

President
Tom Floen

VP
Stacy Doolittle

Directors
Jane Jarlsberg
Tomas Short
David Fick

**General
Manager**
Sarah Johnson

Legal Counsel
Jeff Hoskinson



AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 1, 2024 at 3:00 p.m.

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239 PASSCODE: 61750

MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers’ trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

A. DRAFT MINUTES – 04.03.2024

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. ACTION CALENDAR

A. PUBLIC SERVANT APPRECIATION

PRESENTED BY: GENERAL MANAGER JOHNSON

RECOMMENDED ACTION: RECOMMEND THAT THE BOARD OF DIRECTORS ADOPT RESOLUTION 24-1062 HONORING PUBLIC SERVANT APPRECIATION

B. DISCUSSION AND POTENTIAL DIRECTION RELATIVE TO DIRECTOR COMPENSATION – PART 2

PRESENTED BY: GENERAL MANAGER JOHNSON

RECOMMENDED ACTION: STAFF WILL PROVIDE AN OVERVIEW OF DIRECTOR COMPENSATION PROCESS AND REQUEST DIRECTION FOR POTENTIAL FUTURE ACTION.

C. BUDGET WORKSHOP #1: 23/24 REVISED OPERATING BUDGET AND 24/25 PROPOSED OPERATING BUDGET

PRESENTED BY: DIRECTOR OF FINANCE ROMAN, GENERAL MANAGER JOHNSON, DIRECTOR OF OPERATIONS NAZARIO, AND DIRECTOR OF ADMINISTRATION SHOOK

RECOMMENDED ACTION: REVIEW, REVISE, AND RECOMMEND APPROVAL AT A FUTURE MEETING

8. REPORTS AND COMMENTS

For informational purposes only on subjects not covered by the agenda. No action is to be taken. The Board may provide staff with requests for future agenda items.

A. DIRECTORS REPORTS

B. GENERAL MANAGER REPORT

9. ADJOURNMENT

CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS	DATE	TIME	ATTENDEE(S)
ACWA – SPRING CONFERENCE	05.07.24 - 05.09.24	MULTI-DAY	DOOLITTLE/SHORT
JBWD - FINANCE COMMITTEE	05.08.24	9:00 AM	FLOEN/FICK
JBWD - WRO COMMITTEE	05.08.24	11:00 AM	DOOLITTLE/JARLSBERG
JBWD – SPECIAL MEETING (PROJECT PRESENTATIONS & CAPITAL BUDGET W/S)	05.15.24	3:00 PM	ALL

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District’s office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff’s availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS APRIL 3, 2024, 5:30 PM

1. CALL TO ORDER

President Floen called the meeting to order at 5:30 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Accounting Supervisor Rich, Executive Assistant Thompson

Consultant(s) Present: Public Outreach Consultant, Kathleen Radnich, Legal Counsel, Jeff Hoskinson

Citizens Advisory Council Member(s) Present: None

3. APPROVAL OF THE AGENDA

Director Short made a motion to approve the agenda with the elimination of the Citizens Advisory Council Report from the agenda, seconded by Director Doolittle approved by the following vote:

1 st / 2 nd	Short/Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 03.20.24 pulled for discussion.

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

Several revisions were requested during the discussion. These included correcting Vice President Doolittle's comment to accurately state that she hasn't witnessed any expressions of appreciation for the board during her four years of service. Furthermore, information about insurance benefits was added to the stipend comparisons, the General Manager meetings dates were corrected from May to March, and penetration "testing" was included in the Southwest Networks Contract motion.

Director Jarlsberg made a motion to approve the 03.20.24 draft minutes with the aforementioned revisions seconded by Director Short approved by the following vote:

1 st / 2 nd	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

7. PROJECT LIST UPDATE - For informational purposes only. No action was taken.

Management shared updates on District projects, giving the Board the opportunity to ask questions and receive additional information from staff.

8. PRESENTATIONS - For informational purposes only. No action was taken.

A. PUBLIC OUTREACH REPORT

Consultant Radnich provided an outreach report including the following:

- The Farmers Market booth theme for April is Water for Emergencies.
- Spring Wildcrafting classes will be on the first four Fridays in May. Registration information will be in the monthly newsletter.
- May 11 - Help Yourself Help Your Neighbor event with the Red Cross at Walmart.
- Radnich expressed her appreciation for the Joshua Tree National Park and its partnership with the district.
- New signs for the demonstration garden were ordered.
- The recent native plant sale was a huge success, with around 600 plants sold. This was double the revenue generated compared to previous plant sale events. Attendees took all the free plants that were offered, and Burrtec generously donated free mulch for the event. Radnich thanked President Floen and Director Jarlsberg for their help with the plant sale.
- The Constant Contact stats are at a 50% opening rate.
- The revamped newsletter, which has an updated look and a new name: "Meter Reader," is due to be released in May.

9. ACTION CALENDAR

A. APPOINTMENT OF A NEW CITIZENS ADVISORY COUNCIL (CAC) MEMBER

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: RECOMMEND THE BOARD OF DIRECTORS REVIEW APPLICATION AND CONSIDER APPOINTMENT TO THE CITIZENS ADVISORY COUNCIL (CAC)

Vice President Doolittle made a motion to appoint Debra Truncala as Citizens Advisory Council Member, seconded by Director Fick and approved by the following vote.

1 st / 2 nd	Doolittle/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

B. DISCUSSION AND POTENTIAL DIRECTION RELATIVE TO DIRECTOR COMPENSATION

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: STAFF WILL PROVIDE OVERVIEW OF DIRECTOR COMPENSATION PROCESS FOR DISTRICT TO PROVIDE DIRECTION FOR POTENTIAL FUTURE ACTION(S)

After much discussion, Director Jarlsberg moved to continue discussing the director’s compensation matter by bringing it as an ongoing agenda item until the board resolves it, with such motion failing for lack of a second. President Floen moved to have staff bring back a menu of options, with such a motion failing for lack of a second. Vice President Doolittle made a motion to have Legal Counsel and the General Manager prepare the required documentation and plan related to a standard 5% increase to the board compensation stipend in the next budget cycle, seconded by Director Fick and approved by the following vote:

1 st / 2 nd	Doolittle/Fick
Ayes:	Floen, Doolittle, Jarlsberg, and Fick
Noes:	Short
Abstain:	None
Absent:	None

10. REPORTS AND COMMENTS

President Floen

- None

Vice President Doolittle

- Doolittle asked about the schedule for adopting the budget in June. She expressed concern that more time may be needed just in case it was not adopted at the first meeting in June.

