



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252
 Phone (760) 366-8438 • Fax (760) 366-9528 • www.jbwd.com
 An Equal Opportunity Provider

**JOSHUA BASIN WATER DISTRICT
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 WEDNESDAY JANUARY 2, 2013 7:00 PM
 61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252**

AGENDA

- | | |
|-----------|--|
| Pg. 1-4 | 1. CALL TO ORDER |
| Pg. 5-7 | 2. PLEDGE OF ALLEGIANCE |
| Pg. 8-25 | 3. DETERMINATION OF QUORUM |
| Pg. 26-27 | 4. APPROVAL OF AGENDA |
| Pg. 28-29 | 5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are <u>not</u> listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you. |
| Pg. 30 | 6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard. <ul style="list-style-type: none"> A. Approve Minutes of the November 28, 2012 Special Joint Meeting of the Board and Citizens Advisory Committee B. Approve Minutes of the December 12, 2012 Special Board Meeting C. Check Audit Report for November 2012 D. Change of time for Regular Agenda Committee Meeting to Tuesday a week prior to each Board meeting at 3:15 pm E. Recommend that the Board affirm adoption of Resolution 12-896 expressing the Board of Directors' appreciation for Director Bill Long F. Recommend that the Board adopt of Resolution 12-899 expressing the Board of Directors' condolences on the death of Mike Luhrs |
| Pg. 31-32 | 7. UPDATE OF MOJAVE WATER AGENCY ACTIVITIES BY MOJAVE WATER AGENCY GENERAL MANAGER KIRBY BRILL, AND INTRODUCTION OF NEW PUBLIC INFORMATION OFFICER YVONNE HESTER. |
| Pg. 30 | 8. PURCHASE OF 3-YEAR SUPPLY OF MXU BATTERIES FOR ELECTRONIC METER READING
Recommend that the Board authorize the purchase of approximately 2,000 batteries and appropriate up to \$50,000 from the "Opportunity Reserve. |
| Pg. 31-32 | 9. CONSIDERATION OF 2081 "INCIDENTAL TAKE" PERMIT FOR GROUND WATER RECHARGE |

PROJECT

Recommend that the Board take one of the following actions:

1) Determine not to apply for an "Incidental Take" 2081 Permit from the California Department of Fish and Game for the Ground Water Recharge Project; or 2) Determine to apply for the 2081 permit and attempt to transfer District-entitled land from the Bureau of Land Management or other agency acceptable to Fish and Game within the next 18 months.

Pg. 33-36

10. REVIEW STRATEGIC PLAN SUMMARY

11. COMMITTEE REPORTS:

A. PUBLIC INFORMATION COMMITTEE: President Luckman and Director Fuller: Kathleen Radnich, Public Outreach Consultant to report.

12. PUBLIC COMMENT

At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.

13. GENERAL MANAGER REPORT

14. DIRECTORS COMMENTS/REPORTS

A. Appoint new Board Engineering and Agenda Committee members

B. Appoint Personnel/Finance Ad Hoc Committee

C. Appoint representatives for MWA TAC, Morongo Pipeline Commission, ASBCSD, and LAFCO Meetings

D. Consider applications for appointment to CAC

Pg. 37-39

15. DISTRICT GENERAL COUNSEL REPORT

16. FUTURE AGENDA ITEMS

17. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on January 9 at 7:00 pm and January 16 at 7:00 pm. DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library.

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL JOINT MEETING OF THE BOARD OF DIRECTORS
AND CITIZENS ADVISORY COMMITTEE

November 28, 2012

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF BOARD
QUORUM:

Frank Coate	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

DETERMINATION OF CITIZENS
ADVISORY COMMITTEE
QUORUM:

Barbara Delph	Present
Victoria Fuller	Present
Jay St. Gaudens	Present
Penny Mason	Absent
Karen Tracy	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 7

Citizens Advisory Committee (CAC) Chair Jay St. Gaudens called the special meeting of the CAC to order.

4. APPROVAL OF AGENDA

Board: MSC Long/Luckman 5/0 to approve the agenda for the November 28, 2012 Special Meeting of the Board of Directors and Citizens Advisory Committee.

CAC: MSC Fuller/Tracy 4/0 (1 Absent) to approve the agenda for the November 28, 2012 Special Meeting of the Board of Directors and Citizens Advisory Committee.

5. PUBLIC COMMENT

Michael Perez of Joshua Tree commented he feels we are in crisis in California concerning water; he is here to learn.

6. CONSENT CALENDAR

President Reynolds noted regarding Item 6d he is considering appointing a committee to act as negotiators with the Management/Supervisory and Exempt Employees regarding benefit and compensation.

Director Coate requested clarification on the draft minutes of the November 7 Board meeting. District Counsel Gil Granito clarified the word "Board" could be replaced with "District" on page 3 of the draft

minutes of the November 7th Board meeting under Item 19.
MSC Luckman/Long 5/0 to approve the minutes of the November 7, 2012 Regular Board Meeting with changes as noted; to approve the check audit report for October 2012; to approve the financial report for October 2012; and to continue Item D of the consent calendar to a future meeting.

7. PRESENTATION ON EMERGENCY PHONE TREE

Public Outreach Consultant Kathleen Radnich explained the purpose and use of the emergency phone tree and entertained questions from the Board, CAC and guests.

8. ADOPTION OF RESOLUTIONS FOR GRANTS FOR GROUND WATER RECHARGE PROJECT
GM Guzzetta reported that the Board had previously approved submittal of a Title XVI Grant proposal and there is an opportunity for the District to submit an additional proposal for grant funding.

Michael Perez of Joshua Tree requested a brief description of the second grant; GM Guzzetta reported that the intent is to use possible funding from both grants for the Recharge Pipeline and Basin Project.

Director Wilson stated he is opposed to the project. Director Long stated he is in favor of the second grant proposal to better the chances of the District being awarded grant funds. CAC Chair Jay St. Gaudens commented in favor of both grant proposals.

MSC Long/Luckman 3/1 (1 Abstain) to adopt Resolution 12-894 authorizing submittal of a Title XVI Bureau of Reclamation Grant in the amount of about \$2.3 million as authorized at the last meeting; to authorize Resolution # 12-895 authorizing submittal of a Water Smart Water and Energy Efficiency Grant from the Bureau of Reclamation in the amount of \$2 million; and, recognize that the General Manager has authorized Dudek Engineering to initiate the Water Smart Energy Efficiency Grant in an amount of approximately \$10,000 to be paid from the General Fund Opportunity Reserve.

Coate	Abstain
Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

9. APPROVE JOB DESCRIPTION FOR CROSS-CONNECTION POSITION

GM Guzzetta reported on the proposed job description that will include responsibility for the District's Cross Connection Control/Backflow prevention program.

Discussion ensued. Director Coate made a motion to approve the job description for Cross Connection Control Specialist/ Construction & Maintenance Worker I and II. GM Guzzetta requested that the item be continued to a future meeting.

10. JOB DESCRIPTION AND SALARY RANGE FOR HUMAN RESOURCES
MANAGER/ADMINISTRATIVE SPECIALIST

GM Guzzetta reported, noting that the position of HR/Administrative Services Supervisor position was vacated several months ago as a cost-saving measure. HR responsibilities have been assigned to the executive Secretary for the last six months. Board discussion ensued.

MSC Coate/Luckman 4/1 to approve staff recommendation to approve the job description for Human Resources Manager/Administrative Specialist and to approve a salary range of \$58,597 to \$76,184.

Coate	Aye
Fuller	Aye
Luckman	Aye
Reynolds	Aye

11. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Long; Kathleen Radnich, Public Outreach Consultant reported the Public Information Committee regular meeting will be postponed. A groundbreaking ceremony will be held for the pipeline project.
- B. AD HOC ENGINEERING AND RECHARGE COMMITTEE: Director Long and Director Coate: Director Coate reported on the Hi-Desert Medical Center wastewater facility project which is proceeding ahead of schedule. USGS continues to work on the study. SEMS reporting is working well and SEMS reports will come to the Board soon. Director Coate reported that he and the general manager are the committee for new director orientation process.

12. PUBLIC COMMENT

CAC Chair Jay St. Gaudens thanked Victoria Fuller who has been elected to a Board director position and will be missed on the CAC.

13. GENERAL MANAGER REPORT

The general manager had nothing further to report.

14. DISTRICT GENERAL COUNSEL REPORT

District Counsel Granito reported that the Ellis litigation, tried in spring of 2011 is now in appellate court and extensions have been granted. District Counsel Gil Granito received a notice from the court that they are proceeding without further days.

GM Guzzetta noted that special meeting cannot be held without notification of all board members; staff will bring to the board a waiver form that can be used in case a special meeting is needed when there is a situation that may prevent notification of a board member.

15. FUTURE AGENDA ITEMS

Director Coate requested that Dudek Engineering prepare a report regarding hospital wastewater treatment contract to consider the comparative costs of contracting for maintenance services or providing those services in-house.

