



JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY MARCH 4, 2015 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CALIFORNIA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS:

This public comment portion of this agenda provides an opportunity for the public to address the Board of Directors on items not listed on the agenda that *are of interest to the public at large* and are within the subject matter jurisdiction of this Board. The Board of Directors is prohibited by law from taking action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to public comments at this time. Comments that concern individual customer accounts are welcome, however we encourage doing so only after other administrative avenues for redress have been fully exhausted. In all cases, your concerns will be referred to the General Manager for review and a timely response.

Comments are to be limited to three minutes per speaker and shall not exceed a total of 20 minutes. All comments are to be directed to the Board of Directors and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. Public input may be offered on an agenda item when the item comes up for discussion and/or action. Members of the public who wish to speak shall proceed to the podium when called by the President of the Board. Please state your name and community of residence for the record.

6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.

- A. Approve Draft Minutes of the February 4, 2015 Regular Meeting of the Board of Directors
- B. Check Audit Report for January 2015

Pg. 1-3

Pg. 4-9

- Pg. 10-14
7. COMPENSATION FOR THE MANAGEMENT SUPERVISORY AND CONFIDENTIAL (MSC) EMPLOYEES OF THE DISTRICT. ACTION RELATIVE TO RESOLUTION 12-900.
- A. Recommend that the Board approve a 3.2 percent increase to MSC employee compensation effective February 7, 2015.
 - B. Recommend that the Board approve retroactive one time payment to MSC employees equal to 1.5% of 2014 SSI.
 - C. Cafeteria Plan – Recommend that the Board agree to increase the rate to \$1000 per month in September 2015.
 - D. Life Insurance – Recommend that this be deferred to 2016 discussions.
 - E. Long Term Disability – recommend that this be deferred to 2016 discussions
 - F. 457 Program – Recommend that the Board establish a matching program for MSC employees with a cap of \$450.
- Pg. 15
8. SELECTION OF A CONSULTANT TO CONDUCT COMPENSATION STUDY FOR GENERAL UNIT AND MSC EMPLOYEES.
 Recommend that the Board selection of one of three companies providing response to request for letter of proposal. (Two companies have responded at time of this posting. If the third company has not responded by March 3 this item may be pulled OR the Board may proceed with a selection.) This staff report will be updated when all three requests are received.
- Pg. 16-19
9. ADOPT RESOLUTION 15-947 INCREASING METER INSTALLATION FEES
 Recommend that the Board adopt Resolution 15-947
- Pg. 20-21
10. SAN BERNARDINO COUNTY PROJECT PLANNING NOTICE – NextEra Solar
 Recommend that the Board review proposed comments from Staff and direct the General Manager on these or other items for inclusion in our response.
11. STANDING:
- A. PUBLIC INFORMATION COMMITTEE: Director Luckman and President Fuller: Kathleen Radnich, Public Outreach Consultant to report.
 - B. FINANCE COMMITTEE: President Fuller and Director Johnson
12. PUBLIC COMMENT
 At this time, any member of the public may address the Board on matters within the Board’s jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
13. DISTRICT GENERAL COUNSEL REPORT
14. GENERAL MANAGER REPORT
15. FUTURE DIRECTOR MEETINGS AND TRAINING OPPORTUNITIES
- MWA Board of Directors – March 12, 2015
 - Morongo Basin Pipeline Commission March 11, 2015
 - LAFCO meeting on March 18, 2015
- Pg. 22-23
16. INDIVIDUAL DIRECTOR REPORTS ON MEETINGS ATTENDED
17. DIRECTORS COMMENTS/REPORTS
18. FUTURE AGENDA ITEMS

19. **CLOSED SESSION - CONFERENCE WITH DISTRICT'S REAL PROPERTY NEGOTIATOR**
At this time, the Board will go into closed session pursuant to Government Code Section 54956.8 to consult with the District's designated Negotiator (Curt Sauer, General Manager) regarding the terms and conditions concerning the potential acquisition of the following real property:
 - Assessor Parcel No. 060638107 - (Scott E. McKone, Owner)
 - Assessor Parcel No. 060621210 - (Corkett Living Trust, Owner)
 - Assessor Parcel No. 060621209 - (Robert Ellis, Owner)
20. **REPORT ON CLOSED SESSION**
General Counsel will provide an oral report on tonight's Closed Session.
21. **ADJOURNMENT**

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on March 11 at 7:00 pm and March 18 at 7:00 pm. DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS

February 4, 2015

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Bob Johnson	Present
Mickey Luckman	Present
Mike Reynolds	Absent
Rebecca Unger	Present

STAFF PRESENT:

Curt Sauer, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel, Redwine & Sherrill
Jerry Gerald W. Eagans, Redwine & Sherrill
Julianna K. Tillquist, Redwine & Sherrill
Kathleen Radnich, Public Outreach Consultant

GUESTS 8

4. APPROVAL OF AGENDA

MSC Luckman/Johnson 4/0 to approve the agenda for the February 4, 2015 meeting.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Absent
Unger	Aye

5. PUBLIC COMMENTS:

None

6. CONSENT CALENDAR

MSC Johnson/Luckman, 4/0 to approve Draft Minutes of the January 21, 2015 Regular Meeting of the Board of Directors and Check Audit Report for December 2014.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Absent
Unger	Aye

7. ROLE AND FUNCTION OF THE BOARD

Gil introduced Jerry Eagans and Julianna Tillquist from Redwine & Sherrill who gave presentation.

8. WILL SERVE LETTER POLICY REVIEW

Gil gave presentation for Will Serve Letters Policy. Board members asked questions and gave comments. Gary Easton and Julian Gonzalez of Joshua Tree asked various questions.

9. REVIEW OF STANDING AND AD HOC COMMITTEES

General Manager Sauer reviewed the current Standing and Ad Hoc Committees. GM Sauer expressed suggestions and possible changes and additions. Recommends the disbanding of the current Ad Hoc Committees.

President Fuller voiced her concerns about the Ad Hoc Committees and Standing Committees and their specific purposes. President Fuller wishes to have more input from the Board and have the Board members to contact the General Manager who would like to be on each Committee. Director Luckman, Johnson, and Unger all agreed that it is a good idea to review the committees.

10. STANDING COMMITTEES

- A. PUBLIC INFORMATION COMMITTEE: Kathleen Radnich gave report. On Sunday, March 29th is the Water Education Day.
- B. FINANCE COMMITTEE: Director Johnson and President Fuller gave the Finance Committee report and meeting discussions.

11. PUBLIC COMMENT

None

12. DISTRICT COUNSEL REPORT

General Counsel Granito gave report.

13. GENERAL MANAGER REPORT

General Manager Sauer gave report:

Was informed today that recharge allocations may be moved to 15 percent. If so, our 568 AF would change to 684 AF, which puts us right on target over the first two years of recharge.

USGS has advised us that the Nitrate Study has been accepted by the publisher and we should have a final document soon.

We have begun the process of advertising for a COO. Expected completion is up to 6 months for the person to be on site.

Well 15 Noise Abatement – Pressure relief valve is being installed last week and this week. Foundation pad being poured by mid-February and building is expected to be delivered in March. Project should be completed in March.

State Water Resources Control Board, Division of Drinking water, conducted a sanitary survey of our facilities in October. We received their final report in January. The findings are that the water system is adequately maintained and management is well organized. Wells were found in sanitary conditions. Source capacity is in compliance. Chlorination facilities were found 'housed and in sanitary conditions'. Storage reservoirs are adequately inspected and maintained. The Division recommends the District move forward promptly on recoating of tanks, which we agree with and will proceed in the fall.