Director Jarlsberg

- Jarlsberg attended the MWA board meeting on March 28 via Zoom, sharing it included a master plan workshop.
- Jarlsberg inquired about the schedule of the manager meetups since the April 10 meeting was cancelled.

Director Short

- None

Director Fick

- Fick inquired to find out how many members are on the Citizens Advisory Council.

General Manager Report

Johnson reported on the following:

- Johnson is collaborating with the US Water Alliance to explore options for special financing, if necessary, for the Chromium 6 issue. The US Water Alliance requested information and expressed appreciation for our website's high level of organization and accessibility. They found it easy to navigate and were able to locate the majority of the information they were seeking.
- Two grants have been submitted to Mojave Water Agency. The first is for the annual conservation messaging campaign, and the other is for a stormwater exhibit. The stormwater exhibit includes plans to extend the garden landscaping toward the front of the office and protect the garden exhibit with a gabion wall.
- April 10 – Johnson will be attending the Urban Water Management kickoff meeting.
- April 10 – Finance and WRO Committees are cancelled.
- April 16-18—Johnson will be in Sacramento for CWSA’s Water Action Day and for attendance at the State Water Resources Control Board meeting, during which they are anticipated to act on the final adoption of hexavalent chromium regulations.
- April 17 – Regular Board Meeting cancelled.

Meetings attended:

- Monthly CWSA meeting.
- Multiple staff meetings for this upcoming FY budget.

Director of Finance, Anne Roman reported on the following:

- Roman provided an update on an upcoming presentation of investment pool options that will be presented to the board later this summer.

11. CLOSED SESSION

Conference with Labor Negotiators (Govt. Code § 54957.6)
Agency Designated Representatives: General Manager, Sarah Johnson
Unrepresented Employee: All District Employees

Adjourned to closed session at 7:17 pm.

Returned to Open Session 8:15 pm. Legal Counsel Jeff Hoskinson stated no reportable action.

12. ADJOURNMENT

On motion by Vice President Doolittle, seconded by Director Short and approved by the Board, the meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary

RESOLUTION NO. 24-1062

A RESOLUTION OF THE JOSHUA BASIN WATER DISTRICT HONORING PUBLIC
SERVANT APPRECIATION

WHEREAS, Public Servant Week provides an opportune moment to express gratitude and appreciation for those who tirelessly serve our community, including the esteemed members of the Board of Directors;

WHEREAS, the guidance, leadership, and unwavering commitment demonstrated by the Board of Directors have been instrumental in advancing the mission and objectives of our organization, and in ensuring the welfare and prosperity of our community;

WHEREAS, the dedication and selflessness of the Board of Directors serve as an exemplary model for public service, inspiring all members of our organization to strive for excellence and to uphold the highest standards of integrity and accountability;

RESOLVED, that during Public Servant Week, the public servants of Joshua Basin Water District extend their deepest appreciation and heartfelt gratitude to the esteemed members of the Board of Directors for their exceptional service, leadership, and dedication to our organization and community;

RESOLVED FURTHER, that this resolution be formally communicated to the Board of Directors as a token of our sincere appreciation and recognition for their invaluable contributions to the success and prosperity of our organization and community;

BE IT RESOLVED, that all the public servants of Joshua Basin Water District affirm their commitment to working collaboratively, embracing their shared values of integrity, transparency, respect, fiscal responsibility, and accountability, and advancing the district's goals for the betterment of our community.

Approved and Adopted this 1st day of May 2024, in Joshua Tree, California

Thomas Floen, President

Sarah Johnson, General Manager



Special Board of Directors Meeting Staff Report

MEETING DATE: **MAY 1, 2024**
PRESENTED BY: **DIRECTOR OF FINANCE ROMAN, GENERAL MANAGER JOHNSON, DIRECTOR OF OPERATIONS NAZARIO, AND DIRECTOR OF ADMIN SHOOK**
TOPIC: **BUDGET WORKSHOP #1: 23/24 REVISED OPERATING BUDGET AND 24/25 PROPOSED OPERATING BUDGET *(Capital info for reference)***
RECOMMENDATION: **Review, revise, and recommend approval at a future meeting.**

ANALYSIS:

This year, we're excited to introduce a revamped budget process featuring a series of engaging workshops. Beginning on May 1st, our operating budget workshop will offer valuable insights into operating expenses. Then, mark your calendars for May 8th, when the Water Resources & Operations (WRO) meeting will debut a fresh presentation highlighting upcoming fiscal year projects. On May 15th, we'll immerse ourselves in the Capital Budget Workshop, building on the project presentations from the WRO meeting. Finally, on June 5th, the comprehensive budget will be presented to the board for adoption consideration.

Throughout this interactive process, our aim is to review, revise, and refine both the 23/24 Revised Operating and Capital budgets and the 24/25 Proposed Operating and Capital budgets. We anticipate submitting the budgets for adoption in June 2024, fostering collaboration and ensuring an informative journey for all involved.

23/24 REVENUES - REVISED:

The major change to revenues is a reduction of \$202,278 or 5% to Metered Water Sales to reflect reduced consumption. Total revenues are projected at \$10,758,051.

23/24 OPERATING EXPENSES - REVISED:

Operating expenses were reduced by \$59,406 and are projected at \$8,499,449. The \$36,000 budget held for Standby refunds was released due to the program's conclusion. Increased Bad Debt due to the State Moratorium on Shutoffs is anticipated.

