

President
Tom Floen

VP
Stacy Doolittle

Directors
Jane Jarlsberg
Tomas Short
David Fick

**General
Manager**
Sarah Johnson

Legal Counsel
Jeff Hoskinson



REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS

Wednesday, April 3, at 5:30 p.m.

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239

PASSCODE: 61750

MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

A. DRAFT MINUTES – 03.20.24

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. PROJECT LIST UPDATE

This item is for informational purposes only. Staff may provide updates to the Board on any projects listed. Board members may ask questions and seek clarification on any projects listed. If board action is necessary on any project, it will be scheduled as a future agenda item.

8. PRESENTATIONS

For informational purposes only. No action is to be taken.

A. PUBLIC OUTREACH REPORT

Public Outreach Consultant, Kathleen Radnich will provide a report on outreach activities.

B. CITIZENS ADVISORY COUNCIL REPORT

Citizens Advisory Council Chair, David Carrillo will provide a report on the Citizens Advisory Council meeting.

9. ACTION CALENDAR

A. APPOINTMENT OF A NEW CITIZENS ADVISORY COUNCIL (CAC) MEMBER

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: RECOMMEND THE BOARD OF DIRECTORS REVIEW APPLICATION AND CONSIDER APPOINTMENT TO THE CITIZENS ADVISORY COUNCIL (CAC)

B. DISCUSSION AND POTENTIAL DIRECTION RELATIVE TO DIRECTOR COMPENSATION

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: STAFF WILL PROVIDE OVERVIEW OF DIRECTOR COMPENSATION PROCESS FOR DISTRICT TO PROVIDE DIRECTION FOR POTENTIAL FUTURE ACTION(S)

10. REPORTS AND COMMENTS

For informational purposes only on subjects not covered by the agenda. The opinions of individual directors are not necessarily the opinions of the board or district staff. No action is to be taken. The Board may provide staff with requests for future agenda items.

- A. DIRECTORS REPORTS
- B. GENERAL MANAGER REPORT

11. CLOSED SESSION –

CONFERENCE WITH LABOR NEGOTIATORS (Govt. Code § 54957.6)

Agency Designated Representatives: Sarah Johnson, General Manager

Unrepresented Employee: All District Employees

12. ADJOURNMENT

CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS	DATE	TIME	ATTENDEE(S)
MWA – TAC	04.04.24	10:00 AM	FLOEN
JBWD – FINANCE COMMITTEE	04.10.24	CANCELLED	
JBWD – WRO COMMITTEE	04.10.24	CANCELLED	
JBWD – MANAGER MEETUPS	04.10.24	CANCELLED	
MWA – BOARD MEETING	04.11.24	9:30 AM	SHORT
CSDA – RESILIENCE SUMMIT WORKSHOP	04.12.24	9:00 AM	DOOLITTLE
ACWA – REGION 9 BOARD MEETING & TOUR	04.12.24	10:00 AM	JARLSBERG
ASBCSD – DINNER	04.15.24	5:30 PM	FICK/SHORT/JARLSBERG
JBWD – BOARD MEETING	04.17.24	CANCELLED	
MWA – BOARD MEETING	04.25.24	9:30 AM	FICK
JBWD – SPECIAL BOARD MEETING	05.01.24	3:00 PM	ALL

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District’s office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff’s availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS March 20, 2024, 5:30 pm

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at: 5:30 pm.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Consultant(s) Present: Public Outreach Consultant, Kathleen Radnich, Southwest Networks President, Matt Disher

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Short made a motion to approve the agenda, seconded by Director Jarlsberg, and approved by the following vote.

1 st / 2 nd	Short / Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 03.06.24

Director Short made a motion to approve the draft minutes, seconded by Director Fick approved by the following vote.

1 st / 2 nd	Short/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

Director Jarlsberg asked to pull the check register to discuss the E-2-1 pump replacement and water recharge purchase.

B. CHECK REGISTER – JANUARY 2024

Director Jarlsberg made a motion to approve the January 2024 check register, seconded by Vice President Doolittle approved by the following vote.