The District's distribution facilities are adequately maintained, with booster pumps in proper working order. All main replacement and repairs are done in accordance with standards. The Division recommends the District continue to replace aging mainline

Water quality monitoring is up to date. The Division recognizes that the District water exceeds Chromium 6 MCL and knows that we are monitoring according to state guidelines and working on a resolution to this issue.

A non-mandatory pre-bid conference for the rehab of Well 14 was held on February 3. Four contractors attended. It is a possibility that we may have to wait until Fall for the rehab.

Once Well 14 is rehabbed we will proceed with hydro profiling for Chromium 6 to assist in determining feasibility of non-treatment methods, such as blanking off sections of the well. This cost will be about \$30,000.

GM Sauer thanked everyone for mentioning the Development Packet.

14. FUTURE DIRECTOR MEETINGS AND TRAINING OPPORTUNITIES

- MWA Technical Advisory Committee – February 5, 2015
- MWA Board of Directors Meeting – February 12, 2015

15. INDIVIDUAL DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Unger attended the MWA Board Meeting on January 22 and the Directors are going to vote on February 12 to prove new water purchase rates.

Director Johnson and President Fuller thanked Redwine & Sherrill for their presentation.

16. DIRECTORS COMMENTS/REPORTS

None.

17. FUTURE AGENDA ITEMS

Director Unger asked when to start talking about the Urban Management Plan which will be around June.

18. CLOSED SESSION – CONFERENCE WITH DISTRICT'S REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8 to consult with the District's designated Negotiator (Curt Sauer, General Manager) regarding the terms and conditions concerning the potential acquisition of the following real property:

- Assessor Parcel No. 060638107 - (Scott E. McKone, Owner)
- Assessor Parcel No. 060621210 - (Corkett Living Trust, Owner)
- Assessor Parcel No. 060621209 - (Robert Ellis, Owner)

MSC Luckman/Johnson 4/0 Board to adjourn to Closed Session at 8:51 PM

19. CLOSED SESSION

General Counsel reported that at approximately 8:52 PM the Board went into Closed Session pursuant to Government Code Section 54956.8 as reflected in item 18 of tonight's agenda, to consult with the District's designated Negotiator (Curt Sauer, General Manager) regarding the terms and conditions concerning the potential acquisition of the real property identified in the agenda. No further reportable action was taken.

Respectfully submitted:

Curt Sauer, General Manager and Board Secretary



Joshua Basin Water District

***Check Report JBWD**

By Check Number

Date Range: 01/01/2015 - 01/31/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
VEN01335	KIDD, APRIL A	01/05/2015	Regular	0.00	87.84	55607
<u>INV0000347</u>	Invoice	01/05/2015	KIDD, APRIL A	0.00	87.84	
VEN01337	PASOS, RUSSELL	01/05/2015	Regular	0.00	47.99	55608
<u>INV0000349</u>	Invoice	01/05/2015	PASOS, RUSSELL	0.00	47.99	
VEN01334	PLAZA REALTORS 29 PALMS	01/05/2015	Regular	0.00	48.95	55609
<u>INV0000346</u>	Invoice	01/05/2015	PLAZA REALTORS 29 PALMS	0.00	48.95	
VEN01336	SPIRES, RANDY W	01/05/2015	Regular	0.00	31.78	55610
<u>INV0000348</u>	Invoice	01/05/2015	SPIRES, RANDY W	0.00	31.78	
VEN01340	BILLINGS, JANA	01/06/2015	Regular	0.00	11.67	55611
<u>INV0000352</u>	Invoice	01/06/2015	BILLINGS, JANA	0.00	11.67	
VEN01343	DONNELLAN, JAMON S	01/06/2015	Regular	0.00	24.31	55612
<u>INV0000355</u>	Invoice	01/06/2015	DONNELLAN, JAMON S	0.00	24.31	
VEN01341	GRAHAM, BRIANNA M	01/06/2015	Regular	0.00	33.27	55613
<u>INV0000353</u>	Invoice	01/06/2015	GRAHAM, BRIANNA M	0.00	33.27	
VEN01342	HARRIS, AUDREY J	01/06/2015	Regular	0.00	7.66	55614
<u>INV0000354</u>	Invoice	01/06/2015	HARRIS, AUDREY J	0.00	7.66	
VEN01339	ISHIDA, KIYOE	01/06/2015	Regular	0.00	103.08	55615
<u>INV0000351</u>	Invoice	01/06/2015	ISHIDA, KIYOE	0.00	103.08	
VEN01338	MONTOYA, ADITA L	01/06/2015	Regular	0.00	36.48	55616
<u>INV0000350</u>	Invoice	01/06/2015	MONTOYA, ADITA L	0.00	36.48	
VEN01344	SHEPPARD, SONIA P	01/06/2015	Regular	0.00	35.00	55617
<u>INV0000356</u>	Invoice	01/06/2015	SHEPPARD, SONIA P	0.00	35.00	
VEN01349	BASKIN, JAMES F	01/13/2015	Regular	0.00	21.27	55618
<u>INV0000361</u>	Invoice	01/13/2015	BASKIN, JAMES F	0.00	21.27	
VEN01347	CLARK, JR RONALD L	01/13/2015	Regular	0.00	2.42	55619
<u>INV0000359</u>	Invoice	01/13/2015	CLARK, JR RONALD L	0.00	2.42	
VEN01352	DESERT REALTY GROUP	01/13/2015	Regular	0.00	57.99	55620
<u>INV0000364</u>	Invoice	01/13/2015	DESERT REALTY GROUP	0.00	57.99	
VEN01346	KELLY, MARYANN	01/13/2015	Regular	0.00	102.02	55621
<u>INV0000358</u>	Invoice	01/13/2015	KELLY, MARYANN	0.00	102.02	
VEN01351	KINKEL, ELISABETH	01/13/2015	Regular	0.00	61.91	55622
<u>INV0000363</u>	Invoice	01/13/2015	KINKEL, ELISABETH	0.00	61.91	
VEN01345	LUNA, JULIO F	01/13/2015	Regular	0.00	62.73	55623
<u>INV0000357</u>	Invoice	01/13/2015	LUNA, JULIO F	0.00	62.73	
VEN01353	MACIAS, FERNANDO	01/13/2015	Regular	0.00	43.72	55624
<u>INV0000365</u>	Invoice	01/13/2015	MACIAS, FERNANDO	0.00	43.72	
VEN01348	PENA, MIGUEL J	01/13/2015	Regular	0.00	28.14	55625
<u>INV0000360</u>	Invoice	01/13/2015	PENA, MIGUEL J	0.00	28.14	
VEN01350	PURCELL, DARLENE	01/13/2015	Regular	0.00	50.70	55626