23/24 CAPITAL COSTS - REVISED:

Capital project budgets were reduced by \$1,175,985 due to advancing budgets forward to 24/25, transferring the Belmont early inventory purchase budget to the upcoming project phase, and the recommendation of removing AMI due to unfavorable propagation study outcomes and other concerns. The total capital budget was \$1,754,015.

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24/25 REVENUES:

Total Operating revenues are projected at \$10,816,700 for 24/25. This includes a reduction of \$291,720 or 6% to Metered Water Sales over the Rate Study projection to reflect a reduced consumption trend.

24/25 OPERATING EXPENSES:

Operating expenses are projected at \$9,089,534. Additional comments about operating expenses follow:

Non-salary/non-benefit accounts

- Overall expense budget increased by 6.2%, reflecting increased pass-through costs from vendors, especially for power, fuel, insurance, generator repair, and other routine costs.
- \$91,225 increase in recharge water to obtain 1,300 AF of recharge water, including 500 AF currently banked.
- A \$40,000 rehab of the Recharge ponds is included.
- Tank and Reservoir maintenance doubles from \$30k to \$60k to compensate for deferred maintenance.
- \$10,000 bulk purchase (inventory) of oil for vehicle maintenance is included.
- Incode Purchasing module implementation is included for \$3,150.
- Numerous reports and studies are included, totaling \$351,000. Several are State-mandated reports.
- Continued prepayment of CalPERS Additional Discretionary Payment for the fourth year (an extra \$46k), on track to save over \$142k in interest in paying down our *current* Unfunded Accrued Liability (UAL) over an accelerated 15 years.

Salary Changes and Benefit highlights

- An additional CIRP laborer position was funded in 24/25 to reflect the safety need for a 6-person crew.
- Otherwise, salaries remain stable with only a separately considered COLA added:
 - The included Purchasing position, which was originally recommended by the 2018 Organizational study, is still funded (23/24 and 24/25) but has not yet been filled.
 - An additional Accounting Technician position remains budgeted (both in 23/24 and 24/25) but not yet filled. Auditor cited need for additional Finance staff several years ago; 2018 additional of CIRP crew workload of additional project, asset, inventory, and payroll tasks; and audit-cited need for improved capital asset management.

- The Compliance Coordinator position was funded in 23/24 and 24/25 and was filled in April 2024. Position will handle regulatory compliance, development, and grant coordination.
- Programs have been brought in-house, such as CIRP, utility locating, light mechanical, saving money but devoting time from existing employees to those tasks.
- Salary and Benefit costs (insurance, CalPERS, etc.) have increased by inflation.

SNEAK PEAK - 24/25 CAPITAL COSTS:

Major capital projects for 24/25 include meter replacements, continued work on the D1-1 Booster station and E2-1 reservoir, a building to house inventory and equipment, a new Skip loader, several emergency pumps, and the A1 road rehab. The Administration building exterior refresh continues, and the previously halted Codification of Records project resumes. For CIRP, the design and installation of the pipeline for Belmont Phase 2 is included, design work for Belmont Phase 3, along with pre-ordering of inventory for 25/26 work. The newly mandated Chromium 6 project has a \$200,000 start up budget included. The total capital budget is projected at \$3,261,300 for 24/25.

STRATEGIC PLAN ITEM: 2.2 Develop an annual budget for Board approval.

FISCAL IMPACT:

BOTTOM LINE FOR 23/24

Before funding \$2.76 million in reserves, the District anticipates \$2,258,601 in Net Revenues (a surplus). After Capital costs, the District anticipates Net Revenues (a surplus) of \$504,586.

BOTTOM LINE FOR 24/25

Before funding the \$2.783 in reserves designated in the rate study, the District anticipates \$1,727,166 in Net Revenues (a surplus). After Capital costs, the District anticipates a reserve drawdown of \$1,534,134.

RESERVE FUND IMPACTS

With the funding provided to and used from the reserve funds in 23/24 and 24/25, the District's reserves are projected to decrease by \$1,029,548 to \$17,443,334 by 6/30/25. Operating and Cash Flow reserves are projected to cover six months of Operating expenses, as required by the Reserve Policy.

BUDGET SUMMARY

23/24 ORIGINAL, REVISED & 24/25 PROPOSED
Prepared by A. Roman 04/22/24

OVERVIEW

- The 2023 rate study assumes a 4% Operating increase for 24/25; Proposed increase is 6.2%.
- Callifornia Construction Cost Index was at 9.4% as of December 2023; Capital budget includes a 11.3% increase.

- Pre-ordering of 25/26 inventory in the amount of \$650k is included in Capital budget.
- Reserves at 6/30/25 are projected to cover six months of Operating expenses, as required by Reserve Policy.

SUMMARY

	ORIGINAL 23/24	REVISED 23/24	PROPOSED 24/25	ORIG 23/24 VS. PROP 24/25 INCR(DECR) \$	ORIG 23/24 VS. PROP 24/25 INCR(DECR) %
OPERATING BUDGET					
REVENUES	10,334,513	10,758,051	10,816,700	482,188	4.7%
LESS: EXPENSES	8,558,855	8,499,449	9,089,534	530,679	6.2%
NET REVENUES	1,775,658	2,258,601	1,727,166	(48,491)	-2.7%

FROM THIS NET REVENUE, THE RATE STUDY DESIGNATES TO RESERVES > 2,760,000 2,783,000 <REQUIRES MEETING ALL BUDGET TARGETS.

