAID DIRECTOR	0.00	7/25/13 MWA BOARD MEETING
MICKEY C LUCKMAN	08/24/2013	Mileage/Vehicle Expense	73.45	7/25/13 MILES: MWA BOARD MEETING
MICKEY C LUCKMAN	09/07/2013	UNPAID DIRECTOR	0.00	8/8/13 MWA BOARD MEETING
MICKEY C LUCKMAN	09/07/2013	Mileage/Vehicle Expense	73.45	8/8/13 MILES: MWA BOARD MEETING
MICKEY C LUCKMAN	09/07/2013	UNPAID DIRECTOR	0.00	8/20/13 MWA TAC MEETING
MICKEY C LUCKMAN	09/07/2013	Mileage/Vehicle Expense	73.45	8/20/13 MILES: MWA TAC MEETING
MICKEY C LUCKMAN	09/07/2013	UNPAID DIRECTOR	0.00	8/23/13 SAN BERNARDINO COUNTY WATER CONFERENCE
MICKEY C LUCKMAN	09/07/2013	Mileage/Vehicle Expense	101.70	8/23/13 MILES: SAN BERNARDINO COUNTY WATER CONFERENCE
MICKEY C LUCKMAN	09/07/2013	UNPAID DIRECTOR	0.00	9/5/13 MWA IRWMP
MICKEY C LUCKMAN	09/07/2013	Mileage/Vehicle Expense	73.45	9/5/13 MILES: MWA IRWMP
MICKEY C LUCKMAN	09/18/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>816.21</u>	
MICHAEL P REYNOLDS	09/04/2013	Director Pay	173.63	JBWD BOARD MEETING
MICHAEL P REYNOLDS	09/18/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
GARY L WILSON	09/04/2013	Director Pay	173.63	JBWD BOARD MEETING
GARY L WILSON	09/18/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
TOTAL			<u><u>2,205.25</u></u>	

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Finance Committee

October 14, 2013

Report to: Committee

Prepared by: Susan Greer



TOPIC:

SET REGULAR MEEETING SCHEDULE FOR FINANCE COMMITTEE

RECOMMENDATION:

Establish regular meeting schedule

ANALYSIS:

As a standing committee of the Board of Directors, the Finance Committee is required to establish a regular meeting schedule so that the public can know when the meeting to be held.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

N/A