*Check Report JBWD

Date Range: 01/01/2015 - 01/31/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0000362</u>	Invoice	01/13/2015	PURCELL, DARLENE	0.00	50.70	
000095	AIR RESOURCES BOARD (ARB / PERP)	01/16/2015	Regular	0.00	1,140.00	55627
<u>P-5839-0315</u>	Invoice	01/15/2015	PERP RENEWAL FOR 2 ENGINES	0.00	1,140.00	
000650	AKLUFU AND WYSOCKI	01/16/2015	Regular	0.00	131.25	55628
<u>AK1214</u>	Invoice	01/15/2015	LEGAL SERVICES - DEC 14	0.00	131.25	
000502	ASSOCIATION OF CALIFORNIA	01/16/2015	Regular	0.00	11,045.00	55629
<u>AG15</u>	Invoice	01/15/2015	AGENCY DUES 2015	0.00	11,045.00	
001630	AT&T MOBILITY	01/16/2015	Regular	0.00	1,692.38	55630
<u>829480028X0105</u>	Invoice	01/15/2015	COMMUNICATIONS - DEC 14	0.00	1,692.38	
004110	BURRTEC WASTE & RECYCLING SVCS	01/16/2015	Regular	0.00	408.45	55631
<u>BW0115</u>	Invoice	01/15/2015	RECYCLING - JAN 15	0.00	58.99	
<u>BW0115B</u>	Invoice	01/15/2015	TRASH REMOVAL - JAN 15	0.00	264.53	
<u>BW0115C</u>	Invoice	01/15/2015	TRASH REMOVAL - JAN 15	0.00	84.93	
001005	BANK OF AMERICA	01/16/2015	Regular	0.00	678.91	55632
<u>BA0115</u>	Invoice	01/15/2015	EE TRAINING/BUSINESS EXPENSE/OFFICE	0.00	678.91	
001004	BUSINESS CARD	01/16/2015	Regular	0.00	3,161.51	55633
<u>BA0115</u>	Invoice	01/15/2015	DIRECTOR TRAINING/UNIFORMS/MAINLI	0.00	3,161.51	
001555	CENTRATEL	01/16/2015	Regular	0.00	249.23	55634
<u>150103192101</u>	Invoice	01/15/2015	DISPATCH SERVICES - DEC 14	0.00	249.23	
000230	CHARLES Z. FEDAK & COMPANY, CPA'S	01/16/2015	Regular	0.00	450.00	55635
<u>CF1214</u>	Invoice	01/15/2015	FINANCIAL AUDIT 13/14	0.00	450.00	
010645	TROPHY EXPRESS	01/16/2015	Regular	0.00	23.27	55636
<u>871387</u>	Invoice	01/15/2015	NAME BADGE	0.00	23.27	
010956	DOI-USGS	01/16/2015	Regular	0.00	25,033.37	55637
<u>90310530</u>	Invoice	01/15/2015	NITRATE STUDY	0.00	25,033.37	
000058	GARDA CL WEST, INC.	01/16/2015	Regular	0.00	546.06	55638
<u>10062624</u>	Invoice	01/15/2015	COURIER FEES - DEC 14	0.00	533.98	
<u>70011161</u>	Invoice	01/15/2015	EVENXCHANGE FEES - DEC 14	0.00	12.08	
006200	MCALLISTERS JANITORIAL SERV.	01/16/2015	Regular	0.00	580.00	55639
<u>5967B</u>	Invoice	01/15/2015	JANITORIAL SERVICES - DEC 14	0.00	580.00	
000188	IAN McGAHUEY	01/16/2015	Regular	0.00	1,189.15	55640
<u>1678</u>	Invoice	01/15/2015	UNIFORMS	0.00	1,189.15	
004720	INLAND WATER WORKS	01/16/2015	Regular	0.00	10,377.94	55641
<u>270343</u>	Invoice	01/15/2015	PRESSURE RELIEF VALVE SUPPLIES	0.00	10,377.94	
009054	KATHLEEN J. RADNICH	01/16/2015	Regular	0.00	1,054.80	55642
<u>142812-52</u>	Invoice	01/15/2015	PUBLIC RELATIONS SERVICES	0.00	1,054.80	
009072	LAW OFFICES REDWINE AND SHERRILL	01/16/2015	Regular	0.00	3,605.50	55643
<u>RS1214</u>	Invoice	01/15/2015	LEGAL SERVICES - DEC 14	0.00	3,605.50	
006029	LIEBERT CASSIDY WHITMORE	01/16/2015	Regular	0.00	2,400.10	55644
<u>1396439</u>	Invoice	01/15/2015	LEGAL SERVICES - MOU NEGOTIATIONS	0.00	1,332.50	
<u>1396440</u>	Invoice	01/15/2015	LEGAL SERVICES - EE MATTERS	0.00	1,067.60	
003505	GARRYS TIRES	01/16/2015	Regular	0.00	586.12	55645
<u>10541</u>	Invoice	01/15/2015	VEHICLE REPAIRS	0.00	20.00	
<u>10544</u>	Invoice	01/15/2015	VEHICLE REPAIRS	0.00	566.12	
006507	McMASTER-CARR SUPPLY COMPANY	01/16/2015	Regular	0.00	95.22	55646
<u>19116113</u>	Invoice	01/15/2015	METER REPAIR SUPPLIES	0.00	95.22	

*Check Report JBWD

Date Range: 01/01/2015 - 01/31/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000156	FORSHOCK	01/16/2015	Regular	0.00	2,561.30	55647
<u>1400005</u>	Invoice	01/15/2015	PUMPING PLANT MAINTENANCE	0.00	2,140.10	
<u>1400009</u>	Invoice	01/15/2015	PUMPING PLANT MAINTENANCE	0.00	421.20	
006790	MOBILE MINI, LLC - CA	01/16/2015	Regular	0.00	227.18	55648
<u>217016554</u>	Invoice	01/15/2015	23' RECORD STORAGE RENTAL	0.00	227.18	
003930	NBS	01/16/2015	Regular	0.00	2,078.40	55649
<u>111400174</u>	Invoice	01/15/2015	CMM ADMIN FEES - 1ST QTR 15	0.00	2,078.40	
007500	NORTHAMERICAN TRANSPORTATION	01/16/2015	Regular	0.00	75.85	55650
<u>25004</u>	Invoice	01/15/2015	DRUG & ALCOHOL TESTING - 1ST QTR 15	0.00	75.85	
008102	OFFICEMAX CONTRACT INC.	01/16/2015	Regular	0.00	32.47	55651
<u>686680</u>	Invoice	01/15/2015	OFFICE SUPPLIES	0.00	54.28	
<u>701175</u>	Credit Memo	01/15/2015	CREDIT: OFFICE SUPPLIES	0.00	-21.81	
000070	ONLINE INFORMATION SERVICES, INC.	01/16/2015	Regular	0.00	256.80	55652
<u>621548</u>	Invoice	01/15/2015	ID VERIF. SERV. THRU 12/31/14	0.00	256.80	
000236	PAYPRO ADMINISTRATORS	01/16/2015	Regular	0.00	118.74	55653
<u>PPE010915</u>	Invoice	01/15/2015	EE FSA DEDUCTIONS 1-16-15	0.00	118.74	
008300	POSTMASTER	01/16/2015	Regular	0.00	3,000.00	55654
<u>SD011315</u>	Invoice	01/15/2015	POSTAGE FOR WATER BILLING	0.00	3,000.00	
008405	PRECISION ASSEMBLY	01/16/2015	Regular	0.00	412.46	55655
<u>16521</u>	Invoice	01/15/2015	DEC WATER BILLING	0.00	412.46	
008415	PRUDENTIAL OVERALL SPLY.	01/16/2015	Regular	0.00	320.22	55656
<u>20960531</u>	Invoice	01/15/2015	SHOP EXPENSE	0.00	18.60	
<u>20967586</u>	Invoice	01/15/2015	SHOP EXPENSE	0.00	18.60	
<u>20974580</u>	Invoice	01/15/2015	SHOP EXPENSE	0.00	18.60	
<u>20978405</u>	Invoice	01/15/2015	SHOP EXPENSE	0.00	154.87	
<u>20985715</u>	Invoice	01/15/2015	SHOP EXPENSE	0.00	109.55	
008414	PROVIDEO	01/16/2015	Regular	0.00	100.00	55657
<u>1488</u>	Invoice	01/15/2015	VIDEO TAPING BD MEETINGS - DEC	0.00	100.00	
000042	ROMAN, ANNE	01/16/2015	Regular	0.00	99.00	55658
<u>AR011515</u>	Invoice	01/15/2015	REIMB: LIVE SCAN FEES	0.00	99.00	
000091	SAN BERNARDINO COUNTY RECORDER	01/16/2015	Regular	0.00	21.00	55659
<u>SB010615</u>	Invoice	01/15/2015	RELEASE OF A LIEN	0.00	21.00	
000091	SAN BERNARDINO COUNTY RECORDER	01/16/2015	Regular	0.00	21.00	55660
<u>SB122314</u>	Invoice	01/15/2015	RELEASE OF A LIEN	0.00	21.00	
000091	SAN BERNARDINO COUNTY RECORDER	01/16/2015	Regular	0.00	21.00	55661
<u>SB010615A</u>	Invoice	01/15/2015	RELEASE OF A LIEN	0.00	21.00	
004201	SCOTT HUDSON	01/16/2015	Regular	0.00	134.40	55662
<u>SH010715</u>	Invoice	01/15/2015	REIMB: MILES: DECEMBER 2014	0.00	134.40	
009878	SOUTHERN CALIFORNIA EDISON	01/16/2015	Regular	0.00	24,090.25	55663
<u>SCE1214</u>	Invoice	01/15/2015	POWER FOR PUMPING - DEC 14	0.00	24,090.25	
009920	STANDARD INSURANCE CO	01/16/2015	Regular	0.00	792.15	55664
<u>ST0115</u>	Invoice	01/15/2015	EE LIFE INSURANCE - DEC 14	0.00	792.15	
011101	VAGABOND WELDING SUPPLY	01/16/2015	Regular	0.00	7,126.92	55665
<u>93622</u>	Invoice	01/15/2015	SHOP EXPENSE	0.00	31.32	
<u>93706</u>	Invoice	01/15/2015	SMALL TOOLS	0.00	7,095.60	
000290	TFI RESOURCES, INC.	01/16/2015	Regular	0.00	245.91	55666