16. DIRECTORS COMMENTS/REPORTS

Director Coate thanked Director Long for his support noting that he has served with Director Long on several committees.

Director Long reported attending the Mojave Water Agency Board meeting where discussion was held on updating the regional water management plan; consideration of whether to spend a large amount of money for preparation of an updated regional water management plan hinged on future grant possibilities.

Vice President Luckman commented that she will be attending the next Mojave Water Agency Board meeting. She attended the Local Agency Formation Commission meeting the day before Thanksgiving which dealt with Twentynine Palms Cemetery District and Morongo Valley Community Services District.

President Reynolds reported attending the Association of San Bernardino County Special Districts monthly meeting. He welcomed Victoria Fuller who will be the new JBWD Board member, and noted Director Long has been on the JBWD Board nine years; he expressed gratitude for Director Long being a mentor for him.

Director Long commented he has been a Board member for nine years and the majority of people here are

like family to him; he was thankful for these friendships. He noted the value of serving on the Board is tremendous.

President Reynolds thanked all who attended tonight's meeting and commented there will be a vacancy on the Citizens Advisory Committee.

17. CLOSED SESSION

There was no closed session.

18. ADJOURNMENT 8:36 PM

MSC Long/Luckman 5/0 to adjourn the November 28, 2012 Special Joint Meeting of the Board of Directors and Citizens Advisory Committee.

Respectfully submitted:

Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for December 5, 2012 at 7:00 pm.

DRAFT

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING OF THE BOARD OF DIRECTORS
December 12, 2012

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. ADMINISTER OATH OF OFFICE

General Manager Joe Guzzetta administered the Oath of Office to Directors Victoria Fuller, Mickey Luckman, Frank Coate and Mike Reynolds.

4. DETERMINATION OF QUORUM:

Frank Coate	Present
Victoria Fuller	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Marie Salsberry, HR Manager/Administrative Specialist
Anne Roman, Accountant

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Paul Kaymark, District Auditor

GUESTS 8

5. RESOLUTION HONORING JBWD DIRECTOR BILL LONG

President Reynolds read Resolution 12-896; A Resolution of the Board of Directors of the Joshua Basin Water District Expressing Their Appreciation for William C. "Bill" Long.
President Reynolds called for a recess at 7:09 pm and the meeting resumed at 7:20 pm.

6. APPROVAL OF AGENDA

MSC Luckman/Fuller 5/0 to approve the agenda for the December 12, 2012 Special Meeting of the Board of Directors.

7. PUBLIC COMMENT

None.

8. CONSENT CALENDAR

MSC Luckman/Coate 5/0 to approve cancellation of the December 19th, 2012 Regular Board Meeting and to Adopt Resolution 12-897 Opening a New Bank Account and Authorizing Signers at US Bank.

9. FISCAL YEAR 11/12 AUDIT REPORT PRESENTATION FROM CHARLES Z. FEDAK & COMPANY, CPAs

Assistant General Manager/Controller Susan Greer introduced Paul Kaymark from Charles Z Fedak & Company Certified Public Accountants. Mr. Kaymark explained the audit process.

Steven Whitman of Joshua Tree asked whether the auditor had a process for auditing preparation and signing of checks to protect against fraud or embezzlement. Mr. Kaymark explained that sample selection is used to test the validity of controls that the agency has in place.

Richard Fountain of Joshua Tree asked whether the District is fully funding depreciation. AGM/Controller Greer stated that total depreciation is about \$1.2 million and about \$200,000 of that amount is not funded at this time.

Luckman/Fuller 5/0 to approve staff recommendation to accept and file the Fiscal Year 11/12 Audit report.

10. APPROVAL OF CONSTRUCTION SUPPORT CONTRACTS FOR GROUND WATER RECHARGE PIPELINE PROJECT

GM Guzzetta reported on proposals received for construction management and inspection, geotechnical consulting, and construction staking.

MSC Coate/Luckman 4/1 to approve staff recommendation to authorize the following contracts and costs for the ground water recharge project: 1) Dudek in the amount of \$125,000 for construction management and inspection; 2) Leighton Engineering in the amount of \$68,000 for geotechnical consulting; 3) MSA in the amount of \$30,000 for construction staking; and 4) a 10% contingency in the amount of \$22,500.

Coate	Aye
Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

11. CONSIDER EARLY PAYOFF OF ID#2 GENERAL OBLIGATION BONDS

AGM/Controller Greer reported that the payoff date for the 1974 Improvement District #2 bonds is scheduled for March 1, 2015 but the District can save about \$19,000 by paying the bonds early.

Steven Whitman of Joshua Tree commented in favor of early payoff of the bonds.

MSC Coate/Luckman 5/0 to approve staff recommendation to authorize early payoff of ID #2 Bonds and withdrawal of \$225,000 from the LAIF Opportunity Fund, resulting in interest savings of approximately \$19,400.

12. COMMITTEE REPORTS

A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman reported the Public Information Committee will meet Friday December 14 at 10 am. President Reynolds appointed Director Fuller to replace former Director Long on the Public Information Committee.

B. AD HOC ENGINEERING AND RECHARGE COMMITTEE: The Committee did not meet.

13. PUBLIC COMMENT

None.

14. GENERAL MANAGER REPORT

GM Guzzetta reported that construction for the recharge pipeline will begin in early January. GM Guzzetta is working with Fish and Game on permitting issues and will continue to investigate the necessity of obtaining a Fish and Game permit for the recharge project.

GM Guzzetta reported that the Hi-Desert Medical Center Wastewater Treatment Plant project construction is continuing ahead of schedule.

District employee Jason Sanchez passed away about a week and a half ago; a local memorial service will be

held this Sunday at 1 pm.

15. DIRECTORS COMMENTS/REPORTS

Director Coate reported attending the Association of California Water Agencies Fall Conference where he saw many good presentations including some on insurance benefits. He commented that he appreciates having served on the JBWD Board with Bill Long.

Director Fuller reported attending the Association of California Water Agencies Fall Conference presentations on drought planning, use of GIS and many other subjects. She stated she is glad to be here.

Vice President Luckman attended the Association of California Water Agencies Fall Conference including the Joint Powers Insurance Association section on Monday and Tuesday.

President Reynolds reported attending the Association of California Water Agencies Fall Conference on Thursday where he attended a presentation given by FBI on how they deal with potential terrorist threats to public water systems, and a seminar on advantages of drinking tap water versus bottled water. He expressed his thanks to Bill Long and welcomed Director Victoria Fuller. President Reynolds dedicated the December 12th Special Board meeting to employee Jason Sanchez.

16. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito reported on a new section of water code effective January 1, 2013 that states every human being has a right to safe clean affordable water.

17. FUTURE AGENDA ITEMS

None requested.

18. ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT

Director Wilson nominated Director Coate for President. Vice President Reynolds nominated Director Luckman for President and Director Coate for Vice President. There was no second to Director Wilson's motion. President Reynolds re-stated his nominations and Director Fuller seconded the nominations.

Roll call Vote:

Coate	Aye
Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

19. ADJOURNMENT 8:24 PM

The meeting was adjourned by resolution in memory of Jason Sanchez.

Respectfully submitted:

Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for December 19, 2012 at 7:00 pm.

12/19/2012 10:31 AM
CASH ACCOUNT: 01 -11200

C H E C K A U D I T R E P O R T

PAGE: 1

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052392	11/01/2012	R	004110	BURRTEC WASTE & RECYCLING SVCS	
			I-BW1112	RECYCLING - NOV 12	54.63
			I-BW1112B	TRASH REMOVAL - NOV 12	248.81
			I-BW1112C	TRASH REMOVAL - NOV 12	79.92

					383.36
052393	11/01/2012	R	001526	CANYON AUTO SERVICES, INC	
			I-7097	VEHICLE REPAIRS	207.99

					207.99
052394	11/01/2012	R	000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	
			I-3990561-1005274	EE LIFE INSURANCE- OCT 12	755.65

					755.65
052395	11/01/2012	R	001865	COMPUTER GALLERY	
			I-306989	BDR BACKUP SERVICE - OCT 12	1,010.00

					1,010.00
052396	11/01/2012	R	002190	CDPH-OCF	
			I-CDPH-102912	D-1 CERTIFICATION	70.00

					70.00
052397	11/01/2012	R	003505	LORI PARKER	
			I-7195	VEHICLE REPAIRS	22.00

					22.00
052398	11/01/2012	R	004720	INLAND WATER WORKS	
			I-246572	INVENTORY	810.82

					810.82
052399	11/01/2012	R	009897	THE MALLANTS CORPORATION	
			I-2542	TEMPORARY LABOR	3,069.09

					3,069.09
052400	11/01/2012	R	006810	MOJAVE DESERT AQMD	
			I-29675	PERMIT FEES - CHOLLITA	265.43
			I-29676	PERMIT FEES -VARIOUS LOCATIONS	796.29
			I-29677	PERMIT FEES - PARK BLVD	261.34