CAPITAL BUDGET

EXPENSES	2,930,000	1,754,015	3,261,300	331,300	11.3%
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COMBINED BUDGET

OPERATING REVENUES	10,334,513	10,758,051	10,816,700	482,188	4.7%
LESS: COMBINED EXPENSES	11,488,855	10,253,465	12,350,834	861,979	7.5%
TOTAL (DRAWDOWN)	(1,154,342)	504,586	(1,534,134)	(379,791)	32.9%

TWO-YEAR (DRAWDOWN) > (1,029,548)

RESERVE USE & BALANCE PROJECTIONS

	BEGINNING RESERVES AT 04/07/24	FUNDING PER RATE STUDY 23/24	(USE)/NET REV 23/24	FUNDING PER RATE STUDY 24/25	(USE)/NET REV 24/25	PROJECTED ENDING RESERVES AT 6/30/25	TARGET BALANCE per RESERVE POLICY
BUILDING REPL.	96,441	-	-	-	-	96,441	200,000
STUDIES & REPORTS REPL. -Expense	310,803	200,000	(72,000)	208,000	(300,000)	346,803	100,000
EQUIPMENT & TECHNOLOGY REPL.	270,559	375,000	(397,000)	390,000	(36,300)	602,259	500,000
METER REPL.	1,232,993	185,000	(250,000)	185,000	(350,000)	1,002,993	N/A
CAPITAL RESERVE	3,175,257	2,000,000	(1,035,015)	2,000,000	(2,575,000)	3,565,242	N/A
EMERGENCY CAPITAL	2,395,166	-	-	-	-	2,395,166	2,000,000.00
CASH FLOW	3,966,838	(2,760,000)	2,258,601	(2,783,000)	1,727,166	2,409,605	2,272,383
DECR CASH FLOW / INCR OPERATING	-	-	-	-	(137,222)	(137,222)	-
OPERATING	2,139,714	-	-	-	137,222	2,276,936	2,272,383
RESTRICTED (Capacity funds, CMM)	4,885,111	-	-	-	-	4,885,111	Varies
TOTAL	18,472,882	-	504,586	-	(1,534,134)	17,443,334	
PROJECTED COMBINED TOTAL (DRAWDOWN) FOR 23/24 and 24/25			504,586	PLUS	(1,534,134)	(1,029,548)	



Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
Revenue				
Program: 39 - ** OPERATING REVENUES **				
01-39-41010-FI	METERED WATER SALES	4,455,000.00	4,252,722.00	4,570,280.00
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-11,137.50	-11,137.50	-12,000.00
01-39-41015-FI	BASIC FEES	2,731,000.00	2,763,000.00	2,882,000.00
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	399,000.00	399,000.00	419,000.00
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	34,000.00	42,311.00	38,000.00
01-39-41040-FI	SPECIAL SERVICES REVENUE	170,000.00	228,010.00	170,000.00
	Total Program: 39 - ** OPERATING REVENUES **:	7,777,862.50	7,673,905.50	8,067,280.00
Program: 40 - ** NON-OPERATING REVENUES **				
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB REVENUE	208,000.00	208,000.00	213,000.00
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES REIMB REVENUE	46,800.00	46,800.00	47,925.00
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,200,000.00	1,200,000.00	1,200,000.00
01-40-43000-FI	PROPERTY TAX REVENUE	685,000.00	938,000.00	850,000.00
01-40-43020-FI	ASSESSMENT REVENUE - CMM	202,850.00	202,850.00	203,495.00
01-40-46121-FI	GRANT REVENUE - LOCAL (MWA)	0.00	18,000.00	18,000.00
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	150,000.00	25,000.00
01-40-47002-FI	INTEREST REVENUE	194,000.00	320,495.00	192,000.00
	Total Program: 40 - ** NON-OPERATING REVENUES **:	2,556,650.00	3,084,145.00	2,749,420.00
	Total Revenue:	10,334,512.50	10,758,050.50	10,816,700.00
Expense				
Program: 01 - ** PRODUCTION **				
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CLBK)	447,940.00	447,940.00	440,032.00
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	20,000.00	20,000.00	32,000.00
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	10,000.00	10,000.00	10,000.00
01-01-5-01-03102-RL	WATER RECHARGE PURCHASE	685,300.00	685,300.00	776,525.00
01-01-5-01-03108-RL	RECHARGE MAINT/REPAIR	0.00	0.00	40,000.00
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	15,000.00	15,000.00	5,000.00
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	50,000.00	50,000.00	50,000.00
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	30,000.00	30,000.00	60,000.00
01-01-5-01-03207-RL	GENERATOR (ALL) REPAIR & MAINTENANCE	25,000.00	25,000.00	35,000.00
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	20,000.00
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	340,000.00	600,000.00	600,000.00
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	10,000.00
01-01-5-01-07002-GM	RIGHT OF WAY (ACCESS)	25,000.00	25,000.00	25,000.00
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	323,426.35	321,377.48	327,075.56
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	158,227.10	150,635.60	144,124.00
	Total Program: 01 - ** PRODUCTION **:	2,154,893.45	2,405,253.08	2,574,756.56
Program: 02 - ** DISTRIBUTION **				
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,CLBK)	561,614.00	561,614.00	558,830.00
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	12,833.00	12,833.00	10,000.00
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	45,000.00	30,000.00	30,000.00
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	120,000.00	80,000.00	80,000.00
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT. (NON-CIRP)	14,000.00	14,000.00	14,000.00
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	14,000.00	12,000.00	12,000.00
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	405,808.54	403,237.78	415,034.13
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	198,440.42	188,919.55	182,995.40
	Total Program: 02 - ** DISTRIBUTION **:	1,371,695.96	1,302,604.33	1,302,859.53
Program: 03 - ** CUSTOMER SERVICE **				
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	63,288.00	63,288.00	63,886.00