1 st / 2 nd	Jarlsberg/Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

A. ACTION CALENDAR

B. SOUTHWEST NETWORKS CONTRACT RENEWAL

PRESENTED BY: DIRECTOR OF ADMINISTRATION, DAVID SHOOK & GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE SOUTHWEST NETWORKS – "GUARDIAN IT PEACE OF MIND" MASTER SERVICE AGREEMENT

Director of Administration, David Shook, presented his staff report analysis and overview of the Southwest Networks Contract Renewal for another three years, which includes significant upgrades. Shook mentioned that the Biden Administration has issued a warning to all 50 state governors about entities that are targeting drinking water and wastewater systems through cyber-attacks. Shook emphasized the need for enhanced cybersecurity measures. General Manager, Sarah Johnson, then introduced Matt Disher, the Owner and CEO of Southwest Networks. Disher provided in-depth information about the Southwest Networks contract, including their long-term working relationship with the district, the upgrades that will be implemented, and their focus on maintaining a high level of cyber security.

Director Short made a motion to authorize the General Manager to execute the Southwest Networks— "Guardian IT Peace of Mind" master service agreement with the addition of biannual penetration, seconded by Director Doolittle, and approved by the following vote.

1 st / 2 nd	Short/Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

B. 2nd FISCAL QUARTER ENDING 12/31/23 FINANCIAL REPORT

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: RECEIVE REPORT, ASK QUESTIONS, AND APPROVE

Anne Roman, Director of Finance, presented the 2nd Fiscal Quarter Ending 12/31/23 Financial Report and explained the JBWD Financials at a glance information in detail. Roman reported on revenues and expenses not incurred evenly throughout the year, Department Heads managing

their budgets, operating and capital costs, and analysis continuing throughout the year. Roman concluded by mentioning that budget season is coming up and that there will be budget workshops in May.

Director Jarlsberg made a motion to approve the 2nd Fiscal Quarter Ending 12/31/23 Financial Report, seconded by Director Short, and approved by the following vote.

1 st / 2 nd	Jarlsberg /Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

A. REPORTS AND COMMENTS

President Floen

- President Floen attended the Morongo Basin Pipeline Commission meeting on March 13, mentioning that his term as Chair ended and Bob Stadum was nominated as the new Chair.
- Floen shared that at the Morongo Basin Pipeline Commission meeting, they discussed strategies to mitigate the cost of electricity.
- Floen brought up the topics of the dollar's value and inflation and explained them using an analogy.
- Floen attended a board meeting of the Bighorn Desert View Water Agency and reported on the discussions held by the directors. Floen gained valuable insights and emphasized the significance of aligning with the district's vision, mission, and values and persevering toward them.
- Floen mentioned his concern about raising the Director's stipend and the public's perception. Floen clarified that the directors are not district employees but rather representatives of the community they volunteer to serve. Floen stated that it is against the function of a director to be on the Board solely for the purpose of earning a living as employees do.

Vice President Doolittle

- Vice President Doolittle recently completed a budget class and learned about terms such as non-spendable fund balance and contingency in reserve budgets. Doolittle inquired if the district employs these phrases on its financial statements.
- Doolittle inquired if the district uses a budget calendar.
- After learning about them in their budget class, Doolittle suggested video budget reviews to the Director of Finance, Anne Roman. Doolittle praised Roman for doing a great job with the financial presentations.
- Doolittle attended the MWA board meeting and learned about an increase in revenue, COLA, merit increases, and the MWA board approving a small raise for their Board of directors. Doolittle has expressed her desire to consider increasing the Director's stipend.
- Doolittle suggested a board appreciation event, just like the district does for employee appreciation events. Doolittle believes that the district is being too frugal and doesn't seem to appreciate the Board. Doolittle expressed that it would be a nice gesture to show some appreciation, considering she has been on the Board for four years.
- Doolittle attended a Hi-Desert Water District board meeting and shared that their board discussion on strategic goals lasted 20 minutes.
- Doolittle attended the ASBCSD Membership meeting and dinner with Director Fick in Chino on March 18. Doolittle learned at the meeting that interns produced their social media videos.