*Check Report JBWD

Date Range: 01/01/2015 - 01/31/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>NK725175</u>	Invoice	01/15/2015	TEMPORARY LABOR	0.00	245.91	
010690	TYLER TECHNOLOGIES	01/16/2015	Regular	0.00	2,367.35	55667
<u>025-113474</u>	Invoice	01/15/2015	INSITE TRANS FEES: OCT-DEC 14	0.00	133.60	
<u>025-113576</u>	Invoice	01/15/2015	INSITE TRANS FEES: OCT-DEC 14	0.00	2,233.75	
010850	UNDERGROUND SERVICE ALERT	01/16/2015	Regular	0.00	51.00	55668
<u>1220140333</u>	Invoice	01/15/2015	TICKET DELIVERY SERVICE - DEC	0.00	51.00	
000247	UNITED STATES PLASTIC CORP	01/16/2015	Regular	0.00	626.21	55669
<u>4345344</u>	Invoice	01/15/2015	PUMPING PLANT SUPPLIES	0.00	626.21	
010990	UTILIQUEST L.L.C.	01/16/2015	Regular	0.00	554.90	55670
<u>216275-Q</u>	Invoice	01/15/2015	CONTRACT LOCATING EXPENSE	0.00	10.75	
<u>216512-Q</u>	Invoice	01/15/2015	CONTRACT LOCATING EXPENSE	0.00	179.03	
<u>216807-Q</u>	Invoice	01/15/2015	CONTRACT LOCATING EXPENSE	0.00	365.12	
003595	VERIZON CALIFORNIA	01/16/2015	Regular	0.00	223.71	55671
<u>V1214</u>	Invoice	01/15/2015	TELEPHONE (SHOP) - DEC 14	0.00	223.71	
003605	VERIZON CALIFORNIA	01/16/2015	Regular	0.00	155.81	55672
<u>V0115</u>	Invoice	01/15/2015	HDMC WWTP - TELEPHONE	0.00	155.81	
012020	XEROX CORPORATION	01/16/2015	Regular	0.00	258.06	55673
<u>077618387</u>	Invoice	01/15/2015	OFFICE EXPENSE 12/04/14-12/29/14	0.00	258.06	
000233	NAPA AUTO PARTS	01/16/2015	Regular	0.00	287.47	55674
<u>089688</u>	Credit Memo	01/15/2015	PUMPING PLANT MAINTENANCE	0.00	-24.30	
<u>091922</u>	Invoice	01/15/2015	VEHICLE MAINTENANCE	0.00	38.30	
<u>092861</u>	Invoice	01/15/2015	VEHICLE REPAIRS	0.00	104.28	
<u>092877</u>	Invoice	01/15/2015	VEHICLE REPAIRS	0.00	5.05	
<u>092939</u>	Invoice	01/15/2015	VEHICLE REPAIRS	0.00	164.14	
VEN01360	CHERIE MILLER & ASSOCIATES	01/20/2015	Regular	0.00	49.76	55675
<u>INV0000368</u>	Invoice	01/20/2015	CHERIE MILLER & ASSOCIATES	0.00	49.76	
VEN01358	HUDSON, ROBIN L	01/20/2015	Regular	0.00	50.83	55676
<u>INV0000366</u>	Invoice	01/20/2015	HUDSON, ROBIN L	0.00	50.83	
VEN01359	STILES, BETHANY L	01/20/2015	Regular	0.00	70.02	55677
<u>INV0000367</u>	Invoice	01/20/2015	STILES, BETHANY L	0.00	70.02	
000501	ACWA/JPIA	01/21/2015	Regular	0.00	9,564.20	55678
<u>JPIA123114</u>	Invoice	01/21/2015	WORKERS COMP OCT - DEC 14	0.00	9,564.20	
000501	ACWA/JPIA	01/21/2015	Regular	0.00	10,721.32	55679
<u>0331338</u>	Invoice	01/21/2015	EE HEALTH BENEFIT & EAP FEB 15	0.00	10,721.32	
001528	CARPI & CLAY, INC	01/21/2015	Regular	0.00	3,500.00	55680
<u>CC1214</u>	Invoice	01/21/2015	LOBBYIST - DEC 14	0.00	3,500.00	
001865	COMPUTER GALLERY	01/21/2015	Regular	0.00	139.11	55681
<u>308891CW</u>	Invoice	01/21/2015	PRINTER MAINTENANCE - DEC 14	0.00	84.64	
<u>308895CW</u>	Invoice	01/21/2015	PRINTER MAINT SHOP - DEC 14	0.00	54.47	
001461	BOLLINGER CONSULTING GROUP	01/21/2015	Regular	0.00	2,575.00	55682
<u>616</u>	Invoice	01/21/2015	WATER CONSERVATION - DEC 14	0.00	2,500.00	
<u>616A</u>	Invoice	01/21/2015	NON-CONTRACT CONSERVATION - DEC 14	0.00	75.00	
002205	DESERT FIRE EXT. CO. INC	01/21/2015	Regular	0.00	523.47	55683
<u>229339</u>	Invoice	01/21/2015	FIRE EXTINGUISHER SERVICE - SHOP	0.00	468.44	
<u>229340</u>	Invoice	01/21/2015	FIRE EXTINGUISHER SERVICE - OFFICE	0.00	55.03	
003596	DEX MEDIA	01/21/2015	Regular	0.00	23.00	55684
<u>DM0115</u>	Invoice	01/21/2015	MORONGO BASIN ADVERT - JAN 15	0.00	23.00	