					1,323.06
052401	11/01/2012	R	000233	YUCCA VALLEY AUTO PARTS, INC.	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
			I-009080	SMALL TOOLS		86.18
			I-009210	SMALL TOOLS		129.28

						215.46
052402	11/01/2012	R	008102	OFFICEMAX CONTRACT INC.		
			I-850969	SHOP EXPENSE		346.24

						346.24
052403	11/01/2012	R	009054	KATHLEEN J. RADNICH		
			I-102112-42	PUBLIC RELATIONS SERVICES		676.80

						676.80
052404	11/01/2012	R	001912	SAN BERNARDINO COUNTY FIRE PROTECTION DISTRIC		
			I-IN0085465	HAZMAT CUPA PERMIT TO 11/30/13		593.00

						593.00
052405	11/01/2012	R	009920	STANDARD INSURANCE CO		
			I-ST1112	EE LIFE INSURANCE - NOV 12		682.47

						682.47
052406	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201211011881	ROSSI, AHMED	:US REFUND	58.31

						58.31
052407	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201211011882	SURMI, DANIEL	:US REFUND	13.43

						13.43
052408	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201211011883	BEARD, PRAX	:US REFUND	45.39

						45.39
052409	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201211011884	DITTMER, ABBY	:US REFUND	22.99

						22.99
052410	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201211011885	ENLOW, STEVE M	:US REFUND	43.10

						43.10

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052411	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211011886	GOTT, WILLIAM K :US REFUND	74.83

						74.83
052412	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211011887	QUINN, MARK A :US REFUND	34.07

						34.07
052413	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211011888	BENNETT, MONICA :US REFUND	66.87

						66.87
052414	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211011889	PALM DIVERSIFIED INV:US REFUND	52.05

						52.05
052415	11/01/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211011890	SHAY, JENNIFER L :US REFUND	35.05

						35.05
052416	11/09/2012	R		000650	AKLUFU AND WYSOCKI	
				I-AK1012	LEGAL SERVICES - OCT 12	525.00

						525.00
052417	11/09/2012	R		001630	AT&T MOBILITY	
				I-829480028X11052012	COMMUNICATIONS - OCT 12	933.32

						933.32
052418	11/09/2012	R		001002	BUSINESS CARD	
				I-BA1112	BUSINESS EXPENSES/RECHARGE	135.38

						135.38
052419	11/09/2012	R		001004	BUSINESS CARD	
				I-BA-NOV12	DIRECTOR EDU/PUMP PLNT/MISC	4,030.26

						4,030.26
052420	11/09/2012	R		001510	CACTUS FLOWER FLORIST &	
				I-35135	FLOWERS FOR GARY WILSON	74.35

						74.35

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052421	11/09/2012	R	000137	CAL-OSHA REPORTER	
			I-430269	CAL-OSHA SUBSCRIPTION	395.00

					395.00
052422	11/09/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-110912	EE REMITTANCE	198.92

					198.92
052423	11/09/2012	R	001528	CARPI & CLAY, INC	
			I-CC1012	LOBBYIST - OCT 12	1,750.00

					1,750.00
052424	11/09/2012	R	001555	CENTRATEL	
			I-121103192101	DISPATCH SERVICES - OCT 12	236.87

					236.87
052425	11/09/2012	R	000230	CHARLES Z. FEDAK & COMPANY, CPA'S	
			I-CFC1012	FINANCIAL AUDIT - 11/12	2,100.00

					2,100.00
052426	11/09/2012	R	001865	COMPUTER GALLERY	
			I-307104	PRINTER MAINTENANCE - OCT 12	117.46

					117.46
052427	11/09/2012	R	002822	EMPLOYMENT DEVELOPMENT	
			I-L2070597248	UNEMPLOYMENT INSURANCE	5,849.91

					5,849.91
052428	11/09/2012	R	000228	FATTY'S FENCE	
			I-FF102412	H-1 TANK FENCE	6,602.70

					6,602.70
052429	11/09/2012	R	000156	MICHAEL JEAN KLUTTS	
			I-20121005-323	SCADA SUPPORT- OCT 12	667.50

					667.50
052430	11/09/2012	R	000058	GARDA CL WEST, INC.	
			I-186-163212	COURIER FEES - NOV 12	475.40
			I-7146995	EVENXCHANGE FEES - OCT 12	6.76

					482.16

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052431	11/09/2012	R	003505	LORI PARKER	
			I-7270	VEHICLE REPAIRS	23.50

					23.50
052432	11/09/2012	R	004152	HI-DESERT STAR	
			I-6888	EE RECRUITING	130.00
			I-6899	EE RECRUITING	143.00
			I-A6888	EE RECRUITING	130.00
			I-A6899	EE RECRUITING	143.00

					546.00
052433	11/09/2012	R	009897	THE MALLANTS CORPORATION	
			I-2546	TEMPORARY LABOR	2,819.25

					2,819.25
052434	11/09/2012	R	006200	HELEN A. MCALLISTER	
			I-5719B	JANITORIAL SERVICES - OCT 12	580.00

					580.00
052435	11/09/2012	R	006790	MOBILE MINI, LLC - CA	
			I-217002902	23' RECORD STORAGE RENTAL	226.71

					226.71
052436	11/09/2012	R	000233	YUCCA VALLEY AUTO PARTS, INC.	
			I-009744	BATTERY FOR GR5 GENERATOR	107.74

					107.74
052437	11/09/2012	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-453745	ID VERIF. SERV. THRU 10/31/12	281.10

					281.10
052438	11/09/2012	R	000236	PAYPRO ADMINISTRATORS	
			I-PP110912	EE FSA DEDUCTIONS 11-9-12	774.17

					774.17
052439	11/09/2012	R	008414	ROBERT L. STEPHENSON	
			I-1236	VIDEO TAPING BD MEETINGS - OCT	200.00

					200.00
052440	11/09/2012	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20596656	SHOP EXPENSE	98.02

					98.02

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052441	11/09/2012	R	009054	KATHLEEN J. RADNICH	
			I-102812-44	PUBLIC RELATIONS SERVICES	396.00
			I-110412-45	PUBLIC RELATIONS SERVICES	504.00

					900.00
052442	11/09/2012	R	000091	SAN BERNARDINO COUNTY RECORDER	
			I-SB110612	RELEASE OF 2 LIENS	22.00

					22.00
052443	11/09/2012	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE1012	POWER FOR PUMPING - OCT 12	23,998.87

					23,998.87
052444	11/09/2012	R	009980	SWRCB FEES	
			I-WD-0083962	ANNUAL DISCHARGE PERMIT FEE	1,521.00

					1,521.00
052445	11/09/2012	R	010690	TYLER TECHNOLOGIES	
			I-025-53878	ONLINE PRODUCTS - OCT 12	185.00
			I-025-55707	ONLINE PRODUCTS - NOV 12	185.00

					370.00
052446	11/09/2012	R	010850	UNDERGROUND SERVICE ALERT	
			I-1020120331	TICKET DELIVERY SERVICE - OCT	82.50

					82.50
052447	11/09/2012	R	901353	MICHAEL W. BRANNING	
			I-UGC101212	CLEAN UP OF DEMO GARDEN	850.00

					850.00
052448	11/09/2012	R	011101	VAGABOND WELDING SUPPLY	
			I-87203	SECURITY MOTION SENSOR SUPPLYS	46.33
			I-87257	SMALL TOOLS	209.04

					255.37
052449	11/09/2012	R	011114	VAN DYKE CORP	
			I-VDC103112	HDMC WASTEWATER CONSTRUCTION	58,552.30

					58,552.30
052450	11/09/2012	R	012020	XEROX CORPORATION	
			I-064780096	OFFICE EXPENSE 9/21 - 10/30/12	462.63

					462.63

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052451	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141891 DOMINGUEZ, EDWARD B :US REFUND	73.25 ----- 73.25
052452	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141892 LOZA-TROCCHIANO, JOA:US REFUND	95.92 ----- 95.92
052453	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141893 FIRST CHOICE REALTY :US REFUND	95.11 ----- 95.11
052454	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141894 RASHED, AYESHA :US REFUND	44.35 ----- 44.35
052455	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141895 HAMMOND, GREGG M :US REFUND	30.45 ----- 30.45
052456	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141896 NELSON, NATASHA :US REFUND	26.99 ----- 26.99
052457	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141897 CLONTZ, MARK D :US REFUND	92.30 ----- 92.30
052458	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141898 HOLDER, PATRICE E :US REFUND	24.59 ----- 24.59
052459	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141899 MARTINGALE INVESTMEN:US REFUND	68.48 ----- 68.48
052460	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141900 COWAN, MARTHA J :US REFUND	14.23 ----- 14.23