- Doolittle expressed concern that the district was too frugal with the Board, limiting director training events to only two directors. Doolittle disagrees with the idea of limiting training attendance to two directors.

Director Jarlsberg

- Director Jarlsberg expressed her gratitude to the other directors who attended the Finance and WRO Committees, which she was scheduled to attend.
- Jarlsberg inquired about the feasibility of allowing more than two directors to attend director training meetings and dinner events.
- Jarlsberg asked about volunteer recognition.

Director Short

- Director Short attended both the Finance and WRO Committees on March 13.
- Short mentioned that he understands the quorum issue that may arise when more than two directors attend training events. However, Short pointed out that it is important to pay attention to the event's topic. For instance, Short mentioned that the upcoming ASBCSD event will include a tour of a water district, which would be appropriate if more directors attended.

Director Fick

- Director Fick attended the ASBCSD Membership meeting and dinner with Vice President Doolittle in Chino on March 18, 2024.
- Fick mentioned that Mojave Water Agency is increasing its revenue serving as a wholesaler.
- Fick inquired about the number of meter purchases before the influx of short-term rentals.

General Manager Report

Johnson reported on the following:

- Johnson requested that our HR conduct a survey comparing board stipends with nearby and similar districts. Of the districts surveyed, the results revealed that the Hi-Desert Water District offers the highest stipend, while the Joshua Basin Water District provides the second highest.
- Johnson mentioned that the Twentynine Palms Water District (TPWD) contacted her regarding an 81-acre parcel they own within JBWD district boundaries. The parcel in question is situated at the southeast corner of our district and houses a reservoir belonging to the TPWD. TPWD pays a standby fee to our district; however, they have expressed interest in annexing that particular section of land. Johnson mentioned that staff is looking into possible solutions to address the concern.
- Johnson mentioned that we are interviewing for the new Compliance Coordinator position.
- Johnson mentioned that the staff has been busy with preparing budgets. Johnson also highlighted that while the district staff is cautious and frugal with financial resources, she respectfully disagrees that the district is too frugal. She stated the district staff is careful with all spending as we are entrusted with being prudent with the ratepayer's money.
- Johnson mentioned that she intends to bring the employee compensation plan in alignment with the coming budget season rather than waiting until late summer as it has been scheduled in previous years. She also mentioned that there would be an upcoming closed session for this purpose.
- The Finance & WRO Committees on April 10 will be cancelled due to a competing Urban Water Management Plan kick-off meeting. Executive Assistant, Lisa Thompson will send an updated calendar with the director rotations change since the Finance Committee is being cancelled in April.
- The regular board meeting on April 17 will be cancelled. On April 17, Johnson will be in Sacramento with CWSA at the State Water Resources Control Board meeting as they decide on the future of the Chromium 6 regulation.

- Johnson mentioned that she attends meetings frequently, but she highlighted specific ones she attended:
 - May 7 – Basin Wide Foundation Quarterly Luncheon
 - May 12 – Meeting with US Water Alliance
 - May 13 – Morongo Basin Pipeline Commission at Mojave Water Agency in Apple Valley.
 - May 18 – ID-M group meeting to discuss the pipeline contract.

- Johnson announced that based on feedback from prior budget seasons, this year, there will be a series of budget meeting workshops & presentations scheduled:
 - May 1 – Special Board Meeting, Operations Budget Workshop at 3:00 pm.
 - May 8 – WRO Committee, Capital Budget Presentation.
 - May 15 – Special Board Meeting, Capital Budget Workshop at 3:00 pm.
 - June 5 – Regular Board Meeting – Proposed budget adoption

B. ADJOURNMENT

On motion by Vice President Doolittle, seconded by Director Short and approved by the Board, the meeting was adjourned at: 7:57 pm.