*Check Report JBWD

Date Range: 01/01/2015 - 01/31/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
004195 <u>HD0115</u>	HOME DEPOT CREDIT SERVICES Invoice	01/21/2015	01/21/2015 Regular MAINLINE/LEAK RPR/CHLORINE ANALYZE	0.00	1,089.91	55685
009054 <u>15-0111-1</u> <u>15-0118-2</u>	KATHLEEN J. RADNICH Invoice Invoice	01/21/2015 01/21/2015 01/21/2015	01/21/2015 Regular PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	0.00 0.00 0.00	784.80 367.20 417.60	55686
005621 <u>1167217</u> <u>1167218</u>	KENNY STRICKLAND, INC Invoice Invoice	01/21/2015 01/21/2015 01/21/2015	01/21/2015 Regular FUEL FOR VEHICLES FUEL FOR VEHICLES	0.00 0.00 0.00	3,845.66 2,361.07 1,484.59	55687
006507 <u>20309600</u>	McMASTER-CARR SUPPLY COMPANY Invoice	01/21/2015	01/21/2015 Regular CHLORINE ANALYZERS/SMALL TOOLS/SAF	0.00	512.37	55688
000156 <u>1500003</u> <u>1500004</u>	FORSHOCK Invoice Invoice	01/21/2015 01/21/2015 01/21/2015	01/21/2015 Regular REPLACE RASCAL TO PLC: C3 TANK REPLACE RASCAL TO PLC: WELL 15	0.00 0.00 0.00	4,021.14 1,762.13 2,259.01	55689
000236 <u>51989</u>	PAYPRO ADMINISTRATORS Invoice	01/21/2015	01/21/2015 Regular FSA ADMIN FEES - DEC 14	0.00	50.00	55690
VEN01357 <u>PS123114</u>	PETER SPURR Invoice	01/21/2015	01/21/2015 Regular TOILET REBATE PROGRAM	0.00	150.00	55691
008200 <u>1285502-JA15</u>	PITNEY BOWES INC. Invoice	01/21/2015	01/21/2015 Regular LEASING CHARGES - 1ST QTR 15	0.00	294.71	55692
VEN01356 <u>RB011315</u>	ROSEMARIE BENSON, TRUSTEE Invoice	01/21/2015	01/21/2015 Regular TOILET REBATE PROGRAM	0.00	300.00	55693
009659 <u>ZA15013117</u>	SENSUS METERING SYSTEMS Invoice	01/21/2015	01/21/2015 Regular ANN'L SUPPORT THRU 3/30/16	0.00	1,633.15	55694
009880 <u>SCE0115</u>	SOUTHERN CALIFORNIA EDISON CO Invoice	01/21/2015	01/21/2015 Regular POWER TO BLDGS & GEN - JAN 15	0.00	2,495.23	55695
000063 <u>1863</u>	ACS DIGITAL MEDIA Invoice	01/21/2015	01/21/2015 Regular ANNUAL WEBSITE HOSTING	0.00	180.00	55696
000290 <u>NK727573</u>	TFI RESOURCES, INC. Invoice	01/21/2015	01/21/2015 Regular TEMPORARY LABOR	0.00	474.26	55697
000510 <u>TW0115</u>	TIME WARNER CABLE Invoice	01/21/2015	01/21/2015 Regular CABLE & INTERNET - JAN 15	0.00	402.23	55698
003600 <u>V0115</u>	VERIZON CALIFORNIA Invoice	01/21/2015	01/21/2015 Regular TELEPHONE (OFFICE) - JAN 15	0.00	728.75	55699
VEN01362 <u>INV0000369</u>	AUSTIN, RICHARD D Invoice	01/27/2015	01/27/2015 Regular AUSTIN, RICHARD D	0.00	43.31	55700
VEN01365 <u>INV0000372</u>	DAIRY STATE BANK Invoice	01/27/2015	01/27/2015 Regular DAIRY STATE BANK	0.00	45.71	55701
VEN01363 <u>INV0000370</u>	HALE, BRANDI Invoice	01/27/2015	01/27/2015 Regular HALE, BRANDI	0.00	137.45	55702
VEN01364 <u>INV0000371</u>	HEUSSER, GLORIA L Invoice	01/27/2015	01/27/2015 Regular HEUSSER, GLORIA L	0.00	42.86	55703
000575 <u>AFSCME0115</u>	AFSCME LOCAL 1902 Invoice	01/28/2015	01/28/2015 Regular EE UNION DUES - JAN 15	0.00	546.00	55704
000237 <u>3990561-010548</u>	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN Invoice	01/28/2015	01/28/2015 Regular EE LIFE INSURANCE - JAN 15	0.00	729.46	55705
003025	FEDEX	01/28/2015	01/28/2015 Regular	0.00	13.55	55706

*Check Report JBWD

Date Range: 01/01/2015 - 01/31/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>2-916-35164</u>	Invoice	01/28/2015	SHIPPING: METER REPAIR	0.00	13.55	
002213	DESERT IMAGES	01/28/2015	Regular	0.00	421.89	55707
<u>22232</u>	Invoice	01/28/2015	EQUIPMENT REPAIRS	0.00	120.00	
<u>22272</u>	Invoice	01/28/2015	EQUIPMENT REPAIRS	0.00	301.89	
008102	OFFICEMAX CONTRACT INC.	01/28/2015	Regular	0.00	350.38	55708
<u>430213</u>	Invoice	01/28/2015	OFFICE SUPPLIES	0.00	35.69	
<u>976186</u>	Invoice	01/28/2015	OFFICE SUPPLIES	0.00	106.60	
<u>981461</u>	Invoice	01/28/2015	OFFICE SUPPLIES	0.00	35.72	
<u>985284</u>	Invoice	01/28/2015	OFFICE SUPPLIES	0.00	172.37	
009920	STANDARD INSURANCE CO	01/28/2015	Regular	0.00	806.87	55709
<u>ST0215</u>	Invoice	01/28/2015	EE LIFE INSURANCE - MAR 15	0.00	806.87	
000290	TFI RESOURCES, INC.	01/28/2015	Regular	0.00	304.46	55710
<u>NK729501</u>	Invoice	01/28/2015	TEMPORARY LABOR	0.00	304.46	
000248	PAYCHEX	01/02/2015	Manual	0.00	541.90	900485
<u>243064</u>	Invoice	01/02/2015	PAYROLL PROCESSING FEE	0.00	541.90	
001517	CalPERS	01/06/2015	Manual	0.00	9,061.35	900486
<u>PPE 12-26-14</u>	Invoice	01/06/2015	PAY PERIOD ENDING 12/26/14	0.00	9,061.35	
VEN01075	CALIFORNIA STATE BOARD OF EQUALIZATION	01/06/2015	Manual	0.00	14.00	900487
<u>BOE010515</u>	Invoice	01/06/2015	SALES TAX REMITTANCE	0.00	14.00	
000248	PAYCHEX	01/16/2015	Manual	0.00	324.30	900488
<u>12556137</u>	Invoice	01/16/2015	TIME & LABOR ONLINE USAGE FEE	0.00	35.00	
<u>244285</u>	Invoice	01/16/2015	PAYROLL PROCESSING FEE	0.00	289.30	
001517	CalPERS	01/22/2015	Manual	0.00	8,779.48	900489
<u>PPE 1-9-15</u>	Invoice	01/22/2015	PAY PERIOD ENDING 1/9/15	0.00	8,779.48	
001517	CalPERS	01/29/2015	Manual	0.00	8,788.58	900490
<u>PPE 1-23-15</u>	Invoice	01/29/2015	PAY PERIOD ENDING 1/23/15	0.00	8,788.58	
000248	PAYCHEX	01/30/2015	Manual	0.00	302.78	900491
<u>245299</u>	Invoice	01/30/2015	PAYROLL PROCESSING FEE	0.00	302.78	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	133	104	0.00	159,227.61
Manual Checks	8	7	0.00	27,812.39
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	141	111	0.00	187,040.00

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

Report to: President and Members of the Board

Prepared by: Curt Sauer

TOPIC: Compensation for the Management, Supervisory and Confidential (MSC) employees of the District. Action relative to Resolution 12-900

RECOMMENDATION:

ANALYSIS: Resolution 12 – 900, passed February 6, 2013 directs the President of the Board and the General Manager to meet and consider the change in the social Security Index and other compensation matters for the MSC employees. According to the Resolution, these actions were to have occurred beginning in October 2013 with implementation in January 2014, and again beginning in October 2014 with implementation in January 2015. No actions have been taken on this part of the resolution to date. The purpose of this staff report is to make adjustments for the period of time that has passed and to establish other changes to management compensation matters.