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052461	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141901 REYNOLDS, DORA M :US REFUND	62.61 ----- 62.61
052462	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141902 PENDLETON, JESSICA W:US REFUND	61.51 ----- 61.51
052463	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141903 RUGGIERO, ALLELON P :US REFUND	92.85 ----- 92.85
052464	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141904 CRAWFORD, LESLIE F :US REFUND	3.89 ----- 3.89
052465	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141905 OWEN, LORA :US REFUND	51.95 ----- 51.95
052466	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141906 PATRICK, ROY :US REFUND	33.41 ----- 33.41
052467	11/15/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201211141907 MEDEIROS, FRANCIS :US REFUND	3.73 ----- 3.73
052468	11/15/2012	R	000069	LIONEL GOODROW I-FI101912 A/C SERVICE CONTRACT - SHOP	225.00 ----- 225.00
052469	11/15/2012	R	000089	SEMS TECHNOLOGIES, LLC I-SEMS111412 8 SEMS HOSTED (WEB BASED)USERS	1,820.00 ----- 1,820.00
052470	11/15/2012	R	000156	MICHAEL JEAN KLUTTS I-20121107-331 WELL 10 SECURITY I-20121107-347 WELL 10 SECURITY PARTS	900.00 1,023.36 ----- 1,923.36

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052471	11/15/2012	R	000196	LOUGH CONSTRUCTION	
			I-LC110712	INSTALL SHADE SAIL STRUCTURE	3,100.00

					3,100.00
052472	11/15/2012	R	001461	DEBORAH BOLLINGER	
			I-526	WATER CONSERVATION - OCT 12	2,500.00
			I-527	RECHARGE BASIN CONSULT- OCT 12	112.50

					2,612.50
052473	11/15/2012	R	003025	FEDEX	
			I-2-076-54750	SHIPPING - RECHARGE	26.67

					26.67
052474	11/15/2012	R	006800	MOJAVE WATER AGENCY	
			I-MWA111512	2013 50TH ANNIVERSRY CALENDARS	1,235.00

					1,235.00
052475	11/15/2012	R	009054	KATHLEEN J. RADNICH	
			I-111112-46	PUBLIC RELATIONS SERVICES	554.40
			I-111112-46A	REIMB: PUBLIC RELATIONS SUPPLY	108.30

					662.70
052476	11/15/2012	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS1012	LEGAL SERVICES - OCT 12	14,303.40

					14,303.40
052477	11/15/2012	R	009897	THE MALLANTS CORPORATION	
			I-2548	TEMPORARY LABOR	2,276.81

					2,276.81
052478	11/15/2012	R	009980	SWRCB FEES	
			I-WD-0083942	ANN'L DISCHRG PERMIT FEE HDMC	10,873.00

					10,873.00
052479	11/21/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201211201908	FISCHER, JEFF M :US REFUND	47.84

					47.84
052480	11/21/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201211201909	FIRST CHOICE REALTY :US REFUND	26.49

					26.49

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
052481	11/21/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211201910	NEWMAN, KEITH :US REFUND	26.48

						26.48
052482	11/21/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211201911	PEARCE, MICHAEL R :US REFUND	62.13

						62.13
052483	11/21/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211201912	EDWARDS, RONALD D :US REFUND	48.79

						48.79
052484	11/21/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201211201913	GONZALEZ, JESSICA I :US REFUND	23.33

						23.33
052485	11/21/2012	R	000502	ASSOCIATION OF CALIFORNIA		
				I-AG13	AGENCY DUES 2013	9,535.00

						9,535.00
052486	11/21/2012	R	000501	ACWA/JPIA		
				I-ACWA1212	EE HEALTH BENEFIT & EAP OCT 12	5,453.95

						5,453.95
052487	11/21/2012	R	000675	AQUA-METRIC SALES COMPANY		
				I-0045500-IN	INVENTORY	7,559.80
				I-0045568-IN	INVENTORY	17,455.50

						25,015.30
052488	11/21/2012	R	004110	BURRTEC WASTE & RECYCLING SVCS		
				I-BW103112	SHOP YARD CLEAN UP	279.90

						279.90
052489	11/21/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT		
				I-112112	EE REMITTANCE	198.92

						198.92
052490	11/21/2012	R	001526	CANYON AUTO SERVICES, INC		
				I-7108	VEHICLE REPAIRS	40.62

						40.62

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052491	11/21/2012	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY	
			I-7340-427022	PUMPING PLANT SUPPLY	13.29

					13.29
052492	11/21/2012	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD156	WATER TREATMENT EXPENSE	1,212.51

					1,212.51
052493	11/21/2012	R	001865	COMPUTER GALLERY	
			I-307149	PLAT. MAINTENANCE - DEC 12	2,937.00
			I-307155	BDR BACKUP SERVICE - DEC 12	1,010.00

					3,947.00
052494	11/21/2012	R	002213	JOHN ZACCARIA	
			I-12804	OFFICE SUPPLIES	201.20

					201.20
052495	11/21/2012	R	003505	LORI PARKER	
			I-7315	VEHICLE REPAIRS	17.00
			I-7317	VEHICLE REPAIRS	91.62

					108.62
052496	11/21/2012	R	004720	INLAND WATER WORKS	
			I-246892	INVENTORY/SM TOOL/MAINLINE RPR	3,047.82
			I-246896	INVENTORY	2,668.97
			I-247043	LG METER/MAINLINE LEAK SUPPLY	545.86

					6,262.65
052497	11/21/2012	R	005870	KRIEGER & STEWART INC.	
			I-35681	ENGINEERING SERVICES: RECHARGE	1,310.54

					1,310.54
052498	11/21/2012	R	009897	THE MALLANTS CORPORATION	
			C-2551	TEMPORARY LABOR	0.87CR
			I-2550	TEMPORARY LABOR	2,229.57

					2,228.70
052499	11/21/2012	R	000193	MORONGO BASIN CONSERVATION ASSOCIATION, INC.	
			I-MBCA103012	DOCENT EDUCATION	600.00

					600.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052500	11/21/2012	R	000233	YUCCA VALLEY AUTO PARTS, INC.	
			I-009160	SMALL TOOL	12.60
			I-010514	VEHICLE REPAIRS	17.58

					30.18
052501	11/21/2012	R	000236	PAYPRO ADMINISTRATORS	
			I-PP112112	EE FSA DEDUCTIONS 11-21-12	774.17

					774.17
052502	11/21/2012	R	008201	PURCHASE POWER	
			I-PB111212	POSTAGE REFILL FOR METER	500.00

					500.00
052503	11/21/2012	R	008405	PRECISION ASSEMBLY	
			I-15191	OCT WATER BILLING & PUBL INFO	1,825.61

					1,825.61
052504	11/21/2012	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20603361	SHOP EXPENSE	98.02

					98.02
052505	11/21/2012	R	009880	SOUTHERN CALIFORNIA EDISON CO	
			I-SCE1112	POWER TO BUILDINGS - NOV 12	1,258.63

					1,258.63
052506	11/21/2012	R	003596	SUPERMEDIA LLC	
			I-SM1112	MORONGO BASIN ADVERT - NOV 12	22.50

					22.50
052507	11/21/2012	R	009898	THE GAS COMPANY	
			I-GAS1012	HEAT FOR SHOP - SEPT/NOV 12	75.70

					75.70
052508	11/21/2012	R	000510	TIME WARNER CABLE	
			I-TW1112	CABLE SERVICE - NOV 12	58.32

					58.32
052509	11/21/2012	R	010990	UTILIQUEST L.L.C.	
			I-188851-Q	CONTRACT LOCATING EXPENSE	279.95

					279.95

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052510	11/21/2012	R	003595	VERIZON CALIFORNIA	
			I-V1112	TELEPHONE (SHOP) - NOV 12	361.75

					361.75
052511	11/21/2012	R	003600	VERIZON CALIFORNIA	
			I-V1112	TELEPHONE (OFFICE) - NOV 12	752.41

					752.41
052512	11/21/2012	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE1012	EXTERMINATOR - OCT 12	75.00
			I-WE1012B	EXTERMINATOR - OCT 12	33.00

					108.00
052513	11/21/2012	R	000009	WESTERN PUMP, INC.	
			I-0123496-IN	REPAIRS: GAS PUMP	225.00

					225.00
052514	11/29/2012	R	000575	AFSCME LOCAL 1902	
			I-AFSCME1112	EE UNION DUES - NOV 12	468.00

					468.00
052515	11/29/2012	R	001519	CALIFORNIA RURAL WATER ASSOC	
			I-CRWA2013	MEMBERSHIP DUES 01/13 - 01/14	1,030.00

					1,030.00
052516	11/29/2012	R	001526	CANYON AUTO SERVICES, INC	
			I-7144	VEHICLE REPAIR	360.77

					360.77
052517	11/29/2012	R	000020	CE PRIME, INC.	
			I-10929	RIGHT OF WAY ACQ: RECHARGE	1,441.44
			I-10930	RIGHT OF WAY ACQ: RESVOIR LAND	4,814.94

					6,256.38
052518	11/29/2012	R	000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	
			I-3990561-1105153	EE LIFE INSURANCE- NOV 12	755.70