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary

**JBWD PROJECT LIST
FY 23/24**

DEPT	TYPE	FUND SOURCE	PROJECT NAME	PROJECT DESCRIPTION/INFORMATION	STRAT PLAN #	BUDGET FUNDED	FY BUDGET	STATUS	PROJECT MANAGER	FY 23/24			
										Q1	Q2	Q3	Q4
ADMIN	OP EXP	OP EXP	WEBSITE REDESIGN	REDESIGN WEBSITE	4.8.1 & 5.1.5	NORMAL OPS	N/A	COMPLETE	SARAH/ DAVID				
CIRP	CAPITAL	CAPITAL	TILFORD PH2 DESIGN/SURVEY	COMPLETE DESIGN & SURVEY FOR TILFORD PIPELINE PROJECT	1.2.6	YES	\$80,000	COMPLETE	BRANDON				
OPS	CAPITAL	EQUIP & TECH	2-WAY RADIOS - COMMUNICATION & EMERGENCY MNGT	PURCHASE 2-WAY RADIOS	1.1.2.2	YES	\$35,000	COMPLETE	JEREMIAH				
OPS	CAPITAL	EQUIP & TECH	TRUCK REPLACEMENT	PURCHASE FLEET VEHICLES 3 TOYOTA TACOMA, 1 TUNDRA, & 1 DODGE 2500 RECEIVED AND IN USE	1.3.5	YES	\$240,000	COMPLETE	JEREMIAH				
OPS	CAPITAL	EQUIP & TECH	VACUUM/EXCAVATOR	PURCHASE VACUUM/EXCAVATOR	1.3.6	YES	\$95,000	COMPLETE	JEREMIAH				
OPS	CAPITAL	EQUIP & TECH	TIRE CHANGER REPLACEMENT	PURCHASE & INSTALL REPLACEMENT TIRE CHANGER	1.3.7	YES	\$12,000	COMPLETE	JEREMIAH				
OPS	CAPITAL	CAPITAL	CONCRETE MIXER	PURCHASE & INSTALL CONCRETE MIXER	1.3.7	YES	\$8,000	COMPLETE	JEREMIAH				
OPS	CAPITAL	CAPITAL	CANTILEVER AUTO GATES	PURCHASE & INSTALL @ 3 LOC - INSTALLATION COMPLETE, FINISHING PROGRAMMING	1.1.3	YES	\$60,000	COMPLETE	JEREMIAH				
ADMIN	CAPITAL	EQUIP & TECH	FILE SERVER REPLACEMENT	REPLACE FILE SERVIER	1.1	YES	\$15,000	COMPLETE 01/26/2023	DAVID				
CIRP	CAPITAL	CAPITAL	TILFORD PH2 INSTALL	REPLACE OLD WATER MAIN & SERVICE LINES.	1.2.7	YES	\$650,000	COMPLETE 10/12/2023	BRANDON				
PROD.	OP EXP	OP EXP	WATER RECHARGE PURCHASE	ACTUAL PURCHASE 1062 AF	1	YES	\$685,300	COMPLETE 12/22/2023	JEREMIAH				
ADMIN	OP EXPENSE	REPORTS & STUDIES	2023/24 HAZARD MITIGATION PLAN	ENGAGE WITH STURDIVAN TO RENEW HAZARD MITIGATION PLAN	4.7.2	YES	\$38,000	DISTRICT PORTION COMPLETE	SARAH				