1. Changes to salary ranges based on the Social Security Index, were not considered for 2014 or for 2015, as recommended by the Resolution. I recommend the existing salary ranges for the MSC employees be adjusted by 3.2 percent. This reflects the SSI of 2014 (1.5 %) and the SSI for 2015 (1.7%). Refer to Chart 1.
2. I recommend the Board consider a retroactive, one-time payment to the employees identified on Chart 1. This is because with no action taken in 2014, pursuant to Resolution 12-900, these employees never received an SSI increase for 2014. Refer to chart 1, column 4.
3. Recommend that the requirement to review MSC compensation beginning in October of each year, for implementation in each calendar year, be reemphasized and clarified by the Board so that the District addresses compensation for the MSC employees annually just as we do for the general unit employees.
4. Cafeteria Plan – Because we took no action on the cafeteria plan, in 2014, I made the decision to raise the MSC employee's rate to \$950, just as we did with the general unit employees. This was effective the first full pay period beginning in September, 2014. This added \$250 per month in expense to the District, or \$3000 per fiscal year. I recommend the Board agree to increase the rate to \$1000 per month in September 2015, following on the general unit employee compensation package the District agreed to under the existing MOU with the Union.

Further, I recommend that the Board, through the Finance Committee, begin a District wide review of our health care coverage for all employees. The District has not reviewed our

healthcare program since 1999, healthcare costs are rising rapidly and new approaches to health insurance are available for consideration.

5. Life Insurance benefits – The MSC unit has requested that the District cover the costs of two times their annual salary, just as we do for the General Unit employees. However, two times annual salary for the general unit employees does not exceed the \$150,000 cap and MSC employees would. I recommend the Board table this request for 2015 and consider this request next October, for possible implementation in 2016. The MSC unit / GM will prepare a proposal addressing how this life insurance cap could be addressed for Board’s consideration.
6. The MSC unit has asked that Long Term Disability Insurance be covered by the District. This compensation issue is perhaps more important to all employees than life insurance. In the past 20 years, 2 of our employees have died from non- work related events. However, approximately 12 employees have needed to use disability insurance, either short or long term. Medical conditions or non- work accidents have resulted in employees without a stream of income after their leave was used up and before State determination on long term disability was approved. This benefit would protect the employee during such life events.

Hi Desert offers this coverage and pays for the costs. Bighorn offers this coverage but employees are required to pay for it. 29 Palms has no LTD insurance.

Recommend the Board instruct the GM to investigate the costs and coverage for all employees and report back to the Board at next year’s MSC discussions.

7. 457 Program- Currently, MSC employees have no match from the District. General Unit employees have a match of 10 percent, with a cap of \$450. MSC employees have asked that the District create a match up to \$1000.
Recommend the District establish a matching program for MSC employees with a cap of \$450.

STRATEGIC PLAN ITEM:

FISCAL IMPACT:

1. 3.2% SSI Increase	\$16,800	
2. One time Payment	\$ 7,800	
3. Reemphasis on consistency	\$ 0	
4. Cafeteria Plan	\$ 3,000	
Subtotal		\$27,600
5. Defer		
6. Defer		
7. 457 Program, potential for up to \$ 3,150		
Total		\$30,750

**JOSHUA BASIN WATER DISTRICT
EXEMPT EMPLOYEE PROPOSED SALARY ADJUSTMENT**
Prepared 02/09/15; revised 02/24/15

CHART 1

POSITION	as of 2/09/13	Effective date s/b 2/10/14		Effective date s/b 2/10/15		w / 3.2%	3.20%
	CURRENT	1.50% INCREASED RATE	VARIANCE	1.70% INCREASED RATE	VARIANCE	NEW RATE	VARIANCE
Assistant General Manager/Controller	120,881.28	122,694.50	1,813.22	124,780.31	2,085.81	124,780.31	3,899.03
Chief of Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Distribution Supervisor	84,123.52	85,385.37	1,261.85	86,836.92	1,451.55	86,836.92	2,713.40
Water Production Supervisor	84,972.16	86,246.74	1,274.58	87,712.94	1,466.19	87,712.94	2,740.78
GIS Coordinator	83,054.40	84,300.22	1,245.82	85,733.32	1,433.10	85,733.32	2,678.92
Accountant	75,801.44	76,938.46	1,137.02	78,246.42	1,307.95	78,246.42	2,444.98
Executive Secretary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Human Resources Manager/Administrative Specialist	73,157.76	74,255.13	1,097.37	75,517.46	1,262.34	75,517.46	2,359.70
	521,990.56	529,820.42	7,829.86	538,827.37	9,006.95	538,827.37	16,836.81

RESOLUTION –12-900

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
APPROVING THE COMPENSATION PLAN FOR THE
MANAGEMENT/SUPERVISORY AND CONFIDENTIAL EMPLOYEES**

WHEREAS, pursuant to Article VII, Section A of the Personnel Policy - Resolution 333-90 of the Joshua Basin Water District (hereafter "District"), the Board of Directors of the Joshua Basin Water District hereby adopts the revised compensation plan for the Management, Supervisory and Confidential Employees Bargaining Unit (hereafter "MSC").


NOW, THEREFORE IT IS RESOLVED by the Board of Directors of the Joshua Basin Water District as follows:

1. Salary ranges of all MSC positions will be increased by the Social Security index in the amount of 5.3% effective the pay period beginning Saturday, February 9, 2013. This action will increase the bottom and top of each range, giving each individual in that position the opportunity for merit increase based on the performance and merit plan. This increase is not considered to be a Cost of Living Increase and will not automatically be applied to each individual in each MSC position except through the performance review process.
2. By October 1 of 2013 and each subsequent year, the Board President will assign a Board committee to meet with the General Manager and the MSC members to consider the change in the Social Security Index and other management compensation matters. A report will be placed on the agenda of the District Board of Directors for the first meeting in November each year, including a report from the Board committee advising the Board of the amount of the annual Social Security Index adjustment, (the annual increase granted to recipients of the federal Social Security program) and recommending any proposed changes in management compensation. It is understood that the Board may or may not, at its sole discretion, increase salary ranges by such amount each year; and that individuals in each MSC position will still be subject to merit system and performance evaluations in order to receive any increase as a result of the Board's action.
3. Cafeteria Plan contributions shall be adjusted to the following amount:
\$900 per month effective the pay period beginning February 9, 2013.

Other conditions related to administration of the Cafeteria Plan as outlined in Resolution 05-777 remain unchanged.

All other terms and conditions of employment for employees in the MSC unit, for the administration of procedures and policies which relate to personnel issues, will remain as provided in the Personnel Policy—Resolution 333-90 and subsequent modifying resolutions. This said Resolution 12-900 is intended to next be reviewed in November 2013, but may be considered by the board at any time.

ADOPTED this 6th day of February, 2013

By: 
Mickey Luckman, President


Attest: 
Joe Guzzetta, Secretary

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

Report to: President and Members of the Board

March 3, 2015

Prepared by: Curt Sauer 

TOPIC: Selection of a consultant to conduct a compensation survey for General Unit and MSC employees.