					755.70
052519	11/29/2012	R	000228	FATTY'S FENCE	
			I-FF111612	H-1 TANK FENCE	5,225.00

					5,225.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052520	11/29/2012	R	003025	FEDEX I-2-091-59640	SHIPPING: LARGE METER TESTING 158.20 ----- 158.20
052521	11/29/2012	R	003505	LORI PARKER I-7366 I-7385	VEHICLE REPAIR VEHICLE REPAIRS 68.22 22.00 ----- 90.22
052522	11/29/2012	R	004720	INLAND WATER WORKS I-247213 I-247214 I-247396	INVENTORY SMALL TOOL MAINLINE RPR/LG METER/SM TOOLS 347.49 315.98 852.53 ----- 1,516.00
052523	11/29/2012	R	005621	KENNY STRICKLAND, INC I-11081787 I-11081788	FUEL FOR VEHICLES FUEL FOR VEHICLES 5,287.54 1,957.78 ----- 7,245.32
052524	11/29/2012	R	006029	LIEBERT CASSIDY WHITMORE I-157582 I-157583	LEGAL SERVICES - OCT 12 LEGAL SERVICES - EE MATTERS 1,170.00 609.00 ----- 1,779.00
052525	11/29/2012	R	000197	ERICK LUNA I-111-retention	H-1 TANK SLOPE REMEDIATION-RET 1,459.65 ----- 1,459.65
052526	11/29/2012	R	009897	THE MALLANTS CORPORATION I-2553	TEMPORARY LABOR 1,587.92 ----- 1,587.92
052527	11/29/2012	R	000233	YUCCA VALLEY AUTO PARTS, INC. I-011034 I-011037 I-011417	VEHICLE EXPENSE SMALL TOOLS VEHICLE REPAIR/SHOP EXPENSE 119.75 117.42 228.37 ----- 465.54
052528	11/29/2012	R	008102	OFFICEMAX CONTRACT INC. I-188781	OFFICE SUPPLIES/ SHOP EXPENSE 277.92 ----- 277.92

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
052529	11/29/2012	R	009920	STANDARD INSURANCE CO	
			I-ST1212	EE LIFE INSURANCE - DEC 12	743.43

					743.43
052530	11/29/2012	R	010990	UTILIQUEST L.L.C.	
			I-189099-Q	CONTRACT LOCATING EXPENSE	49.56
			I-189337-Q	CONTRACT LOCATING EXPENSE	28.87

					78.43
052531	11/29/2012	R	011101	VAGABOND WELDING SUPPLY	
			I-87284	SHOP EXPENSE	123.37

					123.37
052532	11/29/2012	R	000246	AFFORDABLE PLUMBING	
			I-5614	PLUMBING REPAIRS	400.00

					400.00
*900303	11/14/2012	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 11/2/12	FED W/H, SOC SEC, MEDICARE	12,161.27

					12,161.27
900304	11/14/2012	D	002822	EMPLOYMENT DEVELOPMENT	
			I-EDD PD 11/9/12	STATE & SDI W/H	2,387.86

					2,387.86
900305	11/08/2012	D	001517	CalPERS	
			I-PPE 11-2-12	PAY PERIOD ENDING 11/2/12	9,328.01

					9,328.01
900306	11/20/2012	D	001517	CalPERS	
			I-PPE 11-16-12	PAY PERIOD ENDING 11/16/12	9,407.52

					9,407.52
900307	11/26/2012	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 11/21/12	FED W/H, SOC SEC, MEDICARE	12,505.14

					12,505.14
900308	11/26/2012	D	002822	EMPLOYMENT DEVELOPMENT	
			I-EDD PD 11/21/12	STATE & SDI W/H	2,521.91

					2,521.91

12/19/2012 10:31 AM
CASH ACCOUNT: 01 -11200

C H E C K A U D I T R E P O R T

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CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900309	11/30/2012	D	000025	ICMA RC	
			I-900309	457 REMITTANCE - NOV 12	2,205.38

					2,205.38
900310	11/26/2012	D	004195	HOME DEPOT CREDIT SERVICES	
			I-HD1112	SHOP EXP/SM TL/PUMP PLT/SAFETY	2,262.84

					2,262.84
TOTALS:	149				313,130.36

DIRECTOR PAYROLL & REIMBURSEMENTS

NOVEMBER 2012

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<u>COATE, PAUL F</u>				
11/09/2012	10/17/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
11/09/2012	10/25/2012	MWA BOARD MEETING	DIRECTOR'S FEES	173.63
11/09/2012	10/25/2012	REIMB: MILES TO MWA	REIMBURSEMENT	77.70
11/21/2012	11/07/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				<u>598.59</u>
=====				
<u>LONG, WILLIAM C</u>				
11/09/2012	10/17/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
11/21/2012	11/01/2012	MWA MEETING	UNPAID	0.00
11/21/2012	11/01/2012	MILES TO MWA BRD MTG	REIMBURSEMENT	77.15
11/21/2012	11/07/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				<u>424.41</u>
=====				
<u>LUCKMAN, MICKEY C</u>				
11/09/2012	10/17/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
11/21/2012	09/13/2012	MILES TO MWA BRD MTG	REIMBURSEMENT	73.26
11/21/2012	10/11/2012	MWA BOARD MEETING	UNPAID	0.00
11/21/2012	10/11/2012	MILES TO MWA BRD MTG	REIMBURSEMENT	73.26
11/21/2012	10/04/2012	MWA TAC MEETING	UNPAID	0.00
11/21/2012	10/04/2012	MILES TO MWA TAC MTG	REIMBURSEMENT	73.26
11/21/2012	10/01/2012	PELICANS MEETING	UNPAID	0.00
11/21/2012	10/06/2012	CMM BRKFST/FRMR MRKT	UNPAID	0.00
11/21/2012	10/13/2012	FARMER'S MARKET	UNPAID	0.00
11/21/2012	10/08/2012	PUBLIC INFO COM MTG	UNPAID	0.00
11/21/2012	10/16/2012	MB RESOURCES CTR MTG	UNPAID	0.00
11/21/2012	10/25/2012	TURTLE ISLAND CERMNY	UNPAID	0.00
11/21/2012	10/27/2012	FARMER'S MARKET	UNPAID	0.00
11/21/2012	10/30/2012	JBWD AGENDA COM MTG	UNPAID	0.00
11/21/2012	11/05/2012	MWA TAC MEETING	UNPAID	0.00
11/21/2012	11/05/2012	MILES TO MWA TAC MTG	REIMBURSEMENT	73.26
11/21/2012	11/07/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				<u>640.30</u>
=====				

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<u>REYNOLDS, MICHAEL P</u>				
11/09/2012	10/09/2012	AGENDA COMMITTEE MTG	DIRECTOR'S FEES	173.63
11/09/2012	10/15/2012	ASBCSD DINNER	DIRECTOR'S FEES	173.63
11/09/2012	10/17/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
11/09/2012	10/17/2012	REIMB: MEAL	REIMBURSEMENT	18.60
11/21/2012	11/07/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
11/21/2012	11/07/2012	REIMB: MEAL	REIMBURSEMENT	17.53
Total:				<u>730.65</u> =====
<u>WILSON, GARY L</u>				
11/09/2012	10/17/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
11/21/2012	11/07/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
Total:				<u>347.26</u> =====

Grand Total: 2,741.21
=====

JOSHUA BASIN WATER DISTRICT
AGENDA REPORT

Meeting of the Board of Directors

Date: January 2, 2013

Report to: President and Members of the Board
From: Marie Salsberry, HR Manager/Administrative Specialist



TOPIC:

AFFIRM ADOPTION OF RESOLUTION #12-896 EXPRESSING THE BOARD OF
DIRECTORS' APPRECIATION FOR BILL LONG

RECOMMENDATION:

Adopt Resolution #12-896, dated December 12, 2012.

ANALYSIS:

At the December 12, 2012 Special Meeting, the Board of Directors presented Resolution #12-896 to former JBWD Director Bill Long. Formal action was not taken to adopt the resolution, however. Staff recommends that the Board affirm its intent to adopt the Resolution, and take action under this meeting's Consent Calendar to adopt Resolution #12-896, dated December 12, 2012. This will formalize the resolution and allow it to become a permanent District record.