**JBWD PROJECT LIST
FY 23/24**

DEPT	TYPE	FUND SOURCE	PROJECT NAME	PROJECT DESCRIPTION/INFORMATION	STRAT PLAN #	BUDGET FUNDED	FY BUDGET	STATUS	PROJECT MANAGER	Q1	Q2	Q3	Q4
FINANCE	OP EXPENSE	OP EXPENSE	PAYROLL SOFTWARE CONVERSION	SCHEDULED TO BE COMPLETE LATE FEBRUARY	4.5	YES	\$10,000	COMPLETE 3/01/2024	AUTUMN				
CIRP	CAPITAL	CAPITAL	BELMONT PIPELINE (INVENTORY PRE-ORDER)	INVENTORY PRE-ORDER COMPLETE, MOST MATERIALS HAVE BEEN RECEIVED	1.2.8	YES	\$500,000	INVENTORY ORDERED	BRANDON				
ADMIN	OP EXPENSE	OP EXPENSE	NEW EMERGENCY SUPPLIES	PURCHASE SUPPLIES TO REPLENISH EMERGENCY SUPPLIES (TENT, FOOD, ETC.)	4.7.4	YES	\$10,000	IN PROGRESS	SARAH				
ADMIN	OP EXPENSE	REPORTS & STUDIES	STRATEGIC PLAN	RPF CURRENTLY BEING DRAFTED	2.12.3	YES	\$50,000	IN PROGRESS	SARAH				*
ADMIN	CAPITAL	CAPITAL	EXTERIOR BLDG REFRESH	MAINTENANCE TO THE EXTERIOR OF ADMIN BUILDING INCLUDING PAINT, SIGNAGE, AND POSSIBLE FLOOD MITIGATION.	1.1.3	YES	\$50,000	IN PROGRESS	DAVID				*
ADMIN	OP EXP	OP EXP	BILL REDESIGN	MODERNIZE BILL DESIGN	4.4.2	NORMAL OPS	N/A	IN PROGRESS	SARAH/DAVID				*
CIRP	CAPITAL	CAPITAL	BELMONT DESIGN/SURVEY	DESIGN COMPLETE SURVEY SCHEDULED FOR EARLY SUMMER	1.2.8	YES	\$150,000	IN PROGRESS	BRANDON				
FINANCE	OP EXPENSE	OP EXPENSE	ASSET TRACKING SOFTWARE	IMPLEMENTATION IS CURRENTLY OCCURING	4.5.3	YES	\$10,000	IN PROGRESS	ANNE				*
OPS	CAPITAL	CAPITAL	D1-1 BOOSTER STN UPGRADE	IN PROCESS, FINISHING FINAL DETAILS	1.2.13	YES	\$240,000	IN PROGRESS	JEREMIAH				
OPS	CAPITAL	CAPITAL	E2-1 RESERVOIR UPGRADE	SITE LEVELED, RFP WILL BE NEXT STEP	1.2.14	YES	\$110,000	IN PROGRESS	JEREMIAH				*
OPS	CAPITAL	METER REPL	METER REPLACEMENT PROGRAM 2020-2025	CONTINUE METER REPLACEMENT	1.2.21	YES	\$250,000	IN PROGRESS	JEREMIAH				*
OPS	CAPITAL	CAPITAL	WELL 14 INJECT UPGR & MIOX CL2 @ ALL	INTERIM DIRECTOR OF OPERATIONS IS REDESIGNING MIOX SYSTEM SETUP	1.2.25	YES	\$50,000	IN PROGRESS	JEREMIAH				

**JBWD PROJECT LIST
FY 23/24**

DEPT	TYPE	FUND SOURCE	PROJECT NAME	PROJECT DESCRIPTION/INFORMATION	STRAT PLAN #	BUDGET FUNDED	FY BUDGET	STATUS	PROJECT MANAGER	Q1	Q2	Q3	Q4
OPS	CAPITAL	CAPITAL	AMI METER CONVERSION	PROPAGATION STUDY IN PROCESS	1.1	YES	\$200,000	IN PROGRESS	JEREMIAH				*
OPS	CAPITAL	CAPITAL	INVENTORY/EQUIP BUILDING	WORKING WITH COUNTY ON PERMITTING	1.1.3.3	YES	\$140,000	IN PROGRESS	JEREMIAH				*
ADMIN	CAPITAL	CAPITAL	KEYLESS ENTRY	INSTALL KEYLESS ENTRY IN ADMIN AND OPS BUILDINGS FOR ADDED SECURITY CONTROLS	1.1.3	YES	\$45,000	IN PROGRESS	DAVID				*
ADMIN	CAPITAL	CAPITAL	CODIFICATION OF RECORDS	ARRANGE DISTRICT POLICIES INTO A SYSTEMATIC FORM (ADMIN CODE, RULES/REGS/EE RULES)	2.11.1	YES	\$10,000	IN PROGRESS	SARAH/DAVID				*
ADMIN/OPS	OP EXPENSE	REPORTS & STUDIES	(CIP) CAPITAL IMPROV PLAN UPDATE	ENGAGE WITH ENGINEER TO UPDATE DISTRICT CAPITAL IMPROVEMENT PLAN	2.10.6	YES	\$250,000	MOVED TO NEXT FY	SARAH/JEREMIAH				*