RECOMMENDATION: Recommend selection of one of three companies providing response to a request for letter of proposal. (Two companies have responded at time of this posting. If the third company has not responded by March 3 this item may be pulled OR the Board may proceed with a selection.) **This staff report will be updated when all three requests are received.**

ANALYSIS: The Memorandum of Understanding with the Union requires a compensation survey to be completed. This covers job classifications for the 15 represented employees. The GM has been working with union representatives from the staff to compile job descriptions and compensation /benefit information from 8 comparative agencies.

In order for me to bring the Board an acceptable compensation study which you would feel is useable and defensible, this process should be completed by experienced people. The process should include:

- To collect accurate salary and benefit data from the approved group of comparator agencies and to ensure that the information is analyzed in a manner that is clear and comprehensible to Human Resources, management, the Study Project Team, and employees;
- To develop solutions to address pay equity issues, analyze the financial impact of addressing pay equity issues, and create a market adjustment implementation strategy supporting the organization's goals, objectives, and budget considerations;
- To evaluate benefit offerings in the labor market and make recommendations for better alignment and/or different benefit offerings as indicated by the analysis and best practices;
- To recommend appropriate internal salary relationships and allocate classes to salary ranges in a comprehensive salary range plan; and

Furthermore, as I have spent time reviewing MSC employee compensations, it is apparent to me that these 6 positions have not been consistently reviewed since 2006. In fact, the Distribution and Production Supervisor positions have never had a compensation study completed. The 2009 resolution that we just spoke about in the previous topic was utilized to address compensation of the AGM, COO and Executive Secretary. It did not address salary or benefits for the Distribution and Production Supervisors, nor the GIS Specialist, Human Resources Manager or Accountant.

In discussions with Steve Berliner and the various companies I contacted for a request for compensation proposals it became clear that a review of the entire work force is a more professional approach than just doing a compensation survey for the General Unit employees.

Therefore, it is my recommendation that the Board approve the selection of XXX company at a cost not to exceed (XXX). Further updating to this staff report will occur before the March 4 Board meeting.

STRATEGIC PLAN ITEM:

FISCAL IMPACT:

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

March 4, 2015

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC:

ADOPT RESOLUTION 15-947 INCREASING METER INSTALLATION FEES

RECOMMENDATION:

Adopt Resolution 15-947

ANALYSIS:

The District has not increased Meter Installation Fees since late 2011 and costs for doing the work have increased over time.

The Meter Installation Fee pays for the actual costs associated with the physical installation of the water meter by the District's crew. The District has two different types of meter installations, tract and non-tract. A non-tract installation is our most common, where the District must install all facilities connecting from the mainline to the meter. A tract installation, such as in the Copper Mountain Mesa Assessment District (CMMAD), is cheaper because all facilities *except the water meter* have already been installed by the developers. This is rarer, and applies typically only in the CMMAD, although any new tract would typically qualify for this lower fee.

New costs have been developed based on current costs of materials and equipment plus typical installation labor. The table below provides information about the current and proposed fees:

Description	Current	Proposed
¾" Non-Tract	\$1,518	\$1,911
¾" Tract	\$1,603	\$2,002
1" Non-Tract	\$526	\$585
1" Tract	\$594	\$669

Cost increases are primarily related to rising inventory costs, new County permit fees and some increased costs to labor.

Resolution 15-947, increasing meter installation costs, is attached.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

Increasing the Meter Installation Fee will provide appropriate cost recovery for expenses incurred by the District for meter installations. This is a cost that should rightfully be paid for by the developers.

RESOLUTION 15-947

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
AMENDING ARTICLE 13.18 OF RESOLUTION 97-572, AS AMENDED,
"THE RULES AND REGULATIONS,"
RELATING TO METER INSTALLATION FEES

WHEREAS, the District has established a meter installation charge which is used to recover the cost of installing the pipeline, connecting valves and fittings and a metering facility to extend water service from a water mainline to a property line for the use of a separate premise; and

WHEREAS, the costs associated with installation of service facilities have increased in excess of the fees currently in place.

NOW, THEREFORE, BE IT RESOLVED, the Rules and Regulations, Resolution 97-572, shall be amended to read as follows:

Article 13.18 METER INSTALLATION FEES

NEW TRACT INSTALLATION:

This fee applies to the Copper Mountain Mesa Assessment District for all original parcels with services already installed and for approved tract maps or parcel maps where installation of all water system facilities, except for the water meter, will be done by the developer's contractor. After acceptance of the developer-installed system, the District will set the meter at the following fees:

<u>Meter Size</u>	<u>Fee</u>
¾ inch	\$585
1 inch	\$669
All larger	Cost + 15%

NON-TRACT INSTALLATION:

The fee includes material and labor associated with installation of the pipeline, connecting valves and fittings and a meter/control facility to extend water service from a main to a property line for the use of a separate premise.

<u>Meter Size</u>	<u>Fee</u>
¾ inch	\$1,911
1 inch	\$2,002
All larger	Cost + 15%

ADOPTED, this 4th day of March, 2015.

By: _____
Victoria Fuller, President

Attest: _____
Curt Sauer, General Manager

JOSHUA BASIN WATER DISTRICT
AGENDA REPORT

Regular Meeting of the Board of Directors

March 4, 2015

Report to: President and Members of the Board

From: Curt Sauer, General Manager

Prepared By: Keith Faul, GIS Coordinator

TOPIC:

SAN BERNARDINO COUNTY PROJECT PLANNING NOTICE - NEXTERA SOLAR

RECOMMENDATION:

Board review proposed comments from staff and direct the General Manager on these or other items for inclusion in our response

ANALYSIS:

Joshua Basin Water District received a Planning Project Notice concerning this project on February 23. The response date is March 3, which gives the District less than six business days to respond to a project encompassing 115 acres. The limited time to comment on this project should be corrected with at least 30 to 60 days for comment periods being standard in the County.

The following comments are recommended for Board consideration.

The Joshua Basin Water District strives to provide the best and most accurate information to San Bernardino county land use services in regards in any CUP and or land use planning project. Due to the magnitude of this and many other projects that require the reviewing agency (JBWD) to comment within a small window of time, which is not sufficient to do a detailed analysis, here are Joshua Basin Water District comments for project P201400482/CUP:

- 1) Currently only parcels 0607-231-07, 10, 11, 12, 13 and 14 have the ability to be served under Joshua Basin Water District rules and regulations.
- 2) All parcels that currently have a water main adjacent (abutting) would be required to have a separate meter and pay all fees for each individual parcel; sharing of water between parcels is not allowed.
- 3) For the entire project to be served as one project all parcels would have to be legally merged. If all parcels were not merged, water mainlines and all District required facilities would have to be installed at the applicant's expense prior to service being initiated.

Comments to Nextera's Letter of Intent:

3.1 Site Preparation

Nextera states *"The Utility connections are already established to the site, making power and water connections readily available."*

This statement is not correct. The only parcel that currently has water available is 0607-231-11. As previously stated; either all parcels would have to be legally merged or waterlines and other facilities would need to be installed prior to providing service to all parcels listed in the project.

3.10 Construction Water Requirements

Nextera states *"Approximately 30 acre-feet of water will be required during construction and is expected to be obtained from Joshua Basin Water District via a nearby existing waterline co-located within the western bounds of Sunfair Road. Water truck reloading stations will be established on site and will be fed by this existing waterline."*

A temporary construction meter will be required along with an approved backflow device to obtain construction water. The location of this temporary meter will be set by District staff. Nextera will also be required to furnish a localized storage tank (drop tank) as to minimize extremes of demand on the water system.