Resolution No. 12-896

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
EXPRESSING THEIR APPRECIATION FOR**

WILLIAM C. "BILL" LONG

WHEREAS, William C. "Bill" Long was elected to the Joshua Basin Water District Board of Directors in November, 2003; and November, 2008, he served a total of nine years on the Board of Directors and was elected by the Board to serve as President in 2006, 2007 and 2008; and

WHEREAS, Bill Long has been certified by the California Special Districts Association and is one of five percent of directors and staff in California to have been awarded this certification; and

WHEREAS, Bill has been instrumental in providing leadership to the Joshua Basin Water District by supporting the first Citizens Advisory Committee, thus promoting public participation and transparency in the decisions of the District; and serving on various board committees; and

WHEREAS, Bill has served as the Joshua Basin Water District representative to the Morongo Basin Pipeline Committee, and has been an ambassador from the Joshua Basin Water District by meeting with other water districts, the Building Industry Association, and other organizations in the Morongo Basin to foster communication, cooperation, and good will; and

WHEREAS, Bill has been instrumental in developing positive relations with the Mojave Water Agency and the Colorado River Basin Regional Water Quality Control Board; and

WHEREAS, during Bill's term of office the Joshua Basin Water District has become known as a progressive, stable, and forward-thinking organization; and has significantly modernized its equipment, greatly improved employee training, instituted a strong preventive maintenance program, replaced 58,000 feet of pipe; and

WHEREAS, the Joshua Basin Water District has pursued a long term vision to import water for the future and acquiring authority to provide sewer treatment services to protect its outstanding water quality; and

WHEREAS, this vision has resulted in initiating construction of groundwater recharge facilities and the first public waste water treatment plant in the Morongo Basin; and

WHEREAS, Bill Long has decided to retire from the Joshua Basin Water District Board of Directors;

NOW THEREFORE, the Joshua Basin Water District Board of Directors does hereby express its thanks and gratitude to Bill Long for his time, dedication, and support for the Joshua Basin Water District; and

The Joshua Basin Water District Board of Directors does further wish Bill and his lovely wife, Sheri best wishes for a second retirement.

Adopted this 12th day of December 2012 in Joshua Tree, California.

Mike Reynolds, President

Mickey Luckman, Vice President

Joe Guzzetta, GM/Board Secretary

Resolution 12-896

JOSHUA BASIN WATER DISTRICT
AGENDA REPORT

Meeting of the Board of Directors

Date: January 2, 2013

Report to: President and Members of the Board

From: Marie Salsberry, HR Manager/Administrative Specialist 

TOPIC:

RESOLUTION #12-899 OF THE BOARD OF DIRECTORS EXPRESSING THEIR
CONDOLENCES ON THE DEATH OF MIKE LUHRS

RECOMMENDATION:

Recommend that the Board adopt Resolution #12-899.

ANALYSIS:

Michael Luhrs passed away in November of 2011 while serving as a Director on the Joshua Basin Water District Board. Mr. Luhrs' passing was unexpected, and a Resolution commemorating his service to the District was not prepared at that time.

The Board Agenda Committee requested that this item be agendaized; it is recommended that the Board adopt the attached resolution at this time in Mr. Luhrs' memory.

Resolution No. 12-899

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
EXPRESSING THEIR CONDOLENCES
ON THE DEATH OF
*MIKE LUHRS***

WHEREAS, Mike Luhrs was elected to serve on the Joshua Basin Water District Board of Directors in 1993, 2003, and 2010; and

WHEREAS, Mike Luhrs previously served as President of the Board of Directors; and

WHEREAS, he supported and was signatory to the Ground Water Management Plan in 1997 which continues to serve as the authority for the ground water management in Joshua Basin Water District; and

WHEREAS, Mike Luhrs has served the community of Joshua Tree as a member of the Board of Directors of the Joshua Basin Water District; and

WHEREAS, he gave of his time and resources to the Board; and

WHEREAS, Mike Luhrs will be greatly missed and remembered as a valued and esteemed member of the Joshua Basin Board of Directors,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Joshua Basin Water District does hereby extend its condolences and express its sympathy to the family of Mike Luhrs.

Adopted this 2nd day of January, 2013 in Joshua Tree, California.

Mickey Luckman, President

Frank Coate, Vice President

Joe Guzzetta, GM/Board
Secretary

Resolution 12-899

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Meeting of the Board of Directors

January 2, 2013

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: PURCHASE OF 3-YEAR SUPPLY OF MXU BATTERIES FOR ELECTRONIC METER READING

RECOMMENDATION: That the Board authorize the purchase of approximately 2,000 batteries and appropriate up to \$50,000 from the "Opportunity Reserve."

ANALYSIS: Sensus Company, the firm that provides the electronic-read customer meters, has discontinued making the 505 series of MXUs, the piece of equipment that transmits the meter information. They will soon discontinue providing batteries for the MXU, as early as this month.

The District has approximately 4,000 of these MXUs and has replaced an estimated half of the batteries. The batteries have a 5-year warranty, although the 2,000 that have not been replaced are about 12 years old. The District's practice is to replace the batteries as they expire at a fairly consistent rate of about 40 to 50 per month.

We have the option of purchasing a supply of 2,000 batteries at a cost of about \$23 each plus tax and shipping; or a total cost of about \$50,000 plus shipping.

If we do not purchase the batteries we would either need to purchase new MXU's when the batteries wear out at a cost of about \$160; or use a battery from another company. Batteries are available online from a different company at a cost of \$16.75 to 20.25 each (depending on quantity purchased). We have not had the opportunity to purchase and test these yet and are contacting another agency that has used the batteries for a reference; we hope to have a response before the Board meeting. This could reduce the cost further.

The operating budget anticipates about \$10,000 to \$15,000 per year for battery replacement and there is not \$50,000 in one year's operating budget to pay for the expenditure.

Purchasing the supply now will essentially be an advanced purchase of what we would be purchasing otherwise.

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

January 2, 2012

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: CONSIDERATION OF 2081 "INCIDENTAL TAKE" PERMIT FOR
GROUND WATER RECHARGE PROJECT

RECOMMENDATION: That the Board take one of the following actions:

- 1) Determine not to apply for an "Incidental Take" 2081 Permit from the California Department of Fish and Game for the Ground Water Recharge Project; or
- 2) Determine to apply for the 2081 permit and attempt to transfer District-entitled land from the Bureau of Land Management or other agency acceptable to Fish and Game within the next 18 months.

ANALYSIS: The California Department of Fish and Game is about to issue a 2081 "Incidental Take" permit for the Ground Water Recharge Project. This permit, first requested by JBWD in August 2010, would allow the pipeline construction project to progress unimpeded in the event that up to six tortoises were injured. Fish and Game has determined that the District must provide 65 acres of mitigation land for the permit. This is based on the 30-acre pond site, requiring 60 acres of mitigation land; and 5 acres temporarily disturbed habitat along the pipeline route requiring 5 acres of mitigation land. This most sensitive pipeline area is along the highway from La Contenta to the cemetery.

In 1996 JBWD purchased and deeded to the Bureau of Land Management (BLM) 640 acres of tortoise mitigation land. Slightly over 233 acres has been committed, mostly for the Copper Mountain Mesa water project. Although the 65 acres is available from the land bank, Fish and Game has established a policy of not accepting BLM land for mitigation because BLM land is not legally restricted from being used for other non-conservation purposes. If the District were to purchase 65 acres, it is estimated that the cost could exceed \$400,000.

Staff is researching the potential to transfer the land or management of it from BLM to some entity acceptable to Fish and Game. Fish and Game would allow 18 months to do so.

Initially, it was the District's understanding that by fencing the 30-acre pond site, the District could apply for the permit for the pipeline portion of the project only. This would have reduced the issue to 5 acres of land rather than 65 acres. However, Fish and Game ultimately determined that they would not split the pond portion of the project from the pipeline portion since they are presented as one project in the Environmental Impact Report.

There is no expectation that a tortoise will be found in the highway right-of-way between La Contenta and the cemetery, particularly in the January and February Tortoise hibernation period. A biologist will be onsite for the entire time. If a tortoise were seen going toward the project a tortoise fence would be erected to deter the tortoise from continuing onto the highway. However, in the unlikely event that a tortoise were injured or needed to be moved, the project would stop until a permit could be issued; and at that time full mitigation would probably be required.

Staff is comfortable with either alternative above. If it were necessary to pay for mitigation land the funds would come either from grant funding, the \$1.6M of funding through Mojave Water Agency, or a change in the design of the ponds.