UPDATED 03.28.24

PLANNED TO OVERLAP TO NEXT FY *

Lisa Thompson

From: Streamline <noreply@specialdistrict.org>
Sent: Monday, March 18, 2024 5:17 PM
To: Lisa Thompson
Subject: New form submission assigned to you: CAC Application



CAC Application

Complete the online application and submit it along with your resume and/or letter of interest. Please note that all applications will be reviewed for eligibility. If there are vacancies available within the council, your application may be considered at a future board meeting.:

Name: Debra Truncale

Residence Address: [REDACTED] Joshua Tree, CA 92252

Mailing Address: [REDACTED] Joshua Tree, CA 92252

Primary Phone: [REDACTED]

Secondary Phone: [REDACTED]

Please check all that apply:: I am a registered voter within the Joshua Basin Water District (required).

Please check all that apply:: I own a home in Joshua Tree

Please check all that apply:: I own property in Joshua Tree

Please check all that apply::

I am a customer of Joshua Basin Water District

Please check all that apply::

I live in Joshua Tree full-time

How did you hear about the JBWD Citizens Advisory Council?:

JBWD Tour

How do you think you could contribute as a member of the Citizens Advisory Council?:

I am a long-time resident of Joshua Tree and I will have a fresh perspective on the organization and its mission.

Please list any relevant water experience you may have:

I don't have any experience with water but I have always been very interested in it and I'm eager to learn.

Please submit a letter of interest, resume, or any other supporting documents.:

File attached — [please log in to download it securely](#)

Your Signature:

Debra Truncale

[Reply / Manage](#)

Powered by [Streamline](#).

Debra Truncale
[REDACTED]
Joshua Tree, CA 92252
[REDACTED]

Experience:

- 8/2023 – present 29 Palms RV Resort
4949 Desert Knoll
29 Palms, CA 92277
Part-time Receptionist – Make reservations for the sites and cottages, check in and check out the renters, collect rent payments, work with Maintenance Workers
General Manager – Jim Lucas
- 7/2016 – 3/2022 Desert Regional Medical Center
Palm Springs, CA 92262
Clerk – Responsible for obtaining Medi-Cal TARs (Treatment Authorization Request) SARs (Service Authorization Request for California Childrens’ Services). Worked as a liaison between the Case Management Department and the Business Office.
- 2/2001 – 7/2016 Hi-Desert Medical Center
Joshua Tree, CA 92252
Staff Accountant – Audited patients’ accounts for insurance contractual adjustments. Worked with the Business Office regarding patients’ accounts, maintained figures for cash flow information and reconciled revenue bank accounts. Also, performed cash audits at hospital outpatient facilities and Continuing Care facility, assisted in the Payroll Department.
- 6/1993 – 7/2001 Morongo Basin Mental Health
No longer in business
Staff Accountant to Finance Director – Processed Payroll, prepared Accounts Payable and Receivable

References:

Julie Wright
Kami Zimmerman

[REDACTED] [REDACTED]
[REDACTED] [REDACTED]

Other Employment and Activities:

I was employed part time at Hi Desert Medical Center at the Helen Gray center as a dishwasher and helped prepare food for about four to five years. Also, for about six years I worked on the weekends during tax season at H&R Block in Joshua Tree as a receptionist.

I am currently a Counselor in the Stake Primary Presidency (Childrens’ Sunday School). I have been a volunteer for the Boy Scouts of America, Tri-Valley Little League, Yucca Valley High School Wrestling Team Booster Club and a teacher for Basic Aid Training for fourth grade students for the American Red Cross. I work on election days as a poll worker.