* Operating Budget

For Fiscal: 2023-2024 Period Ending: 03/31/2024

Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	305,660.00	305,660.00	317,489.00
01-03-5-03-02210-D/P	SMALL TOOLS - FIELD TECH	0.00	0.00	5,000.00
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL & CUST)	30,000.00	30,000.00	30,000.00
01-03-5-03-05201-JC	METER READING EQUIPMENT & EXPENSE	5,000.00	6,000.00	7,500.00
01-03-5-03-07000-DOA	MISC UTILITY ADJUSTMENTS	3,000.00	1,000.00	1,000.00
01-03-5-03-07004-DOA	LOW INCOME ASSISTANCE (UNITED WAY)	6,650.00	6,650.00	6,650.00
01-03-5-03-07010-DOF	BAD DEBT	60,000.00	115,000.00	50,000.00
01-03-5-03-07015-DOA	CUSTOMER SERVICE - OTHER (Bill print,Courier)	34,150.00	34,150.00	28,000.00
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	266,470.77	264,782.70	283,422.05
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	22,377.21	21,303.58	20,934.80
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	98,084.30	89,870.02	87,157.65
Total Program: 03 - ** CUSTOMER SERVICE **:		894,680.28	937,704.30	901,039.50
Program: 04 - ** ADMINISTRATION **				
01-04-5-04-01108-FI	ADMINISTRATION SALARY	477,622.00	477,622.00	514,270.00
01-04-5-04-01121-FI	DIRECTORS SALARY	31,253.40	31,253.40	41,020.09
01-04-5-04-01210-GM	DIRECTOR TRAINING/TRAVEL	20,000.00	20,000.00	20,000.00
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	12,000.00	12,000.00	10,000.00
01-04-5-04-07008-GM	BUSINESS EXPENSE	6,000.00	6,000.00	9,500.00
01-04-5-04-07014-GM	PUBLIC INFORMATION	75,000.00	75,000.00	75,000.00
01-04-5-04-07016-GM	MEMBERSHIP, DUES & SUBSCRIPT (NOT SOFTW...	60,000.00	50,000.00	50,000.00
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	21,000.00	18,000.00	18,000.00
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	55,000.00	50,000.00	50,000.00
01-04-5-04-07218-CRP	SAFETY EXPENSE (EQUIP & SUPPLIES)	18,000.00	12,000.00	12,000.00
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	22,000.00	22,000.00	15,000.00
01-04-5-04-07401-GMH	PROPERTY, AUTO, GL INSURANCE & RISK MGMT	141,100.00	141,100.00	169,320.00
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	344,988.11	342,802.64	382,022.53
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	153,249.09	140,414.92	141,201.90
01-04-5-05-02305-DWR	MAPS/DRAFTING SUPPLIES	5,000.00	5,000.00	5,000.00
01-04-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	30,000.00	10,000.00	30,000.00
Total Program: 04 - ** ADMINISTRATION **:		1,472,212.60	1,413,192.96	1,542,334.52
Program: 06 - ** FINANCE **				
01-06-5-06-01101-FI	FINANCE SALARY	406,027.00	406,027.00	405,593.00
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	73,050.00	60,500.00	60,460.00
01-06-5-06-07001-DOF	FINANCE - OTHER (P/R Proc, Bank fees)	35,180.00	31,000.00	32,000.00
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	293,117.85	291,260.98	301,448.13
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	130,263.76	119,354.55	111,342.00
Total Program: 06 - ** FINANCE **:		937,638.61	908,142.53	910,843.13
Program: 07 - ** HUMAN RESOURCES **				
01-07-5-07-01102-FI	PERSONNEL SALARY	78,680.00	78,680.00	79,405.00
01-07-5-07-01105-GMH	AWARDS SALARY	2,500.00	5,000.00	10,000.00
01-07-5-07-01215-GMH	EMPLOYEE TRAINING	30,000.00	36,000.00	32,000.00
01-07-5-07-01217-GMH	EMPLOYEE EDUCATION	10,000.00	10,000.00	7,500.00
01-07-5-07-01905-GMH	EMPLOYMENT RECRUITING EXPENSE	8,500.00	5,000.00	5,000.00
01-07-5-07-01910-GMH	LABOR LEGAL FEES	30,000.00	17,500.00	20,000.00
01-07-5-07-01915-GMH	PERSONNEL - OTHER	2,000.00	3,000.00	3,500.00
01-07-5-07-01920-GMH	AWARDS GIFTS	2,500.00	0.00	0.00
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	56,752.17	56,392.65	59,073.41
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	25,222.85	23,110.51	21,798.45
Total Program: 07 - ** HUMAN RESOURCES **:		246,155.02	234,683.16	238,276.86
Program: 09 - ** BONDS, LOANS & STANDBY **				
01-09-5-09-08115-FI	CMM PRINCIPLE	116,000.00	116,000.00	122,000.00
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN PRINCIPLE	176,801.71	176,801.71	183,608.57
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	86,850.00	86,850.00	81,495.00
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN INTEREST EXP...	91,089.19	91,089.19	84,282.33
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	4,725.00	6,000.00	6,000.00
01-09-5-09-08325-FI	ADMINISTRATION - CMM	12,600.00	12,600.00	13,000.00