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
1.0.0 GOAL 1.0 PROTECT GROUNDWATER. Recognize groundwater as the District's most valuable asset and protect it as a top priority									
1.1.0 Slow and eventually reverse declining groundwater levels and protect the imported water entitlement									
1.1.1	JG	Recharge Basin & Pipeline Project	Construction Phase. \$6.2 mil from prop 84 plus \$1.3 million left from MWA. Board has delayed Pond construction pending BOR grant awards.	\$ 3,952,000	\$ 3,952,000			Awaiting approval by DWR. CDPH Approved; Contract is signed	12/31/2013
1.1.2	JG	Water Purchase	1,100 acre feet of water to replenish aquifer.				\$ 500,000		6/30/2016
1.2.0 Obtain statutory authority to manage the Basin									
1.2.1	JG	Centralized Treatment Authority	Apply for Authority from LAFCO to construct a centralized treatment plant early, before it is needed.					Prioritize before needed	4/1/2015
1.2.2	JG	Centralized Treatment MOU	Complete the MOU with the Regional Water Quality Control Board to give the agency authority to decide when a package waste water treatment plant needs to be required by a developer. This may be changed based on new state policy on densities for septic systems.					Dependent on USGS study and RWQCB	4/1/2016
1.3.0 Manage the Basin effectively to protect groundwater supply and quality									
1.3.1	JG	USGS Wastewater Density Study	Complete the USGS study to understand allowed building density based on wastewater.					USGS expects draft in March/April 2013.	
1.3.2	JG	Urban Water Management Plan.	Complete the Urban Water Management Plan.					Complete	12/1/2013
1.3.3	JG	Groundwater Mgmt. Plan	Update AB3030 ground water management plan	\$ 50,000					12/31/2013
2.0.0 GOAL 2. FINANCIAL MANAGEMENT. Continue strong and conservative financial management that is cost conscious, reliable and avoids rate shocks									
2.1.0 Develop Mechanisms to link strategic plan initiatives so both the staff and board can track progress and not approve projects that exceed resources.									
2.1.1	MR	Tie Budget to Strategic Plan	Tie the Budget to strategic plan initiatives					Complete	6/1/2012
2.2.0 Provide reliable financial resources to meet critical projects within legal and revenue requirements, are incremental, and are perceived as fair to the public without rate shocks.									
2.2.1	SG	Integrated Financial Analysis	Carry out analysis needed to identify revenue needs associated with all district initiatives, most importantly to carry out pipeline replacement and for buying water					Start January 2013	1/1/2014
2.2.2	SG	Rate Study	Conduct rate study, including review and update of structure and analysis of pay/go versus debt financing.	\$ 30,000					1/31/2014
2.2.3	SG	Update District Fees	Carry out study to identify needed and fair fees.	\$ 15,000					12/1/2012
2.3.0 Seek to maximize grant funding, especially for large capital projects									
2.3.1	JG	Funding Lobbyist	Board authorized a new contract on 09 05 2012					Completed 09 05 2012	3/1/2013
2.4.0 Improve Board oversight of finance									
2.4.1	Board	Establish Finance Committee	Goal is to improve board policy guidance and oversight.					Complete	4/1/2012
3.0.0 GOAL 3. OPERATIONAL AND ASSET MANAGEMENT. Design, build, operate, and maintain facilities for reliability and cost efficiency									
3.1.0 Carry out a strong maintenance management program that is fully proactive and document									
3.1.1	RL	DEVELOP Maintenance Management System for Production Operations	Identify features of a fully proactive and documented maintenance management program for production operations: wells, pumps, booster stations, reservoirs, including: tracking, recording, cost/benefit analysis, replacement timing.					Complete	9/1/2012
3.1.2	RL	IMPLEMENT Maintenance Management System for Production Operations	Implement Phase 1 of fully documented Maintenance Management Program for production operations.					Complete	9/1/2013

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
3.1.3	JC	DEVELOP Maintenance Management System for Distribution Operations	Identify features of fully proactive and documented Maintenance Management Program for distribution operations. Set Priorities and phases to incorporate parts of the distribution system: Vehicles, valves, meters, equipment, hydrants, Main lines, services, air vacs, blow-offs, asphalt and other processes. Include tracking, recording, cost/benefit analysis, replacement timing, and training.					Complete	9/1/2012
3.1.4	JC	IMPLEMENT Maintenance Management System for Distribution Operations	Implement Phase 1 of fully documented Maintenance Management Program for distribution operations.					Complete	9/1/2013
3.1.5	KF	VXU Meter Reading Unit	Provide for a backup VXU for meter reading		\$ 30,000			Complete	6/30/2014
3.1.6	JC	Large Meter Testing	Establish a program for regularly testing large customer meters	\$ 30,000				9 have been tested. 36 remaining.	6/30/2012
3.1.7	JC	Enclosure (Wall) in Shop	For safety & to block noise, fumes, arc flash.	\$ 12,000					06/30/2013
3.1.8	JC	Grizzly	Steel grate device for separating dirt, rocks and debris to enable us to stay on top of various waste material.	\$ 10,000				Complete	6/30/2013
3.1.9	JC	(2) Aluminum/Steel Carports	To cover outside equipment & PVC pipe to protect against elements and add security; 48 x 20; 2 units total.		\$ 6,000				6/30/2014
3.2.0		For large projects, provide a high level of project management to ensure project proceeds on time, on budget and to plan. Assure there is independent review and assessment of engineering and construction set up so that those involved clearly represent the District's interests							
3.2.1	JG	Project Management Oversight and Reporting	Review, update and document process for project management, oversight and reporting.					DUDEK is providing project oversight and tracking.	12/1/2013
3.3.0		Ensure redundancy and reliability of key parts of the water and wastewater system							
3.3.1	RL	H-Zone Tank (prev. Relocate C2A Tank to Hzone)	The cost will eventually be reimbursed to the operational budget from future capacity fees in the H-Zone. NEW TANK	\$ 510,000	\$ 90,000			Plans 90% complete. Bids May 2013. Construction July 1, 2013	6/30/2014
3.3.2	JG	HDMC Wastewater	Complete the sewer project for the Hospital. To be paid by HDMC.	\$ 750,000	\$ 750,000			Under Construction	9/30/2013
3.3.3	JG	Emergency Line to Hospital	Prepare plan for the redundant water service line for the hospital. Construction contingent on funding.					Dependent on funding and hospital decisions for permanent line	6/1/2013
3.3.4	JG	Altitude Valve at C2B Tank – SCADA Controls at C2-B, C-1, and C-3	The three tanks in the C zone are at different altitudes. If the one at the highest altitude is filled, the other two overflow. These valves will prevent the overflowing.	\$ 75,000				Under Construction	10/31/2012
3.3.5	RL	Reservoir Maintenance/Renovation	Reservoir renovation/recoat					Funding in operating budget; 4 by 06/30/13. Agreement has been drafted and submitted to contractor.	6/30/2013
3.3.6	JC	Valve & Fire Hydrant Maintenance Program	Repair or Replace 100 Valves	\$ 33,333	\$ 33,333	\$ 33,334		Ongoing	
3.4.0		Design and operate the water and wastewater system for cost-efficiency							
3.4.1	SG	Identify Cost Savings	Identify cost savings opportunities in the operation and management of capital facilities, including through power management					Utilize outside consultant.	6/1/2015

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
3.5.0 Provide appropriate, safe facilities with adequate space to effectively carry out the District's goals and objectives									
3.5.1	RL	Security (Motion Sensors) at Shop and Well 10	This would provide security to an expanded area at the shop.	\$ 20,000				Complete	6/30/2013
3.5.2	SG	Customer Service Account Filing System	Parcel files have expanded past our current storage area and can't be locked. This will allow us to store, secure and access our current files and any new files for the foreseeable future.	\$ 30,000					6/30/2013
3.5.3	JG	Facilities Plan/Space Needs Assessment	Conduct a facilities plan and assessment to identify space needs, estimated costs, etc. for a new or upgraded office building and Emergency Operations Center.					Soliciting proposals	6/1/2013
3.5.4	JG	Property Needs Assessment and Purchase	Conduct a property needs assessment: what facilities will be needed over time, in what locations and what size: purchase properties.					underway	12/1/2012
3.5.5	SG	Office Carpet	This provides for carpeting of all offices.	\$ 13,000				On hold pending space needs assessment	12/31/2012
3.6.0 Plan new facilities, upgrade and replacements in a way that promotes long-term reliability and cost-effectiveness									
3.6.1	SG/Brd	Pipeline replacement plan	Develop plan, timeline and funding for replacing aging pipelines. Design is completed for 15,000' of pipeline replacement					(see 2.2.0)	1/1/2014
3.6.2	RL	Replace Chlorination Pumps - 4 at \$3,000 each.	Current pumps are over 10 years old and unreliable. New pumps will operate with SCADA.	\$ 12,000				Complete	6/30/2012
3.6.3	RL	Chlorine Analyzers W/Telemetry programming	Install analyzers to monitor chlorine residual at up to four remote sites.	\$ 20,000					6/30/2013
3.6.4	RL	D-3-1 New Booster Pumps and Housing	The pumps at this booster station operate at a very low efficiency rate such that it is timely to replace them.	\$ 250,000				Ready for bid March - April 2013 with construction May - November 2013	5/31/2013
3.7.0 Coordinate with the customer service representatives to develop standardized approaches to providing customer service									
3.7.1	SG	Customer Service Procedure for Leaks	Complete customer service procedure around leaks, including water conservation survey.					Nearly complete	9/1/2012
3.7.2	SG	Complete SOPs	Major SOPs have been identified					(see 5.1.3) Complete	6/10/2013
4.0.0 GOAL 4. GOVERNMENTAL AND COMMUNITY RELATIONS. The District acts as a good neighbor and partner that is highly regarded in the community									
4.1.0 Take actions needed to ensure the community understands and supports the District									
4.1.1	KR	Public Outreach Plan & Program	Carry out ongoing public outreach plan and program.					PI Committee.	Annual report
4.1.2	KR	Update the Website							6/1/2012
4.1.3	JG	Demonstration Garden Improvements			\$ 10,000				6/30/2014
4.2.0 Be an active and collaborative leader and partner with other organizations throughout the region to meet District goals, including obtaining grants, groundwater management authority and sewer authority									
4.3.0 Ensure clear communications between the Board and Manager so the Board can provide proper oversight and clear policy direction									
4.3.1	JG	Board Tours	Plan and carry out Board tours of administrative, management and operational activities and facilities.						Ongoing
4.3.2	JG	Board Member Orientation	Form an ad-hoc Board Committee to develop new Board member orientation.					Committee and staff.	Ongoing
4.3.3	JG	Develop New Reporting to Board	Develop new monthly reporting practices to the Board.					Complete	9/1/2013
4.3.4	JG	Bi-monthly Board Workshops	Plan and conduct bi-monthly board workshops to provide enhanced communication on important District activities and progress.					Ongoing	Ongoing
5.0.0 ADMINISTRATION AND MANAGEMENT. Continue strengthening administration and management for increased consistency, performance and individual accountability									
5.1.0 Continue to standardize and systematize training and procedures									