It appears from the construction schedule that all or most of the 30 acre feet required for grading would need to be supplied during a 30 day period. Because of high water demands in the middle of summer, the fact that this project would be supplied through only one reservoir, and the electrical "time of use restrictions" put on Joshua Basin by Southern California Edison, no construction water use will be provided from July 1 to October 1.

4.1 Module Cleaning

Nextera states *"Periodic array module washings will be scheduled and completed depending on the soiling conditions that will exist at the site, which could be up to 4 times per year. It is expected that less than 1 acre foot of water will be used per washing; this water may be supplied by the Joshua Basin Water District. Due to evaporation and onsite ground percolation, it is expected that no water from the washings will run offsite. Module cleaning will use conditioned water obtained from the closest source of adequate quality water."*

The Joshua Basin Water District wants more clarification on the term "conditioned water". Does this mean that the water will be obtained from Joshua Basin Water District and then conditioned? What does the term "conditioned" mean?

The water is "expected" to be provided by the District. If the District does not or cannot provide the water, from where will the water be obtained?

NOTICE OF HEARING

Notice is hereby given that the **LOCAL AGENCY FORMATION COMMISSION for San Bernardino County** will hold a public hearing:

MARCH 18, 2015
CITY OF SAN BERNARDINO
CITY HALL - COUNCIL CHAMBERS
300 North D Street, First Floor
San Bernardino, California

Environmental documentation on the following projects is available for review in the staff office of the Local Agency Formation Commission. Anyone wishing to examine this documentation may contact the LAFCO staff office at 215 North D Street, Suite 204, San Bernardino, California 92415-0490, or call (909) 383-9900 within 21 days of this notice.

9:00 A.M. – Convene Regular Meeting

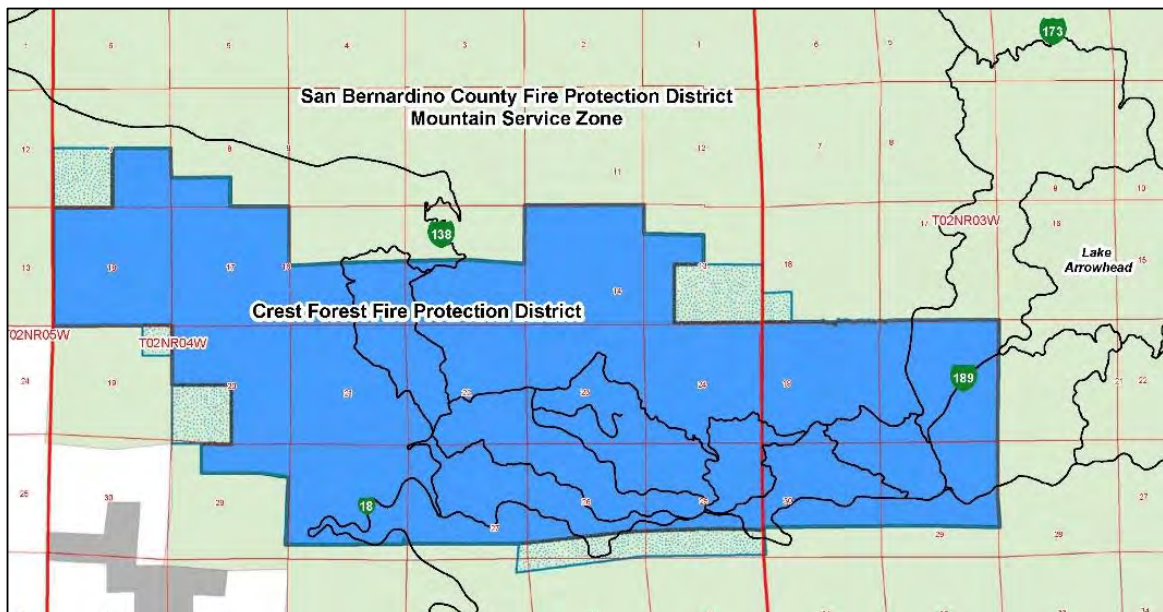
CONSENT ITEMS:

1. Approval of Minutes for Regular Meeting of January 21, 2015
2. Approval of Executive Officer's Expense Report
3. Ratify Payments as Reconciled for the Months of January and February 2015 and Note Cash Receipts

PUBLIC HEARING ITEMS:

4. Consent Items Deferred for Discussion
5. Consideration of: (1) CEQA Statutory Exemption for LAFCO 3185 and (2) LAFCO 3185 – Sphere of Influence Expansion for the San Bernardino County Fire Protection District and Reduction for the Crest Forest Fire Protection District
6. Consideration of: (1) CEQA Statutory Exemption for LAFCO 3186 and (2) LAFCO 3186 – Reorganization to include Annexation to the San Bernardino County Fire Protection District and its Mountain Service Zone, Dissolution of the Crest Forest Fire Protection District, Annexation to Fire Service Zone PM-1 and Formation Of Fire Service Zones FP-7 and PM-4

The study area for LAFCO 3185 and 3186 encompasses approximately 18 square miles generally bordered by section lines along Crest Summit and the community of Blue Jay on the east; a combination of parcel lines generally along Rim of the World Highway (Hwy 18) and the community of Rimforest on the south; a combination of section lines and parcel lines generally along Playground Drive, Ridge Drive, and Sawpit Canyon Trail on the west; and a combination of section lines and parcels lines south of Silverwood Lake, Miller Canyon, and Pilot Rock on the north. The area includes Lake Gregory and the unincorporated areas commonly known as Skyland, Crestline, Valley of Enchantment, Valley View Park, Cedarpines Park, Arrowhead Highlands, Twin Peaks, Crest Park, Rimforest, and Blue Jay.



DISCUSSION ITEMS:

7. Status Report on Rim of the World Recreation and Park District Compliance with Conditions Imposed by LAFCO on its Service Review/Sphere of Influence Update
8. Status Report on Conditions Imposed on LAFCO 3157 -- Sphere of Influence Establishment for County Service Area 120

INFORMATION ITEMS:

9. Legislative Update Report
10. Executive Officer's Report
11. Commissioner Comments
(This is an opportunity for Commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on off-agenda items unless authorized by law.)
12. Comments from the Public
(By Commission policy, the public comment period is limited to five minutes per person for comments related to items under the jurisdiction of LAFCO.)

The Commission may adjourn for lunch from 12:00 to 1:30 p.m.

In its deliberations, the Commission may make appropriate changes incidental to the above-listed proposals.

Materials related to an item on this Agenda submitted to the Commission or prepared after distribution of the agenda packet will be available for public inspection in the LAFCO office at 215 N. D St., Suite 204, San Bernardino, during normal business hours, on the LAFCO website at www.sbclafco.org, and at the hearing.

Current law and Commission policy require the publishing of staff reports prior to the public hearing. These reports contain technical findings, comments, and recommendations of staff. The staff recommendation may be accepted or rejected by the Commission after its own analysis and consideration of public testimony.

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE ABOVE PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE LOCAL AGENCY FORMATION COMMISSION AT, OR PRIOR TO, THE PUBLIC HEARING.

The Political Reform Act requires the disclosure of expenditures for political purposes related to a change of organization or reorganization proposal which has been submitted to the Commission, and contributions in support of or in opposition to such measures, shall be disclosed and reported to the same extent and subject to the same requirements as provided for local initiative measures presented to the electorate (Government Code Section 56700.1). Questions regarding this should be directed to the Fair Political Practices Commission at www.fppc.ca.gov or at 1-866-ASK-FPPC (1-866-275-3772).

A person with a disability may contact the LAFCO office at (909) 383-9900 at least 72-hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

LOCAL AGENCY FORMATION COMMISSION
KATHLEEN ROLLINGS-McDONALD, Executive Officer

By: JOE SERRANO, LAFCO Analyst