* Operating Budget

For Fiscal: 2023-2024 Period Ending: 03/31/2024

Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	59,516.00	22,572.75	23,838.57
Total Program: 09 - ** BONDS, LOANS & STANDBY **:		547,581.90	511,913.65	514,224.47
Program: 10 - ** REPORTS, STUDIES, & PLANS **				
01-10-5-10-19001-DOF	#A21201: 2022 RATE & FEE STUDY	10,000.00	0.00	0.00
01-10-5-10-19002-GM	#A22216 (CIP) CAPITAL IMPROV PLAN UPDATE (E...	250,000.00	0.00	250,000.00
01-10-5-10-19003-GM	#A22229/#E23001 ANN'L WATER SUPPLY ASSESS ..	12,000.00	12,000.00	12,500.00
01-10-5-10-19004-GM	#E23002 2023 STRATEGIC PLAN	50,000.00	25,000.00	25,000.00
01-10-5-10-19005-GM	#E23003 2023 HAZARD MITIGATION PLAN	38,000.00	42,500.00	0.00
01-10-5-10-19007-GM	#E23004: ANN'L WATER LOSS REPORT - CY 2022	10,000.00	10,000.00	0.00
01-10-5-10-24200-GM	#E24200: CODIFICATION OF RECORDS	0.00	8,000.00	22,000.00
01-10-5-10-24201-GM	#E24201: URBAN WATER USE OBJ (ANN'L WATER...	0.00	0.00	12,500.00
01-10-5-10-24202-DOF	#E24202: COST ALLOCATION AUDIT	0.00	0.00	16,500.00
01-10-5-10-24203-GM	#E24203: ANN'L WATER LOSS AUDIT	0.00	0.00	12,500.00
Total Program: 10 - ** REPORTS, STUDIES, & PLANS **:		370,000.00	97,500.00	351,000.00
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)				
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	69,346.00	69,346.00	85,477.00
01-12-5-12-02213-CRP	CIRP: SMALL TOOLS/MISC. EXP.	12,833.00	12,833.00	12,833.00
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	475,793.00	475,793.00	558,469.00
01-12-5-12-05010-CRP	CIRP: VEHICLE/EQUIP EXPENSE (TRACTORS & TR...	27,000.00	27,000.00	27,000.00
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	343,564.21	341,387.77	403,740.70
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	168,075.27	160,011.27	177,945.80
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SALARY)	-404,424.05	-312,925.04	-418,851.75
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BENEFITS)	-292,990.53	-292,990.53	-305,414.72
Total Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP):		399,196.90	480,455.47	541,199.03
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **				
01-20-5-20-03101-DWR	HDMC: OTHER	68,000.00	68,000.00	68,000.00
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION EXP	120,000.00	120,000.00	120,000.00
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	20,000.00	20,000.00	25,000.00
Total Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **:		208,000.00	208,000.00	213,000.00
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **				
01-51-5-51-01211-FI	COMPENSATED LEAVE	348,654.00	348,654.00	374,323.00
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	793,193.00	793,193.00	839,181.00
01-51-5-51-01220-FI	GROUP HEALTH & LIFE INSURANCE EXPENSE	38,278.00	38,278.00	28,129.00
01-51-5-51-01225-FI	WORKERS COMPENSATION INSURANCE	110,701.00	110,701.00	118,122.00
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	359,168.00	359,168.00	409,844.00
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	91,824.00	91,824.00	106,376.01
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,600.00	0.00	1,996.50
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	34,600.00	30,000.00	30,000.00
01-51-5-51-01250-GMH	MISC. BENEFITS: WELLNESS	9,686.00	5,000.00	7,500.00
01-51-5-51-01305-FI	PAYROLL TAXES	244,424.00	244,424.00	256,345.00
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-2,034,128.00	-2,021,242.00	-2,171,816.51
Total Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **:		0.00	0.00	0.00
Program: 52 - ** FIELD ALLOCATED TO DEPTS **				
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	17,120.00	17,120.00	17,000.00
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	20,000.00	30,000.00	30,000.00
01-52-5-52-02209-DWR	SHOP OFFICE SUPPLIES	20,000.00	10,000.00	10,000.00
01-52-5-52-02210-D/P	SMALL TOOLS - MECHANIC	0.00	0.00	7,500.00
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	29,000.00	29,000.00	29,000.00
01-52-5-52-04015-CRP	OPS: SOFTWARE	122,500.00	110,000.00	110,000.00
01-52-5-52-04016-DOA	OPS: COMP SUPPORT (IT SERVICES)	37,500.00	48,750.00	60,000.00
01-52-5-52-04018-DOA	OPS: COMP EQUIP & EQUIP MAINT	10,000.00	10,000.00	22,500.00
01-52-5-52-05005-D/P	FUEL-VEHICLES	120,000.00	95,000.00	120,000.00
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	35,000.00	35,000.00	45,000.00
01-52-5-52-06305-DOA	COMMUNICATIONS-MOBILE	30,000.00	30,000.00	30,000.00
01-52-5-52-07009-D/P	REGULATORY-PERMITS, FEES, CERTS	106,000.00	106,000.00	45,000.00

* Operating Budget

For Fiscal: 2023-2024 Period Ending: 03/31/2024

Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
01-52-5-52-98000-FI	ALLOCATED EXPENSES - FIELD	-547,120.00	-520,870.00	-526,000.00
Total Program: 52 - ** FIELD ALLOCATED TO DEPTS **:		0.00	0.00	0.00
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **				
01-53-5-53-01405-GMH	TEMPORARY LABOR - OFFICE	15,000.00	15,000.00	5,000.00
01-53-5-53-02105-DOA	OFFICE SUPPLIES	38,820.00	30,000.00	30,000.00
01-53-5-53-02107-DOA	ADMIN: COMP EQUIP & EQUIP MAINT	35,000.00	35,000.00	22,500.00
01-53-5-53-02110-DOA	POSTAGE	33,500.00	33,500.00	33,500.00
01-53-5-53-03906-DOA	BUILDING REPAIR/MAINT - OFFICE	40,000.00	35,000.00	35,000.00
01-53-5-53-04010-DOA	ADMIN: COMP SUPPORT (IT SERVICES)	60,000.00	48,750.00	60,000.00
01-53-5-53-04015-DOA	ADMIN: SOFTWARE	110,000.00	110,000.00	110,000.00
01-53-5-53-05010-DOA	AUTO EXPENSE - OFFICE	3,500.00	2,500.00	2,500.00
01-53-5-53-06205-DOA	TELEPHONE AND UTILITIES	71,000.00	63,000.00	63,000.00
01-53-5-53-98000-FI	ALLOCATED EXPENSES - OFFICE	-406,820.00	-372,750.00	-361,500.00
Total Program: 53 - ** OFFICE ALLOCATED TO DEPTS **:		0.00	0.00	0.00
Program: 60 - ** CAPITAL O/H CLEARING **				
01-60-6-60-61001-FI	OVERHEAD - PRODUCTION TOTAL (5380/90)	-7,200.00	0.00	0.00
01-60-6-60-61002-FI	OVERHEAD - DISTRIBUTION TOTAL (5380/90)	-15,000.00	0.00	0.00
01-60-6-60-61005-FI	OVERHEAD - CIRP (5380/90)	-21,000.00	0.00	0.00
Total Program: 60 - ** CAPITAL O/H CLEARING **:		-43,200.00	0.00	0.00
Total Expense:		8,558,854.72	8,499,449.48	9,089,533.60
Report Total:		1,775,657.78	2,258,601.02	1,727,166.40



Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
Program: 70 - ** CAPITAL - OPERATIONS **				
01-70-7-70-20014-JC	CP #A20014: METER REPLACEMENT PROGRAM 2...	250,000.00	250,000.00	350,000.00
01-70-7-70-22202-RL	CP #A22202: D1-1 BOOSTER STN UPGRADE	240,000.00	240,000.00	96,000.00
01-70-7-70-22203-RL	CP #A22203: E2-1 RESERVOIR UPGRADE	110,000.00	70,000.00	360,000.00
01-70-7-70-22217-FLD	CP #A22217: INVENTORY/EQUIP BUILDING	140,000.00	15,000.00	300,000.00
01-70-7-70-23201-CRP	CP #A23201: VACUUM/EXCAVATOR	95,000.00	72,390.51	0.00
01-70-7-70-23202-CRP	CP #A23202: CONCRETE MIXER	8,000.00	7,578.18	0.00
01-70-7-70-23204-JC	CP #A23204: 4 REPL TRUCKS	240,000.00	277,293.28	0.00
01-70-7-70-23205-RL	CP# A23205: CANTILEVER AUTO GATES @ 3 LOC	60,000.00	60,000.00	0.00
01-70-7-70-23206-RL	CP #A23206: WELL 14 INJECT UPGR & MIOX CL2 ...	50,000.00	50,000.00	0.00
01-70-7-70-23207-DWR	CP #A23207: AMI METER CONVERSION	200,000.00	0.00	0.00
01-70-7-70-23208-DWR	CP #A23208: TIRE CHANGER REPLACEMENT	12,000.00	12,000.00	0.00
01-70-7-70-23209-DWR	CP #A23209: 2-WAY RADIOS - VEHICLES	35,000.00	35,000.00	0.00
01-70-7-70-24200-JC	CP #A24200: SHOP AIR COMPRESSOR (REPL)	0.00	0.00	9,000.00
01-70-7-70-24201-RL	CP #A24201: D-1-1 SCADA/SECURITY UPGRADE	0.00	0.00	14,800.00
01-70-7-70-24202-RL	CP #A24202: 3 EMGCY BOOSTER PUMPS K-1,H,J (...)	0.00	0.00	23,000.00
01-70-7-70-24203-DWR	CP #A24203: NEW PLOTTER	0.00	0.00	12,500.00
01-70-7-70-24205-JC	CP #A24205: JD 210P SKIPLOADER (NEW)	0.00	0.00	140,000.00
01-70-7-70-24206-RL	CP #A24206: EMERGENCY WATER PUMP	0.00	0.00	40,000.00
01-70-7-70-24207-CRP	CP #A24207: A1 ROAD REHAB	0.00	0.00	66,000.00
01-70-7-70-71850-GM	CP #A71850: CHROMIUM 6 START-UP COSTS	0.00	0.00	200,000.00
Total Program: 70 - ** CAPITAL - OPERATIONS **:		1,440,000.00	1,089,261.97	1,611,300.00
Program: 74 - ** CAPITAL - ADMINISTRATION **				
01-74-7-70-21204-DOA	CP #A21204: KEYLESS ENTRY	45,000.00	0.00	0.00
01-74-7-70-22219-DOA	CP #A22219: EXTERIOR BLDG REFRESH	50,000.00	25,000.00	50,000.00
01-74-7-70-23210-DOA	CP #A23210: FILE SERVER REPLACEMENT	15,000.00	15,000.00	0.00
Total Program: 74 - ** CAPITAL - ADMINISTRATION **:		110,000.00	40,000.00	50,000.00
Program: 80 - ** CAPITAL - CIRP TOP PRIORITIES **				
01-80-7-70-22209-CRP	CP #A22209: TILFORD PH2 DESIGN/SURVEY	80,000.00	80,000.00	0.00
01-80-7-70-22211-CRP	CP #A22211: TILFORD PH2 INSTALL	650,000.00	349,753.35	0.00
01-80-7-70-22227-CRP	CP #A22227: BELMONT DESIGN/SURVEY	150,000.00	150,000.00	0.00
01-80-7-70-23001-CRP	CP #A23001:JT SALOON/DIVISION ST MAINLINE ...	0.00	45,000.00	0.00
01-80-7-70-23203-CRP	CP #A23203: BELMONT PH2 (INVENTORY PRE-O...	500,000.00	0.00	0.00
01-80-7-70-24204-CRP	CP #A24204: BELMONT PH2 PIPE INSTALL	0.00	0.00	900,000.00
01-80-7-70-24208-CRP	CP #A24208: BELMONT PH3 DESIGN/SURVEY	0.00	0.00	50,000.00
01-80-7-70-24209-CRP	CP #A24209:BELMONT PH3 INVENTORY PRE-OR...	0.00	0.00	650,000.00
Total Program: 80 - ** CAPITAL - CIRP TOP PRIORITIES **:		1,380,000.00	624,753.35	1,600,000.00
Report Total:		2,930,000.00	1,754,015.32	3,261,300.00

MAJOR RESERVE USAGE DETAIL, ESTIMATED

Prepared by A. Roman 04/22/24

	23/24 REVISED				24/25			
	REPORTS	EQ/TCH	MTR RPLC	CAPITAL	REPORTS	EQ/TCH	MTR RPLC	CAPITAL
BEGINNING RESERVE BALANCE	310,803	270,559	1,232,993	3,175,257	438,803	248,559	1,167,993	4,140,242
PLUS NEW FUNDING ANTICIPATED	200,000	375,000	185,000	2,000,000	208,000	390,000	185,000	2,000,000
<u>OPERATING USAGE</u>								
Hazard Mitigation Plan	25,000							
Ann'l Water Supply Assess (AWSA)	12,000				12,500			
Ann'l Water Loss Report	10,000				12,500			
Capital Improvent Plan (CIP)					250,000			
Strategic Plan	25,000				25,000			
<u>CAPITAL USAGE</u>								
Vacuum/Excavator		95,000						
4 Repl. Trucks		240,000						
Tire Changer		12,000						
File Servers		15,000						
Two-Way Radios		35,000						
Meter Replacement			250,000				350,000	
Shop Air Compressor						9,000		
D-1-1 SCADA Upgrade						14,800		
Plotter						12,500		
All Other Capital				1,035,015				2,575,000
LESS USAGE DETAILED ABOVE	72,000	397,000	250,000	1,035,015	300,000	36,300	350,000	2,575,000
ENDING RESERVE BALANCE @ FYE	438,803	248,559	1,167,993	4,140,242	346,803	602,259	1,002,993	3,565,242