Joshua Basin Water District Strategic Plan Summary

Strategic Line#	Project Manager	PROJECT NAME	PROJECT DESCRIPTION	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	PROGRESS NOTES	Estimated Completion Date
5.1.1	JG	Personnel Manual	Complete Personnel Manual.					Draft has been completed.	06/01/2013
5.1.2	JG	Standard Operating Procedures	Identify and develop key standard operating procedures and timeline for less critical procedures.					Major SOPs are identified and are being developed.	06/01/2013
5.1.3	JG	Training Manuals and Procedures	Develop standard training manuals and procedures.					Each operation.	01/01/2014
5.2.0 Staff should have clear goals and priorities that align with the strategic plan and be evaluated and rewarded based on performance									
5.2.1	Mgmt.	Performance evaluations	Update performance, evaluations and accountability approach. For example, consider options for a merit performance system and staff evaluations.					All supervisors and managers.	Begin 12/1/2013
5.3.0 The District will provide the tools, training and support so that staff can grow and improve in their careers									
5.4.0 The District chain of command at all levels will be clearly articulated, understood and followed									
5.5.0 The District's IT system will be fully functional									
5.5.1	KF	GIS Strategic Plan	Develop GIS strategic plan.						6/1/2013
5.5.2	SG	Incode Version 10 Upgrade	Upgrade software to version 10; integrate with SEMS.		\$ 65,000				6/30/2014
5.5.3	SG	Record Archival System	This will eventually enable the District to maintain more electronic files for easier access and less physical storage.	\$ 37,500	\$ 37,500				6/30/2014
5.6.0 Ensure that there is a thorough emergency management program that is tested and exercised									
5.6.1	RL	Earthquake Shut Off Valves or Retrofit for Three Tanks -- C-2-B, C-1 and B	This, or a similar system, will provide a feature to the two major C tanks and the B tank serving the hospital, to shut off in the event of an earthquake or other event that results in an unusually large amount of water draining from the tank.	\$ 80,000				Under contract for March 2013 completion	3/31/2013
5.6.2	RC	Emergency Supplies	These include food, water, cots, etc. for serious emergencies for employees.	\$ 17,000					6/30/2013
5.6.3	RL	Transfer Switches at Remaining Booster Sites	These switches are needed in order to be able to use the emergency generators at the pump stations.	\$ 60,000					9/30/2013
5.6.4	RL	Well 10 & 14 Soft Start Bypass - Generator Controls	The new 600 KW generators need this equipment in order to operate properly at the two largest producing wells, well 10 and well 14.	\$ 20,000				Design underway. Expect completion Spring of 2013	8/31/2012
5.6.5	RC	Table Top Exercises	Continue annual table tops internally, and windshield survey, update the manual.					Constant updates manual has been updated.	9/1/2012

JBWD

NOV 28 2012

RECEIVED BY: *[Signature]*



PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: FREDERICK J. KLINTWORTH

Residence Address: 64416 Sun Mesa Road J.T. CA 92252

Mailing Address (if different): HCI Box 366A J.T. CA, 92252

Phone (home): _____ Phone (cell): 760-819-3867

Email address: ringmaster.ca@gmail.com

How did you hear about the Citizen's Advisory Committee (CAC)? Marie Reynolds, JBWD
Penny Mason CAC

Please check all that apply:

- I am a registered voter in the Joshua Basin Water District (Required)
- I own a home in Joshua Tree I own a business in Joshua Tree
- I own property in Joshua Tree I am a customer of JBWD
- I live in Joshua Tree part-time I live in Joshua Tree full-time
- Other interest in JBWD and/or community of Joshua Tree (describe below):

How do you think you could contribute as a member of the CAC? Providing Analysis of situations and elements that impact our most precious resource. Problem resolution and guidance are my major concerns.

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)

YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S), THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.

FRED KLINTWORTH

64416 Sun Mesa Road, Joshua Tree, CA 92252
HCI Box 366A, Joshua Tree, CA 92252

(760) 819-3867
ringmaster.ca@gmail.com

OBJECTIVE

Seeking a supporting role within the community where my skill-sets and experience can provide value and stability for current and future residents and the community.

EDUCATION

Pepperdine University • 1987

- MBA Executive Management

West Virginia Wesleyan College • 1970

- BS – Business & Accounting
- Minored in Psychology & Economics

EXPERIENCE

Friends of the Joshua Tree Library, Joshua Tree, CA June 2011 to Present

- Treasurer providing financial controls and documentation to support a 501 3C Organization. This is a non compensated role

Homebuilder • 2006 – 2012

- Built our retirement home, from bare ground to completed structure.
- Provided basic construction labor, coordinated trades, materials, and methods with Land Use and Building and Safety agencies, following Engineered drawings and specifications.

Professional Services Manager, DHL Scottsdale AZ, March 1995-January 2006

- Managed 9 professional Business Systems Analysts and Project Managers.
- Provided Integrated Business Software solutions to meet customer shipping needs.

Mortgage Loan Office, PNC Mortgage Scottsdale AZ October 1991-March 1995

- Provided residential Mortgage services to the Arizona Real Estate market.
- Integrated electronic application processes with loan officers and underwriters.
- Provided access to standard mortgage products to the home buying community.
- Matched loan products with customer income and employment qualifications to meet underwriting and legal guidelines.

General Manager, Jackson Racing Westminster, CA June 1989-January 1991

- Managed 17 Sales and Operations employees in the automotive aftermarket

Material Services Manager, KAL KAN Foods, Vernon, CA January 1975 June 1989

- Managed shipping & receiving, inventory quality of multinational Pet Care facility

SKILLS

- Use of standard MS Office software, including Word, Outlook, Excel, Powerpoint, MS Project, to maximize consistency and impact of my efforts.

MILITARY

Sergeant, United States Marine Corps April 1966 April 1968

Tracked Vehicle Operator MOS's earned 1833, 0311, 0141

Served 1 tour in VietNam, earned the Purple Heart medal during the conflict.

Fred Klintworth
64416 Sun Mesa Road
Joshua Tree, CA 92252
28 November 2012

Joshua Basin Water District
61750 Chollita Road,
Joshua Tree, CA 92252
Marie Salsberry, Executive Secretary

Letter of Interest: In support my application for a position with the Citizens Advisory Committee.

As a background for my application, I would like to provide some history that my resume cannot reveal. My mother in law moved to the High Desert in the early 1980s, finally securing a house and 9 acres in the Sunfair area of Joshua tree. Naturally this home became a family recreational destination for me, my wife Diane, and 3 children. Going to Grandmas became a habit for all of us and was a great source of fun for all. The joys of children in wide open spaces among the vistas of the Morongo basin provide excellent memory fabric for us.

As part of our maturation processes, we learned that there is a lot more to Joshua Tree than the proximity of the Monument, as we call it, or the trees that are the namesake for the Park, or the spring flowers that dress our desert environs. The desert is space, beauty, and a miracle of adaption. But it would only be a pile of dust, dirt and rock without the precious resource, water. Rain is infrequent, and does not provide a consistent source of support for human habitation, so while the flowers bloom, they quickly perish as the soil dries under the copper sun. And while a ride in the Basin or across the lakebed can be a joy, it is only enhanced by a drink of cool water to replenish the sweat, and sometimes tears of a learning experience.

We have also witnessed the pains of growth while sustaining the folks who lived and grew into this area. We learned about standby charges, nitrates, septic issues, gray water, and when we started building our retirement house on 3 of the nine acres I mentioned, the Will Serve Letter and the meter installation costs. All of this reminds us that our water is not free, nor is it unlimited. Just ask someone who lives on hauled water, and you will find a new appreciation for the pioneer spirit.

We have watched as the scramble for water created canals across the Arizona and California deserts. We have seen the political machinations of managed growth, recharge, packaged treatment plants and nitrates provide polarization in our community. Most of all we have learned that when the waters are gone, we will be like the spring desert flowers; dried and scattered before the wind.

It comes to this; Water is a precious resource. It can be banked, it can be recycled, or it can be wasted; and our children and successors depend on our wise choices. I would like to participate in those wise choices.

Thank you for your consideration.


Fred Klintworth