JOSHUA BASIN WATER DISTRICT

SALARY & BENEFITS BUDGET COMPARISON at Top Step



2023 - 2024 Original PAYROLL BUDGET

# Operations	# Administration	# Board	Description	Salaries	Benefits
			PRODUCTION (4.33 positions)		
0.33			Director of Operations		
1.00			Production Supervisor		
1.00			Water Production Operator I		
1.00			Water Production Operator II		
1.00			Water Quality Specialist I	Full Year Budget; Unfilled	
			DISTRIBUTION (6.34 positions)		
0.34			Director of Operations		
1.00			Distribution Supervisor		
2.00			Construction & Maintenance II (and 1 CMII / Mechanic)		
2.00			Construction & Maintenance I		
0.50			Field Service Technician		
0.50			Field Service Technician II		
			CUSTOMER SERVICE (4.79 positions)		
	0.50		Director of Administration		
	2.00		Customer Support Specialist I/II		
	0.75		Billing & Customer Service Supervisor		
	0.54		Office Assistant (3/4-time)		
0.50			Field Service Technician		
0.50			Field Service Technician II		
			ADMINISTRATION (4.50 Positions)		
	0.50		General Manager		
	1.00		Executive Assistant		
	0.50		Director of Administration		
0.50	0.50		Purchasing & Inventory Technician (1/2 year)	1/2 Year Budget; Unfilled	
0.50	0.50		Restore Position TBD (Regulatory, Development & Grants Coordinator)	Full Year Budget; Unfilled	
			FINANCE (4.46 Positions)		
	1.00		Director of Finance		
	1.00		Accounting Supervisor		
	1.00		Accounting Technician		
	1.00		Accounting Technician (1/2 year)	1/2 Year Budget; Unfilled	
	0.25		Billing & Customer Service Supervisor		
	0.21		Office Assistant (3/4-time)		
			HUMAN RESOURCES (1 Position)		
	1.00		Human Resources & Risk Generalist		
			DIRECTORS (5 Positions)		
	1.00		Director		
	1.00		Director		
	1.00		Director		
	1.00		Director		
	1.00		Director		
13.17	12.25	5.00	TOTAL (30.42)	\$ 2,688,231	\$ 1,328,551
			includes OT, Standby, Callback >		

COMBINED PERCENTAGE OF REVENUE 39%

POSITIONS IN SUPPORT OF CAPITAL IMPROVEMENT / METER REPL

			CAPITAL IMPROVEMENT CREW POSITIONS (5.33 Positions)		
0.33			Director of Operations		
1.00			CIRP - Supervisor		
1.00			CIRP - Pipelayer II		
2.00			CIRP - Pipelayer I		
1.00			CIRP - Laborer		
			TOTAL (5.33)	\$546,393	\$292,533
18.50	12.25	5.00	TOTAL (35.75)	\$3,234,624	\$1,621,084
			includes OT, Standby, Callback >		

COMBINED PERCENTAGE OF REVENUE 47%

JOSHUA BASIN WATER DISTRICT

SALARY & BENEFITS BUDGET COMPARISON at Top Step



2024 - 2025 Original PAYROLL BUDGET

# Operations	# Administration	# Board	Description	Salaries	Benefits
PRODUCTION (4.33 positions)					
0.33			Director of Operations		
1.00			Production Supervisor		
1.00			Water Production Operator I		
1.00			Water Production Operator II		
1.00			Water Quality Specialist I	Full Year Budget; Filled 04/2024	
DISTRIBUTION (6.34 positions)					
0.34			Director of Operations		
1.00			Distribution Supervisor		
2.00			Construction & Maintenance II (and 1 CMII / Mechanic)		
2.00			Construction & Maintenance I		
0.50			Field Service Technician		
0.50			Field Service Technician II		
CUSTOMER SERVICE (4.79 positions)					
	0.50		Director of Administration		
	2.00		Customer Support Specialist I/II		
	0.75		Billing & Customer Service Supervisor		
	0.54		Office Assistant (3/4-time)		
0.50			Field Service Technician		
0.50			Field Service Technician II		
ADMINISTRATION (4.50 Positions)					
	0.50	0.50	General Manager		
		1.00	Executive Assistant		
		0.50	Director of Administration		
0.50		0.50	Purchasing & Inventory Technician (3/4 year)	3/4 Year Budget; Unfilled	
0.50		0.50	Compliance Coordinator	Full Year Budget; Filled 4/2024	
FINANCE (4.46 Positions)					
		1.00	Director of Finance		
		1.00	Accounting Supervisor		
		1.00	Accounting Technician		
		1.00	Accounting Technician (1/2 year)	1/2 Year Budget; Unfilled	
		0.25	Billing & Customer Service Supervisor		
		0.21	Office Assistant (3/4-time)		
HUMAN RESOURCES (1 Position)					
		1.00	Human Resources & Risk Generalist		
DIRECTORS (5 Positions)					
		1.00	Director		
		1.00	Director		
		1.00	Director		
		1.00	Director		
		1.00	Director		
13.17	12.25	5.00	TOTAL (30.42)	\$ 2,753,828	\$ 1,369,702
				COMBINED PERCENTAGE OF REVENUE 38%	

POSITIONS IN SUPPORT OF CAPITAL IMPROVEMENT / METER REPL					
CAPITAL IMPROVEMENT CREW POSITIONS (5.33 Positions)					
0.33			Director of Operations		
1.00			CIRP - Supervisor		
1.00			CIRP - Pipelayer II		
2.00			CIRP - Pipelayer I		
2.00			CIRP - Laborer	Add 1 Position; Full Year	
19.50	12.25	5.00	TOTAL (6.33)	\$628,820	\$358,359
			TOTAL (36.75)	\$3,382,648	\$1,728,061
				COMBINED PERCENTAGE OF REVENUE 47%	